



*City of Santa Fe Springs*

## AGENDA

BUDGET STUDY SESSION  
CITY COUNCIL  
COMMUNITY DEVELOPMENT COMMISSION

COUNCIL CHAMBERS  
11710 E. TELEGRAPH ROAD  
SANTA FE SPRINGS, CA 90670

June 21, 2010  
5:00 P.M.

Betty Putnam, Mayor/Chairperson  
Joseph D. Serrano, Sr., Mayor Pro Tem/Vice-Chairperson  
Luis M. Gonzalez, Councilmember/Commissioner  
William K. Rounds, Councilmember/Commissioner  
Juanita Trujillo, Councilmember/Commissioner

**Public Comment:** The public is encouraged to address the Commission on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the Commission, please complete the card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk or a member of staff. The Commission will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. The Commission will hear public comment on matters not listed on the agenda during the Oral Communications period.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda or unless certain emergency or special circumstances exist. The Commission may direct staff to investigate and/or schedule certain matters for consideration at a future Commission meeting.

**Americans with Disabilities Act:** In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

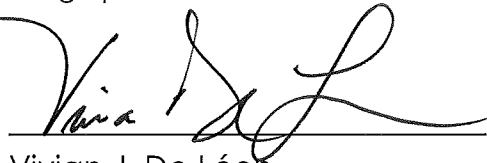
**Please Note:** Staff reports are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m. – 5:30 p.m., Monday – Friday. City Hall is closed every other Friday. Telephone (562) 868-0511.

# ***City of Santa Fe Springs***

Budget Study Session Community Development Commission/City Council June 21, 2010

1. **CALL TO ORDER**  
Mayor/Chairperson Putnam
2. **ROLL CALL**  
Councilmembers/Commissioners Gonzalez, Rounds, Serrano, Trujillo,  
Mayor/Chairperson Putnam
3. **ORAL COMMUNICATIONS**  
*This is the time for public comment on any City Council or Community Development Commission matter which is not on tonight's agenda. Anyone wishing to speak on an agenda item is asked to please comment at the time the item is considered by the City Council or Community Development Commission.*
4. **UNFINISHED BUSINESS**  
Study Session – Review of FY 2010-11 City Budget Status and Approval of Related Recommended Actions
5. **CLOSED SESSION**  
CONFERENCE WITH LABOR NEGOTIATOR  
**Agency Negotiator:** City Manager  
**Employee Organizations:** Santa Fe Springs Firemen's Association  
Santa Fe Springs Employees' Association
6. **ADJOURNMENT**  
The Budget Study Session Meeting is adjourned to July 6, 2010 at 5:00 pm.

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at the following locations: Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.*



Vivian J. De León  
Deputy City Clerk

June 17, 2010

Date

## **CITY OF SANTA FE SPRINGS**

### **CITY COUNCIL AND COMMUNITY DEVELOPMENT COMMISSION**

#### **FY 2010-11 CITY BUDGET STUDY SESSION**

**June 21, 2010**

#### **Study Session Goals**

- Review the Decision-Making and Financial Context of the FY 2010-11 Preliminary Budget.
- Receive reports from City staff and members of the City Council Sub-Committees regarding the critical issues, concerns, and recommendations related to finalizing the FY 2010-11 Proposed Budget and seek clarification of each as needed.
- Receive a report from Fairbank, Maslin, Maullin, Metz & Associates (FM3) as to its public opinion research findings related to the viability of adoption by election of a Utility Users Tax as a new City revenue source.
- Provide feedback and direction to staff with regard to each of the Budget considerations necessary to meeting the City Council's Budget goals.
- Provide an opportunity for public input with regard to the Budget.
- Review and approve recommendations related to finalizing the FY 2010-11 Proposed City Budget so that such can be submitted to the City Council for approval at the July 6, 2010 Community Development Commission and City Council Meetings.

#### **Budget Decision-Making Background**

- January and February Study Sessions and Decision-Making
- May 6, 2010 Council Study Session and Council Sub-Committees



## *City of Santa Fe Springs*

Budget Study Session-City Council/Community Development Commission July 6, 2010

### **UNFINISHED BUSINESS**

#### Study Session – Review of FY 2010-11 City Budget Status and Approval of Related Recommended Actions

**RECOMMENDATION:** That the Honorable City Council conduct a Study Session with regard to the FY 2010-11 City Budget and, in so doing, act favorably on the following recommendations:

1. Proceed to review the critical elements of the FY 2010-11 City Budget as set forth herein, including those set forth in the attached Exhibits;
2. Receive reports from City Staff and members of the City Council Sub-Committees regarding Budget issues, concerns, and recommendations and seek clarification as needed;
3. Receive a report from Fairbank, Maslin, Maullin, Metz & Associates (FM3) regarding findings related to public opinion research on the viability of adoption by election of a Utility Users Tax as a new City revenue source;
4. Provide feedback and direction to staff with regard to each of the Budget considerations contained herein, including the Exhibits;
5. Provide an opportunity for public input with regard to the items contained herein, including the Exhibits;
6. Approve the specific budgetary recommendations contained herein.

### BACKGROUND

It is time to complete City Council review of and move toward adoption of a FY 2010-11 City Budget. As the City Council knows well, there has been nothing "normal" about the process of adopting the City's last two City Budgets, and this year is no different. The collapse of the nation's economy has created a "New Normal" to which the City Council has responded. During this two-year span the City has been forced to be flexible in the manner in which the City staff and Council prepares, adopts, reconsiders, and modifies City revenue and expenditure plans, as expressed through the City's Budgets. During this period, the City has reduced its expected sales tax revenue by more than \$10.8 million, a 36% loss, and has made Budget adjustments accordingly, primarily through expenditure reductions. Over the last four calendar quarters, the City's sales tax revenue losses have been the 4<sup>th</sup> highest of all Los Angeles County cities, expressed as a percentage of loss over the prior four quarters.



Compounding the City's fiscal challenges have been the adverse impacts of the State of California's "taking" of the City's fiscal resources. In addition to sales and property taxes, along with funding for public safety and child care, the State on May 1, 2010, forced the City to send it \$10.6 million in Community Development Commission funds and it intends to do the same on May 1, 2011, at a level of, at least, \$2.3 million. Within the Governor's current State Budget proposal, the "May Revise," a significant portion of, or perhaps all, the remaining \$816,000 in State Department of Education Child Care grants to the City would be eliminated.

The City Council knows that when adopting the FY 2009-10 City's General Fund Budget in June 2009, it was balanced. By January, 2010, it was apparent that the Budget was \$4.3 million out of balance, which by May was revised upward to a projected \$4.8 million. On February 25, 2010, the City Council acted affirmatively in response to this challenge by authorizing reductions in expenditures, reductions in and reorganization of the City's workforce, modification and consolidation of programs and facility uses, reallocation of funding resources, and defunding of numerous capital projects. A number of employees took advantage of early "separation" and "retirement" incentives. Most significantly, City Councilmembers, and every City employee took a 3.5% reduction in pay, with some employees voluntarily taking an even deeper cut in pay to support the effort. In each of the last two plus years, the City Council has authorized the use of a portion of the City's General Fund Reserves to buffer the full impact of these unprecedented losses in the City's primary source of revenue, sales tax.

In preparing the City's FY 2010-11 Budget, a "gap" between expenditure needs and revenues is projected to be at least \$4.4 million. As part of his Study Session presentation, the Director of Finance and Administrative Services will more clearly define the nature of this "gap."

In anticipation of this "gap," over the last three months, City staff and the City Council have been actively engaged in reviewing options for filling this deficit. Additionally, the "Finance and Resources" Sub-Committee of the Council has established the goal of creating a projected \$300,00 positive fund balance, in addition to closing the \$4.4 million Budget "gap," by the end of Fiscal Year 2010-11. To accomplish this task, the following actions have been or will be taken:

1. During January and February, 2010, the City Council conducted Budget Study Sessions and took specific actions, both short- and long-term, to help reduce the projected FY 2009-10 City General Fund Budget deficit and help create sustainability for future Budget needs, including FY 2010-11.
2. On May 6, 2010, the City Council conducted a six-hour Budget Study Session. In so doing, the Council established deficit elimination strategies and goals, and created three City Council Budget Sub-Committees. These Committees are: "Finance and Resources" – Members Gonzalez and Rounds; "Human Resources and Employee Compensation" – Mayor Pro Tem Serrano and Member Rounds; and "Services, Programs, Events, and Facilities" – Members Gonzalez and Trujillo.
3. Each Department and Division Head was directed by the City Manager to prepare a three-tiered set of options for the reduction of expenditures. Each tier represented a progressively increased level of General Fund reduction options ranging from \$100,000 to \$600,000.
4. Each of the Council's three Sub-Committees has met on multiple occasions to review and develop options for filling the projected FY 2010-11 City Budget "gap."
5. The City Manager and City Labor Negotiation Team over the past five weeks have met with representatives of the City's two employee associations to discuss ways in which the City's employees can once again assist in reducing the Budget deficit. These discussions are now taking the form of formal Meet and Confer.
6. Under contract, the City's public opinion research company, FM3, has completed a report as to the receptivity of the City's residents and business community to a new form of revenue to the City, a Utility Users' Tax. During this Study Session, FM3 is prepared to provide the City Council with a preliminary report as to its findings. It is recommended that any decision to move forward with consideration of this new funding resource be done with the view that this is a long-term fiscal stability and diversification strategy and not a one-time solution to the FY 2010-11 Budget "gap" challenge.

7. Staff prepared a Preliminary FY 2010-11 City Budget, which has been reviewed by the City Manager, the Director of Finance and Administrative Services, and portions by each of the Council Sub-Committees. It is on the basis of this review that the options and recommendations are made during this Study Session. The Preliminary Budget consists of budget submittals by each Department and Division Head using the FY 2009-10 expenditure appropriation levels, as modified during the February 25, 2010, Budget actions, as a base.
8. At Council direction, the City Manager is in the process of meeting with all the City's appointed Commissions, Committees, and employees to discuss the Budget challenges and seek their input.
9. Based on feedback and direction given to the City Manager and Executive Team, provided during this Study Session, a Proposed City Budget will be submitted to the City Council for consideration and adoption at the Council's July 6 Council meeting. That meeting will convene at 5 p.m. in order to give time for further Council consideration. This timing will also permit additional public comment.

### **Strategy for Curing the General Fund Budget Deficit**

The City Council has endorsed an approach to filling the General Fund Budget "gap" using three key strategies: 1) reduce City General Fund maintenance and operations expenditures; 2) reduce General Fund labor costs; and 3) enhance and diversify available General Fund fiscal resources.

#### **Reduction of Maintenance and Operations Expenditures**

The primary focus for the "Services, Programs, Events, and Facilities" Council Sub-Committee has been on the reduction of maintenance and operations expenditures, including programs and events. Exhibit A consists of a list of potential budget reductions in this regard, a significant portion of which flow from the "Tiered" expenditure reduction options prepared by the Department and Division Heads. The extent to which these reductions are required will be dictated by the needs to fulfill the \$4.7 million FY 2010-11 City Budget "gap" reduction goal when combined with labor cost reduction and revenue enhancements. It is requested that the Council review this list, ask clarification questions, and provide feedback as to whether the suggested actions should or should not be considered by the

City Manager and Director of Finance and Administrative Services during preparation of the Proposed Budget. Contained herein are a few recommendations regarding Exhibit A for consideration during this Study Session. The remainder of the actions would be taken in adopting the Proposed Budget on July 6.

#### Reduce Labor Costs

The City's Labor Negotiators will be seeking direction from the City Council regarding Meet and Confer discussions currently underway with the Santa Fe Springs City Employees Association and the Santa Fe Springs Firefighters Association. These discussions are focused on ways, if any, that the City's employees can assist in reducing labor expenditures during FY 2010-11. Similarly, discussions in this regard have and will continue to occur with the City's Management Team. The Council's "Human Resources and Employee Compensation" Sub-Committee has been providing feedback and direction on these matters to the City Manager and Negotiation Team.

#### Enhance and Diversify General Fund Fiscal Resources

Exhibit B lists a series of options available to achieve the goal of enhancing the City's General Fund resources. The Council "Finance and Resources" Sub-Committee has reviewed and is making recommendations herein regarding these options. Additionally, this Sub-Committee has reviewed and is making recommendations with regard to Budgeted "Community Organization Support" appropriations. These recommendations are contained within Exhibit C.

### **SPECIFIC RECOMMENDED ACTIONS**

Unless otherwise noted, all actions are effective July 1, 2010, or, upon the date of related authorization action taken by the City Council.

1. Approve a 2% increase in most applied service-based fees and direct that the City's "Fee Schedule" be modified accordingly and presented at the July 6, 2010, City Council meeting for formal adoption. All fees would be rounded-up. Summer related Parks and Recreation Division fees would go into effect on September 1, 2010.
2. Approve an increase of .6% for development-based fees and include these in the "Fee Schedule." These would be effective on

- October 1, as an increase to the previously approved 1.4% change in these fees.
3. Direct that throughout the "Fee Schedule" all fees currently designated as "non-resident" fees be simply expressed as the "fee" and that "resident" fees be shown as "resident discount" fees.
  4. Increase the facility use fee for Senior Club dances from \$100 to \$400 per use and include this change on the "Fee Schedule."
  5. Increase The Diamond fee from 50 cents for ten balls to \$1 for ten balls.
  6. Increase all dog licensing fees by \$1 and include on the "Fee Schedule" while continuing all current fee exemptions and discounts. Transfer \$5,000 to the Police Services Animal Control activity from the Senior Citizen Dog Licensing Fund as an "applied revenue" to offset discounts on licenses given to senior citizens, as defined by the owner of the dog.
  7. Direct the Director of Library and Cultural Services to establish fees for use of the new Modernized Library meeting facilities and include these in the "Fee Schedule."
  8. Approve an increase of \$5 for all City imposed fines and include those in the "Fee Schedule."
  9. Approve increasing the parking fee at the Norwalk-Santa Fe Springs Transportation Center from \$20 to \$35 per month. Such change would be effective as soon as practical and upon approval by the Norwalk City Council.
  10. Approve an increase in the City's Fire Department Paramedic Pass-Through Fee from \$189 to \$369 and direct the Fire Chief to return to the Council with implementation actions.
  11. Approve a voluntary Fire Department "Paramedic Subscription Fee Program" for both the residential and business communities with a base fee of \$60 and direct the Fire Chief to return to the Council with implementation actions.
  12. Approve a Fire Department "Vehicle Accident Insurance Cost Recovery Program" and direct the Fire Chief to return to the Council with implementation actions. Such actions would include recommendations for a third-party administrator for both this Program and the City's Fire False Alarm Ordinance.
  13. Direct the Director of Public Works to seek an authorization from the City's Water Authority to commence the Proposition 218 process to increase City water rates by up to 12%.
  14. Direct the City Manager to increase the City's Water Utility Lease Rate to the City's Water Authority for FY 2010-11 by \$450,000 and return to the Council and Authority with implementation actions.

15. Approve deferral for FY 2010-11 of the City's annual \$200,000 contribution to the vehicle replacement fund.
16. Modify the policies for permit use of all City facilities to allow uses for non-residents and direct staff to return to the Council with a policy for formal adoption which implements this policy, including provisions for City resident preference.
17. Approve use of the Betty Wilson Center on weekends (Friday, Saturday, and Sunday) for permit activity, using existing fees as adjusted by actions authorized herein.
18. Direct that all eligible General Fund expenditures be transferred to the City's Waste Management Fund up to the previously approved surcharge increase of \$450,000.
19. Recognize the City vendor voluntary contract reductions of \$97,500, to date.
20. Recognize approximately \$120,000 in revenue from the Lakeland Development Company under its Waste Water Treatment Conditional Use Permit requirement that the City receive 5% of gross revenue.
21. Authorize the Director of Finance and Administrative Services to defer payment of the FY 2009-10 GASB-45 Trust Fund Payment of \$400,000 due June 30, 2010.
22. Upon completion of the private vendor lease for installation of a cell tower at Little Lake Park, authorize dedication of the income stream, \$20,000 per year, to ball field maintenance at all City facilities.
23. Direct the Director of Parks and Recreation to establish a procedure and policy under which the City would fully recover the cost of scorekeepers from athletic leagues using City facilities and return to the Council with implementation actions.
24. Authorize the creation of a fee for athletic tournament play using City facilities and direct the Director of Parks and Recreation to bring to the Council implementation actions, including revisions to the "Fee Schedule."
25. Direct the Director of Parks and Recreation to establish a fee to recover a significant portion of staff costs related to coverage of athletic play on City facilities. This would be coverage exclusive to the use. The Director should include the fee on the "Fee Schedule" and bring to the Council implementation actions.
26. Confirm the Council's commitment to inclusion of City event sponsorship revenue projections within the Proposed Budget.
27. Authorize the Director of Finance and Administrative Services to carry-over \$40,000 of Proposition 42 unexpended funds from the FY 2009-10 to the FY 2010-11 City Budget for use in offsetting street maintenance expenditures.

28. Approve the “Community Organization Support” recommendations as set forth in Exhibit C, and reflect these in the Proposed Budget.
29. Direct the City Manager to bring to the City Council for formal ratification all suspended capital improvement projects funded by Community Development Commission resources.
30. Direct that the City not hire new employees until Memoranda of Understandings are completed with each City employee association. Direct that the City discretionary hiring freeze continue into FY 2010-11.
31. Suspend the Pioneer High School Gymnasium Summer Program for 2010.
32. Authorize the Director of Family and Human Services to immediately advise both Child Care Services parents and City staff of the potential for the State of California and/or the Mexican American Opportunity Foundation (MAOF) to discontinue funding for some or all City Child Care programs. Such notices would advise that such funding loss would force the City to either modify or eliminate the related City Child Care programs. Additionally, direct the Director of Family and Human Services to develop contingency plans for State/MAOF defunding of City Child Care programs.
33. Direct that the Directors of Planning and Community Development and Finance and Administrative Services submit a plan as soon as practical for payment to the State of California of \$2.3 million in Community Development Commission funds on May 1, 2011.
34. Receive the FM3 report on City resident opinions regarding options related to submitting a Utility Users Tax implementation ordinance for Santa Fe Springs voter consideration during the November 2010 Statewide Election. Upon consideration of the report, direct the Director of Finance and Administrative Services to bring appropriate implementation actions to the Council on July 6, including a City Fiscal Emergency Declaration.
35. Complete review of Exhibits A and B and give feedback to the City Manager and Executive Team to assist in development of the Proposed Budget.
36. Confirm Council direction to the City Manager and Director of Finance and Administrative Services that the Proposed Budget should be balanced and provide for at least a \$300,000 projected Fund Balance. This direction to staff would include adoption of the view that when developing the Proposed Budget, considerations of long-term expenditure sustainability must be taken into account.
37. Direct the City Manager and Director of Finance and Administrative Services to prepare and submit to the City Council a Proposed

- Budget for adoption consideration during the July 6, 2010, City Council and Community Development Commission meetings.
38. Recess the Study Session and Council Meeting to a Closed Session in order to give direction to the City's Labor Negotiators.



Fred Latham  
City Manager

Attachment(s):

- Exhibit A - "Reductions of Maintenance and Operations Expenditures"  
Exhibit B - "Enhance and Diversify General Fund Resources"  
Exhibit C - "Community Organization Support Recommendations"



**CITY OF SANTA FE SPRINGS**  
**BUDGET STUDY SESSION**  
**EXHIBIT A**

**REDUCTIONS OF MAINTENANCE AND OPERATIONS**  
**EXPENDITURES OPTIONS**

City Manager's Office

<u>Item</u>	<u>Projected Savings</u>
1. Quarterly Newsletter	\$ 13,000
2. Modification Transit Services	\$ 14,500
3. Reduction in Youth Citizenship Awards	\$ 2,500
4. Consolidate Chavez and Diversity Summit	\$ 6,000
5. Modification of Employee Holiday Breakfast	\$ 5,000
6. Discontinue Metro-Express Service	\$ 30,000
7. Misc. Tier One Reductions	\$ 19,200
8. Reduce Staffing and Funding Obligations to the Sister City Committee	TBD**
9. Staffing Re-Organization*	TBD

Library and Cultural Services Division

<u>Item</u>	<u>Projected Savings</u>
1. Sponsors Children's Day	\$ 3,000
2. Reduce/Eliminate First Friday Program	TBD/\$14,700
3. Reduce Hours of Heritage Park Open Weekdays – 10 a.m. to 8 p.m. Weekends – 10 a.m. to Dusk	TBD
4. Reduce Days of Library Operation - Sundays	TBD
5. Reduce Public Art Grants to \$40,000	\$15,000
6. Staff Neighborhood Center Resources Center Within Existing Staffing	TBD
7. Modify Literacy Program	TBD
8. Sponsors Goal for Children's Day	\$5,000
9. Staffing Re-Organization	TBD

### Family and Human Services Division

<u>Item</u>	<u>Projected Savings</u>
1. Re-Negotiate Family Center Lease	\$200,000
2. Modify Senior Program Entertainment and Celebration Funding	\$ 12,000
3. Event Sponsorships	\$ 10,000
4. Reduce Funding for Camp Gilmore	\$ 4,000
5. Apply Franchise Fees to Fiestas Patrias	\$ 25,000
6. Maintain Reduced Fiestas Patrias 1 Day/5 Hours	N/A
7. Reduce Child Care Staffing in Direct Proportion to any Loss of State Funding	TBD
8. Staffing Re-Organization – Tier 3	TBD

### Parks and Recreation Services Division

<u>Item</u>	<u>Projected Savings</u>
1. Reduce Labor Costs and Sponsorships for Santa's Float Program	\$ 22,000
2. Modify/Eliminate Community Program Committee Format	TBD/\$6,200
3. Suspend First Night Program	\$ 60,000
4. Modify Halloween Celebration	TBD
5. Modify/Close The Diamond Facility	TBD/\$38,000
6. Modify/Close Center Court Facility	TBD/\$45,000
7. Modify/Close Community Gardens	TBD/\$22,500
8. Close the Aquatic Center Five Additional Weeks	\$ 45,000
9. Reduce Hours of Operation for the Activity Center Weekdays – 2 to 10 p.m. Weekends – Closed	\$ 7,200
10. Reduce Hours of Park Supervision During Off-Season	TBD
11. Reduce General Facility/Parks Coverage and Hours of Operation by 20% (Does Not Include Other Savings)	\$ 55,800

12.	Apply CATV Franchise Fees to Programming	\$ 65,000
13.	Discontinue Pioneer High School Summer Gym Program	\$ 5,000
14.	Staffing Re-Organization	TBD

#### Fire-Rescue Department

	<u>Item</u>	<u>Projected Savings</u>
1.	Reductions in Supplies and Contract Services	TBD
2.	Staffing Re-Organization – Tiers 1 & 2	TBD

#### Police Services Department

	<u>Item</u>	<u>Projected Savings</u>
1.	Modify Crossing Guard Coverage	\$ 24,000
2.	Reduce Discretionary Overtime (High School Football, Graduations, St. Pius Fiestas, First Night, Santa's Float)	\$ 16,000
3.	Modify/Eliminate Red Ribbon Program	\$4,000/\$7,900
4.	Operate Jr. Golf Program at Sponsorship Level	\$ 15,000
5.	Operate Skills for Success Program at Sponsorship Level	\$ 12,400
6.	Reduce PSO Overtime on Holidays	\$ 13,000
7.	Close Police Services Center Facility on Most Holidays	\$ 2,500
8.	Reduce PSO Field Staffing on Most Holidays	\$ 6,500
9.	Eliminate T-1 Line to Sculpture Garden	\$ 8,100
10.	Eliminate Homeland Security T-1 Line	\$ 6,000
11.	Suspend Maintenance and Replacement of Emergency Preparedness Containers	\$ 10,000
12.	Eliminate School Resource Officer	\$ 48,000

Public Works Department

<u>Item</u>	<u>Projected Savings</u>
1. Modification of NPDES Funding	\$ 72,000
2. Allocate \$15,000 From the Diana Weaver	
3. Tree Fund	\$ 15,000
4. Reduce Day Porter Facility Maintenance Contract	\$ 29,000
5. Reduce Betty Wilson Center Maintenance	\$ 18,000
6. Staffing Re-Organization	TBD
* Re-Organization matters are personnel related and, at this time, are subject to confidential discussions with the employee representative groups	
** TBD means that the “Projected Savings” are unknown at this time, depend on the extent of “modification,” or are confidential, at this time due to Personnel nature of the matter	

**CITY OF SANTA FE SPRINGS  
CITY BUDGET STUDY SESSION  
EXHIBIT B**

**“FINANCE AND RESOURCES OPTIONS”**

**Items for Consideration**

1. Paramedic Pass-Through Fee – From \$189 to \$369 is consistent with all fire departments within the region with each using the LA County Fire Department standard.
2. Paramedic Subscription Fee Program – A voluntary participation program for the residential and business communities. Essentially, it is an insurance policy at a base cost of \$60 annually against the much costs of a paramedic response. If the patient is insured through the Program, his/her insurance company would be billed, but, the Program participant would incur no costs.
3. Vehicle Accident Insurance Cost Recovery Program – Vehicle owner’s insurance companies would be billed for the cost of the Fire-Rescue Department response. Billing would be handled through a third-party Program administrator for a fee.
4. City Water Utility Lease Rate – The City annually sets the lease rate for the Water Authority’s use of the City Water’s assets, including water rights. These assets have been valued at over \$100 million.
5. Waste Management Fund Surcharge – A surcharge on commercial refuse collection accounts to pay for the City’s State Mandated solid waste management responsibilities.
6. Norwalk/Santa Fe Springs Transportation Fee – A fee paid by patrons of the Transportation Center to park their vehicles in City provided and maintained parking facilities. The proceeds are split between the two cities.
7. Lakeland Development CUP Revenues – Under a Conditional Use Permit Issued to the Lakeland Development Company for

Operations of a Waste Water Treatment facility, the Company must pay the City 5% of gross revenues. The revenues reimburse the City for the impacts of the facility's operations on the City's infrastructure and services.

8. Cell Tower Leases – When Cell Tower operators locate their facilities on City property they pay the City a lease fee for use of the property.

**Community Organization Support (2120) - Account Number Detail**

<b>Acct #2200 - Supplies</b>		<b>FY 2009-10</b>	<b>FY 2010-11</b>
Memorial Scholarships	\$	3,000	\$ 3,000
Certificates, frames, etc.		2,000	2,000
	\$	5,000	\$ 5,000

<b>Acct #6100 - Contributions</b>	<b>Funding</b>	<b>FY 2009-10</b>	<b>FY 2010-11</b>
Family & Human Services Temp Housing Fund	Housing	20,000	20,000
SASSFA Local Funding	Housing	30,000	30,000
Rio Hondo Temporary Home	CDC	35,000	30,000
Salvation Army Temporary Living Center	CDC	35,000	20,000
Lake Center School Washington D.C. Trip	Gen. Fund	12,000	14,000
Los Nietos Washington D.C. Trip	Gen. Fund	3,000	2,800
Santa Fe High Foundation	Gen. Fund	9,000	8,000
Miss Santa Fe Springs	Gen. Fund	3,000	3,000
Los Nietos Middle School After School Sports	Gen. Fund	3,500	2,500
Rio Hondo Symphony & Reception	Gen. Fund	4,400	3,500
School Program Advertising	Gen. Fund	1,800	1,500
Southern California Rehab Center	Gen. Fund	1,000	-
Meals on Wheels	Gen. Fund	1,500	1,500
Inter-Community Child Guidance	Gen. Fund	6,000	5,000
Red Cross - Rio Hondo Chapter	Gen. Fund	4,500	4,500
Women's Club Calendar	Gen. Fund	100	-
Santa Fe Springs Community Playhouse	Gen. Fund	12,000	10,000
Spanish Trails Girl Scouts	Gen. Fund	1,000	1,000
Rio Hondo Boy Scouts	Gen. Fund	1,000	1,000
Mayor Authority	Gen. Fund	5,000	2,500
Hispanic Outreach Task Force Scholarship	Gen. Fund	4,000	2,000
Chamber Destiny Fund	Gen. Fund	5,000	5,000
Santa Fe Springs Baseball Association In-Lieu	Gen. Fund	3,000	-
Metro Little League In-Lieu	Gen. Fund	3,000	-
Unallocated Funding	Gen. Fund	5,000	2,500
	\$	208,800	\$ 170,300



# AGENDA

FOR THE REGULAR MEETINGS OF THE:

PUBLIC FINANCING AUTHORITY  
WATER UTILITY AUTHORITY

AND ADJOURNED  
COMMUNITY DEVELOPMENT COMMISSION  
CITY COUNCIL

Council Chambers  
11710 Telegraph Road  
Santa Fe Springs, CA 90670

JUNE 21, 2010  
6:00 P.M.

Betty Putnam, Mayor  
Joseph D. Serrano, Sr., Mayor Pro Tem  
Luis M. Gonzalez, Councilmember  
William K. Rounds, Councilmember  
Juanita A. Trujillo, Councilmember

**Public Comment:** The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete the card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk or a member of staff. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.

**Americans with Disabilities Act:** In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

**Please Note:** Staff reports are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m. – 5:30 p.m., Monday – Friday. City Hall is closed every other Friday. Telephone (562) 868-0511.



# ***City of Santa Fe Springs***

Adjourned Public Financing Authority/Water Utility Authority/CDC/City Council

June 21, 2010

1. **CALL TO ORDER**

2. **ROLL CALL**

Luis M. Gonzalez, Director/Commissioner/Councilmember  
William K. Rounds, Director/Commissioner/Councilmember  
Juanita A. Trujillo, Director/Commissioner/Councilmember  
Joseph D. Serrano, Sr., Vice-Chairperson/Mayor Pro Tem  
Betty Putnam, Chairperson/Mayor

## **PUBLIC FINANCING AUTHORITY**

**APPROVAL OF MINUTES**

3. Minutes of the Regular Public Financing Authority Meeting of May 27, 2010

**Recommendation:** That the Public Financing Authority approve the minutes as submitted.

**NEW BUSINESS**

4. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

**Recommendation:** That the Public Financing Authority receive and file the report.

## **WATER UTILITY AUTHORITY**

**APPROVAL OF MINUTES**

5. Minutes of the Regular Water Utility Authority Meeting of May 27, 2010

**Recommendation:** That the Water Utility Authority approve the minutes as submitted.

**NEW BUSINESS**

6. Update on the Status of Water-Related Capital Improvement Plan Projects

**Recommendation:** That the Water Utility Authority receive and file the report.

**COMMUNITY DEVELOPMENT COMMISSION**

7. **REPORT OF THE CITY MANAGER AND EXECUTIVE DIRECTOR**

8. **CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and roll call vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.*

**Approval of Minutes**

- A. Minutes of the Regular City Council Meeting of June 10, 2010

**Recommendation:** That the City Council approve the minutes as submitted.

- B. **Final Payment**

Villages Fountain (Southwest Corner of Telegraph Road and Bloomfield Avenue) (Less 5% Retention)

**Recommendation:** That the Community Development Commission take the following actions: 1) Appropriate \$44,000 from unallocated CDC bond funds to complete the funding for this project; and 2) Approve the Final Progress Payment (Less 5% Retention) to Hondo Company, Inc. of Santa Ana, California, in the amount of \$11,045.60.

**New Business**

9. Appropriation of Housing Setaside Funds for the Purpose of Acquiring the Single Family Residential Property at 9257 Millergrove Drive for Affordable Housing Purposes Under the City's HARP Program

**Recommendation:** That the Community Development Commission 1) Accept the property owner's offer to sell the existing two-bedroom, one bathroom home in "As Is" condition at 9257 Millergrove Drive. 2) Authorize and appropriation of not more than \$465,000 from the Housing Setaside Fund (482) for the purpose of property acquisition and related relocation assistance to facilitate the development of two new dwellings for sale under the City's HARP Program, in furtherance of the Low and Moderate Income Housing goals of the Commission; 3) Authorize the Executive Director to execute the Escrow Instructions and other related documents necessary to facilitate this transaction.

**CITY COUNCIL**

10. **CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and roll call vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.*

**Approval of Minutes**

- A. Minutes of the Regular City Council Meeting of June 10, 2010

**Recommendation:** That the City Council approve the minutes as submitted.

**Final Payment**

- B. Villages Fountain (Southwest Corner of Telegraph Road and Bloomfield Avenue) (Less 5% Retention)

**Recommendation:** That the City Council take the following actions: 1) Appropriate \$36,000 from unallocated Art Funds to complete the funding for this project; and 2) Approve the Final Progress Payment (Less 5% Retention) to Hondo Company, Inc. of Santa Ana, California, in the amount of \$11,045.60.

**PUBLIC HEARING**

11. Ordinance No. 1014 – Public Hearing for Granting a Franchise to Park Water Company for Maintenance and Operation of Pipelines in City Streets

**Recommendation:** That the City Council conduct the Public Hearing noted in Resolution No. 9248, and introduce Ordinance No. 1014, which would grant a franchise to Park Water Company.

12. Resolution No. 9262 – Public Hearing for City of Santa Fe Springs Lighting District No. 1 (FY 2010/2011)

**Recommendation:** That the City Council conduct the Public Hearing and if protests of less than 50% of the area of assessable land within the lighting district are received, adopt Resolution No. 9262 confirming the diagram and assessment, and providing for annual assessment levy.

**NEW BUSINESS**

13. Resolution No. 9263 - Resolution Adoption of Annual Appropriation (GANN) Limit for Fiscal Year 2010-11

**Recommendation:** That the City Council adopt Resolution No. 9263 setting the appropriation limit for Fiscal Year 2010-11 (roll call vote required).

# ***City of Santa Fe Springs***

Adjourned Public Financing Authority/Water Utility Authority/CDC/City Council

June 21, 2010

14. Resolution No. 9264 – Request for Parking Restriction on Best Avenue

**Recommendation:** That the City Council adopt Resolution No. 9264, which would prohibit parking of vehicles weighing over 6,000 pounds on the west side of Best Avenue beginning at a point 1,080 feet south of the centerline of Rosecrans Avenue to a point 1,320 feet south of the centerline of Rosecrans Avenue and implement a tow-away zone for vehicles that violate the restriction.

15. Approval of Agreement to Provide Construction Management and Inspection Services for the Norwalk/Santa Fe Springs Transportation Center Parking Lot Improvement Project

**Recommendation:** That the City Council authorize the City Engineer to enter into an agreement with Coory Engineering to provide Construction Management and Inspection Services for the Norwalk/Santa Fe Springs Transportation Center Parking Lot Improvement Project.

16. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Section 54956.9(b)(1))

**One:** Earl vs. City

17. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

**One:** City of Santa Fe Springs vs. Valley View Santa Fe Springs, LLC.,  
A Nevada Limited Liability Company: et al.  
Case No. BC 425701

18. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

**Property:** Heritage Corporate Center and  
10349 Heritage Park Drive, Suite 1 (Family Center)  
**Negotiating Parties:** Staff and Ground Lessee  
**Under Negotiation:** Terms of Agreement

19. CONFERENCE WITH LABOR NEGOTIATOR

**Agency Negotiator:** City Manager  
**Employee Organizations:** Santa Fe Springs Firemen's Association  
Santa Fe Springs Employees' Association

**Please note: Item Nos. 20 - 28 will commence in the 7:00 p.m. hour.**

20. **INVOCATION**

21. **PLEDGE OF ALLEGIANCE - Youth Leadership Committee**

# ***City of Santa Fe Springs***

Adjourned Public Financing Authority/Water Utility Authority/CDC/City Council

June 21, 2010

## **INTRODUCTIONS**

22. Representatives from the Youth Leadership Committee

23. Representatives from the Chamber of Commerce

## **ANNOUNCEMENTS**

## **PRESENTATIONS**

## **APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

25. Committee Re-Appointments

## **ORAL COMMUNICATIONS**

This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.

## **EXECUTIVE TEAM REPORTS**

## **ADJOURNMENT**

The Community Development Commission and City Council meetings are adjourned to July 6, 2010 at 6:00 p.m.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.



Vivian J. De León  
Deputy City Clerk

June 18, 2010

Date

**CITY OF SANTA FE SPRINGS**  
**MINUTES**  
**FOR THE REGULAR MEETINGS OF THE**  
**PUBLIC FINANCING AUTHORITY**  
**WATER UTILITY AUTHORITY**  
**COMMUNITY DEVELOPMENT COMMISSION**  
**CITY COUNCIL**

**May 27, 2010**

**1. CALL TO ORDER**

Chairperson/Mayor Putnam called the Public Financing Authority, Water Utility Authority, Community Development Commission and City Council Meetings to order at 6:07 p.m.

**2. ROLL CALL**

Present: Directors/Commissioners/Councilmembers Gonzalez, Rounds, Trujillo, Vice-Chairperson/Mayor Pro Tem Serrano  
Chairperson/Mayor Putnam

Also present: Fred Latham, City Manager; Vivian De Leon, Deputy City Clerk; Steve Skolnik, City Attorney; Paul Ashworth, Director of Planning and Development; Don Jensen, Director of Public Works; Dino Torres sitting in for Fernando Tarin, Director of Police Services; Hilary Keith, Director of Library & Cultural Services; Jose Gomez, Director of Finance & Administrative Services; Stan Klopfenstein sitting in for Alex Rodriguez, Fire Chief

**PUBLIC FINANCING AUTHORITY**

**APPROVAL OF MINUTES**

**3. Minutes of the Regular Public Financing Authority Meeting of April 22, 2010**

**Recommendation:** That the Public Financing Authority approve the minutes as submitted.

Vice-Chairperson Serrano moved to approve the Minutes of the Public Financing Authority Item No. 3 and Director Trujillo seconded the motion, which carried unanimously.

## **NEW BUSINESS**

4. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

**Recommendation:** That the Public Financing Authority receive and file the report.

Vice-Chairperson Serrano moved to approve the Public Financing Authority Item No. 4 and Director Rounds seconded the motion, which carried unanimously.

## **WATER UTILITY AUTHORITY**

### **APPROVAL OF MINUTES**

5. Minutes of the Regular Water Utility Authority Meeting of April 22, 2010

**Recommendation:** That the Water Utility Authority approve the minutes as submitted.

Director Rounds moved to approve Water Utility Authority minutes; Vice Chairperson Serrano seconded the motion, which carried unanimously.

## **NEW BUSINESS**

6. Update on the Status of Water-Related Capital Improvement Plan Projects

**Recommendation:** That the Water Utility Authority receive and file the report.

Director Rounds moved to approve Water Utility Authority Item #6; Vice Chairperson Serrano seconded the motion, which carried unanimously.

## **COMMUNITY DEVELOPMENT COMMISSION**

7. **REPORT OF THE CITY MANAGER AND EXECUTIVE DIRECTOR**

City Manager Fred Latham had no report. Executive Director Paul Ashworth reported that there is an increase in companies moving in to the City creating new business and employment opportunities.

8. **CONSENT AGENDA**

### **Approval of Minutes**

- A. Minutes of the Regular Community Development Commission Meeting of April 22, 2010

**Recommendation:** That the Commission approve the minutes as submitted.

- Approval of Minutes**  
B. Minutes of the Regular Community Development Commission Meeting of May 13, 2010

**Recommendation:** That the Commission approve the minutes as submitted.

- C. Authorize the Purchase of Technology Equipment for the Library Modernization Project

**Recommendation:** That the Community Development Commission authorize the Director of Purchasing Services to issue purchase orders for the procurement of Computer Technology equipment not to exceed \$87,000.

Commissioner Trujillo moved to approve Community Development Commission Consent Agenda items 8A, 8B, and 8C. Commissioner González seconded the motion, which carried unanimously.

Mayor Pro Tem Serrano inquired if Item 8C was included in the budget report; to which Fred Latham, City Manager indicated that it had been included with the budget report.

### CITY COUNCIL

#### 9. **CONSENT AGENDA**

- Approval of Minutes**  
A. Minutes of the Regular City Council Meeting of April 22, 2010

**Recommendation:** That the City Council approve the minutes as submitted.

- Approval of Minutes**  
B. Minutes of the Regular City Council Meeting of May 13, 2010

**Recommendation:** That the City Council approve the minutes as submitted.

- New Business**  
C. Resolution No. 9248 – Authorizing the Publication Notice to Sell A Franchise to Park Water Company for Maintenance and Operation of Pipelines in City Streets

**Recommendation:** That the City Council approve Resolution No. 9248 setting the date of June 24, 2010 for the public hearing on the granting of a franchise to Park Water Company.



**New Business**

- D. Approval of Subrecipient Agreement with the I-5 Consortium Cities Joint Powers Authority for Use of Prop C Local Return Funds

**Recommendation:** That the City Council authorize the City Manager to execute the Subrecipient Agreement with I-5 Joint Powers Authority for Use of Prop C Local Return Funds on behalf of the City.

- E. Resolution No. 9258 – Authorize and Grant Designated Period for CalPERS Two-Years Additional Service Credit Early Retirement Incentive Program for Safety Personnel

**Recommendation:** That the City Council adopt Resolution No. 9258 authorizing and granting a designated period for the CalPERS Two-Years of Additional Service Credit early retirement incentive program for safety personnel and approve the certification of compliance with Government Code Section 20903.

**Award of Contract**

- F. Norwalk/Santa Fe Springs Transportation Center

**Recommendation:** That the City Council take the following actions: 1) Reject the bid submitted by Pave West of La Habra, California on the grounds that their bid was non-responsive to the Contract Specifications.; 2) Accept the nine bids for the Norwalk/Santa Fe Springs Transportation Center Parking Lot Improvements that remain valid through June 1, 2010; and 3) Award a contract to All American Asphalt of Corona, California, in the Amount of \$950,000.00.

Councilmember González moved to approve City Council Consent Agenda Items 9A, 9B, 9C, 9D, 9E, and 9F. Councilmember Rounds seconded the motion which carried unanimously.

**ORDINANCE FOR PASSAGE**

10. Adoption of Ordinance No. 1010 Which Will Redefine the Amended Consolidated Redevelopment Project Area and Plan Established by Amendment No. 4 (as adopted by Ordinance No. 1000)

**Recommendation:** That the following actions be taken: 1) Perform a Second Reading of Ordinance No. 1010; 2) Adopt Ordinance No. 1010; 3) Direct staff to File a notice of determination with the Los Angeles County Clerk.

City Attorney Steve Skolnik read the ordinance by title.

Mayor Pro-Tem Serrano made the motion to waive further reading and adopt Ordinance No. 1010. Councilmember Gonzalez seconded the motion, which carried by the following roll call vote:

AYES: Councilmembers González, Rounds, Trujillo, Mayor Pro-Tem Serrano, Mayor Putnam

NOES:  
ABSENT:  
ABSTAIN:

**ORDINANCE FOR PASSAGE**

11. Adoption of Ordinance No. 1011 Which Will Redefine the Washington Boulevard Redevelopment Project Area and Plan Established by Amendment No. 2 (as adopted by Ordinance No. 1001)

**Recommendation:** That the following actions be taken: 1) Perform a second Reading of Ordinance No. 1011; 2) Adopt Ordinance NO. 1011; and 3) Direct Staff to File a Notice of Determination with the Los Angeles County Clerk.

City Attorney Steve Skolnik read the ordinance by title.

Councilmember Rounds made the motion to waive further reading and adopt Ordinance No. 1011. Mayor Pro-Tem Serrano seconded the motion, which carried by the following roll call vote:

AYES: Councilmembers González, Rounds, Trujillo, Mayor Pro-Tem Serrano, Mayor Putnam

NOES:  
ABSENT:  
ABSTAIN:

**NEW BUSINESS**

12. Request for Approval to Renew an Agreement with the City of Downey Dispatch and Communication Services

**Recommendation:** That the City Council approve a one-year agreement with the City of Downey for the continuation of dispatch and communication services.

Councilmember Rounds made a motion to approve City Council Item No. 12; Councilmember Trujillo seconded the motion, which carried unanimously.

**COUNCILMEMBER REQUESTED ITEM –SERRANO AND ROUNDS**

13. Consideration of Modifying the Solid Waste Collection Permit Granted to City Franchised Waste Haulers in Accordance with the Provisions of Chapter 50 of the Municipal Code and the Agreements Between the City and the Respective Franchised Waste Haulers

**Recommendation:** Consider the request of Councilmen Serrano and Rounds and give staff direction on notification to the City's Solid Waste Haulers as to the disposition of the "wind down" of the Evergreen provision within their respective contracts.

City Attorney Steve Skolnik gave a brief background description on this requested item.

City Manager Fred Latham indicated that notification would be sent via e-mail to corresponding haulers if there was a change to the Council's previous action with regard to "winding down" the Evergreen provisions of the existing Agreements.

Mayor Pro Tem Serrano stated that he was recommending that the City Council stop the Evergreen "wind down" process for Serv-Wel Disposal Company and for CR & R as of July 1, 2010 and that there be no action taken, beyond that previously authorized, with respect to the Agreement with Consolidated Disposal Company. The result would be that the City would send the annual notice of refusal to extend the franchise term only to Consolidated and not to Serv-Wel or CR&R.

Councilmember Trujillo moved to approve the recommendation by Mayor Pro Tem Serrano; Councilmember Rounds seconded the motion which carried unanimously.

### **Subsequent Need Items**

13A. Resolution No. 9259 Support for Golden State Water Company's Proposal to Seek Grant Funds to Install Fluoridation Infrastructure

**Recommendation:** That the City Council adopt Resolution No. 9259, supporting Golden State Water Company's Proposal to seek grant funding to install fluoridation infrastructure.

The City Manager advised that this request to the City's Department of Public Works came after publication of the City Council agenda and that due to the grant application deadline, action by the City Council could not wait until the next Council meeting. The request is that the item be placed on the agenda as a Subsequent Need item and that it be considered at this meeting.

Councilmember Gonzalez moved to add Item 13A to the agenda. Councilmember Rounds seconded the motion which carried unanimously.

City Manager Fred Latham indicated that the City is not required to fluoridate its water system and that action would have no impact to the City's system.

Mayor Pro Tem inquired if this would affect the City's residential water.

Don Jensen, Public Works Director responded that this would only affect a few commercial customers at the south side of the City.

Councilmember Trujillo moved to approve City Council item 13A; Councilmember Rounds seconded the motion which carried unanimously.

13B. City Attorney Skolnik requested that the Council consider adding an item to the agenda as a "subsequent need" item (California Government Code, Section 54954.2(b)(2)). He stated that, subsequent to the posting of the agenda, the City became aware of a settlement offer in a matter of anticipated litigation pertaining to a confidential labor and employment issue, and that it was necessary to respond to the offer immediately because of a claim-filing deadline faced by the adverse party. Based thereon, a motion was made by Council Member González to add the item to the agenda. Council Member Rounds seconded the motion. The motion carried unanimously. At 6:28 p.m., the Council commenced a closed session for purposes

of a Conference with Legal Counsel--Anticipated Litigation (Section 54956.9(b)(1)). At 7:05 p.m., the Council reconvened in open session, with all members present.

City Attorney Skolnik announced that there was no action to be reported out of the closed session.

#### **INVOCATION**

14. Councilmember Rounds gave the Invocation.

#### **PLEDGE OF ALLEGIANCE**

15. Councilmember Rounds led the Pledge of Allegiance.

#### **INTRODUCTIONS**

16. Representatives from the Youth Leadership Committee came forward to introduce themselves to council.

17. Representatives from the Chamber of Commerce  
Mayor Putnam introduced Paul Hesse, Penta Pacific Properties  
Wendy Meador, SFS Chamber President  
Sylvia Southerland, Immediate Past President, Southern California Edison  
Kathie Fink, Chamber of Commerce CEO

#### **ANNOUNCEMENTS**

18. Carole Joseph, Director of Parks & Recreation updated the Community Events Calendar.

City Manager Fred Latham shared a PowerPoint presentation highlighting the Four Corners Art Vision on Telegraph Road and Santa Fe Springs Road.

#### **PRESENTATIONS**

19. Presentation to Retiring Employees

Jose Gomez presented retiring employees Tina Hong and Bruce Landry with a clock and a jacket each for their many years of valuable service to the City.

Don Jensen, Director of Public Works presented retiring employee Ann Rubin with a clock and a jacket for her many years of valuable service to City.

22. Introductions of the Destiny Scholarship and Powel Grant Recipients

*This Presentation was done out of sequence to accommodate Wendy Meador's flight schedule.*

Sylvia Southerland, Immediate Past President -- SFS Chamber introduced Karina Franco - Santa Fe High School student with the \$20,000 Destiny Scholarship and Sarah Landauer also a Santa Fe High School student with the \$2,000 Powell Grant. Pictures with council followed the presentation.

21. Santa Fe Springs 2010 Youth Citizenship Award Recipients

Julie Herrera, Public Relations Specialist introduced Rachel Perez and Robinne Ponty, both Santa Fe High School students and Jonathan Jordan, from Cerritos College with the Outstanding Citizenship Award of \$500 each. Josue Diaz from Santa Fe High School was not available but also received the award.

Liliana Leon, Guadalupe Pasillas both students at Santa Fe High School and Jennifer Garcia a Pioneer High School student each received the Excellence in Citizenship Award of \$750. Pictures with council and their families followed the presentations.

20. Introduction of the 2010 Memorial Scholarship Program Recipients

Wayne Bergeron from the Department of Police Services introduced the Armando Mora Scholarship to Jennifer Garcia and Karina Saucedo; the Lorenzo Sandoval Scholarship to Pauline Betancourt; and Josue Diaz, and the Albert L. Sharp Memorial Scholarships to Alexis Guerrero and Nathan Ortiz. The Council presented each recipient with scholarship checks.

23. **APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

No appointments were made by council.

24. **ORAL COMMUNICATIONS**

This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.

Mayor Putnam opened Oral Communications and invited interested parties to come forward to address the Council.

Having no one come forward, Mayor Putnam closed Oral Communications

25. **EXECUTIVE TEAM REPORTS**


Dino Torres, Assistant Police Director announced that the City would sponsor two low cost pet vaccination events on Wednesday, June 9, and Wednesday, July 7. There will be an Olympic Torch run on Telegraph Road on June 10 at 4 pm.

Carole Joseph, Director Parks & Recreation announced the City's 4<sup>th</sup> of July event to be held at Los Nietos Park.

Mayor Pro Tem Serrano asked that we all kept our thoughts on our servicemen during this Memorial Day Holiday.

27. **ADJOURNMENT**

Mayor Putnam adjourned the meetings in memory of Dorothy "Dody" Bayless a long time resident and member of many service clubs at 8:16 pm.

  
\_\_\_\_\_  
Betty Putnam  
Mayor

ATTEST:  
  
\_\_\_\_\_  
Vivian De Leon, Deputy City Clerk



# City of Santa Fe Springs

Santa Fe Springs Public Financing Authority Meeting

June 21, 2010

## NEW BUSINESS

Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

## RECOMMENDATION

That the City Council receive and file the report.

## BACKGROUND

The Santa Fe Springs Public Financing Authority is the City entity that is utilized to facilitate the issuance of public purpose debt in Santa Fe Springs. The following is a brief status report on the debt instruments currently outstanding that were issued through this financing authority.

### Consolidated Redevelopment Project 2001 Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 5/31/10	None
Outstanding principal at 5/31/10	\$22,475,000

### Consolidated Redevelopment Project 2002 Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 5/31/10	None
Outstanding principal at 5/31/10	\$23,535,000

### Consolidated Redevelopment Project 2003 Taxable Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 5/31/10	None
Outstanding principal at 5/31/10	\$4,965,000

### Water Revenue Bonds, 2003 Series A

Financing proceeds available for appropriation at 5/31/10	None
Outstanding principal at 5/31/10	\$4,420,000

### Water Revenue Bonds, 2005 Series A

Financing proceeds available for appropriation at 5/31/10	None
Outstanding principal at 5/31/10	\$3,200,000

### Consolidated Redevelopment Project 2006-A Tax Allocation Bonds

Financing proceeds available for appropriation at 5/31/10	\$ 1,435,408*
Outstanding principal at 5/31/10	\$27,563,493

Consolidated Redevelopment Project 2006-B Taxable Tax Allocation Bonds

Financing proceeds available for appropriation at 5/31/10

None\*\*

Outstanding principal at 5/31/10

\$16,280,000

Consolidated Redevelopment Project 2007-A Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 5/31/10

None

Outstanding principal at 5/31/10

\$42,145,000

The City and Community Development Commission budgets include sufficient appropriations to meet the debt service obligations associated with these issues and it is anticipated that the Fiscal Year 2009-10 revenue sources funding these appropriations will be sufficient as well.

Frederick W. Latham  
City Manager/Executive Director

\* \$1,538,121 of 2006-A tax exempt bond funds has been used for property acquisitions in relation to the Valley View Grade Separation Project. These funds are not included but will eventually be reimbursed from Federal, State and County sources and will again be available for appropriation.

\*\* \$10,654,000 of 2006-B taxable bond funds are not included and were reserved to pay SERAF (State take-away) on May 10, 2010. The Community Redevelopment Association lost the lawsuit declaring this take-away illegal, but is still pursuing legal action to reverse the decision.



**SEE ITEM 3**



# City of Santa Fe Springs

Water Utility Authority Meeting

June 21, 2010

## NEW BUSINESS

### Update on the Status of Water-Related Capital Improvement Plan Projects

#### RECOMMENDATION

That the Water Utility Authority receive and file the report.

#### BACKGROUND

This report is for informational purposes only. The following is a listing of current active water projects along with a current status:

##### 4" Main Replacement - Phase 1

This project involves the replacement of existing 4" water mains with new 8" water mains on portions of Cedardale Drive, Crossdale Avenue, Mondon Avenue, Lakeland Road, Elkhurst Street, Elgrace Street, and Hollyhock Street. Bids were opened for this project on February 10, 2010. On February 25, 2010 the Water Utility Authority awarded a contract to Conengr Corporation of Upland in the amount of \$684,065.67. Construction began on this project on May 10, 2010 and this project is about 40% complete and scheduled to be done by the end of July.

#### FISCAL IMPACT

This project has been budgeted and is included in the City's FY 2006-07 through FY 2011-12 Capital Improvement Program.

#### INFRASTRUCTURE IMPACT

The completion of this improvement will improve the integrity of the City's water system and enhance the ability of the City to deliver potable water to its residents.

Frederick W. Latham  
Executive Director

#### Attachment(s):

None.

6

**SEE ITEM 3**



# City of Santa Fe Springs

Community Development Commission Meeting

June 21, 2010

## FINAL PAYMENT

Villages Fountain (Southwest Corner of Telegraph Road and Bloomfield Avenue -  
Final Progress Payment (Less 5% Retention)

### RECOMMENDATION

That the Community Development Commission take the following actions:

1. Appropriate \$44,000 from unallocated CDC bond funds to complete the funding for this project; and
2. Approve the Final Progress Payment (Less 5% Retention) to Hondo Company, Inc. of Santa Ana, California, in the amount of \$11,045.60.

### BACKGROUND

At the Community Development Commission meeting of June 25, 2009, the Commission awarded a contract to Hondo Company, Inc. of Santa Ana, CA. in the amount of \$447,928.00 for the construction of the subject project.

The following payment detail represents the Final Progress Payment (less 5% Retention) due per terms of the contract for the work which has been completed and found to be satisfactory.

An amount of \$680,000 was originally allocated for this project. The project funding was shared between unallocated CDC bond funds (55%) and unallocated Art Funds (45%). An additional appropriation of \$44,000 is required from unallocated CDC bond funds. A recommendation for an appropriation of \$36,000 from unallocated Art Funds is also being requested under separate cover from the City Council at this meeting to complete the funding for this project. The additional funding is necessary primarily due to the mitigation measures required by the Los Angeles County Department of Public Works, since the site is within a methane zone.

Frederick W. Latham  
City Manager

Paul Ashworth  
Executive Director

Attachment(s):  
Progress Payment Detail

Report Submitted By: Don Jensen, Director   
Department of Public Works

Date of Report: June 17, 2010

8B

Payment Detail  
Neighborhood Center Renovation and Modernization Project

Contractor: Cornerstone General, Inc.  
P.O. Box 1276  
Whittier, CA 90603


Item No.	Description	Contract			Total	Completed This Period		Completed To Date	
		Quantity	Units	Unit Price		Quantity	Amount	Quantity	Amount
Base Bid									
1	Furnish all labor, equipment and materials necessary to construct the Neighborhood Center Renovation and Modernization Improvements, complete in place:	1	L.S.	\$ 3,042,945	\$3,042,945.00	5%	\$ 144,739.00	5%	\$ 144,739.00
Bid Alternate									
1	Furnish all labor, equipment and materials necessary to construct the Children's Therapy Garden Improvements, complete in place:	1	L.S.	\$ 77,420	\$77,420.00	-	\$ -	-	\$ -

\$3,120,365.00      \$ 144,739.00      \$ 144,739.00  
Total Completed Items to Date: \$ 144,739.00

CONTRACT PAYMENTS

Total Items Completed to Date      \$ 144,739.00  
Less Retention Withheld (10%)      \$ 14,473.90  
Progress Payment No. 1      \$ 130,265.10

W.O. #: 434-397-R545-4800

APPROVED BY: 



# *City of Santa Fe Springs*

Adjourned Community Development Commission

June 21, 2010

## **NEW BUSINESS**

Appropriation of Housing Setaside Funds for the Purpose of Acquiring the Single Family Residential Property at 9257 Millergrrove Drive for Affordable Housing Purposes Under the City's HARP Program.

## **RECOMMENDATION**

1. That the Community Development Commission accept the property owner's offer to sell the existing two-bedroom, one bathroom home in "As Is" condition at 9257 Millergrrove Drive.
2. That the Community Development Commission authorize an appropriation of not more than \$465,000 from the Housing Setaside Fund (482) for the purpose of property acquisition and related relocation assistance to facilitate the development of two new dwellings for sale under the City's HARP Program, in furtherance of the Low and Moderate Income Housing goals of the Commission.
3. That the Community Development Commission authorize the Executive Director to execute the Escrow Instructions and other related documents necessary to facilitate this transaction.

## **BACKGROUND**

Attached is the signed offer and acceptance letter confirming that the owners of 9257 Millergrrove Drive desire to sell the subject two bedroom, one bathroom property to the CDC in "As Is" condition per the terms described therein. Also attached are the Escrow Instructions under which this transaction will happen. The CDC desires to acquire the property, subdivide the property into two lots, and construct a new single family dwelling on each of the new lots. Because Housing Setaside funds will be used to acquire this property, each new dwelling will be sold under the City's HARP Program to an income eligible household in accordance with Redevelopment Law.



# **City of Santa Fe Springs**

Adjourned Community Development Commission

June 21, 2010

## **FISCAL IMPACT**

Expenditure of housing setaside funds for the purpose of preserving and increasing the number of affordable units in the City is a primary function and responsibility of the CDC. Accordingly, the requested appropriation of housing funds to acquire the property that will ultimately be subdivided into two lots upon which a new home will be constructed for sale to an income eligible low or moderate income large-family under the City's HARP Program, is in furtherance of the goals and policies of the Commission. The funds for the requested appropriation are available in Fund 482 and its expenditure will not adversely impact Fund 482 or other housing activities.

## **INFRASTRUCTURE IMPACT**

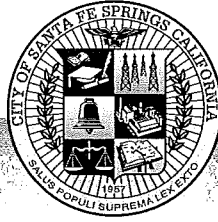
Appropriation of housing funds, ultimately resulting in the construction of two new single family dwellings for sale to an income eligible family, will not have an adverse impact on the City's infrastructure.

## **STAFF COMMENTS**

The subject property is developed with a small two bedroom, one bathroom home that is inefficiently situated on the 5,940 sq. ft. lot. Because of the property's unique location facing Millergrrove Drive, and also adjoining the walkway along Broaded Street, it is proposed that the existing property be subdivided to create two new 4,615 sq. ft. lots. Each lot can be developed with a 1,578 sq. ft., three bedroom/two bathroom dwelling. As conceptualized, one of the new homes will face onto Millergrrove Drive, while the other new home will face onto Broaded Street. It is intended that each of these new homes will both greatly enhance the neighborhood and provide two Low/Mod income families an opportunity at homeownership.

Frederick W. Latham  
City Manager

Paul R. Ashworth  
Executive Director



# City of Santa Fe Springs

## Community Development Commission

11710 Telegraph Road • CA • 90670-3679 • (562) 868-0511 • Fax (562) 868-7112 • [www.santafesprings.org](http://www.santafesprings.org)

June 10, 2010

Gilbert and Veronica Jaimez  
9257 Millergrove Drive  
Santa Fe Springs, CA 90670

Dear Mr. and Mrs. Jaimez:

This letter shall serve as a formal offer on behalf of the Community Development Commission of the City of Santa Fe Springs (CDC) to purchase the full interest in the property you own located at 9257 Millergrove Drive in the City of Santa Fe Springs.

With your consent, an appraisal of the property was conducted on April 22, 2010. This appraisal took into consideration the highest and best use of the property, size of the parcel and its location, the condition and size of the improvements existing on the land, and all other factors which affect fair market value. Sale of comparable properties were evaluated and taken into consideration. As a result of this appraisal and its potential future re-use value for affordable housing, the CDC hereby offers to purchase the full fee title interest in the property in "As Is" condition for the amount of FOUR HUNDRED THIRTEEN THOUSAND and no/100 DOLLARS (\$413,000.00). In addition to the purchase amount, the CDC will pay certain down payment and closing costs involved in your acquisition of and relocation to the property at 6724 Napa Valley Court, Corona, CA 92880; an amount not to exceed \$49,000.00. As a condition of this transaction, you (as Seller) agree to close escrow on the acquisition of 6724 Napa Valley Court, Corona prior to the close of escrow on the CDC's acquisition of 9257 Millergrove Drive, Santa Fe Springs; these two transactions to be performed through back-to-back escrow.



Gilbert and Veronica Jaimez

June 10, 2010

Page Two

The method of payment will be cash at the close of escrow following confirmation that said acquisition of 6724 Napa Valley Court, Corona, has been confirmed. The CDC agrees to pay typical buyer and seller escrow fees, preparation and recordation of documents, transfer fees, and title insurance charges involving the acquisition of 9257 Millergrove Drive, Santa Fe Springs. Based on the terms set forth herein, Seller agrees to waive any and all claims to relocation benefits that may apply (California Government Code, Section 7260, et. seq.).

The CDC trusts that you will find this offer acceptable and representative of just compensation. The CDC is prepared to initiate escrow proceedings upon your acceptance of this offer. By signing below, you hereby acknowledge your understanding and acceptance of the terms and conditions of the offer made herein.

Please call me at (562) 868-0511, ext. 7353, should you have any questions regarding this matter.

Sincerely,




Paul R. Ashworth  
Executive Director

---

WE, GILBERT AND VERONICA JAIMEZ, as a married couple and as sole owners of the property at 9257 Millergrove Drive, Santa Fe Springs, California, do hereby acknowledge our understanding and acceptance of the terms and conditions of the offer made herein, and agree to initiate escrow proceedings to facilitate the sale of our property as outlined herein.

  
GILBERT JAIMEZ

6-10-10  
Date

  
VERONICA L. JAIMEZ

6/10/2010  
Date

COMMUNITY DEVELOPMENT COMMISSION  
OF THE CITY OF SANTA FE SPRINGS  
SANTA FE SPRINGS, CALIFORNIA  
ASSESSOR'S PARCEL NO. 8001-011-058

Lot 95, Tract 6068, in the City of Santa Fe Springs, as recorded in the office of the County Recorder of said County.

ESCROW INSTRUCTIONS FOR ACQUISITION OF REAL PROPERTY

These instructions are for the acquisition of real property as set forth herein between the COMMUNITY DEVELOPMENT COMMISSION OF THE CITY OF SANTA FE SPRINGS, a public body, corporate and politic, (hereinafter called "Buyer") and GILBERT AND VERONICA L. JAIMEZ, a married couple (hereinafter called "Seller").

- I. AGREEMENT TO SELL AND PURCHASE. Seller has agreed to sell to Buyer, and Buyer has agreed to purchase from Seller, upon the terms and for the consideration set forth in these Instructions, all that certain real property (hereinafter called "Property") situated in the County of Los Angeles, State of California, and legally described as follows:

Legal description "Exhibit A" is to be prepared by escrow from the approved title report and made a part of these instructions.

(Property also known as 9257 Millergrove Drive, Santa Fe Springs, CA, APN 8001-011-058)

2. PURCHASE PRICE. The purchase price, payable in cash through escrow shall be FOUR HUNDRED THIRTEEN THOUSAND AND NO/100 DOLLARS (\$413,000.00).
3. CONDITIONS OF PURCHASE. The purchase of this property is conditioned upon the terms set forth in the offer letter dated June 10, 2010 and signed by Buyer and Seller, attached hereto and made a part of these instructions.
4. CONVEYANCE OF TITLE. Seller agrees to convey by Grant Deed to Buyer marketable fee title to the Property free and clear of all recorded and unrecorded liens, encumbrances, assessments, easements, leases, covenants, conditions, restrictions and taxes, EXCEPT:
  - A. Public and quasi-public utility, alley and street easements and rights-of-way of record.
  - B. Seller shall consent to allow Buyer to request and obtain a Title Report identifying any and all liens, obligations, encumbrances, assessments, easements, leases, covenants, restrictions and taxes that may exist against said property.
  - C. Taxes shall be pro-rated in accordance with the provisions of Revenue and Taxation Code Sections 4986 et seq and 5081 et seq, to the date of transfer of title.

5. TITLE INSURANCE POLICY. Escrow Agent, following recording of deed to Buyer, shall provide Buyer with a CLTA Coverage Policy of Title Insurance in the amount of \$413,000.00 issued by a mutually acceptable title insurance company operating in California showing title to Property vested in Buyer subject only to the exceptions agreed upon in Section 4 and the printed exceptions and stipulations in said policy. Seller agrees to pay for the premium charged therefore.
6. ESCROW. Buyer and Seller agree to open an escrow in accordance with this Agreement at Pacific Escrow, 9155 Telegraph Road, Pico Rivera, CA 90660 (562/929-2121, Escrow Agent: Liz Lopez).

This agreement constitutes the joint escrow instruction of Buyer and Seller, and Escrow Agent to whom these instructions are delivered is hereby empowered to act per these instructions. The general provisions of Escrow Agent's standard form escrow instructions may be included as Exhibit C to these joint instructions. Should such instructions be inconsistent in any manner with these joint instructions, the terms and conditions of the joint instructions shall control.

Prior to the close of escrow, Seller shall execute and deposit into escrow a deed to Buyer. As soon as possible after opening of escrow, but not earlier than ten (10) days prior to the scheduled escrow closing date, Buyer agrees to deposit the purchase price for Property with the Escrow Agent, and Seller and Buyer agree to deposit with escrow Agent any additional instruments as are necessary.

All funds received in this escrow shall be deposited with other escrow funds in a general escrow account(s) may be transferred to any other such trust escrow account or accounts) and all disbursements shall be made by check of said Escrow Agent.

**ESCROW AGENT IS AUTHORIZED TO:**

- A. Pay and charge Seller for any unpaid and/or delinquent taxes and any penalties and interest thereon, and for any delinquent or non-delinquent assessments or bonds against the Property.
- B. Pay and charge Seller for any amount necessary to place title in the condition necessary to satisfy Section 4 of this Agreement.
- C. Pay and charge Buyer for all usual escrow fees, charges, and costs payable under Section 6 of this Agreement.
- D. Disburse funds and deliver deed when conditions of this escrow have been fulfilled by Buyer and Seller.

SUBJECT TO THE PROVISIONS HEREIN, TIME IS OF THE ESSENCE IN THESE INSTRUCTIONS AND ESCROW IS TO CLOSE within sixty (60) days or AS SOON AS POSSIBLE within that period. If (except for deposit of money by Buyer, which shall be made by Buyer upon demand of Escrow Agent before close of escrow) this escrow is not in condition to close within the 60 day period or a mutually acceptable date prior to or thereafter, any party who then shall have fully complied with his instructions, may, in writing, demand the return of his money or Property; but if none have complied, no demand for return thereof shall be recognized until five (5) days after Escrow Agent shall have mailed copies of such demand to all other parties at their respective addresses shown in these escrow instructions, and if any objections are raised within said five (5) day period, Escrow Agent is authorized to hold all papers or documents until instructed by a court of competent jurisdiction or mutual instructions. If no demands are made, proceed with closing this escrow as soon as possible.

All time limits within which any matter herein specified is to be performed may be extended by mutual agreement of the parties hereto. Any amendment of, or supplement to, any instructions must be in writing.

Responsibility of the Escrow Agent under that Agreement is expressly limited to Sections 1-7 inclusive and to its liability under any policy of title insurance issued in regard to this transaction.

7. ESCROW FEES, CHARGES AND COSTS.

Buyer agrees to pay all usual fees, charges and costs which arise in this escrow in accordance with standard Los Angeles County practices.

8. PERMISSION TO ENTER ON PREMISES.

Seller hereby grants to Buyer, or its authorized agents, permission to enter upon the Property at all reasonable times prior to close of escrow for the purpose of making necessary or appropriate inspections, surveys, and soil tests.

9. MAINTENANCE.

During escrow, Seller agrees to maintain the property in at least the same condition and repair the property is currently in and will meet all pertinent City of Santa Fe Springs codes and regulations. The subject Property shall be vacant and unoccupied before the close of escrow. Any and all furnishings remaining on or in the property after the close of escrow shall become the property of the Buyer who, at its discretion, may dispose of the items in whatever manner it chooses.

10. COUNTERPARTS.

This agreement may be executed in counterparts, each of which so executed shall irrespective of the date of its execution and delivery be deemed an original, and all such counterparts together shall constitute one and the same instrument.

11. RELOCATION BENEFITS.

Seller agrees to waive any and all claims to relocation benefits that may apply (California Government Code, Section 7260, et. seq.)

12. The terms, conditions, covenants, and agreements set forth herein shall apply to and bind the heirs, executors, administrators, assigns, and successors of the parties hereto.

These instructions contain the entire agreement between the parties, and neither party relies upon any warranty or representation not contained in these instructions.

THESE INSTRUCTIONS ARE ACCEPTED THIS \_\_\_\_th day of June, 2010.

Mailing Address of Seller:

Gilbert and Veronica Jaimez  
9257 Millergrove Drive  
Santa Fe Springs, CA 90670

Mailing Address of Buyer:

CDC of the City of Santa Fe Springs  
11710 E. Telegraph Road  
Santa Fe Springs, CA 90670

Seller:

Buyer:

By:

Gilbert Jaimez  
Gilbert Jaimez

By:

Paul R. Ashworth  
Paul R. Ashworth, Executive Director

By:

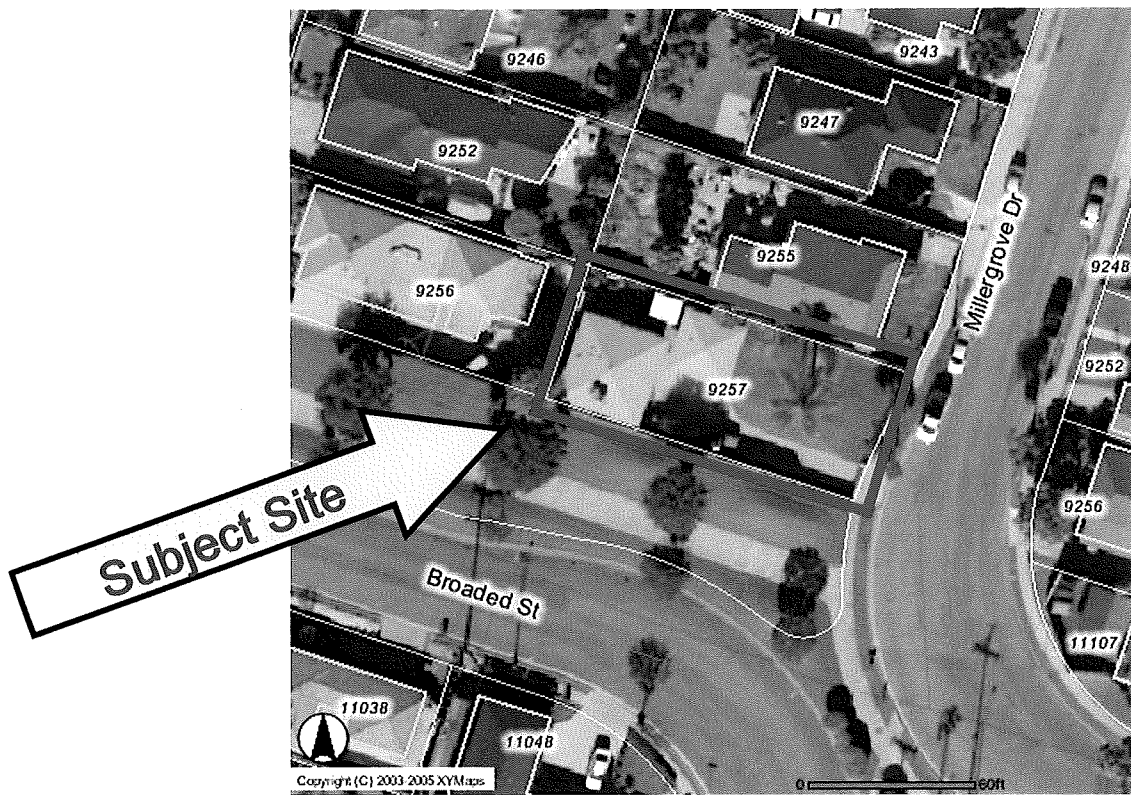
Veronica L. Jaimez  
Veronica L. Jaimez

Date:

6-18-10

Date:

6/10/2010

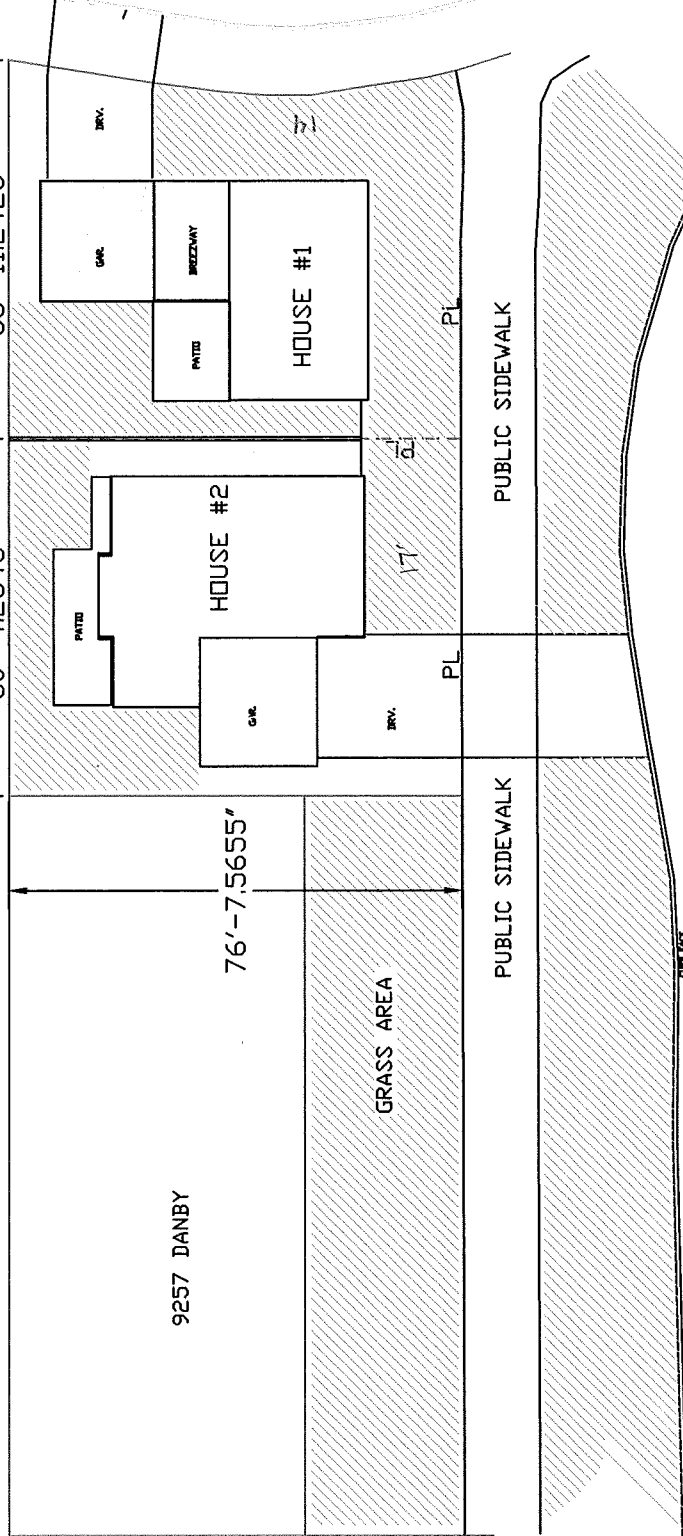


Proposed Subdivision Concept

MILLERGROVE DR.

9257 MILLERGROVE

60'-4.2846" 63'-11.2428"



BROADED AVE.

**SEE ITEM 3**





# City of Santa Fe Springs

City Council Meeting

June 21, 2010

## FINAL PAYMENT

Villages Fountain (Southwest Corner of Telegraph Road and Bloomfield Avenue -  
Final Progress Payment (Less 5% Retention)

### RECOMMENDATION

That the City Council take the following actions:

1. Appropriate \$36,000 from unallocated Art Funds to complete the funding for this project; and
2. Approve the Final Progress Payment (Less 5% Retention) to Hondo Company, Inc. of Santa Ana, California, in the amount of \$11,045.60.

### BACKGROUND

At the Community Development Commission meeting of June 25, 2009, the Commission awarded a contract to Hondo Company, Inc. of Santa Ana, CA. in the amount of \$447,928.00 for the construction of the subject project.

The following payment detail represents the Final Progress Payment (less 5% Retention) due per terms of the contract for the work which has been completed and found to be satisfactory.

An amount of \$680,000 was originally allocated for this project. The project funding was shared between unallocated CDC bond funds (55%) and unallocated Art Funds (45%). An additional appropriation of \$36,000 is required from unallocated Art Funds. A recommendation for an appropriation of \$44,000 from unallocated CDC bond funds is being requested under separate cover from the Community Development Commission at this meeting to complete the funding for this project. The additional funding is necessary primarily due to the mitigation measures required by the Los Angeles County Department of Public Works, since the site is within a methane zone.

Frederick W. Latham  
City Manager

### Attachment(s):

Progress Payment Detail

Report Submitted By: Don Jensen, Director  
Department of Public Works

Date of Report: June 17, 2010

10B

Payment Detail  
 Neighborhood Center Renovation and Modernization Project

Contractor: Cornerstone General, Inc.  
 P.O. Box 1278  
 Whittier, CA 90603

Item No.	Description	Contract			Completed This Period		Completed To Date	
		Quantity	Units	Unit Price	Quantity	Amount	Quantity	Amount
1	Furnish all labor, equipment and materials necessary to construct the Neighborhood Center Renovation and Modernization Improvements, complete in place:	1	L.S.	\$ 3,042,945	5%	\$ 144,739.00	5%	\$ 144,739.00
<b>Bid Alternate</b>								
1	Furnish all labor, equipment and materials necessary to construct the Children's Therapy Garden Improvements, complete in place:	1	L.S.	\$ 77,420	-	\$ -	-	\$ -

\$3,120,365.00      \$ 144,739.00      \$ 144,739.00  
 Total Completed Items to Date: \$ 144,739.00

CONTRACT PAYMENTS

Total Items Completed to Date  
 Less Retention Withheld (10%)  
 Progress Payment No. 1

\$ 144,739.00  
 \$ 14,473.90  
 \$ 130,265.10

W.O. #: 484-397-R545-4800

APPROVED BY: 



# City of Santa Fe Springs

City Council Meeting

June 21, 2010

## **PUBLIC HEARING – ORDINANCE FOR INTRODUCTION**

Ordinance No. 1014 - Public Hearing for Granting a Franchise to Park Water Company for Maintenance and Operation of Pipelines in City Streets

### **RECOMMENDATION**


That the City Council conduct the Public Hearing noted in Resolution No. 9248, and introduce Ordinance No. 1014, which would grant a franchise to Park Water Company.

### **BACKGROUND**

Park Water Company is a private water purveyor that operates pipelines within the City of Santa Fe Springs. The area presently being served by Park Water Company is properties along Firestone Boulevard from Bloomfield Avenue to west of Carmenita Road and Shoemaker Avenue from Firestone Boulevard to Excelsior Drive. Park Water Company has requested a renewal of their existing franchise with the City in order to continue operating their pipelines in the City and provide water service to specific properties within the City not served by the City of Santa Fe Springs Municipal Water System. Park Water Company was first granted a 25-year franchise in the City per Ordinance No. 613 approved by the City Council on March 13, 1982. This franchise expired in 2007; however, Park Water Company has continued to make their annual payments to the City.

After reviewing Park Water Company's previous franchise, it is proposed to grant them a similar franchise incorporating the City's latest requirements:

1. The City reserves the right to revise the annual franchise fee following one year's written notice to Park Water Company.
2. The term of the franchise will be ten (10) years.
3. Annual franchise fee of 2% of gross annual receipts
4. Park Water Company shall pay to the City the franchise application fee of \$.
5. The proposed franchise provides for the method of abandonment of pipelines and the payment of a fee to the City of one-half the estimated cost of removal.
6. Park Water Company shall maintain an insurance policy at all times with minimum liability coverage of \$1,000,000 and also name the City as additional insured.

Report Submitted By: Don Jensen, Director   
Department of Public Works

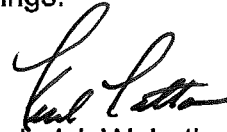
Date of Report: June 16, 2010

FISCAL IMPACT

None.

INFRASTRUCTURE IMPACT

The Park Water Company franchise includes provisions for the removal or relocation of their facilities at their cost in the event of any change of grade, alignment or width of any street or the construction of any sewer, water, storm drain pipeline or other improvement initiated by the City of Santa Fe Springs.



Frederick W. Latham  
City Manager

Attachment(s):

Ordinance No. 1014

**ORDINANCE NO. 1014**

**AN ORDINANCE OF THE CITY COUNCIL OF THE  
CITY OF SANTA FE SPRINGS, CALIFORNIA  
GRANTING A FRANCHISE TO PARK WATER COMPANY  
IN THE CITY OF SANTA FE SPRINGS**

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS as follows:

Section 1: The franchise is hereby granted to Park Water Company, its successors and assigns, for a period of ten (10) years, to construct, maintain, operate, renew, repair, change the size of, remove and/or abandon in place pipelines for the transportation of water, together with all manholes, vaults, valves, communication cables, appurtenances and service connections used in connection therewith, necessary or convenient for the operation of such lines, in, under, along and across any and all public streets, alleys and highways now or hereafter dedicated to public use in the City of Santa Fe Springs.

Section 2. The Grantee shall, during the life of this franchise, pay to the City of Santa Fe Springs, in lawful money of the United States, and in the manner provided by law, an annual franchise fee of two percent (2%) of the gross annual receipts of the Grantee arising from the use, operation or possession of the franchise; provided, however, that such payment shall in no event be less than one percent (1%) of the gross annual receipts of the Grantee derived from the sale of water within the limits of the City. Any neglect, omission or refusal by said Grantee to pay said percentage, the Grantee shall pay a late charge of ten percent (10% ) of the amount due, said ten percent (10%) being due on the forty-fifth (45<sup>th</sup>) day after the due date. In the event full payment of any rate, payment or fee including the ten percent (10%) late charge is not received within ninety (90) days after the due date, an assessment of interest shall accrue on the unpaid balance at one percent (1%) per month beginning on the ninety-first date after the due date.

The City reserves the right, upon one year's written notice to the Grantee, to revise the foregoing annual franchise fee to any fee or fee basis which is then allowable under the laws of the State of California and of the City. If the franchise fee as determined by the City is unacceptable to Grantee, Grantee shall have the right, upon six months advance written notice to City, to terminate this franchise. Any such change shall be prospective in operation.

Section 3. Abandonment of pipelines shall be done according to City specification. Said specification shall include that all above ground pipes, valves, etc., shall be removed, ends shall be plated after filling pipes with slurry sand, or other product as approved by the City Engineer, and a fee of one-half (½) the estimated cost of removal shall be paid to the City of Santa Fe Springs. The franchise holder shall

then have no further responsibility for the abandoned facilities, nor shall Grantee pay any annual fees for such facilities. If these conditions are not satisfied, the proposed abandoned facilities shall be considered as being deactivated and shall remain the responsibility of the Grantee, and shall remain on their records and maps and the annual fees shall be paid. In the event that such payment is not made, the City Council of the City of Santa Fe Springs may declare said franchise forfeited and Grantee shall pay to the City all costs for removal of the pipelines and appurtenances.

Section 4. This franchise is issued subject to and pursuant to the provisions of Chapter 114 of the Santa Fe Springs City Code entitled "Franchises," except as otherwise specified herein. Said Chapter 114 shall be deemed to be a part of any franchise granted hereunder.

Section 5. This franchise is subject to the provisions of the Franchise Act of 1937 (Sections 6201, et seq. of the Public Utilities Code of the State of California).

Section 6. Prior to the issuance of any excavation permit or the construction of any pipeline, the Grantee shall obtain approval from the Director of Public Works of the City. In granting or withholding such approval, the Director of Public Works shall take into consideration the following factors:

- (a) Whether or not the proposed route or location of the pipeline will create excessive problems during construction or during maintenance of said pipelines.
- (b) Traffic density along the proposed route.
- (c) The condition of existing pavement in the public right-of-way when pavement reconstruction is required for the installation of the proposed pipeline.
- (d) The density of population or structural development in the area through which the pipeline is proposed to be routed.
- (e) The extent of other subsurface structures in the vicinity of the proposed route.
- (f) The need for the City to install City facilities within the trench.

**PASSED and ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2010, by the following called vote at a regular meeting of the City Council of the City of Santa Fe Springs:

AYES:

NOES:

ABSENT:

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MAYOR

ATTEST:

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CITY CLERK



# City of Santa Fe Springs

City Council Meeting

June 21, 2010

## **PUBLIC HEARING**

Resolution No. 9262 – Public Hearing for City of Santa Fe Springs Lighting District No. 1 (FY 2010/2011)

## **RECOMMENDATION**

That the City Council conduct the Public Hearing and if protests of less than 50% of the area of assessable land within the lighting district are received, adopt Resolution No. 9262 confirming the diagram and assessment, and providing for annual assessment levy.

## **BACKGROUND**

At the Council meeting of May 13, 2010, the City Council adopted Resolution No. 9254 declaring its intention to provide an annual levy and collection of assessments for certain maintenance in an existing district, and setting a time and place for a Public Hearing in accordance with the Landscaping and Lighting Act of 1972. Resolution No. 9254 set the Public Hearing for 6:00 p.m., June 10, 2010.

At the Council meeting of June 10, 2010 the City Council continued the Public Hearing to their meeting of June 21, 2010. The Public Hearing has been advertised and noticed for 6:00 pm on June 21, 2010.

The net assessment to be spread over the district for fiscal year 2010-2011 is \$213,100. This sum of \$213,100 will be assessed according to the benefits received by properties located within Santa Fe Springs Lighting District No. 1, and is dependent upon the use of the property as outlined in Appendix "A" of the Engineer's Report. State law requires spreading assessments based on benefit received; therefore, assessments will vary considerably.

The methodology for spreading assessments and the assessment rates spread over the district remain unchanged from the 2009-2010 assessments and, therefore, comply with the requirements of State Proposition 218.

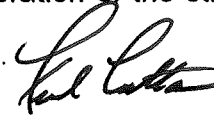
## **FISCAL IMPACT**

The original establishment of the Assessment District provided the mechanism to off-set the incremental costs of street lighting in the commercial/industrial areas above the base amount of \$169,300. Although the net assessment of \$213,100 does not cover this incremental cost, staff is recommending an assessment at this level to work within the constraints of both the Landscaping and Lighting Act of 1972 and Proposition 218.



INFRASTRUCTURE IMPACT

By special benefit assessments, the Lighting District provides a portion of the funding for the installation, maintenance and operation of the street lighting system in the City of Santa Fe Springs.



Frederick W. Latham  
City Manager

Attachment(s)  
Resolution No. 9262

RESOLUTION NO. 9262

RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA  
CONFIRMING A DIAGRAM AND ASSESSMENT  
AND PROVIDING FOR ANNUAL ASSESSMENT LEVY

WHEREAS, the City Council has initiated for the annual levy of the assessments for a lighting district pursuant to the terms and provisions of the "Landscaping and Lighting Act of 1972" being Part 2 of Division 15 of the Streets and Highways Code of the State of California, in a district known and designated as:

CITY OF SANTA FE SPRINGS  
LIGHTING DISTRICT .

WHEREAS, the City Council has ordered the preparation of a report and the City Engineer has prepared and filed with this City Council a report pursuant to law for its consideration and subsequently thereto, this City Council did adopt its Resolution of Intention to levy and collect assessments for the next ensuing fiscal year relating to the above-referenced District, and further did proceed to give notice of the time and place for a Public Hearing on all matters relating to said annual levy of the proposed assessment; and

WHEREAS, at this time, this City Council has heard all testimony and evidence and is desirous of proceeding with said annual levy of assessments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES HEREBY RESOLVE AS FOLLOWS:

Section 1: That the above recitals are true and correct.

Section 2: That upon the conclusion of the Public Hearing, written protests filed, and not withdrawn, did not represent property owners owning more than fifty percent (50%) of the area of assessable lands within the District, and all protests are overruled and denied.

Section 3: That this City Council hereby confirms the diagram and assessment as submitted and orders the annual levy of the assessment for the fiscal year and in the amounts as set forth in the Engineer's Report and as referred to in the Resolution of Intention as previously adopted relating to said annual assessment levy.

Section 4: That the diagram and assessment as set forth and contained in said Report are hereby confirmed and adopted by this City Council.

Section 5: That the adoption of this Resolution constitutes the levy of the assessment for the fiscal year.

Section 6: That the estimates of costs, the assessment diagram, the assessments and all other matters, as set forth in the Engineer's Report," pursuant to said "Landscaping and Lighting Act of 1972," as submitted, are hereby approved, adopted by this City Council and hereby confirmed.

Section 7: That the maintenance works of improvements contemplated by the Resolution of Intention shall be performed pursuant to law and the County Auditor shall enter on the County Assessment Roll the amount of the Assessment, and said assessment shall then be collected at the same time and in the same manner as the County taxes are collected. After collection by said County, the net amount of the assessment shall be paid to the City Treasurer of said City.

Section 8: That the City Treasurer has previously established a special fund known as the

CITY OF SANTA FE SPRINGS  
LIGHTING DISTRICT

into which the City Treasurer shall place all monies collected by the Tax Collector pursuant to the provisions of this Resolution and law, and said transfer shall be made and accomplished as soon as said monies have been made available to said City Treasurer.

Section 9: That the City Clerk is hereby ordered and directed to file a certified copy of this Resolution upon its adoption.

Section 10: That a certified copy of the assessment and diagram shall be filed in the Office of the City Engineer, with a duplicate copy on file in the office of the City Clerk and open for public inspection.

APPROVED and ADOPTED this 21<sup>st</sup> day of June 2010.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK



# City of Santa Fe Springs

City Council Meeting

June 21, 2010

REVISED

## **NEW BUSINESS**

### RESOLUTION NO. 9263 – ADOPTION OF ANNUAL APPROPRIATION (GANN) LIMIT FOR FISCAL YEAR 2010-11

#### **RECOMMENDATION**

That the City Council adopt Resolution No. 9263 setting the appropriation limit for Fiscal Year 2010-11 (roll call vote required).

#### **BACKGROUND**

As required by State law, the City Council annually revises the appropriation limit for each upcoming fiscal year. We recently received information regarding the various factors that we may use to adjust the appropriations limit for Fiscal Year 2010-11.

For the cost of living adjustment, the law allows a choice between the increase in California per capita income (-2.54%), or the percentage change in the local assessment roll due to the addition of non-residential new construction (33.15%). For the population growth adjustment, the law allows a choice between the Los Angeles County population increase (0.83%), or the City of Santa Fe Springs' own population growth (1.17%).

Using the most advantageous factors above, the City's appropriation limit for Fiscal Year 2009-2010 is calculated to be \$720,790,592. The City's Fiscal Year 2010-11 budget subject to this limit will be well within this cap. The appropriation limit calculation is detailed in Exhibit A of Resolution No. 9263.

Frederick W. Latham  
City Manager

#### **Attachment(s)**

Resolution No. 9263 (including Exhibit A).

## EXHIBIT A

### CALCULATION OF APPROPRIATION LIMIT FISCAL YEAR 2010-11

Fiscal Year 2009-10 Appropriation Limit	\$ <u>535,068,363</u>
Adjustment for increase in non-residential new construction:	33.15%
Adjustment for growth in City of Santa Fe Springs population:	1.17%
<b>Fiscal Year 2010-11 Appropriation Limit</b>	<b>\$ <u>720,790,592</u></b>

RESOLUTION NO. 9263

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS  
ADOPTING THE ANNUAL APPROPRIATION LIMIT FOR THE FISCAL YEAR 2010-11

WHEREAS, the City Council must annually adjust the appropriation limit based on either the change in the California Per Capita Income or the percentage change in local assessment roll from the preceding year due to the addition of local non-residential construction in the City and either the City's own population growth or the population growth of the entire county; and

WHEREAS, the decision as to which of the options to select must be done by a recorded vote of the City Council;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS  
DOES RESOLVE AS FOLLOWS:

Section 1: In calculating the appropriation limit, the City has utilized the percentage change in the California Per Capital Personal Income in the City for Fiscal Year 2009-2010 of -2.54%.

Section 2: In calculating the appropriation limit, the City has utilized the population growth factor for the City of Santa Fe Springs from January 1, 2009 to January 1, 2010 of 1.17%.

Section 3: The appropriation limit for Fiscal Year 2010-11 is \$527,577,406 as calculated on Exhibit "A" attached hereto.

Section 4: The City reserves the right to change or revise any growth factors associated with the calculation of the appropriation limit in the present or future.

Section 5: The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED and ADOPTED this 21st day of June, 2010.

---

Mayor

ATTEST:

---

City Clerk



# City of Santa Fe Springs

City Council Meeting

June 21, 2010

## NEW BUSINESS

### Resolution No. 9264 – Request for Parking Restriction on Best Avenue

#### RECOMMENDATION

That the City Council adopt Resolution No. 9264, which would prohibit parking of vehicles weighing over 6,000 pounds on the west side of Best Avenue beginning at a point 1,080 feet south of the centerline of Rosecrans Avenue to a point 1,320 feet south of the centerline of Rosecrans Avenue and implement a tow-away zone for vehicles that violate the restriction.

#### BACKGROUND

The Traffic Commission at their meeting of May 20, 2010 reviewed the attached report for the parking restriction. The Commission voted 4 to 0 to recommend to the City Council for consideration and approval of the proposed parking restriction and a provision for a tow-away zone as stated herein.

Staff recommends implementation of the requested parking restriction and the tow-away zone provision as such will facilitate enforcement and deter the disregard for the parking restriction.

Frederick W. Latham  
City Manager

#### Attachment(s)

Resolution No. 9264

Traffic Commission Report

Report Submitted By: Don Jensen, Director   
Department of Public Works

Date of Report: June 16, 2010

RESOLUTION NO. 9264

A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA  
RESTRICTING PARKING AND STOPPING OF VEHICLES AND ESTABLISHMENT OF  
A TOW-AWAY ZONE ON PORTIONS OF BEST AVENUE

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES HEREBY  
RESOLVE AND ORDER AS FOLLOWS:

Section 1: Pursuant to the provisions of Chapter 75, Schedule II of the City Code, the following locations are designated as places where no person shall stop, stand or park a vehicle weighing in excess of 6,000 pounds at any time and is hereby established as a tow-away zone:

West side of Best Avenue beginning at a point 1,080 feet south of the  
centerline of Rosecrans Avenue to a point 1,320 feet south of the centerline of  
Rosecrans Avenue

When signs are posted giving notice thereof, any vehicle which is parked or left standing in violation of the provisions of this Resolution, shall be removed pursuant to the provisions of Vehicle Code Section 22651 (n).

APPROVED and ADOPTED this 21<sup>st</sup> day of June, 2010.

---

MAYOR

ATTEST:

---

CITY CLERK





# City of Santa Fe Springs

Traffic Commission Meeting

May 20, 2010

## NEW BUSINESS

### Request for Parking Restriction on Best Avenue

#### RECOMMENDATION

That the Commission recommend to the City Council that a parking restriction for vehicles weighing over 6,000 pounds be implemented along with a provision for the towing of vehicles that violate the restriction on the west side of Best Avenue beginning at a point 1,080 feet south of the centerline of Rosecrans Avenue to a point 1,320 feet south of the centerline of Rosecrans Avenue.

#### BACKGROUND

The Public Works Department received a request from Golden Specialty Foods, LLC located at 14605 Best Avenue for a parking restriction along Best Avenue, in front of their property. The area is experiencing problems with large trucks parking adjacent to their main fire sprinkler hydrant and also trucks blocking an entrance for the disabled. Their request is for the implementation of a restriction on the west side of Best Avenue that would prohibit vehicles over 6,000 pounds from parking along their street frontage.

Best Avenue is classified as a north-south oriented industrial collector street with a curb-to-curb width of forty-eight feet. It is unstriped with a single lane of traffic in each direction. Parking is generally permitted on both sides of the street and is posted with a speed limit of twenty-five miles-per-hour. The 2009 ADT for Best Avenue was 1,700 vehicles per day. The area is zoned for Heavy Manufacturing (M2), on both sides of the street. The boundary between Santa Fe Springs and Norwalk is located immediately south of 14605 Best Avenue.

The Public Works Department generally receives these types of requests from local businesses for some type of parking restriction in front of their business, especially adjacent to their driveways. Typically, it is an issue of restricted sight distance caused by the parking of semi-trucks with trailers or even pick-up trucks or minivans.

Staff reviewed the existing conditions at the location and recommends that a parking restriction prohibiting the parking of vehicles over 6,000 pounds be implemented on the west side of Best Avenue beginning at a point 1,080 feet south of the centerline of Rosecrans Avenue to a point 1,320 feet south of the centerline of Rosecrans Avenue.

A provision for the towing of vehicles that violate the restriction will be included with the parking restriction.

*Tom R. Lopez*

Tom R. Lopez  
Assistant Director of Public Works

#### Attachment(s):

Letter from Golden Specialty Foods

Location Map

Report Submitted By: Department of Public Works

Date of Report: May 10, 2010



**GOLDEN SPECIALTY FOODS, LLC**

Mr. Tom Lopez  
Engineer  
City of Santa Fe Springs  
12636 Emmens Way  
Santa Fe Springs, CA. 90670-3942  
4/28/10

As follow up to our discussion, we are respectfully requesting the area on Best Ave in front of our 14510 Carmenita property be designated as No Commercial Vehicle Parking.

As a point of reference, Golden Specialty Foods includes four building on approximately 3 acres. The addresses are 14605 Best Ave., 14521-14526 and 14510 Carmenita. We are a USDA Food Processing plant and have been at these locations since 1978.

The area we are requesting the parking control has the main sprinkler hydrant for the plant building and a handicapped entrance that are continually blocked by semi trucks parking overnight. We are always concerned the trucks will be blocking the hydrant in an emergency.

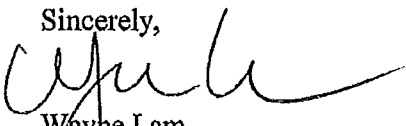
The area in front 14605 Best, our main building is currently posted No Commercial Parking and marking the area in front of 14510 Carmenita would just be an extension of the parking control.

We understand we would be responsible for the cost associated with posting the area.

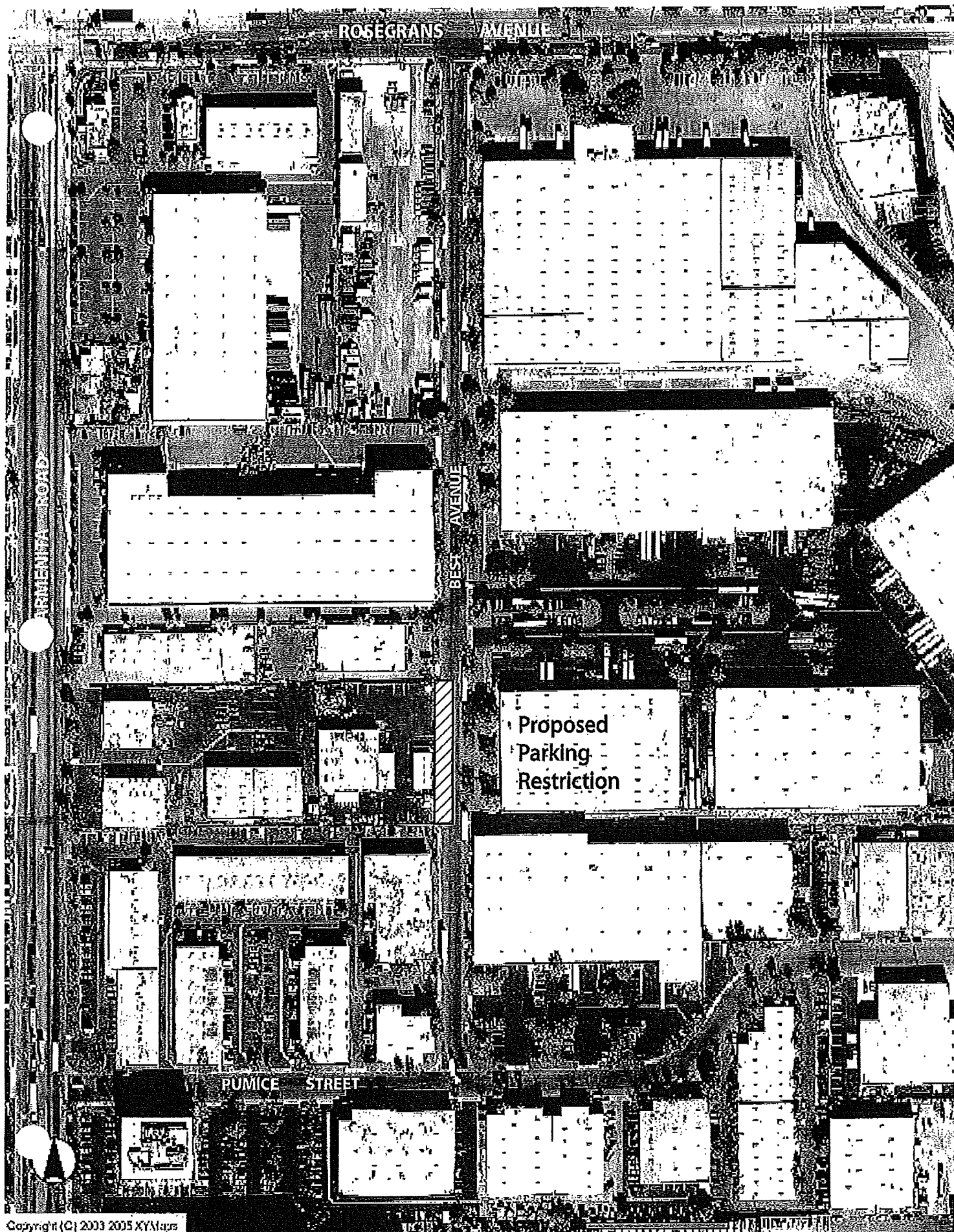
Please let me know if you need more information.

We look forward to your positive response.

Sincerely,



Wayne Lam  
COO



Copyright (C) 2003 2005 XYMaps

## LOCATION MAP



# City of Santa Fe Springs

City Council Meeting

June 21, 2010

## NEW BUSINESS

Approval of Agreement to Provide Construction Management and Inspection Services for the Norwalk/Santa Fe Springs Transportation Center Parking Lot Improvement Project

### RECOMMENDATION

That the City Council authorize the City Engineer to enter into an agreement with Coory Engineering to provide Construction Management and Inspection Services for the Norwalk/Santa Fe Springs Transportation Center Parking Lot Improvement Project.

### BACKGROUND

The City Council awarded a contract to All American Asphalt of Corona, California for the construction of the parking lot improvements at the Norwalk/Santa Fe Springs Transportation Center. Based on the timing of this project and the other CIP projects currently in progress, staff is planning to engage the services of an outside consultant to provide Construction Management and Inspection services for the subject project. The design of the parking lot improvements was completed by Coory Engineering based in Santa Fe Springs. Due to the fact that this project is somewhat unique in that the proposed parking lot improvements are being built on top of an asphalt protective cap that can only be penetrated at specific locations, there is a need to engage the services of a consultant that is familiar with the condition of the overall site and can work with the California Department of Toxic Substances Control, the state agency that provides environmental oversight for the site. For these reasons proposals were solicited from Coory Engineering to provide Construction Management and Inspection services that would be needed to complete this project.

Coory Engineering would provide Construction Management including manage public outreach and provide quality assurance. Inspection services would include the preparation of daily inspection reports and verification of pay quantities. The complete scope of work for these services is detailed on the attached proposals. The total fee for the Construction Management portion of the work is \$39,360. For the Inspection services, the total fee is \$25,600. There are funds available in the current budget for the Norwalk/Santa Fe Springs Transportation Center Parking Lot Improvement Project to cover the costs of these services.

Frederick W. Latham  
City Manager

Attachment(s)  
Agreement

Report Submitted By: Don Jensen, Director  
Department of Public Works

Date of Report: June 17, 2010

**CITY OF SANTA FE SPRINGS  
SHORT FORM PROFESSIONAL SERVICES AGREEMENT**

THIS AGREEMENT, made and entered into this 21st day of June, 2010 by and between the CITY OF SANTA FE SPRINGS (CITY), and Coory Engineering (CONSULTANT) is entered into in consideration of the mutual covenants and promises contained herein. The Parties do mutually agree as follows:

1. CONSULTANT will provide services (SERVICES) as outlined in "Scope of Work" listed in proposals dated October 1, 2009 (Construction Inspection Proposal) and March 10, 2010 (Construction Management Proposal) and shall organize, supervise, prepare and complete said SERVICES as set forth therein.

2. CITY shall compensate CONSULTANT for the SERVICES as detailed in the letter quotes, dated October 1, 2009 and March 10, 2010, not to exceed \$64,960. CONSULTANT shall not receive additional compensation in excess of the above amount unless previously approved in writing by the CITY. Such compensation shall become payable on a periodic time schedule as approved and agreed to by CITY and the CONSULTANT.

3. CONSULTANT hereby acknowledges that obtaining a CITY business license is required to perform the SERVICES specified in this Agreement.

4. The parties hereto acknowledge and agree that the relationship between CITY and CONSULTANT is one of principal and independent contractor and no other. CONSULTANT is solely responsible for all labor and expenses associated with the performance of the SERVICES. Nothing contained in the Agreement shall create or be construed as creating a partnership, joint venture, employment relationship, or any other relationship except as set forth between the parties. This includes, but is not limited to the application of the Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provision of the Internal Revenue Code, the State Revenue and Taxation Code relating to income tax withholding at the source of income, the Workers' Compensation Insurance Code, 401(k) and other benefit payments and third party liability claims. CONSULTANT specifically acknowledges that CITY is not required to, nor shall, provide Worker's Compensation Benefits Insurance for CONSULTANT. Notwithstanding the above, CONSULTANT hereby specifically waives any claims and/or demands for such benefits.

5. CONSULTANT shall defend, indemnify, hold free and harmless the CITY and its appointed and elected officials, officers, employees and agents from and against any and all damages to property or injuries to or death of any person or persons, including attorney fees and shall defend, indemnify, save and hold harmless CITY and its appointed and elected officials, officers, employees and agents from any and all claims, demands, suits, actions or proceedings of any kind or nature, including but not by way of limitation, all civil claims, worker's compensation claims, and all other claims resulting from or arising out of the acts, errors or omission of CONSULTANT, whether intentional or negligent, in the performance of this Agreement.

6. CONSULTANT will not be required to follow or establish a regular or daily work schedule. Any advice given to the CONSULTANT regarding the accomplishment of SERVICES shall be considered a suggestion only, not an instruction. The CITY retains the right to inspect, stop, or alter the work of the CONSULTANT to assure its conformity with this Agreement.

7. CONSULTANT shall comply with CITY's Harassment Policy. CITY prohibits any and all harassment in any form.

8. CONSULTANT shall obtain the following forms of insurance and provide City with copies therewith:

- a. Commercial General Liability Insurance with minimum limits of one million dollars (\$1,000,000) per occurrence and,

- b. Automobile Insurance covering all bodily injury and property damage incurred during the performance of this Agreement, with a minimum coverage of \$500,000 combined single limit per accident. Such automobile insurance shall include all vehicles used, whether or not owned by CONSULTANT.
- c. CONSULTANT shall comply with Workers' Compensation Insurance laws of California.

CONSULTANT shall maintain the required insurances throughout the term of the contract, and shall have insurance agent send Certificate of Insurance to CITY, with CITY named as additional insured. A 30 day notice of cancellation is required.

9. This Agreement may be terminated by either party for any reason at any time by providing written notice of such termination to the other party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

\_\_\_\_\_  
CONSULTANT signature

Name (Print): \_\_\_\_\_

Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Corporation\_\_\_\_ Sole Proprietor\_\_\_\_ Partnership\_\_\_\_ LLC\_\_\_\_

SSN or Tax ID#: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

\_\_\_\_\_  
Don Jensen  
Director of Public Works



**COORY ENGINEERING**  
CIVIL ENGINEERING & LAND SURVEYING

March 10, 2010

Mr. Tom Lopez  
City of Santa Fe Springs  
P.O. Box 2120  
Santa Fe Springs, Ca 90670

Subject: **PUBLIC WORKS ENGINEERING SUPPORT SERVICES  
CONSTRUCTION MANAGEMENT SERVICES PROPOSAL  
NORWALK / SANTA FE SPRINGS TRANSPORTATION CENTER  
NEVILLE CHEMICAL SITE  
SANTA FE SPRINGS, CA**

Dear Tom:

Thank you for giving us the opportunity to be of service to you.

Regarding the scope of services and the engineering fees for the subject project, Coory Engineering proposes the following:

**1. SCOPE OF WORK:**

The scope of work shall include construction and project management services for the subject project.

In particular, the Engineer in charge of management will be present on the job site on daily basis, if needed and as needed. The estimated average total daily hours needed between office and field to manage the project properly will be 3 hours. The Engineer shall hold construction meeting as needed, prepare correspondence, provide quality assurance, manage a public outreach for smooth operation and traffic handling, resolve field problems and answer contractor questions, prepare progress reports, control change orders, approve progress payments and if needed review contractor's payroll for compliance with prevailing wages. He shall also supervise the inspection activities.

**2. FEES:**

As a special offer to the City of Santa Fe Springs, our normal \$180/Hr. rate for the Senior Engineer's position shall be discounted to the rate of \$150/Hr. for this project only. Clerical shall be billed at \$42/Hr. Therefore, the calculation for the total fee budget will be as follows:

Engineer / Construction Manager: 3 Hrs. per day X \$150/Hr. X 80 working days =	\$36,000.00
Clerical Support: 1 Hr. per day X \$42/Hr. X 80 working days =	<u>3,360.00</u>
<b>TOTAL</b>	<b>= \$39,360.00</b>

• 12631 E. Imperial Hwy, Bldg. "F", Suite 124, Santa Fe Springs, California 90670-4759 •

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TEL: (562) 868-8266 • FAX: (562) 868-0721

March 10, 2010

**PUBLIC WORKS ENGINEERING SUPPORT SERVICES  
CONSTRUCTION MANAGEMENT SERVICES PROPOSAL NORWALK / SANTA FE  
SPRINGS TRANSPORTATION CENTER  
NEVILLE CHEMICAL SITE  
SANTA FE SPRINGS, CA**

Page 2

It should be noted that charges shall be applied based on actual time spent per the stipulated rates. If the working days needed to be extended for legitimate reasons, the final total fee may be increased. If the project is completed within a lesser time than the contract 80 days, the final fee may be decreased.

- **PERSONNEL:**

Samir M. Khoury and John R. Price, both registered Civil Engineers will cover the needed activities for the construction manager. Leesa Crippen will serve as the clerical support for this project.

Should you find this proposal acceptable to you and wish to proceed accordingly, please arrange for the issuance of a purchase order at your earliest convenience.

This should serve as our contract for this phase of the project and the authorization to proceed with the work.

Very truly yours,

*Samir M. Khoury*  
Samir M. Khoury, P.E.





**COORY ENGINEERING**  
CIVIL ENGINEERING & LAND SURVEYING

October 1, 2009

Mr. Tom Lopez  
Assistant Director of Public Works  
Engineering Department  
City of Santa Fe Springs, P.O. Box 2120  
Santa Fe Springs, CA 90670-3658

**Subject: CONSTRUCTION INSPECTION SERVICES PROPOSAL  
Metrolink Parking Lot Expansion  
(Formerly Neville Chemical Site)  
Santa Fe Springs, CA**

Dear Tom:

Thank you for giving us the opportunity to be of service to you. This is an update to our previous proposal, reducing the needed hours for inspection.

Regarding the scope of services and fees for the subject project, Coory Engineering proposes the following based on the assumption that the project will be constructed as a single phase:

**SCOPE OF WORK**

**1. CONSTRUCTION INSPECTION:**

Provide construction inspection services for constructing the Metrolink Parking lot expansion:

- a) Attend pre-construction meeting.
- b) Provide inspection during all hours of work.
- c) Conduct daily measurement of quantities of work performed as needed.
- d) Prepare daily construction/inspection reports including a photographic record.
- e) Ensure compliance of Underground Alert notification / delineation.

• 12631 E. Imperial Hwy, Bldg. "F", Suite 124, Santa Fe Springs, California 90670 •

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TEL: (562) 868-8266 • FAX: (562) 868-0721

October 1, 2009

**CONSTRUCTION INSPECTION  
SERVICES PROPOSAL  
Metrolink Parking Lot Expansion  
(Formerly Neville Chemical Site)  
Santa Fe Springs, CA**

Page 2

- f) Perform daily update "as-constructed" plans.
- g) Provide coordination among contractor, utilities, residents, business owners, adjacent City of Norwalk and other parties impacted by the project.
- h) Coordinate materials testing, soil testing and analysis.
- i) If needed, provide service to ensure labor compliance as to contractor employee interviews on being paid prevailing wages.
- j) Assist in determining the portions of work completed for verifying monthly payments to contractor.
- k) Prepare "punch list" of unfinished work and ensure that it is completed before "Notice of Completion" is issued.
- l) Recommend final acceptance of the project by the City.

**FEES**

ITEM No.	DESCRIPTION	AMOUNT
1.	Construction Inspection Services 80 working days at 4 Hrs per day = 320 Hrs 320 hours @ \$ 80/hr	\$25,600.00
	<b>TOTAL</b>	<b>\$25,600.00</b>

The above lump sum total is based on ½ time of the estimated hours provided in the project specifications for the contractor to complete the work. If the project requires additional time to complete, compensation will be paid at the hourly rate quoted. If the project is completed in less time, final compensation will be based on the actual hours worked.

**ADDITIONAL WORK:**

- a. Items that are not covered by this proposal or additions to this outline.
- b. Construction Management & Engineering Services
- c. Project revisions.
- d. Soil compaction testing.
- e. Shop drawing and submittal review.

October 1, 2009

**CONSTRUCTION INSPECTION  
SERVICES PROPOSAL  
Metrolink Parking Lot Expansion  
(Formerly Neville Chemical Site)  
Santa Fe Springs, CA**

Page 3

Should such items become necessary, additional fees may be negotiated or work can be performed based on time and material per our fee schedule at the time the activity takes place. Our present fee schedule is attached hereto for reference.

**PAYMENTS:**

Progress payments shall be made monthly for the work completed and in full upon completion of our work.

**PERSONNEL:**

Casey Morales, Public Works Inspector will serve as the project inspector for this project.

Very truly yours,

*Samir M. Khoury*  
Samir M. Khoury, P.E.  
Encl.



**COORY ENGINEERING**  
CIVIL ENGINEERING & LAND SURVEYING

**FEE SCHEDULE**

• **OFFICE:**

PRINCIPAL ENGINEER:	\$180.00/HR
DESIGN ENGINEER:	125.00
INSPECTOR:	80.00
DRAFTSPERSON:	100.00
CLERICAL / RESEARCH:	42.00

• **SURVEYING:**

1-MAN PARTY:	\$100.00/HR
2-MEN PARTY:	190.00
3-MEN PARTY:	210.00

• 12631 E. Imperial Hwy, Bldg. "F", Suite 124, Santa Fe Springs, California 90670 •

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TEL: (562) 868-8266 • FAX: (562) 868-0721



# City of Santa Fe Springs

City Council

June 21, 2010

## APPOINTMENT TO BOARDS, COMMITTEES, COMMISSIONS

### Committee Appointments

Attached is a roster for each active committee, and listed below are current vacancies. Also included for your review is the list of prospective members.

Committee	Vacancy	Councilmember
Beautification	1	Gonzalez
Beautification	1	Putnam
Beautification	3	Rounds
Beautification	3	Serrano
Community Program	5	Gonzalez
Community Program	1	Putnam
Community Program	1	Rounds
Community Program	2	Serrano
Community Program	3	Trujillo
Family & Human Services	1	Gonzalez
Family & Human Services	1	Serrano
Historical	3	Putnam
Historical	1	Rounds
Historical	2	Serrano
Historical	1	Trujillo
Parks & Recreation	2	Gonzalez
Parks & Recreation	2	Putnam
Parks & Recreation	2	Trujillo
Senior Citizens Advisory	1	Gonzalez
Senior Citizens Advisory	4	Putnam
Senior Citizens Advisory	2	Rounds
Senior Citizens Advisory	1	Trujillo
Sister City	3	Gonzalez
Sister City	1	Serrano
Sister City	1	Trujillo
Youth Leadership Committee	1	Trujillo

Destiny Cardona submitted an application to the Youth Leadership Committee which is available upon request for your review.

Please direct any questions regarding this report to the Deputy City Clerk.

  
Frederick W. Latham  
City Manager



## **APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

### Committee Re-Appointments

According to the standard committee by-laws, one-half of the membership on each committee will have terms expiring June 30, 2010. The terms were originally picked by random drawing.

Some re-appointments were made at the June 10, 2010, City Council meeting. Additional re-appointments may be made at tonight's meeting.

Attached is a sheet listing the names of those committee members whose terms expire this year. There are two columns under each committee heading. The left column lists the names of those members who are requesting re-appointment. The column on the right lists those members whose terms are up but are not interested in re-appointment.

Also attached for your reference are updated Committee Lists as well as an updated Prospective Member List.

Any questions regarding this report can be directed to Anita Jimenez.

A handwritten signature in cursive script, reading "Frederick W. Latham".

Frederick W. Latham  
City Manager

### Attachments:

Committee Re-Appointment Lists  
Committee Lists  
Prospective Member List

**COUNCILMEMBER LOUIE GONZALEZ**  
**RE-APPOINTMENT LIST**

**Interested**

**Not Interested**

**Family and Human Services Advisory Committee**

Mercedes Diaz

**MAYOR PRO TEM JOSEPH D. SERRANO, SR.**  
**RE-APPOINTMENT LIST**

**Interested**

**Not Interested**

**Beautification**

Martha Ohanesian  
Vacancies (3)

**Community Program Committee**

Ruth Gray  
Vacancies (2)

**Family and Human Services Advisory Committee**

Lydia Gonzales

**Historical Committee**

Gloria Duran  
Vacancies (2)

**Parks and Recreation Advisory Committee**

Lynda Short  
Bernie Landin  
Joe Avila

**Senior Citizens Advisory Committee**

Gusta Vicuna  
Louis Serrano  
Vacancies (1)

Mary Bravo

**Sister City Committee**

Charlotte Zevallos  
Cecilia Uribe Gonzalez



## BEAUTIFICATION COMMITTEE

Meets the fourth Wednesday of each month, at 9:30 a.m., Town Center Hall

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
<b>Gonzalez</b>	Juanita Montes	(12)
	Irene Pasillas	(12)
	Vacant	(12)
	May Sharp	(11)
	Marlene Vernava	(11)
<b>Putnam</b>	Juliet Ray	(12)
	Vacant	(12)
	Lupe Lopez	(11)
	Guadalupe Placencia	(11)
	Ruth Gray	(11)
<b>Rounds</b>	Vacant	(12)
	Vacant	(12)
	Annette Ledesma	(11)
	Paula Minnehan*	(11)
	Vacant	(11)
<b>Serrano</b>	Martha Ohanesian	(10)
	Vacant	(10)
	Vacant	(10)
	Vada Conrad	(11)
	Vacant	(11)
<b>Trujillo</b>	Sylvia Takata	(12)
	Eleanor Connelly	(12)
	Margaret Bustos*	(12)
	Rosalie Miller	(11)
	A.J. Hayes	(11)

*\*Asterisk indicates person currently serves on three committees*

## COMMUNITY PROGRAM COMMITTEE

Meets the third Wednesday of every other month, at 7:00 p.m., in City Hall.

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
<b>Gonzalez</b>	Vacant	(12)
	Vacant	(12)
	Vacant	(12)
	Vacant	(11)
	Vacant	(11)
<b>Putnam</b>	Rosalie Miller	(12)
	Vacant	(12)
	Mary Jo Haller	(11)
	Lynda Short	(11)
	Jose Zamora	(11)
<b>Rounds</b>	Mark Scoggins*	(12)
	Marlene Vernava	(12)
	Vacant	(12)
	Denise Vega	(11)
	Annette Rodriguez	(11)
<b>Serrano</b>	Ruth Gray	(10)
	Mary Anderson	(11)
	Dolores H. Romero*	(11)
	Vacant	(10)
	Vacant	(11)
<b>Trujillo</b>	Vacant	(12)
	Vacant	(12)
	Naomi Torres	(12)
	Lisa Sanchez	(11)
	Vacant	(11)

*\*Asterisk indicates person currently serves on three committees*

## FAMILY & HUMAN SERVICES ADVISORY COMMITTEE

Meets the third Wednesday of every month at 5:30 p.m., Neighborhood Center

Membership: 15 Residents Appointed by City Council  
5 Social Service Agency Representatives Appointed by the Committee

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Mercedes Diaz	(10)
	Josephine Santa-Anna	(12)
	Toni Vallejo	(11)
Putnam	Arcelia Miranda	(12)
	Laurie Rios*	(11)
	Margaret Bustos*	(11)
Rounds	Annette Rodriguez	(12)
	Janie Aguirre*	(11)
	Vacant	(11)
Serrano	Lydia Gonzales	(10)
	Vacant	(11)
	Gilbert Aguirre*	(11)
Trujillo	Dolores H. Romero*	(12)
	Gloria Duran*	(12)
	Alicia Mora	(11)

Organizational Representatives: Nancy Stowe  
Evelyn Castro-Guillen  
Irene Redondo Churchward  
(SPIRRIT Family Services)

*\*Asterisk indicates person currently serves on three committees*

## HERITAGE ARTS ADVISORY COMMITTEE

Meets the Last Tuesday of the Month at 9:00 a.m., at the Train Depot

Membership:      9 Voting Members  
                         6 Non-Voting Members

### APPOINTED BY

### NAME

**Gonzalez**

Laurie Rios\*

**Putnam**

May Sharp

**Rounds**

Gustavo Velasco

**Serrano**

Paula Minnehan\*

**Trujillo**

Amparo Oblea

### Committee Representatives

Beautification Committee

Sylvia Takata

Historical Committee

Larry Oblea

Planning Commission

Richard Moore

Chamber of Commerce

Tom Summerfield

### Council/Staff Representatives

Council

Betty Putnam

City Manager

Frederick W. Latham

Director of Library & Cultural Services

Hilary Keith

Director of Planning & Development

Paul Ashworth

*\*Asterisk indicates person currently serves on three committees*

## HISTORICAL COMMITTEE

Meets Quarterly - The First Tuesday of the Month in April, July, October, and January at 5:30 p.m., Carriage Barn

Membership: 20

APPOINTED BY	NAME	TERM EXPIRATION YR.
<b>Gonzalez</b>	Richard Moore	(12)
	Gilbert Aguirre*	(11)
	Janie Aguirre*	(11)
	Sally Gaitan	(11)
<b>Putnam</b>	Astrid Gonzalez	(12)
	Vacant	(12)
	Vacant	(11)
	Vacant	(11)
<b>Rounds</b>	Art Escobedo	(12)
	Vacant	(12)
	Mark Scoggins*	(11)
	Janice Smith	(11)
<b>Serrano</b>	Gloria Duran*	(10)
	Vacant	(10)
	Vacant	(11)
	Larry Oblea	(11)
<b>Trujillo</b>	Vacant	(12)
	Alma Martinez	(12)
	Merrie Hathaway	(11)
	Susan Johnston	(11)

*\*Asterisk indicates person currently serves on three committees*

## PARKS & RECREATION ADVISORY COMMITTEE

Meets the First Wednesday of the month, 7:00 p.m., Council Chambers.

Subcommittee Meets at 6:00 p.m., Council Chambers

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
<b>Gonzalez</b>	Jennie Carlos	(12)
	Frank Leader	(12)
	Paula Minnehan*	(11)
	Vacant	(12)
	Vacant	(11)
<b>Putnam</b>	Jimmy Mendoza	(12)
	Michele Carbajal	(12)
	Frank Regalado	(11)
	Vacant	(11)
	Vacant	(11)
<b>Rounds</b>	Kenneth Arnold	(12)
	Richard Legarreta, Sr.	(12)
	Luigi Trujillo	(12)
	Don Mette	(11)
	Mark Scoggins*	(11)
<b>Serrano</b>	Lynda Short	(12)
	Bernie Landin	(12)
	Joe Avila	(12)
	Sally Gaitan	(11)
	Fred Earl	(11)
<b>Trujillo</b>	Vacant	(12)
	Andrea Lopez	(12)
	Vacant	(11)
	Jose Zamora	(11)
	Arcelia Miranda	(11)

*\*Asterisk indicates person currently serves on three committees*

## PERSONNEL ADVISORY BOARD

Meets Quarterly on an As-Needed Basis

Membership: 5 (2 Appointed by City Council, 1 by Personnel Board, 1 by Firemen's Association, 1 by Employees' Association)

### APPOINTED BY

### NAME

#### Council

Angel Munoz  
Ron Biggs

#### Personnel Advisory Board

Jim Contreras

#### Firemen's Association

Wayne Tomlinson

#### Employees' Association

Donn Ramirez

## PLANNING COMMISSION

Meets the Second and Fourth Mondays of every Month at 4:30 p.m.,  
Council Chambers

Membership: 5

### APPOINTED BY

### NAME

Gonzalez

Laurie Rios

Putnam

Larry Oblea

Rounds

Richard Moore

Serrano

Michael Madrigal

Trujillo

Frank Ybarra



## SENIOR CITIZENS ADVISORY COMMITTEE

Meets the second Wednesday of the month at 10:00 a.m.,  
Neighborhood Center

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
<b>Gonzalez</b>	Gloria Duran*	(12)
	Josephine Santa-Anna	(12)
	Toni Vallejo	(11)
	Janie Aguirre*	(11)
	Vacant	(11)
<b>Putnam</b>	Vacant	(12)
	Vacant	(12)
	Vacant	(12)
	Vacant	(11)
	Pete Vallejo	(11)
<b>Rounds</b>	Vacant	(12)
	Vacant	(12)
	Gloria Vasquez	(11)
	Lorena Huitron	(11)
	Berta Sera	(11)
<b>Serrano</b>	Gusta Vicuna	(10)
	Louis Serrano	(10)
	Mary Bravo	(10)
	Amelia Acosta	(11)
	Jessie Serrano	(11)
<b>Trujillo</b>	Julia Butler	(12)
	James Hogan	(12)
	Gilbert Aguirre*	(11)
	Margaret Bustos*	(11)
	Vacant	(11)

*\*Asterisk indicates person currently serves on three committees*

## SISTER CITY COMMITTEE

Meets the First Monday of every month at 6:30 p.m., Town Center Hall, Mtg. Room #1.  
When there is a Monday holiday, the meeting is held on the second Monday of the month.

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
<b>Gonzalez</b>	Vacant	(12)
	Kimberly Mette	(12)
	Jimmy Mendoza	(11)
	Vacant	(11)
	Vacant	(11)
<b>Putnam</b>	Martha Villanueva	(12)
	Gloria Duran*	(12)
	Mary K. Reed	(11)
	Peggy Jo Radoumis	(11)
	Jeannette Wolfe	(11)
<b>Rounds</b>	Manny Zevallos	(12)
	Susan Johnston	(12)
	Francis Carbajal	(12)
	Ted Radoumis	(11)
	Jose Avila	(11)
<b>Serrano</b>	Charlotte Zevallos	(10)
	Cecilia Uribe Gonzalez	(10)
	Laurie Rios*	(11)
	Doris Yarwood	(11)
	Vacant	(11)
<b>Trujillo</b>	Alicia Mora	(12)
	Andrea Lopez	(12)
	Dolores H. Romero*	(11)
	Marcella Obregon	(11)
	Vacant	(11)

*\*Asterisk indicates person currently serves on three committees.*

**TRAFFIC COMMISSION**

Meets the Third Thursday of every month, at 7:00 p.m., Council Chambers

Membership:        5

APPOINTED BY	NAME
Gonzalez	Arcelia Valenzuela
Putnam	Manny Zevallos
Rounds	Ted Radoumis
Serrano	Sally Gaitan
Trujillo	Donn Ramirez

## YOUTH LEADERSHIP COMMITTEE

Meets the First Monday of every month, at 6:00 p.m., Council Chambers

Membership: 20

APPOINTED BY	NAME	TERM EXPIRATION YR.
<b>Gonzalez</b>	Victor Becerra	(11)
	Jessica Aguilar	(11)
	Jeanneth Guerrero	(11)
	Marilyn Llanos	(12)
<b>Putnam</b>	Lupe Pasillas	(10)
	Ashley Ortiz	(10)
	Wendy Pasillas	(13)
	Daniel Wood	(13)
<b>Rounds</b>	Carina Gonzalez	(11)
	Stephanie Gilbert	(11)
	Karina Saucedo	(12)
	Lisa Baeza	(13)
<b>Serrano</b>	Kimberly Romero	(11)
	Alyssa Trujillo	(11)
	Alyssa Berg	(11)
	Ariana Gonzalez	(13)
<b>Trujillo</b>	Madalin Marquez	(11)
	Martin Guerrero	(13)
	Omar Rodriguez	(12)
	Vacant	(12)

## **Prospective Members for Various Committees/Commissions**

### **Beautification**

### **Community Program**

### **Family & Human Services**

### **Heritage Arts**

### **Historical**

### **Personnel Advisory Board**

### **Parks & Recreation**

Cecilia Uribe Gonzalez

Christina Avila

### **Planning Commission**

Lynda Short

### **Senior Citizens Advisory**

### **Sister City**

### **Traffic Commission**

Lynda Short

### **Youth Leadership**

Gabriela Rodriguez

Ignacio Herrera

Destiny Cardona