



AGENDA

FOR THE ADJOURNED MEETINGS OF THE:
COMMUNITY DEVELOPMENT COMMISSION
CITY COUNCIL

Council Chambers
11710 Telegraph Road
Santa Fe Springs, CA 90670

JULY 6, 2010
5:00 P.M.

Betty Putnam, Mayor
Joseph D. Serrano, Sr., Mayor Pro Tem
Luis M. González, Councilmember
William K. Rounds, Councilmember
Juanita A. Trujillo, Councilmember

Public Comment: The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete the card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk or a member of staff. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Please Note: Staff reports are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m. – 5:30 p.m., Monday – Friday. City Hall is closed every other Friday. Telephone (562) 868-0511.

1. **CALL TO ORDER**

2. **ROLL CALL**

Luis M. González, Commissioner/Councilmember

William K. Rounds, Commissioner/Councilmember

Juanita A. Trujillo, Commissioner/Councilmember

Joseph D. Serrano, Sr., Vice-Chairperson/Mayor Pro Tem

Betty Putnam, Chairperson/Mayor

BUDGET STUDY SESSION

UNFINISHED BUSINESS

3. Adoption of the Fiscal Year 2010-11 City Budget and Related Action Recommendations

NEW BUSINESS

4. Adoption of Resolution No. 9267 Declaring a Fiscal Emergency

Recommendation: That the City Council adopt Resolution No. 9267 which declares the existence of a fiscal emergency in compliance with California Constitutional requirements and for the purpose of calling a Special Municipal Election for November 2, 2010 and submitting to the electorate a general tax.

5. Approval of Contracts with Lew Edwards Group for Communications Consulting Services and Martin & Chapman Company for Election Services

Recommendation: That City Council authorize: 1) Authorize the Director of Finance and Administrative Services to sign a Contract with the Lew Edwards Group to provide Communications Consulting Services in the amount of \$26,500 to develop materials that will disseminate factual information about the City's financial needs. 2) Approve an additional \$26,500 for the Community Promotion budget to print and disseminate factual public information materials about the City's financial needs. 3) Authorize the Director of Finance and Administrative Services to sign an Agreement with Martin & Chapman Company for Election Services in the amount of \$500 to assist the City with filling documents in compliance with Los Angeles County Registrar/Recorder's guidelines and schedule. 4) Approve a total Appropriation in the amount of \$53,500 for communications consulting services:

COMMUNITY DEVELOPMENT COMMISSION

6. **REPORT OF THE CITY MANAGER AND EXECUTIVE DIRECTOR**

7. **CONSENT AGENDA**

MINUTES

- A. Minutes of the Adjourned Community Development Commission Meeting of June 21, 2010

Recommendation: That the Commission approve the Minutes as submitted.

- B. Development Plan Approval Case No. 849

Recommendation: Staff recommends that the Community Development Commission take the following actions: **1)** Find that; **a.** the proposed development is consistent with the goals, policies and programs of the City's General Plan; **b.** the architectural design of the proposed structures is such that it will enhance the general appearance of the area; **c.** the proposed structures be considered on the basis of the suitability for their intended purpose and on the appropriate use of materials and on the principles of proportion and harmony of the various elements of the building; and **d.** the landscaping, fencing and other elements of the proposed development is in harmony with the objectives of the Zoning Regulations. **2)** Find that the proposed development will be harmonious with the adjoining properties and surrounding uses in the area and that the use will be in conformance with the overall purposes and objectives of the Zoning Regulations and consistent with the goals, policies and programs of the City's General Plan. **3)** Approve Development Plan Approval Case No. 849, subject to the conditions of approval as stated in the staff report.

CLOSED SESSION

8. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Property:	13403-13471 Telegraph Road
Negotiating Parties:	Staff and Property Owner
Under Negotiation:	Terms of Agreement

Please note: Item Nos. 9 – 19 will commence in the 6:00 p.m. hour

CITY COUNCIL

9. **CONSENT AGENDA**

A. **MINUTES**

Minutes of the Adjourned City Council Meeting of June 21, 2010

Recommendation: That the Commission approve the Minutes as submitted.

NEW BUSINESS

10. Reconsideration of Alcohol Sales Conditional Use Permit Case No. 2

Recommendation: Staff recommends that the City Council take the following action: 1) Approve the Reconsideration of Alcohol Sales Conditional Use Permit Case No. 2 for a period of five (5) years until July 6, 2015, subject to the listed conditions of approval contained within this staff report.

11. Adoption of Resolutions Nos. 9265 and 9266 and the Approval of Two Contracts with the State Department of Education

Recommendation: That the City Council approve Resolutions Nos. 9265 and 9266 authorizing the renewal of Contracts Nos. CSPP-0177 and CSPP-0009 with the State Department of Education for Fiscal Year 2010/2011 for the purpose of providing child care and development services for children ages birth through 5 years of age.

12. Resolution No. 9268 Approving and Authorizing an Application for the 2010/2011 Used Oil Payment Program (1st Cycle)

Recommendation: That the City Council adopt Resolution No. 9268 approving participation through the CalRecycle, formerly the California Integrated Waste Management Board, for the 2010/2011 1st Cycle Used Oil Payment Program, and designate the City Manager to execute all necessary application, contracts, payment requests, agreements, and amendments for the Grant.

13. Resolution No. 9269 Approval of Prequalification of Contractors for General Contractor Services for the Valley View Avenue Grade Separation Project

Recommendation: That the City Council adopt Resolution No. 9269 authorizing the approval and adoption of the documents and procedures for the pre-qualification for general contractor services for the Valley View Avenue Grade Separation Project.

14. Amendment of Water Rates and Related Charges for FY 2010-2011

Recommendation: That the City Council direct staff to initiate proceedings in accordance with Proposition 218 to consider implementing a 12.0% increase in water rates and 5.0% increase in service charges as of October 1, 2010.

15. Approval to Lease Water Rights to the Sativa – Los Angeles County Water District

Recommendation: That the City Council approve the Water Right and License Agreement with the Sativa-L.A. County Water District and authorize the Director of Public Works to execute the agreement.

UNFINISHED BUSINESS

16. City Council Subcommittee on Medical Marijuana Collective Ordinance

Recommendation: Staff recommends that the City Council appoint two Council members to a Council Subcommittee that will work with staff on the development of the recently proposed Medical Marijuana Collective Ordinance.

ORDINANCE FOR PASSAGE

17. Ordinance Nos. 1014 Granting a Franchise to Park Water Company for Maintenance and Operation of Pipelines in City Streets

Recommendation: That the City Council waive further reading and adopt Ordinance No. 1014 granting a franchise to Park Water Company.

CLOSED SESSION

18. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Property: Heritage Corporate Center and
10349 Heritage Park Drive, Suite 1 (Family Center)
Negotiating Parties: Staff and Ground Lessee
Under Negotiation: Terms of Agreement

19. CONFERENCE WITH LABOR NEGOTIATOR

Agency Negotiator: City Manager
Employee Organizations: Santa Fe Springs Firemen's Association
Santa Fe Springs Employees' Association

Please note: Item Nos. 20 – 28 will commence in the 7:00 p.m. hour.

City of Santa Fe Springs

Community Development Commission/City Council

July 6, 2010

20. **INVOCATION**

21. **PLEDGE OF ALLEGIANCE** -Youth Leadership Committee Members

INTRODUCTIONS

22. Representatives from the Youth Leadership Committee

23. Representatives from the Chamber of Commerce

24. **ANNOUNCEMENTS**

PRESENTATIONS

APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

25. Designation of Voting Delegate/Alternate for the League of California Cities Annual Conference – September 15-17 – San Diego

Recommendation: That the City Council appoint a voting delegate or, alternatively, up to two alternate voting delegates for purposes of voting at the League of California Cities Annual Business Meeting.

26. **ORAL COMMUNICATIONS**

This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.

27. **EXECUTIVE TEAM REPORTS**

28. **ADJOURNMENT**

The City Council meeting is adjourned to July 12, 2010 at 4:00 p.m.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.


Vivian De León
Deputy City Clerk

July 1, 2010
Date



City of Santa Fe Springs

City Council Meeting

July 6, 2010

UNFINISHED BUSINESS

Adoption of the FY 2010-11 City Budget and Related Action Recommendations

RECOMMENDATION

That the Honorable City Council complete its review of the Proposed City Budget for FY 2010-11, receive community comment on the Proposed Budget, approve the "Supplemental Budget Recommendations" contained herein, and adopt the FY 2010-11 City Budget, as presented.

BACKGROUND

On May 6 and again on June 21, 2010, the City Council conducted study sessions on the Preliminary FY 2010-11 City Budget. Among the issues reviewed and addressed during the June 21st meeting were the recommendations of the Council's three Budget Sub-Committees. Also during the June 21st meeting, the Council approved thirty-eight Budget-related recommendations. Among those recommendations was direction to the City Manager and Director of Finance and Administrative Services to prepare and submit to the City Council a Proposed City Budget for consideration during the July 6, 2010 Council and Community Development Commission meetings.

Staff was also given direction to submit a balanced budget and to provide for at least a \$300,000 positive projected General Fund Balance. The Proposed Budget, as submitted, generally meets this requirement with the following understandings: 1) it is \$1,813,500 short of being balanced, and 2) it is an additional \$300,000 short of meeting the full \$4.7 million goal as established by the Council's June 21st actions, for a total deficit of \$2,113,500. **However**, most, if not all, of this shortfall could be filled through the successful completion of labor negotiations with the City's two labor associations, the ratification of those agreements by the membership of each, and the City Council's approval of those agreements, along with an agreement with the City's Management Team employees. The status of each of those labor compensation negotiation processes will be discussed with the City Council during the Closed Session of this meeting. It is anticipated that these labor agreements, and the ratification of such, will be completed by July 12th. It is recommended that the City Council adjourn this Council meeting to July 12th at 4 p.m., at which time approval by the City Council of these agreements would be recommended.

Report Submitted By:

Frederick W. Latham
City Manager

Date of Report:
July 2, 2010

3

With completion of the labor compensation agreements, the City Manager and Director of Finance and Administrative Services would then know the extent to which there is a remaining gap in meeting the \$4.7 million goal. It is proposed that the City Manager would then bring recommendations for "clean-up" expenditure reductions to the City Council at your July 22nd regular meeting.

Staff Actions to Support Creation of the Proposed Budget

The City Manager, Director of Finance and Administrative Services and members of the Finance Department accounting staff, Donna Mack and Erlinda Gutierrez, worked through a Preliminary Budget prepared by City departments based on "base-line" appropriation requests and applied revenue estimates. "Base-Line" meaning that Budget expenditure reductions made in June, 2009 and in February, 2010 are applied to this Budget as well. This process involved evaluating internal budget factors as well departmental submittals to identify opportunities to reduce expenditures, increase estimated revenues, or maximize uses of inter-fund resources, including, among other things, staff funding.

None of these adjustments substantively impact service or staffing levels. All of the adjustments are reflected in the Proposed Budget.

Budget Actions Already Authorized and Included in the Proposed Budget

At the Council's June 21st meeting, a number of City Budget actions were taken which are included in the Proposed FY 2010-11 City Budget. These actions fit into the following categories:

- ◆ Approval of financial commitments through a schedule of "Community Organization Support;" and
- ◆ Approval of new or increased existing applied revenue sources, including modification of the City's Fee Schedule; and
- ◆ Approval of selected expenditure reductions within Budget activity areas; and
- ◆ Direction to staff regarding the development of contingency plans for possible reduction of expenditures in other areas of activity, particularly within child care programs; and

- ◆ General direction to staff regarding development of the Proposed Budget, as now submitted.

Additional Expenditure Reductions Contained Within the Proposed Budget

Based on feedback from the City Council Budget Sub-Committees, and, most importantly, from the City Council as a whole during the June 21st Study Session, additional expenditure modifications have been included within the Proposed Budget. Most of these items were listed on "Exhibit A - Reductions in Maintenance and Operations Expenditure Options" which was presented and discussed during the Study Session and, for the most part, was created by the Council Sub-Committee on this subject. Specific reductions contained within the Proposed Budget are:

City Manager's Office

1. Reduce frequency of publication of the City's Newsletter to quarterly;
2. Reduce funding for charter and special transit services;
3. Reduce the amount of the Annual Youth Citizenship Awards;
4. Reduce costs by consolidating the Cesar Chavez and Diversity Summit events;
5. Reduce costs for and modify the Annual Employee Holiday Breakfast;
6. Discontinue Metro-Express Transit Services;
7. Miscellaneous "Tier One" expenditure reductions;
8. Reduce staffing and funding obligations to the Sister City Committee;
9. Reorganization of the Waste Management activity funding and expenditures;
10. Reorganization of the City Clerk and clerical staffing functions.

Community Services – Family and Human Services Division

1. Expenditure relief from a re-negotiated two-year Family Center lease;
2. Reduce funding for senior citizen program entertainment and celebrations;
3. Create and recognize revenue from event sponsorships;
4. Reduce funding for Camp Gilmore, with an effort to restore full funding through sponsorships;
5. Apply Cable TV franchise fees to offset costs for the Fiestas Patrias celebration and confirm reduced costs through event

- programming on one-day and within five hours in the Town Center Plaza;
6. Modify City Child Care services and its organization in accordance with State defunding of State Department of Education Child Care grants to Santa Fe Springs, if it becomes necessary due to State Budget action.

Community Services – Library and Cultural Services Division

1. Reduce funding for the First Friday Program to be held on a quarterly basis;
2. Reduce open hours for Heritage Park;
3. Reduce Public Arts in Education Grants to \$40,000;
4. Staff the Neighborhood Center Resources Center within existing Library staffing resources;
5. Create and recognize revenues from event sponsorships;
6. Reduce funding for the City's Literacy Program;
7. Reduce funding for Children's Day and recognize sponsorship offsets.

Community Services – Parks and Recreation Services Division

1. Reduce labor overtime costs and recognize sponsorship revenues for the Santa's Float program;
2. Reduce funding support for the Community Program Committee;
3. Suspend the Annual First Night Celebration event for this Fiscal Year;
4. Reduce funding for the Halloween Carnival and Haunted House;
5. Create and recognize revenue from event sponsorships;
6. Close the Aquatic Center five weeks early;
7. Reduce hours of operation for the Activity Center;
8. Reduce general facility and park staff coverage by 10%, which, in most cases, will reduce hours of park and facility coverage, supervision, and operations, particularly at the Town Center Hall, Activity Center, Center Court, The Diamond, as well as Santa Fe Springs, Lakeview, Los Nietos, and Little Lake parks;
9. Apply Cable TV franchise fees to various entertainment related activities within the Division.

Fire-Rescue Department

1. Reduce some levels of funding for supplies and contract services;
2. Reduce suppression overtime funding by \$100,000 based on modification of cost management practices with no impact on meeting minimum staffing obligations;
3. Re-organize certain Department functions.

Police Services Department

1. Reduce funding for crossing guard services and, in so doing, modify coverage at certain crossing locations in a manner which will not impact child safety;
2. Eliminate or reduce funding for discretionary police officer assignments, including for high school football games and graduations, First Night, Santa's Float, and the St. Pius Fiestas;
3. Reduce funding for the Annual Red Ribbon Say-No-To-Drugs Program;
4. Reduce funding for the Junior Golf Program and make full funding restoration contingent on sponsorships;
5. Eliminate funding for the Skills for Success Youth Education Program and make restoration of funding contingent on sponsorships;
6. Eliminate funding for the "Every 15 Minutes" Program and make restoration of funding contingent on sponsorships;
7. Reduce Public Safety Officer overtime funding, and, therefore, staffing on holidays for both the Police Services Center and Patrol. This will close the Police Services Center on most holidays;
8. Eliminate funding for four T-1 communications lines by using alternative technologies;
9. Suspend funding for the maintenance and replacement of emergency preparedness (READI) containers.

Public Works Department

1. Modify funding resources for the City's NPDES Programs;
2. Allocate funds from the Diana Weaver Memorial Tree Fund to the budgeted tree replacement activity;
3. Eliminate funding for one Porter position within the City's facility maintenance contract with Merchants;
4. Reduce facility maintenance funding at the Betty Wilson Center;
5. Reorganization of the Engineering Division.

Supplemental Budget Recommendations

1. In approving the Budget recommendations made at the June 21st Council meeting, a number of applied revenue fees were amended and, in so doing, staff was directed to modify the City's Fee Schedule. It is recommended that the Council formally approve the Fee Schedule and corresponding Resolution No. 9270 presented along with the Proposed Budget.
2. Direct the City Manager, acting as Executive Director of the Santa Fe Springs Water Authority, to submit the Water Authority portion of the City Budget to the Authority for approval at its July 22nd meeting.
3. Approve an increase in Community Garden use fees from \$10 to \$20 per year discounted for seniors, and from \$20 to \$40 per year for all others.
4. Acknowledge an agreement between the City Manager, the Santa Fe Springs Firefighter's Association, and the Santa Fe Springs Employees' Association committing to the creation of and participation in a "Sustainable Labor Cost Committee." This Committee shall meet over the next six months and provide the Council with a report as to progress no later than January, 2011. The creation of this Committee and the participation commitments will be included in the FY 2010-11 Memoranda of Understandings with the two employee associations.


for Frederick W. Latham
City Manager

Attachments:

Proposed FY 2010-11 City Budget
Resolution 9270
City Fee Schedule

RESOLUTION NO. 9270

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SANTA FE SPRINGS
SETTING AND REVISING CERTAIN FEES**

The City Council of the City of Santa Fe Springs does resolve as follows:

Section 1: The City hereby establishes fees for the services set forth in the attached listing of fees in the "City of Santa Fe Springs' Fee Schedule (Current and Proposed Fees) Fiscal Year 2010-11" attached hereto, in the amounts set forth therein.

Section 2: Said fees supersede all previously established fees for said services.

Section 3: Each of said fees does not exceed the actual and reasonable cost of providing the services for which each fee is charged.

Section 4: The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED THIS 6th day of July, 2010.

Mayor

ATTEST:

Deputy City Clerk



City of Santa Fe Springs

City Council

July 6, 2010

NEW BUSINESS

Adoption of Resolution No. 9267 Declaring a Fiscal Emergency

RECOMMENDATION That the City Council adopt Resolution No. 9267 which declares the existence of a fiscal emergency in compliance with California Constitutional requirements and for the purpose of calling a Special Municipal Election for November 2, 2010 and submitting to the electorate a general tax.

Background

The City has experienced a steady decline in sales tax revenue for the last two (2) years, resulting in a budget deficit of \$4.8 million in the current fiscal year and a projected budget deficit of \$4.4 million in FY 2010-2011. The Finance Subcommittee of the City Council (Councilmember Gonzalez and Councilmember Rounds) has provided policy direction to staff regarding reductions in expenditures, including staff cuts in response to the aforementioned decreases in sales tax revenues. Further, the Finance Subcommittee has determined that the City's ability to continue providing essential municipal services and protect the public welfare is in jeopardy and requires an alternative source of revenue.

Section 2(b) of Article XIII C of the California Constitution provides that a city may not impose any general tax unless that tax has been submitted to the electorate and approved by a majority vote. It further states that such election shall be consolidated with a regularly scheduled general election for City Council positions, except in cases of an emergency declared by a unanimous vote of the members of the City Council.

By adopting the subject Resolution, the City Council will declare the existence of a fiscal emergency, in compliance with Constitutional requirements. The City will be able to call a Special Municipal Election for November 2, 2010, for the purpose of submitting to the electorate a general tax, only if this Resolution is adopted by a unanimous vote of the members of the City Council.


Frederick W. Latham
City Manager

Attachment:
Resolution No. 9267

RESOLUTION NO. 9267

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA, DECLARING THE EXISTENCE OF A FISCAL EMERGENCY

WHEREAS, the revenues which go into the City's General Fund come from a variety of sources, with sales tax revenues historically constituting approximately 70% of such revenues; and

WHEREAS, the City's sales tax revenues reached a peak of \$26.4 million in Fiscal Year 2006-7; and

WHEREAS, the City has experienced a steady decline in sales tax revenues since that peak year, such that the estimated amount of sales tax revenues to be received in Fiscal Year 2009-10 is \$19.0 million, resulting in a budget deficit of \$4.8 million in that Fiscal Year; and

WHEREAS, the City projects sales tax revenues of \$18.4 million in Fiscal Year 2010-11, resulting in a budget deficit of \$4.4 million in that Fiscal Year; and

WHEREAS, the State of California has reduced its share of funding for vital City services and took \$10.6 million in FY 2009-10 and will take at least \$2.3 million in FY 2010-11 from the City in funding for critical infrastructure projects, such as streets, curbs and gutters, traffic control measures, storm drains, and public facilities; and

WHEREAS, to fulfill its responsibilities of good fiscal stewardship and financial management, the City has made substantial reductions in expenditures in response to the aforesaid decrease in revenues; and

WHEREAS, in doing so, the City has been forced over the past two years to make significant cutbacks in community services and events, has imposed a hiring freeze, instituted employee furlough days, and has laid-off city workers; and

WHEREAS, the City has been forced to expend reserves in order to address budget deficits, such that its reserves are at a level where it is no longer prudent to deplete such reserves further; and

WHEREAS, without new and additional revenues, the City will likely be forced to consider cuts in police, fire and emergency preparedness services, and to reduce its funding commitment for anti-gang and drug prevention programs for at-risk youth, for mentoring, child care, and recreation programs for youth who might otherwise become community and public safety problems; and

WHEREAS, new and additional revenues are necessary to maintain and protect City senior citizen services, including health and nutrition, maintain transit services, City parks and public facilities, such as Town Center Hall, Neighborhood Center and Library; and

WHEREAS, new and additional revenues are important to maintaining the tradition of a high quality of life within the City of Santa Fe Springs, where community members can live, work, play and raise a family; and

WHEREAS, should a new local fiscal measure be approved by the City electorate it would promote fiscal stability, provide for a reliable and consistent source of funds to maintain a balanced budget and vital local services, and would include strict measures of accountability, including annual expenditure reporting, and would not permit increases without voter approval; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City Council hereby finds and determines that each of the findings set forth above is true and correct.

SECTION 2. Based upon the circumstances described in the findings set forth above, and pursuant to Section 2(b) of Article XIII C of the California Constitution, the City Council hereby declares the existence of a fiscal emergency.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution, which shall take effect immediately upon adoption.

ADOPTED AND APPROVED THIS 6TH DAY OF JULY, 2010.

Mayor

ATTEST:

Deputy City Clerk



City of Santa Fe Springs

City Council

July 6, 2010

NEW BUSINESS

Approval of Contracts with Lew Edwards Group for Communications Consulting Services and Martin & Chapman Company for Election Services

RECOMMENDATION: That City Council:

1. Authorize the Director of Finance and Administrative Services to sign a Contract with the Lew Edwards Group to provide Communications Consulting Services in the amount of \$26,500 to develop materials that will disseminate factual information about the City's financial needs.
2. Approve an additional \$26,500 for the Community Promotion budget to print and disseminate factual public information materials about the City's financial needs.
3. Authorize the Director of Finance and Administrative Services to sign an Agreement with Martin & Chapman Company for Election Services in the amount of \$500 to assist the City with filling documents in compliance with Los Angeles County Registrar/Recorder's guidelines and schedule.
4. Approve a total Appropriation in the amount of \$53,500 for communications consulting services, election services and producing and disseminating factual information materials.

Background

Pursuant to the City Council adopting a Resolution of Fiscal Emergency to call for a Special Municipal Election on November 2, 2010 for the purpose of submitting to the electorate a Users Utility Tax (UUT), staff is recommending that the City Council take the following actions:

1. Retain the services of the Lew Edwards Group for the purpose of developing materials that disseminate factual information about the City's financial needs. Staff is recommending the Lew Edwards Group based on a survey of local communities that have used their services, including the neighboring cities of La Habra, Bellflower and South Gate. The contract amount for their services is \$26,500.

2. Approve an additional \$26,500 for the Community Promotion budget to print and disseminate factual public information materials about the City's financial needs. All public information materials will be printed and disseminated under staff direction and pursuant to the City's protocol.
3. Retain the services of the Martin & Chapman Company to assist the City with filling documents in compliance with Los Angeles County Registrar/Recorder's guidelines and schedule. Staff is recommending the Martin & Chapman Company for election services based on their excellent past performance serving the City's election needs. The contract amount is \$500.
4. Staff is recommending the appropriation of \$53,500 for the communications consulting services, election services, and printing and disseminating factual information about the City's financial needs.



Frederick W. Latham
City Manager

Attachment:
None

CITY OF SANTA FE SPRINGS
MINUTES
FOR THE ADJOURNED MEETING OF THE
PUBLIC FINANCE AUTHORITY
WATER UTILITY AUTHORITY
COMMUNITY DEVELOPMENT COMMISSION
CITY COUNCIL

June 21, 2010

1. CALL TO ORDER

Chairperson/Mayor Putnam called the Community Development Commission and City Council Meetings to order at 5:10 p.m.

2. ROLL CALL

Present: Directors/Commissioners/Councilmembers Gonzalez, Rounds, Trujillo, Vice-Chairperson/Mayor Pro Tem Serrano
Chairperson/Mayor Putnam

Also present: Fred Latham, City Manager; Vivian De Leon, Deputy City Clerk; Steve Skolnik, City Attorney; Steve Masura sitting in for Paul Ashworth, Director of Planning and Development; Don Jensen, Director of Public Works; Fernando Tarin, Director of Police Services; Hilary Keith, Director of Library & Cultural Services; Jose Gomez, Director of Finance & Administrative Services; Alex Rodriguez, Fire Chief

UNFINISHED BUSINESS

3. Study Session – Review of FY 2010-11 City Budget Status and Approval of Related Recommended Actions

City Manager Fred Latham provided the framework for the Study Session and reviewed the proposed recommendations with City Council. Risk Sklarz of Fairbank, Maslin, Maullin, Metz & Associates gave a PowerPoint presentation regarding the results of the UUT polling.

CLOSED SESSION

4. CONFERENCE WITH LABOR NEGOTIATOR

Agency Negotiator:	City Manager
Employee Organizations:	Santa Fe Springs Firemen's Association
	Santa Fe Springs Employees' Association

The Closed Session item was deferred to the end of the meeting.
At 6:15 p.m., Mayor Putnam reconvened the Public Finance Authority and Water Utility Authority with all Commissioners present.

PUBLIC FINANCING AUTHORITY

APPROVAL OF MINUTES

3. Minutes of the Regular Public Financing Authority Meeting of May 27, 2010

Recommendation: That the Public Financing Authority approve the minutes as submitted.

Vice-Chairperson Serrano moved to approve the Minutes of the Public Financing Authority Item No. 3 and Director Rounds seconded the motion, which carried unanimously.

NEW BUSINESS

4. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

Recommendation: That the Public Financing Authority receive and file the report.

Vice-Chairperson Serrano moved to approve the Public Financing Authority Item No. 4 and Director Rounds seconded the motion, which carried unanimously.

WATER UTILITY AUTHORITY

APPROVAL OF MINUTES

5. Minutes of the Regular Water Utility Authority Meeting of May 27, 2010

Recommendation: That the Water Utility Authority approve the minutes as submitted.

Vice-Chairperson Serrano moved to approve the Water Utility Authority minutes; Director González seconded the motion, which carried unanimously.

NEW BUSINESS

6. Update on the Status of Water-Related Capital Improvement Plan Projects

Recommendation: That the Water Utility Authority receive and file the report.

Vice-Chairperson Serrano moved to approve Water Utility Authority Item #6; Director González seconded the motion, which carried unanimously.

COMMUNITY DEVELOPMENT COMMISSION

7. REPORT OF THE CITY MANAGER AND EXECUTIVE DIRECTOR

City Manager Fred Latham had nothing to report. Steve Masura, Redevelopment Manager had nothing to report.

8. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and roll call vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

Approval of Minutes

- A. Minutes of the Regular Community Development Commission Meeting of June 10, 2010

Recommendation: That the Commission approve the minutes as submitted.

Final Payment

- B. Villages Fountain (Southwest Corner of Telegraph Road and Bloomfield Avenue) (Less 5% Retention)

Recommendation: That the Community Development Commission take the following actions: 1) Appropriate \$44,000 from unallocated CDC bond funds to complete the funding for this project; and 2) Approve the Final Progress Payment (Less 5% Retention) to Hondo Company, Inc. of Santa Ana, California, in the amount of \$11,045.60.

Commissioner Rounds moved to approve Community Development Commission Consent Agenda items 8A and 8B. Mayor Pro Tem Serrano seconded the motion, which carried unanimously.

New Business

9. Appropriation of Housing Setaside Funds for the Purpose of Acquiring the Single Family Residential Property at 9257 Millergrove Drive for Affordable Housing Purposes Under the City's HARP Program

Recommendation: That the Community Development Commission 1) Accept the property owner's offer to sell the existing two-bedroom, one bathroom home in "As Is" condition at 9257 Millergrove Drive. 2) Authorize and appropriation of not more than \$465,000 from the Housing Setaside Fund (482) for the purpose of property acquisition and related relocation assistance to facilitate the development of two new dwellings for sale under the City's HARP Program, in furtherance of the Low and Moderate Income Housing goals of the Commission; 3) Authorize the Executive Director to execute the Escrow Instructions and other related documents necessary to facilitate this transaction.

Mayor Pro Tem Serrano moved to approved Community Development Commission

Agenda item 9, Councilmember González seconded the motion which carried by the following roll call vote:

AYES: Councilmembers Trujillo, Rounds, Gonzalez, Serrano, Mayor Putnam

NOES:

ABSENT:

ABSTAIN:

CITY COUNCIL

10. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and roll call vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

Approval of Minutes

- A. Minutes of the Regular City Council Meeting of June 10, 2010

Recommendation: That the City Council approve the minutes as submitted.

Final Payment

- B. Villages Fountain (Southwest Corner of Telegraph Road and Bloomfield Avenue) (Less 5% Retention)

Recommendation: That the City Council take the following actions: 1) Appropriate \$36,000 from unallocated Art Funds to complete the funding for this project; and 2) Approve the Final Progress Payment (Less 5% Retention) to Hondo Company, Inc. of Santa Ana, California, in the amount of \$11,045.60.

Councilmember González moved to approve City Council Consent Agenda Items 10A and 10B; Councilmember Rounds seconded the motion which carried unanimously.

PUBLIC HEARING

11. Ordinance No. 1014 – Public Hearing for Granting a Franchise to Park Water Company for Maintenance and Operation of Pipelines in City Streets

Recommendation: That the City Council conduct the Public Hearing noted in Resolution No. 9248, and introduce Ordinance No. 1014, which would grant a franchise to Park Water Company.

City Attorney Steve Skolnik read the ordinance by title.

Mayor Putnam opened the public hearing and invited interested parties to come forward and address the council. There being no one wishing to speak, Mayor Putnam closed the public hearing.

Councilmember Rounds moved to waive further reading and approve the

recommendations. Councilmember Trujillo seconded the motion which carried unanimously.

12. Resolution No. 9262 – Public Hearing for City of Santa Fe Springs Lighting District No. 1 (FY 2010/2011)

Recommendation: That the City Council conduct the Public Hearing and if protests of less than 50% of the area of assessable land within the lighting district are received, adopt Resolution No. 9262 confirming the diagram and assessment, and providing for annual assessment levy.

Mayor Putnam opened the public hearing at 6:26 p.m. and invited interested parties to come forward and address the council. Staff reported that the City had not received any protests.

There being no one wishing to speak, Mayor Putnam closed the public hearing 6:26 p.m.

Councilmember Rounds moved to approve the recommendations. Councilmember González seconded the motion which carried unanimously.

NEW BUSINESS

13. Resolution No. 9263 - A Resolution Adoption of Annual Appropriation (GANN) Limit for Fiscal Year 2010-11

Recommendation: That the City Council adopt Resolution No. 9263 setting the appropriation limit for Fiscal Year 2010-11 (roll call vote required).

14. Resolution No. 9264 – Request for Parking Restriction on Best Avenue

Recommendation: That the City Council adopt Resolution No. 9264, which would prohibit parking of vehicles weighing over 6,000 pounds on the west side of Best Avenue beginning at a point 1,080 feet south of the centerline of Rosecrans Avenue to a point 1,320 feet south of the centerline of Rosecrans Avenue and implement a tow-away zone for vehicles that violate the restriction.

Mayor Pro Tem Serrano made the motion to adopt City Council Items 13 and 14. Councilmember González seconded the motion, which carried by the following vote:

AYES: Councilmembers Trujillo, Rounds, Gonzalez, Serrano, Mayor Putnam

NOES:

ABSENT:

ABSTAIN:

15. Approval of Agreement to Provide Construction Management and Inspection Services for the Norwalk/Santa Fe Springs Transportation Center Parking Lot Improvement Project

Recommendation: That the City Council authorize the City Engineer to enter into an agreement with Coory Engineering to provide Construction Management and Inspection Services for the Norwalk/Santa Fe Springs Transportation Center Parking Lot Improvement Project.

Councilmember Rounds moved to approve the recommendations for City Council Item 15. Councilmember Trujillo seconded the motion which carried unanimously.

16. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Section 54956.9(b)(1))

One: Earl vs. City

17. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

One: City of Santa Fe Springs vs.
Valley View Santa Fe Springs, LLC,
A Nevada Limited Liability Company: et al.
Case No. BC 425701

18. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Property: Heritage Corporate Center and
10349 Heritage Park Drive, Suite 1
(Family Center)

Negotiating Parties: Staff and Ground Lessee

Under Negotiation: Terms of Agreement

19. CONFERENCE WITH LABOR NEGOTIATOR

Agency Negotiator: City Manager

Employee Organizations: Santa Fe Springs Firemen's Association
Santa Fe Springs Employees' Association

Mayor Putnam deferred the Closed Session Budget Study Item 5 and City Council Closed Session Items 16, 17, 18 and 19 until the conclusion of the meeting.

City Council concluded with Budget Study Session Item 4, with a discussion of 32 Specific Recommended Actions and three exhibits.

Councilmember González asked for clarification to the amount sponsored by the City for day care and the approximate total number of kids it would affect. Carole Joseph indicated that the approximate amount sponsored is \$5,000, and that it would affect approximately 10-15 kids.

City Manager Fred Latham clarified that the State funding reductions could impact the child home care centers. The City has a total of six such home sites.

Mayor Pro Tem requested that Maricela Balderas, Director of Family and Human

Services continue to search other possible funding alternatives in order to keep the child care program.

Maricela Balderas confirmed that child home care sites serve 27 children from birth to 5 years of age, and 118 children ages 3 to 5 years of age.

Fred Latham referred to Budget Study Session, Exhibit A - Reductions of Maintenance and Operations Expenditures - City Manager's Office. Mayor Pro Tem Serrano wanted clarification on Exhibit A, Item 4 – Consolidate Chavez and Diversity Summit, which Fred Latham provided.

Councilmember Rounds recommended that Library and Cultural Services Division Item 2 – First Friday Program be held on a quarterly basis.

Fred Latham indicated that the Family and Human Services Item 1 - Projected Savings for the Family and Center Lease of \$200,000 was all but assured.

Councilmember Rounds recommended that the Parks and Recreation Item 7 - Modify/Close Community Gardens not be eliminated and to look for other options or alternatives to save the program.

Councilmember Trujillo requested clarification from Carole Joseph about Item 9 - Reduce Hours of Operation Weekdays – 2 to 10 pm. Carole noted that use of the facility has dropped due to the enforcement of the usage fee for non-residents; the non-resident fee is \$50 and is free to SFS High School students. Councilmember Gonzalez inquired on the estimated number of users for the weigh room facility in the morning, to which Carole replied that it was down to about 20.

Councilmember Rounds wanted clarification of Item 12 – Apply CATV Franchise Fee to Programming. Fred Latham indicated that both Verizon and Time Warner each pay fees for a combined total of \$85,000. From this \$25,000 will be used for the Fiestas Patrias. Part of the restriction being that the fund has to be tied to a form of entertainment.

Councilmember Rounds and Councilmember Gonzalez wanted clarification on Police Services Department – Item 9, Eliminate T1 Line to Sculpture Garden, and Item 10, Eliminate Homeland Security T-1 Line. Fred indicated that there may be other options for funding these two items. Included was a recommendation to have businesses fund a portion of Item 10.

Fred Latham explained that for Police Services Department Item 12 – Eliminate School Resource Officer – the City funds 35% of the total. Mayor Putnam recommended that item 12 not be defunded.

Councilmember Rounds inquired about Public Works Department – Item 4, Reduce Day Porter Facility Maintenance Contract. Fred Latham explained that due to the number of facilities that are under renovation and modifications to the Betty Wilson Center, uses to the current contract could be made.

Fred Latham recommended that the Study Session - Specific Recommend Actions 1 – 38 be approved.

Councilmember González expressed concerned about the City's financial status and the current rate of pay and benefit pay for City employees. Mayor Pro Tem concurred.

Councilmember Rounds moved to approval of the revised recommendations for the Budget Study Session Items 1- 38. Councilmember Trujillo seconded the motion which carried unanimously.

INVOCATION

20. Mayor Pro Tem called on Councilmember Gonzalez for the evening's invocation.

21. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was led by Mayor Betty Putnam.

INTRODUCTIONS

22. Members from the Youth Leadership Committee were not present.

23. Representatives from the Chamber of Commerce
Cheryl Romero – Preferred Bank
Liz Buckingham – Friendly Hills Bank
Kathie Fink – Chamber of Commerce, CEO
Dan Stepanian – Chamber Board of Directors

24. **ANNOUNCEMENTS**

Hilary Keith, Director of Library and Cultural Services updated the Community Calendar.

Steve Masura gave a brief presentation on the results for the Bike-to-Work Week held during the week of May 17-21.

Fred Latham announced that Mayor Putnam would be celebrating her 80th birthday on July 4. Everyone in attendance was invited to sing Happy Birthday. Cake and pictures followed.

PRESENTATIONS

25. **APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

Committee Re-Appointments

Mayor Pro Tem Serrano re-appointed all committee members up for re-appointment.

Councilmember González appointed Mercedes Diaz to the Family and Human Services Advisory Committee.

26. **ORAL COMMUNICATIONS**

This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.

Mayor Putnam opened Oral Communications at 7:40 p.m.

Gilbert Aguirre announced that he is a member on three City committees and is concerned with the absenteeism occurring in the committees.

Fred Latham acknowledged that Mayor Pro Tem Serrano and Councilmember Rounds are aware of the situation and that the Council had directed staff to study the issue and report back to the Council as to possible solutions, however at this point in time the focal point for staff at the moment is the City's budget.

Mayor Putnam closed Oral Communications 7:44 p.m.

27. **EXECUTIVE TEAM REPORTS**

There were no reports from the executive team given.

Mayor Pro Tem Serrano wished Mayor Putnam a Happy Birthday.

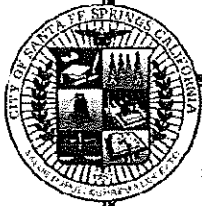
Councilmember González announced that he was going river rafting on his vacation and wished Mayor Putnam a Happy Birthday.

28. **ADJOURNMENT**

Mayor Putnam at 7:49 p.m. recessed the Community Development Commission and City Council Meetings to go into Closed Session.

RECONVENE/ADJOURNMENT

At 9:16 p.m. Mayor Putnam adjourned the Public Finance Authority and Water Utility Authority meetings. The Community Development Commission and City Council meeting were adjourned to 5:00 p.m. on July 6, 2010.



City of Santa Fe Springs

Community Development Commission Meeting

July 6, 2010

NEW BUSINESS

Development Plan Approval Case No. 849

Request to allow the construction of a new 106,189 sq. ft. concrete tilt-up spec industrial building on property located at 11630 Burke Street (APN #8168-001-036), in the M-2 (Heavy Manufacturing) Zone, within the Consolidated Redevelopment Project Area. (El Greco, Inc.)

RECOMMENDATIONS

Staff recommends that the Community Development Commission take the following actions:

1. Find that:
 - a. the proposed development is consistent with the goals, policies and programs of the City's General Plan;
 - b. the architectural design of the proposed structures is such that it will enhance the general appearance of the area;
 - c. the proposed structures be considered on the basis of the suitability for their intended purpose and on the appropriate use of materials and on the principles of proportion and harmony of the various elements of the building; and
 - d. the landscaping, fencing and other elements of the proposed development is in harmony with the objectives of the Zoning Regulations.
2. Find that the proposed development will be harmonious with the adjoining properties and surrounding uses in the area and that the use will be in conformance with the overall purposes and objectives of the Zoning Regulations and consistent with the goals, policies and programs of the City's General Plan.
3. Approve Development Plan Approval Case No. 849, subject to the conditions of approval as stated in the staff report.

PROJECT LOCATION

The subject property is located on the south side of Burke Street, between Norwalk Boulevard and Dice Road, at 11630 Burke Street (APN #8168-001-036). The property measures approximately 208,652 sq. ft. (4.79 acres) is located in the M-2 BP, Heavy Manufacturing – Buffer Parking, Zone. The first 60 feet along Burke

Street is zoned BP and the remaining portions are zoned M-2. The property is also located within the Consolidated Redevelopment Project Area. With the exception of an approximately 3,800 square foot building and the foundations of other buildings associated with the historical use of the property, the subject property remains primarily vacant.

BACKGROUND / REQUEST

The applicant, El Greco, Inc., is proposing to demolish the existing building and remnant foundations and construct a new 106,189 sq. ft. concrete tilt-up industrial building on the subject property. El Greco also owns the adjacent property immediately east of the subject property at 11700 Burke Street. In March of last year, El Greco was granted approval of Tentative Parcel Map No. 70811, which effectively subdivided the subject property from the easterly property. Previously, the subject property and the property to the east was one single parcel measuring approximately 8.8 acres.

It should be noted that El Greco currently uses the 82,298 sq. ft. building at 11630 Burke Street for their food distribution activities. El Greco does not intend to occupy the proposed 106,189 sq. ft. concrete building. It will be a speculative industrial building.

DEVELOPMENT PROPOSAL

Site Plan

The site plan shows that the building will be centrally located within the property. It will be setback approximately 90 feet from the northerly property line along Burk Street, approximately 51 feet from the westerly property line, approximately 30 feet setback from the southerly property line, and approximately 80 feet setback from the easterly property line. On-site circulation will be provided via two proposed driveways: a 26 foot wide driveway along the northwest portion of the subject property and a 35 foot wide driveway along the northeast portion. It should also be noted that no parking stalls, loading areas, or landscape planters will encroach into the provide driveways and the proposed on-site circulation has been designed to facilitate the turning of all vehicle types and permit forward travel upon entering the street. As shown, the site plan meets the minimum development standards required for properties within the M-2 zone.

Floor Plan

The provided floor plan for the proposed building indicates that a total of approximately 7,800 sq. ft. will be dedicated to office activity. The remaining 98,389 sq. ft. will remain dedicated to warehouse activity. Although the provided floor plan does not currently show that the proposed building will be utilized by more than one

tenant, it should be noted that there are two separate areas designated as potential office; Both of which are located at opposite ends of the building which allow the building to be easily partitioned to allow two separate tenants to own or occupy the building separately.

Elevations

The elevations indicate that the proposed building will have a contemporary industrial design. The view of the building from the street will be very attractive. The main entry and office area are designed with extensive glazing. In addition, to give additional architectural detail and visual interest to the buildings, the architect provided variations in the color, building height, projections and materials used.

Landscaping

According to the conceptual landscape plans, majority of the landscaping will be provided within the front setback area along Burke Street and in front of the proposed building. Although the plans do not currently detail the provided and required landscaping, it appears that the proposed plan meet the standard requirements since the proposed landscape areas are evenly distributed throughout the site and parking areas.

Parking

The plans show the subject property will be provided with a total of one hundred and sixty eight (168) spaces. As shown, the property is required to have one hundred and fifty five (155) spaces for the proposed building. The proposal, therefore, exceeds the minimum parking requirement as set forth in the Zoning Regulations.

Loading/Roll-Up Doors

A total of sixteen (16) dock doors are provided along the east wall of the proposed building. The dock doors are strategically placed so that they will not be directly visible from the public right-of-way. Additionally, all dock doors are located behind a proposed 10' high decorative screen wall.

STREETS AND HIGHWAYS

The subject property fronts onto both Burke Street and Norwalk Boulevard. Norwalk Boulevard is designated as a "Major Arterial" within the Circulation Element of the City's General Plan. Burke Street is a local industrial street.

SURROUNDING ZONING AND LAND USE

The subject property is zoned M-2-BP, Heavy Manufacturing-Buffer Parking and M-2, Heavy Manufacturing and currently remains primarily undeveloped except for one small building and the foundations of other buildings associated with the historical

use of the property. The properties to the south and east have a zoning designation of M-2, Heavy Manufacturing, with a General Plan land use designation of "Industrial." All these properties are developed with a variety of industrial uses, including manufacturing, warehouse distribution and industrial office uses. The properties to the northeast are zoned R-1, Single-family Residential and R-3-PD, Single Family-Residential-Planned Development. The R-1 properties are developed with single-family dwellings, while the R-3-PD property is developed with a church use. The properties immediately to the north and east are in the County of Los Angeles and developed with single-family dwellings (North) and industrial uses (East).

REQUIRED FINDINGS FOR DEVELOPMENT PLAN APPROVAL

In accordance with Section 155.739 of the City's Zoning Regulations relating to Development Plan Approval requests, the Planning Commission shall give consideration to the following:

(A) That the proposed development is in conformance with the overall objectives of the Zoning Regulations.

Staff has reviewed the proposed development plans and finds that the proposed addition meets the property development standard set forth for properties in the M-2 (Heavy Manufacturing) zone.

Moreover, the project fulfills the purpose set forth in the M-2 zone. With a project that is both consistent with the property development standards and architecturally compatible with surrounding buildings, staff believes the project will:

- Promote orderly industrial development;
- Create and protect property values;
- Attract and encourage the location of desirable industrial companies; and
- Provide an industrial environment which will be conducive to good employee relations.

(B) The architectural design of the proposed structures is such that it will enhance the general appearance of the area and will be in harmony with the intent of the Zoning Regulations:

Staff finds that the design of the new building improvements will enhance the general appearance of the area. The glazing, height variations, pop-outs, reveal lines, smooth-finished concrete tilt-up wall panels and accent stripes help present a very attractive new building that will complement other buildings in the area.

(C) The proposed project properly incorporates the principles of portion and harmony of the various elements of the buildings or structures.

Staff finds the project does incorporate the principles of portion and harmony. The scale of the building will be consistent with other buildings in the area. Architecturally, the new building is equal if not an improvement from what is currently present within the existing buildings in the area.

(D) The landscaping, fencing and other elements of the proposed development is in harmony with the objectives of the Zoning Regulations.

Staff finds the project is in harmony with the objectives of the Zoning Regulations. As proposed, the proposed project will conform to the development standards required for properties within the M-2, Heavy Manufacturing, Zone. No Modification Permit or Variance is necessary for this project.

STAFF CONSIDERATIONS

Staff finds that Development Plan Approval Case No. 849 meets the required findings necessary for approval and thus will not be detrimental to the property of others or to the community as a whole. Staff is therefore recommending approval of the proposed development, subject to the conditions of approval as contained within this report.

CONDITIONS OF APPROVAL

ENGINEERING / PUBLIC WORKS DEPARTMENT:

(Contact: Noe Negrete 562-868-0511 x7611)

1. That the owner/developer shall pay a flat fee of \$19,000 to resurface the existing street frontage to centerline for Burke Street.
2. That adequate "on-site" parking shall be provided per City requirements, and streets abutting the development shall be posted "No Stopping Any Time." The City will install the offsite signs and the owner/developer shall pay the actual cost of sign installation.
3. All existing and proposed buildings shall be connected to the sanitary sewer and each building shall have its own separate sewer lateral.
4. That the fire sprinkler plans, which show the proposed double-check valve detector assembly location, shall have a stamp approval from the Planning Department and Public Works Department prior to the Fire Department's

review for approval. Disinfection, pressure and bacteriological testing on the line between the street and detector assembly shall be performed in the presence of personnel from the City Water Department. The valve on the water main line shall be operated only by the City and only upon the City's approval of the test results.

5. That the owner/developer shall obtain a Storm Drain Connection Permit for any connection to the storm drain system.
6. The owner/developer shall have an overall site utility master plan prepared by a Registered Civil Engineer showing proposed location of all public water mains, reclaimed water mains, sanitary sewers and storm drains. This plan shall be approved by the City Engineer prior to the preparation of any construction plans for the aforementioned improvements.
7. That the owner/developer shall comply with Congestion Management Program (CMP) requirements and provide mitigation of trips generated by the development. The owner and/or developer will receive credit for the demolition of any buildings that formerly occupied the site. For new developments, the owner and/or developer cannot meet the mitigation requirements, the owner and/or developer shall pay a mitigation fee to be determined by the City Engineer for off-site transportation improvements.
8. That the owner/developer shall comply with all requirements of the County Sanitation District, make application for and pay the sewer maintenance fee.
9. That a grading plan shall be submitted for drainage approval to the City Engineer. The owner/developer shall pay drainage review fees in conjunction with this submittal. A professional civil engineer registered in the State of California shall prepare the grading plan.
10. That a hydrology study shall be submitted to the City if requested by the City Engineer. The study shall be prepared by a Professional Civil Engineer.
11. That upon completion of public improvements constructed by developers, the developer's civil engineer shall submit mylar record drawings and an electronic file (AutoCAD Version 2004 or higher) to the office of the City Engineer.
12. That the owner/developer shall comply with the National Pollutant Discharge Elimination System (NPDES) program and shall require the general contractor to implement storm water/urban runoff pollution prevention controls and Best Management Practices (BMPs) on all construction sites in accordance with Chapter 52 of the City Code. The owner/developer will also be required to

submit a Certification for the project and may be required to prepare a Storm Water Pollution Prevention Plan (SWPPP). Projects over five acres in size will be required to file a Notice of Intent (NOI) with the State Water Resources Control Board (SWRCB). The owner/developer can obtain the current application packet by contacting the SWRCB, Division of Water Quality, at (916) 657-1977 or by downloading the forms from their website at <http://www.swrcb.ca.gov/stormwtr/construction.html>. The project shall also conform to Ordinance 915 regarding the requirements for the submittal of a Standard Urban Storm Water Mitigation Plan ("SUSMP"). The SUSMP includes a requirement to implement Post Construction BMPs to infiltrate the first 3/4" of runoff from all storm events and to control peak-flow discharges. Unless exempted by the Los Angeles Regional Water Quality Control Board, a Covenant and Restriction ensuring the provisions of the approved SWPPP shall also be required.

FIRE DEPARTMENT – FIRE PREVENTION DIVISION:
(Contact: Bil Murphy 562.868-0511 x3703)

13. That all buildings over 5,000 sq ft shall be protected by an approved automatic sprinkler system per Section 93.11 of the Santa Fe Springs Municipal Code.
14. That interior gates or fences are not permitted across required Fire Department access roadways unless otherwise granted prior approval by the City Fire Department.
15. That if on-site fire hydrants are required by the Fire Department, a minimum flow must be provided at 2,500 gpm with 1,500 gpm flowing from the most remote hydrant.
16. That the standard aisle width for onsite emergency vehicle maneuvering shall be 26 feet with a minimum clear height of 13 feet 6 inches. Internal driveways shall have a turning radius of not less than 52 feet. The final location and design of this 26 feet shall be subject to the approval of the City's Fire Chief as established by the California Fire Code. A request to provide emergency vehicle aisle width less than 26 feet shall be considered upon the installation/provision of mitigation improvements approved by the City's Fire Chief.
17. That prior to submitting plans to the Building Department or Planning Commission, a preliminary site plan shall be approved by the Fire Department for required access roadways and on-site fire hydrant locations. The site plan shall be drawn at a scale between 20 to 40 feet per inch. Include on plan all entrance gates that will be installed.

18. That Knox boxes are required on all new construction. All entry gates shall also be equipped with Knox boxes or Knox key switches for power-activated gates.
19. That signs and markings required by the Fire Department shall be installed along the required Fire Department access roadways.

FIRE DEPARTMENT – ENVIRONMENTAL DIVISION:

(Contact: Tom Hall 562.868-0511 x3715)

20. That written authorization to construct or certification of no further action must be issued by the Los Angeles Regional Water Quality Control Board (RWQCB) before plans shall be released from the Fire Department.
21. That the owner/developer shall, at its own expense, secure or cause to be secured any and all permits or other approvals which may be required by the City and any other governmental agency having jurisdiction as to the environmental condition of the Property. Permits shall be secured prior to beginning work related to the permitted activity.
22. That all abandoned pipelines, tanks, sumps, clarifiers and other ancillary equipment shall be removed unless approved by the City Engineer and Fire Chief. Appropriate permits for such work shall be obtained from the Fire Department before abandonment work begins.
23. That the owner/developer shall comply with all Federal, State and local requirements and regulations included, but not limited to, the Santa Fe Springs City Municipal Code, Uniform Building Code, Uniform Fire Code, Certified Unified Program Agency (CUPA) programs, the Air Quality Management District's Rules and Regulations and all other applicable codes and regulations.
24. That the owner/operator shall submit plumbing plans to the Santa Fe Springs Fire Department and, if necessary, obtain an Industrial Wastewater Discharge Permit Application for generating, storing, treating or discharging any industrial wastewater to the sanitary sewer.

POLICE SERVICES DEPARTMENT:

(Contact: Fernando Tarin 562.409-1850 x3301 or Philip De Rouse at x3319)

25. The applicant shall submit and obtain approval of a proposed lighting (photometric) and security plan for the property from the City's Department of Police Services. The photometric plan shall be designed to provide adequate lighting (minimum of 2 foot candle power) throughout the subject property.

Further, all exterior lighting shall be designed/installed in such a manner that light and glare are not transmitted onto adjoining properties in such concentration/quantity as to create a hardship to adjoining property owners or a public nuisance.

26. That the applicant shall provide an emergency phone number and a contact person to the Department of Police Services and the Fire Department. The name, telephone number, fax number and e-mail address of that person shall be provided to the Director of Police Services and the Fire Chief no later than 60 days from the date of approval by the Planning Commission. Emergency information shall allow emergency service to reach the applicant or their representative any time, 24 hours a day.
27. That in order to facilitate the removal of unauthorized vehicles parked on the property, the applicant shall post, in plain view and at each entry to the property, a sign not less than 17" wide by 22" long. The sign shall prohibit the public parking of vehicles and indicate that vehicles will be removed at the owner's expense and also contain the California Vehicle Code that permits this action. The sign shall also contain the telephone number of the local law enforcement agency (Police Services Center (562) 409-1850). The lettering within the sign shall not be less than one inch in height. The applicant shall contact the Police Services Center for an inspection no later than 30 days after the project has been completed and prior to the occupancy permit being issued.
28. That the proposed buildings, including any lighting, fences, walls, cabinets, and poles shall be maintained in good repair, free from trash, debris, litter and graffiti and other forms of vandalism. Any damage from any cause shall be repaired within 72 hours of occurrence, weather permitting, to minimize occurrences of dangerous conditions or visual blight. Paint utilized in covering graffiti shall be a color that matches, as closely possible, the color of the existing and/or adjacent surfaces.

PLANNING AND DEVELOPMENT DEPARTMENT:
(Contact: Cuong Nguyen 562.868-0511 x7359)

29. That the fire sprinkler plans, which show the proposed double-check valve detector assembly location, shall have a stamp of approval from the Planning Department and Public Works Department prior to the Fire Department's review for approval. Disinfection, pressure and bacteriological testing on the line between the street and detector assembly shall be performed in the presence of personnel from the City Water Department. The valve on the

water main line shall be operated only by the City and only upon the City's approval of the test results.

30. That the Department of Planning and Development requires that the double-check detector assembly be screened by shrubs or other materials. All shrubs shall be planted a minimum distance of two (2) feet surrounding the detector assembly; however, the area in front of the OS and Y valves shall not be screened. The screening shall also only be applicable to the double-check detector assembly and shall not include the fire department connector (FDC). Notwithstanding, the Fire Marshall shall have discretionary authority to require the FDC to be located a minimum distance from the double-check detector assembly.
31. That all projects over \$50,000 are subject to the requirements of Ordinance No. 914 to reuse or recycle 75% of the project waste. Contact the Recycling Coordinator, Anita Jimenez at (562) 868-0511 x7361.
32. That the owner/developer shall comply with Public Resource Code, Section 42900 et seq. (California Solid Waste Reuse and Recycling Access Act of 1991) as amended, which requires each development project to provide adequate storage area for the collection/storage and removal of recyclable and green waste materials. Storage area shall be designated on a site and/or floor plan.
33. That the applicant shall comply with the City's "Heritage Artwork in Public Places Program" in conformance with City Ordinance No. 909.
34. That prior to submitting plans to the Building Division for plan check, the owner/developer shall submit Mechanical plans that include a roof plan that shows the location of all roof mounted equipment and elevations of all mechanical equipment. The roof plan shall be accompanied by a line-of-sight drawing showing that the equipment will not be visible at a height of 6 feet from a distance of 300 feet. If the equipment is visible, it shall be screened by an enclosure which is consistent with the architecture of the building and approved by the Director of Planning and Development or designee.
35. That prior to issuance of a building permit for the proposed building, the owner/developer shall submit for approval a detailed landscape and automatic irrigation plan pursuant to the Landscaping Guidelines of the City. Said landscape plan shall indicate the location and type of all plant materials to be used and shall include 2 to 3 foot high berms (as measured from the parking lot grade elevation), shrubs designed to fully screen the interior yard and parking areas from public view and 24" box trees along the street frontage.

Said plans shall be consistent with AB 1881 (Model Water Efficient Landscape Ordinance).

36. That the landscaped areas shall be provided with a suitable, fixed, permanent and automatically controlled method for watering and sprinkling of plants. This operating sprinkler system shall consist of an electrical time clock, control valves, and piped water lines terminating in an appropriate number of sprinklers to insure proper watering periods and to provide water for all plants within the landscaped area. Sprinklers used to satisfy the requirements of this section shall be spaced to assure complete coverage of all landscaped areas.
37. That all newly landscaped areas shall be maintained in a neat, clean, orderly and healthful condition. This is meant to include proper pruning, mowing of lawns, weeding, removal of litter, fertilizing, and replacement of plants when necessary and the regular watering of all plantings.
38. That the owner/developer shall ensure that all activities will occur inside the building(s). No portion of the required off-street parking and driveway areas shall be used for outdoor storage of any type or for special-event activities, unless prior written approval is obtained from the Director of Planning and Development, Director of Police Services and the Fire Marshall.
39. That all vehicles associated with the businesses on the subject property shall be parked on the subject site at all times. Off-site parking is not permitted and may result in the restriction or revocation of privileges granted under this Permit. In addition, any vehicles associated with the property shall not obstruct or impede any traffic.
40. That the electrical plans, which show the location of electrical transformer(s) shall be subject to the approval of the Planning Department. Transformers shall not be located within the front yard setback area. The location of the transformer(s) shall be subject to the prior approval of the Director of Planning and Development or designee. The electrical transformer shall be screened with shrubs. Shrubs shall be planted 8 feet away from the doors and 18 inches away from the sides.
41. That all fences, walls, gates and similar improvements for the proposed development shall be subject to prior approval of the Fire Department and the Department of Planning and Development.
42. That the Department of Planning and Development shall first review and approve all sign proposals for the development. The sign proposal (plan) shall include a site plan, building elevation on which the sign will be located, size,

style and color of the proposed sign. All drawings shall be properly dimensioned and drawn to scale on 24" x 36" maximum-size paper. All signs shall be installed in accordance with the sign standards of the Zoning Ordinance and the Sign Guidelines of the City.

43. That a sufficient number of approved outdoor trash enclosures shall be provided for the development subject to the approval of the Director of Planning and Development or designee. The calculation to determine the required storage area is: 1% of the first 20,000 sq ft of floor area + ½% of floor area exceeding 20,000 sq ft, but not less than 4 ½ feet in width nor than 6 feet in height.
44. That the owner/developer shall not allow commercial vehicles, trucks and/or truck tractors to queue on Burke Street or Norwalk Boulevard, use street(s) as a staging area, or to backup onto the street from the subject property.
45. That the proposed building shall be constructed of quality material and any material shall be replaced when and if the material becomes deteriorated, warped, discolored or rusted.
46. That approved suite numbers/letters or address numbers shall be placed on the proposed building in such a position as to be plainly visible and legible from the street fronting the property. Said numbers shall contrast with their background. The size recommendation shall be 12" minimum.
47. That prior to issuance of building permits, the applicant shall comply with the following conditions to the satisfaction of the City of Santa Fe Springs:
 - a. Covenants.
 1. Owner/developer shall provide a written covenant to the Planning Department that, except as may be revealed by the environmental remediation described above and except as applicant may have otherwise disclosed to the City, Commission, Planning Commission or their employees, in writing, applicant has investigated the environmental condition of the property and does not know, or have reasonable cause to believe, that (a) any crude oil, hazardous substances or hazardous wastes, as defined in state and federal law, have been released, as that term is defined in 42 U.S.C. Section 9601 (22), on, under or about the Property, or that (b) any material has been discharged on, under or about the Property that could affect the quality of ground or surface water on the Property within the meaning of the California Porter-Cologne Water Quality Act, as amended, Water Code Section 13000, et seq

2. Owner/developer shall provide a written covenant to the City that, based on reasonable investigation and inquiry, to the best of owner/developer knowledge, it does not know or have reasonable cause to believe that it is in violation of any notification, remediation or other requirements of any federal, state or local agency having jurisdiction concerning the environmental conditions of the Property.
 - b. Owner/developer understands and agrees that it is the responsibility of the applicant to investigate and remedy, pursuant to applicable federal, state and local law, any and all contamination on or under any land or structure affected by this approval and issuance of related building permits. The City, Commission, Planning Commission or their employees, by this approval and by issuing related building permits, in no way warrants that said land or structures are free from contamination or health hazards.
 - c. Owner/developer understands and agrees that any representations, actions or approvals by the City, Commission, Planning Commission or their employees do not indicate any representation that regulatory permits, approvals or requirements of any other federal, state or local agency have been obtained or satisfied by the applicant and, therefore, the City, Commission, Planning Commission or their employees do not release or waive any obligations the applicant may have to obtain all necessary regulatory permits and comply with all other federal, state or other local agency regulatory requirements. Applicant, not the City, Commission, Planning Commission or their employees will be responsible for any and all penalties, liabilities, response costs and expenses arising from any failure of the applicant to comply with such regulatory requirements.
48. That pursuant to Section 35.095(4a and b) of the Municipal Code, all general contractors and sub-contractors, prior to the start of any work related to the subject project, shall obtain a business license from the City of Santa Fe Springs. A copy of the said business license certificate shall be submitted to the general contractor and maintained at the project site at all times. Contact Cecilia Pasos, Business License Clerk, at (562) 868-0511, extension 7527, to obtain a business license application or one can be downloaded at www.santafesprings.org.
49. That the owner/developer shall be responsible for reviewing and/or providing copies of the required conditions of approval to his/her architect, engineer, contractor, tenants, etc. Additionally, the conditions of approval contained herein, shall be made part of the construction drawings for the proposed development. ***Construction drawings shall not be accepted for Plan***

Check without the conditions of approval incorporated into the construction drawings.

50. That prior to occupancy of the property/building, the applicant, and/or his tenant(s), shall obtain a valid business license (aka Business Operation Tax Certificate), and submit a Statement of Intended Use. Both forms, and other required accompanying forms, may be obtained at City Hall by contacting Cecilia Pasos at (562) 868-0511, extension 7527, or through the City's web site (www.santafesprings.org).
51. That the owner/developer shall not sublet, lease or rent the proposed development without prior approval from the Director of Planning and Development or designee.
52. That the development shall otherwise be substantially in accordance with the plot plan, floor plan, and elevations submitted by the owner/developer and on file with the case.
53. That the final plot plan, floor plan and elevations of the proposed development and all other appurtenant improvements, textures and color schemes shall be subject to the final approval of the Director of Planning and Development or designee.
54. That all other requirements of the City's Zoning Ordinance, Building Code, Property Maintenance Ordinance, State and City Fire Code and all other applicable County, State and Federal regulations and codes shall be complied with.
55. That the Mitigation Monitoring and Reporting Program which is an attachment to the Mitigated Negative Declaration (State Clearinghouse No. 2010031118) shall be made part of the conditions of approval for Development Plan Approval Case No. 849. The Mitigated Negative Declaration and said Mitigation Monitoring and Reporting Program are attached to the staff report and on file with this case.
56. That Development Plan Approval Case No. 849 shall not be valid until approved by the Community Development Commission and shall be subject to any other conditions the Community Development Commission may deem to impose.
57. That Development Plan Approval Case No. 849 shall not be effective for any purpose until the owner/developer has filed with the City of Santa Fe Springs

an affidavit stating he/she is aware of and accepts all of the required conditions of approval.

58. That the owner/developer, El Greco Inc., agrees to defend, indemnify and hold harmless the City of Santa Fe Springs, its agents, officers and employees from any claim, action or proceeding against the City or its agents, officers or employees to attack, set aside, void or annul an approval of the City or any of its councils, commissions, committees or boards concerning Development Plan Approval Case No. 849, when action is brought within the time period provided for in the City's Zoning Ordinance, Section 155.865. Should the City, its agents, officers or employees receive notice of any such claim, action or proceeding, the City shall promptly notify the owner/developer of such claim, action or proceeding, and shall cooperate fully in the defense thereof.
59. That it is hereby declare to be the intent that if any provision of this Approval is violated or held to be invalid, or if any law, statute or ordinance is violated, this Approval shall be void and the privileges granted hereunder shall lapse



Frederick W. Latham
City Manager



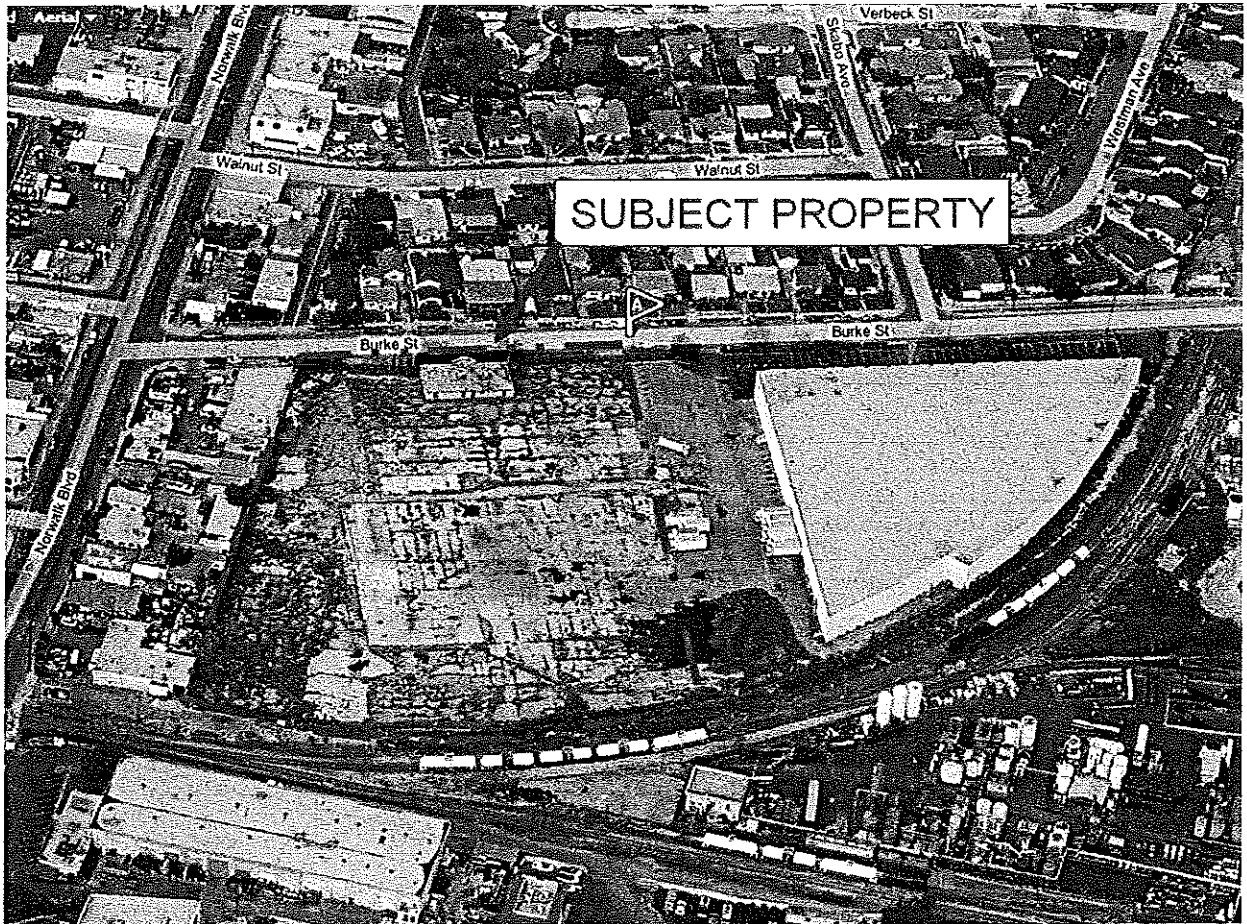
Paul R. Ashworth
Executive Director

Attachment(s)

1. Arial Photograph
2. Proposed Site Plan
3. Proposed Floor Plan
4. Proposed Elevations
5. Conceptual Landscape Plan
6. Application for DPA 849

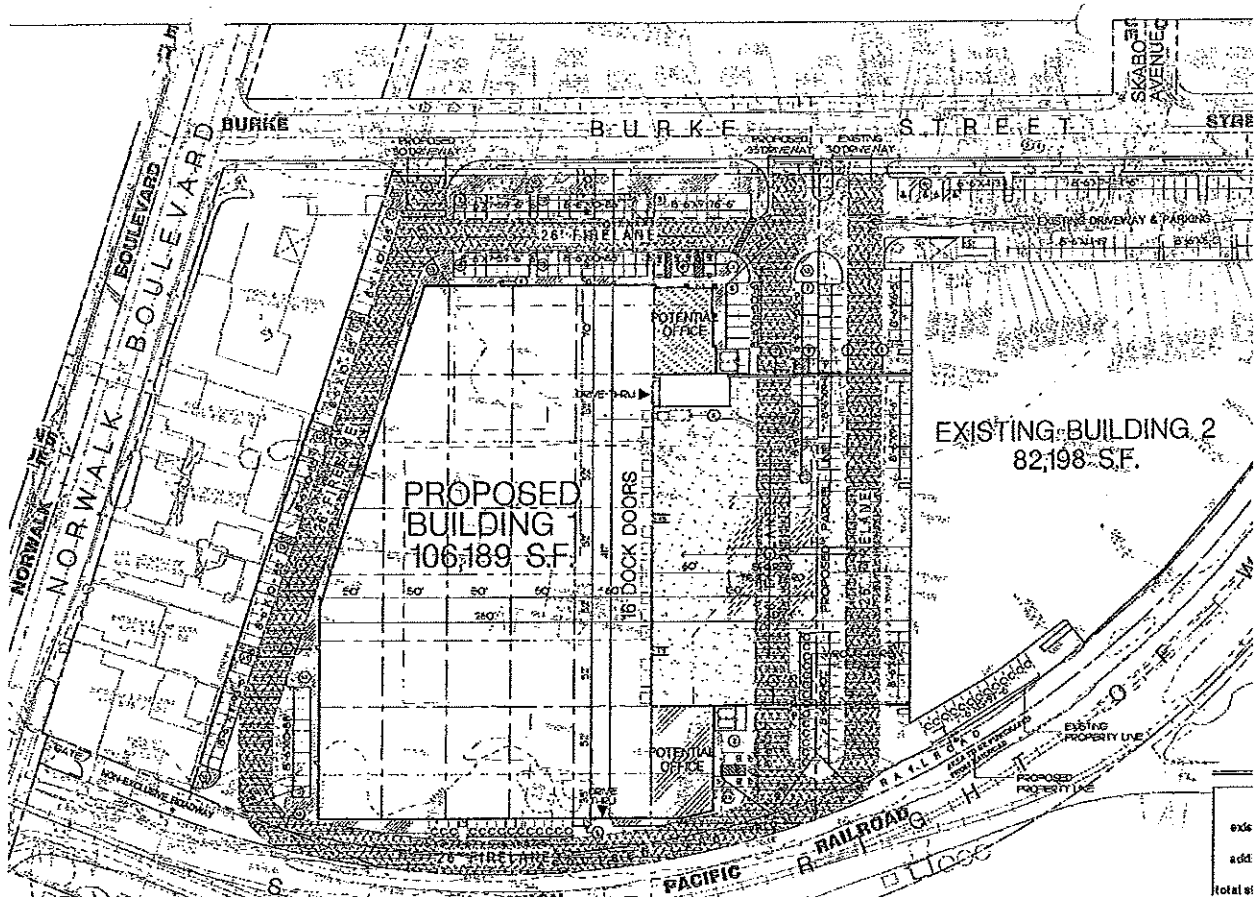
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AERIAL PHOTOGRAPH

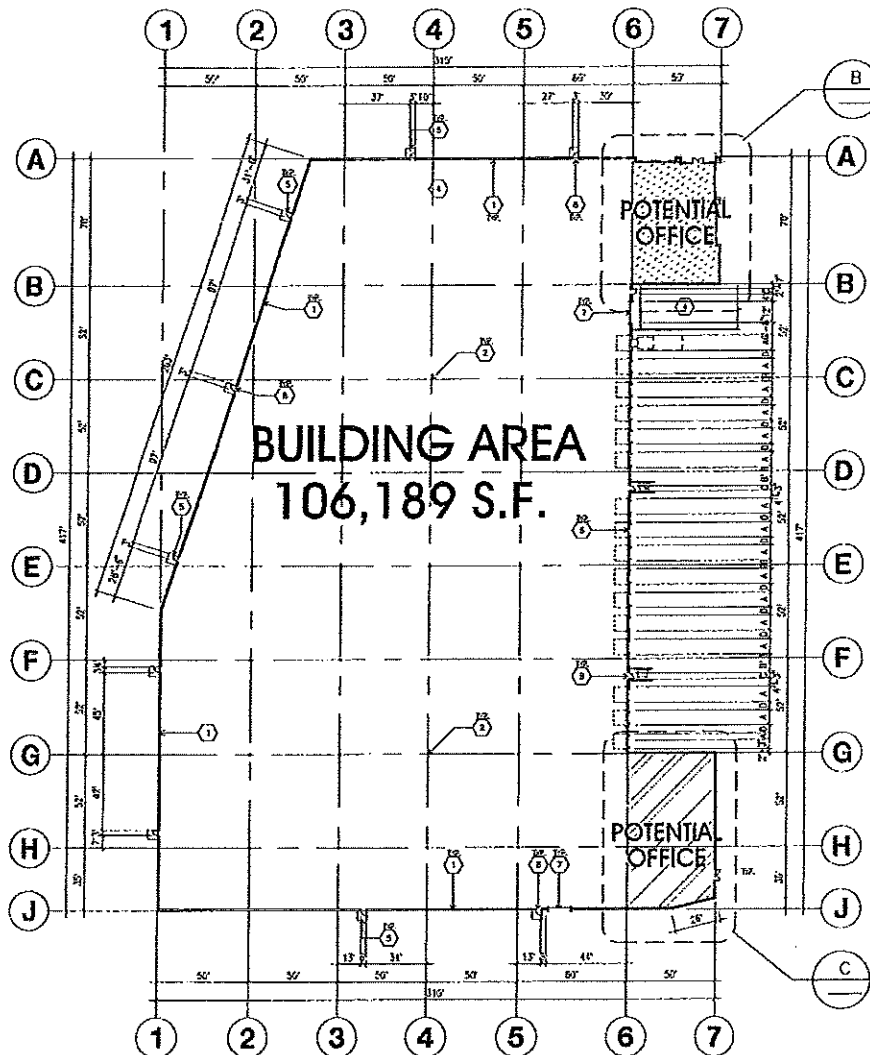


11630 Burke Street, El Greco Project

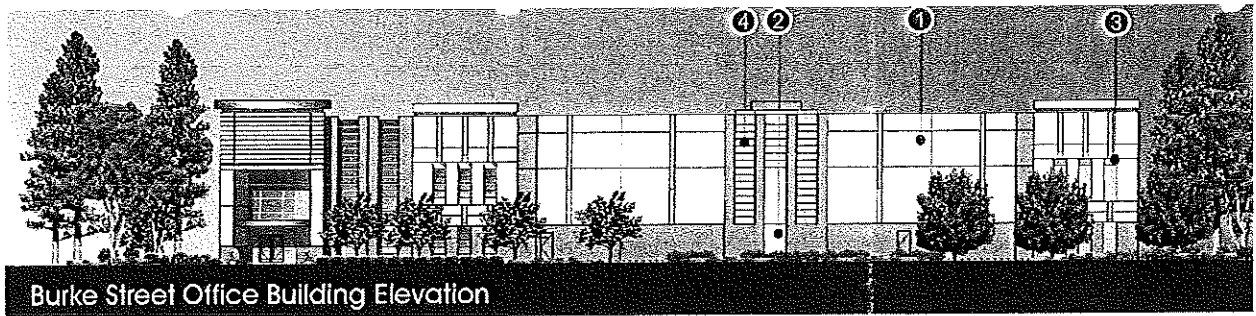
PROPOSED SITE PLAN



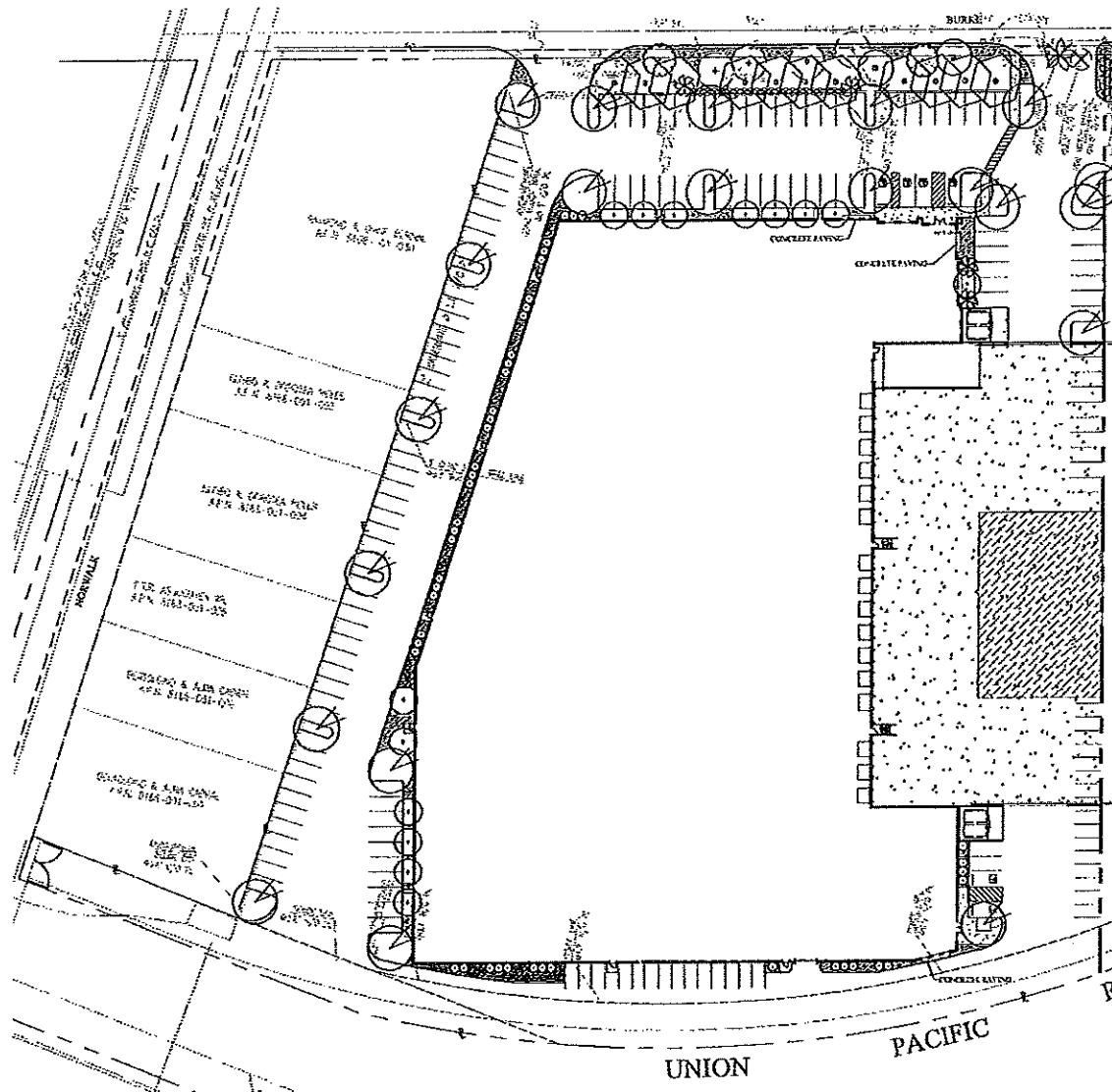
PROPOSED FLOOR PLAN



PROPOSED ELEVATIONS



CONCEPTUAL LANDSCAPE PLAN



APPLICATION FOR DPA 859



City of Santa Fe Springs
Application for
DEVELOPMENT PLAN APPROVAL (DPA)

RECEIVED

MAR 27 2008

Planning Dept.

The undersigned hereby petition for Development Plan Approval:

LOCATION OF PROPERTY INVOLVED:

Provide street address or Assessor's Parcel Map (APN) number(s) if no address is available.
Additionally, provide distance from nearest street intersection:
APN: 8168-001-008

RECORD OWNER OF THE PROPERTY:

Name: LARRY PATSOURAS Phone No: (562) 692-4499
Mailing Address: 11700 BURKE ST., SANTA FE SPRINGS, CA 90670

Fax No: (562) 692-0090 E-mail: _____

THE APPLICATION IS BEING FILED BY:

- ☐ Record owner of the property
☐ Authorized agent of the owner (written authorization must be attached to application)

Status of Authorized Agent: Engineer/Architect: _____ Attorney: _____
Purchaser: _____ Lessee: _____
Other (describe): _____

DESCRIBE THE DEVELOPMENT PROPOSAL (See reverse side of this sheet for information as to required accompanying plot plans, floor plans, elevations, etc.)
SPECULATIVE INDUSTRIAL BUILDING, WITH CONCRETE WALL

I HEREBY CERTIFY THAT the facts, statements, and information furnished above are true and correct to the best of my knowledge and belief.

Signed: cl Patsooras

Signature

LARRY PATSOORAS

Print name

(If signed by other than the record owner, written authorization must be attached to this application.)

NOTE

This application must be accompanied by the filing fee, map and other data specified in the form entitled "Checklist for Development Plan Approval."

APPLICATION FOR DPA 859 (cont.)

DPA Application
Page 2 of 2

PROPERTY OWNERS STATEMENT

We, the undersigned, state that we are the owners of all of the property involved in this petition (Attach a supplemental sheet if necessary):

Name (please print): LARRY PATSOVRAS
 Mailing Address: 11900 BURKE ST SANTA FE SPRING CA 90670
 Phone No: 562-692-4499
 Fax No: 562-692-0090 E-mail: _____
 Signature: ll Patsovras

Name (please print): _____
 Mailing Address: _____
 Phone No: _____
 Fax No: _____ E-mail: _____
 Signature: _____

CERTIFICATION

STATE OF CALIFORNIA)
 COUNTY OF LOS ANGELES) ss.

I, LARRY PATSOVRAS, being duly sworn, depose and say that I am the petitioner in this application for a Development Plan Approval, and I hereby certify under penalty of law that the foregoing statements and all statements, maps, plans, drawings and other data made a part of this application are in all respects true and correct to the best of my knowledge and belief.

Signed: ll Patsovras
 (If signed by other than the Record Owner, written authorization must be attached to this application)

(seal)

On _____ before me, _____
 Personally appeared _____
 personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal

Notary Public

FOR DEPARTMENT USE ONLY	
CASE NO:	<u>DPA 848</u>
DATE FILED:	<u>3/22/08</u>
FILING FEE:	<u>\$19.85</u>
RECEIPT NO:	<u>106487</u>
APPLICATION COMPLETE?	

PLEASE REFER TO ITEM 7A

9A



City of Santa Fe Springs

City Council Meeting

July 6, 2010

NEW BUSINESS

Reconsideration of Alcohol Sales Conditional Use Permit Case No. 2

Request for approval to allow the continued operation and maintenance of an alcohol beverage sales use involving a drive-up convenience store doing business as Alta Dena Express, located in the C-4, Community Commercial, Zone within the Washington Redevelopment Project Area at 11302 Washington Boulevard.
(Sunita R. Patel)

RECOMMENDATION

Staff recommends that the City Council take the following action:

1. Approve the Reconsideration of Alcohol Sales Conditional Use Permit Case No. 2 for a period of five (5) years until July 6, 2015, subject to the listed conditions of approval contained within this staff report.

BACKGROUND

The Planning Commission and the City Council, at their respective meetings of May 28 and June 13, 1996, initially approved the applicant's request to establish, operate and maintain an alcohol beverage sales use at Alta Dena Express, also known as Washington Dairy, a drive up convenience store located at 11302 Washington Boulevard.

The subject property is developed with a drive-up convenience store to the front and a manual carwash to the rear. The convenience store sells produce, dairy products, soft drinks, beer and wine and other merchandise. The drive up operation provides a service for handicapped customers displaying placards to purchase merchandise without getting out of their vehicle, all other customers are required to exit their vehicles and enter the open air store. Customers purchasing alcoholic beverages are required by the conditions of approval to fully exit their vehicles whether they are the passenger of the vehicle or the driver

As is required by Section 155.628, all businesses within the City that are involved in the sale, storage, manufacturing or distribution of alcoholic beverages are required to obtain a Conditional Use Permit. After several extensions of the permit, the applicant requested and was granted an extension of Alcohol Sales Conditional Use Permit No. 2 by the Planning Commission and the City Council at their respective meetings on May 29, 2007. Since that last time period has expired, the applicant is requesting another time extension to allow the continued operation and maintenance of alcoholic sales for off-site customer consumption.

CALLS FOR SERVICE

Staff checked the crime data information and found that within the last three years, the subject address has had (17) calls for service; the types of calls ranged from petty thefts to loud music playing from vehicles at the car wash to the rear. Staff also conducted a review of the subject site, the apartment complex to the south and the neighboring daycare center, to ensure compliance with other regulatory ordinances and codes. Condition # 14 has been added which requires the applicant to post signage that prohibits loud music to be played from vehicles while on site. The condition was added in an effort to reduce the amount of calls for service related to loud music. The listed conditions of approval have been prepared to ensure the proper and lawful ongoing operation of the alcoholic beverage sales use.

STAFF COMMENTS

Staff members from the Department of Police Services, the Planning Department and the Fire Department have reviewed the current conditions of approval and have conducted inspections of the market for compliance. Since the last approval period, all of the conditions of approval have been complied with. Furthermore, Staff has not received any complaints from the neighboring businesses or the adjacent residents.

It is Staff's opinion that extending this Permit for the sale of alcoholic beverages will not pose a risk or nuisance to patrons or the public in general if the use continues to be conscientiously conducted in strict accordance with the conditions of approval. Consequently, Staff is recommending approval to extend Alcohol Sales Conditional Use Permit Case No. 2 for a period of five (5) years until July 6, 2015, subject to the conditions of approval.

ZONING ORDINANCE REQUIREMENTS

Section 155.628 (A), (B), regarding the sale or service of alcoholic beverages, states the following:

"A Conditional Use Permit shall be required for the establishment, continuation or enlargement of any retail, commercial, wholesale, warehousing or manufacturing business engaged in the sale, storage or manufacture of any type of alcoholic beverage meant for on or off-site consumption. In establishing the requirements for such uses, the City Planning Commission and City Council shall consider, among other criteria, the following:

a. Conformance with parking regulations.

The property was developed in 1971, in compliance with the parking regulations. The property continues to maintain 10 parking spaces,

which complies with the current parking regulations.

b. Control of vehicle traffic and circulation.

The subject property has adequate on-site vehicle circulation with two driveways that face Washington Blvd.

c. Hours and days of operation.

The convenience store operates from 7:30 a.m. to 9:30 p.m., 7-days a week.

d. Security and/or law enforcement plans.

The convenience store is equipped with a digital video camera system throughout the store and outside of the store to monitor the parking lots and the car wash to the rear. A current Security Plan is on file with Police Services and as part of the conditions of approval, an updated Plan is required within 60 days of the approval of this Permit.

e. Proximity to sensitive and/or incompatible land uses, such as schools, religious facilities, recreational or other public facilities attended or utilized by minors.

The subject site is next door to a private day care center. Approximately a quarter mile to Washington Elementary School in the Los Angeles County area, and approximately a quarter mile to Brethren Christian Church also in the Los Angeles County Unincorporated Area.

f. Proximity to other alcoholic beverage uses to prevent the incompatible and undesirable concentration of such uses in an area.

The subject business is surrounded by retail establishments along Washington Boulevard. Included within those establishments are liquor stores, restaurants, bars and grocery supermarkets, many of which sell alcoholic beverages. Some of those locations are in Santa Fe Springs, others are within the Los Angeles County Unincorporated area.

g. Control of noise, including noise mitigation measures.

The subject convenience store does not generate any audible noises out of character with other mini-markets.

h. Control of littering, including litter mitigation measures.

As a condition of approval, the subject convenience store is required to keep the property free of litter and debris.

- i. **Property maintenance.**
Staff found that the property is in compliance with the Property Maintenance Ordinance.
- j. **Control of public nuisance activities, including, but not limited to, disturbance of the peace, illegal controlled substances activity, public drunkenness, drinking in public, harassment of passersby, gambling, prostitution, sale of stolen goods, public urination, theft, assaults, batteries, acts of vandalism, loitering, curfew violations, sale of alcoholic beverages to a minor, lewd conduct or excessive police incident responses resulting from the use."** *A current Security Plan is on file with Police Services and as part of the conditions of approval, an updated Plan is required within 60 days of the approval of this Permit.*

SURROUNDNG ZONING AND LAND USE

The subject property, and the properties to the east and west, is zoned C-4, Community Commercial. The property to the east is developed with a child care center. The property to the west is developed with a restaurant. The property to the south is zoned R-3, Multi-Family Residential and developed with an apartment complex. The properties to the north, across Washington Boulevard, are within the unincorporated area of Los Angeles County and developed with retail establishments.

CONDITIONS OF APPROVAL

Staff added conditions 13 & 14 and has made a change to Condition No. 27 relating to an extension of time.

1. That the sale of alcoholic beverages shall be permitted only during business hours or as indicated by Alcoholic Beverage Control.
2. That the applicant shall not sell, or allow his employees to sell, single un-packaged cigarettes to the public, and shall only sell pre-packaged cartons or packages.
3. That the applicant shall not allow the sale of items or merchandise on the front portion of the property that is not related to the convenient store.
4. That the Type 20 Alcohol Beverage Commission license allowing the sale of beer and wine shall be restricted to the sale of beer and wine for offsite consumption only.

5. That no alcoholic beverage shall be consumed on the subject property or at the adjacent car wash operation at any time.
6. The applicant shall be responsible for maintaining control of litter on the subject property.
7. It shall be unlawful for any person who is intoxicated, or under the influence of any drug, to enter, be at, or remain upon the licensed premises as set forth in Section 25602(a) of the State Business and Professions Code.
8. It shall be unlawful to sell, furnish, or give any alcohol to any habitual or common drunkard or to any obviously intoxicated person, as set forth in Section 25602(a) of the State Business and Professions Code.
9. It shall be unlawful to have upon the subject premises any alcohol beverages other than the alcohol beverage that the licensee is authorized to sell under the licensee's license, as set forth in Section 25607(a) of the State Business and Professions Code.
10. It shall be unlawful to sell, furnish, or give any alcoholic beverage to any person under the age of 21 years of age, as set forth in Section 25658(a) of the State Business and Professions Code.
11. It shall be unlawful to employ or use the service of any person under the age of eighteen years of age for the sale of alcoholic beverages, except that a person under the age of eighteen years may be employed or used for those purposes if that person is under the continuous supervision of a person twenty-one years of age or older, as set forth in Section 25663(b) of the State Business and Professions Code.
12. That the permittee shall not allow any person to loiter on the subject premises and shall report all such instances to the City's Police Services Center.
13. That the proposed buildings, including any lighting, fences, walls, cabinets, and poles shall be maintained in good repair, free from trash, debris, litter and graffiti and other forms of vandalism. Any damage from any cause shall be repaired within 72 hours of occurrence, weather permitting, to minimize occurrences of dangerous conditions or visual blight. Paint utilized in covering graffiti shall be a color that matches, as closely possible, the color of the existing and/or adjacent surfaces.
14. That the applicant shall install signage throughout the rear of the property, in the car wash area, prohibiting patrons from playing loud music from their vehicles while on site. The signage must be approved by the Department of

Police Services prior to installation. The said signage must be installed within 30 days of the approval of this permit.

15. That the permittee must receive approval from the Department of Police Services for any installation of pay phones on the premises and such phones shall not be capable of receiving calls.
16. That the operation shall abide by the Building Code, Fire Code, Business and Professions Code and other applicable Codes, and any local and government regulations.
17. That the persons purchasing any alcoholic beverages shall be required to exit any vehicle that they are an occupant of before taking possession of the alcoholic beverage(s).
18. That this Permit is contingent upon the approval by the Director of Police Services of an updated security plan which shall address the following:
 - a. A description of the storage and accessibility of alcohol beverages on display as well as surplus alcohol beverages in storage.
 - b. A description of crime prevention barriers in place at the subject premises, including, but not limited to, placement of signage, landscaping, ingress and egress controls, security systems, and site plan layouts.
 - c. A description of how the permittee plans to educate employees on the laws dealing with the sale of alcohol to minors, and the conditions of approval set forth herein.
 - d. A business policy requiring employees to notify the Police Services Center of any potential violations of law occurring on the subject premises.
19. That the owner, corporate officers and managers shall cooperate fully with all City officials, law enforcement personnel, and code enforcement officers, and shall not obstruct or impede their entrance into the licensed premises while in the course of their official duties.
20. That the applicant posts a copy of these conditions and maintain a copy of the City Business License and Fire Department Permits in a place conspicuous to all employees of the location.

21. That failure to comply with the foregoing conditions shall be cause for suspension and/or revocation of this Permit.
22. That in the event the owner(s) intend to sell, lease or sublease the subject business operation or transfer the subject Permit to another owner/applicant or licensee, the Director of Police Services shall be notified in writing of said intention not less than sixty (60) days prior to signing of the agreement to sell lease or sublease.
23. That adequate security lighting shall be provided throughout the development, including the rear parking and loading areas, and shall be directed away from adjoining properties, subject to the review and approval by the Director of Police Services.
24. That streamers, banners, pennants, whirling devices or similar objects that wave, float, fly, rotate or move in the breeze shall be prohibited unless approved by the Director of Planning and Development.
25. That window signs, advertisement, posters, window art and other similar signs shall not exceed 25% of the window area of the premises served and shall be subject to the sign limitations of the underlying zone.
26. That the owner shall receive approval by the Director of Public Works for any installation of newspaper racks on the premise.
27. That this Permit shall be valid for a period of five (5) years until July 6, 2015, subject to the conditions of approval, at which time the applicant may request an extension of the privileges granted herein, provided that the use has been continuously maintained in strict compliance with these conditions of approval.
28. That all other applicable requirements of the City Zoning Regulations, California Building Code, California Fire Code, Business & Professions Code, the determinations of the City and State Fire Marshall, and all other applicable regulations shall be strictly complied with.
29. That Reconsideration of Alcohol Sales Conditional Use Permit Case No. 2 shall not be valid until approved by the City Council and shall be subject to any other conditions the City Council may deem necessary to impose.
30. That this Permit shall not be effective for any purpose until the applicant has filed an affidavit with the City of Santa Fe Springs stating that he is aware of and accepts all the conditions of this Permit.

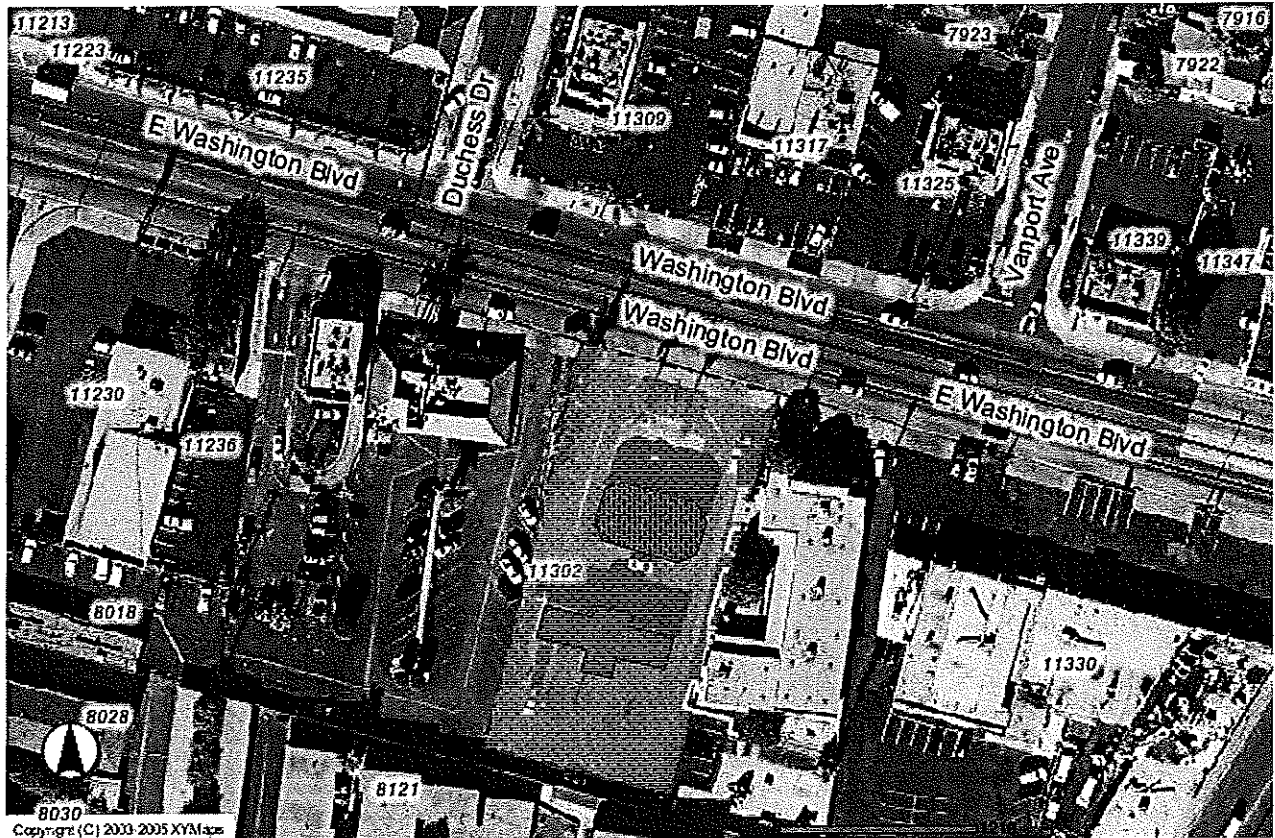
31. It is hereby declared to the intent that if any provision of this Permit is violated or held to be invalid, or if any law, statute, or ordinance is violated the Permit shall be void and the privileges granted shall lapse.



Frederick W. Latham
City Manager

Attachment(s)
Location Map

Location Map



CITY OF SANTA FE SPRINGS

Alcohol Sales Conditional Use Permit Case No. 2
Alta Dena Express
11302 Washington Blvd.
Santa Fe Springs, CA 90670



City of Santa Fe Springs

City Council Meeting

July 6, 2010

NEW BUSINESS

Adoption of Resolutions Nos. 9265 and 9266 and the Approval of Two Contracts with the State Department of Education

RECOMMENDATION

That the City Council approve Resolutions Nos. 9265 and 9266 authorizing the renewal of Contracts Nos. CSPP-0177 and CSPP-0009 with the State Department of Education for Fiscal Year 2010/2011 for the purpose of providing child care and development services for children ages birth through 5 years of age.

BACKGROUND

Submitted for your approval is the 2010/2011 renewal of contracts with the California Department of Education to provide child care and development services. These contracts have a combined in the amount of \$794,459 and are renewals to previous year contracts with the State and will allow us to continue providing services to eligible children age birth to 5 years of age.

Continued funding of these contracts through the fiscal year 2010/2011 will be contingent on the passage of the 2010/2011 State Budget. However, until the state budget is passed, these contracts, when signed, will authorize services to children beginning July 1, 2010 until otherwise notified by the State.

Also to be noted is the fact that the child care contracts reflect the recent changes in law resulting from the passage of Assembly Bill 2759, Chapter 308, Statutes of 2008. This bill consolidated funding for our previously held CPRE-State Preschool contract (half day preschool) and the CCTR-General Child Care contract (full day preschool) to create the California State Preschool Program (CSPP) and will serve the same population of eligible three and four year old children that were served in the two previous year contracts. The CSPP contract in the amount of \$505,425 is simply a calculated combination of the projected earnings based on full and half day enrollments of our former CCTR and CPRE contracts.

The 2010/2011 contracts are listed below.

<u>Resolution No.</u>	<u>Contract No.</u>	<u>Program Type</u>	<u>Total Contract Amount</u>
9265	CSPP-0177	California State Pre-school	\$505,425
9266	CFCC-9009	Family Child Care Homes	\$289,034
TOTAL			\$794,459



Frederick W. Latham
City Manager

Attachment(s)

State Department of Education Contract No. CFCC - 0009

State Department of Education Contract No. CSPP - 0177

RESOLUTION NO. 9265

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA
AUTHORIZING APPROVAL OF LOCAL AGREEMENT
WITH THE CALIFORNIA STATE DEPARTMENT OF EDUCATION
FOR THE PURPOSE OF PROVIDING CHILD CARE AND
DEVELOPMENT SERVICES
TO STATE PRE-SCHOOL AGE CHILDREN IN FISCAL YEAR 2010-2011.**

BE IT RESOLVED that the City Council of the City of Santa Fe Springs certify as to the approval of local agreement with the California State Department of Education for the purpose of providing child care and development services to State Pre-school age children in Fiscal Year 2010-2011.

BE IT FURTHER RESOLVED that the City Council of the City of Santa Fe Springs authorize approval of local Agreement No. CSPP-0177 and authorize the Director of the Family & Human Services, Maricela Balderas to sign the agreement.

PASSED AND ADOPTED THIS 6TH day of July 2010.

MAYOR

ATTEST:

CITY CLERK

RESOLUTION NO. 9266

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA
AUTHORIZING APPROVAL OF LOCAL AGREEMENT
WITH THE CALIFORNIA STATE DEPARTMENT OF EDUCATION
FOR THE PURPOSE OF PROVIDING CHILD CARE
AND DEVELOPMENT SERVICES
TO CHILDREN IN FAMILY CHILD CARE HOMES IN
FISCAL YEAR 2010-2011.**

BE IT RESOLVED that the City Council of the City of Santa Fe Springs certify as to the approval of local agreement with the California State Department of Education for the purpose of providing child care and development services to Children in Family Child Care Homes in Fiscal Year 2010-2011.

BE IT FURTHER RESOLVED that the City Council of the City of Santa Fe Springs authorize approval of local Agreement No. CFCC - 0009 and authorize the Director of Family & Human Services, Maricela Balderas to sign the agreement.

PASSED AND ADOPTED THIS 6TH day of July 2010.

MAYOR

ATTEST:

CITY CLERK



City of Santa Fe Springs

City Council Meeting

July 6, 2010

NEW BUSINESS

Resolution No. 9268 Approving and Authorizing an Application for the 2010/2011 Used Oil Payment Program (1st Cycle)

RECOMMENDATION

That the City Council adopt Resolution No. 9268 approving participation through the CalRecycle, formerly the California Integrated Waste Management Board, for the 2010/2011 1st Cycle Used Oil Payment Program, and designate the City Manager to execute all necessary application, contracts, payment requests, agreements, and amendments for the Grant.

The City of Santa Fe Springs has participated in the State-sponsored Used Oil Recycling Block Grant program through the California Integrated Waste Management Board (CIWMB) since 1997. Recently, the CIWMB merged with the Department of Resources to form CalRecycle. CalRecycle now administers the Used Oil Grants which provide funds to establish and maintain used oil and filter collection programs. Grants are calculated based on population. For the 2010-2011 Fiscal Year the City has been allocated \$5,000. The Block Grant is non-competitive and there are no matching fund requirements imposed by the State. These funds will continue to be used for a variety of purposes including public education, expansion or maintenance of existing used oil collection programs, purchase of equipment and supplies for the program, administrative and personnel expenses directly related to the used oil program, and related activities.

FISCAL IMPACT

There is no fiscal impact for this program as long as the parameters of the program are within the funding limits of the Grant application.

Frederick W. Latham
City Manager

Attachment(s)

Resolution No. 9268

RESOLUTION NO. 9268

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS
APPROVING AND AUTHORIZING AN APPLICATION FOR THE 2010/2011 USED OIL
PAYMENT PROGRAM (1st CYCLE)

WHEREAS, pursuant to Public Resources Code § 48690 the Department of Resources Recycling and Recovery (CalRecycle), formerly known as the California Integrated Waste Management Board, has established the Used Oil Payment Program (OPP) to make payments to qualifying jurisdictions for implementation of their used oil programs; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the administration of the Used Oil Payment Program; and

WHEREAS, CalRecycle's procedures for administering the Used Oil Payment Program require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of the Used Oil Payment Program.

NOW, THEREFORE, BE IT RESOLVED that the City of Santa Fe Springs authorizes the submittal of a Used Oil Payment Program application to CalRecycle; and

BE IT FURTHER RESOLVED that the City Manager is hereby authorized and empowered to execute in the name of the City of Santa Fe Springs all documents, including but not limited to, applications, agreements, annual reports including expenditure reports and amendments necessary to secure said payments to support our Used Oil Collection Program; and

BE IT FURTHER RESOLVED that this authorization is effective until rescinded by the City of Santa Fe Springs.

PASSED, APPROVED, AND ADOPTED this 6th day of July 2010.

ATTEST:

MAYOR

DEPUTY CITY CLERK



City of Santa Fe Springs

City Council Meeting

July 6, 2010

NEW BUSINESS

Resolution No. 9269 – Authorizing the Prequalification of Contractors for General Contractor Services for the Valley View Avenue Grade Separation Project

RECOMMENDATION

That the City Council adopt Resolution No. 9269 authorizing the approval and adoption of the documents and procedures for the pre-qualification for general contractor services for the Valley View Avenue Grade Separation Project.

BACKGROUND

The Valley View Avenue Grade Separation Project will be the largest Public Works project ever undertaken by the City of Santa Fe Springs. The City plans to solicit bids in about 90 days. Based on the magnitude and scope of work required for this project, staff is recommending that the City Council authorize staff to begin the process to prequalify those contractors that desire to submit a bid for this project. As indicated in the attached Resolution, the Public Contract Code allows a city to require licensed contractors that wish to bid for public works projects to "pre-qualify" them for the right to bid. The State Department of Industrial Relations has published model forms and guidelines that may be used and adapted by public agencies in order to standardize the questionnaire, financial statement, and rating system used in the pre-qualification process. Staff has customized these forms to meet the specific criteria for the Valley View Avenue Grade Separation Project. These documents, and the procedures set forth therein, consist of a Request for Pre-Qualification of General Contractors, Questionnaire and Financial Statement, List of Scorable Questions, Scoring Instructions, Interview Questions, and Instructions for Public Agencies regarding interview questions.

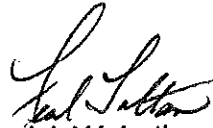
An Evaluation Panel and Appeals Panel would be created to handle the pre-qualification process. Members of both panels would be selected by the City Manager. The Evaluation Panel would determine which general contractors are qualified to bid the project, after reviewing their pre-qualification submittal package. The Appeal Panel would hear appeals filed by contractors who were not selected as "pre-qualified". Law requires the appeals procedure. The decision of the Appeals Panel is final.

FISCAL IMPACT

Although there will be an expense to the project associated with the prequalification process, it is felt that the net result is that the City will end up with a contractor that meets or exceeds specific project experience and financial criteria which will serve to control the overall project costs.

INFRASTRUCTURE IMPACT

No impact.


Frederick W. Latham
City Manager

Attachment(s)

Resolution No. 9269

Request for Pre-Qualification of General Contractors Package

RESOLUTION NO. 9269

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS APPROVING AND ADOPTING THE DOCUMENTS AND PROCEDURES FOR THE PRE-QUALIFICATION OF GENERAL CONTRACTOR SERVICES FOR THE SANTA FE SPRINGS VALLEY VIEW GRADE SEPARATION PROJECT

WHEREAS, Public Contract Code Section 20101, et seq, allows a city to require licensed contractors that wish to bid for public works jobs to "pre-qualify" for the right to bid on a specific public works project; and

WHEREAS, Public Contract Code Section 20101 authorizes a public agency to adopt a pre-qualification procedure that meets certain criteria for a specific project; and

WHEREAS, the City proposes to adopt the following documents, and the procedures set forth therein, to be used for the pre-qualification of General Contractor Services for the Santa Fe Springs Valley View Grade Separation Project (the Project): Request for Pre-Qualification of General Contractor Services for the Santa Fe Springs Valley View Grade Separation Project, questionnaire and financial statement, list of scorable questions and the scoring instructions (the system of rating bidders on the basis of the completed questionnaires and financial statements), model interview questions, and instructions for public agencies. Copies of the foregoing documents are available in the City Clerk's Office; and

WHEREAS, the City proposes that the City, through its delegated representatives, will determine and rate the prospective bidder's pre-qualifications for the Project, and that any prospective bidder that submit a Pre-Qualification Application will have the right to appeal its pre-qualification rating and determination to an Appeals Panel.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA THE FOLLOWING:

SECTION 1. The City Council of the City of Santa Fe Springs hereby approves the following documents, and adopts the procedures set forth therein, for the pre-qualification of General Contractor Services for the Santa Fe Springs Valley View Grade Separation Project (the Project): Request for Pre-qualification for General Contractor for the Santa Fe Springs Valley View Grade Separation Project, the pre-qualification questionnaire and financial statement, the list of scorable questions and the scoring instructions, similar project interview questions, and instructions regarding interview questions for public agencies. Copies of the foregoing documents are available in the City Clerk's Office.

SECTION 2. The City Council of the City of Santa Fe Springs hereby adopts the following additional procedures for the rating and appeal of the rating determination:

Pre-qualification Rating and Determination: An Evaluation Panel, composed of three (3) individuals designated by the City Manager shall conduct the pre-qualification rating and shall make the pre-qualification determination for any and all General Contractors desiring to bid on the Project, and shall provide their determination to the Director of Public Works. Upon receiving the determinations made by the Evaluation Panel, the Director of Public Works shall notify each prospective bidder in writing as to their pre-qualification rating.

Appeal of the Pre-Qualification Rating: Any Contractor who desires to dispute its pre-qualification rating may appeal its rating to a pre-qualification Appeals Panel, composed of three (3) individuals designated by the City Manager. A Contractor will not be allowed to appeal the rating established for any other Contractor.

Within five (5) calendar days of receiving a written request from a prospective bidder, the Director of Public Works shall inform the prospective bidder in writing of the basis for the prospective bidder's disqualification and any supporting evidence that has been received from others or adduced as a result of the investigation conducted by the City of Santa Fe Springs or its designated representatives. The prospective bidder shall be given the opportunity to rebut any evidence used as a basis for disqualification and to present evidence to the Appeals Panel as to why the prospective bidder should be found qualified. If the prospective bidder chooses not to avail itself of this process, the proposed pre-qualification rating may be adopted without further proceedings.

Where a timely and completed pre-qualification application results in a rating below that necessary to pre-qualify, an appeal can be made. An appeal is begun by the Contractor delivering written notice to the City Clerk of its appeal of the decision with respect to its pre-qualification rating and requesting a hearing. Said notice must be submitted no later than ten (10) calendar days after the date of the notice to the Contractor from the City indicating that the City has refused to grant pre-qualification status to the Contractor. Without a timely appeal, the Contractor waives any and all rights to challenge the decision of the City, whether by administrative process, judicial process or any other legal process or proceeding.

If the Contractor has given the required notice of appeal and has requested a hearing, the hearing shall be conducted within twenty (20) business days prior to the last date to submit a bid on the project. The hearing shall be an informal process conducted by the Appeals Panel. At,

or prior to the hearing, the Contractor will be advised of the basis for the City's pre-qualification determination. At the hearing before the Appeals Panel, the Contractor will be given the opportunity to submit supplemental information which it believes demonstrates that it should have been determined to be pre-qualified to bid on the Project. Within three (3) business days after the conclusion of the hearing, the Appeals Panel will render its decision. It is the intention of the City that the date for the submission and opening of bids will not be delayed or postponed to allow for completion of an appeal process. The decision of the Appeals Panel shall be final.

APPROVED and ADOPTED this 6th day of July, 2010.

MAYOR

ATTEST:

CITY CLERK



City of Santa Fe Springs

City Council Meeting

July 6, 2010

NEW BUSINESS

Amendment of Water Rates and Related Charges for FY 2010-2011

RECOMMENDATION

That the City Council direct staff to initiate proceedings in accordance with Proposition 218 to consider implementing a 12.0% increase in water rates and 5.0% increase in service charges as of October 1, 2010.

BACKGROUND

Potable water rates and service charges were last amended by 12% in February, 2010. During adoption of the FY 10-11 budget the City Council decided to increase the annual lease payment for the Water Utility Authority from \$1.2 million to \$1.65 million. Staff has determined that it will be necessary to increase water rates by 12% in order to cover this additional cost and all anticipated expenditures for FY 2010-11.

Overview of Water Usage

Actual water usage by City customers in FY 2009-10 was 7.6% below the previous year. This decrease can be attributed to efforts by residents and businesses to conserve water in response to the on-going drought. As the City's customer base has remained stable during the past two years, staff has assumed that water usage in FY 2010-11 will increase slightly over FY 2009-10 due to new developments.

Anticipated Costs and Revenue

In FY 2010-11 the City will have to pay \$400,000 more for water to meet the needs of City customers. This is due to rate increases by outside agencies that are beyond the City's control. After evaluating anticipated revenues and expenditures, staff has determined that additional revenue will be needed to cover the cost increases described above for water, budgeted costs for personnel and maintenance, and to maintain the required debt service coverage on outstanding bonds.

Recommended Changes in Rates and Service Charges

After evaluating various options, staff has determined that water rates and service charges will need to be increased as follows in order to generate the additional revenue required to cover anticipated expenses:

- | | |
|--------------------------------|-------------------|
| • Potable Water Rates | Increase by 12.0% |
| • Reclaimed Water Rates | Increase by 12.0% |
| • Meter Service Charges | Increase by 5.0% |
| • Fire Service Charges | Increase by 5.0% |
| • City Facilities Rate | No Change |
| • Senior Citizen Lifeline Rate | No Change |

Report Submitted By: Don Jensen, Director
Public Works Department

Date of Report: July 1, 2010

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- | | | |
|---|-----------------------------|-----------|
| • | Late Payment Charge | No Change |
| • | Reconnection Charges | No Change |
| • | Unauthorized Turn-On Charge | No Change |

Effective Date of Rate Adjustments

All adjustments would go into effect on October 1, 2010. The actual date of implementation would be subject to billing schedules and the new rates and charges would only be applied to billing periods after October 1, 2010.

Impact on Customers

If the proposed adjustments are implemented, the impact on residential and business customers would be as follows:

Residential Customers

The impact on residential customers would be as follows:

- The bill for a residential customer with a 5/8 or 3/4-inch meter that uses 14.5 billing units of water each month will increase from \$42.26 to \$46.62 for a net change of \$4.36 per month.
- The bill for a residential customer with a 1-inch meter that uses 27.6 billing units of water each month will increase from \$77.90 to \$86.33 for a net change of \$8.43 per month.

With this increase, residential water customers will still be approximately on average with surrounding water purveyors.

Business Customers

For commercial customers, the actual impact will depend on the quantity of water used and the size of the customer's water meter. The following examples are provided to illustrate the impact on business customers for the various meter sizes and water consumption:

- The bill for a customer that uses 71 billing units of water each month and has a 1.5" meter will increase by \$25.04 per month (9.6%).
- The bill for a customer that uses 105 billing units of water each month and has a 2" meter will increase by \$37.88 per month (9.7%).
- The bill for a customer that uses 440 billing units of water each month and has a 3" meter will increase by \$161.78 per month (10%).
- The bill for a customer that uses 1,512 billing units of water each month and has a 4" meter will increase by \$560.92 per month (10.4%).
- The bill for a customer that uses 4,556 billing units of water each month and has a 4" meter will increase by \$1,686.30 per month (10.5%).

Reclaimed Customers

With respect to consumers of reclaimed water, the monthly water bill for an average user would increase from \$152.19 to \$167.37 for a net change of \$15.18 per month.

Compliance with Proposition 218

Adjustments in water rates and service charges are subject to Proposition 218. This means the City must notify all water customers about the proposed adjustments and hold a Public Hearing to receive comments and protests before any changes can be approved. The City Council would be able to implement the proposed rate adjustments at that time unless written protests are received from a majority of water customers. With approximately 5,500 water customers, a majority protest would be about 2,750 customers.

FISCAL IMPACT

The proposal to amend water rates and related charges is needed to ensure that operating revenue will cover operating expenditures associated with water-funded operations is fiscally prudent.

INFRASTRUCTURE IMPACT

The proposed adjustments in rates and charges will provide the resources needed to maintain operation of the City water system and to meet water demands of residential and commercial customers for FY 2010/11.



Frederick W. Latham
City Manager

Attachment(s):

- Exhibit A: Schedule of Proposed Water Rates and Related Charges
- Exhibit B: Water Rate Comparison

Schedule of Proposed Water Rates and Related Charges for FY 2010/11

	<u>Current Fee</u>	<u>Proposed Fee</u>
<u>Quantity Rates*</u>		
Tier 1 (First 1,800 cubic feet per month)	\$2.28	\$2.55
Tier 2 (Over 1,800 and up to 3,600 cubic feet per month)	\$2.60	\$2.91
Tier 3 (Over 3,600 and up to 10,000 cubic feet per month)	\$2.97	\$3.33
Tier 4 (Over 10,000 and up to 40,000 cubic feet per month)	\$3.04	\$3.40
Tier 5 (Over 40,000 cubic feet per month)	\$3.12	\$3.49
<u>Reclaimed Water Rates*</u>		
First 1,800 cubic feet per month	\$2.20	\$2.46
Over 1,800 and up to 25 acre feet per month	\$2.48	\$2.78
Over 25 and up to 50 acre feet per month	\$2.39	\$2.68
Over 50 acre feet per month	\$2.28	\$2.55
<i>* The fees for quantity and reclaimed water are per 100 cubic feet.</i>		
<u>Meter Service Charge (Per Month)</u>		
5/8 x 3/4 inch meter	\$9.20	\$9.65
3/4 inch meter	\$9.20	\$9.65
1 inch meter	\$11.90	\$12.50
1-1/2 inch meter	\$44.00	\$46.00
2 inch meter	\$61.50	\$64.50
3 inch meter	\$123.50	\$129.00
4 inch meter	\$163.00	\$171.00
6 inch meter	\$205.00	\$215.00
8 inch meter	\$273.00	\$286.00
10 inch meter	\$410.00	\$430.00
<u>Fire Service Charge (Per Month)</u>		
4 inch fire service	\$61.00	\$64.00
6 inch fire service	\$76.00	\$80.00
8 inch fire service	\$103.00	\$108.00
10 inch fire service	\$130.00	\$136.00
<u>Late Payment Charge</u>	-No Change-	-No Change-
<u>Reconnection Charge</u>	-No Change-	-No Change-
<u>Unauthorized Turn-on Charge</u>		
1st occurrence in a six-month period	-No Change-	-No Change-
2nd and subsequent occurrence in a six-month period	-No Change-	-No Change-

Effective Date

Proposed rates and charges are recommended to go into effect on October 1, 2010.

**MONTHLY WATER COST COMPARISON
WITH 12.0% PROPOSED RATE INCREASE
EFFECTIVE 2/1/10**

Water Purveyor	Average Residential Bill		
	Monthly Cost	Other Agency Cost Compared to City of Santa Fe Springs Proposed Rate	
Park Water Company	\$70.26	33.0%	higher
City of Southgate	\$69.51	32.0%	higher
Golden State Water Company	\$66.03	25.0%	higher
City of Norwalk	\$59.30	12.0%	higher
San Gabriel Valley Water	\$58.32	10.0%	higher
City of Santa Fe Springs (Proposed)	\$57.50		
City of Santa Fe Springs (Current)	\$45.32		
City of Cerritos	\$44.68	15.0%	lower
City of Whittier	\$39.82	24.0%	lower
City of Pico Rivera	\$39.07	26.0%	lower
City of Downey	\$24.47	53.0%	lower

Notes:

- (1) Monthly cost is for 1800 cubic feet (13,465 gallons) and includes the meter charge
- (2) Cities of Downey and Whittier are 100% well water



City of Santa Fe Springs

City Council Meeting

July 6, 2010

NEW BUSINESS

Approval to Lease Water Rights to the Sativa - Los Angeles County Water District

RECOMMENDATION

That the City Council approve the Water Right and License Agreement with the Sativa-L.A. County Water District and authorize the Director of Public Works to execute the agreement.

BACKGROUND

Due to the shut down of Well No. 2 in November 2007, it is projected that the City will have about 1,100 acre-feet in excess pumping rights for the current fiscal year.

Sativa-L.A. County Water District in Compton is in need of additional water rights and has offered to lease 275 acre-feet for the 2010/2011 fiscal year at a price of \$200 per acre-foot (a total of \$55,000). The carryover right will remain with the City of Santa Fe Springs. The amount of \$200 per acre-foot is a competitive figure and this revenue will help off-set the additional cost to buy MWD water for this fiscal year.

FISCAL IMPACT

Leasing water rights that we cannot utilize will provide the City with additional revenue to off-set operational costs.

INFRASTRUCTURE IMPACT

The leasing of water rights will not have any impact on City infrastructure.

Frederick W. Latham
City Manager

Attachment(s)

Water Right and License Agreement

AGREEMENT FOR LEASE OF WATER PUMPING ALLOCATION RIGHTS

THIS AGREEMENT is made and effective as of July 6, 2010, between the City of Santa Fe Springs, a municipal corporation ("Lessor") and the Santa Los Angeles County Water District, a nonprofit corporation ("Lessee").

WITNESSETH

WHEREAS, both Lessor and Lessee are parties in that certain water adjudication Judgment dated October 11, 1965 and entered in Los Angeles County Superior Court Case No. 786656 entitled "Central and West Basin Water Replenishment District vs. Charles E. Adams, et al." (the "Judgment"); and

WHEREAS, Lessee has determined that its pumping allocation rights are not sufficient to meet its needs; and

WHEREAS, Lessee desires to lease from Lessor a pumping allocation of 275 acre-feet; and

WHEREAS, Lessor wishes to lease to Lessee 275 acre-feet of allowed pumping allocation; and

WHEREAS, Lessor has been certified by the Central Basin Watermaster ("Watermaster") to have a pumping allocation equal to or in excess of the amount herein leased to Lessee.

WHEREAS, Lessor warrants it has 275 acre-feet of allowed pumping allocation and that it has not pumped and will not pump or permit or license any other person to pump any part of said 275 acre-feet during the period of July 1, 2010 to June 20, 2011.

NOW, THEREFORE, Lessor hereby leases said water rights to Lessee on the terms and conditions hereinafter set forth:

1. WATER RIGHTS LEASED

Lessor hereby leases to Lessee and Lessee takes from Lessor the right to extract water on behalf of the City of Santa Fe Springs from the Central Basin to the extent of an agreed pumping allocation of 275 acre-feet for Fiscal Year 2010/2011 and agrees to put the same to beneficial use. Lessee's allowed pumping allocation shall be increased by the amount hereby leased when computing carryover or allowable overextraction pursuant to Part III, Subparts A and B of the Judgment. Lessee shall not

by the exercise hereunder of said right acquire any right to extract water independent of the rights of the Lessor.

2. TERM

The term of this Agreement shall commence upon execution of this Agreement by both parties and shall remain and continue in effect until June 30, 2011.

3. INDEMNIFICATION

A. Lessee assumes the sole risk for all the exercise of any and all rights conferred on it by this Agreement. Lessee agrees and does hereby indemnify, defend, save, and hold harmless City, and its elected and appointed officials, officers, agents, and employees (collectively, "Indemnified Parties"):

1. From and against loss, damage, liability, claims, costs, and expenses from damage, of any nature, including, but not limited to, bodily injury, occupational disease, death, person injury, property damages, reasonable attorneys' fees and court costs (hereafter "Loss"), arising out of the exercise of any rights conferred hereunder on Lessee; and

2. From and against any and all costs, expenses, or charges which may accrue to any persons furnishing or supplying work, services, materials, equipment or supplies to Lessee in connection with its performance of or rights under this Agreement.

B. In the event that Lessee and Lessor are sued by a third party for damages caused or allegedly caused by negligent or other wrongful conduct by Lessee, or by an alleged dangerous condition of property created by Lessee, Lessee shall not be relieved of its indemnity obligation to Lessor by any settlement with any such third party unless that settlement includes a full release and dismissal of all claims by the third party against the Indemnified Parties.

4. PAYMENT

Lessee shall pay to Lessor the sum of Fifty-Five Thousand Dollars (\$55,000) for 275 acre-feet at a rate of \$200 per acre foot for Fiscal Year 2010/2011. Payment for Fiscal Year 2010/2011 shall be made within thirty (30) days after the effective date of this Agreement.

5. REPORTING

Lessee shall report all of its extractions made pursuant to this Agreement to all agencies to whom such reports must be made, pursuant either to law or to any judgment made and entered in said action. Lessee shall note, in any recording of water

production for the period of the Agreement that said pumping was done pursuant to this Agreement.

6. PAYMENT OF ASSESSMENTS

Lessee shall pay all pumping assessments levied on Lessor's water rights by the Water Replenishment District of Southern California.

7. ASSIGNMENT

Lessee shall not assign, let or sublet the whole or any part of its interest in this Agreement without the prior written consent of Lessor.

8. TERMINATION

In the event of any breach of this Agreement by Lessee, Lessor shall notify Lessee in writing of such breach, and Lessee shall have thirty (30) days in which to cure said breach. Lessor may, but shall not be required to, terminate this Agreement if the breach is not cured.

9. NOTICES

Any notice which either party may desire to give to the other party under this Agreement must be in writing and may be given either by 1) personal service; 2) delivery by a reputable document delivery service, such as, but not limited to, Federal Express, which provides a receipt showing date and time of delivery; or 3) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at such other address as the party may later designate by notice.

To Lessor: City of Santa Fe Springs
Attention: Public Works Director
11710 Telegraph Road
Santa Fe Springs, CA 90670

To Lessee: Sativa-Los Angeles County Water District
Attention: Theresa Johnson, Office Manager
2015 E. Hatchway Street
Compton, CA 90222

10. TRANSMITTAL TO WATERMASTER

Lessee shall transmit a copy of this Agreement to the Watermaster and the Department of Water Resources Southern District Chief upon its execution.

By: _____
SATIVA LOS ANGELES COUNTY
WATER DISTRICT

CITY OF SANTA FE SPRINGS

By: _____
DIRECTOR OF PUBLIC WORKS

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

City of Santa Fe Springs



City Council Meeting

July 6, 2010

UNFINISHED BUSINESS

City Council Subcommittee on Medical Marijuana Collective Ordinance

RECOMMENDATION

Staff recommends that the City Council appoint two Council members to a Council Subcommittee that will work with staff on the development of the recently proposed Medical Marijuana Collective Ordinance.

BACKGROUND

Due to the level of complexity of the proposed ordinance and the level of council member interest on the subject, staff is recommending that two members of the council be appointed to a council subcommittee to assist staff in the development and study of the proposed Medical Marijuana Collective Ordinance.

Frederick W. Latham
City Manager



City of Santa Fe Springs

City Council Meeting

July 6, 2010

ORDINANCE FOR PASSAGE

Ordinance No. 1014 – Granting a Franchise to Park Water Company for Maintenance and Operation of Pipelines in City Streets

RECOMMENDATION

That the City Council waive further reading and adopt Ordinance No. 1014 granting a franchise to Park Water Company.

BACKGROUND

Ordinance No. 1014 passed its first reading at the June 21, 2010 City Council meeting. This ordinance would grant Park Water Company a franchise to operate a potable water system for a 10-year period.

A handwritten signature in cursive script, appearing to read "F. W. Latham", is positioned above the printed name of the City Manager.

Frederick W. Latham
City Manager

Attachment(s)

Ordinance No. 1014

Report Submitted By: Don Jensen, Director Department of Public Works

Date of Report: June 29, 2010

ORDINANCE NO. 1014

**AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF SANTA FE SPRINGS, CALIFORNIA
GRANTING A FRANCHISE TO PARK WATER COMPANY
IN THE CITY OF SANTA FE SPRINGS**

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS as follows:

Section 1: The franchise is hereby granted to Park Water Company, its successors and assigns, for a period of ten (10) years, to construct, maintain, operate, renew, repair, change the size of, remove and/or abandon in place pipelines for the transportation of water, together with all manholes, vaults, valves, communication cables, appurtenances and service connections used in connection therewith, necessary or convenient for the operation of such lines, in, under, along and across any and all public streets, alleys and highways now or hereafter dedicated to public use in the City of Santa Fe Springs.

Section 2. The Grantee shall, during the life of this franchise, pay to the City of Santa Fe Springs, in lawful money of the United States, and in the manner provided by law, an annual franchise fee of two percent (2%) of the gross annual receipts of the Grantee arising from the use, operation or possession of the franchise; provided, however, that such payment shall in no event be less than one percent (1%) of the gross annual receipts of the Grantee derived from the sale of water within the limits of the City. Any neglect, omission or refusal by said Grantee to pay said percentage, the Grantee shall pay a late charge of ten percent (10%) of the amount due, said ten percent (10%) being due on the forty-fifth (45th) day after the due date. In the event full payment of any rate, payment or fee including the ten percent (10%) late charge is not received within ninety (90) days after the due date, an assessment of interest shall accrue on the unpaid balance at one percent (1%) per month beginning on the ninety-first date after the due date.

The City reserves the right, upon one year's written notice to the Grantee, to revise the foregoing annual franchise fee to any fee or fee basis which is then allowable under the laws of the State of California and of the City. If the franchise fee as determined by the City is unacceptable to Grantee, Grantee shall have the right, upon six months advance written notice to City, to terminate this franchise. Any such change shall be prospective in operation.

Section 3. Abandonment of pipelines shall be done according to City specification. Said specification shall include that all above ground pipes, valves, etc., shall be removed, ends shall be plated after filling pipes with slurry sand, or other product as approved by the City Engineer, and a fee of one-half (½) the estimated cost of removal shall be paid to the City of Santa Fe Springs. The franchise holder shall

then have no further responsibility for the abandoned facilities, nor shall Grantee pay any annual fees for such facilities. If these conditions are not satisfied, the proposed abandoned facilities shall be considered as being deactivated and shall remain the responsibility of the Grantee, and shall remain on their records and maps and the annual fees shall be paid. In the event that such payment is not made, the City Council of the City of Santa Fe Springs may declare said franchise forfeited and Grantee shall pay to the City all costs for removal of the pipelines and appurtenances.

Section 4. This franchise is issued subject to and pursuant to the provisions of Chapter 114 of the Santa Fe Springs City Code entitled "Franchises," except as otherwise specified herein. Said Chapter 114 shall be deemed to be a part of any franchise granted hereunder.

Section 5. This franchise is subject to the provisions of the Franchise Act of 1937 (Sections 6201, et seq. of the Public Utilities Code of the State of California).

Section 6. Prior to the issuance of any excavation permit or the construction of any pipeline, the Grantee shall obtain approval from the Director of Public Works of the City. In granting or withholding such approval, the Director of Public Works shall take into consideration the following factors:

- (a) Whether or not the proposed route or location of the pipeline will create excessive problems during construction or during maintenance of said pipelines.
- (b) Traffic density along the proposed route.
- (c) The condition of existing pavement in the public right-of-way when pavement reconstruction is required for the installation of the proposed pipeline.
- (d) The density of population or structural development in the area through which the pipeline is proposed to be routed.
- (e) The extent of other subsurface structures in the vicinity of the proposed route.
- (f) The need for the City to install City facilities within the trench.

PASSED and ADOPTED this _____ day of _____ 2010, by the following called vote at a regular meeting of the City Council of the City of Santa Fe Springs:

AYES:

NOES:

ABSENT:

ATTEST:

MAYOR

CITY CLERK



City of Santa Fe Springs

City Council

July 6, 2010

APPOINTMENT TO BOARDS, COMMITTEES, COMMISSIONS

Committee Appointments

Attached are the list of current vacancies, rosters for each active committee, and the list of prospective members.

Committee	Vacancy	Councilmember
Beautification	1	Gonzalez
Beautification	1	Putnam
Beautification	3	Rounds
Beautification	3	Serrano
Community Program	5	Gonzalez
Community Program	1	Putnam
Community Program	1	Rounds
Community Program	2	Serrano
Community Program	3	Trujillo
Family & Human Services	1	Rounds
Family & Human Services	1	Serrano
Historical	3	Putnam
Historical	1	Rounds
Historical	2	Serrano
Historical	1	Trujillo
Parks & Recreation	2	Gonzalez
Parks & Recreation	2	Putnam
Parks & Recreation	2	Trujillo
Senior Citizens Advisory	1	Gonzalez
Senior Citizens Advisory	4	Putnam
Senior Citizens Advisory	2	Rounds
Senior Citizens Advisory	1	Trujillo
Sister City	3	Gonzalez
Sister City	1	Serrano
Sister City	1	Trujillo
Youth Leadership Committee	1	Putnam
Youth Leadership Committee	1	Trujillo



City of Santa Fe Springs

City Council

July 6, 2010

The following applications have been received: Kevin Ramirez – Youth Leadership Committee; Ted Radoumis and Manuel Zevallos – Family & Human Services Advisory Committee. Applications are available upon request for Council's review.

Please direct any questions regarding this report to the Deputy City Clerk.

Frederick W. Latham
City Manager

Prospective Members for Various Committees/Commissions

Beautification

Jeanne Teran

Community Program

Jeanne Teran

Family & Human Services

Ted Radoumis

Manuel Zevallos

Heritage Arts

Historical

Personnel Advisory Board

Parks & Recreation

Cecilia Uribe Gonzalez

Planning Commission

Lynda Short

Jeanne Teran

Senior Citizens Advisory

Sister City

Traffic Commission

Lynda Short

Youth Leadership

Destiny Cardona

Ignacio Herrera

Kevin Ramirez

BEAUTIFICATION COMMITTEE

Meets the fourth Wednesday of each month, at 9:30 a.m., Town Center Hall

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Juanita Montes	(12)
	Irene Pasillas	(12)
	Vacant	(12)
	May Sharp	(11)
	Marlene Vernava	(11)
Putnam	Juliet Ray	(12)
	Vacant	(12)
	Lupe Lopez	(11)
	Guadalupe Placencia	(11)
	Ruth Gray	(11)
Rounds	Vacant	(12)
	Vacant	(12)
	Annette Ledesma	(11)
	Paula Minnehan*	(11)
	Vacant	(11)
Serrano	Martha Ohanesian	(12)
	Vacant	(12)
	Vacant	(12)
	Vada Conrad	(11)
	Vacant	(11)
Trujillo	Sylvia Takata	(12)
	Eleanor Connelly	(12)
	Margaret Bustos*	(12)
	Rosalie Miller	(11)
	A.J. Hayes	(11)

*Asterisk indicates person currently serves on three committees

COMMUNITY PROGRAM COMMITTEE

Meets the third Wednesday of every other month, at 7:00 p.m., in City Hall.

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Vacant	(12)
	Vacant	(12)
	Vacant	(12)
	Vacant	(11)
	Vacant	(11)
Putnam	Rosalie Miller	(12)
	Vacant	(12)
	Mary Jo Haller	(11)
	Lynda Short	(11)
	Jose Zamora	(11)
Rounds	Mark Scoggins*	(12)
	Marlene Vernava	(12)
	Vacant	(12)
	Denise Vega	(11)
	Annette Rodriguez	(11)
Serrano	Ruth Gray	(12)
	Mary Anderson	(11)
	Dolores H. Romero*	(11)
	Vacant	(12)
	Vacant	(11)
Trujillo	Vacant	(12)
	Vacant	(12)
	Naomi Torres	(12)
	Lisa Sanchez	(11)
	Vacant	(11)

*Asterisk indicates person currently serves on three committees

FAMILY & HUMAN SERVICES ADVISORY COMMITTEE

Meets the third Wednesday of every month at 5:30 p.m., Neighborhood Center

Membership: 15 Residents Appointed by City Council
5 Social Service Agency Representatives Appointed by the Committee

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Mercedes Diaz	(12)
	Josephine Santa-Anna	(12)
	Toni Vallejo	(11)
Putnam	Arcelia Miranda	(12)
	Laurie Rios*	(11)
	Margaret Bustos*	(11)
Rounds	Annette Rodriguez	(12)
	Janie Aguirre*	(11)
	Vacant	(11)
Serrano	Lydia Gonzales	(12)
	Vacant	(11)
	Gilbert Aguirre*	(11)
Trujillo	Dolores H. Romero*	(12)
	Gloria Duran*	(12)
	Alicia Mora	(11)

Organizational Representatives: Nancy Stowe
Evelyn Castro-Guillen
Irene Redondo Churchward
(SPIRRIT Family Services)

**Asterisk indicates person currently serves on three committees*

HERITAGE ARTS ADVISORY COMMITTEE

Meets the Last Tuesday of the Month at 9:00 a.m., at the Train Depot

Membership: 9 Voting Members
 6 Non-Voting Members

APPOINTED BY

NAME

Gonzalez

Laurie Rios*

Putnam

May Sharp

Rounds

Gustavo Velasco

Serrano

Paula Minnehan*

Trujillo

Amparo Oblea

Committee Representatives

Beautification Committee

Sylvia Takata

Historical Committee

Larry Oblea

Planning Commission

Richard Moore

Chamber of Commerce

Tom Summerfield

Council/Staff Representatives

Council

Betty Putnam

City Manager

Frederick W. Latham

Director of Library & Cultural Services

Hilary Keith

Director of Planning & Development

Paul Ashworth

**Asterisk indicates person currently serves on three committees*

HISTORICAL COMMITTEE

Meets Quarterly - The First Tuesday of the Month in April, July, October, and January at 5:30 p.m., Carriage Barn

Membership: 20

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Richard Moore	(12)
	Gilbert Aguirre*	(11)
	Janie Aguirre*	(11)
	Sally Gaitan	(11)
Putnam	Astrid Gonzalez	(12)
	Vacant	(12)
	Vacant	(11)
	Vacant	(11)
Rounds	Art Escobedo	(12)
	Vacant	(12)
	Mark Scoggins*	(11)
	Janice Smith	(11)
Serrano	Gloria Duran*	(12)
	Vacant	(12)
	Vacant	(11)
	Larry Oblea	(11)
Trujillo	Vacant	(12)
	Alma Martinez	(12)
	Merrie Hathaway	(11)
	Susan Johnston	(11)

**Asterisk indicates person currently serves on three committees*

PARKS & RECREATION ADVISORY COMMITTEE

Meets the First Wednesday of the month, 7:00 p.m., Council Chambers.

Subcommittee Meets at 6:00 p.m., Council Chambers

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Jennie Carlos	(12)
	Frank Leader	(12)
	Paula Minnehan*	(11)
	Vacant	(12)
	Vacant	(11)
Putnam	Jimmy Mendoza	(12)
	Michele Carbajal	(12)
	Frank Regalado	(11)
	Vacant	(11)
	Vacant	(11)
Rounds	Kenneth Arnold	(12)
	Richard Legarreta, Sr.	(12)
	Luigi Trujillo	(12)
	Don Mette	(11)
	Mark Scoggins*	(11)
Serrano	Lynda Short	(12)
	Bernie Landin	(12)
	Joe Avila	(12)
	Sally Gaitan	(11)
	Fred Earl	(11)
Trujillo	Vacant	(12)
	Andrea Lopez	(12)
	Vacant	(11)
	Jose Zamora	(11)
	Arcelia Miranda	(11)

*Asterisk indicates person currently serves on three committees

PERSONNEL ADVISORY BOARD

Meets Quarterly on an As-Needed Basis

Membership: 5 (2 Appointed by City Council, 1 by Personnel Board, 1 by Firemen's Association, 1 by Employees' Association)

APPOINTED BY

NAME

Council

Angel Munoz
Ron Biggs

Personnel Advisory Board

Jim Contreras

Firemen's Association

Wayne Tomlinson

Employees' Association

Donn Ramirez

PLANNING COMMISSION

Meets the Second and Fourth Mondays of every Month at 4:30 p.m.,
Council Chambers

Membership: 5

APPOINTED BY

NAME

Gonzalez

Laurie Rios

Putnam

Larry Oblea

Rounds

Richard Moore

Serrano

Michael Madrigal

Trujillo

Frank Ybarra

SENIOR CITIZENS ADVISORY COMMITTEE

Meets the second Wednesday of the month at 10:00 a.m.,
Neighborhood Center

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Gloria Duran*	(12)
	Josephine Santa-Anna	(12)
	Toni Vallejo	(11)
	Janie Aguirre*	(11)
	Vacant	(11)
Putnam	Vacant	(12)
	Vacant	(12)
	Vacant	(12)
	Vacant	(11)
	Pete Vallejo	(11)
Rounds	Vacant	(12)
	Vacant	(12)
	Gloria Vasquez	(11)
	Lorena Huitron	(11)
	Berta Sera	(11)
Serrano	Gusta Vicuna	(12)
	Louis Serrano	(12)
	Mary Bravo	(12)
	Amelia Acosta	(11)
	Jessie Serrano	(11)
Trujillo	Julia Butler	(12)
	James Hogan	(12)
	Gilbert Aguirre*	(11)
	Margaret Bustos*	(11)
	Vacant	(11)

**Asterisk indicates person currently serves on three committees*

SISTER CITY COMMITTEE

Meets the First Monday of every month at 6:30 p.m., Town Center Hall, Mtg. Room #1.
When there is a Monday holiday, the meeting is held on the second Monday of the month.

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Vacant	(12)
	Kimberly Mette	(12)
	Jimmy Mendoza	(11)
	Vacant	(11)
	Vacant	(11)
Putnam	Martha Villanueva	(12)
	Gloria Duran*	(12)
	Mary K. Reed	(11)
	Peggy Jo Radoumis	(11)
	Jeannette Wolfe	(11)
Rounds	Manny Zevallos	(12)
	Susan Johnston	(12)
	Francis Carbajal	(12)
	Ted Radoumis	(11)
	Jose Avila	(11)
Serrano	Charlotte Zevallos	(12)
	Cecilia Uribe Gonzalez	(12)
	Laurie Rios*	(11)
	Doris Yarwood	(11)
	Vacant	(11)
Trujillo	Alicia Mora	(12)
	Andrea Lopez	(12)
	Dolores H. Romero*	(11)
	Marcella Obregon	(11)
	Vacant	(11)

*Asterisk indicates person currently serves on three committees.

TRAFFIC COMMISSION

Meets the Third Thursday of every month, at 7:00 p.m., Council Chambers

Membership: 5

APPOINTED BY

NAME

Gonzalez

Arcelia Valenzuela

Putnam

Manny Zevallos

Rounds

Ted Radoumis

Serrano

Sally Gaitan

Trujillo

Donn Ramirez

YOUTH LEADERSHIP COMMITTEE

Meets the First Monday of every month, at 6:00 p.m., Council Chambers

Membership: 20

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Victor Becerra	(11)
	Jessica Aguilar	(11)
	Jeanneth Guerrero	(11)
	Marilyn Llanos	(12)
Putnam	Vacant	()
	Vacant	()
	Wendy Pasillas	(13)
	Daniel Wood	(13)
Rounds	Carina Gonzalez	(11)
	Stephanie Gilbert	(11)
	Karina Saucedo	(12)
	Lisa Baeza	(13)
Serrano	Kimberly Romero	(11)
	Alyssa Trujillo	(11)
	Alyssa Berg	(11)
	Ariana Gonzalez	(13)
Trujillo	Madalin Marquez	(11)
	Martin Guerrero	(13)
	Omar Rodriguez	(12)
	Vacant	()



City of Santa Fe Springs

City Council

July 6, 2010

NEW BUSINESS

Designation of Voting Delegate/Alternate for the League of California Cities Annual Conference – September 15-17 – San Diego

RECOMMENDATION

That the City Council appoint a voting delegate or, alternatively, up to two alternate voting delegates for purposes of voting at the League of California Cities Annual Business Meeting.

BACKGROUND

In order to vote at the Annual Business Meeting, the City Council must designate a voting delegate. In the event that the designated voting delegate is unable to serve in that capacity, the City may appoint up to two alternate voting delegates.

If no Councilmembers are available to serve as delegate, the City Manager would request that Council give him the authority to select alternates from among staff members who will be in attendance.

Frederick W. Latham
City Manager

Attachment(s):

None