

## **CITY OF SANTA FE SPRINGS**

### **MINUTES FOR THE ADJOURNED MEETINGS OF THE COMMUNITY DEVELOPMENT COMMISSION AND CITY COUNCIL JULY 6, 2010**

1. **CALL TO ORDER**

Chairperson/Mayor Putnam called the Community Development Commission and City Council Meetings to order at 5:05 p.m.

2. **ROLL CALL**

Present: Commissioners/Councilmembers González, Rounds, Trujillo  
Vice-Chairperson/Mayor Pro Tem Serrano, Chairperson/Mayor Putnam

Also present: Fred Latham, City Manager; Thaddeus McCormack, Assistant City Manager; Steve Skolnik, City Attorney; Paul Ashworth, Director of Planning & Development; Don Jensen, Director of Public Works; Fernando Tarin, Director of Police Services; Carole Joseph, Director of Parks & Recreation; Jose Gomez, Director of Finance & Administrative Services; Alex Rodriguez, Fire Chief; and Anita Jimenez, Deputy City Clerk.

### **BUDGET STUDY SESSION**

City Manager Fred Latham gave an overview of the City's budget.

Gloria Duran, who resides at 11203 Roxabel, Santa Fe Springs, addressed the Council regarding her concerns about the Family & Human Services budget cuts.

Mayor Putnam recessed the Community Development Commission and City Council Meetings at 5:40 p.m. to go into Closed Session.

### **CLOSED SESSION**

Mayor Putnam reconvened the Community Development Commission and City Council Meetings at 6:15 p.m.

The City Attorney reported on Closed Session Item #18 – Conference with Real Property Negotiator. Following a motion by Councilmember Gonzalez and a second by Councilmember Serrano, the Council voted unanimously to approve a ten-year extension of the Heritage Corporate Center Lease with tenant Legacy Partners and approve a two-year lease renewal of the Family Center, 10349 Heritage Park Drive, Suite 1, in accordance with the Letter of Intent dated June 30, 2010, and to authorize the City Manager to execute documents after approval as to form by the City Attorney.

3. **UNFINISHED BUSINESS**

Adoption of the Fiscal Year 2010-11 City Budget and Related Action Recommendations

**Recommendation:** That the Honorable City Council complete its review of the Proposed City Budget for FY 2010-11, receive community comment on the Proposed Budget, approve the "Supplemental Budget Recommendations" contained herein, and adopt the FY 2010-11 City Budget, as presented.

City Manager Fred Latham stated that the 2010-11 Budget would only be balanced if and when both Employees' Associations ratified their respective proposed contracts. At such time, the Budget Gap would be measurable and addressed. Mr. Latham also stated that No. 2 of the Supplemental Budget Recommendations will be acted upon at the July 22 meeting of the Water Authority.

Councilmember Rounds moved the approval of Nos. 1, 3, and 4 of the Supplemental Budget Recommendations. Mayor Pro-Tem Serrano seconded the motion which carried with the following vote:

AYES: Councilmembers González, Rounds, Trujillo, Mayor Pro-Tem Serrano,  
Mayor Putnam

NOES:

ABSENT:

ABSTAIN:

Fred Latham thanked the City Council for the long hours and hard work they put into addressing the budget needs while maintaining City services.

Councilmember González thanked the City employees for their help in achieving the budget goals and meeting the needs of the City.

**NEW BUSINESS**

4. Adoption of Resolution No. 9267 Declaring a Fiscal Emergency

**Recommendation:** That the City Council adopt Resolution No. 9267 which declares the existence of a fiscal emergency in compliance with California Constitutional requirements and for the purpose of calling a Special Municipal Election for November 2, 2010, and submitting to the electorate a general tax.

Mayor Pro-Tem Serrano moved the adoption of Resolution No. 9267. Councilmember Rounds seconded the motion which carried with the following vote:

AYES: Councilmembers González, Rounds, Trujillo, Mayor Pro-Tem Serrano,  
Mayor Putnam

NOES:

ABSENT:

ABSTAIN:

5. Approval of Contracts with Lew Edwards Group for Communications Consulting Services and Martin & Chapman Company for Election Services

**Recommendation:** That the City Council: **1)** Authorize the Director of Finance & Administrative Services to sign a Contract with the Lew Edwards Group to provide Communications Consulting Services in the amount of \$26,500 to develop materials that will disseminate factual information about the City's financial needs; **2)** Approve an additional \$26,500 for the Community Promotion budget to print and disseminate factual public information materials about the City's financial needs; **3)** Authorize the Director of Finance & Administrative Services to sign an Agreement with Martin & Chapman Company for Election Services in the amount of \$500 to assist the City with filing documents in compliance with Los Angeles County Registrar/Recorder's guidelines and schedule; and **4)** Approve a total Appropriation in the amount of \$53,500 for communications consulting services, election services, and producing and disseminating factual information materials.

Mayor Pro-Tem Serrano moved the approval of the recommendations contained in Item #5. Councilmember Trujillo seconded the motion. Councilmember González stated that he felt the amount of the contracts was excessive.

The motion carried with the following vote:

AYES: Councilmembers Rounds, Trujillo, Mayor Pro-Tem Serrano,  
Mayor Putnam  
NOES: Councilmember González  
ABSENT:  
ABSTAIN:

City Manager Fred Latham announced to the audience that a City Council Meeting will be held on Monday, July 12, at 4:00 p.m. at which time the Council will consider the actions taken by the Employees' Associations in regards to their contract ratifications. Mr. Latham announced that a meeting regarding the Utility Users' Tax will be held on Thursday, July 15, with community business members. Mr. Latham stated that at the Regular Meeting of July 22, the Council will consider any budget "cleanup" items. Mr. Latham also stated that the Council will consider a ballot measure on the November General statewide ballot for the Utility Users' Tax.

**COMMUNITY DEVELOPMENT COMMISSION**

6. **REPORT OF THE CITY MANAGER AND EXECUTIVE DIRECTOR**

Fred Latham, City Manager, had nothing to report. Paul Ashworth, Director of Planning & Development, reported that the new industrial building involving DPA 849 will be the first "spec" industrial building to be built in the region in over the past twelve months.

7. **CONSENT AGENDA**

- A. Minutes of the Adjourned Community Development Commission Meeting of June 21, 2010

**Recommendation:** That the Community Development Commission approve the minutes of the Adjourned Community Development Commission Meeting of June 21, 2010.

- B. Development Plan approval Case No. 849

**Recommendation:** That the Community Development Commission take the following actions: **1)** Find that: **a.** the proposed development is consistent with the goals, policies, and programs of the City's General Plan; **b.** the architectural design of the proposed structures is such that it will enhance the general appearance of the area; **c.** the proposed structures be considered on the basis of the suitability for their intended purpose and on the appropriate use of materials and on the principles of proportion and harmony of the various elements of the building; and, **d.** the landscaping, fencing, and other elements of the proposed development are in harmony with the objectives of the Zoning Regulations. **2)** Find that the proposed development will be harmonious with the adjoining properties and surrounding uses in the area and that the use will be in conformance with the overall purposes and objectives of the Zoning Regulations and consistent with the goals, policies, and programs of the City's General Plan. **3)** Approve Development Plan Approval Case No. 849, subject to the conditions of approval as stated in the staff report.

Commissioner González moved the approval of the Consent Agenda. Commissioner Rounds seconded the motion, which carried unanimously.

**CITY COUNCIL**

9. **CONSENT AGENDA**

- A. Minutes of the Adjourned City Council Meeting of June 21, 2010

**Recommendation:** That the City Council approve the minutes of the Adjourned City Council Meeting of June 21, 2010.

Mayor Pro-Tem Serrano moved the approval of the minutes. Councilmember González seconded the motion which carried unanimously.

**NEW BUSINESS**

10. Reconsideration of Alcohol Sales Conditional Use Permit Case No. 2

**Recommendation:** That the City Council take the following action: **1)** Approve the Reconsideration of Alcohol Sales Conditional Use Permit Case No. 2 for a period of five (5) years until July 6, 2015, subject to the listed conditions of approval contained within this staff report.

11. Adoption of Resolutions No. 9265 and 9266 and the Approval of Two Contracts with the State Department of Education

**Recommendation:** That the City Council approve Resolution Nos. 9265 and 9266 authorizing the renewal of Contract Nos. CSPP-0177 and CSPP-0009 with the State Department of Education for Fiscal Year 2010/2011 for the purpose of providing child care and development services for children from birth through 5 years of age.

12. Resolution No. 9268 Approving and Authorizing an Application for the 2010/2011 Used Oil Payment Program (1<sup>st</sup> Cycle)

**Recommendation:** That the City Council adopt Resolution No. 9268 approving participation through CalRecycle, formerly the California Integrated Waste Management Board, for the 2010/2011 1<sup>st</sup> Cycle Used Oil Payment Program, and designate the City Manager to execute all necessary applications, contracts, payment requests, agreements, and amendments for the Grant.

13. Resolution No. 9269 Approval of Pre-qualification of Contractors for General Contractor Services for the Valley View Avenue Grade Separation Project

**Recommendation:** That the City Council adopt Resolution No. 9269 authorizing the approval and adoption of the documents and procedures for the pre-qualification for general contractor services for the Valley View Avenue Grade Separation Project.

14. Amendment of Water Rates and Related Charges for FY 2010-2011

**Recommendation:** That the City Council direct staff to initiate proceedings in accordance with Proposition 218 to consider implementing a 12.0% increase in water rates and 5.0% increase in service charges as of October 1, 2010.

15. Approval to Lease Water Rights to the Sativa – Los Angeles County Water District

**Recommendation:** That the City Council approve the Water Rights and License Agreement with the Sativa-L.A. County Water District and authorize the Director of Public Works to execute the agreement.

Mayor Pro-Tem Serrano moved the approval of Items 10, 11, 12, 13, 14, and 15. Councilmember González seconded the motion which carried unanimously.

#### **UNFINISHED BUSINESS**

16. City Council Sub-committee on Medical Marijuana Collective Ordinance

**Recommendation:** That the City Council appoint two Councilmembers to a Council Sub-committee that will work with staff on the development of the recently proposed Medical Marijuana Collective Ordinance.

Councilmember González nominated Mayor Pro-Tem Serrano and Councilmember Trujillo to the Sub-committee. Councilmember Rounds concurred. Mayor Putnam appointed members as nominated.

#### **ORDINANCE FOR PASSAGE**

17. Ordinance No. 1014 - Granting a Franchise to Park Water Company for Maintenance

and Operation of Pipelines in City Streets

Mayor Putnam called on City Attorney Steve Skolnik. Mr. Skolnik read the Ordinance for Passage by title. Councilmember González moved to waive further reading and adopt Ordinance No. 1014. Councilmember Rounds seconded the motion which carried by the following vote:

AYES: Councilmembers González, Rounds, Trujillo, Mayor Pro-Tem Serrano,  
Mayor Putnam

NOES:

ABSENT:

ABSTAIN:

**SUBSEQUENT NEED ITEM – PUBLIC HEARING**

Resolution No. 9271 – Heritage Springs Assessment District No. 2001-1 (Hawkins Street and Palm Drive) Update for Fiscal Year 2010/11

City Manager Latham stated that this item came to his attention too late to be placed on the posted agenda, and Mr. Jensen stated that it required immediate action due to the timeline for the County's tax roll. Councilmember González moved to add the Subsequent Need Item to the Agenda. Mayor Pro-Tem Serrano seconded the motion which carried unanimously.

Mayor Putnam opened the Public Hearing at 6:53 p.m. There being no one wishing to speak on the matter, Mayor Putnam closed the Public Hearing at 6:54 p.m.

The City Manager read the title of the Resolution.

Councilmember González moved to adopt Resolution No. 9271 approving the Engineer's Report, confirming the Assessment, ordering the work and acquisitions, and directing actions with respect thereto. Mayor Pro-Tem Serrano seconded the motion which carried unanimously.

Mayor Putnam recessed the City Council Meeting at 6:55 p.m.

Mayor Putnam reconvened the City Council Meeting at 7:02 p.m.

20. **INVOCATION**

Councilmember González gave the Invocation.

21. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by the Mayor Putnam.

**INTRODUCTIONS**

22. Representatives from the Youth Leadership Committee

No representatives were in attendance.

23. Representatives from the Chamber of Commerce

Dan Stepanian, CR&R, Inc.

Sylvia Southerland, Southern California Edison

Kathie Fink, Chamber of Commerce Chief Executive Officer

24. **ANNOUNCEMENTS**

Carole Joseph, Director of Parks & Recreation, updated the Community Calendar.

City Manager Fred Latham gave a slide presentation of the City's new Directional Signs that have recently been installed and thanked the Director of Public Works, Don Jensen, the Assistant City Manager, Thaddeus McCormack, and the City's Publicity Specialist, Julie Herrera, for their collaborative effort on the project.

**PRESENTATIONS**

Teacher of Year Awards

Mayor Putnam called on Assistant City Manager Thaddeus McCormack to assist with the presentation.

Mr. McCormack introduced Little Lake City School District Superintendent Dr. Phil Pérez.

Dr. Pérez introduced School Board President Lynn Berg, Board Vice President Richard Martinez, and the Vice Principal of Lakeside Middle School, Lauren Hernandez. Dr. Pérez thanked the City Council for their support to the schools and recognized the Teacher of the Year for the Little Lake City School District, Nikki McLean.

Ms. McLean thanked the City Council for recognizing the Teachers of the Year.

Mayor Putnam presented an award to Ms. McLean. Photos with Council were taken.

Mr. McCormack introduced the Los Nietos School District Assistant Superintendent, Mary Martinez.

Ms. Martinez introduced School Board President Art Escobedo who thanked the City Council for supporting the Los Nietos School District. Ms. Martinez recognized the Teacher of the Year from the Los Nietos School District, Patty Blasnick. Ms. Blasnick thanked the City Council for their recognition.

Mayor Putnam presented an award to Ms. Blasnick. Photos with Council were taken.

Mr. McCormack introduced the Principal of St. Paul High School, Kate Aceves. Mrs. Aceves thanked the City Council for sharing the opportunity to recognize the Teachers of the Year. Mrs. Aceves recognized the Teacher of the Year for St. Paul High School, Patrick Cappasolo.

Mayor Putnam presented an award to Mr. Cappasolo. Photos with Council were taken.

**APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

25. Designation of Voting Delegate/Alternate for the League of California Cities Annual Conference – September 15 through 17 – San Diego

**Recommendation:** That the City Council appoint a voting delegate or, alternatively, up to two alternate voting delegates for purposes of voting at the League of California Cities Annual Business Meeting.

Councilmember González moved the appointment of Councilmember Trujillo as the voting delegate. Councilmember Rounds seconded the motion which carried unanimously. Mayor Putnam appointed Councilmember Trujillo as the voting delegate and City Manager Fred Latham as the alternate.

General City Committee Appointments by Councilmembers

Mayor Pro-Tem Serrano nominated Manny Zevallos to be appointed to the Family & Human Services Committee. Councilmember González nominated Jeanne Teran to be appointed to the Community Program Committee. Councilmember Trujillo nominated Kevin Ramirez to be appointed to the Youth Leadership Committee. Councilmember Rounds nominated Ted Radoumis to be appointed to the Family & Human Services Committee. Mayor Putnam appointed all those nominated to the respective committees.

26. **ORAL COMMUNICATIONS**

This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.


Mayor Putnam opened Oral Communications at 7:35 p.m. There being no one wishing to speak Mayor Putnam closed Oral Communications at 7:36 p.m.

27. **EXECUTIVE TEAM REPORTS**

Paul Ashworth, Director of Planning & Development, reported that a new Building Inspector, Tom Milton, began working with the City as of this day.

City Manager Fred Latham reported that the adoption of the City Budget by the City Council was a significant feat that took months to complete, cutting \$12 million over two years and maintaining City services.

At 7:38 pm, Mayor Putnam adjourned the City Council Meeting to Monday, July 12, at 4:00 pm.

  
Betty Putnam  
Mayor

ATTEST:

  
Anita Jimenez, Deputy City Clerk