



AGENDA

FOR THE REGULAR MEETINGS OF THE:

COMMUNITY DEVELOPMENT COMMISSION
CITY COUNCIL

Council Chambers
11710 Telegraph Road
Santa Fe Springs, CA 90670

DECEMBER 9, 2010
6:00 P.M.

Betty Putnam, Mayor
Joseph D. Serrano, Sr., Mayor Pro Tem
Luis M. González, Councilmember
William K. Rounds, Councilmember
Juanita A. Trujillo, Councilmember

Public Comment: The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete the card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk or a member of staff. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Please Note: Staff reports are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m. – 5:30 p.m., Monday – Thursday. City Hall is closed every Friday. Telephone (562) 868-0511.

1. **CALL TO ORDER**

2. **ROLL CALL**

Luis M. González, Commissioner/Councilmember
William K. Rounds, Commissioner/Councilmember
Juanita A. Trujillo, Commissioner/Councilmember
Joseph D. Serrano, Sr., Vice-Chairperson/Mayor Pro Tem
Betty Putnam, Chairperson/Mayor

COMMUNITY DEVELOPMENT COMMISSION

3. **THERE ARE NO AGENDA REPORTS FOR THE CDC AT THIS TIME.**

4. **REPORTS OF THE CITY MANAGER AND EXECUTIVE DIRECTOR**

CITY COUNCIL

5. **PRESENTATION**

Presentations to Mayor Putnam upon her Retirement

6. **ELECTION RESULTS**

Resolution No. 9290 -Declaring the Results of the November 2, 2010 Special Municipal Election Consolidated with the General Election and Establish the Utility User's Tax Rate

Recommendations: 1) That the City Council adopt Resolution No. 9290 reciting the fact of the Special Municipal Election Consolidated with the General Election held on November 2, 2010, and declaring the result and such other matters as provided by law; and, 2) That the City Council establish the Utility User's Tax (UUT) Rate to be a 5% Electricity User's Tax, a 5% Gas User's Tax, and a 5% Telecommunications User's Tax.

7. **ORDINANCE FOR INTRODUCTION/PASSAGE**

Ordinance No. 1021 – An Ordinance Enacting and Adopting Supplement 14 to the Code of Ordinances for the City of Santa Fe Springs and Declaring an Emergency

Recommendation: That the City Council waive further reading and introduce and adopt Ordinance No. 1021.

8. **COUNCILMEMBER REQUESTED ITEM**

Reconsideration of Policy Relating to Dedication of Benches and Trees at the Library Reading Garden

Recommendation: That the City Council adopt the Policy as outlined in the body of this report.

NEW BUSINESS

9. Authorization to Amend the Professional Services Agreement with MUNI SERVICES, LLC to Provide Utility Users Tax Compliance Review, Revenue Recovery and Reporting Services.

Recommendation: That the City Council authorize the Director of Finance and Administrative Services to amend the Professional Services Agreement with MuniServices, LLC by adding certain professional services in furtherance of a comprehensive Utility User's Tax (UUT) compliance and revenue protection program. The fee for these services shall be the greater of (a) six-tenths of a percent (.06%) of the total UUT revenues received by the City based on the prior fiscal year, or; (b) a minimum fee of \$15,000; the fixed fee for FY 2010-2011 will be \$7,500.

10. Resolution Nos. 9291 and 9292 – Request for Parking Restrictions on Norwalk Boulevard South of Florence Avenue

Recommendation: That the City Council take the following actions: 1) Rescind Resolution No. 9276 that was adopted July 22, 2010, and implemented a parking restriction between the hours of 12:00 p.m. and 6:00 p.m., Monday through Friday on the west side of Norwalk Boulevard from a point 635 feet south of Florence Avenue to a point 990 feet southerly; 2) Adopt Resolution No. 9291 to implement a parking restriction that would prohibit the parking or stopping of motor vehicles between the hours of 4:00 p.m. and 2:00 a.m. on the west side of Norwalk Boulevard from a point 635 feet south of Florence Avenue to a point 990 feet southerly; and 3) Adopt Resolution No. 9292 to implement a parking restriction that would prohibit the parking or stopping of motor vehicles over 6-foot in height on the west side of Norwalk Boulevard from a point 635 feet south of Florence Avenue to a point 990 feet southerly.

11. **CLOSED SESSION ITEM**
CONFERENCE WITH LABOR NEGOTIATORS

City Negotiator: City Council

Employee Org: Management Team

Please note: *Item Nos. 12– 22 will commence in the 7:00 p.m. hour.*

12. **INVOCATION**

13. **PLEDGE OF ALLEGIANCE**

INTRODUCTIONS

14. Representatives from the Youth Leadership Committee

15. Representatives from the Chamber of Commerce

16. **ANNOUNCEMENTS**

17. **PRESENTATION**

Invitation to Mayor and Councilmembers to Attend Las Posadas at Heritage Park

18. **COUNCIL RE-ORGANIZATION**

Selection of Mayor, Mayor Pro Tem, Liaisons to Various City Committees, and
Representatives to Governmental Organizations

19. **APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

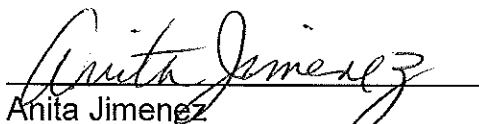
20. **ORAL COMMUNICATIONS**

This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.

21. **EXECUTIVE TEAM REPORTS**

22. **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.


Anita Jimenez
Deputy City Clerk

December 2, 2010
Date



City of Santa Fe Springs

City Council Meeting

December 9, 2010

PRESENTATION

Presentations to Mayor Putnam upon her Retirement

BACKGROUND

As the City Council knows, Mayor Putnam is retiring at the conclusion of tonight's meeting and, as a result, a number of organizations have asked to make presentations to her. As the City Council also knows, a reception to honor Mayor Putnam is being held at the Library on December 9, at 4:30 p.m.

Frederick W. Latham
City Manager



City of Santa Fe Springs

City Council Meeting

December 9, 2010

ELECTION RESULTS

Resolution No. 9290 -Declaring the Results of the November 2, 2010 Special Municipal Election Consolidated with the General Election and Establish the Utility User's Tax Rate

RECOMMENDATIONS:

1. That the City Council adopt Resolution No. 9290 reciting the fact of the Special Municipal Election Consolidated with the General Election held on November 2, 2010, and declaring the result and such other matters as provided by law.
2. That the City Council establish the Utility User's Tax (UUT) Rate to be a 5% Electricity User's Tax, a 5% Gas User's Tax, and a 5% Telecommunications User's Tax.

BACKGROUND

On July 2, 2010, the City Council adopted Resolution No. 9267 which declared a Fiscal Emergency due to the effects of the economic recession on the City's general revenues and concerns related to maintaining delivery of City services. To address this fiscal crisis, the City Council adopted Resolution No. 9273 to place a Utility User's Tax (UUT) on the November 2, 2010 General Election Ballot. On November 2, 2010, the majority of Santa Fe Springs voters approved a 5% UUT on the consumption of electricity, gas, and telecommunications.

Information from the County Registrar indicates the following:

- 3,176 ballots cast at local polling locations
- 1,150 vote by mail ballots cast
- 4,326 total ballots cast
- 2,462 ballots cast in favor of Measure S
- 1,594 ballots cast against Measure S

On July 28, 2010, the City Council adopted Ordinance No. 1015 which defined and provided the details for implementing the Utility User's Tax approved by the voters.


Frederick W. Latham
City Manager

Attachments

Resolution No. 9290

Los Angeles County Registrar Official Canvass Certificate and Official Statement of Votes Cast

RESOLUTION NO. 9290

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA, RECITING THE FACT OF THE SPECIAL MUNICIPAL ELECTION CONSOLIDATED WITH THE GENERAL ELECTION HELD ON NOVEMBER 2, 2010, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW.

WHEREAS, a Special Municipal Election Consolidated with the General Election was held and conducted in the City of Santa Fe Springs, California, on Tuesday, November 2, 2010, as required by law; and

WHEREAS, notice of the election was given in time, form, and manner as provided by law; that voting precincts were properly established; that election officers were appointed and that in all respects the election was held and conducted and the votes cast, received, and canvassed and the returns made and declared in time, form, and manner as required by the provisions of the Elections Code of the State of California for the holding of elections in charter cities; and

WHEREAS, the County Election Department canvassed the returns of the election and has certified the results to this City Council, the results are received, attached, and made a part hereof as "Exhibit A".

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. That the whole number of votes (ballots) cast in the precincts except *vote by mail* voter ballots and provisional ballots were 3,176;

That the whole number of *vote by mail* voter ballots cast in the City was 1,150; making a total of 4,326 votes cast in the City.

SECTION 2. That the Measure voted upon at the election is as follows:

Santa Fe Springs Vital City Services Protection and Fiscal Stability Measure. To maintain funding for City services including police officers, firefighters, paramedics, senior programs, youth/gang, drug, and crime prevention programs, street repairs, parks, fields, community centers and other City services, shall an ordinance be adopted to establish a 5 % utility users' tax, exempting low income seniors and low income households, with annual audits, no tax rate increase without voter approval, and no funds for Sacramento?

SECTION 3. That the number of votes given at each precinct and the number of votes given in the City for and against the measure were as listed in Exhibit "A" attached.

SECTION 4. The Deputy City Council does declare and determine that as a result of the election, a majority of the voters voting on the Santa Fe Springs Vital City Services Protection and Fiscal Stability Measure did vote in favor of it, and that the measure was carried and shall be deemed adopted and ratified.

SECTION 5. The Deputy City Clerk shall enter on the records of the City Council of the City, a statement of the result of the election showing: (1) the whole number of votes cast in the City; (2) the measure voted upon; (3) the number of votes given in each precinct for and against the measure; the total number of votes given for and against the measure.

SECTION 6. That the Deputy City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED, AND ADOPTED ON _____, 2010

Mayor

ATTEST:

Deputy City Clerk

EXHIBIT “A”

Los Angeles County
Registrar-Recorder/County Clerk

Certificate of the Canvass of the Election Returns

I, DEAN C. LOGAN, Registrar-Recorder/County Clerk of the County of Los Angeles, of the State of California, DO HEREBY CERTIFY that pursuant to the provisions of Section 15300 et seq. of the California Elections Code, I did canvass the returns of the votes cast for each elective office and/or measure(s) for

Santa Fe Springs City

at the General Election, held on the 2nd day of November 2010.

I FURTHER CERTIFY that the Statement of Votes Cast, to which this certificate is attached, shows the total number of ballots cast in said jurisdiction, and the whole number of votes cast for each candidate and/or measure(s) in said jurisdiction in each of the respective precincts therein, and that the totals of the respective columns and the totals as shown for each candidate and/or measure(s) are full, true and correct.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal this 29th day of November 2010.



Dean Logan

DEAN C. LOGAN
Registrar-Recorder/County Clerk
County of Los Angeles

FINAL OFFICIAL
STATEMENT OF VOTES CAST

SANTA FE SPRINGS
MEASURE S

YES

NO

CITY/PREC	REGISTRATION	BALLOTS CAST				
SANTA FE SPRINGS 6230004A	914	428	210	206		
AV/VBM	0	114	51	57		
TOTAL	914	542	261	263		
SANTA FE SPRINGS 6230006A	1107	455	255	181		
AV/VBM	0	141	76	56		
TOTAL	1107	596	331	237		
SANTA FE SPRINGS 6230006B	902	359	184	138		
AV/VBM	0	133	64	60		
TOTAL	902	492	248	198		
SANTA FE SPRINGS 6230008A	801	240	111	117		
AV/VBM	0	119	51	61		
TOTAL	801	359	162	178		
SANTA FE SPRINGS 6230010A	1020	402	253	128		
AV/VBM	0	69	42	21		
TOTAL	1020	471	295	149		
SANTA FE SPRINGS 6230019A	1168	350	213	112		
AV/VBM	0	150	104	36		
TOTAL	1168	500	317	148		
SANTA FE SPRINGS 6230051A	1058	379	211	149		
AV/VBM	0	120	72	40		
TOTAL	1058	499	283	189		
SANTA FE SPRINGS 6230051F	1038	299	179	102		
AV/VBM	0	138	74	57		
TOTAL	1038	437	253	159		
SANTA FE SPRINGS 6230052A	921	264	186	49		
AV/VBM	0	165	125	24		
TOTAL	921	429	311	73		
PRECINCT TOTAL VOTE	8929	3176	1802	1182		
VBM TOTAL VOTE	0	1149	659	412		
VBM BY GROUP TOTAL	0	1	1	0		
GRAND TOTAL VOTE	8929	4326	2462	1594		

SANTA FE SPRINGS
MEASURE S

YES

NO

FINAL OFFICIAL
STATEMENT OF VOTES CAST

CITY/PREC

REGISTRA-
TIONBALLOTS
CAST

COUNTYWIDE

8929

3176

1802

1182

COUNTYWIDE

0

1150

660

412

TOTAL

8929

4326

2462

1594

38TH US CONGRESSIONAL

8929

3176

1802

1182

38TH US CONGRESSIONAL

0

1150

660

412

TOTAL

8929

4326

2462

1594

30TH ST SENATE

8929

3176

1802

1182

30TH ST SENATE

0

1150

660

412

TOTAL

8929

4326

2462

1594

56TH STATE ASSEMBLY

8929

3176

1802

1182

56TH STATE ASSEMBLY

0

1150

660

412

TOTAL

8929

4326

2462

1594

1ST SUPERVISORIAL

8929

3176

1802

1182



City of Santa Fe Springs

City Council Meeting

December 9, 2010

ORDINANCE FOR INTRODUCTION/PASSAGE

Ordinance No. 1021 – An Ordinance Enacting and Adopting Supplement 14 to the Code of Ordinances for the City of Santa Fe Springs and Declaring an Emergency

RECOMMENDATION

That the City Council waive further reading and introduce and adopt Ordinance No. 1021.

BACKGROUND

The City of Santa Fe Springs contracts with American Legal Publishing Corporation to codify its ordinances on an ongoing basis; typically, this process is done yearly. At this time, American Legal has completed Supplement No. 14, which brings the Code of Ordinances up to date as of November 1, 2010.

To provide for the usual daily operation of the City and for the immediate preservation of the public peace, health, safety, and general welfare of the City, it is necessary that the City Council adopt Ordinance No. 1021 and declare that it be in effect immediately upon adoption.

Frederick W. Latham
City Manager

Attachment(s)
Ordinance No. 1021

ORDINANCE NO. 1021

AN URGENCY ORDINANCE ENACTING AND ADOPTING SUPPLEMENT NO. 14 TO
THE CODE OF ORDINANCES FOR THE CITY OF SANTA FE SPRINGS

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio has completed Supplement No. 14 to the Code of Ordinances of the City of Santa Fe Springs, which Supplement contains all ordinances of a general and permanent nature enacted since the prior Supplement to the Code of Ordinances of the City of Santa Fe Springs; and

WHEREAS, American Legal Publishing Corporation has recommended the revision or addition of certain sections of the Code of Ordinances, which are based on or make reference to sections of the City of Santa Fe Springs Municipal Code; and

WHEREAS, it is the intent of the City Council to accept these updated sections in accordance with the changes of the law of the City of Santa Fe Springs; and

WHEREAS, it is necessary to provide for the usual daily operation of the municipality and for the immediate preservation of the public peace, health, safety, and general welfare of the municipality that this ordinance take effect immediately upon its adoption.

NOW, THEREFORE, THE CITY OF SANTA FE SPRINGS DOES ORDAIN AS FOLLOWS:

- Section 1. That Supplement No. 14 to the Code of Ordinances of the City of Santa Fe Springs, as submitted by American Legal Publishing Corporation of Cincinnati, Ohio, and as attached hereto, be and the same is hereby adopted by reference as if set out in its entirety.
- Section 2. Such Supplement shall be deemed published as of the day of its adoption; and approval by the City Council and the Deputy City Clerk is hereby authorized and ordered to insert such Supplement into the copy of the Code of Ordinances kept on file in the Office of the City Clerk.
- Section 3. This ordinance is declared to be an urgency ordinance and shall take effect immediately upon its adoption.

ADOPTED AND APPROVED this 9th day of December, 2010.

Mayor

ATTEST:

Deputy City Clerk



City of Santa Fe Springs

City Council Meeting

December 9, 2010

COUNCILMEMBER REQUESTED ITEM

Reconsideration of Policy Relating to Dedication of Benches and Trees at the Library Reading Garden

RECOMMENDATION:

That the City Council Adopt the Policy as outlined in the body of this report.

BACKGROUND

On September 9, 2010, at the request of Councilmember Rounds, the City Council considered adopting a policy that would allow for the placement of dedication plaques at certain benches and trees within the Library Reading Garden. By a vote of 2-3, the Council voted not to adopt said policy. Having voted with the majority in defeating the proposal, Mayor Putnam is exercising her right to bring back the item for reconsideration.

Attached is the original staff report, and what follows is a restatement of the proposed policy (please note that there have been minor changes to clarify concerns raised by individual Councilmembers):

The Policy would read as follows:

POLICY:

It shall be the policy of the City Council to allow groups or individuals to request that certain benches and/or trees in the Library Reading Garden be dedicated in the honor of an individual(s) who has made significant contributions to the City.

Such requests will be handled in the following manner:

1. Four (4) benches and four (4) trees will be made available for such designation;
2. Requests will be made in writing to the Director of Library and Cultural Services (The Director) and addressed on a first-come, first-served basis;
3. The individual(s) being recommended for dedication shall have profoundly influenced the character, development, culture, and quality of life in Santa Fe Springs*; and, have made exceptional contributions to the City, in the form of one or more of the following: a) financial gifts, b) public service as an elected official, c) public service as a business leader or community volunteer, or d) long-term sponsorship of City programs and/or services;



City of Santa Fe Springs

City Council Meeting

December 9, 2010

4. The Director may act summarily on the request by determining that the request is inconsistent with the policy guidelines, thereby rejecting the request. The Director shall notify the City Council in writing of his/her decision. The Director's decision in that regard is final except that any City Councilmember may ask that that the matter be taken up by the entire Council for consideration as a Councilmember Requested Item at a subsequent Council meeting. The Council's decision in that regard is final and non-appealable;
5. If the Director deems the request as being consistent with the policy guidelines, he/she will forward the request to the City Council for its consideration. The Council's decision is final and non-appealable;
6. If approved by the City Council, a plaque (5" x 8"), with inscription or other written memorial information may be placed on the bench or near the designated tree;
7. Requestor(s) may suggest text for the plaque or work with City staff to author language, subject to the final approval of the City Council;
8. Costs of purchase and installation of the plaque and, if applicable, bench, will be determined by the City Manager and borne by the requestor(s), and;
9. The City is not responsible for damage or deterioration of the monument and may remove it at any time for any reason with permission of the City Council.

*It is not the intent of this policy to give recognition to individuals whose primary contribution to the City is limited to their role as a paid employee of the City.

If adopted, the policy/program would be communicated to the various City Council Advisory Committees through a letter from the Director of Library and Cultural Services.

Frederick W. Latham
City Manager

Attachment:

Staff Report from meeting of September 9, 2010

Attachment 4



City of Santa Fe Springs

City Council Meeting

September 9, 2010

COUNCILMEMBER REQUESTED ITEM

Adoption of Policy Relating to Dedication of Benches at the Library Reading Garden

RECOMMENDATION:

That the City Council Adopt the Policy as outlined in the body of this report.

BACKGROUND

Councilmember Rounds has asked staff to develop a formal policy that would provide uniform guidelines for honoring individuals who have made significant contributions to the City at the Library Reading Garden.

After reviewing the practices and policies of other agencies, staff is recommending that the City Council adopt a policy that would allow for the placement of "dedication plaques" at three specified benches in the reading garden. *(It should be noted that there are four benches in the garden, one of which has already been designated with a plaque honoring Mayor Putnam, presented by the Santa Fe Springs Women's Club; this plaque was authorized by the City Council in general accordance with the proposed policy).* In addition, the Council may wish to authorize the placement of dedication plaques in front of trees within the reading garden when the remaining benches have been used up.

In summary, requests to honor certain individuals could be made of the City Council, and the cost of design, manufacturing, and installation of the plaque(s) would be borne by the requestor(s).

The Policy would read as follows:

POLICY:

It shall be the policy of the City Council to allow groups or individuals to request that certain benches and/or trees in the Library Reading Garden be dedicated in the honor of an individual(s) who has made significant contributions to the City.



City of Santa Fe Springs

City Council Meeting

September 9, 2010

Such requests will be handled in the following manner:

1. Four (4) benches will be made available for such designation;
2. When all four benches have been dedicated, the Council may wish to allow trees in the Garden to be dedicated in a similar fashion;
3. Requests will be made in writing to the Director of Library and Cultural Services (The Director) and addressed on a first-come, first-served basis;
4. The individual(s) being recommended for dedication shall have profoundly influenced the character, development, culture, and quality of life in Santa Fe Springs*; and, have made exceptional contributions to the City, in the form of one or more of the following: a) financial gifts, b) public service as an elected official, c) public service as a business leader or community volunteer, or d) long term sponsorship of City programs and/or services;
5. The Director may act summarily on the request by determining that the request is inconsistent with the policy guidelines, thereby rejecting the request. The Director's decision in that regard is final except that any City Councilmember may ask that that the matter be taken up by the entire Council for consideration as a Councilmember Requested Item at a subsequent Council meeting. The Council's decision in that regard is final and non-appealable;
6. If the Director deems the request as being consistent with the policy guidelines, he/she will forward the request to the City Council for its consideration. The Council's decision is final and non-appealable;
7. If approved by the City Council, a plaque (5" x 8") with inscription or other written memorial information may be placed on the bench or near the designated tree;
8. Requestor(s) may suggest text for the plaque or work with City staff to author language, subject to the final approval of the City Council;
9. Costs of purchase and installation of the plaque and, if applicable, bench will be determined by the City Manager and borne by the requestor(s); and



City of Santa Fe Springs

City Council Meeting

September 9, 2010

10. The City is not responsible for damage or deterioration of the monument and may remove it at any time for any reason with permission of the City Council.

*It is not the intent of this policy to give recognition to individuals whose primary contribution to the City is limited to their role as a paid employee of the City.

If adopted, the policy/program would be communicated to the various City Council Advisory Committees through a letter from the Director of Library and Cultural Services.

A handwritten signature in cursive script, appearing to read "F. W. Latham".

Frederick W. Latham
City Manager



City of Santa Fe Springs

City Council Meeting

December 9, 2010

NEW BUSINESS

Authorization to Amend the Professional Services Agreement with MuniServices, LLC to Provide Utility User's Tax Compliance Review, Revenue Recovery, and Reporting Services

RECOMMENDATION: It is recommended that the City Council authorize the Director of Finance and Administrative Services to amend the Professional Services Agreement with MuniServices, LLC by adding certain professional services in furtherance of a comprehensive Utility User's Tax (UUT) compliance and revenue protection program. The fee for these services shall be the greater of (a) six-tenths of a percent (.06%) of the total UUT revenues received by the City based on the prior fiscal year, or; (b) a minimum fee of \$15,000; the fixed fee for FY 2010-2011 will be \$7,500.

On July 2, 2010, the City Council adopted Resolution No. 9267 which declared a Fiscal Emergency due to the effects of the economic recession on the City's general revenues and concerns related to maintaining delivery of City services. To address this fiscal crisis, the City Council adopted Resolution No. 9273 to place a Utility User's Tax (UUT) on the November 2, 2010 General Election Ballot. On November 2, 2010, the majority of Santa Fe Springs voters approved a 5% UUT on the consumption of electricity, gas, and telecommunications. Low income residents are exempt under California Public Utility Commission (PUC) criteria.

The utility service providers are required to add the UUT to the utility bills, collect the revenue, and pass the revenue to the City each month. The utility providers are scheduled to start billing the UUT on or before April 1, 2010. Implementing the UUT is a complex process and the number of utility providers is large, particularly in the communications field.

Staff is recommending that the current MuniServices professional services agreement be amended to assist the City implement the UUT. MuniServices is a professional services firm specializing in the implementation, administration, and auditing of UUT's. MuniServices currently provides the City with sales tax information services. They provide UUT administration services to over 150 California Cities.

The amended MuniServices contract will provide the City with a comprehensive UUT compliance and revenue protection program designed to preserve, protect, and enhance UUT revenue. The contract also includes the legal services of Donald H. Maynor, who will provide revenue protection services and legal interpretation of the City Ordinance and Federal and State laws that currently exist or will be proposed.



City of Santa Fe Springs

City Council Meeting

December 9, 2010

MuniServices will assist City staff in responding to tax inquiries, enforcing tax collection, and identifying and correcting errors causing revenue deficiencies. Other administrative services include meeting legal reporting requirements and tax reporting requirements. MuniServices will perform compliance review audits to assure the UUT is being properly applied to taxable services by the utilities. MuniServices will also assist with managing UUT exemptions applicable to certain utility users, including but not limited to low income households under the PUC's CARE program or Lifeline Telephone Program, federal and state agencies, public schools, etc.

FISCAL IMPACT

MuniServices' fee for the UUT compliance and revenue protection program is the greater of (a) six-tenths of a percent (.06%) of the total UUT revenues received by the City based on the prior fiscal year, or; (b) a minimum fee of \$15,000; the fixed fee for FY 2010-2011 is \$7,500. Based on an estimated \$3 million in annual UUT revenue, the annual MuniServices fee would be \$18,000.

Frederick W. Latham
City Manager

Attachment (s)

Proposed Amended MuniServices, LLC Contract

**SECOND AMENDMENT TO SALES TAX
AND INFORMATION SERVICES AGREEMENT**

THIS SECOND AMENDMENT TO SALES TAX AND INFORMATION SERVICES AGREEMENT, dated as of _____, 2010 (the "Second Amendment"), is entered into by and between MuniServices, LLC, a Delaware limited liability company ("MuniServices") and the City of Santa Fe Springs, a municipal corporation of the State of California ("City").

WHEREAS, Municipal Resource Consultants, a California general partnership ("MRC"), entered into a Sales Tax Information Services Agreement with City on or about March 12, 1987 (the "Sales Tax Information Services Agreement"); and

WHEREAS, MuniServices is the successor in interest of MRC by virtue of that certain Agreement and Plan of Merger dated as of August 18, 2008 by which MRC merged with and into MuniServices, such that MuniServices, rather than MRC, is now a party to the Sales Tax Information Services Agreement with City; and

WHEREAS, MuniServices and City amended the compensation provisions of the Sales Tax Information Services Agreement on or about September 22, 2008 (the "First Amendment"); and

WHEREAS, MuniServices and City now wish to amend the Sales Tax Information Services Agreement pursuant to this Second Amendment to expand the services provided by MuniServices to City thereunder.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. The Sales Tax Information Services Agreement is hereby amended by adding, as Exhibit A thereto, the Agreement to provide Associated Consulting Services for Utility Users Tax/Franchise Compliance and Revenue Protection Program, including Attachment "A" (General Provisions) thereto, all of which are attached to this Second Amendment as Exhibit A (the "UUT-Franchise Services Agreement").

2. Each of MuniServices and City agree to execute the UUT Services Agreement, which shall thereafter govern, with respect to the provision of the services specified therein (the "UUT-Franchise Services") only, the provision of services by MuniServices to City, the fees to be paid by City to MuniServices, and all other terms and conditions specified therein, in priority, again with respect to the provision of UUT-Franchise Services only, to the terms and conditions of the Sales Tax Information Services Agreement as in effect prior to this Second Amendment.

3. Except as set forth in this Second Amendment, the Sales Tax Information Services Agreement shall remain in full force and effect, and those terms and provisions of the Sales Tax

Information Services Agreement not specifically modified by this Second Amendment are hereby reaffirmed.

4. This Second Amendment may be executed in two or more counterparts, each of which shall be deemed to be an original and all of which shall constitute together one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Second Amendment to Sales Tax and Information Services Agreement as of the date first above written.

MUNISERVICES, LLC
a Delaware limited liability company

By: _____

Print Name: _____

Title: _____

CITY OF SANTA FE SPRINGS
a municipal corporation of the State of California

By: _____

Print Name: _____

Title: _____

EXHIBIT A
ASSOCIATED CONSULTING SERVICES FOR
UTILITY USERS TAX/FRANCHISE
COMPLIANCE AND REVENUE PROTECTION PROGRAM

This Agreement (hereinafter "Agreement") is made as of _____, 2010 between MuniServices, LLC, a Delaware limited liability company, its subsidiaries and affiliates, with an office at 7335 N. Palm Bluffs Avenue, Fresno, California 93711 (hereinafter "MuniServices") and the City of Santa Fe Springs, a municipal corporation of the State of California (hereinafter "City").

MuniServices agrees to provide the City with certain professional services in furtherance of a comprehensive utility users tax/franchise compliance and revenue protection program (hereinafter "Program"), with broad participation by California public agencies, that is designed to preserve, protect, and enhance its utility users tax (UUT) and utility franchise revenues.

1. PROGRAM OBJECTIVES

MuniServices will provide compliance reviewing, geocoding, information, and associated services and skills, in conjunction with the legal and "protective" services of the City's outside counsel, Donald H. Maynor, A Professional Law Corporation (Law Firm), to establish and implement a Program that will allow participating California public agencies to preserve, protect and enhance their UUT and utility franchise revenues through a combination of tax application compliance, business detection, geocoding, exemption review, ordinance update, legislative monitoring, technology update, and other essential compliance and protective services. This compliance Program will assist the City, and other participating public agencies, in identifying and correcting errors/omissions causing revenue deficiencies, and thereby produce new or previously unrealized revenue for such participants. The Program's tax preservation services will protect the City's existing UUT revenues from erosion due to new legislation, new technologies, outdated ordinance language and inaccurate information. By offering these essential services through a comprehensive Program, with widespread participation, there are the additional benefits of: i) achieving lower individual costs for such joint activities; and, ii) pursuing joint action in regards to issues common to the participating public agencies. Finally, for public agencies with an ordinance requirement of an annual, independent third party compliance review, this Program should satisfy that requirement.

2. FIXED FEE SERVICES

A. Compliance Review Services

At any time during the term of this Agreement, with the prior consent of the City where specifically indicated, MuniServices may perform compliance review activity on behalf of the City in any of the following areas:

1. UUT Tax Application and Franchise Fee Review: MuniServices will perform compliance reviews of major utility providers, with a focus on common client issues, to assure that the UUT is being properly applied to taxable services and charges, and that the franchise fee formula is being properly applied to the revenue base (as provided in standard franchise agreements). The compliance

review may include: i) review of service provider's decisions regarding the taxability of various services and charges; ii) allocation of values of bundled taxable and non-taxable items; iii) review of non-residential exemption lists of gas and electric companies; iv) sampling of customer bills for correct geocoding, tax percentage, and tax application; and, v) other cost-effective compliance actions.

2. Geocode Information and Review: MuniServices will develop and maintain a proprietary address range database to assure accurate address range information regarding the City's boundaries. Such databases will reflect the latest available LAFCO information regarding City boundary changes due to annexations or other municipal reorganizations. Upon request, MuniService will verify whether a particular customer is properly geocoded to the taxing jurisdiction.
3. UUT Business Detection: MuniServices will perform periodic compliance reviews of major utility providers and utilize other detection tools to verify whether such companies are doing business within the City, and then identify such possible non-complying companies to the City's staff for enforcement actions. MuniServices will assist the City in developing compliance correspondence and enforcement procedures.
4. UUT Payment Calculations and Deviations: If the City provides MuniServices with regular and accurate UUT payment history (i.e., copies of all UUT remittances), MuniServices will identify to the City's staff possible gaps in payments, calculation mistakes, and other payment errors. MuniServices will assist the City in developing compliance correspondence and enforcement procedures. On request, MuniServices will provide the City, on a semi-annual basis, with a spreadsheet reflecting the City's UUT payments (based on remittance data provided by the City to MuniServices).

B. Revenue Protection Services

MuniServices will work cooperatively with Law Firm in providing the following revenue protection services designed to protect the City's existing and future UUT and utility franchise revenues:

1. Ordinance Update and Legislative/Regulatory Review Services
 - a. **Ordinance/Franchise and Technology Update.** Provide periodic reviews and recommended updates to the UUT ordinance, administrative rulings to address new issues that may arise because of deregulation, litigation, changes in laws or regulations, the unbundling of traditional utility services, or the introduction of new technologies to provide utility services. Such recommendations will clarify or add procedural protections to the existing ordinance, and should not require a Proposition 218 election approval.
 - b. **State and Federal Legislation.** Monitor proposed state and federal legislation to identify issues affecting the City's UUT or utility

franchise revenues, and, if justified, make recommendations to the City and its lobbyists.

c. **Regulatory Agencies.** Monitor proceedings at the various regulatory proceedings (e.g., California Public Utilities Commission, Federal Commerce Commission, and Federal Energy Regulatory Commission) that affect the deregulation of the various utilities and make appropriate recommendations to the City.

d. **Information Services.** Provide the City with periodic communications through monthly conference calls, emails, and through workshops and seminars on such subjects as tax application issues, new technologies, complying with new utility-related legislation, and other timely subjects.

2. Statutory Compliance and Consulting Services

a. **Publication of Ordinance Requirements.** Prepare and maintain an accurate copy of the City's UUT ordinance and its administrative rules and interpretations on the uutinfo.org website, and otherwise assist the City in complying with Public Utilities Code § 495.6.

b. **Web-Based Data Links.** Prepare and maintain on the uutinfo.org website (and provide a link to the City's web page, if desired) the City's UUT ordinance and administrative rules and rulings, e-mail inquiry feature, and model forms for exemption applications, UUT remittances, information requests, and other tax compliance documents.

c. **Access to Information.** Assist the City's staff in obtaining SB 278 lists, tax compliance information, exemption lists of utility service providers, and in determining the exempt status of utility customers pursuant to the exemption provisions of the City's UUT ordinance.

e. **Revenue Forecasts.** Provide staff with revenue forecasts based on industry trends, historical trends, and other relevant factors.

3. Assistance to City's Internal UUT Staff

a. **Timely Response to Tax Application Inquiries.** Provide legal and technical assistance to existing City staff and the City Attorney's office, and provide timely analysis and draft responses to tax application inquiries from taxpayers or tax-collecting entities.

b. **Enforcement Assistance.** Provide the City's staff and the City Attorney's office with: i) legal advice on specific issues that arise in the enforcement of the tax ordinance (e.g., nexus issues and questions from taxpayers or tax collectors); and, ii) compliance correspondence and legal notices as required by ordinance and due process.

c. **Compliance Assistance.** Assist the City's staff and the City Attorney's office in, i) gaining access to tax-related information under

existing legal authorities; ii) addressing legal issues that arise in the course of a compliance review; iii) providing exemption analysis; and, iv) reviewing and developing legal measures to improve existing or proposed tax compliance programs.

C. MuniServices Does Not Provide Legal Services.

It is agreed and understood MuniServices will provide no legal services that may be required under any of the PROGRAM activities described in this Agreement, but rather Law Firm will provide such legal services by separate agreement with the City. It is also acknowledged that in providing such legal services, Law Firm's client will be the City, and not MuniServices.

3. CITY-SPECIFIC COMPLIANCE REVIEWS

A. Scope of City-Specific Compliance Reviews

At any time during the term of this Agreement, with the prior mutual consent of the City and MuniServices, MuniServices may perform a City-specific compliance review of any utility service provider regarding its UUT or franchise fee obligations, with a focus on City-specific issues (e.g., comprehensive review of tax application decisions of a particular service provider and its geocoding of customers in the City). See Section 5(B) below regarding compensation for City-specific compliance reviews.

B. MuniServices Responsibilities for City-Specific Activities

1. Work Plan Approval for City-Specific Activities. MuniServices will submit to the City's staff a proposed Work Plan for review and approval that will serve as the basis for City-specific compliance activities (e.g., telecommunications, gas, electric, or CATV UUT review; CATV, gas or electric franchise review, or payment deviation from a specific utility).
2. City Approval of Discovery Actions. For City-specific activities, MuniServices will receive prior authorization from the City's staff to obtain and examine utility and customer records (hard copy and data format) necessary to assure compliance with the City's UUT ordinance through the use of administrative subpoenas, nondisclosure agreements, and other procedures required by the utility service provider as a condition of providing access to confidential customer information.
3. MuniServices to Comply with Local Laws. In performing the compliance review services described in this subsection, MuniServices agrees to abide by the provisions of the City's UUT ordinance, any administrative rules the City may adopt relating to such ordinance, and the confidentiality requirements of state law (Revenue and Taxation Code Section 7284.6-.7). Throughout the above process, MuniServices shall be available to meet with the City, utility service providers, or their customers to review any MuniServices findings or recommendations arising out of its compliance review activities for the City.

4. CITY's RESPONSIBILITIES

To facilitate and maximize the effectiveness of the above compliance review activities, the City shall diligently assist MuniServices by performing the following:

A. Necessary Information.

The City will provide MuniServices, on a timely basis, with information necessary to conduct its compliance review activities including but not limited to: monthly UUT payment histories, exemption lists, and SB 278 gas and electric lists (including names of customers refusing to pay surcharges), and certified copies of the UUT ordinance and any subsequent amendments.

B. Letter of Authorization.

The City will provide a letter of authorization identifying MuniServices as an authorized agent of the City to perform utility user's tax compliance reviews, to receive and examine appropriate utility and customer records (hard copy and data format) necessary to assure UUT tax compliance, and to execute necessary nondisclosure agreements approved by the City.

C. Legal Interpretations of Ordinance.

Upon request, the City will provide MuniServices with appropriate legal and administrative interpretations of its UUT ordinance. It is agreed and understood that the City will retain the exclusive authority and responsibility to administer, interpret, and enforce its UUT ordinance, recognizing that the role of MuniServices and Law Firm is limited to providing the City with technical assistance, without assuming or being delegated the authority or responsibility of the City to administer, interpret, and enforce its UUT ordinance and standard utility franchise agreements.

5. COMPENSATION/TERM

A. Annual Fee

1. Total Annual Fee. The City's total annual fee for participating in the Program shall be the greater of: i) six-tenths of a percent (0.6%) of the total UUT revenues received by the City (excluding UUT revenues derived from sewer, water, trash or CATV) based on the prior fiscal year, or ii) fifteen thousand dollars (\$15,000) ("Minimum Fee"). The Minimum Fee shall be increased at the rate of two percent (2%) each year.
2. Allocation of Annual Fee. The total annual fixed fee payment shall be allocated and paid separately to Law Firm and MuniServices as follows: To Law Firm: For the first year, City will pay Law Firm its allocated fee of the greater of fifty percent (50%) of the total annual fixed fee or ten thousand dollars (\$10,000), as reflected in a separate attorney/client agreement with the City. Thereafter, City will pay Law Firm its allocated fee of the greater of thirty-five percent (35%) of the total annual fixed fee or seven thousand five-hundred dollars (\$7,500). To MuniServices: City will pay MuniServices its allocated fee of six-tenths of one percent (0.6%) of the total annual UUT fee less the amount allocated and paid separately to Law Firm. At any time, Law Firm and MuniServices may, by mutual agreement, adjust their proportional share of said total annual fixed fee, provided that such parties shall receive prior approval of such adjustment from the City.

3. Quarterly Payments of Fee. Said annual fee shall be paid in four equal quarterly payments with due dates of: March 31, June 30, September 30, and December 31. Invoices for services rendered shall be in arrears (invoiced for the immediately preceding quarter). If the effective date of this Agreement is other than on an invoice date, the City shall be invoiced /for the first quarterly payment on the immediately following invoice date as set forth herein. City shall be invoiced and responsible for a prorated portion of the preceding quarter based on the effective date of this Agreement. Payment will be made to MuniServices within thirty (30) days of receipt of MuniServices invoice therefore. Any amounts which remain unpaid after thirty (30) days shall accrue interest at the rate of one and one-half percent (1.5%) per month, or the maximum amount permitted by law. These quarterly payments are nonrefundable. .

B. Compensation for City-Specific Compliance review Services

1. With the exception noted in subsection (2) below, with respect to a City-specific compliance review referred to in Section 3(A) above, MuniServices shall be entitled to contingent fee compensation where MuniServices' compliance review activities result in the City receiving additional revenues from such City-specific compliance review activity. Accordingly, the City shall pay MuniServices twenty-five percent (25%) of the additional revenues, including interest and penalties, that has resulted from its City-specific compliance review activities. MuniServices will seek to recover, or assist the City in recovering, all revenue due the City from prior periods, if any, and MuniServices will receive 25% of any retroactive recovery. Said 25% also applies to the additional revenue received by the City for the first three years following the correction of the error/omission. As used in this subsection, the term "additional revenues" includes the value of any other services, credits, property of every kind or nature, or other consideration received by the City in lieu of monetary payment.
2. Specifically for Solid Waste and Cable TV compliance reviews, MuniServices shall be entitled to additional fixed fee compensation. The amount of the fixed fee compensation and the detailed of scope of work shall be determined prior to the start of the work and shall be mutually agreed by both parties.
3. Notwithstanding subsections (1 and 2) above, nothing herein shall prohibit the parties from entering into a written agreement on compensation for CITY-specific compliance review services on any other separately negotiated basis.
4. In the event that any legal services from Law Firm are required in connection with a City-specific compliance review of a CATV service provider, the cost of such services to the City shall be paid by MuniServices, and MuniServices shall disclose to the City the financial arrangement between MuniServices and Law Firm regarding the payment of such costs. For all other City-specific compliance reviews, Law Firm shall receive compensation under B.1. above in accordance with the allocation rule of 5.A.2. above.

C. City's Obligations

Regarding the City-specific compliance review activities of MuniServices in Sections 3 and 5(B) above, the City agrees to:

1. Invoice the responsible party for tax deficiencies (plus interest and penalties if applicable) identified and confirmed by MuniServices within thirty (30) days following receipt of MuniServices detection report or correspondence;
2. Provide MuniServices with a copy of any settlement agreement with a taxpayer/tax collector within ten (10) days of entering into such agreement; and,
3. Notify MuniServices within ten (10) days following receipt by the City of payments (cash, installment, or other compensation directly benefiting the City) of such tax deficiencies, whether invoiced or not. Upon receipt of such notice, MuniServices will promptly invoice the City. MuniServices compensation is due and payable within thirty (30) days of the City's receipt of MuniServices invoice. Any amounts which remain unpaid after thirty (30) days shall accrue interest at the rate of one and one-half percent (1.5%) per month, or the maximum amount permitted by law.

D. MuniServices Expenses

MuniServices shall absorb all expenses incurred by MuniServices in providing its services as described herein. These expenses include items such as employee salaries and benefits, insurance, airfare, auto rentals, meals, lodging, Federal Express, mail, telephone, copying, directories, on-line resources, and other overhead and miscellaneous expenses.

6. TERMINATION OF AGREEMENT

- A. Either the City or MuniServices may terminate this Agreement, by thirty (30) days prior written notice as provided in this Section.
- B. If the City terminates this Agreement at any time within twelve (12) months following the effective date of this Agreement, and Law Firm has prepared an ordinance update for the City (whether or not the City adopts the recommended update), the City shall nevertheless pay MuniServices four (4) quarterly payments from the commencement of the Agreement to compensate MuniServices for services rendered. MuniServices shall also be entitled to additional compensation as described in Section 6(C).
- C. Upon termination by either party of the Agreement as provided herein, MuniServices shall be entitled to retain any fees it may have received from the City pursuant to Sections 5(A) and 6(B) of this Agreement. In addition, MuniServices shall be entitled to payment according to the terms of Section 5(B) for all additional revenues, including interest and penalties, resulting from MuniServices compliance review activities. Within thirty (30) days following termination, MuniServices shall provide the City with a list of detections of non-compliance resulting from the compliance

review activities of MuniServices. The City shall, in good faith, diligently seek to: i) correct such detections of non-compliance made by MuniServices prior to the date of termination; and, ii) collect the additional revenues that are due the City and MuniServices for past periods and for the twelve quarters going forward following the correction, even though the date of actual correction may occur after the termination date. MuniServices shall assist the City in this correction/collection effort, if so requested by the City. MuniServices right to compensation for City-Specific compliance review activities under Section 5(B) shall survive termination of this Agreement for any reason.

7. OTHER GENERAL PROVISIONS

In addition to the above provisions, the parties also agree to be bound by the general provisions as set forth in Attachment "A" of this Agreement, which are by this reference incorporated herein. In the event of disagreement between the specific provisions of this Agreement and the general provisions, the specific provisions of this Agreement shall prevail.

The Parties are signing this Agreement as stated in the introductory clause.

MuniServices, LLC

City of Santa Fe Springs
A Municipal Corporation

By: _____
Marc Herman
Title: President

By: _____
Title: _____

By: _____
Kevin Cerutti
Title: Vice President Finance

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

ATTACHMENT "A" GENERAL PROVISIONS

1. Independent Contractor. At all times during the term of this Contract, MuniServices shall be an Independent Contractor and shall not be an employee of the City. The City shall not have the right to control the means by which MuniServices accomplishes services rendered pursuant to this Agreement.
2. Liability. The City shall not be called upon to assume any liability for direct payment of any salaries, wages, or other compensation to any of MuniServices personnel or subcontractors performing services hereunder for the City, or any liability other than provided for in this Agreement. The City shall not be liable for compensation or indemnity to any MuniServices employee or subcontractor for injury or sickness arising out of his/her employment, or for any negligent actions of MuniServices or its employees. All persons employed in the performance of such services and functions shall be employees of MuniServices, and as such shall not, for any purposes, be considered employees of the City and therefore shall have no right to any City benefits, civil service, or other City employment status.
3. Insurance.
 - A. Public Liability. During the term of this Agreement, MuniServices shall maintain in full force and effect a policy of public liability insurance with minimum coverages as follows: \$1,000,000 for injury to one person in any one occurrence and \$1,000,000 in the aggregate; and \$50,000.00 for property damage. MuniServices shall cause the City, its officials and employees to be named as insureds on all liability policies described above with respect to: (1) activities performed for the City by or on behalf of the named insured, (2) products and completed operations of the named insured, and (3) premises owned, leased or used by the named insured.
 - B. Worker's Compensation. During the term of this Agreement, MuniServices shall fully comply with the terms of the law of the City concerning worker's compensation. Said compliance shall include, but not be limited to, maintaining in full force and effect one or more policies of insurance insuring against any liability MuniServices may have for worker's compensation.
4. MuniServices Not Agent. Except as the City may specify in writing, MuniServices shall have no authority, express or implied, to act on behalf of the City in any capacity whatsoever as an agent. MuniServices shall have no authority, express or implied, pursuant to this Agreement to bind the City to any obligation whatsoever.
5. Assignment Prohibited. No party to this Agreement may assign any right or obligation pursuant to this Agreement. Any attempt of purported assignment of any right or obligation pursuant to this Agreement shall be void and of no effect. Notwithstanding the foregoing, the parties hereto may assign all or part of this Agreement immediately, without the prior written consent of the non-assigning party (a) to any successor in interest to the assigning party who expressly assumes responsibility for the assigning party's obligations hereunder; or (b) if necessary to satisfy the rules, regulations and/or orders of any federal or state governmental agency or body. .
6. Nondiscrimination. MuniServices shall not discriminate, in any way, against any person on the basis of race, sex, color, religion, sexual orientation, disability, ethnicity, or national origin, in connection with or related to the performance of this Agreement.
7. Reports, Charts or Other Products. All reports, charts and other products produced by MuniServices and delivered to the City are the property of the City.
8. City Representative. The City Manager or his/her designee is the representative of the City and will administer this Agreement for the City.
9. Indemnity and Hold Harmless. MuniServices shall indemnify and hold harmless the City, its officers, employees, and agents, from and against all actions, damages, claims, or losses, which are in the nature of personal injury, physical property damage, or intentional torts, and which allegedly arise out of or are caused by MuniServices negligent or intentional conduct in the performance of MuniServices work under this Agreement.
10. Waiver of Breach. No waiver of the breach of any of the covenants, agreements, restrictions or conditions of this Agreement by any party hereto shall be construed to be a waiver of any succeeding breach of the same or other covenants, agreements, restrictions or conditions of this Agreement. No delay or omission of any party hereto in exercising any right, power or remedy herein provided in the event of default shall be construed as a waiver thereof, or acquiescence therein, nor shall the acceptance of any payments made in a manner or at a time other than as herein provided be construed as a waiver of or variation in any of the terms of this Agreement.

11. Interest. Unless the City requests in writing additional information regarding the billing or otherwise disagrees with the billing, the City shall pay MuniServices within thirty (30) days of receipt of MuniServices billing, or from the date of agreement on the billing in the event of a written request. Any payment received after such time period shall accrue monthly interest of one and one-half percent (1.5%).
12. Whole and Entire Agreement. This Agreement, and any attachments hereto, contains the whole and entire agreement of the parties hereto and correctly sets forth the rights, duties and obligations of each to the others as of its date with regard to the provision of utility users tax services described herein. This Agreement and any attachments hereto shall supersede any and all prior agreements entered into by the parties relating to the provision of utility users tax compliance services by MuniServices, or its predecessor Municipal Resource Consultants (MRC).
13. City's Determination Final. Whenever the City Council or a City Officer is empowered under State or local ordinance to make a determination as to whether or not a tax assessed against a taxpayer is due, for purposes of this Agreement that determination shall be final and binding on the parties hereto. However, a City Officer's determination to waive a tax assessment shall not relieve the City of its obligation to pay MuniServices therefore.
14. Confidentiality. MuniServices agrees that it shall keep all information it receives concerning City taxpayers confidential and shall use it solely for tax compliance purposes. Services performed by MuniServices prior to termination may result in the City's receipt of revenue after termination. This receipt of revenue entitles MuniServices to payment from the City even after expiration of contract or termination. The City agrees to provide to MuniServices after expiration or termination of this Agreement such confidential payment information as is necessary to enable MuniServices to calculate the compensation due to MuniServices as a result of said receipt of revenue and MuniServices shall maintain the confidentiality of this information. Therefore, MuniServices shall be deemed a contractor under Revenue and Taxation Code Section 7284.6 - .7 after expiration of contract or receipt of notice of termination from the City for the sole and limited purpose of enabling MuniServices to have access to said information to calculate compensation.
15. Notices. Any notice to be given from one party to the other pursuant to this Agreement shall be deposited with the United States Postal Service postage prepaid and addressed as follows:

To City: City of Santa Fe Springs
11710 Telegraph Road
Santa Fe Springs, CA 90670
Attn: Finance Department

To Contractor: MuniServices, LLC
7335 North Palm Bluffs Avenue
Fresno, CA 93711
Attn: Legal Department

Nothing in this Paragraph shall be construed to prevent the giving of notice by personal service.

16. Dispute Resolution. Any dispute relating to this Agreement shall be submitted for binding arbitration under the Commercial Arbitration Rules of the American Arbitration Association and judgment on any award entered therein may be entered in any court of competent jurisdiction. The arbitrator's decision shall be final and binding on the parties. Such arbitration shall be held in the State of California. In all cases, the prevailing party to such dispute shall be entitled to recover costs and expenses, including reasonable attorney's fees, as the arbitrator deems appropriate.
17. Partial Payment. No receipt by MuniServices of an amount less than City's full amount due will be deemed to be other than payment "on account", nor will any endorsement or statement on any check or any accompanying letter effect or evidence an accord and satisfaction. MuniServices may accept such check or partial payment without prejudice to MuniServices right to recover the balance or pursue any right of MuniServices.



City of Santa Fe Springs

City Council Meeting

December 9, 2010

NEW BUSINESS

Resolutions Nos. 9291 and 9292 – Request for Parking Restrictions on Norwalk Boulevard South of Florence Avenue

RECOMMENDATION

That the City Council take the following actions:

1. Rescind Resolution No. 9276 that was adopted on July 22, 2010 and implemented a parking restriction between the hours of 12:00 p.m. and 6:00 p.m., Monday through Friday on the west side of Norwalk Boulevard from a point 635 feet south of Florence Avenue to a point 990 feet southerly;
2. Adopt Resolution No. 9291 to implement a parking restriction that would prohibit the parking or stopping of motor vehicles between the hours of 4:00 pm and 2:00 am on the west side of Norwalk Boulevard from a point 635 feet south of Florence Avenue to a point 990 feet southerly;
3. Adopt Resolution No. 9292 to implement a parking restriction that would prohibit the parking or stopping of motor vehicles over 6-foot in height on the west side of Norwalk Boulevard from a point 635 feet south of Florence Avenue to a point 990 feet southerly.

BACKGROUND

Resolution No. 9276 was adopted by the Council at their meeting of July 22, 2010. The Resolution implemented a parking restriction between the hours of 12:00 p.m. and 6:00 p.m., Monday through Friday on the west side of Norwalk Boulevard from a point 635 feet south of Florence Avenue to a point 990 feet southerly. This restriction was requested by the property owner at 10915 Norwalk Boulevard and went into effect in August 2010. Upon installation of the No Parking signs business operators located across the street from 10915 Norwalk Boulevard appeared at the September Traffic Commission meeting and protested the implementation of the parking restriction. Staff was directed to meet with the property owner at 10915 Norwalk Boulevard to determine if he would agree to a modified parking restriction that would allow parking during normal business hours. Staff did meet with Harold Parson and he indicated that he was unwilling to agree to a modified parking restriction. On November 12th a meeting was held between Mr. Parson and the operators of the businesses that had protested the original parking restriction. At the meeting an agreement was reached that the parking restriction in front of 10915 Norwalk Boulevard would be modified as follows:

1. The previously approved parking restriction between the hours of 12:00 p.m. and 6:00 p.m., Monday through Friday would be removed.
2. A restriction would be implemented that would prohibit the parking or stopping of motor vehicles between the hours of 4:00 pm and 2:00 am; and

3. A restriction would be implemented that would prohibit the stopping or parking of motor vehicles over 6-foot in height at any time.

The Traffic Commission reviewed the attached report at their meeting of November 18, 2010. The Commission voted 5 to 0 to recommend to the City Council for their consideration and approval of the proposed parking restrictions on Norwalk Boulevard south of Florence Avenue.



Frederick W. Latham
City Manager

Attachment(s)
Resolution No. 9291
Resolution No. 9292
Traffic Commission Reports

RESOLUTION NO. 9291

A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA
PROHIBITING PARKING OF VEHICLES AT CERTAIN LOCATIONS DURING
CERTAIN HOURS

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES RESOLVE AND
ORDER AS FOLLOWS:

Section 1. Pursuant to the provision of Section 72.21 of the City Code, when
authorized signs are in place giving notice thereof, the following location is designated
as a place where no person shall stop, stand or park a vehicle for any purpose between
the hours of 4:00 p.m. to 2:00 a.m.:

West side of Norwalk Boulevard from a point 635 feet south of Florence Avenue to a
point 990 feet southerly.

APPROVED and ADOPTED this 9th day of December 2010.

MAYOR

ATTEST:

CITY CLERK

RESOLUTION NO. 9292

A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA
PROHIBITING PARKING OF VEHICLES EXCEEDING 6-FEET IN HEIGHT AT
CERTAIN LOCATIONS

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES RESOLVE AND
ORDER AS FOLLOWS:

Section 1. Pursuant to the provision of Section 72.210 of the City Code, when authorized signs are in place giving notice thereof, the following location is designated as a place where no person shall stop, stand or park a vehicle which exceeds 6 feet in height at any time:

West side of Norwalk Boulevard from a point 635 feet south of Florence Avenue to a point 990 feet southerly.

APPROVED and ADOPTED this 9th day of December 2010.

MAYOR

ATTEST:

CITY CLERK



City of Santa Fe Springs

Traffic Commission Meeting

November 18, 2010

SUPPLEMENTAL REPORT

Review of Parking Restriction on Norwalk Boulevard South of Florence Avenue

RECOMMENDATION

That the Commission recommend to the following to the City Council:

1. The existing 12:00 pm to 6:00 pm Monday thru Friday parking restriction in front of 10915 Norwalk Boulevard be removed;
2. A parking restriction from 4:00 pm to 2:00 am be implemented in front of 10915 Norwalk Boulevard; and
3. A parking restriction that would prohibit vehicles 6 feet and higher from parking in front of 10915 Norwalk Boulevard.

BACKGROUND

Since the regular Traffic Commission Report was submitted to the Traffic Commission last week, there have been meetings held between the business owners of the area impacted by the parking restriction. The results of that meeting have necessitated a significant change in direction from staff's original report.

The meeting was held between Harold Parson and Melody Stone of DJP Corporation and Owny Garcia of Lee's Auto Center, Jorge Gomez of Millennium Smog Check, Oscar Garcia of Santa Fe Transmission, and Jose Gambino of Broskis Auto Body and Paint on November 12, 2010. The purpose of the meeting was to discuss the recently enacted parking restriction in front of 10915 Norwalk Boulevard and try to come to an agreement that would address Mr. Parson's concerns of vehicles for sale, vehicles being worked on and high profile vehicles that were routinely parking adjacent to the driveways in front of 10915 Norwalk Boulevard as well as the concerns of the various auto repair businesses for a parking area for their employees.

An agreement was reached between all of the parties and has been memorized in the attached letter that was signed by all parties. The agreement indicates that the existing "No Parking 12:00 pm to 6:00 pm Monday thru Friday" would be removed and in its place two new restrictions would be implemented. The first restriction would prohibit parking between 4:00 pm and 2:00 am. This would allow for parking during most of the regular business hours. The second restriction would prohibit the parking of vehicles that have a height of 6-foot or greater from parking in this area. This would restrict the parking of tow trucks, vans, pick-up trucks and other high-profile vehicles in this area.

Staff concurs that the proposed restrictions would solve the parking problems that had existed in front of 10915 Norwalk Boulevard.

Tom R. Lopez
Assistant Director of Public Works

Attachment(s):
Letter from DJP

**DJP CORPORATION
THE HOLIDAY
10915 NORWALK BLVD
SANTA FE SPRINGS, CA 90670
(562)9444720**

11/12/10

Traffic Commission of Santa Fe Springs

Att: Tom Lopez

To whom it may concern:


On this date, Harold Parson, President of DJP Corp, and his General Manager, Melody Stone had a meeting with the parties concerned about the street parking along the frontage of The Holiday.

The Holiday understands the concerns of its neighbors, but is still concerned about the safety of vehicles parked in front of The Holiday. A compromise was offered by The Holiday to apply for no parking from 4pm to 2 am, 7 days a week, instead of 12 to 6pm Mon thru Fri. It was also discussed to place restrictions on high profile vehicles parked in front at all times. We feel that we have bent over backwards with this compromise, and would reserve the right to re-visit the issue if an accident should occur before 3pm. It was also agreed upon between us and the businesses involved that no cars for sale or to be fixed will be parked there. The businesses concerned gave their word that they would only park employee's vehicles at the site.

It was also discussed in our meeting that if the City would consider lifting the parking restrictions in front of Powerline on Lakeland Road, it would help all of the surrounding business with more parking. If this should ever occur, we would like to have no stopping at any time in front of the Holiday if possible. Just a suggestion for the city to consider.

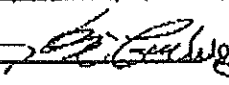
Thank you for kind consideration in this matter,

Harold m. Parson  (prop owner) the Holiday

Leo's Auto Center  (owner) Dwny Garcia

Millennium Smog Check  (owner) Jorge Gomez

Santa Fe Transmission  (owner) Oscar Garcia

Broskis Auto Body and paint  Jose Gambino



City of Santa Fe Springs

Traffic Commission Meeting

November 18, 2010

UNFINISHED BUSINESS

Review of Parking Restriction on Norwalk Boulevard South of Florence Avenue

RECOMMENDATION

That the Commission recommend to the City Council that the existing parking restriction on the west side of Norwalk Boulevard from a point 635 feet south of Florence Avenue to a point 990 feet southerly in effect between the hours of 12:00 p.m. and 6:00 p.m. Mondays through Fridays be retained.

BACKGROUND

At the June 17, 2010 Traffic Commission meeting, the Commission reviewed a request from the property owner at 10915 Norwalk Boulevard for the implementation of a parking restriction in front of the business. The request was to prohibit parking between the hours of 12:00 p.m. and 6:00 p.m., Monday through Friday. The Commission voted 4-0 to recommend to the City Council that the request be approved and implemented. Subsequently, at their meeting of July 22, 2010, the City Council approved the parking restriction and the signs were installed by the City's Public Works staff indicating the parking restriction was in effect.

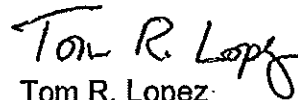
At the Traffic Commission meeting of September 16, 2010, the operators of two of the auto repair businesses located on the east side of Norwalk Boulevard addressed the Commission and spoke against the parking restriction that had been imposed in front of 10915 Norwalk Boulevard. Mr. Owny Garcia of Leo's Auto Service was concerned about the lack of parking on Norwalk Boulevard. Mr. Jorge Gomez of Millennium Smog Check was also concerned about the removal of parking on the west side of Norwalk. Both Mr. Garcia and Mr. Gomez indicated that their employees park their personnel vehicles along the west side of Norwalk Boulevard. They both indicated that they did not object to an overnight parking restriction or a truck parking restriction on the west side of Norwalk Boulevard. Mr. Mike Madrigal identified himself as a resident and patron of the services at Millennium Smog Check and asked the Commission to review the situation in consideration of the two business representatives that were present. The Commission voted to direct staff to review the parking restriction and the existing parking situation on Norwalk Boulevard and come back to the Commission with their findings.

Staff contacted Harold M. Parson, the owner at 10915 Norwalk Boulevard to make him aware of the protests that the City had received regarding the parking restriction in front of his business. He was asked if there was an alternate parking restriction that could accommodate his needs. He indicated that over time he has had to deal with people working on vehicles and cars for sale being parked in front of his business, but his concern now was that larger and higher vehicles were being parked adjacent to his driveways making it difficult for his patrons to see oncoming traffic when they are exiting his parking lot. Attached is a follow-up response letter from Mr. Parson to staff.

In order to confirm that the vehicles that were parking on the west side of Norwalk Boulevard were those of employees of Millennium Smog and Leo's Auto Service, staff began to photo log the vehicles parked during the week adjacent to 10915 Norwalk Boulevard. Photos of vehicles were generally taken between 9:00 a.m. - 10:00 a.m. and 4:00 p.m. - 5:00 p.m. During the second week, the businesses became aware of the picture-taking that was occurring and there was a shift of the vehicles that were parking on the west side, now began parking on the east side of Norwalk Boulevard. Our photos did confirm that there are still high-profile vehicles such as tow-trucks, bob-tail trucks, full-size and mini-vans, sports utility vehicles and pick-up trucks still parking adjacent to the driveways at 10915 Norwalk Boulevard.

The Planning Department conducted an independent check of the off-street parking facilities of the businesses on the east side of Norwalk Boulevard and determined that several of the business had illegal outside storage that was occupying parking areas. A letter was sent from the Planning Department to these businesses asking them to remove the illegal storage to be in compliance with their Conditional Use Permit.

Staff is recommending, for visibility and safety considerations, that the approved parking restriction be retained in front of 10915 Norwalk Boulevard.



Tom R. Lopez
Assistant Director of Public Works

Attachment(s):

Letter from Mr. Parsons
Letter from Planning Department

**DJP CORPORATION
THE HOLIDAY
10915 NORWALK BLVD
SANTA FE SPRINGS, CA 90670
(562)9444720**

September 27, 2010

Tom Lopez

Assistant Director of public Works

RECEIVED
CITY OF SANTA FE SPRINGS
PUBLIC WORKS
2010 SEP 28 AM 11:09

Tom,

Thank you for our phone conversation this morning. In our conversation it was discussed that you would like to make a compromise for the passed restrictions of no Parking from 12 to 6pm mon. thru Fri. On the designated area in front of my business.

As was explained to you; I feel that I have gone through the proper channels and the situation was looked into by the staff of the traffic commission. The restrictions were supported and passed by the city council. A compromise would be counter-productive in my opinion. I would like there to be no parking at all in front of the business while it is in operation, but I felt that I was asking too much.

I am concerned with public safety only. I am not trying to be confrontational. The vehicles that are parked on the street inhibit the view of exiting vehicles, and it is very dangerous. It is not a question if someone is going to get hurt, but when!

On Sept 10, 2010 a vehicle was backing into the street and hit another, and left the scene of the accident. I believe one of the occupants was a pregnant woman.

I am not willing to compromise on the no parking of vehicles from 12 to 6pm. If it has to go back to the city council, so be it. I have done what I felt necessary to prevent someone from getting hurt.

Sincerely yours,



Harold M Parson (Pres and property owner)



City of Santa Fe Springs

11710 Telegraph Road • CA • 90670-3679 • (562) 868-0511 • Fax (562) 868-7112 • www.santafesprings.org

October 21, 2010

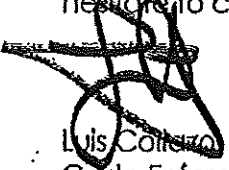
Dear Business Owner,

The Santa Fe Springs Zoning Regulations contains property development standards and other provisions that regulate the use of land and buildings within the City. The primary purpose of the Zoning Regulations is to insure that growth and development is orderly and proper. This will result in the preservation of property values and assure a pleasant and attractive place to conduct business.

This courtesy Notice is to remind you that the use of required parking spaces for storage purposes is a violation of the City's Zoning Regulations. On-site parking areas are to be used exclusively for employee and customer parking only. Inoperative vehicles are not permitted to be stored or maintained on private properties for more than five (5) days; all other storage is prohibited at all times.

Commencing on November 15, 2010, the City will begin to enforce the Zoning Regulations pertaining to the use of on-site parking areas for storage. The process to remove Inoperative vehicles will also be initiated. It should be noted that vehicles removed on private property by the City are required by State Law to be destroyed and not be placed back in service. This courtesy Notice is being provided so that you can correct any violations on your property prior to any formal enforcement consequences. If you don't have any of the described conditions on your property, please accept our apology for receiving this Notice.

We ask for your cooperation in correcting these items prior to November 8, 2010, to avoid further code enforcement action. If you have any questions regarding this matter, or would like to schedule a walk-through of your property, please do not hesitate to contact me at (562) 868-0511, extension 7358.


Luis Collazo
Code Enforcement Officer
Department of Planning and Development

cc: Fernando Tarin, Director of Police Services
Don Jensen, Director of Public Works
Paul Ashworth, Director of Planning and Development
Steve Masura, Redevelopment Manager
Traffic Commission

Betty Putnam, Mayor • Joseph D. Serrano, Sr., Mayor Pro Tem
City Council
Louie González • William K. Rounds • Juanita Trujillo
City Manager
Frederick W. Latham



City of Santa Fe Springs

City Council Meeting

December 9, 2010

PRESENTATION

Invitation to Mayor and Councilmembers to attend Las Posadas at Heritage Park

BACKGROUND

This year's annual Las Posadas event will be held at Heritage Park on Friday, December 10, 2010, at 6:30 p.m. This year marks the twentieth year of this traditional candle-lit procession. Las Posadas is a traditional cultural celebration that depicts Mary and Joseph's difficult journey from Nazareth to Bethlehem in search of shelter.

The program consists of the traditional song "Pidiendo Posada" as well as cherished carols in English and Spanish. As the last door is opened and shelter has been found, the celebration begins with colorful performances by folkloric dancers and mariachis. Attendees will also have the opportunity to learn the art of making the traditional Christmas tamale and to create a "papel picado" design. The evening will end with a special visit from Santa Claus.

The Mayor may call upon Hilary Keith, Director of Library and Cultural Services, to assist with the presentation.

A handwritten signature in black ink, appearing to read "F. W. Latham", is positioned above the printed name.

Frederick W. Latham
City Manager



City of Santa Fe Springs

City Council Meeting

December 9, 2010

COUNCIL RE-ORGANIZATION

Selection of Mayor, Mayor Pro Tem, Liaisons to Various City Committees, and Representatives to Governmental Organizations

BACKGROUND

It would be appropriate at this time to select the Mayor and Mayor Pro Tem for the remainder of term left vacant by retiring Mayor Betty Putnam as well as Council Liaison to various City Committees and Council Delegates and Representatives for selected governmental organizations. Typically, the City Council re-organizes in January with appoint terms effective for a one year period. If the Council chooses, they may specify a longer appointment term.

When the Council is ready to re-organize, the correct procedure is for the Deputy City Clerk to declare the Office of the Mayor vacant and call for nominations. Once a Mayor has been chosen, the new Mayor may then call for nominations for Mayor Pro Tem.

Attached for your information and review is a listing of Council Liaison Appointments and Organization Delegates and Representatives.

This item will be placed on the January 13, 2011 Council Agenda for any adjustments the Council may wish to make as to how it is organized.

A handwritten signature in black ink, appearing to read "F. W. Latham".

Frederick W. Latham
City Manager

Attachments

Council Liaison Appointments
Organization Representatives List

Council Appointed City Committees/Commissions

Organization	Council Liaison	Meeting Frequency	Meeting Day	Meeting Time	Meeting Location
Beautification Committee	Betty Putnam	Monthly, except July, Aug, Dec	4th Wed	9:30 AM	Town Center Hall
Community Program Committee	Bill Rounds	Jan, Mar, May, Sep, Nov	3rd Wed	7:00 PM	City Hall Council Chambers
Family & Human Services Advisory	Juanita Trujillo	8 times per year	3rd Wed	5:30 PM	Neighborhood Ctr
Heritage Arts Advisory Committee	Betty Putnam Joe Serrano	Monthly	Last Tues, except Dec	9:00 AM	Heritage Park Train Depot
Historical Committee	Betty Putnam	4 times per year	Jan 2nd Wed Apr/Jul/Oct 1st Wed	5:30 PM	Heritage Park Train Depot
Parks & Recreation Advisory Committee	Joe Serrano	Monthly, except Jul, Aug/Dec	1st Wed	7:00 PM Subcom 6:00 pm	City Hall Council Chambers
SFS/PIH Health Center Joint Oversight Committee	Juanita Trujillo Joe Serrano Alt-Betty Putnam Community Reps-Alicia Gonzalez, Gus Velasco	Quarterly	Feb, May, Aug, Nov,	10:00 AM	Neighborhood Center
Senior Citizens Advisory Committee	Betty Putnam	Monthly, except Jul, Aug/Sep/Dec	2nd Wed	10:00 AM	Neighborhood Ctr
Sister City Committee	Betty Putnam	Monthly	1st Mon	6:30 PM	Town Center Hall
Traffic Commission		Monthly	3rd Thursday	7:00 PM	City Hall Council Chambers
Youth Leadership Committee	Louie Gonzalez Alt - Betty Putnam	Monthly	1st Mon	6:00 PM	City Hall Council Chambers

Non-Council Appointed City Committees

Organization	Council Liaison	Meeting Frequency	Meeting Day	Meeting Time	Meeting Location
Christmas Home Decorating Contest	Bill Rounds	Second week in Dec		4:30 PM	City Hall
Friends of the Library Board of Directors	Betty Putnam	Members - At least annually Board of Directors - Monthly	1st Tuesday May/Jun/ Sept/Dec	5:30 PM	Library
READI Committee	Bill Rounds	Monthly	1st Tues	6:30 PM	Police Services Center
Scholarship Interview Panels	Mora-Serrano Sandoval-Gonzalez Sharp-Rounds	April-May	TBD- Changes annually	Varies	City Hall

External Organizations

Organization	Council Liaison	Meeting Day	Meeting Time	Meeting Location
91/605/405 Committee	Serrano		6:00pm	Gateway COG, 16401 Paramount Bl, Paramount
Ability First Governing Board	Serrano	Varies	Varies	Sierra Home 3053 1/2 Del Mar Blvd, Pasadena
Area "E" Disaster Board	Serrano Fire Dept - Alt	3rd Wed	8:30am	Norwalk Sports Complex, 13200 S. Clarkdale, Nor
California Contract Cities Assn	Gonzalez Trujillo - Alt	3rd Wed	6:00pm	Host City
Chamber of Commerce Economic Development	Putnam Trujillo	Varies	Varies	Varies
Chamber Youth Enrichment Fund Board	Trujillo	2nd Wed	2:00pm	Chamber Office
Community, Economic & Housing Committee	Serrano	1st Thur	11:30am Times vary	SCAG Office, 818 W. 7th St., 12th Floor, Los Angeles
Family Foundations Board	Putnam Gonzalez - Alt	4th Wed	7:00pm	11121 Bloomfield, SFS
Gateway Cities Council of Governments	Putnam Gonzalez - Alt	1st Wed	6:00pm	16401 Paramount Bl, 2nd Floor, Board Room, Paramount
I-5 Consortium Policy Board	Serrano Putnam - Alt	4th Mon	2:00pm	Norwalk City Hall, 12700 Norwalk Blvd, Norwalk
Independent Cities of Los Angeles	Gonzalez Serrano - Alt			Feb-Santa Barbara, Jul-Rancho Bernardo, Sep-President's City
Joint Powers Insurance Authority	Gonzalez - Dir Serrano - Alt	2nd Wed in Jul	6:00pm Dinner 7:00pm Meeting	JPIA Offices, 8081 Moody La Palma
League of California Cities	Serrano - Del Gonzalez - Alt	1st Thur	6:30pm	MWD Courtyard Café, 700 N. Alameda, LA
LA Economic Dev Corp (LAEDC) SFS-Affiliate Level Member	Serrano	3rd Wed	7:30am	California Club, 538 S. Flower St, LA
Metropolitan Little League	Rounds	Wed	7:00am	Lake Center Park
Sanitation District	Putnam Serrano - Alt	4th Mon	1:30pm	1955 Workman Mill Rd, Whittier
SFHS Education Foundation	Serrano	Varies	Varies	SFHS

External Organizations

Organization	Council Liaison	Meeting Day	Meeting Time	Meeting Location
SFS/South Whittier Education Center Advisory Committee	Serrano	Varies	9:00am	Southwest Resource Center, 10750 Laurel Ave, Whittier
SFS/South Whittier Education Center Advisory Committee - President's Advisory Committee	Putnam - Rep	Varies	8:00am	Rio Hondo College Board Room
SFS Baseball Association	Trujillo	1st Thur	6:30pm	SFS Athletic Field
SASSFA	Trujillo Putnam - Alt	4th Thur	12:00pm	9825 Painter Ave, Whittier
SEAACA	Serrano Gonzalez - Alt	3rd Thur	2:00pm	9777 SEAACA Way, Downey
SCAG Water Policy Task Force	Serrano	2nd Thur	10:00am	SCAG Office 818 W. 7th St 12th Floor, LA
Southeast Water Coalition Board - SFS Lead Agency	Serrano-Chair Ralph Webb - Alt	1st Thur of every even mo.	6:30pm Dinner 7:00pm Meet	TCH-Social Hall



City of Santa Fe Springs

City Council

December 9, 2010

APPOINTMENT TO BOARDS, COMMITTEES, COMMISSIONS


Committee Appointments

Below is a list of current vacancies; attached is a roster for each active committee and a list of prospective members.

Committee	Vacancy	Councilmember
Beautification	1	Gonzalez
Beautification	1	Putnam
Beautification	3	Rounds
Beautification	4	Serrano
Community Program	3	Gonzalez
Community Program	1	Putnam
Community Program	2	Rounds
Community Program	2	Serrano
Community Program	4	Trujillo
Historical	3	Putnam
Historical	1	Rounds
Historical	2	Serrano
Historical	1	Trujillo
Parks & Recreation	2	Gonzalez
Parks & Recreation	2	Putnam
Parks & Recreation	1	Trujillo
Senior Citizens Advisory	1	Gonzalez
Senior Citizens Advisory	4	Putnam
Senior Citizens Advisory	2	Rounds
Senior Citizens Advisory	1	Trujillo
Sister City	3	Gonzalez
Sister City	1	Rounds
Sister City	2	Serrano
Sister City	1	Trujillo

Christina Maldonado was appointed to the Parks & Recreation Committee. Jose Zamora and Cecilia Gonzalez have been removed from the Parks & Recreation Committee. Francis Carbajal submitted an application to the Parks & Recreation Committee.

Please direct any questions regarding this report to the Deputy City Clerk.


Frederick W. Latham
City Manager

Attachments:

Prospective Members List
Committee Rosters

Prospective Members for Various Committees/Commissions

Beautification

Community Program

Family & Human Services

Miguel Estevez

Jose Avila

Heritage Arts

Historical

Personnel Advisory Board

Parks & Recreation

Francis Carbajal

Planning Commission

Senior Citizens Advisory

Sister City

Traffic Commission

Youth Leadership

Vanessa Noyola

BEAUTIFICATION COMMITTEE

Meets the fourth Wednesday of each month, at 9:30 a.m., Town Center Hall

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Juanita Montes	(12)
	Irene Pasillas	(12)
	Vacant	(12)
	May Sharp	(11)
	Marlene Vernava	(11)
Putnam	Juliet Ray	(12)
	Vacant	(12)
	Lupe Lopez	(11)
	Guadalupe Placencia	(11)
	Ruth Gray	(11)
Rounds	Vacant	(12)
	Vacant	(12)
	Annette Ledesma	(11)
	Paula Minnehan*	(11)
	Vacant	(11)
Serrano	Vacant	(12)
	Vacant	(12)
	Vacant	(12)
	Vada Conrad	(11)
	Vacant	(11)
Trujillo	Sylvia Takata	(12)
	Eleanor Connelly	(12)
	Margaret Bustos*	(12)
	Rosalie Miller	(11)
	A.J. Hayes	(11)

*Asterisk indicates person currently serves on three committees

COMMUNITY PROGRAM COMMITTEE

Meets the third Wednesday of every other month, at 7:00 p.m., in City Hall.

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Jeanne Teran	(12)
	Miguel Estevez	(12)
	Vacant	(12)
	Vacant	(11)
	Vacant	(11)
Putnam	Rosalie Miller	(12)
	Vacant	(12)
	Mary Jo Haller	(11)
	Lynda Short	(11)
	Jose Zamora	(11)
Rounds	Mark Scoggins*	(12)
	Marlene Vernava	(12)
	Vacant	(12)
	Denise Vega	(11)
	Vacant	(11)
Serrano	Ruth Gray	(12)
	Mary Anderson	(11)
	Dolores H. Romero*	(11)
	Vacant	(12)
	Vacant	(11)
Trujillo	Vacant	(12)
	Vacant	(12)
	Vacant	(12)
	Lisa Sanchez	(11)
	Vacant	(11)

*Asterisk indicates person currently serves on three committees

FAMILY & HUMAN SERVICES ADVISORY COMMITTEE

Meets the third Wednesday of every month at 5:30 p.m., Neighborhood Center

Membership: 15 Residents Appointed by City Council
5 Social Service Agency Representatives Appointed by the Committee

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Mercedes Diaz	(12)
	Josephine Santa-Anna	(12)
	Toni Vallejo	(11)
Putnam	Arcelia Miranda	(12)
	Laurie Rios*	(11)
	Margaret Bustos*	(11)
Rounds	Annette Rodriguez	(12)
	Janie Aguirre*	(11)
	Ted Radoumis	(11)
Serrano	Lydia Gonzales	(12)
	Manny Zevallos	(11)
	Gilbert Aguirre*	(11)
Trujillo	Dolores H. Romero*	(12)
	Gloria Duran*	(12)
	Alicia Mora	(11)

Organizational Representatives: Nancy Stowe
Evelyn Castro-Guillen
Irene Redondo Churchward
(SPIRRIT Family Services)

**Asterisk indicates person currently serves on three committees*

HERITAGE ARTS ADVISORY COMMITTEE

Meets the Last Tuesday of the Month at 9:00 a.m., at the Train Depot

Membership: 9 Voting Members
6 Non-Voting Members

APPOINTED BY	NAME
Gonzalez	Laurie Rios*
Putnam	May Sharp
Rounds	Gustavo Velasco
Serrano	Paula Minnehan*
Trujillo	Amparo Oblea

Committee Representatives

Beautification Committee
Historical Committee
Planning Commission
Chamber of Commerce

Sylvia Takata
Larry Oblea
Richard Moore
Tom Summerfield

Council/Staff Representatives

Council
City Manager
Director of Library & Cultural Services
Director of Planning & Development

Betty Putnam
Frederick W. Latham
Hilary Keith
Paul Ashworth

**Asterisk indicates person currently serves on three committees*

HISTORICAL COMMITTEE

Meets Quarterly - The First Tuesday of the Month in April, July, October, and January at 5:30 p.m., Carriage Barn

Membership: 20

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Richard Moore	(12)
	Gilbert Aguirre*	(11)
	Janie Aguirre*	(11)
	Sally Gaitan	(11)
Putnam	Astrid Gonzalez	(12)
	Vacant	(12)
	Vacant	(11)
	Vacant	(11)
Rounds	Art Escobedo	(12)
	Vacant	(12)
	Mark Scoggins*	(11)
	Janice Smith	(11)
Serrano	Gloria Duran*	(12)
	Vacant	(12)
	Vacant	(11)
	Larry Oblea	(11)
Trujillo	Vacant	(12)
	Alma Martinez	(12)
	Merrie Hathaway	(11)
	Susan Johnston	(11)

*Asterisk indicates person currently serves on three committees

PARKS & RECREATION ADVISORY COMMITTEE

Meets the First Wednesday of the month, 7:00 p.m., Council Chambers.

Subcommittee Meets at 6:00 p.m., Council Chambers

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Jennie Carlos	(12)
	Frank Leader	(12)
	Paula Minnehan*	(11)
	Vacant	(12)
	Vacant	(11)
Putnam	Jimmy Mendoza	(12)
	Michele Carbajal	(12)
	Frank Regalado	(11)
	Vacant	(11)
	Vacant	(11)
Rounds	Kenneth Arnold	(12)
	Richard Legarreta, Sr.	(12)
	Luigi Trujillo	(12)
	Don Mette	(11)
	Mark Scoggins*	(11)
Serrano	Lynda Short	(12)
	Bernie Landin	(12)
	Joe Avila	(12)
	Sally Gaitan	(11)
	Fred Earl	(11)
Trujillo	Miguel Estevez	(12)
	Andrea Lopez	(12)
	Christina Maldonado	(11)
	Vacant	(11)
	Arcelia Miranda	(11)

*Asterisk indicates person currently serves on three committees

PERSONNEL ADVISORY BOARD

Meets Quarterly on an As-Needed Basis

Membership: 5 (2 Appointed by City Council, 1 by Personnel Board, 1 by Firemen's Association, 1 by Employees' Association)

APPOINTED BY	NAME
Council	Angel Munoz Ron Biggs
Personnel Advisory Board	Jim Contreras
Firemen's Association	Wayne Tomlinson
Employees' Association	Vacant

PLANNING COMMISSION

Meets the Second and Fourth Mondays of every Month at 4:30 p.m.,
Council Chambers

Membership: 5

APPOINTED BY	NAME
Gonzalez	Laurie Rios
Putnam	Larry Oblea
Rounds	Richard Moore
Serrano	Michael Madrigal
Trujillo	Frank Ybarra

SENIOR CITIZENS ADVISORY COMMITTEE

Meets the second Wednesday of the month at 10:00 a.m.,
Neighborhood Center

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Gloria Duran*	(12)
	Josephine Santa-Anna	(12)
	Toni Vallejo	(11)
	Janie Aguirre*	(11)
	Vacant	(11)
Putnam	Vacant	(12)
	Vacant	(12)
	Vacant	(12)
	Vacant	(11)
	Pete Vallejo	(11)
Rounds	Vacant	(12)
	Vacant	(12)
	Gloria Vasquez	(11)
	Lorena Huitron	(11)
	Berta Sera	(11)
Serrano	Gusta Vicuna	(12)
	Louis Serrano	(12)
	Mary Bravo	(12)
	Amelia Acosta	(11)
	Jessie Serrano	(11)
Trujillo	Julia Butler	(12)
	James Hogan	(12)
	Gilbert Aguirre*	(11)
	Margaret Bustos*	(11)
	Vacant	(11)

*Asterisk indicates person currently serves on three committees

SISTER CITY COMMITTEE

Meets the First Monday of every month at 6:30 p.m., Town Center Hall, Mtg. Room #1.
When there is a Monday holiday, the meeting is held on the second Monday of the month.

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Vacant	(12)
	Kimberly Mette	(12)
	Jimmy Mendoza	(11)
	Vacant	(12)
	Vacant	(11)
Putnam	Martha Villanueva	(12)
	Gloria Duran*	(12)
	Mary K. Reed	(11)
	Peggy Jo Radoumis	(11)
	Jeannette Wolfe	(11)
Rounds	Manny Zevallos	(12)
	Susan Johnston	(12)
	Francis Carbajal	(12)
	Ted Radoumis	(11)
	Vacant	(12)
Serrano	Charlotte Zevallos	(12)
	Vacant	(12)
	Laurie Rios*	(11)
	Doris Yarwood	(11)
	Vacant	(11)
Trujillo	Alicia Mora	(12)
	Andrea Lopez	(12)
	Dolores H. Romero*	(11)
	Marcella Obregon	(11)
	Vacant	(11)

*Asterisk indicates person currently serves on three committees.

TRAFFIC COMMISSION

Meets the Third Thursday of every month, at 7:00 p.m., Council Chambers

Membership: 5

APPOINTED BY

NAME

Gonzalez

Arcelia Valenzuela

Putnam

Manny Zevallos

Rounds

Ted Radoumis

Serrano

Sally Gaitan

Trujillo

Greg Berg

YOUTH LEADERSHIP COMMITTEE

Meets the First Monday of every month, at 6:00 p.m., Council Chambers

Membership: 20

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Victor Becerra	(11)
	Jessica Aguilar	(11)
	Jeanneth Guerrero	(11)
	Marilyn Llanos	(12)
Putnam	Destiny Cardona	(14)
	Gabriela Rodriguez	(13)
	Wendy Pasillas	(13)
	Daniel Wood	(13)
Rounds	Carina Gonzalez	(11)
	Stephanie Gilbert	(11)
	Karina Saucedo	(12)
	Lisa Baeza	(13)
Serrano	Kimberly Romero	(11)
	Alyssa Trujillo	(11)
	Alyssa Berg	(11)
	Ariana Gonzalez	(13)
Trujillo	Madalin Marquez	(11)
	Martin Guerrero	(13)
	Omar Rodriguez	(12)
	Kevin Ramirez	(13)