



# AGENDA

FOR THE REGULAR MEETINGS OF THE:

PUBLIC FINANCING AUTHORITY  
WATER UTILITY AUTHORITY  
COMMUNITY DEVELOPMENT COMMISSION  
CITY COUNCIL

Council Chambers  
11710 Telegraph Road  
Santa Fe Springs, CA 90670

JANUARY 28, 2010  
6:00 P.M.

Betty Putnam, Mayor  
Joseph D. Serrano, Sr., Mayor Pro Tem  
Luis M. Gonzalez, Councilmember  
William K. Rounds, Councilmember  
Juanita A. Trujillo, Councilmember

**Public Comment:** The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete the card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk or a member of staff. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

**Americans with Disabilities Act:** In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

**Please Note:** Staff reports are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m. – 5:30 p.m., Monday – Friday. City Hall is closed every other Friday. Telephone (562) 868-0511.

1. **CALL TO ORDER**

2. **ROLL CALL**

Luis M. Gonzalez, Director/Commissioner/Councilmember  
William K. Rounds, Director/Commissioner/Councilmember  
Juanita A. Trujillo, Director/Commissioner/Councilmember  
Joseph D. Serrano, Vice-Chairperson/Mayor Pro Tem  
Betty Putnam, Chairperson/Mayor

**PUBLIC FINANCING AUTHORITY**

**APPROVAL OF MINUTES**

3. Public Financing Authority Meeting of December 17, 2009

**Recommendation:** That the Public Financing Authority approve the minutes as submitted.

**NEW BUSINESS**

4. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

**Recommendation:** That the City Council receive and file the report.

**WATER FINANCING AUTHORITY**

**APPROVAL OF MINUTES**

5. Water Financing Authority Meeting of December 17, 2009

**Recommendation:** That the Water Financing Authority approve the minutes as submitted.

6. Update on the Status of Water-Related Capital Improvement Plan Projects

**Recommendation:** That the Water Utility Authority receive and file the report.

**COMMUNITY DEVELOPMENT COMMISSION**

7. **REPORT OF THE CITY MANAGER AND EXECUTIVE DIRECTOR**

8. **CONSENT AGENDA**

**Approval of Minutes**

- A. Community Development Commission Meeting of January 14, 2010

**Recommendation:** That the Community Development Commission approve the minutes as submitted.

**City Engineer's Reports**

- B. Authorization to Advertise for Bids to Demolish and Dispose of the Premiere Lanes Bowling Alley Structure at 13210 Telegraph Road

**Recommendation:** That the Community Development Commission authorize the City Engineer to advertise for bids to remove and dispose of the Premiere Lanes Bowling Alley structure at 13210 Telegraph Road.

- C. Sorensen Avenue Sidewalk Improvements - Final Progress Payment and Release of Retention Payable

**Recommendation:** That the Community Development Commission approve the Final Progress payment and Release of Retention Payable to Kormx, Inc. of Walnut, CA, in the amount of \$18,629.49 for the subject project.

**CITY COUNCIL**

9. **CONSENT AGENDA**

**Approval of Minutes**

- A. City Council Meeting of January 14, 2010

**Recommendation:** That the City Council approve the minutes as submitted.

- B. Resolution No. 9243 – Reappointment of City's Treasurer and Assistant Treasurer

**Recommendation:** That the City Council adopt Resolution No. 9243 reappointing the City Treasurer and Assistant Treasurer to their respective offices for the City, Community Development Commission, Public Finance Authority and any other related City entity.

- C. Resolution No. 9245 – Weed Abatement

**Recommendation:** That the City Council adopt Resolution No. 9245 declaring weeds a public nuisance, declaring its intention to remove them, and setting Thursday, February 25, 2010, as the date for the Public Hearing.

- D. Conference and Meeting Report

Councilmember Trujillo's Attendance at the League of California Cities New Mayors and Councilmembers Academy.

#### **PUBLIC HEARINGS**

10. Resolution No. 9242 – Amendment of Water Rates and Related Charges for FY 2009-2010

**Recommendation:** That the City Council 1) Acknowledge all written protests that have been received and verify that they do not exceed 50% of all City water customers; 2) conduct a Public Hearing on the proposed water rate increase; 3) adopt Resolution No. 9242 to amend water rates and service charges effective February 1, 2010.

11. Resolution No. 9244 - Approval of Programs/Projects Proposed for Funding During FY 2010-2011 Under the City's Community Development Block Grant (CDBG) Cooperation Agreement with the County of Los Angeles

**Recommendation:** That the Mayor open the Public Hearing and hear from anyone wishing to speak on this matter; 2) that the Council approve the appropriation of CDBG funds as described in the body of this report; 3) that the Council adopt Resolution No. 9244; 4) that the Council authorize staff to transmit the planning documents to the County.

**ORDINANCE FOR INTRODUCTION**

12. Ordinance No. 1008 – Amending the City Municipal Code to Include an Administrative Citation Program

**Recommendation:** That the City Council waive further reading and introduce Ordinance No. 1008, an ordinance amending the City's Municipal Code.

**NEW BUSINESS**

13. Approval of Side Letter #4 Amending the FY 2007-2010 Memorandum of Understanding Between the City of Santa Fe Springs and the Santa Fe Springs Firefighters Association, Inc. AFL-CIO Local 3507

**Recommendation:** That the City Council approve Side Letter #4, Amending the FY 2007-2010 Memorandum of Understanding (MOU) with the Santa Fe Springs Firefighters Association and authorize the City Manager to execute said agreement.

14. Review and Approve the Updated Site Plan for Santa Fe Springs Nature Park Phase 1

**Recommendation:** Approve the revised site plan for the Santa Fe Springs Nature Park Phase 1.

15. Annual Statement of Investment Policy

**Recommendation:** That the City Council approve the City of Santa Fe Springs Investment Policy for calendar year 2010.

16. Ratification of the Gateway Cities Council of Governments' Preparation of the Sustainable Communities Strategy

**Recommendation:** It is recommended that the City Council ratify the decision of the Board of Directors of the Gateway Cities Council of Governments to accept delegation under SB 375 for the preparation of a subregional Sustainable Communities Strategy (SCS).

17. Request Approval for an Additional Fireworks Stand for Little Lake City School District

**Recommendation:** That the City Council 1) Approve an additional (11<sup>th</sup>) fireworks permit for 2010 to allow fundraising for the Little Lake City School District; and, 2) (If the Council wishes to make the 11<sup>th</sup> booth permanent), direct staff to make

necessary changes to Ordinance No. 951 at the conclusion of this year's fireworks sales to make the additional stand permanent.

**UNFINISHED BUSINESS**

18. Selection of City Council Liaisons to Various City Committees and Governmental Organizations

**Recommendation:** That the City Council move forward with the selection process at this time.

**CLOSED SESSION**

19. CONFERENCE WITH REAL PROPERTY NEGOTIATOR  
**Property:** 13210 Telegraph Road  
**Negotiating Parties:** Staff and Property Owner  
**Under Negotiation:** Terms of Agreement

**Please note: Item Nos. 20 – 31 will commence in the 7:00 p.m. hour**

20. **INVOCATION**

21. **PLEDGE OF ALLEGIANCE**

**INTRODUCTIONS**

22. Representatives from the Chamber of Commerce  
23. Representatives from the Youth Leadership Committee  
24. New Santa Fe Springs Policing Team Member

25. **ANNOUNCEMENTS**

**PRESENTATIONS**

26. 2009 Christmas Home Decoration Contest Winners  
27. 2009 Neighborly Elf Christmas Basket Program – Recognition of Donors and Volunteers  
28. Whittier Police Traffic Division Presentation

# ***City of Santa Fe Springs***

Public Financing/Water Utility/CDC/City Council

January 28, 2010

29. **APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

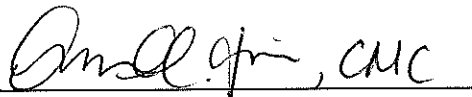
30. **ORAL COMMUNICATIONS**

This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.

31. **EXECUTIVE TEAM REPORTS**

**ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.

 , CMC

Adria M. Jimenez, CMC  
Deputy City Clerk

January 21, 2010

Date





**CITY OF SANTA FE SPRINGS**  
**MINUTES**  
**FOR THE ADJOURNED MEETINGS OF THE**  
**PUBLIC FINANCING AUTHORITY**  
**WATER UTILITY AUTHORITY**  
**COMMUNITY DEVELOPMENT COMMISSION**  
**CITY COUNCIL**

**December 17, 2009**

**1. CALL TO ORDER**

Chairperson/Mayor Gonzalez called the Community Development Commission and City Council Meetings to order at 6:08 p.m.

**2. ROLL CALL**

Present: Directors/Commissioners/Councilmembers Rounds, Serrano, Velasco, Vice Chairperson/Mayor Pro-Tem Putnam, Chairperson/Mayor Gonzalez

Also present: Fred Latham, City Manager; Adria Jimenez, Deputy City Clerk; Steve Skolnik, City Attorney; Paul Ashworth, Director of Planning and Development; Don Jensen, Director of Public Works; Fernando Tarin, Director of Police Services; Hilary Keith, Director of Library & Cultural Services; Jose Gomez, Director of Finance & Administrative Services; Alex Rodriguez, Fire Chief

**PUBLIC FINANCING AUTHORITY**

**APPROVAL OF MINUTES**

**3. Public Financing Authority Meeting of November 24, 2009**

Director Serrano moved to approve the Consent Agenda, including item No. 3-A. Vice-Chairperson Putnam seconded the motion, which carried unanimously, with Director Trujillo abstaining.

**NEW BUSINESS**

**4. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)**

Director Rounds moved to receive and file the report. Director Serrano seconded the motion, which carried unanimously.

## **WATER UTILITY AUTHORITY**

### **APPROVAL OF MINUTES**

5. Water Utility Authority Meeting of November 24, 2009

Vice-Chairperson Putnam moved to approve the Consent Agenda, including item No. 5-A. Director Serrano seconded the motion, which carried unanimously, with Director Trujillo abstaining.

### **NEW BUSINESS**

6. Rejection of Bids – Residential Water Main Replacement Program

Director Serrano moved to approve the recommendation. Vice-Chairperson Putnam seconded the motion, which carried unanimously.

## **COMMUNITY DEVELOPMENT COMMISSION**

7. **REPORT OF THE CITY MANAGER AND EXECUTIVE DIRECTOR**

City Manager Fred Latham had no report. Executive Director Paul Ashworth had no report.

### **NEW BUSINESS**

8. Approval of Policy Changes to the FY 2009 Section 8 Administrative Plan, and Resolution No. 248-2009 Approval of the Voluntary Transfer of 224 Section 8 Housing Choice Vouchers from the Santa Fe Springs Community Development Commission to the Housing Authority of the County of Los Angeles

Commissioner Rounds moved to approve the recommendation. Vice-Chairperson Putnam seconded the motion, which carried unanimously.

9. Authorization To Issue a Change Order to Erickson-Hall Construction Company for the Construction of the Library Reading Gardens Project

**Recommendation:** That the Community Development Commission 1)Authorize the Director of Public Works to issue a Change Order to Erickson-Hall Construction Company (Erickson-Hall) to construct the Library Reading Gardens Project in the amount of \$507,055; and 2) Appropriate \$637,000 from unobligated 2006 Tax- Exempt CDC bond funds to fund completion of the Library Reading Gardens Project.

Vice-Chairperson moved to approve the recommendation. Commissioner Rounds seconded the motion which carried with the following roll call vote:

AYES: Commissioner Rounds, Serrano, Trujillo, Vice-Chairperson Putnam,  
Chairperson Gonzalez

NOES: None

ABSTAIN: None

10. Authorization to Advertise for Restroom Renovations – Los Nietos and Santa Fe Springs Parks

**Recommendation:** That the Community Development Commission authorize the City Engineer to advertise for construction bids for the Restroom Renovations – Los Nietos and Santa Fe Springs Parks.

Commissioner Serrano moved to approve the recommendation. Commissioner Rounds seconded the motion, which carried unanimously.

### CITY COUNCIL

#### **PUBLIC HEARING**

12. Resolution No. 9235 – Approval of an Amendment to Incorporate the Affordable Rental Rehabilitation Assistance Program into the Housing Element of the City General Plan and Making a Finding that the 34 Section 8 Units known as the Villa Verde Apartments are “At Risk” of Converting to Market Rate

Mayor Gonzalez opened the public hearing and invited interested parties to come forward to address the City Council.

Having no one come forward, Mayor Gonzalez closed the public hearing.

Councilmember Rounds moved to approve the recommendation items nos. 2, 3, 4 and 5. Councilmember Serrano seconded the motion which carried unanimously.

#### **ORDINANCE FOR INTRODUCTION**

13. Ordinance No. 1007 – Prohibiting Certain Uses of Public Property and Railroad Track Right-of-Way

**Recommendation:** That the City Council waive further reading and introduce Ordinance No. 1007, an ordinance adopting Santa Fe Springs Municipal Code Title XIII, Chapter 136, prohibiting certain uses of public property and railroad track right-of-way.

Mayor Pro-Tem Putnam moved to approve the recommendation. Councilmember Serrano seconded the motion which carried unanimously.

## NEW BUSINESS

14. Amendment of the Implementation Agreement for the SR 91/605/405 Major Corridor Study

**Recommendation:** That the City Council approve the Amended Implementation Agreement for the 91/605/405 Major Corridor Study and authorize the Mayor to execute said Agreement.

15. Resolution No. 9237 – Rescinding Resolution No. 9226 – Unified Grocers, Inc.

**Recommendation:** That the City Council adopt Resolution No. 9237, rescinding Resolution No. 9226.

16. Resolution No. 9238 - Making Certain Revisions to Park Facility Use Policy, And Related Amendment to City Fee Schedule

**Recommendation:** That the City Council: 1) Adopt Resolution No. 9238 making certain changes to City Park Use policy; and, 2) Approve the attached amendment to the City Fee Schedule, which reflects the change to the Adult Sports Softball fees, which in effect eliminates the separate non-resident fee of \$590 and creates one fee of \$520 for both resident and non-resident teams.

Councilmember Rounds moved to approve item nos. 14, 15, and 16. Councilmember Serrano seconded the motion which carried unanimously.

17. Presentation and Consideration of the Community Development Commission's Annual Financial Report, State Controller's Financial Transactions Report, Housing and Community Development (HCD) Financial Report and the City's Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ending June 30, 2009

**Recommendation:** That the City Council, receive and file the attached annual reports of the City and Community Development Commission.

Director of Finance and Administrative Services, Jose Gomez, advised that a brief presentation will be made to the City Council at the 7 p.m. hour, from the City's audit director.

Councilmember Serrano moved to receive and file the report. Councilmember Rounds seconded the motion which carried unanimously.

18. Approval of Early Retirement Incentive Program

**Recommendation:** That the City Council approve the Early Retirement Incentive Program and authorize the City Manager to implement the program, structure separation agreements, and reorganize divisions and departments to maximize operational efficiencies and budget savings.

Councilmember Rounds moved to approve the recommendation. Councilmember Serrano seconded the motion which carried unanimously.

19. Amend Personnel Policies and Procedure Section 7-8.1 – Electronic Media and Records Retention Schedule (Section CW-031)

**Recommendation:** That the City Council approve an amended personnel policy as it relates to Electronic Media; and, 2) approve an amended Records Retention Schedule (Section CW-031) as it relates to transitory correspondence.

Councilmember Serrano inquired if e-mails will automatically be removed from the system and placed in archives.

City Manager Fred Latham explained e-mails will be completely removed from the City's server after 180 days, and will not be archived or stored. He further stated most Cities have adopted a similar policy. Mr. Latham noted that e-mails which need to be contained for projects or historical purposes will need to be printed out.

Councilmember Serrano moved to approve the recommendation. Mayor Pro-Tem Putnam seconded the motion which carried unanimously.

20. Supplemental Right-of-Way Acquisition Support Services for the Valley View Avenue Grade Separation Project

**Recommendation:** That the City Council 1) Approve an extension of the contract with Epic Land Solutions, Inc. in the amount of \$361,899 to cover supplemental right-of-way acquisition support services for the Valley View Avenue Grade Separation Project; and, 2) Authorize the Director of Public Works to execute the work order in order to incorporate these supplemental services into the contract.

21. Clarification of Fireworks Ordinance Relating to the Eligibility of School Groups for Fireworks Booth Lottery

**Recommendation:** That the City Council clarify that Section 93.23 Subsection (A) of the City Code excludes schools from the types of organizations that are eligible to participate in the Fireworks Booth Lottery.

Councilmember Rounds moved to approve the recommendation.

Councilmember Serrano asked if this policy currently states schools are not allowed to participate in the fireworks lottery.

City Manager Fred Latham explained that staff has interpreted the policy to read that schools are not allowed to participate. This policy clarification would further define the participation requirements. Mr. Latham further stated clarification was needed due to the large number of schools requesting to participate in the lottery.

Councilmember Serrano stated he would like to help schools, especially in the current financial situation. He further stated that schools need assistance, and is aware of teachers using their own money to pay for school supplies.

Councilmember Serrano suggested the Council designate one fireworks booth for the Little Lake City School District only, similar to the fireworks booths designated for Santa Fe High School and St. Paul High School, and that other schools be allowed to participate in the Lottery.

Mr. Latham advised the Council that staff can return with a modified policy/ordinance allowing non-profits representing school districts to participate in the lottery, and, determine if it is feasible to allow an eleventh fireworks booth in the City, one specifically designated to Little Lake City School District, and, if not, designate one of the existing eight open locations for this district.

Councilmember Serrano moved to approve the modified recommendation. Councilmember Rounds seconded the motion which carried unanimously.

22. Traffic Study at Orr and Day Road/Longworth Avenue

**Recommendation:** That the City Council approve the installation of a regulatory sign prohibiting left-turn vehicle movements for northbound Orr and Day Road traffic onto westbound Longworth Avenue.

Councilmember Rounds moved to approve the recommendation.

Mayor Gonzalez inquired if the study included Clarkman Avenue, northbound of Orr and Day Road.

Director of Public Works Don Jensen stated Clarkman Avenue, northbound of Orr and Day Rd. was not included in the study, but the location can be reviewed. He further stated that if the Council wishes, they can hold off on the item and complete a traffic study of the requested location and act on both concurrently.

Councilmember Serrano also stated west Clarkman Avenue, west of Orr and Day Road also has many traffic issues.

Mr. Jensen advised that the area's proximity to Florence Avenue is the reason for the traffic issues.

City Manager Fred Latham advised the City Council that they can either act on this recommendation and direct staff to do an analysis, or delay approving the recommendation and complete a traffic study including the areas of concern noted by Mayor Gonzalez and Councilmember Serrano.

Councilmember Rounds withdrew his motion to approve the recommendation.

The Mayor, with Council concurrence directed that item #22 be pulled from the agenda and referred back to staff to complete the study and return in two months.

23. Resolution No. 9239 – A Resolution Authorizing Submission of a Grant Application for Energy Efficiency and Conservation Block Grant Funds (EEBG)

**Recommendation:** That the City Council 1) Approve Resolution No. 9239 authorizing staff to complete and submit a grant application to the California Energy Commission for funds under the EECBG Program; and, 2) Authorize the City Manager to sign and submit all documents required by the State.

24. Reconsideration of Alcohol Sales Conditional Use Permit Case No. 19

**Recommendation:** That the City Council approve Alcohol Sales Conditional Use Permit Case No. 19 for a period of five years until December 17, 2014, subject to the listed conditions of approval as contained in the staff report.

25. Request for Approval of a Recyclable Materials Dealer Permit for Waste Management Collection & Recycling Inc. (Mark Olver, Applicant)

**Recommendation:** That the City Council approve the issuance of Recyclable Materials Dealer Permit No. 19 to Waste Management Collection & Recycling Inc. for an annual renewal period set to expire on June 30, 2010, subject to the conditions of approval as contained within the report.

26. Authorization for Position Title Change from Secretary to Administrative Clerk II

**Recommendation:** That the City Council authorize the position title change and conversion of the full-time Secretary position in the Police Services Department to a full-time Administrative Clerk II.

Councilmember Rounds moved to approve Items Nos. 20, 23, 24, 25, & 26. Mayor Gonzalez seconded the motion which carried unanimously.

#### **RECESS/RECONVENE**

Mayor Gonzalez recessed the City Council Meeting at 6:55 p.m. The City Council reconvened at 7:05 p.m., with all Councilmembers present.

27. **INVOCATION**

Councilmember Rounds gave the Invocation.

28. **PLEDGE OF ALLEGIANCE**

Councilmember Putnam led the Pledge of Allegiance.

#### **INTRODUCTIONS**

29. Representatives from the Chamber of Commerce

There were no representatives from the Chamber of Commerce.

30. Representatives from the Youth Leadership Committee  
There were no representatives from the Youth Leadership Committee.

### **PRESENTATIONS**

31. To Jose Tovar Upon His Retirement  
Mayor Gonzalez advised the Council Jose Tovar was unable to attend tonight's meeting. This item was tabled to a future meeting.
32. Presentation of Fiscal Year 2007-08 Certificate of Achievement for Excellence in Financial Reporting (CAFR Award) to the City Council

Linda Hurley, Director with Macias, Gini, & O'Connell presented the City Council with the Certificate of Achievement for Fiscal Year 2007-08. Pictures with Council followed.

33. **ANNOUNCEMENTS**

Mayor Pro-Tem Putnam presented the City Council with the Community Playhouse Award on behalf of the Santa Fe Springs Community Playhouse. Mayor Pro-Tem Putnam thanked the Council for their support of this community program.

Mayor Pro-Tem Putnam also stated on Saturday she played Mrs. Claus on the City's Santa Float, which served over 500 children. Mayor Pro-Tem Putnam stated everyone had a great time.

Hilary Keith, Director of Library and Cultural Services, updated the Community Calendar.

### **APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

34. Appointment of City Trustee to the Greater Los Angeles County Vector Control District  
**Recommendation:** That the City Council appoint a Trustee to the Greater Los Angeles County Vector Control District to serve as the City's representative.  
Councilmember Serrano moved to reappointed Michael Madrigal to serve as the Trustee to the Greater Los Angeles County Vector Control District for a 2-year term.  
Councilmember Rounds seconded the motion, which carried unanimously.
35. Appointment of City Councilmember Representatives to City Commissions – Planning and Traffic

Mayor Gonzalez reappointed Laurie Rios to the Planning Commission and Arcelia Valenzuela to the Traffic Commission.

Mayor Pro-Tem Putnam reappointed Larry Oblea to the Planning Commission and Manny Zevallos to the Traffic Commission.



Councilmember Trujillo appointed Donn Ramirez to the Traffic Commission and Frank Ybarra to the Planning Commission.

36. Appointments to Boards and Committees

No appointments were made.

37. **ORAL COMMUNICATIONS**

Chairperson/Mayor Gonzalez opened Oral Communications and invited interested parties to come forward to address the Authority/Commission/Council.

Having no one come forward, Chairperson/Mayor Gonzalez closed Oral Communications.

38. **EXECUTIVE TEAM REPORTS**

Paul Ashworth, Director of Planning and Development, showed a video and wished the City Council Happy Holidays.

Don Jensen, Director of Public Works, updated the City Council on the changes to the intersection of Clarkman Avenue and Pioneer Boulevard.

Tom Lopez, Assistant Director of Public Works, advise the City Council that the changes to the intersection will be in effect when school re-starts in January, and the School District will be advised.

Councilmember Serrano requested Council receive information on the progress of the intersection change.

Fernando Tarin, Director of Police Services, advised that the Whittier Police Department will be holding a DUI checkpoint at Florence Avenue and Shoemaker Avenue. Mr. Tarin also wished the Council a Merry Christmas.

Hilary Keith, Director of Library and Cultural Services, wished the City Council a Merry Christmas.

Alex Tong, Director of Information Technology, had no report.

Alex Rodriguez, Fire Chief, provided an updated on the Regional Training Center located at Fire Station Headquarters. Fire Chief Rodriguez shared photos of equipment and the facility.

Fred Latham, City Manager, thanked Community Services for assisting with the many City Holiday events, including Breakfast with the Boys, Las Posadas, and the Christmas Basket Distribution, which handed out over 375 baskets. Mr. Latham also noted that Councilmember Serrano brought in additional turkeys for this year's programs.

Mayor Gonzalez commended staff for keeping the Holiday spirit alive in Santa Fe Springs.

Councilmember Serrano thanked staff for their hard work during the year and wished everyone a Merry Christmas and Happy New Year.

Councilmember Rounds requested staff bring to City Council at it's next meeting, a 45-day moratorium against medical marijuana dispensaries opening in Santa Fe Springs.

Mayor Pro-Tem Putnam stated Santa Fe Springs is the best place to live and wished everyone a Merry Christmas.

Councilmember Trujillo wished everyone a Merry Christmas and Happy New Year.

**RECESS**

Chairperson/Mayor Gonzalez recessed the meeting at 8:25 p.m., to go into Closed Session.

**CLOSED SESSION**

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Property: 13210 Telegraph Road

Negotiating Parties: Staff and Property Owner

Under Negotiation: Terms of Agreement

39. **RECONVENE/ADJOURNMENT**

Chairperson/Mayor Gonzalez reconvened the meeting at 9:35 p.m., and immediately adjourned in the memory of Laura Avalos, mother of former employee Steve Avalos.

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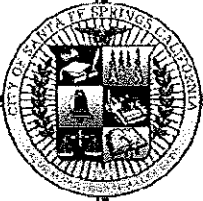
Luis M. Gonzalez  
Chairperson/Mayor

ATTEST:

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Adria M. Jimenez, CMC  
Deputy City Clerk





# City of Santa Fe Springs

Santa Fe Springs Public Financing Authority Meeting

January 28, 2010

## NEW BUSINESS

Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

### RECOMMENDATION

That the City Council receive and file the report.

### BACKGROUND

The Santa Fe Springs Public Financing Authority is the City entity that is utilized to facilitate the issuance of public purpose debt in Santa Fe Springs. The following is a brief status report on the debt instruments currently outstanding that were issued through this financing authority.

#### Consolidated Redevelopment Project 2001 Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 12/31/09	None
Outstanding principal at 12/31/09	\$22,475,000

#### Consolidated Redevelopment Project 2002 Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 12/31/09	None
Outstanding principal at 12/31/09	\$23,535,000

#### Consolidated Redevelopment Project 2003 Taxable Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 12/31/09	None
Outstanding principal at 12/31/09	\$5,325,000

#### Water Revenue Bonds, 2003 Series A

Financing proceeds available for appropriation at 12/31/09	None
Outstanding principal at 12/31/09	\$4,465,000

#### Water Revenue Bonds, 2005 Series A

Financing proceeds available for appropriation at 12/31/09	None
Outstanding principal at 12/31/09	\$3,330,000

#### Consolidated Redevelopment Project 2006-A Tax Allocation Bonds

Financing proceeds available for appropriation at 12/31/09	\$ 1,480,341*
Outstanding principal at 12/31/09	\$27,563,493

Consolidated Redevelopment Project 2006-B Taxable Tax Allocation Bonds

Financing proceeds available for appropriation at 12/31/09	\$ 2,495,992**
Outstanding principal at 12/31/09	\$16,280,000

Consolidated Redevelopment Project 2007-A Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 12/31/09	None
Outstanding principal at 12/31/09	\$42,145,000

The City and Community Development Commission budgets include sufficient appropriations to meet the debt service obligations associated with these issues and it is anticipated that the Fiscal Year 2009-10 revenue sources funding these appropriations will be sufficient as well.



Frederick W. Latham  
City Manager/Executive Director

\* \$1,538,121 of 2006-A tax exempt bond funds has been used for property acquisitions in relation to the Valley View Grade Separation Project. These funds are not included but will eventually be reimbursed from Federal, State and County sources and will again be available for appropriation.

\*\* \$10,653,876 of 2006-B taxable bond funds are not included and are reserved to pay SERAF (State take-away) for Fiscal Year 2009-10. If the Community Redevelopment Association wins the lawsuit declaring this take-away illegal, these funds will again be available for appropriation.



PLEASE REFER TO ITEM #3  
FOR THIS REPORT







# City of Santa Fe Springs

Water Utility Authority Meeting

January 28, 2010

## NEW BUSINESS

### Update on the Status of Water-Related Capital Improvement Plan Projects

#### RECOMMENDATION

That the Water Utility Authority receive and file the report.

#### BACKGROUND

This report is for informational purposes only. The following is a listing of current active water projects along with a current status:

##### Exterior Painting of Reservoir No. 1

A contract was awarded to Cor-Ray Painting of Santa Fe Springs on August 27, 2009 for both this project and Interior/Exterior Painting of Reservoir No. 2. This project is scheduled to begin after the completion of the work on Reservoir No. 2 as the reservoirs must be emptied in order to perform the work and both reservoirs can not be offline at the same time. Reservoir No. 1 is located at the City Yard.

##### Interior/Exterior Painting of Reservoir No. 2

Work commenced on this project on September 27, 2009 and the contractor has completed the interior coating work. The contractor is scheduled to complete the exterior painting by February 1st. Reservoir No. 2 is located on Foster Road east of Carmenita Road adjacent to Coyote Creek.

##### 4" Main Replacement - Phase 1

This project involves the replacement of existing 4" water mains with new 8" water mains on portions of Cedardale Drive, Crossdale Avenue, Mondon Avenue, Lakeland Road, Elkhurst Street, Elgrace Street, and Hollyhock Street. Bids were opened for this project on November 10, 2009. The Water Utility Authority rejected all bids on December 17, 2009 due to bid irregularities and directed staff to rebid the project. The project is currently out to bid again and bids will be opened on February 10, 2010.

#### FISCAL IMPACT

These projects have all been budgeted and are included in the City's FY 2006-07 through FY 2011-12 Capital Improvement Program.

#### INFRASTRUCTURE IMPACT

The completion of these improvements will improve the integrity of the City's water system and enhance the ability of the City to deliver potable water to its residents.

Frederick W. Latham  
Executive Director

Attachment(s):  
None.

Report Submitted By: Don Jensen, Director   
Department of Public Works

Date of Report: January 19, 2010

6



**CITY OF SANTA FE SPRINGS**  
**MINUTES**  
**FOR THE REGULAR MEETINGS OF THE**  
**COMMUNITY DEVELOPMENT COMMISSION**  
**CITY COUNCIL**

**January 14, 2010**

**1. CALL TO ORDER**

Chairperson/Mayor Gonzalez called the Community Development Commission and City Council Meetings to order at 6:10 p.m.

**2. ROLL CALL**

Present: Commissioners/Councilmembers Rounds, Serrano, Trujillo, Vice Chairperson/Mayor Pro Tem Putnam, Chairperson/Mayor Gonzalez

Also present: Fred Latham, City Manager; Adria Jimenez, Deputy City Clerk; Steve Skolnik, City Attorney; Paul Ashworth, Director of Planning and Development; Don Jensen, Director of Public Works; Fernando Tarin, Director of Police Services; Carole Joseph, Director of Parks & Recreation Services; Jose Gomez, Director of Finance & Administrative Services; Alex Rodriguez, Fire Chief

**COMMUNITY DEVELOPMENT COMMISSION**

**3. REPORT OF THE CITY MANAGER AND EXECUTIVE DIRECTOR**

City Manager Fred Latham had no report. Executive Director Paul Ashworth had no report.

**4. CONSENT AGENDA**

**A. MINUTES**

Minutes of the Regular Community Development Commission Meeting of December 10, 2009

**Recommendation:** That the Commission approve the Minutes as submitted.

- B. Minutes of the Adjourned Community Development Commission Meeting of December 17, 2009

**Recommendation:** That the Commission approve the Minutes as submitted.

C. **AWARD OF CONTRACT**

Single Family Residences at 9203 Danby Avenue and 11010 Davenrich Street

**Recommendation:** That the Community Development Commission take the following actions: 1) Accept the bids for the Single Family Residences at 9203 Danby Avenue and 11010 Davenrich Street; and, 2) Award a contract to Tuscan Builders of Laguna Niguel, California in the amount of \$460,000.00

Commissioner Rounds moved approval of the Consent Agenda, including items Nos. 4A, 4B, and 4C. Commissioner Serrano seconded the motion, which carried unanimously.

**PUBLIC HEARING**

5. Continued Public Hearing to Consider Adopting the 2010-2014 Five-Year Redevelopment Implementation Plan

**Recommendation:** That the Community Development Commission: 1) Open the public hearing and receive public testimony from anyone that wishes to speak, and 2) that the Community Development Commission adopt Resolution No. 250-2010 approving the 2010-2014 Redevelopment Implementation Plan.

Chairperson Gonzalez opened the public hearing and invited interested parties to come forward to address the City Council. Having no one come forward, Chairperson Gonzalez closed the public hearing.

Commissioner Serrano moved to approve the recommendation. Commissioner Rounds seconded the motion, which carried unanimously.

**NEW BUSINESS**

6. Extension of Agreement with Premiere Investors Fund Regarding Redevelopment of 13210 Telegraph Road - Consideration of a nine month extension of Agreement.

Item 6 was tabled for approval after Closed Session.

7. Resolution No. 249-2010 – Approving the Use of Community Development Commission Funds for the Installation of a Bus Shelter at the Neighborhood Center

**Recommendation:** That the Community Development Commission (1) Amend the Adopted Capital Improvement Program for FY 2006-07 through FY 2011-12 to include the Installation of a Bus Shelter at the Neighborhood Center; (2) Adopt Resolution No. 249-2010 finding that the Installation of a Bus Shelter at the Neighborhood Center benefits the Consolidated Redevelopment Project Area and that no other reasonable means to complete the financing of this project is available within the Community; (3) Authorize the use of unallocated 2006 CDC Bond Funds allocated to the Neighborhood Center Renovation and Modernization Project from Account No. 484-R545 to complete the funding for this project; (4) Authorize the City Engineer to advertise for bids and award a contract to Install a Bus Shelter at the Neighborhood Center.

Vice-Chairperson Putnam moved approval of Item No. 7. Commissioner Trujillo seconded the motion, which carried unanimously.

Item #8, Closed Session, was taken out of order.

**CITY COUNCIL**

**ORDINANCE FOR PASSAGE**

9. Ordinance No. 1007 – Prohibiting Certain Uses of Public Property and Railroad Track Right-of-Way

**Recommendation:** That the City Council waive further reading and adopt Ordinance No. 1007, an ordinance adopting Santa Fe Springs Municipal Code Title XIII, Chapter 136, prohibiting certain uses of public property and railroad track right-of-way.

Councilmember Rounds moved to adopt Ordinance No. 1007. Councilmember Serrano seconded the motion which carried by the following roll call vote:

AYES: Putnam, Rounds, Serrano, Trujillo, Mayor Gonzalez

NOES:

ABSENT:

ABTAIN:

## NEW BUSINESS

10. Resolution No. 9240 – Approving the Use of Community Development Commission Funds for the Installation of a Bus Shelter at the Neighborhood Center

**Recommendation:** That the City Council: (1) Amend the adopted Capital Improvement Program for FY 2006-07 through FY 2011-12 to include the Installation of a Bus Shelter at the Neighborhood Center; and, (2) Adopt Resolution No. 9240 finding that the Installation of a Bus Shelter at the Neighborhood Center benefits the Consolidated Redevelopment Project Area and that no other reasonable means to complete the financing of this project is available within the Community.

Councilmember Rounds moved to approve the recommendation and adopt Resolution No. 9240. Councilmember Trujillo seconded the motion, which carried unanimously.

11. Resolution No. 9241 – In Support of the Local Taxpayer, Public Safety and Transportation Protection Act of 2010

**Recommendation:** That the City Council (1) Adopt Resolution No. 9241 in support of the Local Taxpayer, Public Safety, and Transportation Protection Act of 2010; (2) Authorize the listing of the City of Santa Fe Springs in support of the Local Taxpayer, Public Safety, and Transportation Protection Act of 2010; and, (3) Direct staff to communicate the Council's action as widely as possible, including to all of the appropriate State and Local Officials.

Councilmember Serrano moved to approve the recommendation and adopt Resolution No. 9241. Mayor Pro Tem Putnam seconded the motion, which carried unanimously.

12. Authorize the Purchase of a Hewlett Packard Computer Server System

**Recommendation:** That the City Council allow the Director of Purchasing Services to issue purchase orders for the procurement of replacement City core servers with an HP Blade Server and SAN system.

Councilmember Rounds asked whether this item was already included in the budget.

Jose Gomez, Director of Finance and Administrative Services advised Councilmember Rounds that this was, in fact, already included in the budget.

Mayor Pro Tem Putnam moved approval of the recommendation. Councilmember Serrano seconded the motion, which carried unanimously.

## **RECESS**

Chairperson/Mayor Gonzalez recessed the Community Development Commission/City Council Meeting at 6:45 p.m. to go into Closed Session.

## **CLOSED SESSION**

### **8. CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

**Property:** 13210 Telegraph Road

**Negotiating Parties:** Staff and Property Owner

**Under Negotiation:** Terms of Agreement

## **RECONVENE**

Chairperson/Mayor Gonzalez reconvened the Community Development Commission/City Council reconvened at 7:08 p.m., with all Commissioners/Councilmembers present.

### **6. Extension of Agreement with Premiere Investors Fund Regarding Redevelopment of 13210 Telegraph Road - Consideration of a nine month extension of Agreement.**

Councilmember Rounds moved approval of Item 6. Councilmember Serrano seconded the motion which carried unanimously.

### **13. INVOCATION**

Councilmember Trujillo gave the Invocation.

### **14. PLEDGE OF ALLEGIANCE**

Councilmember Serrano led the Pledge of Allegiance.

Mayor Gonzalez introduced Little Lake City School Boardmembers: George Buchanan, Lynn Berg, Ronnie Gonzalez-Flores, and Hilda Zamora, who were in tonight's audience.

## **COUNCIL REORGANIZATION**

### **15. Selection of Mayor, Mayor Pro-Tem, Liaisons to Various City Committees and Representatives to Governmental Organizations**

City Attorney Steve Skolnik announced that yearly the City Council re-organizes itself by selecting a new Mayor and Mayor Pro Tem.

Mayor Gonzalez vacated the office of Mayor. City Attorney called for nominations for the office of Mayor.

Councilmember Rounds nominated Mayor Pro Tem Putnam for Mayor. Councilmember Trujillo seconded the motion. Hearing no additional nominations, by acclamation Betty Putnam was declared Mayor.

Deputy City Clerk Adria Jimenez placed the Mayoral pin on Mayor Putnam and congratulated her on the appointment.

City Attorney Skolnik then announced that the position of Mayor Pro Tem was vacant and called for nominations.

Councilmember Gonzalez nominated Councilmember Serrano. Councilmember Rounds seconded the motion. Hearing no additional nominations, by acclamation Joe Serrano was appointed to the position of Mayor Pro Tem.

Councilmember Rounds congratulated Mayor Putnam and Mayor Pro Tem Serrano on their appointments. Councilmember Rounds thanked Councilmember Gonzalez for his wisdom and judgment over the past year.

Councilmember Trujillo congratulated Mayor Putnam and Mayor Pro Tem Serrano on their appointments and thanked Councilmember Gonzalez for his leadership.

Councilmember Gonzalez thanked the City Council for his mayoralship over the past year. Councilmember Gonzalez stated that it was a pleasure representing the City and thanked staff, residents and business residents for their support.

Mayor Pro Tem Serrano congratulated Mayor Putnam on her appointment and thanked her for her knowledge and commitment to the City.

City Manager Latham congratulated Mayor Putnam and Mayor Pro Tem Serrano on their appointments on behalf of staff and further stated he is looking forward to working together. Mr. Latham thanked Councilmember Gonzalez for having served the residents and staff well during his term as Mayor.

Mayor Putnam invited the audience to a Re-Organization Reception in the City Hall Lobby immediately following the meeting.

Mayor Putnam advised City Council Liaison appointments will be deferred to the January 28, 2010 Council Meeting.

## **INTRODUCTIONS**

16. Representatives from the Chamber of Commerce  
Mayor Putnam introduced Wendi Meador, Chamber of Commerce President and Kathie Fink, Chamber of Commerce CEO.



17. Representatives from the Youth Leadership Committee  
Lupe Pasillas, Wendy Pasillas, Lisa Baeza, and Ariana Gonzalez introduced themselves.

18. **ANNOUNCEMENTS**

City Manager Fred Latham thanked the Community Services Divisions for their support of the City organization during the Holidays.

Carole Joseph, Director of Parks and Recreation, updated the Community Calendar.

19. **APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

Councilmember Serrano appointed Fred Earl to the Parks and Recreation Advisory Committee.

Councilmember Rounds appointed Henrietta Abajian to the Beautification Committee; Berta Sera to the Senior Citizens Advisory Committee.

Councilmember Trujillo appointed Andrea Lopez to the Sister City Committee and the Parks and Recreation Committee.

There were no other appointments.

20. **ORAL COMMUNICATIONS**

This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.

Mayor Putnam opened Oral Communications.

Marlene Vernava, 11417 Joslin Street, submitted a petition to the City Council to name the Library Gardens in honor of Betty Putnam.

Mayor Putnam closed Oral Communications.

21. **EXECUTIVE TEAM REPORTS**

Fernando Tarin, Director of Police Services, stated that he recently attended a Little Lake City School District Board Meeting to update the board on the traffic situation. Mr. Tarin further stated that he will continue to meet with the District and keep the City Council updated on the improved situation.

Councilmember Serrano encouraged residents to assist with the relief efforts in Haiti, and advised flyers will be available at all City facilities.

There were no additional reports.

**22. ADJOURNMENT**

Mayor Putnam adjourned the meeting in memory of Robert "Roz" Zamora, founding employee of the Santa Fe Springs Fire Department; and, Martin Pena, long-time City resident; to Tuesday, January 19, 6:00 p.m., City Council Chambers, 11710 E. Telegraph Road, Santa Fe Springs.

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Betty Putnam  
Chairperson/Mayor

ATTEST:

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Adria M. Jimenez, CMC  
Deputy City Clerk





# City of Santa Fe Springs

Community Development Commission Meeting

January 28, 2010

## CITY ENGINEER'S REPORT

Authorization to Advertise for Bids to Demolish and Dispose of the Premiere Lanes Bowling Alley Structure at 13210 Telegraph Road

### RECOMMENDATION

That the Community Development Commission authorize the City Engineer to advertise for bids to remove and dispose of the Premiere Lanes Bowling Alley structure at 13210 Telegraph Road.

### BACKGROUND

At the April 23, 2009 meeting, the Community Development Commission (CDC) approved providing financial assistance to Premiere Investors Fund to facilitate the sale and redevelopment of the property at 13210 Telegraph Road. The CDC's action included the use of CDC funds to assist in the cost to fence the subject property, contract for the demolition of the structure on the property and contract for environmental assessment and CEQA review.

Staff has prepared specifications which include the removal of asbestos and lead containing materials found in the structure. The specifications also include a bid alternate to remove the asphalt and concrete on the premises. The specifications do not include removing the Premiere Lanes signage. The estimated cost for the project, including the bid alternate, is \$350,000.

### FISCAL IMPACT

The estimated cost to demolish the structure on subject property is contained within the \$400,000 the CDC has approved for this project.

### INFRASTRUCTURE IMPACT

Facilitating redevelopment of subject property will further enhance economic development activity within the Consolidated Redevelopment Project area, including the adjoining Gateway Plaza Shopping Center.

Frederick W. Latham  
City Manager

Paul Ashworth  
Executive Director

### Attachment(s)

None.

Report Submitted By:

Don Jensen, Director   
Department of Public Works

Date of Report: January 15, 2010

8B





# City of Santa Fe Springs

Community Development Commission Meeting

January 28, 2010

## CITY ENGINEER'S REPORT

Sorensen Avenue Sidewalk Improvements - Final Progress Payment and Release of Retention Payable

### RECOMMENDATION

That the Community Development Commission approve the Final Progress Payment and Release of Retention Payable to Kormx, Inc. of Walnut, CA, in the amount of \$18,629.49 for the subject project.

### BACKGROUND

At the Community Development Commission meeting of June 25, 2009, the Commission awarded a contract to Kormx, Inc. of Walnut, CA, in the amount of \$115,295.70 for the construction of the subject project.

The following payment detail represents the Final Progress Payment and Release of Retention Payable due per terms of the contract for the work which has been completed and found to be satisfactory. This project is financed by the Community Development Commission funds.

Frederick W. Latham  
City Manager

Paul Ashworth  
Executive Director

### Attachments:

Progress Payment Detail

**Payment Detail**

**Sorensen Avenue Sidewalk Improvements**

**Contractor:**

Kormx Inc.  
19314 Avenida Del Sol  
Walnut, CA 91789

Item No.	Description	Contract			Total	Completed This Period		Completed To Date	
		Quantity	Units	Unit Price		Quantity	Amount	Quantity	Amount
Bid Schedule									
1	Clearing and grubbing	11,375	S.F.	\$1.77	\$20,133.75			11,450.0	\$20,266.50
2	Install 4" PCC Sidewalk	10,975	S.F.	\$3.25	\$35,668.75			10,646.0	\$34,599.50
3	Install 4" PCC wheelchair access ramp	1,360	S.F.	\$9.13	\$12,416.80			1,683.0	\$15,365.79
4	Remove and replace 4" PCC sidewalk	450	S.F.	\$6.15	\$2,767.50			1,328.25	\$8,168.74
5	Remove and replace curb and gutter type A 2 and construct 12" A.C. slot	649	S.F.	\$30.00	\$19,470.00			785.5	\$23,565.00
6	Remove and replace 8" PCC commercial driveway	7,092	S.F.	\$6.67	\$47,303.64			7,132.0	\$47,570.44
7	Irrigation and landscaping	11,212	S.F.	\$1.00	\$11,212.00			-	(\$2,093.00)
8	90-day landscape maintenance	2	L.S.	\$9,500.00	\$19,000.00	1	19,000.00	1.00	\$19,000.00
Grand Total					\$167,972.44	\$19,000.00		\$166,442.97	
Contract Change Orders									
1	Asphalt Concrete	47.48	TONS	160	\$7,596.80	47.48	\$7,596.80	47.48	\$7,596.80

**Total Completed Items to Date: \$174,039.77**

**CONTRACT PAYMENTS**

Total Items Completed to Date	\$	174,039.77
Less Progress Payment No. 1	\$	57,129.68
Less Progress Payment No. 2	\$	90,158.10
Less Progress Payment No. 3	\$	8,122.50

**Final Payment & Release of Retention Payable \$ 18,629.49**

W.O. #: 453-397-B015-4400

APPROVED BY: *Robert J. Lauer*





PLEASE REFER TO ITEM #8A  
FOR THIS REPORT





# *City of Santa Fe Springs*

City Council Meeting

January 28, 2010

## **NEW BUSINESS**

### Resolution No. 9243 – Reappointment of City's Treasurer and Assistant Treasurer

#### RECOMMENDATION

That the City Council adopt Resolution No. 9243 reappointing the City Treasurer and Assistant Treasurer to their respective offices for the City, Community Development Commission, Public Finance Authority and any other related City entity.

#### BACKGROUND

California Government Code Section 53607 requires that the City formally appoint those individuals acting in the treasury capacity on an annual basis. Therefore, the necessity arises for the City's legislative body, the City Council, to reappoint Jose Gomez as the City Treasurer and Terri Bui as the Assistant Treasurer. This action will appoint them to services in the same capacity for the Community Development Commission of the City of Santa Fe Springs, the Public Finance Authority of the City of Santa Fe Springs, the Water Utility Authority, and any other related City entity that has these established officers.

A handwritten signature in black ink, appearing to read "Fred Latham", is positioned above the printed name.

Frederick W. Latham  
City Manager

#### Attachment

Resolution No. 9243

RESOLUTION NO. 9243

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS  
APPOINTING A CITY TREASURER AND APPOINTING AN ASSISTANT CITY  
TREASURER

The City Council hereby appoints Jose Gomez to act as City Treasurer and Terri Bui to act as Assistant City Treasurer.

PASSED and ADOPTED this 28<sup>th</sup> day of January 2010.

---

Betty Putnam, Mayor

---

City Clerk





# ***City of Santa Fe Springs***

City Council Meeting

January 28, 2010

## **NEW BUSINESS**

### **Resolution No. 9245 - Weed Abatement**

#### **RECOMMENDATION**

That the City Council adopt Resolution No. 9245 declaring weeds a public nuisance, declaring its intention to remove them, and setting Thursday, February 25, 2010 as the date for the Public Hearing.

#### **BACKGROUND**

The City contracts with the Los Angeles County Agricultural Commissioner for the abatement of weeds. They have conducted their annual inspection of the properties in the City and listed those needing weeds abated. If the proposed resolution is passed, weed abatement notices will be mailed to all property owners listed. Resolution No. 9245 declares the weeds to be a public nuisance and sets a Public hearing on the matter for Thursday, February 25, 2010 where property owners will have an opportunity to object to any part of the weed abatement process.

Resolution No. 9245 provides property owners with the option of abating the weeds themselves, contracting the work to others, or having the County Agricultural Commissioner's contractor perform the work. Costs for work performed by the County, if approved by the City Council, will be assessed to the respective property owner's tax bill.

A handwritten signature in black ink, appearing to read "F. Latham", is positioned above the name of the City Manager.

Frederick W. Latham  
City Manager

#### **Attachment**

Resolution No. 9245

Submitted By: Adria M. Jimenez, CMC  
Deputy City Clerk

Date of Report: January 19, 2010

9C

**RESOLUTION NO. 9245**

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF SANTA FE SPRINGS DECLARING THAT WEEDS, BRUSH,  
RUBBISH AND REFUSE UPON OR IN FRONT F SPECIFIED PROPRETY IN  
THE CTY ARE A SEASONAL AND RECURRENT PUBLIC NUISANCE, AND  
DELARING ITS INTENTION TO PROVIDE FOR THE ABTEMENT THEREOF.**

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES  
RESOLVE AS FOLLOWS:

BE IT RESOLVED THAT, pursuant to the provisions of Title 4, Division 3, Part 2, Chapter 13, Article 2 of the California Government Code, Sections 39560 to 39588, inclusive, and evidence received by it, the City Council of the City of Santa Fe Springs specifically finds:

Section 1: That the weeds, brush or rubbish growing upon the streets, sidewalks, or private property in the City attain such large growth as to become, hwen dry, a fire menace to adjacent improved property, or which are otherwise noxious, dangerous or a public nuisance.

Section 2: That the presence of dry grass, stubble, refuse, or other flammable materials are conditions which endanger the public safety by creating a fire hazard.

Section 3: That by reason of the foregoing fact, the weeds, brush, rubbish, dry grass, stubble, refuse, or other flammable material growing or existing upon the private property hereinafter described, and upon the streets and sidewalks in front of said property, constitute a seasonal and recurrent public nuisance and should be abated as such.

Section 4: That the private property, together with the streets and sidewalks in front of same herein referred to, is more particularly described as follows, to-wit: That certain property described in attached list hereto and by this reference made a part hereof as though set forth in full at this point.

BE IT THEREFORE RESOLVED, pursuant to the findings of fact, by this Council heretofore made, that the weeds, brush, rubbish, dry grass, stubble, refuse, or other flammable material in and upon and in front of the real property hereinbefore described constitute and are hereby declared to be a seasonal and recurrent public nuisance which should be abated. The Agricultural Commissioner/Director of Weights and Measures, County of Los Angeles, is hereby designated the person to give notice to destroy said weeds, brush, dry grass, stubble, refuse, or other flammable material and shall cause notices to be given to each property owner by United States Mail and said notice shall be substantially in the following form, to-wit.

NOTICE TO DESTROY WEEDS,  
REMOVE BRUSH, RUBBISH, AND REFUSE

Notice is hereby given that on January 28, 2010 the City Council of the City of Santa Fe Springs passed or will pass a resolution declaring that noxious or dangerous vegetation including weeds, brush, tumbleweeds, sagebrush and chaparral or rubbish and refuse were growing or occurring upon or in front of said property or certain streets in said city or unincorporated area of the County of Los Angeles, and more particularly described in the resolution, and that they constitute a public nuisance which must be abated by the removal of said noxious or dangerous vegetation, rubbish and refuse. The resolution further declares that, if not abated, the vegetation and/or rubbish and refuse may be removed and t nuisance abated by county authorities in which case the cost of removal shall be assessed upon the land from or in front of which the noxious or dangerous assessment against such lots or lands. Reference is hereby made to said resolution for further particulars. In addition, the Board of Supervisors of the County of Los Angeles authorized and directed the Agricultural Commissioner to recover its costs of details. All property owners having any objections to the proposed removal of noxious or dangerous vegetation, rubbish and refuse and the recovery of inspection costs, are hereby notified that they may attend a hearing of the City Council of said City to be held at 11710 E. Telegraph Rd., Santa Fe Springs CA 90670, in the Council Chambers on February 25, 2010 at 6:00 p.m. where their objection will be heard and given due consideration. If the property owner does not want to present objections to the proposed removal of the noxious or dangerous vegetation including weeds, brush, tumbleweeds, sagebrush, and chaparral or rubbish and refuse or the recovery of inspection costs, the owner need not appear at the above mentioned hearing.

/s/ Adria M. Jimenez, CMC

Deputy City Clerk

City of Santa Fe Springs



BE IT THEREFORE RESOLVED, that the Agricultural Commissioner is hereby authorized and directed to recover its costs of inspection of the properties hereinabove described in a manner consistent with prior action of the Board adopting a fee schedule for such inspections. The recovery of these costs is vital to the ongoing operation governing the identification and abatement of those properties that constitute a seasonal and recurrent public nuisance and endanger the public safety.

BE IT FURTHER RESOLVED THAT on the 25<sup>th</sup> day of February, 2010, at the hour of 6:00 p.m. of said day is the day and hour, and the Council Chambers of the City Council of the City of Santa Fe Springs is fixed by this City Council as the place when and where any and all property owners having any objections to the aforesaid proposed removal of weeds, brush, rubbish, dry grass, stubble, refuse, or other flammable material should not be removed in accordance with this resolution, and said objections will then and there be heard and give due consideration; and,

BE IT RESOLVED THAT the notices to destroy weeds, brush, rubbish, dry grass, stubble, refuse or other flammable material hereinbefore referred to shall be mailed by said Agricultural Commissioner/Director of Weights and Measures at least ten days prior to February 25, 2010.

PASSED and ADOPTED this 28<sup>th</sup> day of January, 2010.

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MAYOR

ATTEST:

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DEPUTY CITY CLERK

LOS ANGELES COUNTY DECLARATION LIST  
CITY OF SANTA FE SPRINGS

DATE: 01/12/10

ZONE	CITY CODE	LOCATION	PARCEL	KEY
04	623	SHOEMAKER AVE	7005 001 802	8
04	623	CARMENITA	7005 014 801	8
04	623	ALONDRA BLVD	7005 014 802	8
04	623	BELL RANCH DR	8002 019 042	8
04	623	10137 NORWALK BLVD	8005 012 047	8
04	623	12171 TELEGRAPH RD	8005 012 902	8
04	623	10025 BLOOMFIELD AVE	8005 015 011	8
04	623	TELEGRAPH RD	8005 015 024	8
04	623	12405 TELEGRAPH RD	8005 015 027	8
04	623	GARDEN PARKWAY	8009 001 081	8
04	623	BRISBANE TERRACE	8009 001 084	8
04	623	HERITAGE SPRINGS DR W	8009 001 089	8
04	623	HERITAGE SPRINGS DR W	8009 001 091	8
04	623	HERITAGE SPRINGS DR E	8009 001 093	8
04	623	GARDEN PARKWAY	8009 001 095	8
04	623	CLARK ST	8009 001 096	8
04	623	CLARK ST	8009 001 097	8
04	623	GARDEN PARKWAY	8009 001 098	8
04	623	HERITAGE SPRINGS DR W	8009 001 099	8
04	623	HERITAGE SPRINGS DR E	8009 001 101	8
04	623	GARDEN PARKWAY	8009 001 103	8
04	623	GARDEN PARKWAY	8009 001 104	8
04	623	GARDEN PARKWAY	8009 001 105	8
04	623	GARDEN PARKWAY	8009 001 106	8
04	623	GARDEN PARKWAY	8009 001 107	8
04	623	GARDEN PARKWAY	8009 001 108	8
04	623	GARDEN PARKWAY	8009 001 109	8
04	623	GARDEN PARKWAY	8009 001 110	8
04	623	GARDEN PARKWAY	8009 001 111	8
04	623	GARDEN PARKWAY	8009 001 112	8
04	623	GARDEN PARKWAY	8009 001 113	8
04	623	GARDEN PARKWAY	8009 001 114	8
04	623	GARDEN PARKWAY	8009 001 115	8
04	623	GARDEN PARKWAY	8009 001 116	8
04	623	GARDEN PARKWAY	8009 001 117	8
04	623	GARDEN PARKWAY	8009 001 118	8
04	623	GARDEN PARKWAY	8009 001 119	8
04	623	GARDEN PARKWAY	8009 001 120	8
04	623	GARDEN PARKWAY	8009 001 121	8
04	623	GARDEN PARKWAY	8009 001 122	8
04	623	GARDEN PARKWAY	8009 001 123	8

LOS ANGELES COUNTY DECLARATION LIST  
CITY OF SANTA FE SPRINGS

DATE: 01/12/10

04	623	GARDEN PARKWAY	8009 001 124	8
04	623	GARDEN PARKWAY	8009 001 125	8
04	623	GARDEN PARKWAY	8009 001 126	8
04	623	GARDEN PARKWAY	8009 001 127	8
04	623	GARDEN PARKWAY	8009 001 128	8
04	623	GARDEN PARKWAY	8009 001 129	8
04	623	GARDEN PARKWAY	8009 001 130	8
04	623	GARDEN PARKWAY	8009 001 131	8
04	623	GARDEN PARKWAY	8009 001 132	8
04	623	GARDEN PARKWAY	8009 001 133	8
04	623	GARDEN PARKWAY	8009 001 134	8
04	623	GARDEN PARKWAY	8009 001 135	8
04	623	GARDEN PARKWAY	8009 001 136	8
04	623	GARDEN PARKWAY	8009 001 137	8
04	623	GARDEN PARKWAY	8009 001 138	8
04	623	GARDEN PARKWAY	8009 001 139	8
04	623	GARDEN PARKWAY	8009 001 140	8
04	623	GARDEN PARKWAY	8009 001 141	8
04	623	HERITAGE SPRINGS DR E	8009 002 068	8
04	623	TELEGRAPH RD	8009 002 069	8
04	623	HERITAGE SPRINGS DR E	8009 002 071	8
04	623	HERITAGE SPRINGS DR E	8009 002 072	8
04	623	CEDAR DR	8009 002 074	8
04	623	BOXWOOD TERR	8009 002 929	8
04	623	GARDEN PARKWAY	8009 004 070	8
04	623	GARDEN PARKWAY	8009 004 071	8
04	623	GARDEN PARKWAY	8009 004 072	8
04	623	GARDEN PARKWAY	8009 004 073	8
04	623	GARDEN PARKWAY	8009 004 074	8
04	623	GARDEN PARKWAY	8009 004 075	8
04	623	GARDEN PARKWAY	8009 004 076	8
04	623	GARDEN PARKWAY	8009 004 077	8
04	623	GARDEN PARKWAY	8009 004 078	8
04	623	GARDEN PARKWAY	8009 004 079	8
04	623	GARDEN PARKWAY	8009 004 080	8
04	623	GARDEN PARKWAY	8009 004 081	8
04	623	GARDEN PARKWAY	8009 004 082	8
04	623	GARDEN PARKWAY	8009 004 083	8
04	623	GARDEN PARKWAY	8009 004 084	8
04	623	GARDEN PARKWAY	8009 004 085	8
04	623	GARDEN PARKWAY	8009 004 086	8
04	623	GARDEN PARKWAY	8009 004 087	8

LOS ANGELES COUNTY DECLARATION LIST  
CITY OF SANTA FE SPRINGS

DATE: 01/12/10

04	623	GARDEN PARKWAY	8009 004 088	8
04	623	GARDEN PARKWAY	8009 004 089	8
04	623	GARDEN PARKWAY	8009 004 090	8
04	623	GARDEN PARKWAY	8009 004 091	8
04	623	GARDEN PARKWAY	8009 004 092	8
04	623	GARDEN PARKWAY	8009 004 093	8
04	623	GARDEN PARKWAY	8009 004 094	8
04	623	GARDEN PARKWAY	8009 004 095	8
04	623	GARDEN PARKWAY	8009 004 096	8
04	623	GARDEN PARKWAY	8009 004 097	8
04	623	GARDEN PARKWAY	8009 004 098	8
04	623	GARDEN PARKWAY	8009 004 099	8
04	623	GARDEN PARKWAY	8009 004 100	8
04	623	GARDEN PARKWAY	8009 004 101	8
04	623	GARDEN PARKWAY	8009 004 102	8
04	623	GARDEN PARKWAY	8009 004 103	8
04	623	GARDEN PARKWAY	8009 004 104	8
04	623	GARDEN PARKWAY	8009 004 105	8
04	623	GARDEN PARKWAY	8009 004 106	8
04	623	GARDEN PARKWAY	8009 004 107	8
04	623	GARDEN PARKWAY	8009 004 108	8
04	623	GARDEN PARKWAY	8009 004 109	8
04	623	GARDEN PARKWAY	8009 004 110	8
04	623	GARDEN PARKWAY	8009 004 111	8
04	623	GARDEN PARKWAY	8009 004 112	8
04	623	GARDEN PARKWAY	8009 004 113	8
04	623	GARDEN PARKWAY	8009 004 114	8
04	623	GARDEN PARKWAY	8009 004 115	8
04	623	GARDEN PARKWAY	8009 004 116	8
04	623	GARDEN PARKWAY	8009 004 117	8
04	623	GARDEN PARKWAY	8009 004 118	8
04	623	GARDEN PARKWAY	8009 004 119	8
04	623	GARDEN PARKWAY	8009 004 120	8
04	623	GARDEN PARKWAY	8009 004 121	8
04	623	GARDEN PARKWAY	8009 004 122	8
04	623	GARDEN PARKWAY	8009 004 123	8
04	623	GARDEN PARKWAY	8009 004 124	8
04	623	GARDEN PARKWAY	8009 004 125	8
04	623	GARDEN PARKWAY	8009 004 126	8
04	623	GARDEN PARKWAY	8009 004 127	8
04	623	GARDEN PARKWAY	8009 004 128	8
04	623	GARDEN PARKWAY	8009 004 129	8

LOS ANGELES COUNTY DECLARATION LIST  
CITY OF SANTA FE SPRINGS

DATE: 01/12/10

04	623	FREEMAN AVE	8011 004 031	8
04	623	FREEMAN AVE	8011 004 058	8
04	623	FREEMAN AVE	8011 004 064	8
04	623	13007 TELEGRAPH RD	8011 005 013	8
04	623	FREMAN AVE	8011 007 026	8
04	623	FREMAN AVE	8011 007 027	8
04	623	ROMANDEL AVE	8011 007 028	8
04	623	ROMANDEL AVE	8011 007 029	8
04	623	ROMANDEL AVE	8011 007 038	8
04	623	ROMANDEL AVE	8011 007 040	8
04	623	ROMANDEL AVE	8011 007 041	8
04	623	ROMANDEL AVE	8011 007 043	8
04	623	12636 LOS NIETOS RD	8011 007 046	8
04	623	SANTA FE SPRINGS RD	8011 007 047	8
04	623	10712 LAUREL AVE	8011 009 063	8
04	623	LARUEL AVE	8011 011 906	8
04	623	LAKELAND RD	8011 011 907	8
04	623	LARUEL AVE	8011 011 912	8
04	623	10765 PAINTER AVE	8011 015 041	8
04	623	TELEGRAPH RD	8011 017 015	8
04	623	TELEGRAPH RD	8011 017 035	8
04	623	TELEGRAPH RD	8011 017 036	8
04	623	TELEGRAPH RD	8011 017 037	8
04	623	SANDOVAL ST	8011 017 064	8
04	623	TELEGRAPH RD	8011 018 901	8
04	623	TELEGRAPH RD	8011 018 902	8
04	623	TELEGRAPH RD	8011 018 903	8
04	623	TELEGRAPH RD	8011 018 904	8
04	623	TELEGRAPH RD	8011 018 905	8
04	623	TELEGRAPH RD	8011 018 906	8
04	623	PARK AVE	8011 019 911	8
04	623	SANTA ANA RTE 5 FWY	8017 018 800	8
04	623	FLORENCE AVE	8017 018 801	8
04	623	SANTA ANA RTE 5 FWY	8017 018 802	8
- 04	623	13215 CAMBRIDGE ST	8059 001 017	8
04	623	SHOEMAKER AVE	8069 004 803	8
04	623	14150 ROSECRANS AVE	8069 006 044	8
04	623	BORATE ST	8069 008 804	8
04	623	BONAVISTA AVE	8069 011 801	8
04	623	BONAVISTA AVE	8069 011 802	8
04	623	MICA ST	8069 013 802	8
04	623	BUSCH PL	8167 001 807	8

LOS ANGELES COUNTY DECLARATION LIST  
CITY OF SANTA FE SPRINGS

DATE: 01/12/10

04	623	9648 SANTA FE SPRINGS RD	8167 002 025	8
- 04	623	SANTA FE SPRINGS RD	8167 002 026	8
04	623	9951 GREENLEAF AVE	8167 002 049	8
04	623	GREENLEAF AVE	8167 002 051	8
04	623	11770 BURKE ST	8168 001 010	8
04	623	BURKE ST	8168 001 801	8
04	623	BURKE ST	8168 001 810	8
04	623	DICE RD	8168 001 811	8
04	623	DICE RD	8168 007 814	8
04	623	DICE RD	8168 007 816	8
04	623	SANTA FE SPRINGS RD	8168 011 802	8
04	623	SANTA FE SPRINGS RD	8168 011 803	8
04	623	SORENSEN AVE	8168 012 814	8
04	623	11790 SLAUSON AVE	8168 023 048	8
04	623	11904 WASHINGTON BLVD	8169 002 003	8
04	623	11920 WASHINGTON BLVD	8169 002 004	8
- 04	623	WASHINGTON BLVD	8169 002 006	8
04	623	11920 WASHINGTON BLVD	8169 002 024	8
04	623	11515 SLAUSON AVE	8169 020 028	8
04	623	PIONEER BLVD	8177 029 817	8
04	623	RANCHO SANTA GERTRUDES	8177 029 823	8
04	623	NORWALK BLVD	8178 004 065	8
04	623	LOS NIETOS RD	8178 035 811	8
04	623	DE COSTA AVE	8178 035 812	8
04	623	NORWALK BLVD	8178 035 815	8
04	623	RIVERA RD	8178 036 803	8
04	623	DE COSTA AVE	8178 036 804	8
04	623	PIONEER BLVD	8178 037 805	8
04	623	LOS NIETOS RD	8178 037 806	8
04	623	LOS NIETOS RD	8178 037 811	8
TOTAL VACANT/IMPROVED RECORDS			3	
TOTAL UNIMPROVED RECORDS			194	
TOTAL RECORDS			197	





# *City of Santa Fe Springs*

City Council Meeting

January 28, 2010

## **CONFERENCE AND MEETING REPORT**

### Councilmember Trujillo's Attendance at the League of California Cities New Mayors and Councilmembers Academy

#### RECOMMENDATION

That the City Council receive and file the report.

I attended the League of California Cities New Mayors and Councilmembers Academy January 20 – 22, 2010. The seminar was held at Hyatt Regency Hotel in Sacramento. While there, I participated in the various sessions offered.

Juanita Trujillo  
Councilmember







# City of Santa Fe Springs

City Council Meeting

January 28, 2010

## PUBLIC HEARING

Resolution No. 9242 - Amendment of Water Rates and Related Charges for FY 2009-2010

### RECOMMENDATION

That the City Council take the following actions:

1. Acknowledge all written protests that have been received and verify that they do not exceed 50% of all City water customers;
2. Conduct a Public Hearing on the proposed water rate increase;
3. Adopt Resolution No. 9242 to amend water rates and service charges effective February 1, 2010.

### BACKGROUND

Potable water rates and service charges were last amended by 9% in November, 2008. During adoption of the FY 09-10 budget the City Manager advised the City Council that water rates and service charges would need to be increased in order to cover anticipated expenditures for FY 2009-10.

### City Council Direction

On November 9, 2009, the City Council directed staff to initiate proceedings to consider amending water rates and service charges. In accordance with Proposition 218, a Public Hearing has been scheduled for January 28, 2010 and notices have been mailed to all water customers. The proposed rate increase, if approved, would go into effect on February 1, 2010.

### Overview of Water Usage

Actual water usage by City customers in FY 2008-09 was 9% below the previous year. This decrease can be attributed to efforts by residents and businesses to conserve water in response to the on-going drought. As the City's customer base has remained stable during the past two years, staff has assumed that water usage in FY 2009-10 will be the same as in FY 2008-09.

### Anticipated Costs to Provide Water

In FY 2009-10 the City will have to pay \$627,000 more for water to meet the needs of City customers. This is due to rate increases by outside agencies that are beyond the City's control. An explanation of this is provided below:

Report Submitted By: Don Jensen, Director  
Public Works Department

Date of Report: January 19, 2010

Imported Water

About 50% of the water used by City customers is purchased from the Metropolitan Water District (MWD). This year the MWD increased rates by 19%. As a result of the MWD increase and increases implemented by Central Basin, the City's cost for imported water in FY 2009-10 will be \$540,000 higher than in FY 2008-09.

Pumped Water

The other 50% of water needed to supply City customers is pumped from underground aquifers. The Water Replenishment District (WRD) assesses a charge to all water the City pumps. For 2009-10 the WRD has increased this charge by 19%. As a result of this change, the City's cost for pumping water in FY 2009-10 will be \$87,000 higher than in FY 2008-09.

Anticipated Revenue

The positive effect of a decrease in water usage is that less water will need to be purchased or pumped to meet the needs of City water customers. However, the decrease in water usage also means that less revenue will be generated if rates remain the same. After evaluating anticipated revenues and expenditures, staff has determined that \$477,000 in additional revenue will be needed to cover the cost increases described above for water, budgeted costs for personnel and maintenance, and to maintain the required debt service coverage on outstanding bonds.

Recommended Changes in Rates and Service Charges

After evaluating various options, staff has determined that water rates and service charges will need to be increased as follows in order to generate the additional revenue required to cover anticipated expenses:

- |                                |                   |
|--------------------------------|-------------------|
| • Potable Water Rates          | Increase by 12.0% |
| • Reclaimed Water Rates        | Increase by 12.0% |
| • Meter Service Charges        | Increase by 7.0%  |
| • Fire Service Charges         | Increase by 7.0%  |
| • City Facilities Rate         | No Change         |
| • Senior Citizen Lifeline Rate | No Change         |
| • Late Payment Charge          | No Change         |
| • Reconnection Charges         | No Change         |
| • Unauthorized Turn-On Charge  | No Change         |

Existing Water Rate Structure

The City currently uses a three-tiered rate structure for billing purposes based on the quantity of water used. A tiered rate structure helps to encourage efficient water usage and also allows low water users, typically residential customers, to pay the lowest amount of any customers.

Current limits for each tier are as follows:

- Tier 1     The rate assigned to this tier applies to the first 18 billing units (1,800 cubic feet) of water used by the customer.
- Tier 2     This rate applies to all water used over 18 billing units (1,800 cubic feet) up to 36 billing units (3,600 cubic feet).
- Tier 3     This rate currently applies to all water used over 36 billing units (3,600 cubic feet). There is no upper limit for this rate.

Water Use by Customer Type

The City has almost 5,100 water customers. Based on meter size, these customers can be classified as either "Residential" or "Business". Water usage for each type of customer is explained below:

Residential Customers

About 3,900 customers are served by residential-size meters. Over the past three years, the average water use for these customers was as follows:

<u>Meter Size</u>	<u>Billing Units/Month</u>	<u>No. of Customers</u>
▪ 5/8 and 3/4 inch	14.5	3,076 (60.9%)
▪ 1 inch	27.6	802 (15.9%)

With very few exceptions, the water used by Residential customers is purchased at Tier 1 and Tier 2 rates.

Business Customers

The other 1,200 customers are considered "Business" customers and are served by several different meter sizes. The average water use for each size of meter over the past three years is as follows:

<u>Meter Size</u>	<u>Billing Units/Month</u>	<u>No. of Customers</u>
▪ 1.5 inch	71	580 (11.5%)
▪ 2 inch	105	499 ( 9.9%)
▪ 3 inch	440	58 ( 1.2%)
▪ 4 inch	1512	28 ( 0.6%)
▪ 6 inch	4556	5 ( 0.01%)

The majority of water used by Business customers is purchased at the rate assigned to Tier 3 of the City's rate structure. As indicated above, there is a substantial difference between the water used by small Business meters versus that used by larger Business meters.

Additionally, while large business meters (3, 4 and 6 inch meters) make up less than 2% of our total customers, these customers consume over 35% of the total amount of water used annually by the City.

#### Recommended Changes in the Rate Structure

For FY 2009-10 staff is recommending that a limit be established for Tier 3 and that two additional tiers be added to the water rate structure. Staff believes these changes are needed to differentiate between small and large Business meters. The changes recommended by staff are as follows:

- Tier 3 **(Revised):** Staff is recommending that a limit of 100 billing units (10,000 cubic feet) be established for this rate.
- Tier 4 **(New):** This rate would apply to all water used over 100 billing units (10,000 cubic feet) up to 400 billing units (40,000 cubic feet). The rate would be 2.5% higher than the rate assigned to Tier 3.
- Tier 5 **(New):** This rate would apply to all water used over 400 billing units (40,000 cubic feet). The rate would be 2.5% higher than the rate assigned to Tier 4.

These changes will not affect residential customers, but will only affect Business customers that use more than 100 billing units per month.

#### Effective Date of Rate Adjustments

All adjustments would go into effect on February 1, 2010. The actual date of implementation would be subject to billing schedules and the new rates and charges would only be applied to billing periods after February 1, 2010.

#### Impact on Customers

If the proposed adjustments are implemented, the impact on residential and business customers would be as follows:

##### Residential Customers

If the proposed adjustments are implemented, the impact on residential customers would be as follows:

- The bill for a residential customer with a 5/8 or 3/4-inch meter that uses 14.5 billing units of water each month will increase by \$4.08 per month.
- The bill for a residential customer with a 1-inch meter that uses 27.6 billing units of water each month will increase by \$7.76 per month.

- With this increase, residential water customers will still be approximately on average with surrounding water purveyors.

#### Business Customers

For commercial customers, the actual impact will depend on the quantity of water used and the size of the customer's water meter. In light of the recommendation from staff that two additional tiers be added, the following examples are provided to illustrate the impact on business customers:

- The water bill for a customer that uses 71 billing units of water each month and has a single 1.5" meter will increase by \$23.41 per month.
- The water bill for a customer that uses 105 billing units of water each month and has a single 2" meter will increase by \$35.79 per month.
- The water bill for a customer that uses 440 billing units of water each month and has a single 3" meter will increase by \$173.64 per month.
- The water bill for a customer that uses 1512 billing units of water each month and has a single 4" meter will increase by \$679.88 per month.
- The water bill for a customer that uses 4556 billing units of water each month and has a single 4" meter will increase by \$2,113.36 per month.

#### Reclaimed Customers

With respect to consumers of reclaimed water, the monthly water bill for an average user would increase from \$141.08 to \$153.48 for a net change of \$12.40 per month.

#### Compliance with Proposition 218

Adjustments in water rates and service charges are subject to Proposition 218. This means the City must notify all water customers about the proposed adjustments and hold a Public Hearing to receive comments and protests before any changes can be approved. The City Council would be able to implement the proposed rate adjustments at that time unless written protests are received from a majority of water customers. With approximately 5,500 water customers, a majority protest would be about 2,750 customers.

#### Notice to Water Customers

Notices were mailed to all water customers on November 23, 2009 informing them that a Public Hearing would be held on January 28, 2010 to receive comments and protests. A notice of the Public Hearing was also published on December 31, 2009 in the Whittier Daily News.

#### Comments from Water Customers

The Notice sent to water customers stated that persons wishing to object to the proposed increase must file a written protest with the City Clerk prior to the time of the Public Hearing. At the time this report was submitted no written protests had been

received regarding the proposed rate increase. The City Clerk will provide an updated report at the meeting should any protests be received after this report has been submitted.

FISCAL IMPACT

The proposal to amend water rates and related charges is needed to ensure that operating revenue will cover operating expenditures associated with water-funded operations is fiscally prudent.

INFRASTRUCTURE IMPACT

The proposed adjustments in rates and charges will provide the resources needed to maintain operation of the City water system and to meet water demands of residential and commercial customers for FY 2009/10.



Frederick W. Latham  
City Manager

Attachment(s)

Resolution No. 9242

Exhibit A: Schedule of Proposed Water Rates and Related Charges

Exhibit B: Water Rate Comparison

Notice of Public Hearing

**RESOLUTION NO. 9242**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA  
AMENDING WATER RATES AND CHARGES FOR FY 2009/10**

The City Council of the City of Santa Fe Springs does hereby resolve as follows:

Section 1. The water rates and charges for the City set forth pursuant to Section 53-28 of the City Code, are hereby established as follows:

(a) Quantity Rates

First 1,800 cubic feet per month	\$2.28/100 cubic feet
Over 1,800 and up to 3,600 cubic feet/monthly	\$2.60/100 cubic feet
Over 3,600 and up to 10,000 cubic feet/monthly	\$2.97/100 cubic feet
Over 10,000 and up to 40,000 cubic feet/monthly	\$3.04/100 cubic feet
Over 40,000 cubic feet monthly	\$3.12/100 cubic feet

(b) Reclaimed Water Rates

First 1,800 cubic feet per month	\$2.20/100 cubic feet
Over 1,800 cubic feet & up to 25 acre feet/monthly	\$2.48/100 cubic feet
Over 25 and up to 50 acre feet per month	\$2.39/100 cubic feet
Over 50 acre feet per month	\$2.28/100 cubic feet

(c) City Facilities Rate

City owned facilities will be charged 50% of domestic or reclaimed water rates.

(d) Senior Citizen Lifeline Rate

Residential customers who can verify that they meet the following eligibility requirements will receive a 15% discount on the first 1,800 cubic feet of water used each month:

- Applicant must be at least 60 years old
- Applicant must be a full-time resident of the City water service area
- The water bill must be in the name of the applicant
- The property listed on the water bill must be the primary residence of the applicant
- The total combined annual gross income of applicant's household must not exceed 175% of Federal poverty guidelines

(e) Meter Service Charge

Per Meter Per Month

5/8 x 3/4 and 3/4 inch	\$ 9.20
1 inch	11.90



<u>Meter Service Charge</u>	<u>Per Meter Per Month</u>
1-1/2 inch	44.00
2 inch	61.50
3 inch	123.50
4 inch	163.00
6 inch	205.00
8 inch	273.00
10 inch	410.00

The service charge is applicable to all metered service. It is a readiness-to-serve charge to which is added to the charge, computed at the quantity rates, for water used during the month.

(f)	<u>Fire Service Charge</u>	<u>Per Meter Per Month</u>
	4 inch DC	\$61.00
	6 inch DC	76.00
	8 inch DC	103.00
	10 inch DC	130.00

(g) Late Payment Charge

If any account becomes delinquent, the City shall impose a fifteen dollar (\$15.00) late payment charge.

(h) Reconnection Charge

Water service which has been shut off for failure to comply with any of the rules and regulations or to pay any rates, charges or penalties, as herein provided, shall not be restored until such rules and regulations and penalties have been complied with to the satisfaction of the City and payment is made of the amount due if any; and in addition thereto the amount of thirty dollars (\$30.00) shall be assessed for the expense of turning the water off and on for such occurrence.

(i) Unauthorized Turn-On Charge

In the event that a customer turns on their water service, or allows any person other than an authorized City employee to turn on their water service, after the water service has been turned off by the City, a charge of seventy-five dollars (\$75.00) shall be added to the bill for the affected service for the first occurrence in a six-month period, and one hundred and fifty dollars (\$150.00) shall be assessed for the second and each subsequent occurrence in a six-month period.

Section 2. The foregoing rates and charges shall apply to all water used after February 1, 2010

APPROVED and ADOPTED this 28<sup>th</sup> day of January, 2010.

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MAYOR

ATTEST:

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CITY CLERK

## Schedule of Proposed Water Rates and Related Charges for FY 2009/10

	<u>Current Fee</u>	<u>Proposed Fee</u>
<b><u>Quantity Rates*</u></b>		
Tier 1 (First 1,800 cubic feet per month)	\$2.04	\$2.28
Tier 2 (Over 1,800 and up to 3,600 cubic feet per month)	\$2.32	\$2.60
Tier 3 (Over 3,600 and up to 10,000 cubic feet per month)	\$2.65	\$2.97
Tier 4 (Over 10,000 and up to 40,000 cubic feet per month)	N/A	\$3.04
Tier 5 (Over 40,000 cubic feet per month)	N/A	\$3.12
<b><u>Reclaimed Water Rates*</u></b>		
First 1,800 cubic feet per month	\$1.96	\$2.20
Over 1,800 and up to 25 acre feet per month	\$2.21	\$2.48
Over 25 and up to 50 acre feet per month	\$2.13	\$2.39
Over 50 acre feet per month	\$2.04	\$2.28
<i>* The fees for quantity and reclaimed water are per 100 cubic feet.</i>		
<b><u>Meter Service Charge (Per Month)</u></b>		
5/8 x 3/4 inch meter	\$8.60	\$9.20
3/4 inch meter	\$8.60	\$9.20
1 inch meter	\$11.15	\$11.90
1-1/2 inch meter	\$41.15	\$44.00
2 inch meter	\$57.50	\$61.50
3 inch meter	\$115.50	\$123.50
4 inch meter	\$152.60	\$163.00
6 inch meter	\$191.80	\$205.00
8 inch meter	\$255.00	\$273.00
10 inch meter	\$383.60	\$410.00
<b><u>Fire Service Charge (Per Month)</u></b>		
4 inch fire service	\$57.50	\$61.00
6 inch fire service	\$71.10	\$76.00
8 inch fire service	\$96.45	\$103.00
10 inch fire service	\$121.80	\$130.00
<b><u>Late Payment Charge</u></b>	\$15.00	-No Change-
<b><u>Reconnection Charge</u></b>	\$30.00	-No Change-
<b><u>Unauthorized Turn-on Charge</u></b>		
1st occurrence in a six-month period	\$75.00	-No Change-
2nd and subsequent occurrence in a six-month period	\$150.00	-No Change-

### **Effective Date**

Proposed rates and charges are recommended to go into effect on February 1, 2010.

**EXHIBIT A**

**MONTHLY WATER COST COMPARISON  
WITH 12.0% PROPOSED RATE INCREASE  
EFFECTIVE 2/1/10**

Water Purveyor	Average Residential Bill		
	Monthly Cost	Other Agency Cost Compared to City of Santa Fe Springs Proposed Rate	
Park Water Company	\$70.26	39.0%	higher
City of Southgate	\$69.51	38.0%	higher
Golden State Water Company	\$66.03	31.0%	higher
City of Norwalk	\$59.30	18.0%	higher
San Gabriel Valley Water	\$58.32	16.0%	higher
<b>City of Santa Fe Springs (Proposed)</b>	<b>\$50.24</b>		
City of Santa Fe Springs (Current)	\$45.32		
City of Cerritos	\$44.68	11.0%	lower
City of Whittier	\$39.82	20.0%	lower
City of Pico Rivera	\$39.07	22.0%	lower
City of Downey	\$24.47	51.0%	lower

**Notes:**

- (1) Monthly cost is for 1800 cubic feet (13,465 gallons) and includes the meter charge
- (2) Cities of Downey and Whittier are 100% well water

**NOTICE OF PUBLIC HEARING**  
**PROPOSED ADJUSTMENTS OF WATER RATES**  
**AND RELATED CHARGES FOR FISCAL YEAR 2009/10**

THIS WILL SERVE AS NOTICE that a Public Hearing will be held on Thursday, January 28, 2010 at 6:00 p.m. in the Santa Fe Springs City Hall Council Chambers, located at 11710 Telegraph Road, Santa Fe Springs regarding a proposal from the Department of Public Works to adjust water rates and related charges for Fiscal Year 2009/10. Proposed rates and charges are recommended to go into effect on February 1, 2010.

The proposed adjustments to current water rates and related charges are needed to ensure that sufficient revenue will be available in FY 2009/10 to cover increased maintenance and production costs, as well as the cost to purchase water from the City's water purveyor, Metropolitan Water District.

THE PUBLIC HEARING will be held before the City Council of the City of Santa Fe Springs as noted above on Thursday, January 28, 2010 in order to receive public comment on the proposed adjustments of water rates and related charges. Any person wishing to object to the proposed adjustments must file a written protest with the City Clerk prior to the time set for the scheduled Public Hearing. The address for the City Clerk is: 11710 Telegraph Road, Santa Fe Springs, CA 90670

Please contact Mr. Tom Lopez, Assistant Director of Public Works at 562-868-0511, extension 7342 if you have any questions regarding this matter.

**AVISO DE UNA AUDIENCIA PÚBLICA**  
**AJUSTES PROPUESTOS DE LAS TARIFAS DE AGUA**  
**Y CARGAS RELACIONADAS PARA EL AÑO FISCAL 2009/10**

POR MEDIO DE LA PRESENTE, NOS PERMITIMOS COMUNICARLE que se llevará a cabo Una Audiencia Pública el Jueves, 28 de Enero del 2010 a las 6:00 p.m. en el Palacio Municipal de Santa Fe Springs localizado en el 11710 Telegraph Rd., en Santa Fe Springs. Durante la Audiencia Pública se discutirá la propuesta del Departamento de Obras Públicas para ajustar las tarifas de agua y cargos relacionados para el año fiscal 2008-2009. Se recomendará que los ajustes de las tarifas y cargos relacionadas se efectúen el día primero de Febrero del 2010.

Los ajustes propuestos de las tarifas de agua y cargos relacionadas son necesarios para asegurar que haya suficientes fondos en el año fiscal de el 2009-2010, para poder cubrir el aumento en los costos de mantenimiento y producción, así como para la compra de agua del proveedor, Distrito Metropolitano de Agua.

La audiencia se llevará a cabo ante el H. Ayuntamiento de la Ciudad de Santa Fe Springs, como se indica arriba, el Jueves 28 de Enero del 2010, para recibir comentarios del publico referente a la propuesta. Cualquier persona que desee objetarse a los ajustes y sobrecargos debe someter su protesta por escrito a la Secretaria Municipal antes de la fecha fijada para la Audiencia Pública. La dirección es: 11710 Telegraph Road, Santa Fe Springs, CA 90670.

Si requiere asistencia en Español porfavor llame al (562) 868-0511, Extension 7369.





# *City of Santa Fe Springs*

City Council Meeting

January 28, 2010

## **PUBLIC HEARING-RESOLUTION NO. 9244**

Approval of Programs/Projects Proposed for Funding During FY 2010-2011 Under the City's Community Development Block Grant (CDBG) Cooperation Agreement with the County of Los Angeles.

### RECOMMENDATION

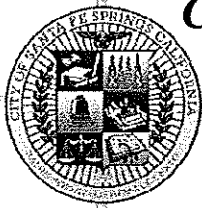
1. That the Mayor open the Public Hearing and hear from anyone wishing to speak on this matter.
2. That the Council approve the appropriation of CDBG funds as described in the body of this report.
3. That the Council adopt Resolution No. 9244
4. That the Council authorize staff to transmit the planning documents to the County.

### BACKGROUND

As the City Council is aware, the City participates in the Los Angeles Urban County Community Development Block Grant (CDBG) program, a HUD entitlement program administered by the County of Los Angeles. Although the funds are an "entitlement", every year, the City must make specific application to the County defining the projects to be funded. Our application requires public participation subject to proper notification. Accordingly, notices were posted from January 13, 2010 to January 28, 2010, at the Neighborhood Center, Library, Town Center Hall, and City Hall, advising the public of this Public Hearing, as well as being advertised in the Whittier Daily News.

For FY 2010-2011, the City has been granted a CDBG allocation of \$177,636. Use of CDBG funds is subject to a 15% cap for public service programs and a 10% cap for administration. Additionally, programs/projects proposed for CDBG funding must meet one of the following three national objectives:

1. Benefit low- and moderate-income persons;
2. Elimination of slums or blight;
3. Meet an urgent need.



# *City of Santa Fe Springs*

City Council Meeting

January 28, 2010

Based on the above eligibility criteria, staff proposes to allocate the City's CDBG funds in the following manner:

PROGRAM ADMINISTRATION \$ 17,636

CDBG funds are used to pay for staff involved in overall program management, coordination, monitoring and evaluation of CDBG funded programs.

TEEN PROGRAM \$ 26,645

The Teen program is an ongoing program, which has been funded, in part, by CDBG funds for the past several years.

UNALLOCATED \$133,355

As was done the past three years, the remaining funds will be set-aside for future exchange with another city for unrestricted general funds, the profits of which will be used in accordance with the CDBG exchange policy that the Council adopted on March 9, 2004.

## Fiscal Impact

Both the Teen Program and Program Administration CDBG allocations will have a positive impact on the General Fund. The exchange of the remaining funds will yield approximately \$80,000 to the City's General Fund, which then can be used for support of Community Organizations.

A handwritten signature in black ink, appearing to read "Frederick W. Latham".

Frederick W. Latham  
City Manager

Attachment  
RESOLUTION 9244



**RESOLUTION No. 9244**

**A RESOLUTION OF THE SANTA FE SPRINGS CITY COUNCIL  
APPROVING THE CITY'S COMMUNITY DEVELOPMENT  
BLOCK GRANT PROGRAM FOR FISCAL YEAR 2010-2011**

**WHEREAS**, on August 22, 1974 the President of the United States signed into law the Housing and Community Development Act of 1974(Act); and

**WHEREAS**, the primary goals of Title I of the Act are the development of viable urban communities by providing decent housing and a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income; and

**WHEREAS**, the City of Santa Fe Springs has received notification of the availability of \$177,636 in federal Community Development Block Grant (CDBG) funds to further the attainment of these goals during Fiscal Year 2010-2011; and

**WHEREAS**, on January 14 and 21, 2010 a public notice was published in the Whittier Daily News regarding eligible activities under the Act and notifying interested parties of the date, time, and location of the public hearing; and

**WHEREAS**, on January 28, 2010, the Santa Fe Springs City Council held a public hearing to receive comments and suggestions relative to the use of funds for the 2010-2011 (36<sup>th</sup> program year) CDBG program year.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Santa Fe Springs as follows:

**Section 1.** That the City Council approve the proposed CDBG program budget as follows:

TEEN PROGRAM	\$ 26,645
PROGRAM ADMINISTRATION	\$ 17,636
SET-ASIDE FOR EXCHANGE	\$133,355

**Section 2.** That the City Council hereby authorizes and directs the City Manager or his designee to submit the final Cost Summary for Fiscal Year 2010-2011, reflecting the funding allocations set forth herein. In addition, the City Manager or his designee is hereby authorized to adjust funding levels if the City's final allocation varies by less than 25 percent from the figures contained herein.

**Section 3.** The City Manager or his designee is authorized to execute the contractual and related documents to be prepared by they CDC that are required for the implementation of the projects/programs contained herein.

**PASSED, APPROVED, AND ADOPTED** this 28nd day of January, 2010.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
(seal)  
City Clerk

\_\_\_\_\_  
City Attorney





## ***City of Santa Fe Springs***

City Council Meeting

January 28, 2010

### **ORDINANCE FOR INTRODUCTION**

Ordinance No. 1008 – Amending the City Municipal Code to Include an Administrative Citation Program

### **RECOMMENDATION**

That the City Council waive further reading and introduce Ordinance No. 1008, an ordinance amending the City's Municipal Code Establishing an Administrative Citation Program.

### **BACKGROUND**

An administrative citation is an effective tool that can be used to obtain voluntary compliance through education and, when necessary, a persuasive administrative process. It provides an opportunity for code violations to be rectified within a reasonable amount of time and gives staff latitude in handling special circumstances surrounding those violations. It curtails the arduous tasks of documentation, record keeping, and time restraints that are associated with the City's current code violation process.

Administrative Citation Programs have proven to be effective in promoting and sustaining voluntary compliance because they allow for an "in-house" process to managing code violations while still providing due process to those cited. They are particularly effective in dealing with lower level, but nonetheless, aggravating violations and repeat offenders which are familiar with the lengthy legal process staff currently utilizes.

Administrative citations reach their full potential with the addition of non-judicial civil fines that promote prompt abatement or correction of code violations. At the same time, they encourage deterrence against future violations of the City's laws. At a future Council Meeting, staff will present the proposed fine schedule, and, in addition, a plan to administer the program through an external source in order to minimize the cost of administering the program.



## *City of Santa Fe Springs*

City Council Meeting

January 28, 2010

### FISCAL IMPACT

The cost of purchasing cite books (\$2,000) will be distributed amongst the issuing departments through existing 2009/2010 fiscal year funds and offset by fines that will be levied as part of the administrative citation process.

### INFRASTRUCTURE IMPACT

NONE

A handwritten signature in black ink, appearing to read "Fred Latham".

Frederick W. Latham  
City Manager

### Attachment(s)

Ordinance No. 1008

## ORDINANCE NO. 1008

### AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS ESTABLISHING AN ADMINISTRATIVE CITATION PROGRAM AND AMENDING THE SANTA FE SPRINGS MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. The City Council of the City of Santa Fe Springs hereby finds:

A. Enforcement of the Santa Fe Springs Municipal Code and adopted ordinances throughout the City is an important public service. A program for enforcement of local codes is vital to protect public health, safety, and welfare. The establishment of a comprehensive and effective code enforcement program that provides both administrative and judicial remedies for use against violations of the City's laws is best equipped to protect public health, safety, and welfare.

B. Government Code Section 53069.4 authorizes local jurisdictions to establish an administrative citation program. The City Council intends, pursuant to this statute, to establish an administrative citation program that:

1. Creates an additional remedy allowing the imposition of non-judicial civil fines and correction orders for violations of the Santa Fe Springs Municipal Code;
2. Encourages prompt abatement or correction of prohibited conditions, uses or activities in the City; and,
3. Creates deterrence against future violation of the City's laws.

C. The administrative citation remedy is not intended to replace any other remedy allowed by the Santa Fe Springs Municipal Code or state law. It is intended to provide an additional means by which the City's laws may be enforced.

Section 2. Title 1 "General Provisions" of the Santa Fe Springs Municipal Code is hereby amended by adding a new Chapter 11 to read as follows:

#### **Chapter 11 - Administrative Citations**

## **Section 11.01 Applicability**

A. Use of this Chapter is at the sole discretion of the City and is one remedy that the City has to address violations of the Santa Fe Springs Municipal Code. By adopting this Chapter, the City does not intend to limit its discretion or ability to use any criminal, civil or other remedies, or any combination thereof, to address any violations of the City's laws.

B. This Chapter makes any violation of the provisions of the Santa Fe Springs Municipal Code subject to administrative civil fines.

C. This Chapter establishes the administrative procedures for the imposition, enforcement, collection, and administrative review of civil fines in accord with Government Code Section 53069.4.

D. An administrative fine shall be imposed by an administrative citation issued by an Officer, and shall be paid directly to the City of Santa Fe Springs. Payment of a fine shall not excuse a failure to correct a violation, nor shall it bar concurrent or further enforcement actions by the City.

E. The City Manager, or a designee thereof, may dismiss a citation at any time if a determination is made that it was issued in error, in which event any deposit of a fine shall be refunded. Notice of such action shall be given to the Citee in writing.

F. The City Manager, or a designee thereof, is authorized to establish procedural rules and regulations governing the provisions in this Chapter.

## **Section 11.02. Definitions**

As used in this Chapter, the following words have the meanings shown below. The following defined words have the meanings below whether the words are capitalized or not in this Chapter.

A. "Citation" means an administrative citation that is issued to a Responsible Person.

B. "Citee" means a Responsible Person to whom a citation is issued.

C. "City" means the City of Santa Fe Springs, California.

D. "Civil fine" or "fine" means the monetary sanction established by resolution of the City Council. A civil fine is imposed by a Citation.

E. "Code" means: (i) the entire Santa Fe Springs Municipal Code and all Los Angeles County codes or ordinances incorporated in it by adoption or reference; (ii) all uniform, technical or other codes or ordinances incorporated in the Santa Fe Springs Municipal Code by adoption or reference; and, (iii) any uncodified ordinance adopted by the Santa Fe Springs City Council.

F. "City Manager" means the chief administrative official of the City as appointed by the City Council.

G. "Enforcement officer" or "Officer" means any City employee whose assigned duties include enforcing the Santa Fe Springs Municipal Code. The City Manager may designate additional persons to act as Officers for purposes of implementing the provisions of this Chapter.

H. "Hearing officer" means a private entity, organization, association or person, or a public official, or duly constituted reviewing authority or commission that the City Manager designates or appoints to consider all timely requests for an administrative hearing after issuance of a citation.

I. "Owner" means any person having legal title to, or who leases, rents, occupies or has charge, control, possession of, or responsibility for, any real property in the City, including all persons identified as owners on the last equalized assessment roll of the County Assessor's Office. An owner of personal property, including animals, is any person who has legal title, charge, control, possession of, or responsibility for, personal property. An owner includes the owner's agent, manager or representative.

J. "Person" means any individual, partnership, corporation, limited liability company, association, joint venture or other organization or entity, however formed, as well as fiduciaries, trustees, heirs, executors, administrators, assigns, or any combination of such persons. "Person" also includes any public entity or agency that acts as an owner in the City.

K. "Property" or "premises" means any real property, improvements on real property, and portions of real property. "Property" includes any parkway or unimproved public easement abutting such real property. "Property" also includes all forms of personal property including animals.

L. "Responsible Person" means any person who allows, causes, creates, or maintains a Violation of the Code.

M. "Violation" means an act that is prohibited by the Code, omission of any act that is required by the Code, and a use or condition of Property that is not allowed by any

permit, approval, or license issued in accord with the Code. A continuing violation exists from day to day.

### **Section 11.03. Scope**

This Chapter provides for civil fines imposed by a Citation for any violation. A citation may be used in place of, or in addition to, any other remedy allowed by the Code or state law. The City Manager, and designees thereof, have discretion to use any remedies authorized by law.

### **Section 11.04. Administrative Citation**

A. Whenever an Officer determines that a Violation has occurred, the Officer may issue a Citation imposing a civil fine or fines on the Responsible Persons. A Citation may charge more than one violation of the Code.

B. Warning Requirement. When the Violation pertains to building, plumbing, electrical or other similar structural or zoning issues that create an immediate danger to health or safety, a Citation may be issued forthwith. In the absence of an immediate danger, a Citation for such a violation shall not be issued unless the Responsible Person has first been given a reasonable period, as determined by the Officer, in which to correct the violation.

C. Acts Committed Outside an Officer's Presence. An Officer may issue a Citation for a Violation not committed in the Officer's presence if the Officer has determined through investigation that the Citee is the Responsible Person.

D. Continuing Violations. Each day that a Violation exists is a separate violation for which a citation may be issued.

E. Each Citation shall contain the following information:

1. Name and mailing address of the Responsible Person.
2. The address or description of the location of the Violation.
3. The date the Citation is issued.
4. The Code or ordinance sections violated;
5. A description of the violations;



6. The amount of the fine for each violation, when and where to pay the fine, and late charges that apply if the fine is not paid on time.
7. When appropriate, a brief description of the actions required to correct the violations and, if applicable, deadlines for correcting the violations.
8. A description of the administrative citation appeal process including how and when to request a hearing on a Citation.
9. The name and signature of the Officer and the signature of the Citee, if he or she is physically present and will sign the Citation at the time it is issued. If a Citee refuses to sign a citation the citation and any related proceeding are valid. Signing a Citation acknowledges receipt of a copy of it and is not an admission that a person has committed a Violation.
10. Any other information required by the City Manager.

#### **Section 11.05. Serving a Citation**

- A. A Citation may be served either by personal delivery to the Citee or the Citee's agent, by certified U.S. mail, return receipt requested, or by posting the citation on the Property.
- B. If served by certified mail, the Citation must be sent with postage prepaid and addressed to the Citee at his or her last-known business or residence address. The date a Citation is deposited with the United States Postal Service is the date that service is complete. An additional copy of the Citation may also be sent to the Responsible Person by first class mail.
- C. Service is complete when a Citee or an agent, manager or representative of the Citee is either personally served with a citation or served by mail.
- D. If service cannot be accomplished personally or by mail for Citations involving a real property-related Violation, the officer shall post the Citation on the real property. The date of posting shall be the issuance date of the Citation and the date service by posting is complete.
- E. Any notice or order regarding a citation may be served by personal delivery or by first class mail. Service of notices and orders is complete the day they are personally delivered or deposited in the mail.
- F. If a Citee does not receive a Citation or notice, any subsequent fine, late charge, action or proceeding under this Chapter is valid if service was given as required by this section.

## **Section 11.06. Civil Fines, Late Charges; Collection of Fees and Costs**

A. Civil Fine Amounts. The amounts of the civil fines imposed by a citation shall be established by resolution of the City Council. The City Council may impose escalating fines for repeat offenses in a twelve-month period. The amounts of fines may be modified from time to time by resolution of the City Council.

B. Infraction Fine Limits. If a violation is classified as an infraction under the Code, the civil fine shall not exceed \$100.00 for a first offense, \$200.00 for a second offense within one year, and \$500.00 for a third offense within one year in accord with California Government Code Sections 25132 and 36900.

C. Late Fees. Failure to pay a civil fine within the period required from the issuance date of a citation shall result in a late charge as established by resolution of the City Council.

D. Payment Location. Civil fines and any late charges due shall be paid to the City at the address stated on the citation.

E. Due Date. The due date for the City's receipt of a civil fine payment (or complete deposit in the event a hearing is requested) shall be fifteen (15) calendar days from the issuance date of a citation. Thereafter, a late charge shall be due as imposed by this Chapter.

F. Effect of Payment. Paying a civil fine does not relieve a Citee from the duty to immediately abate a Violation of the Code, nor from any other responsibility or legal consequences for a continuous Violation.

G. Effect of Abatement. Abating a violation does not excuse the obligation of a Citee to pay a civil fine or late charge.

H. Collection. Unpaid civil fines and late charges are a personal obligation and debt of the citee which may be collected in any manner allowed by law, including a special assessment on real property if the property is the location of the Violation and the Citee has title to the property by deed.

I. Attorney Fees. The City is entitled to recover its attorney fees and all related collection costs arising from any action to collect or foreclose any unpaid civil fine, late charge, or fee imposed in accord with this Chapter.

## **Section 11.07. Right to an Administrative Hearing; Waiver of Advance Deposit of Fine**

A. Contesting the Citation. Any Citee may contest a violation, or that he or she is a Responsible Person, by filing a request for an administrative hearing on a City-approved form with the Office of the City Clerk, Santa Fe Springs City Hall, 11710 E. Telegraph Road, Santa Fe Springs, CA 90670 within fifteen (15) calendar days from the issuance date of a citation. If the Office of the City Clerk does not receive the request in the required period, the Citee shall have waived the right to a hearing and the citation shall be final.

B. No Fee Required. No fee shall be charged for filing a request for a hearing.

C. Deposit Required. Requests for a hearing shall be accompanied by the entire amount of the fine stated in the Citation. Failing to deposit a fine, or submitting a non-negotiable check in the required period, makes a request for an administrative hearing incomplete and untimely. Fines that are deposited with the City do not accrue interest. If a Citation is not upheld, fines deposited shall be returned to the person who deposited them.

D. Hardship Waiver. A Citee who is financially unable to deposit the civil fine with his or her request for a hearing may complete a City-approved application form for an advance deposit hardship waiver (hereafter the "Hardship Waiver"). This form and all required accompanying records must be submitted with a request for a hearing, to the Office of the City Clerk, Santa Fe Springs City Hall, 11710 E. Telegraph Road, Santa Fe Springs, CA 90670 within fifteen (15) calendar days from the issuance date of a Citation.

E. Hardship Waiver Form. To be considered for a Hardship Waiver, the application form must be complete, signed, and must be accompanied by documents that enable the City to reasonably determine the Citee's present inability to deposit the fine. Documents suitable for consideration, may include, without limitation, accurate, complete and legible copies of state and federal income tax returns and all schedules for the preceding tax year; financial statements, loan applications, bank account records, income and expense records for twelve months preceding submittal of the waiver form, as well as other documentation demonstrating the Citee's financial hardship. The City may, at a time chosen in its sole discretion and after a Citation is final, destroy or discard the documents submitted by a Citee for a Hardship Waiver without prior notice to the Citee.

F. Hardship Waiver Application. A Hardship Waiver application form that is incomplete or late is not a timely request for a hearing. In this event, the Citee shall have waived the right to a hearing and the Citation shall be final.

G. Hardship Waiver Decision. The City shall issue a written decision specifying the reasons for issuing or not issuing the Hardship Waiver. This decision is final and non-appealable. The decision shall be served upon the person requesting the Hardship Waiver by first class mail.

1. If the City approves a Hardship Waiver application it must set a hearing in accord with subpart I of this section.

2. If the City determines that the Citee is not entitled to a Hardship Waiver, the Citee must deposit the full amount of the civil fine with the Office of the City Clerk within ten (10) calendar days from the date the decision is deposited with the U.S. Postal Service. If the City Clerk does not receive the full amount of the fine in the required period:

- (i) a late charge shall be imposed;
- (ii) the request for a hearing is incomplete and untimely; and,
- (iii) the Citee shall have waived the right to a hearing and the Citation shall be final.

H. A request for a hearing shall contain the following:

- 1. The citation number.
- 2. The name, address, and telephone numbers of the Citee contesting the citation.
- 3. A statement of the reasons a citation is being contested.
- 4. The date of the request and signature of the Citee.

I. The person filing the request for a hearing shall be notified in writing by first class mail of the date, time and place set for hearing, which shall be conducted within sixty (60) days of the date a timely and complete request is received by the Office of the City Clerk. The hearing notice must be mailed at least ten (10) calendar days before the date of the hearing. Service of the hearing notice is complete at the time of mailing. Even if a Citee does not receive a properly addressed, properly served hearing notice, the Citation, the hearing, and the hearing decision are valid.

J. If the Officer submits an additional written report concerning the Citation to the Office of the City Clerk for consideration at the hearing, then a copy of the report shall also be served by first class mail on the person requesting an administrative hearing no less than three (3) calendar days before the hearing. Failure to receive the report does not invalidate the Citation, the hearing, or the hearing decision.

K. A timely request for a hearing does not excuse a Citee from the duty to immediately abate a Violation, nor from any other responsibility or legal consequences for a continuing violation of the Code.

## **Section 11.08. Administrative Hearing Procedures**

A. The City Manager shall designate or appoint a hearing officer who shall be selected in a manner that avoids the potential for pecuniary or other bias and in no event shall the

citing Officer, nor any other officer or employee in the Officer's department, be the hearing officer.

B. Administrative hearings are informal and formal rules of evidence and discovery do not apply. The City bears the burden of proof to establish a violation and responsibility for it by a preponderance of evidence. The citation is prima-facie evidence of the violation, however, and the Officer who issued the Citation is not required to attend or participate at the hearing. The Citee(s), and Officer, if present, shall have an opportunity to present evidence and witnesses and to cross-examine witnesses. A Citee may bring an interpreter to the hearing provided there is no expense to the City therefore. The hearing officer may question any person who presents evidence at any hearing.

C. A Citee may appear at the hearing in person or by written declaration executed under penalty of perjury. The declaration and any supporting documents must be received by the Office of the City Clerk at least three (3) City business days before the hearing. If the Citee does not attend the scheduled hearing, or does not submit a written declaration in a timely manner, he or she shall have waived the right to a hearing. In such an instance, the hearing officer shall cancel the hearing and not render a decision. In such an instance, the Citation shall be final.

D. Hearings may be continued once at the request of a Citee or the Officer who issued the citation. The hearing officer may continue the hearing for cause.

#### **Section 11.09. Hearing Officer Decision; Appeal**

A. After considering the testimony and other evidence submitted at the hearing, the Hearing officer shall issue a written decision to uphold or overturn the Citation including reasons for the decision. Each decision must advise the Citee of the 20-day appeal right in Government Code Section 53069.4(b), the court filing fee for its exercise, and the Citee's responsibility to serve a copy of the court-filed Notice of Appeal with the City Clerk within five (5) calendar days of filing the original. If the Citation is upheld and the Violation has not been fully corrected by the date of the hearing, the hearing officer shall order correction and a time to complete it. The decision of the hearing officer is final.

B. The hearing officer's written decision shall be served on the Citee by first class mail within 15 days after the hearing. The date the decision is deposited with the U.S. Postal Service is the date of service. The failure of a Citee to receive a properly addressed decision shall not invalidate any hearing, decision, City action, or proceeding regarding the Citation.

C. If a hearing officer's decision is not appealed within 20 days after the decision is mailed to the Citee, the decision is final.

D. The superior court is the sole reviewing authority. The hearing officer's decision cannot be appealed to the City Council. If a Citee prevails on appeal, the City shall reimburse the court filing fee, as well as the fine deposit in accord with the court judgment. The filing fee and fine deposit shall be mailed to the Citee within thirty (30) calendar days of the City's receipt of a notice of judgment or ruling from the superior court clerk.

#### **Section 11.10. Failure to Comply with Final Order to Correct a Violation**

Failure of a Citee to comply with a corrective order stated in any uncontested citation, or in any hearing officer decision that is not appealed to the superior court, or in a hearing officer decision that is upheld in superior court, is a new and separate misdemeanor offense.

#### **Section 11.11. Severability**

If any section, subsection, sentence, clause, phrase or portion of this chapter is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remainder of this chapter. The city council declares that it would have adopted this chapter and each section, subsection, sentence, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, phrases or portions is declared invalid or unconstitutional.





# **City of Santa Fe Springs**

City Council Meeting

January 28, 2010

## **NEW BUSINESS**

Approval of Side Letter #4 Amending the FY 2007-2010 Memorandum of Understanding Between the City of Santa Fe Springs and the Santa Fe Springs Firefighters Association, Inc. AFL-CIO Local 3507

### RECOMMENDATION

That the City Council approve Side Letter #4, Amending the FY 2007-2010 Memorandum of Understanding (MOU) with the Santa Fe Springs Firefighters Association and authorize the City Manager to execute said agreement.

### BACKGROUND

In light of the current economic condition, the Santa Fe Springs Firefighters Association has once again come forward to assist the City in filling the budget gap by offering to take reductions in pay for all their represented members.

Details of Side Letter #4 will be provided shortly before the Council meeting. It is anticipated that Side Letter #4 will be signed and ratified by the membership of the Santa Fe Springs Firefighters Association by the time this item is presented to the City Council for approval.

Staff recommends approval of Side Letter #4 that amends the FY 2007-2010 Memorandum of Understanding and that the City Council authorize the City Manager to execute said agreement.

### FISCAL IMPACT

The implementation of this Side Letter #4 will result in labor cost savings. An estimate of the labor cost savings can be provided orally by Staff at the Council meeting.

A handwritten signature in black ink, appearing to read "Fred Latham".

Frederick W. Latham  
City Manager







# *City of Santa Fe Springs*

City Council Meeting

January 28, 2010

## **NEW BUSINESS**

Review and Approve the Updated Site Plan for Santa Fe Springs Nature Park Phase I

### RECOMMENDATION

Approve the revised site plan for the Santa Fe Springs Nature Park Phase I.

### BACKGROUND

In January 2006 the City Council approved conceptual plans for the Santa Fe Springs "River Park". The River Park plan covers the entire area along the western city boundary adjacent to the San Gabriel River. Subsequently the Council approved grant applications for improvements to Phase I of the park, which resulted in a successful award of a \$600,000 grant from the Rivers and Mountain Conservancy (RMC). The area of Phase I is north of Telegraph Road between the San Gabriel River and the I-605 freeway. Implementation of the RMC grant was delayed and the City requested an extension of the grant, which the Conservancy Board approved. Design and development of the park will follow the vision of the San Gabriel River Watershed and Open Space Plan to create "...a continuous ribbon of open space along the San Gabriel River..." In keeping with this vision, the name of the park has been slightly modified and is now call the Santa Fe Springs Nature Park.

Based on the previously approved conceptual plan, landscape architect MIG (formerly Perkis Rose) estimates that improving the northern 10 acre portion of the park will cost approximately \$1.4-1.6 million dollars. Improvements would include the planting of native plants, rock amphitheater, drinking fountains, information kiosks (public interpretive spots), access to the public trail, picnic tables, bike racks, etc. The main objective would be to create a passive park that would welcome local residents as well as those using the public trail adjacent to the San Gabriel River. The improvements will enable the general public to better understand the river (riparian) environment while enjoying the surroundings designed to attract native birds and animals.

The RMC grant of \$600,000 would allow for the design and construction of the initial 3 acre area immediately north of Telegraph Road. This Phase I portion of the overall project will enable the City to begin the project by creating a fully functioning area for the public to enjoy. By establishing this first phase the City will be in a better position to seek and obtain additional grants from the RMC, State, County, and other agencies.

Phase I covers parcels that are part of the Southern California Edison (SCE) right-of-way. Staff is working with Edison to draft a 25-year lease agreement, and the City Attorney has begun review of the initial documents. Preparation of documents in keeping with the California Environmental Quality Act are also underway; based on the type of project in question, staff believes that it is appropriate to prepare a Notice of Exemption for this project.

In order to provide an overall plan for the entire park, MIG and Coory Engineering have combined resources to create a revised master plan for the Nature Park. SCE has had a chance to review this detail and has given their tacit approval. Staff has prepared a PowerPoint presentation showing the revised plan for the Nature Park; representatives from MIG will also be in attendance. The goal at this point is to obtain City Council approval of the master plan for the 10± acre Nature Park, and to receive authorization to move forward with the development of construction documents for Phase I of the project. Staff would subsequently come back to the Council for authorization to go out to bid.

#### FISCAL IMPACT

The major identifiable fiscal impact will be the expenditure of the \$600,000 RMC grant. There is no plan to recommend the use of any City funds to supplement the grant. The Nature Park will be developed on property that is currently unimproved; there will be future cost for maintaining the new park. However, because the park will be planted with native bushes, plants, and groundcover, the area will require less water and care than a more traditional park space. Based on the experience of the landscape architect in designing similar parks, staff believes that the minimal infrastructure requirements and the self-sustaining nature of the native plantings will result in minimal additional ongoing maintenance costs.

#### INFRASTRUCTURE IMPACT

The proposed improvements to the Park are intended to upgrade the area to provide a natural and informative experience for the public. The area where the park will be located has been the focus of code enforcement activities in the past and usually becomes an eyesore by the end of summer. The new park will provide a upgraded entry to motorists from the I-605 and the area is envisioned to help visitors better enjoy and more easily access the public trail along the San Gabriel River.

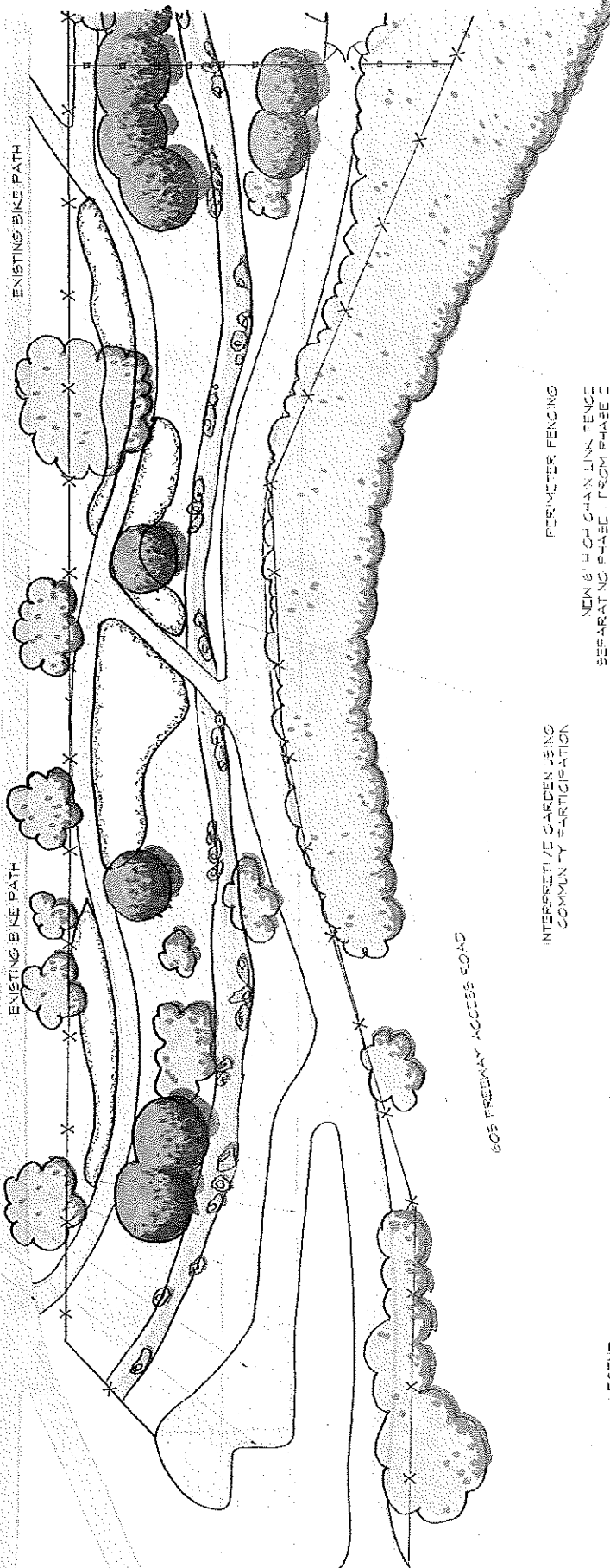


Frederick W. Latham  
City Manager

Attachments: Revised conceptual plan for the SFS Nature Park including Phase I

ACCESS TO REGIONAL BIKE PATH AND  
START OF 8' WIDE D.G. WALKING PATH  
SOUTHERN CALIFORNIA Edison (EED) POWER  
ZONES WITH 50' WIDE BUFFER AROUND IT  
50' WIDE D.G. ACCESS ROAD AND TURN AROUND  
TRANSMISSION LINES

SAN GABRIEL RIVER



PERIMETER FENCING  
NEW 8' HIGH CHAIN LINK FENCE  
SEPARATING PHASE 1 FROM PHASE 2  
20' WIDE CHAIN LINK GATE

INTERPRETIVE GARDEN BEING  
COMMUNITY PARTICIPATION

PLANTING ZONE 1 SPECIES  
RIPARIAN ZONE  
"TREE PLANTINGS ALONG SAN  
SHRUBS: NIVALLUS ROSA

LEGEND  
ACCENT SHRUB PLANTING  
PER ZONE  
CA GRASSLAND MIX  
EXISTING TREES  
PROPOSED TREES

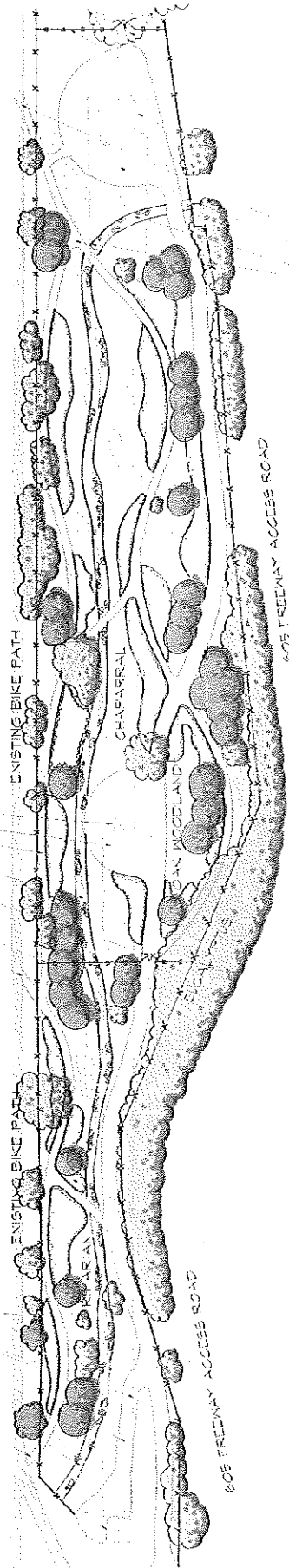
JAN 14, 2010



# SANTA FE SPRINGS NATURE PARK PHASE 1- CONCEPTUAL MASTER PLAN CITY OF SANTA FE SPRINGS

CONNECTION TO EXISTING BIKE PATH  
 NEW 6' HIGH CHAIN LINK FENCE  
 SEPARATING PHASE 1 FROM PHASE 2  
 20' WIDE CHAIN LINK GATE  
 DRAINAGE WAY  
 8' WIDE D.G. WALKING PATH  
 30' 6" WIDE D.G. ACCESS ROAD  
 AND TURN AROUND  
 SCE POWER TOWER WITH 50' WIDE  
 BUFFER AROUND IT  
 TRANSMISSION LINES  
 EXISTING PERIMETER FENCING

SAN GABRIEL RIVER



INTERPRETIVE GARDEN USING  
 COMMUNITY PARTICIPATION

#### LEGEND

- ACCENT SHRUB PLANTING PER ZONE
- CA GRASSLAND MIX
- EXISTING TREES
- PROPOSED TREES

#### PLANTING ZONES & SPECIES

- RIPIARIAN ZONE (W. OF DRAINAGE WAY):  
 TREES: PLATANUS, ALNUS, SALIX  
 SHRUBS: MIMULUS, ROSA
- CHAPARRAL ZONE (BETWEEN DRAINAGE WAY AND  
 SCE ACCESS ROAD)  
 SHRUBS: Ceanothus, Rhamnus, Maloeba
- OAK WOODLAND ZONE (NEAR EUCALYPTUS):  
 TREES: QUERCUS  
 SHRUBS: Rhamnus, Ribes, Heteromeles

JAN 14, 2010



## SANTA FE SPRINGS NATURE PARK CONCEPTUAL MASTER PLAN CITY OF SANTA FE SPRINGS





# *City of Santa Fe Springs*

City Council Meeting

January 28, 2010

## **NEW BUSINESS**

### Annual Statement of Investment Policy

#### RECOMMENDATION

That the City Council approve the City of Santa Fe Springs Investment Policy for calendar year 2010.

#### BACKGROUND

Prior to January 1, 2005, State statute required the City Treasurer to render to the City Council an annual statement of investment policy. Although the law changed to eliminate this requirement, an annual review of the policy for legal compliance and subsequent submittal to the City Council is good fiscal practice. The State Legislature made no changes during 2009 that would impact the City's investment policy, therefore the Investment Policy presented is identical as the prior years'.

#### Certificate of Deposit Account Registry Service (CDARS)

CDARS are essentially traditional Certificates of Deposit (CD's) that are guaranteed under the Federal Deposit Insurance Corporation's (FDIC's) coverage on deposits. The advantage of CDARS is that investments may be made up to \$50 million. Traditional FDIC insurance limits are capped at \$250,000 (temporarily increased through December 31, 2009 - normally \$100,000).

#### Temporary Liquidity Guarantee Program (TLGP)

In an effort to increase confidence and liquidity in the banking system, the federal government created this program. It allows for the purchase of corporate debt notes that are guaranteed under the FDIC TLGP Program and backed by the full faith and credit of the United States. The program expires June 30, 2012.

The City's investment philosophy is to invest conservatively in order to minimize risk with the ordered priorities of safety, liquidity, and yield.



# ***City of Santa Fe Springs***

City Council Meeting

January 28, 2010

Specifically, the City's investment objectives are to:

- Maintain the principal value of assets entrusted to the City. Safety of the assets is the primary investment objective.
- Ensure that the City has adequate cash to pay its obligations by selecting maturities that anticipate cash needs and avoid forced liquidation.
- Maintain diversification in the investment portfolio within the eligibility and utilization criteria in the Investment Policy.
- Earn a reasonable market rate of return.
- Comply with applicable law governing investment of governmental funds.

We have been closely following the far-reaching effects of the crisis in various investment markets. We are confident about the safety of our own investment portfolio as we take a very conservative approach in our strategy.

Frederick W. Latham  
City Manager

Attachment(s)

City of Santa Fe Springs Investment Policy



# CITY OF SANTA FE SPRINGS

## INVESTMENT POLICY

### Legal Constraints

As a general law city, the City of Santa Fe Springs (City) has limited authority in the deposit and investment of surplus monies. This authority is set forth in Government Code sections 53600, et seq.; 53635.

### DEPOSITS

Funds may be deposited in state or national banks. They may be deposited in active or inactive accounts. The deposits may not exceed the total paid-up capital and surplus in any depository.

The depository must secure the active and inactive deposits with eligible securities having a market value of 110% of the total amount of the deposits or First Trust Deeds having a value of 150% of the total amount of the deposits.

The Treasurer may waive security for that portion of a deposit which is insured pursuant to federal law.

### CRITERIA

The criteria for the selection of depositories and securities for the investment of surplus funds and the order of priority of such criteria are:

- 1 - Safety
- 2 - Liquidity
- 3 - Yield

The primary objective of the investment policy of the City is **SAFETY**. Investments shall be made to provide diversification of the portfolio by investment type. Secondly, most investments will be highly liquid. Maturities will be selected to anticipate cash needs, thereby avoiding the need for forced liquidation. Lastly, within the constraints of safety and liquidity, the highest and best yield will be sought. Investments shall be made in the context of the Prudent Investor Rule for trustees of local government funds which is defined in Government Code Section 53600.3:

*When investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, that a prudent person acting in a like*

*capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency.*

The City's objective prohibits speculation (i.e., the purchase of securities with the intent to profit from favorable changes in market prices or market conditions.) Leveraging or borrowing money for the purpose of investing is specifically prohibited.

### **TYPES OF INVESTMENTS**

Funds, not immediately needed, may only be invested in certain eligible securities:

- Banker's Acceptances with a maturity of 180 days or less
- Bonds and Notes of Federally Sponsored Agencies
- Certificates of Deposit (Conventional CDs)
- Certificates of Deposit Account Registry Service (CDARS)
- Commercial Paper
- Government Bonds and Notes
- Local Agency Investment Fund (LAIF)
- Los Angeles County Pooled Fund
- Medium Term Corporate Notes with a 5-year maturity or less
- Repurchase and Reverse Repurchase Agreements
- Temporary Liquidity Guarantee Program

A description of the above investments is contained in Appendix A. The balances between the various investment instruments will change from time to time to give the City the best combination of safety, liquidity, and yield.

The City will not invest in the following state authorized investments:

- Negotiable Certificates of Deposits
- Reverse Repurchase Agreements
- Guaranteed Small Business Administration Notes
- Medium Term Corporate Notes
- Financial Futures or Financial Option Contracts

Additionally, the City shall not invest in any inverse floater, range note, or interest-only strip security, or in any security that could result in zero interest accrual if held to maturity.

## **LOCAL INVESTMENT**

The City shall strive to make investments that benefit the local area. Placing monies in local commercial banks is one method of promoting this goal. A one hundred thousand dollar (\$100,000.00) Certificate of Deposit (or time deposit) may be placed with each local commercial, provided that such deposit is fully insured.

## **NON DISCRIMINATION**

The City also has an obligation to be aware of the social and political impacts of its investments and to act responsibly in making its investment decisions. The City shall not knowingly make any investments in any institution, company, corporation, subsidiary or affiliate that practices or supports directly or indirectly through its actions, discrimination on the basis of race, religion, color, creed, national or ethnic origin, age, sex, sexual preference, or physical disability.

## **REPORTING**

The Treasurer shall render a monthly report to the City Council and City Manager. The report on investments shall include:

- A list of all investments owned by the City
- The type or kind of each investment
- The issuer of each investment
- The date of each investment's maturity
- The par and dollar amount invested for each security
- The annual yield at the time of purchase of each investment expressed as a percentage
- The weighted average maturity of the portfolio at the stated maturity date of all investments and, if there are callable securities, a separate weighted average maturity for all investments using the next call date for the callable securities as their maturity date
- The current market value of the investment portfolio as of the date of the report, and the source of this valuation
- A statement as to whether the City's investments comply with this Statement of Investment Policy, and if not, why not
- A statement denoting the ability of the City to meet its expenditure requirements for the next six months

## **APPENDIX A**

### **ELIGIBLE INVESTMENTS (Government Code Sections 53600, et seq.; 53635)**

#### **BANKER'S ACCEPTANCES**

Banker's Acceptances are negotiable time drafts drawn to finance the export, import, shipment or storage of goods, and they are termed "Accepted" when a bank guarantees to pay the face value at maturity. A Banker's Acceptance constitutes an irrevocable obligation of the accepting bank and a contingent obligation of the drawer and of any endorsees whose names appear upon it. The bank is protected by its customer's agreement to provide the necessary funds in advance of the maturity of the Acceptance and also by the pledge of documents such as bills of lading, independent warehouse or terminal receipts, and other documents evidencing ownership and the insurance of the goods so financed. Acceptances are available in various denominations for 30 to 270 days, but will not be purchased for longer than 180 days. The interest is calculated on a 360 day discount basis similar to Treasury bills. Local agencies cannot invest more than forty percent of their surplus money in Banker's Acceptances.

#### **BONDS AND NOTES OF FEDERALLY SPONSORED AGENCIES**

Obligations issued by federal land banks, federal intermediate credit banks, the Federal Home Loan Bank Board, and the Tennessee Valley Authority. Also, obligations issued by or fully guaranteed as to principal and interest by the Federal National Mortgage Association. Other authorized investments under this category include guaranteed portions of Small Business Administration notes and obligations or other instruments issued by a federal agency or a United States government-sponsored enterprise.

#### **CERTIFICATES OF DEPOSIT (CONVENTIONAL)**

Conventional Certificates of Deposit (CD's) are secured obligations of the financial institution or bank, bought at par value with promise to pay face value plus accrued interest at maturity. Purchases of negotiable certificates of deposit may not exceed 30 percent of the City's surplus money.

#### **CERTIFICATES OF DEPOSIT ACCOUNT REGISTRY SERVICE (CDARS)**

CDARS are essentially traditional Certificates of Deposit (CD's) that are guaranteed under the Federal Deposit Insurance Corporation's (FDIC's) coverage on deposits. The advantage of CDARS is that investments may be made up to \$50 million. Traditional FDIC insurance limits are capped at \$250,000 (temporarily increased through December 31, 2009 - normally \$100,000).

### **COMMERCIAL PAPER**

Investments known as commercial paper are short-term, negotiable, unsecured promissory notes. Cities may invest only in commercial paper of prime quality and rating as provided for by Moody's Investors Service or Standard and Poor's Corporation.

Municipal investments are further limited to issuing corporations organized and operating within the United States, having total assets in excess of five hundred million dollars (\$500,000,000) and having an AA or higher rating for the issuer's indebtedness, other than commercial paper, as provided for by Moody's or Standard and Poor's.

Purchase of eligible commercial paper may not exceed two hundred seventy (270) days maturity or represent more than ten percent (10%) of the outstanding paper of the issuing corporation. In addition, purchases may not exceed a stated percentage of the City's surplus money.

### **GOVERNMENT BONDS AND NOTES**

- (1) United States Treasury notes, bonds, bills, or certificates of indebtedness or those for which the full faith and credit of the United States are pledged for the payment of principal and interest.
- (2) Registered state warrants or treasury notes or bonds of California, including bonds payable solely out of revenue from a revenue-producing property owned, controlled or operated by California or by a department, board, agency or authority of the state.
- (3) Bonds, notes, warrants or other evidences of indebtedness of any local agency within California, including bonds payable solely out of the revenues from revenue-producing property owned, operated or controlled by the local agency or by a board, agency, department or authority of the local agency.

In addition, a city may invest in bonds issued by it; again including bonds payable solely out of revenues from a revenue-producing property owned, controlled or operated by the city or by a department, board, agency or authority of the city.

### **LOCAL AGENCY INVESTMENT FUND (LAIF)**

In 1976, the Legislature created the Local Agency Investment Fund (LAIF). This fund provides an alternative avenue of investment for cities and local agencies. Current policies of LAIF set minimum and maximum amounts of monies that may be invested and minimum amounts of time that the money must stay on deposit.

The State Treasurer may invest the monies deposited in LAIF in eligible securities for state investments and may invest LAIF funds through the State's Surplus Money Investment Fund. The State Treasurer must invest LAIF funds to achieve the highest return consistent with safe and prudent treasury management.

At the end of each fiscal quarter, all interest earned is distributed to the participating local agencies based on the amount of their deposit and the length of time the deposit remained in LAIF. In exchange for managing the Fund and its investments, the state deducts its reasonable costs not to exceed one-quarter of one percent (1/4 of 1%) of the earnings prior to distribution.

### **LOS ANGELES COUNTY POOLED FUND**

The County Pooled Fund is similar to the State of California Local Agency Investment Fund. This pooled fund is managed by the County Treasurer and interest is competitive to money market rates. There are no restrictions to number of transactions or dollar amount of deposits. The funds deposited by a local agency in the County Pooled Fund cannot be redeemed by the County.

All interest is distributed to those agencies participating on a proportionate share determined by the amounts deposited and the length of time they are deposited. Interest is paid quarterly. The County keeps an amount for reasonable administrative costs of the pool. The Los Angeles County Treasurer has stated the range of administrative costs is 14 to 18 basis points (approximately 0.14% to 0.18% of the pool fund average daily balance).

### **MEDIUM-TERM CORPORATE NOTES**

Medium-Term Corporate Notes are unsecured promissory notes issued by a corporation organized and operating in the United States. These are negotiable instruments and are actively traded in the secondary market. Medium-Term Corporate Notes can be defined as extended maturity Commercial Paper. Corporations use these medium-term debt securities to raise capital. Examples of corporate medium term notes are General Electric, Shearson-American Express, GMAC, Wells Fargo Bank, Citibank, etc.

Local agencies are restricted by the Government Code to investments in corporations rated in a rating category of "A or its equivalent by a nationally-recognized rating service. Further restrictions are a maximum term of five years to maturity and total investments in Medium-Term Corporate Notes may not exceed 30 percent of the local agency's surplus money.

### **REPURCHASE AND REVERSE REPURCHASE AGREEMENTS**

Repurchase agreements are purchases of securities by the City under an agreement that the seller will repurchase the same securities on or before a specified date and for a specified amount. Cities may invest in repurchase agreements of any of the securities authorized for public investment. The term of the agreement cannot exceed a year. Cities are also authorized to utilize reverse repurchase agreements as an investment. Reverse repurchase agreements are the sale of securities by the City under an agreement to "repurchase" the securities on or before a specified date and for a specified amount. Where a Treasurer is investing funds, he or she must obtain prior approval from the City Council before entering into a reverse repurchase agreement.

**TEMPORARY LIQUIDITY GUARANTEE PROGRAM (TLGP)**

In an effort to increase confidence and liquidity in the banking system, the federal government created this program. It allows for the purchase of corporate debt notes that are guaranteed under the FDIC TLGP Program and backed by the full faith and credit of the United States. The program expires June 30, 2012. Investments in the TLGP will be limited to no more than 25% of the portfolio.







# *City of Santa Fe Springs*

City Council Meeting

January 28, 2010

## **NEW BUSINESS**

Ratification of the Gateway Cities Council of Governments' Preparation of the Sustainable Communities Strategy.

### **RECOMMENDATIONS:**

It is recommended that the City Council ratify the decision of the Board of Directors of the Gateway Cities Council of Governments to accept delegation under SB 375 for the preparation of a subregional Sustainable Communities Strategy (SCS).

### **BACKGROUND**

AB 32, which was adopted by the California Legislature in 2006, requires that the State's total greenhouse gas (GHG) emissions be reduced to 1990 levels by 2020. The reductions have been divided into various sectors of the economy, including transportation, power generation and land use. SB 375 was adopted in 2008 to achieve the local land use GHG emission reductions through a regional planning process impacting air quality, transportation, land use and housing in cities and counties. California was divided into regions for the purposes of achieving the GHG reductions. Each region is required to prepare a "sustainable communities strategy" (SCS) to establish policies and initiatives to attain the region's reduction targets.

SB 375 requires metropolitan planning organizations (MPOs such as SCAG) to develop a Sustainable Communities Strategy that will become part of the Regional Transportation Plan (RTP). The legislation permits subregions of SCAG to accept delegation to undertake development of the SCS for their own subregion. In response to this, the Gateway Cities COG Board of Directors retained the team of Willdan Energy Solutions, Iteris, and Sespe to prepare a policy report to assist the COG and its member cities in making a determination as to whether to accept delegation. This report has been distributed to the COG's member cities.

Based on the report, and on the recommendation of the COG's City Managers Steering Committee, the COG's Board of Directors voted at their meeting of January 6, 2010, to accept delegation from SCAG under SB 375 to develop a subregional Sustainable Communities Strategy (SCS), contingent upon ratification by a majority of the member city councils.

### **Summary of Requirements under SB 375**

The City of Santa Fe Springs is required under SB 375 to participate in a statewide initiative to reduce greenhouse gas emissions (GHG), by reducing emissions from our community. As a consequence, the City will have to adopt programs and regulate development to achieve compliance with the new State mandates.



# *City of Santa Fe Springs*

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January 28, 2010

SB 375 raises complicated questions of how can cities effectively balance the competing need to reduce GHG emissions, accommodate affordable housing, while incorporating projects to increase mobility and all the while retaining local control of land uses, which is a fundamental goal of every community. SB 375 can be viewed much like the California Environmental Quality Act when it was adopted in 1972. Over the last 38 years CEQA has fundamentally altered the way cities review and approve development and other projects. The GCCOG believes that SB 375 will fundamentally change the way cities prepare general plans and approve developments and other projects in the upcoming decades.

SCAG is the City's designated region under SB 375. However, SB 375 recognized that the SCAG region was unique in its size and other characteristics. SCAG includes Ventura, Los Angeles, Orange, San Bernardino, Riverside and Imperial Counties and over 180 cities. SB 375 gave the SCAG subregions the ability to prepare their own SCS plans. The decision facing our community is whether SCAG or the GCCOG, which is our subregional planning group, is better suited to prepare our subregional SCS.

This is a complicated question to answer as well. Most planning experts acknowledge that we don't yet know what an SCS looks like. California's communities did not know what an environmental impact report was in 1972. Environmental review has changed significantly in the last 38 years through a process of invention, regulation, amendments to CEQA and case law. We are clearly at the beginning stages of designing the SCS. The GCCOG has completed much of the pieces of the SCS over the last 15 years in various studies, plans, policies and programs. The City of Long Beach is also recognized as setting the standard for sustainable policies and projects in their General Plan. So the bits and pieces of the SCS already exist, without the proper framework.

The GCCOG Board felt a need to more fully understand SB 375 and the ramifications of preparing its own SCS. The Board retained and funded planning, transportation and housing consultants to prepare a report for the member cities. The report, authored by the consultant team of Willdan Energy Solutions, Iteris and Sespe, was completed in November of 2009. It was distributed, along with other information materials, to all of the GCCOG communities for review and comment. The GCCOG staff was made available to present the report's finding to the cities. The report resulted in the recommendation that the GCCOG prepare its own SCS. SCAG staff have said that they will support any subregion that takes delegation for the preparation of the SCS.

## **City Managers Steering Committee Recommendation**

The GCCOG City Managers Steering Committee held a special meeting on December 19, 2009, to review the report and recommendation, meet with SCAG



## *City of Santa Fe Springs*

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officials and to receive a presentation from the GCCOG's special counsel on any legal liabilities. All city managers and planning directors were invited to attend. The meeting was well attended and resulted in a majority of the city managers in attendance supporting GCCOG preparation of the SCS.

The managers reviewed and discussed several funding proposals that would share the costs of plan preparation among the 26 GCCOG communities in a fair and equitable way. The managers discussed coordinating data collection with SCAG and MT A, in order to avoid duplication of costs. The managers also recommended that the GCCOG affiliate with a local university on modeling and demographics needed for the SCS.

The GCCOG Board reviewed the report and city manager's recommendations at their meeting of January 6, 2010 meeting. The GCCOG Board discussed how SB 375 is an "unfunded State mandate" in several areas, including initial SCS preparation, and in the ongoing costs of implementing GHG reduction requirements. The Board requested a legal opinion from the GCCOG special counsel on whether SB 375 was an unfunded mandate. The GCCOG Board also requested that the City Managers Steering Committee work with the cities and special counsel on filing test claims. SCAG committed to working with the cities to reduce SB 375 preparation costs.

The Board also discussed Regional Housing Needs Allocation (RHNA) delegation, which is the allocation of housing throughout the region. SCAG has statutory authority over RHNA, but it will require coordination with the regional SCS. The RHNA process has been controversial and resulted in litigation in the past. The SCS process may require that the GCCOG's planning directors work with SCAG to solve any allocation issues that arise.

The City Managers Steering Committees believes that consultant expertise would be necessary even if SCAG prepares the SCS, so the costs of SB 375 are not avoidable by delegation of the planning effort to SCAG. The minimum costs were estimated at \$250,000. It was also recognized that preparation of the full SCS by the GCCOG may exceed that amount, since no one has yet prepared an SCS and we don't know what tasks will be entailed in reviewing and approving an SCS.

Attached is a summary of the advantages of subregional delegation.

A handwritten signature in black ink, appearing to read "Fred Latham".

Frederick W. Latham  
City Manager



# *City of Santa Fe Springs*

City Council Meeting

January 28, 2010

## **Summary of the Advantages of Subregional Delegation**

- 1) A GCCOG SCS will permit the COG to fully present its achievements and the achievements of the individual cities in reducing GHGs.
- 2) Many of the pieces of the SCS already exist in the GCCOG studies, reports and programs implemented over the last decade. The city of Long Beach is a model of sustainability and could serve to guide the other communities. This should reduce the overall cost of preparing the SCS.
- 3) The GCCOG SCS would provide increased local control and certainty, while the concerns of our individual cities are likely to get lost among the 188 SCAG cities.
- 4) The GCCOG SCS could be specifically tailored to the programs that are appropriate for the GCCOG communities, such as our Subregional ITS or Goods Movement Strategies.
- 5) The GCCOG SCS would be of sufficient size (2.1 million residents) that it enables the COG to comment to the California Air Resources Board on a more equal basis with SCAG if there are disagreements.
- 6) The GCCOG could have a public participation process geared to the concerns and addressing the needs of our region. An early effort to reach out to the environmental community, housing advocates, the Attorney General and other interest groups to solicit comments, should help to reduce the potential of conflict and litigation over the GCCOG SCS.
- 7) A GCCOG SCS will allow us to more accurately track the costs and to file test claims with the State Mandates Commission.





# City of Santa Fe Springs

City Council Meeting

January 28, 2010

## NEW BUSINESS

### Request Approval for an Additional Fireworks Stand for Little Lake City School District

#### RECOMMENDATION

It is recommended that the City Council:

- 1) approve an additional (11<sup>th</sup>) fireworks permit for 2010 to allow fundraising for the Little Lake City School District, and;
- 2) *(If the Council wishes to make the 11<sup>th</sup> booth permanent)*, direct staff to make necessary changes to Ordinance No. 951 at the conclusion of this year's fireworks sales to make the additional stand permanent.

#### BACKGROUND

At the last City Council meeting, Council requested that staff look at ways to accommodate fundraising opportunities for the Little Lake City School District through the annual fireworks sales permitting process.

Chapter 93 of the City's Municipal Code (The Code) allows the sales of safe and sane fireworks through a permitting process. A total of ten stands are currently permitted in Santa Fe Springs, with two designated to Santa Fe High School and St. Paul High School.

The Code allows the City Council, at its discretion, to grant additional permits if it is in the public's interest to do so. Staff would recommend that the City Council grant an additional permit for this year and designate it to the Little Lake City School District for fundraising of their school programs.

If the Council wishes to make the additional stand permanent, it could direct staff to amend the Section 93.23 Subsection (C) of the City Code after July 4, 2010, to permanently add the school district as a designated booth, in the same fashion that Santa Fe High and St. Paul High are.

It should be noted that although the Code excludes organizations whose primary focus is education, other than the two high schools, and possibly Little Lake City School District (pending the Council action on this item), nothing in the current Ordinance prohibits otherwise eligible non-profit groups or associations that may have connections with an educational institution/school, whose primary function satisfies the language in Subsection (A) of the City Code, from applying for a Fireworks Booth.

Frederick W. Latham  
City Manager





# *City of Santa Fe Springs*

City Council Meeting

January 28, 2010

## **UNFINISHED BUSINESS**

### Selection of City Council Liaisons to Various City Committees and Governmental Organizations

#### BACKGROUND

The City Council re-organized on January 14, 2010. Normally, the selection of the Council liaisons to various City committees and representatives to governmental organizations is done at the same time. The Council decided to table this item to tonight's meeting.

Attached for your information and review is a listing of Council Liaison Appointments to City Committees, Organizations and Associations.

A handwritten signature in black ink, appearing to read "Fredrick W. Latham", is positioned above the printed name.

Fredrick W. Latham  
City Manager

#### Attachments

Council Liaison Appointments  
Organization Representatives List



## Council Liaisons for City Committees

Organization	Council Liaison	Meeting Day	Meeting Time	Meeting Location
Beautification Committee	Betty Putnam	4th Wed	9:30 AM	Town Center Hall
Community Program Committee	Bill Rounds	3rd Wed	7:00 PM	City Hall Council Chambers
Family & Human Services Advisory Committee	Vacant	3rd Wed	5:30 PM	Neighborhood Center
Heritage Arts Advisory Committee	Betty Putnam Vacant	Last Tues, except Dec	9:00 AM	Heritage Park Train Depot
Historical Committee	Betty Putnam	January (2nd Wed) April, July, October (1st Wed)	5:30 PM	Heritage Park Train Depot
Parks & Recreation Advisory Committee	Joe Serrano	1st Wed	7:00 PM 6:00 PM (sub-committee)	City Hall Council Chambers
SFS/PIH Health Center Joint Oversight Committee	Vacant Joe Serrano Alt-Betty Putnam Community Rep- Alicia Gonzalez	Feb 12, May 13, Aug 12, Nov 18	10:00 AM	Neighborhood Center
Senior Citizens Advisory Committee	Betty Putnam	2nd Wed	10:00 AM	Neighborhood Center
Sister City Committee	Betty Putnam	1st Monday	6:30 PM	Town Center Hall - Meeting Rm #1
Youth Leadership Committee	Louie Gonzalez Alt - Betty Putnam	1st Mon	6:00 PM	City Hall Council Chambers

## Non-Council Appointed City Committees

Organization	Council Liaison	Meeting Day	Meeting Time	Meeting Location
Christmas Home Decorating Contest	Bill Rounds	December	4:30 PM	City Hall
Friends of the Library Board of Directors	Vacant	1st Tuesday May, Jun, Sep, Dec	12:00 PM	Library
READI Committee	Bill Rounds	1st Tues	6:30 PM	Police Services Center
Scholarship Interview Panels	Mora-Vacant Sandoval-Gonzalez Sharp-Rounds	TBD- Changes annually	Varies	City Hall

## Council Liaisons to Organizations/Associations

ORANIZATION	COUNCIL LIAISON	MEETING DAY	MEETING TIME	MEETING LOCATION
91/605/405 Committee	Serrano		6:00 PM	Gateway COG, 16401 Paramount Blvd., Paramount 90723
Ability First Governing Board	Gonzalez Serrano - Alt	Varies	Varies	Sierra Home 3053 1/2 Del Mar Blvd, Pasadena 91107
Area "E" Disaster Board	Serrano Fire Dept Staff - Alt	3rd Wed	8:30 AM	Norwalk Sports Complex, 13200 S. Clarkdale, Norwalk 90650
California Contract Cities Association	Gonzalez Vacant - Alt	3rd Wed	6:00 PM	Host City
Chamber of Commerce Economic Development Committee	Putnam Vacant	Varies	Varies	Varies
Chamber Youth Enrichment Fund Board	Serrano	2nd Wed	2:00 PM	Chamber Office
Community, Economic & Housing Committee	Serrano	1st Thur	11:30 AM (times vary)	SCAG Office, 818 W. 7thh St., 12th Floor, Los Angeles
Family Foundations Board	Putnam	TBD	TBD	11121 Bloomfield, SFS
Gateway Cities Council of Governments	Putnam Gonzalez - Alt	1st Wed	6:00 PM	16401 Paramount Bl, 2nd Floor, Board Room, Paramount 90723
I-5 Consortium Policy Board	Serrano Vacant - Alt	4th Mon		Norwalk City Hall, 12700 Norwalk Blvd, 90650
Independent Cities of Los Angeles	Gonzalez Serrano - Alt			February-Santa Barbara July-Rancho Bernardo September-President's City
Joint Powers Insurance Authority	Gonzalez Serrano - Alt	2nd Wed in July	6:00PM-Dinner 7:00 PM-Mtg	JPIA Offices, 8081 Moody St, La Palma 90623
LA CADA	Putnam - VP Board of Dir	Last Wed	7:00 PM	Allen House, 10425 Painter Ave, SFS

ORANIZATION	COUNCIL LIAISON	MEETING DAY	MEETING TIME	MEETING LOCATION
League of California Cities	Serrano - Delegate Gonzalez - Alt	1st Thur	6:30 PM	MWD Courtyard Café, 700 N. Alameda, Los Angeles 90012
LA Economic Dev Corp (LAEDC) SFS-Affiliate Level Member	Serrano	3rd Wed	7:30 AM	California Club, 538 S. Flower St, Los Angeles 90071
Metropolitan Little League	Rounds	Wed	7:00 PM	Lake Center Park
Sanitation District	Gonzalez Putnam - Alt	4th Mon	1:30 PM	1955 Workman Mill Rd, Whittier 90601
SFHS Education Foundation	Serrano	Varies	Varies	SFHS
SFS/South Whittier Education Center Advisory Committee	Serrano	Varies	9:00 AM	Southwest Resource Center, 10750 Laurel Ave, Whittier 90605
SFS/South Whittier Education Center Advisory Committee - President's Advisory Committee	Putnam - Rep	Varies	8:00 AM	Rio Hondo College Board Room
SFS Baseball Association	Serrano	1st Thur	6:30 PM	SFS Athletic Field
SASSFA	Vacant Serrano - Alt	4th Thur	12:00 PM	9825 Painter Ave, Whittier 90605
SEAACA	Vacant Gonzalez - Alt	3rd Thur	2:00 PM	9777 SEAACA Way, Downey 90241
SCAG Water Policy Task Force	Serrano	2nd Thur	10:00 AM	SCAG Office 818 W. 7th St, 12th Floor, Los Angeles
Southeast Water Coalition Board of Directors	Serrano Gonzalez - Alt	1st Thur	6:00 PM	16401 Paramount Blvd., Paramount, CA 90723





# *City of Santa Fe Springs*

City Council Meeting

January 28, 2010

## **INTRODUCTION**

### Introduction of New Santa Fe Springs Policing Team Member

The Mayor may wish to call upon Fernando Tarin, Director of Police Services to introduce the newest members of the Santa Fe Springs Policing Team.

Devin McClure, Whittier Police Officer  
Adrian Bobadilla, Whittier Police Officer

A handwritten signature in black ink, appearing to read "F. Latham".

Frederick W. Latham  
City Manager





# City of Santa Fe Springs

City Council Meeting

January 28, 2010

## PRESENTATIONS

### 2009 Christmas Home Decoration Contest Winners

#### RECOMMENDATION

The Mayor may wish to call upon Adria Jimenez, Deputy City Clerk, to assist in the presentations.

The Christmas Home Decoration Contest Committee, chaired by Councilmember Bill Rounds toured the city on Monday, December 14<sup>th</sup>, 2009. The Committee consisted of Beautification Committee members and members of the Youth Leadership Advisory Committee. Adria Jimenez was the coordinator of this event.

After viewing more than 50 festively decorated homes, the Committee decided upon ten categories which they felt best embodied the spirit of the contest as well as the holiday season. This year's contest winners have been invited to tonight's meeting to be recognized by Council for their creativity and civic participation. The winners are:

Sweepstakes  
Spirit of Peace  
White Christmas  
Holiday Splendor  
Best Use of Lights  
Christmas Magic  
Most Inspirational  
Winter Wonderland  
Holiday Splendor  
Honorable Mention  
Honorable Mention  
Honorable Mention  
Honorable Mention  
Neighborhood Spirit  
Neighborhood Spirit  
Neighborhood Spirit

Aguilar Family  
Jose L Valdez  
Joseph Saiza  
Craig Pieper & Monica Lozano-Pieper  
Tommy Murray  
Olga & Maria Puentes  
Roy & Gary Zollman  
Consuelo Fuentes  
Philip Coppin  
Jose Aleman  
Pablo Ortiz  
A J Hayes  
Steve Gonzales  
9400 Block of Arlee  
11400 Block of Muller  
11200 Block of Clarkman

Frederick W. Latham  
City Manager







# *City of Santa Fe Springs*

City Council Meeting

January 28, 2010

## **PRESENTATION**

### 2009 Neighborly Elf Christmas Basket Program – Recognition of Donors and Volunteers

#### BACKGROUND

The Family and Human Services (FHS) Division hosted the annual Neighborly Elf Christmas Basket Program on Tuesday, December 15, 2009 at the Neighborhood Center. Each year during the holiday season, the City in conjunction with community volunteers reach out to local needy families to extend a helping hand, as a heartfelt holiday cheer.

With the assistance of 150 volunteers, the contributions made by our community, and the support provided by partnering agencies, the FHS Division was able to provide over 400 needy families, which included a total of twelve hundred (1200) family members a plentiful food basket and toys during the holiday season. Additionally, through the Neighborly Elf Christmas Basket Program, the FHS Division was able to assist local community agencies with the low income families that they serve throughout the year.

Last year, staff developed and implemented a supporter tag component for this program. The supporter tags were sold for \$1.00 each at all city facilities and various local businesses this past holiday season. The supporter tags were a significant addition because it not only generated additional revenue, but it helped publicize the program throughout the community.

This year as families and their children arrived at the Neighborhood Center, they were welcomed with an ambience of festive holiday décor and activities. As families checked in, they enjoyed a short stroll along a beautifully created "candy cane row" that led them to visit Santa Claus. As they entered Santa's workshop they were greeted by Santa's helpers. After sharing their holiday wishes with Santa, the children received a toy gift from our very own Santa Fe Springs' firemen and police officers. The children and families were full of excitement as they walked through Santa's workshop with gifts and toys. In Santa's workshop families were provided chickens or turkeys and a holiday food basket while exiting into the craft area where the children took part in making holiday crafts, sipping on a hot cup of cocoa and listening to Christmas music.



## *City of Santa Fe Springs*

City Council Meeting

January 28, 2010

This program was made possible due to the tremendous generosity from numerous businesses and residential donors, donations from the local schools, service clubs, community organizations, and all the volunteers who took the time to assist in this worthwhile event.

The following is a listing of donors who contributed close to \$14,000 toward this endeavor, as well as those who collected canned goods and generously volunteered their time:

### **Monetary Contributions**

Anonymous Donor	\$3,500.00
Wal-Mart Stores #2948	\$2,000.00
Santa Fe Springs Employee Retirees	\$1,940.00
SFS Employees' Association	\$ 846.00
SFS Fire and Rescue	\$ 591.20
Golden Springs Development Co	\$ 500.00
Harold Quan	\$ 500.00
Good Neighbor Senior Citizens Club	\$ 300.00
Prime of Life Senior Citizens Club	\$ 300.00
John Prohoroff - Serv-Wel Disposal	\$ 300.00
Health First Medical Group Inc	\$ 250.00
Carl's Uniforms Inc	\$ 200.00
Mr. Konishi - Maruichi American Corporation	\$ 200.00
SFS Women's Club	\$ 200.00
Fred & Linda Latham	\$ 200.00
Abraham Lincoln Senior Citizen Club	\$ 150.00
Comet Employment Agency, Inc	\$ 150.00
Cosby Oil	\$ 150.00
SFS Social Club	\$ 150.00
Gloria & Edward Duran	\$ 150.00
Mary Sharp/Albert Sharp III	\$ 100.00
Graphic Dies Inc	\$ 100.00
La Ampola, Inc	\$ 100.00
LeFiell Manufacturing Co	\$ 100.00
Fernando Tarin	\$ 100.00
Daryl R. Propst-Carls Uniform Inc.	\$ 50.00
Wendy Meador	\$ 50.00
Ansa Insurance Services	\$ 40.00



## *City of Santa Fe Springs*

### City Council Meeting

January 28, 2010

Supporter Tags Planning	\$ 4.00
Supporter Tags City Hall Cashier	\$ 93.80
Supporter Tags City Hall Receptionist	\$ 12.90
Supporter Tags Betty Wilson Center	\$ 9.10
Supporter Tags Library	\$ 14.35
Supporter Tags Neighborhood Center	\$ 22.00
Supporter Tags Tree Lighting	\$151.22
Supporter Tags Jax Market	\$106.45
Supporter Tags C & C	\$ 15.53
Supporter Tags Vera Cruz	\$ 4.37
Supporter Tags Villa's Tacos	\$ 61.69
Supporter Tags Metro PC	\$ 4.00
Supporter Tags Valentino's	\$ 7.45
Supporter Tags Kicks Footwear	\$ 1.15
Supporter Tags Wok Express	\$ 5.85
Supporter Tags Elmo's Eatery	\$ 5.98
Supporter Tags Optomitrist	\$ 1.39
Supporter Tags Christine's Donuts	\$ 9.62
Supporter Tags Expo Beauty Salon	\$ 2.87
Supporter Tags Pescado Mojado	\$ 34.70
<b>TOTAL:</b>	<b>\$13,785.62</b>

### Food Donations

Vons - Produce  
Youth Leadership Committee – Cheesecake Pies  
Rancho Santa Gertrudes Elementary School – canned goods  
Heraeus Metals – canned goods

### Toy Donations

Santa Fe Springs Employees' Association  
Sister City Committee  
Kiwanis Club  
California Highway Patrol  
Santa Fe Springs Police Services  
The Holiday  
Med-Coast Ambulance



## *City of Santa Fe Springs*

City Council Meeting

January 28, 2010

California Teachers Association  
Shred-it  
Santa Fe Springs Fire Department  
Thunder Baseball Club  
Friendly Hills Bank  
Santa Fe Springs Chamber of Commerce

### **Volunteers**

The Allen House  
Sophia Olivarez (T.E.E.N.S.)  
Esther Naranjo  
Benjamin Gonzalez (T.E.E.N.S.)  
Margaret Bustos  
Dickie Garcia  
Astrid (Star) Gonzalez  
Terry Gonzales  
Janie Aguirre  
Gilbert Aguirre  
Ms. Monica Ceballos  
Gloria Vasquez  
Albert Lopez  
Catherine Mendoza  
Vivian Mendoza

The Mayor may call upon Eddie Ramirez, Family Services Supervisor, to assist with the presentation to recognize the various donors and volunteers.

A handwritten signature in black ink, appearing to read "Frederick W. Latham".

Frederick W. Latham  
City Manager





# ***City of Santa Fe Springs***

City Council Meeting

January 28, 2010

## **PRESENTATION**

### Whittier Police Traffic Division Presentation

#### RECOMMENDATION

The Mayor may wish to call upon Fernando Tarin, Director of Police to assist in a presentation on the special traffic enforcement efforts by the Whittier/Santa Fe Springs traffic Bureau through the State of California Office of Traffic Safety.

#### BACKGROUND

On September 24, 2009, the State Office of Traffic Safety (OTS) approved a traffic safety grant in the amount of \$111,000 as part of the California Traffic Safety Program. The grant application was submitted on behalf of the Santa Fe Springs Traffic Bureau by Whittier Police Sergeant Dan Lowe.

The grant focus is on Driving Under the Influence (DUI) enforcement. Sergeant Lowe has prepared a presentation for the City Council on the activities conducted by the officers, and is available to answer any questions regarding the special traffic enforcement efforts that were conducted.

Frederick W. Latham  
City Manager



## City of Santa Fe Springs

City Council Meeting

January 28, 2010

### APPOINTMENT TO BOARDS, COMMITTEES, COMMISSIONS

#### Committee Appointments

Attached is a roster for each active committee, and listed below are current vacancies. Also included for your review is the list of prospective members.

<u>Committee</u>	<u>Vacancy</u>	<u>Councilmember</u>
Beautification	1	Gonzalez
Beautification	1	Putnam
Beautification	2	Rounds
Beautification	3	Serrano
Community Program	4	Gonzalez
Community Program	2	Serrano
Community Program	1	Trujillo
Historical	3	Putnam
Historical	2	Serrano
Parks & Recreation	1	Gonzalez
Senior Citizens Advisory	1	Gonzalez
Senior Citizens Advisory	2	Putnam
Senior Citizens Advisory	1	Rounds
Sister City	2	Gonzalez
Sister City	1	Serrano
Sister City	1	Trujillo
Youth Leadership	1	Putnam

An application from Lynda Short was received for the Traffic Commission; Ignacio Herrera submitted and application for the Youth Leadership Committee.

Please direct any questions regarding this report to the Deputy City Clerk.

Frederick W. Latham  
City Manager

#### Attachments:

Applications for Appointment  
Active Committee Lists

Submitted By: Adria M. Jimenez, CMC  
Deputy City Clerk

December 7, 2009



## **Prospective Members for Various Committees/Commissions**

### **Beautification**

---

### **Community Program**

---

Henrieta Abajian

### **Family & Human Services**

---

A.J. Hayes

Jimmy Mendoza

Jose Avila

Berta Sera

Gilbert Aguirre

### **Heritage Arts**

---

Marlene Vernava

### **Historical**

---

### **Personnel Advisory Board**

---

### **Parks & Recreation**

---

Cecilia Uribe Gonzalez

Christina Avila

Paula Minnehan

### **Planning Commission**

---

Art Escobedo

Lynda Short

Hector Renteria

### **Senior Citizens Advisory**

---

### **Sister City**

---

Frank Carbajal, Sr.

Michele Carbajal

Cecilia Urbie Gonzalez

### **Traffic Commission**

---

Art Escobedo

Jose Zamora

Hector Renteria

Lynda Short

### **Youth Leadership**

---

Veronica Cruz

Gabriela Rodriguez

Ignacio Herrera

## BEAUTIFICATION COMMITTEE

Meets the fourth Wednesday of each month, at 9:30 a.m., Town Center Hall

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Juanita Montes	(10)
	Irene Pasillas	(10)
	Vacant	(10)
	May Sharp	(11)
	Marlene Vernava	(11)
Putnam	Juliet Ray	(10)
	Vacant	(10)
	Lupe Lopez	(11)
	Guadalupe Placencia	(11)
	Ruth Gray	(11)
Rounds	Vacant	(10)
	Vacant	(10)
	Annette Ledesma*	(11)
	Paula Minnehan*	(11)
	Henrietta Abajian	(11)
Serrano	Martha Ohanesian	(10)
	Vacant	(10)
	Vacant	(10)
	Vada Conrad	(11)
	Vacant	(11)
Trujillo	Sylvia Takata*	(10)
	Eleanor Connelly	(10)
	Margaret Bustos*	(10)
	Rosalie Miller	(11)
	A.J. Hayes	(11)

*\*Asterisk indicates person currently serves on three committees*

## COMMUNITY PROGRAM COMMITTEE

Meets the third Wednesday of every other month, at 7:00 p.m., in City Hall.

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	A.J. Hayes	(10)
	Vacant	(10)
	Vacant	(10)
	Vacant	(11)
	Vacant	(11)
Putnam	Rosalie Miller	(10)
	Luigi Trujillo*	(10)
	Mary Jo Haller	(11)
	Lynda Short	(11)
	Jose Zamora	(11)
Rounds	Mark Scoggins*	(10)
	Marlene Vernava	(10)
	Sylvia Takata*	(10)
	Denise Vega	(11)
	Annette Rodriguez	(11)
Serrano	Ruth Gray	(10)
	Mary Anderson	(11)
	Dolores H. Romero*	(11)
	Vacant	(11)
	Vacant	(11)
Trujillo	Eleanor Connelly	(10)
	Hilda Zamora	(10)
	Naomi Torres	(10)
	Lisa Sanchez	(11)
	Vacant	(11)

*\*Asterisk indicates person currently serves on three committees*

## **FAMILY & HUMAN SERVICES ADVISORY COMMITTEE**

Meets the third Wednesday of every month at 5:30 p.m., Neighborhood Center

Membership: 15 Residents Appointed by City Council  
5 Social Service Agency Representatives Appointed by the Committee

<b>APPOINTED BY</b>	<b>NAME</b>	<b>TERM EXPIRATION YR.</b>
Gonzalez	Mercedes Diaz	(10)
	Josephine Santa-Anna	(10)
	Toni Vallejo	(11)
Putnam	Arcelia Miranda	(10)
	Laurie Rios*	(11)
	Margaret Bustos*	(11)
Rounds	Annette Rodriguez	(10)
	Janie Aguirre*	(11)
	Michele Carbajal	(11)
Serrano	Lydia Gonzales	(10)
	Francis Carbajal	(11)
	Modesta Viero	(11)
Trujillo	Dolores H. Romero*	(10)
	Gloria Duran*	(10)
	Alicia Mora	(11)

Organizational Representatives: Nancy Stowe  
Evelyn Castro-Guillen  
Irene Redondo Churchward  
(SPIRRIT Family Services)

*\*Asterisk indicates person currently serves on three committees*

## HERITAGE ARTS ADVISORY COMMITTEE

Meets the Last Tuesday of the Month at 9:30 a.m., at the Train Depot

Membership:      9 Voting Members  
                         6 Non-Voting Members

### APPOINTED BY

### NAME

---

Gonzalez

Laurie Rios\*

Putnam

May Sharp

Rounds

Gustavo Velasco

Serrano

Paula Minnehan\*

Trujillo

Amparo Oblea

### Committee Representatives

Beautification Committee

Sylvia Takata\*

Historical Committee

Larry Oblea

Planning Commission

Richard Moore

Chamber of Commerce

Tom Summertield

### Council/Staff Representatives

Council

Betty Putnam

City Manager

Frederick W. Latham

Director of Library & Cultural Services

Hilary Keith

Director of Planning & Development

Paul Ashworth

*\*Asterisk indicates person currently serves on three committees*

## HISTORICAL COMMITTEE

Meets Quarterly - The First Tuesday of of the Month in April, July, October, and January at  
5:30 p.m., Carriage Barn

Membership: 20

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Richard Moore	(10)
	Gilbert Aguirre	(11)
	Janie Aguirre	(11)
	Sally Gaitan	(11)
Putnam	Astrid Gonzalez	(10)
	Vacant	(10)
	Vacant	(11)
	Vacant	(11)
Rounds	Art Escobedo	(10)
	Paula Minnehan*	(10)
	Mark Scoggins*	(11)
	Janice Smith	(11)
Serrano	Gloria Duran*	(10)
	Vacant	(10)
	Vacant	(10)
	Larry Oblea	(11)
Trujillo	Marv Clegg	(10)
	Alma Martinez	(10)
	Merrie Hathaway	(11)
	Susan Johnston	(11)

*\*Asterisk indicates person currently serves on three committees*

## **PARKS & RECREATION ADVISORY COMMITTEE**

Meets the First Wednesday of the month, 7:00 p.m., Council Chambers.

Subcommittee Meets at 6:00 p.m., Council Chambers

Membership: 25

<b>APPOINTED BY</b>	<b>NAME</b>	<b>TERM EXPIRATION YR.</b>
Gonzalez	Jennie Carlos	(10)
	Frank Leader	(10)
	Vacant	(10)
	Ruben Madrid	(11)
	Michael Madrigal	(11)
Putnam	Jimmy Mendoza	(10)
	Michele Carbajal	(10)
	Frank Realado	(11)
	Carlene Zamora	(11)
	Hilda Zamora	(11)
Rounds	Kenneth Arnold	(10)
	Richard Legarreta, Sr.	(10)
	Luigi Trujillo*	(10)
	Don Mette	(11)
	Mark Scoggins*	(11)
Serrano	Lynda Short	(10)
	Bernie Landin	(10)
	Joe Avila	(10)
	Sally Gaitan	(11)
	Fred Earl	(11)
Trujillo	Hector Renteria	(10)
	Andrea Lopez	(10)
	Art Escobedo	(11)
	Jose Zamora	(11)
	Arcelia Miranda	(11)

*\*Asterisk indicates person currently serves on three committees*

## PERSONNEL ADVISORY BOARD

Meets Quarterly on an As-Needed Basis

Membership: 5 (2 Appointed by City Council, 1 by Personnel Board, 1 by Firemen's Association, 1 by Employees' Association)

APPOINTED BY	NAME
Council	Angel Munoz Ron Biggs
Personnel Advisory Board	Jim Contreras
Firemen's Association	Wayne Tomlinson
Employees' Association	Donn Ramirez

*\*Asterisk indicates person currently serves on three committees*



## PLANNING COMMISSION

Meets the Second and Fourth Mondays of every Month at 4:30 p.m., Council Chambers

Membership: 5

APPOINTED BY	NAME
Gonzalez	Laurie Rios
Putnam	Larry Oblea
Rounds	Richard Moore*
Serrano	Michael Madrigal
Trujillo	Frank Ybarra

*\*Asterisk indicates person currently serves on three committees*

## SENIOR CITIZENS ADVISORY COMMITTEE

Meets the second Wednesday of the month at 10:00 a.m., Neighborhood Center

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Gloria Duran*	(10)
	Josephine Santa-Anna	(10)
	Toni Vallejo	(11)
	Janie Aguirre*	(11)
	Vacant	(11)
Putnam	Jennie Valli	(10)
	Martha Ohanesian	(10)
	Vacant	(10)
	Vacant	(10)
	Pete Vallejo	(11)
Rounds	Josephine G. Ramirez	(10)
	Vacant	(10)
	Gloria Vasquez	(11)
	Lorena Huitron	(11)
	Berta Sera	(11)
Serrano	Gusta Vicuna	(10)
	Louis Serrano	(10)
	Mary Bravo	(10)
	Amelia Acosta	(11)
	Jessie Serrano	(11)
Trujillo	Julia Butler	(10)
	James Hogan	(10)
	Gilbert Aguirre	(11)
	Margaret Bustos*	(11)
	Modesta Viero	(11)

*\*Asterisk indicates person currently serves on three committees*

## SISTER CITY COMMITTEE

Meets the First Monday of every month at 6:30 p.m., Town Center Hall, Mtg. Room #1. When there is a Monday holiday, the meeting is held on the second Monday of the month.

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Luigi Trujillo*	(10)
	Kimberly Mette	(10)
	Jimmy Mendoza	(11)
	Vacant	(11)
	Vacant	(11)
Putnam	Martha Villanueva	(10)
	Gloria Duran*	(10)
	Mary K. Reed	(11)
	Peggy Jo Radoumis	(11)
	Jeannette Wolfe	(11)
Rounds	Manny Zevallos	(10)
	Susan Johnston	(10)
	Francis Carbajal	(10)
	Ted Radoumis	(11)
	Jose Avila	(11)
Serrano	Charlotte Zevallos	(10)
	Vacant	(10)
	Laurie Rios*	(11)
	Doris Yarwood	(11)
	Vacant	(11)
Trujillo	Alicia Mora	(10)
	Vacant	(10)
	Dolores H. Romero*	(11)
	Marcella Obregon	(11)
	Andrea Lopez	(11)

*\*Asterisk indicates person currently serves on three committees*

## TRAFFIC COMMISSION

Meets the Third Thursday of every month, at 7:00 p.m., Council Chambers

Membership: 5

APPOINTED BY	NAME
Gonzalez	Arcelia Valenzuela
Putnam	Manny Zevallos
Rounds	Ted Radoumis
Serrano	Michael Madrigal
Trujillo	Donn Ramirez

*\*Asterisk indicates person currently serves on three committees*

## YOUTH LEADERSHIP COMMITTEE

Meets the First Monday of every month, at 6:00 p.m., Council Chambers

Membership: 20

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Victor Becerra	(11)
	Jessica Aguilar	(11)
	Jeanneth Guerrero	(11)
	Marilyn Llanos	(12)
Putnam	Ashley Ortiz	(10)
	Lupe Pasillas	(10)
	Wendy Pasillas	(13)
	Vacant	
Rounds	Carina Gonzalez	(11)
	Stephanie Gilbert	(11)
	Karina Saucedo	(12)
	Lisa Baeza	(13)
Serrano	Kimberly Romero	(11)
	Alyssa Trujillo	(11)
	Alyssa Berg	(11)
	Ariana Gonzalez	(13)
Trujillo	Madalin Marquez	(11)
	Omar Rodriguez	(12)
	Jose Rocha	(12)
	Martin Guerrero	(13)

CITY OF SANTA FE SPRINGS  
YOUTH LEADERSHIP COMMITTEE  
APPLICATION

Santa Fe Springs

City of

JAN 15 2010

City Clerk's Office

RECEIVED

Middle

(Please type or use black ink)

Name:

Herrera

Last

Ignacio

First

Address:

9715 Alburkis Ave #103

Age:

15

School:

Santa Fe High School

Present Grade:

10

Anticipated Graduation Date:

2012

E-Mail:

nachocheese94@yahoo.com

Home Phone:

562-305-3237

Cell Phone:

562-883 322 8806

Emergency Contact:

Delia Lopez

Phone:

562-665-4411

Employer Name:

Ø

Position:

Ø

Employer Address:

Ø

Phone:

Ø

Hours available for volunteer work:

∞

Organizations/Clubs you are currently a member of:

Tutoring

Extra Curricular Activities/Sports:

Track

Are you or have you in the past participated as a City Volunteer: ☐ yes ☒ no

If "YES" list below:

RECEIVED

City Clerk's Office

JAN 15 2010

Why do you want to be involved?

I want to be involved with the city because I enjoy helping out anyway I could. I would also like to know that the city I live in is a certain way with their help from me.

Talents/Skills of Leadership:

I am a good listener and I come up with many ideas. I come up with creative/fun ideas and fundraising ideas.

What ideas do you have for the Committee?

I have many ideas that can help raise money for the city, and ideas for dances to help make it more fun and still bring in fundraising money.

References/Recommendations: (Must have known candidate for a minimum of one year. No family members.)

<u>Name</u>	<u>Address</u>	<u>Telephone</u>	<u>Occupation</u>
Marilyn Llanos	?	562-686-9466	<del>Unknown</del>
David Chavez	?	562-680-2927	
Lucy Francis		562-266-6035	
Omar Rodriguez		562-508-1261	
Alexander Sams		562-331-7677	

Include a letter of recommendation from an adult who is not a family member and has known you for at least 1 year. This person should be able to address your leadership potential and ability to manage the demands of both school and the Committee.

**SIGNATURES:**

I have read and understand the time commitment required for the Youth Leadership committee. I am able to make such a commitment.

Ignacio Herrera

Student Signature

1/13/10

Date

**Parent/Legal Guardian Permission**

I give my permission for Ignacio Herrera to seek appointment for the position of representative of the Youth Leadership Committee.

Monica L. Herrera

Parent/Legal Guardian Name (Print)

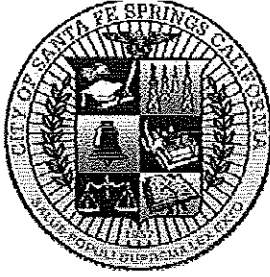
Monica L. Herrera

Parent/Legal Guardian Signature

1/13/10

Date





## City of Santa Fe Springs Application for Appointment

If you would like to be included in the Santa Fe Springs "Talent Bank" of persons interested in serving on a City Committee, Commission or Board, please complete this application and submit it to the City Clerk's Office.

Name: LYNDA SHORT  
Address: 10258 JERSEY AVE SFS  
662 Home Phone: 8635687 Work Phone: 8684977 Cell Phone: 631-8755  
Occupation: GUIDANCE CLERK TECHNICIAN  
LITTLE LAKE SCHOOL DISTRICT

I am willing to serve on an ad hoc committee for a specific short-term project.



Yes



No

Is there a specific night or time you would be *unable* to attend meetings? If so, please indicate:

Please list in order of preference the committee(s) on which you would like to serve:

1. TRAFFIC COMMISSION
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

Signature

Lynda Kaye Short

Date

1-14-10

### OFFICE USE ONLY

Date Application Received:

Action:

Date Applicant Notified: