



## *City of Santa Fe Springs*

# AGENDA

FOR THE MEETINGS OF THE:

COMMUNITY DEVELOPMENT COMMISSION  
CITY COUNCIL

Council Chambers  
11710 Telegraph Road  
Santa Fe Springs, CA 90670

AUGUST 13, 2009

6:00 P.M.

Luis M. Gonzalez, Mayor  
Betty Putnam, Mayor Pro Tem  
William K. Rounds, Councilmember  
Joseph D. Serrano, Sr., Councilmember  
Gustavo R. Velasco, Councilmember

**Public Comment:** The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete the card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk or a member of staff. The City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. The City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

**Americans with Disabilities Act:** In compliance with the ADA, if you need special assistance to participate in a City Council meeting or other services offered by the City, please contact the City Clerk's Office at (562) 868-0511. Notification of at least 48 hours prior to the meeting or time when services are needed will assist City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

**Please Note:** Staff reports are available for inspection at the City Clerk's office during regular business hours 7:30 a.m. – 5:30 p.m. Monday – Friday. City Hall is closed every other Friday.



1. **CALL TO ORDER**

2. **ROLL CALL**

William K. Rounds, Councilmember  
Joseph D. Serrano, Councilmember  
Gustavo R. Velasco, Councilmember  
Betty Putnam, Mayor Pro Tem  
Luis M. Gonzalez, Mayor

**COMMUNITY DEVELOPMENT COMMISSION**

3. **REPORT OF THE CITY MANAGER AND EXECUTIVE DIRECTOR**

4. **CONSENT AGENDA**

*Consent Agenda items are considered routine matters that may be enacted by one motion and roll call vote. Any item may be removed from the Consent Agenda and considered separately by the Commission.*

**Minutes**

- A. Minutes of the Community Development Commission Meeting of July 23, 2009

**Recommendation:** That the Commission approve the Minutes as submitted.

**NEW BUSINESS**

5. Authorization to Advertise - Temporary Neighborhood Center Facilities

**Recommendation:** That the Community Development Commission authorize the City Engineer to advertise for construction bids for the Temporary Neighborhood Center Facilities.

6. Authorization to Negotiate a Change Order with Erickson-Hall Construction Company for the Construction of the Library Phase 2 Reading Gardens Project

**Recommendation:** That the Community Development Commission (CDC) authorize the Director of Public Works to negotiate a Change Order with Erickson-Hall Construction Company ("Erickson-Hall") to construct the Library Phase 2 Reading Gardens Project.

**CLOSED SESSIONS**

7. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Case: Community Development Commission vs. Bueno  
Number of Cases: 1



**CITY COUNCIL**

**CLOSED SESSIONS**

**8. CONFERENCE WITH LABOR NEGOTIATOR**

Agency Negotiator: City Manager

Employee Organizations: Santa Fe Springs Firemen's Association  
Santa Fe Springs Employees' Association

**9. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigations pursuant to subdivision (b) of Section 54956.9:  
One potential case

**10. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and roll call vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.*

**Minutes**

A. Minutes of the City Council Meeting of July 23, 2009

**Recommendation:** That the City Council approve the Minutes as submitted.

**PUBLIC HEARING**

**11. Resolution No. 9209 – Self-Certification of Conformance to Congestion Management Program**

**Recommendation:** That the City Council conduct a public hearing and adopt Resolution No. 9209 certifying that the City is in conformance with the Congestion Management Program.

**UNFINISHED BUSINESS**

**12. Reconsideration of FY 2009-10 City Budget – Supplemental Recommendation No. 1 (Deferred Action Items)**

**Recommendation:** That the City Council approve the personnel recommendations as set forth herein and, in so doing, amend the adopted FY 2009-10 City Budget and direct the City manager to take all appropriate implementation actions.



**NEW BUSINESS**

13. Renewal of Contract with Graffiti Tracker, Inc. for Graffiti Analysis Services  
**Recommendation:** That the City Council approve the renewal of contract with Graffiti Tracker Inc., to provide graffiti analysis services, and, in doing so, authorize the Mayor to execute the agreement document.
14. Approval of Agreements for the Formation of the Community Facility District for the Villages at Heritage Springs  
**Recommendation:** That the City Council Authorize the City Engineer to enter into the following agreements for the formation of the villages at Heritage Springs Community Facilities District: 1) Harris & Associates for Special Tax Consulting Services; 2) Coory Engineering for Engineering Services; 3) Jones Hall for Bond Counsel; and, 4) Stone and Youngberg for Legal Services.
15. Resolution No. 9210 – Adoption of Amended and Restated Local Goals and Policies For Community Facilities Districts  
**Recommendation:** That the City Council adopt Resolution No. 9210 approving Amended and Restated Local Goals and Policies for the formation of Community Facilities Districts.
16. Amendment to the Letter of Agreement with the Los Angeles County Metropolitan Transportation Authority Regarding CMAQ Funds for the Valley View Grade Separation Project  
**Recommendation:** That the City Council take the following actions: 1) Approve the Amendment to the Original Letter of Agreement with Los Angeles County Metropolitan Transportation Authority Regarding CMAQ Funds for the Valley View Grade Separation Project; 2) Authorize the Mayor to execute the Amendment.
17. Approval of RFP Document and authorization to Go Out to Bid for Solid Waste Collection and Disposal Services for the Villages at Heritage Springs Housing Development  
**Recommendation:** That the Council: 1) Approve the attached RFP document; and, 2) Authorize staff to solicit bids from qualified contractors.

**Please note:** *Item Nos. 19 - 28 will commence in the 7:00 hour*

18. **INVOCATION**

19. **PLEDGE OF ALLEGIANCE**



**INTRODUCTIONS**

- 20. Representatives from the Youth Leadership Committee
- 21. Representatives from the Chamber of Commerce

**22. ANNOUNCEMENTS**

**APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

- 23. Committee Appointments

**24. ORAL COMMUNICATIONS**

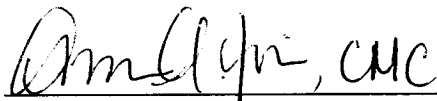
This is the time for public comment on any Commission/City Council matter that is not on tonight's agenda. Anyone wishing to speak on an agenda item is asked to please comment at the time the item is considered by the Commission/City Council.

**25. EXECUTIVE TEAM REPORTS**

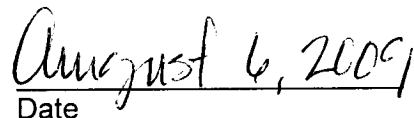
**26. ADJOURNMENT**

In memory of Sarah Garcia, mother-in-law of Councilmember Joseph D. Serrano, Sr., and mother of Planning Commissioner Sarah Garcia.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at the following locations: Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and, the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.



Adria M. Jimenez, CMC  
Deputy City Clerk



Date



## **MINUTES**

### **JOINT MEETINGS OF THE PUBLIC FINANCING AUTHORITY WATER UTILITY AUTHORITY COMMUNITY DEVELOPMENT COMMISSION CITY COUNCIL**

**CITY OF SANTA FE SPRINGS  
JULY 23, 2009**

**1. CALL TO ORDER**

Chairperson/Mayor Gonzalez, at 6:00 p.m., called the Public Financing Authority, Water Utility Authority, Community Development Commission and City Council meetings to order.

**2. ROLL CALL**

Present: Directors/Commissioners/Councilmembers Putnam, Rounds, Serrano, Velasco, Chairperson/Mayor Gonzalez

Also present: Fred Latham, City Manager; Barbara Earl, City Clerk; Steve Skolnik, City Attorney; Paul Ashworth, Director of Planning and Development; Don Jensen, Director of Public Works; Fernando Tarin, Director of Police Services; Maricela Balderas, Director of Family & Human Services; Jose Gomez, Director of Finance & Administrative Services; Alex Rodriguez, Fire Chief

### **PUBLIC FINANCING AUTHORITY**

**3. APPROVAL OF MINUTES**

Public Financing Authority Meeting of June 25, 2009

**Recommendation:** That the Authority approve the Minutes as submitted.

Director Velasco moved to approve the Minutes. Director Serrano seconded the motion, which carried unanimously.

**NEW BUSINESS**

**4. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)**

**Recommendation:** That the Authority receive and file the report.

Vice-Chairperson Putnam moved to receive and file the report. Director Velasco seconded the motion, which carried unanimously.

4-A



## **ADJOURNMENT**

Chairperson Gonzalez, at 6:04 p.m., adjourned the Public Financing Authority meeting.

## **WATER UTILITY AUTHORITY**

### **APPROVAL OF MINUTES**

5. Water Utility Authority Meeting of June 11, 2009

**Recommendation:** That the Authority approve the Minutes as submitted.

Director Serrano moved to approve the Minutes. Vice-Chairperson Putnam seconded the motion, which carried unanimously.

### **NEW BUSINESS**

6. Update on the Status of Water-Related Capital Improvement Plan Projects

**Recommendation:** That the Authority receive and file the report.

Director Velasco moved to receive and file the report. Director Rounds seconded the motion, which carried unanimously.

## **ADJOURNMENT**

Chairperson Gonzalez, at 6:07 p.m., adjourned the Water Utility Authority meeting.

## **COMMUNITY DEVELOPMENT COMMISSION**

7. **REPORT OF THE CITY MANAGER AND EXECUTIVE DIRECTOR**

No reports were given.

8. **CONSENT AGENDA**

**A. Minutes**

Minutes of the Regular Community Development Commission Meeting of July 9, 2009

**Recommendation:** That the Commission approve the Minutes as submitted.

**Authorization to Advertise**

- B. Commercial/Industrial Street Rehabilitation Project**

**Recommendation:** That the Commission authorize the City Engineer to advertise for construction bids for the Commercial/Industrial Street Rehabilitation Project.



Vice-Chairperson Putnam moved to approve the Consent Agenda, including Item Nos. 8-A and 8-B. Commissioner Rounds seconded the motion, which carried unanimously.

## **JOINT COMMUNITY DEVELOPMENT COMMISSION/CITY COUNCIL**

### **NEW BUSINESS**

9. Approval of the Affordable Rental Rehabilitation Assistance Program (ARRAP) and a Request for Appropriation of Housing Funds to Both Establish the ARRAP and for Consultant Costs to Amend the City Housing Element by Incorporating ARRAP into the City Housing Element

**Recommendation:** That the City Council approve the establishment of the Affordable Rental Rehabilitation Assistance Program and adopt Resolution No. 9205, which makes findings as to the need for establishing said Program; that the Commission appropriate \$1.5 million of Housing Funds to both establish the Affordable Rental Rehabilitation Assistance Program and pay for consultant costs to amend the City Housing Element and authorize the Executive Director to execute said contract; and the Commission approve and adopt Resolution No. 237-09, which makes findings relative to the use of Housing Funds related to the Affordable Rental Rehabilitation Assistance Program.

Paul Ashworth, Director of Planning and Development gave a short presentation, including the introduction of Bill Raymond, Developer.

Commissioner/Councilmember Velasco moved to approve the recommendation. Commissioner/Councilmember Serrano seconded the motion, which carried unanimously.

## **CITY COUNCIL**

### **10. CONSENT AGENDA**

#### **Minutes**

- A. Minutes of the Regular City Council Meeting of July 9, 2009

**Recommendation:** That the City Council approve the Minutes as submitted.

- B. Minutes of the Adjourned City Council Meeting of July 15, 2009

**Recommendation:** That the City Council approve the Minutes as submitted.



### **New Business**

- C. Resolution No. 9204 Approving and Authorizing the California Integrated Waste Management Board Used Oil Block Grant – 15<sup>th</sup> Cycle Application

**Recommendation:** That the City Council adopt Resolution No. 9204 approving participation through the California Integrated Waste Management Board for the 2009/10 15<sup>th</sup> Cycle Used Oil Recycling Block Grant; and designate the City Manager to execute all necessary applications, contracts, payment requests, agreements, and amendments for the Grant.

- D. Adoption of Resolution Nos. 9206, 9207, and 9208 and the Approval of Contracts with the State Department of Education

**Recommendation:** That the City Council approve Resolution Nos. 9206, 9207, and 9208 authorizing the renewal of Contract Nos. CLTK-9023, CSPP-9179, and CFCC-9009, respectively, with the State Department of Education for Fiscal Year 2009/2010 for the purpose of providing child care and development services for children ages birth through twelve under the City's Family & Human Services Division in the Department of Community Services.

- E. Request to Renew Contract Agreement for Transportation Services with Pupil Transportation Cooperative (PTC)

**Recommendation:** That the City Council give authorization to the City Manager to execute the Agreement between the City and Public Transportation Cooperative for FY 2009-10 and 2010-11.

### **Conference and Meeting Report**

- F. Councilmembers Rounds' and Serrano's Attendance at the Local Government Summit on Governance and Fiscal Reform

**Recommendation:** That the City Council receive and file the report.

Mayor Pro Tem Putnam moved to approve the Consent Agenda, including Item Nos. 10-A, 10B, 10C, 10D, 10E and 10F. Councilmember Velasco seconded the motion, which carried unanimously.

### **PUBLIC HEARING**

11. Confirmation of 2008/2009 Weed Abatement Charges

**Recommendation:** That the City Council confirm the charges listed in the Los Angeles County Agricultural Commissioner's 2008/2009 Weed Abatement Assessment Roll and instruct the County Auditor to enter the amounts of said assessments against the respective parcels of land as they appear on the current Assessment Roll.



Mayor Gonzalez opened the Public Hearing and invited interested parties to address the Council.

Having no one come forward, Mayor Gonzalez closed the Public Hearing.

Councilmember Rounds moved to approve the recommendation. Councilmember Serrano seconded the motion, which carried unanimously.

## **PUBLIC HEARING**

### **12. 2009 Edward Byrne Memorial Justice Assistance Grant Program (JAG)**

**Recommendation:** That the City Council approve the expenditure of federal funds (Edward Byrne Memorial Justice Assistance Grant) as outlined in the plan.

Mayor Gonzalez opened the Public Hearing and invited interested parties to come forward to address the Council.

Having no one come forward, Mayor Gonzalez closed the Public Hearing.

Councilmember Rounds moved to approve the recommendation. Councilmember Serrano seconded the motion, which carried unanimously.

## **NEW BUSINESS**

### **13. Appropriation of Funds from the City's Art in Public Places Fund and Authorization to Distribute Monies as Recommended by the Heritage Arts Advisory Committee to Fund the City's Art Education Grant Program**

**Recommendation:** That the City Council approve the appropriation of funds from the City's Art in Public Places Fund, Activity 6350-6100, and authorize the distribution of monies as recommended by the Heritage Arts Advisory Committee to fund the City's Art Education Grant Program.

Mayor Pro Tem Putnam moved to approve the recommendation. Councilmember Serrano seconded the motion, which carried by the following roll call vote:

AYES: Putnam, Rounds, Serrano, Velasco, Gonzalez

NOES:

ABSENT:

ABSTAIN:

### **14. Application for Alcohol Sales Conditional Use Permit Case No. 46**

**Recommendation:** That the City Council approve Alcohol Sales Conditional Use Permit Case No. 46 for a period of one year until July 23, 2010, subject to the listed conditions of approval.



15. Approval of Memorandum of Understanding between the City of Santa Fe Springs and the Santa Fe Springs Employees' Association

**Recommendation:** That the City Council approve the Memorandum of Understanding (MOU) with the Santa Fe Springs Employees' Association and authorize the City Manager to execute said Agreement.

16. Approval of Memorandum of Understanding between the City of Santa Fe Springs and the Santa Fe Springs Firefighters' Association

**Recommendation:** That the City Council approve the Memorandum of Understanding (MOU) with the Santa Fe Springs Firefighters' Association and authorize the City Manager to execute said Agreement.

Councilmember Serrano moved to approve Item Nos. 14, 15 and 16. Mayor Pro Tem Putnam seconded the motion, which carried unanimously.

17. FY 2009-10 City Budget – Supplemental Recommendation No. 1

**Recommendation:** That the City Council approve the organization and personnel recommendations as set forth herein and, in so doing, amend the adopted FY 2009-10 City Budget and direct the City Manager to take all appropriate implementation actions.

Mayor Gonzalez thanked the Employees' Association and the Firefighters' Association for working with the City to help bridge the budget gap.

Following Council discussion, it was decided that Recommendation Nos. 1-8 would be voted on one at a time by roll call vote:

1. Councilmember Rounds moved to approve the recommendation. Councilmember Serrano seconded the motion, which carried by the following roll call vote:

AYES: Putnam, Rounds, Serrano, Velasco

NOES: Gonzalez

ABSENT:

ABSTAIN:

2. Councilmember Serrano moved the recommendation. Councilmember Rounds seconded the motion, which carried by the following roll call vote:

AYES: Putnam, Rounds, Serrano, Velasco

NOES: Gonzalez

ABSENT:

ABSTAIN:



3. Councilmember Velasco moved the recommendation. Councilmember Serrano seconded the motion, which carried by the following roll call vote:

AYES: Putnam, Rounds, Serrano, Velasco, Gonzalez

NOES:

ABSENT:

ABSTAIN:

4. Councilmember Velasco moved the recommendation. Mayor Pro Tem Putnam seconded the motion, which did not carry. The roll call vote was as follows:

AYES: Rounds, Gonzalez

NOES: Putnam, Serrano, Velasco

ABSENT:

ABSTAIN:

5. Councilmember Velasco moved the recommendation. Mayor Gonzalez seconded the motion, which carried by the following roll call vote:

AYES: Putnam, Rounds, Serrano, Velasco, Gonzalez

NOES:

ABSENT:

ABSTAIN:

6. Councilmember Rounds moved the recommendation. Councilmember Serrano seconded the motion, which carried by the following roll call vote:

AYES: Putnam, Rounds, Serrano, Velasco, Gonzalez

NOES:

ABSENT:

ABSTAIN:

7. Councilmember Serrano moved to defer the matter to the next Council meeting. Councilmember Velasco seconded the motion, which carried by the following roll call vote:

AYES: Putnam, Serrano, Velasco

NOES: Rounds, Gonzalez

ABSENT:

ABSTAIN:

Following discussion, City Manager Latham requested a motion to direct him to assign the Community Services Management Assistant position to the City Manager's Office until the matter could be resolved at the first meeting in August.



Councilmember Serrano moved the recommendation as stated. Councilmember Rounds seconded the motion, which carried unanimously.

8. Councilmember Velasco moved the recommendation. Councilmember Rounds seconded the motion, which carried unanimously.

### **RECESS**

Mayor Gonzalez, at 6:40 p.m., recessed the Community Development Commission and City Council meetings.

### **RECONVENED**

Mayor Gonzalez, at 7:13 p.m., reconvened the Community Development Commission and City Council meetings and immediately adjourned the Community Development Commission meeting.

### **18. INVOCATION**

Councilmember Rounds gave the Invocation.

### **19. PLEDGE OF ALLEGIANCE**

Members of the Youth Leadership Committee led the Pledge of Allegiance.

### **INTRODUCTIONS**

#### **20. Representatives from the Youth Leadership Committee**

Those who were present introduced themselves.

#### **21. Representatives from the Chamber of Commerce**

Wendy Meador of Tangram Interiors was present.

### **22. ANNOUNCEMENTS**

Maricela Balderas, Director of Family & Human Services, updated the Community Events Calendar.

City Manager Latham gave an update on the State Budget crisis.

Thaddeus McCormack, Assistant to the City Manager, introduced the coaches and players of the 6U and 8U Santa Fe Springs All Stars. Mayor Gonzalez presented each player with a certificate; pictures with Council were taken.

### **PRESENTATIONS**

#### **23. To the 2009 Teachers of the Year**

District staff gave remarks congratulating Teachers of the Year Jane Berg of Little Lake City School District and Vickie Hemphill of Whittier Union High School District. Mayor Gonzalez presented each teacher with a crystal apple. Pictures with staff, family members and Council were taken.



24. 2009 Beautification Awards Program Recipients  
Jean Madrid gave a short PowerPoint presentation of the recipient homes and businesses. A. J. Hayes, Chairman of the Beautification Committee, presented certificates to each of the recipients. Mayor Gonzalez congratulated each of the recipients; pictures with Council were taken.

**APPOINTMENT TO BOARDS, COMMITTEES, COMMISSIONS**

25. Committee Appointments  
Councilmember Serrano confirmed his 2009 committee re-appointments.

Mayor Pro Tem Putnam appointed Wendy Pasillas to the Youth Leadership Committee.

26. **ORAL COMMUNICATIONS**

Mayor Gonzalez opened Oral Communications and invited interested parties to come forward to address the Council.

Julio Bermejo, 5619 Angelus Avenue, San Gabriel, addressed the Council regarding Central Basin Municipal Water District.

27. **EXECUTIVE TEAM REPORTS**

No reports were given.

28. **ADJOURNMENT**

Mayor Gonzalez, at 8:18 p.m., adjourned the City Council meeting in the memory of Franklin Quilter, long-time resident.

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Luis M. Gonzalez  
Chairperson/Mayor

ATTEST:

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Barbara Earl, CMC, City Clerk





# City of Santa Fe Springs

Community Development Commission Meeting

August 13, 2009

## Authorization to Advertise

### Temporary Neighborhood Center Facilities Construction

#### RECOMMENDATION

That the Community Development Commission authorize the City Engineer to advertise for construction bids for the Temporary Neighborhood Center Facilities.

#### BACKGROUND

The Community Development Commission, at their meeting of April 9, 2009 authorized the City Engineer to amend the contract with the architectural firm LPA to prepare plans, specifications and cost estimates for the construction of the Neighborhood Center Renovation and Modernization Project.

The Neighborhood Center Renovation and Modernization Project will require the installation of two (2) temporary units. One temporary unit will provide office space for the service providers and staff. A second temporary unit will provide space for senior services and programs. These temporary units will require utilities, including electrical, water and sewer service.

The total estimated construction cost of the Temporary Neighborhood Center Facilities is approximately \$190,000. These costs are part of the budget for the revised cost of Core and Modernization Improvements approved by the CDC at their March 19, 2009 CIP Study Session.

In order to stay on schedule, Staff is requesting authorization to advertise for bids to construct the Temporary Neighborhood Center Facilities, including utilities, irrigation, and landscaping.

#### FISCAL IMPACT

The project is included in the Six-Year Capital Improvement Program FY 2006-07 through FY 2011-12.

#### INFRASTRUCTURE IMPACT

The installation of the temporary units will facilitate the construction of the Neighborhood Center Renovation and Modernization Project.

Frederick W. Latham  
City Manager

Paul Ashworth  
Executive Director

#### Attachment(s)

None.

Report Submitted By:

Don Jensen, Director  
Department of Public Works

Date of Report: August 5, 2009





# City of Santa Fe Springs

Community Development Commission Meeting

August 13, 2009

## New Business

Authorization to Negotiate a Change Order with Erickson-Hall Construction Company for the Construction of the Library Phase 2 Reading Gardens Project

### RECOMMENDATION

That the Community Development Commission (CDC) authorize the Director of Public Works to negotiate a Change Order with Erickson-Hall Construction Company ("Erickson-Hall") to construct the Library Phase 2 Reading Gardens Project.

### BACKGROUND

The Community Development Commission approved a contract amendment with LPA to provide landscape design and drawings for the Library Phase 2 Reading Gardens Project on June 12, 2008. Following completion of the proposed landscape design, the Council Subcommittee (Councilmember Rounds and Velasco) reviewed and approved the proposed design.

On February 12, 2009, the Community Development Commission authorized the City Engineer to amend the LPA contract to prepare construction bid documents and advertise for bids to construct the Library Phase 2 Reading Gardens Project.

LPA has completed the Phase 2 construction bid documents. During this same period, staff has determined that the total project might be better served by one (1) general contractor coordinating and scheduling the project's Phase 1 and Phase 2 interface requirements. This will be particularly important for maintaining responsibility and accountability for the project's security and interface with the residents living on Alburdis Avenue. Staff is estimating that Phase 2 will cost approximately \$465,000.

In order to incorporate the Phase 2 project, the City would have to issue a Change Order to the existing Phase 1 project. This is a fairly straightforward and legal action, but it requires the City and the Contractor to agree on a price before the additional work is authorized. If the City and Contractor cannot agree on an acceptable price, then Phase 2 would be handled as a separate and distinct project that would be formally bid.

With that goal in mind, staff is recommending that the Community Development Commission authorize the Director of Public Works to negotiate a Change Order with Erickson-Hall to construct the Library Phase 2 Project. The Change Order would be negotiated based on LPA's completed Phase 2 Project plans, specifications and cost estimates.

Pursuant to the outcome of these negotiations, staff would prepare a report and recommendation to the CDC requesting authorization to issue the Change Order to Erickson-Hall based on the negotiated price to construct the Phase 2 Library Reading Gardens Project.

Report Submitted By: Don Jensen, Director  
Department of Public Works

Date of Report: August 3, 2009

6



FISCAL IMPACT

This project is included in the Six-Year Capital Improvement Program FY 2006-2007 through FY 2011-2012.

INFRASTRUCTURE IMPACT

Construction of the Library Phase 2 Reading Gardens Project will provide patrons, particularly children and young adults, an expanded natural outdoor Library space that is safe, comfortable and inviting.



Frederick W. Latham  
City Manager



Paul Ashworth  
Executive Director

Attachment(s)

None.



**PLEASE REFER TO ITEM NO. 4-A  
FOR THIS REPORT**





# City of Santa Fe Springs

City Council Meeting

August 13, 2009

## Public Hearing

### Resolution No. 9209 - Self Certification of Conformance to Congestion Management Program

#### RECOMMENDATION

That the City Council conduct a public hearing and adopt Resolution No. 9209 certifying that the City is in conformance with the Congestion Management Program.

#### BACKGROUND

The Congestion Management Program (CMP) is a county-wide program enacted by the State of California to reduce traffic congestion in the State's urbanized areas. The CMP originated in the State Legislature with the passage of Assembly Bill 471 in 1989 and Assembly Bill 1791 in 1990. The CMP became effective when Proposition 111, which increased the State Gas Tax by nine (9) cents over a five-year period, was approved by the voters in June 1990. The Los Angeles County Metropolitan Transportation Authority (MTA) has taken the leadership role to be the Congestion Management Agency for the County of Los Angeles. MTA was responsible for the development, implementation and subsequent annual update of the CMP for the entire county. The CMP was adopted by MTA on November 18, 1992.

In conjunction with requirements of the CMP, the City of Santa Fe Springs on March 25, 1993 adopted a Transportation Demand Management (TDM) Ordinance designed to reduce vehicle trips and promote alternatives to driving alone.

The self-certification process is an annual requirement to maintain conformance with the CMP and ensure continued flow of gas tax funds to the City. This process is accomplished by adoption of a resolution at a noticed public hearing.

Notice of the public hearing has been done by publication and posting.

A handwritten signature in black ink, appearing to read "F. Latham", is positioned above the name of the City Manager.

Frederick W. Latham  
City Manager

#### Attachment(s)

Resolution No. 9209

Report Submitted By: Don Jensen, Director  
Department of Public Works

A handwritten signature in black ink, appearing to read "Don Jensen", is positioned above the name of the Director of Public Works.

Date of Report: August 3, 2009



## **RESOLUTION NO. 9209**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA FINDING THE CITY OF SANTA FE SPRINGS TO BE IN CONFORMANCE WITH THE CONGESTION MANAGEMENT PROGRAM (CMP) AND ADOPTING THE CMP LOCAL DEVELOPMENT REPORT, IN ACCORDANCE WITH GOVERNMENT CODE SECTION 65089**

WHEREAS, CMP statute requires the Los Angeles County Metropolitan Transportation Authority ("LACMTA"), acting as the Congestion Management Agency for Los Angeles County, to annually determine that the County and cities within the County are conforming to all CMP requirements; and

WHEREAS, LACMTA requires submittal of the CMP Local Development Report by September 1 of each year; and

WHEREAS, the City Council of the City of Santa Fe Springs held a noticed public hearing on Thursday, August 13, 2009.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1.** That the City of Santa Fe Springs has taken all of the following actions, and that the City of Santa Fe Springs is in conformance with all applicable requirements of the 2004 CMP adopted by the LACMTA Board on July 22, 2004.

The City of Santa Fe Springs has locally adopted and continues to implement a transportation demand management ordinance, consistent with the minimum requirements identified in the CMP Transportation Demand Management chapter.

The City of Santa Fe Springs has locally adopted and continues to implement a land use analysis program, consistent with the minimum requirements identified in the CMP Land Use Analysis Program chapter.

The City of Santa Fe Springs has adopted a Local Development Report, attached hereto and made a part hereof, consistent with the requirements identified in the 2004 CMP. This report balances traffic congestion impacts due to growth within the City of Santa Fe Springs with transportation improvements, and demonstrates that the City of Santa Fe Springs is meeting its responsibilities under the Countywide Deficiency Plan consistent with the LACMTA Board adopted 2003 Short Range Transportation Plan.



**Section 2.** That the City Clerk shall certify to the adoption of this Resolution and shall forward a copy of this Resolution to the Los Angeles County Metropolitan Transportation Authority.

APPROVED and ADOPTED on this 13<sup>th</sup> day of August, 2009.

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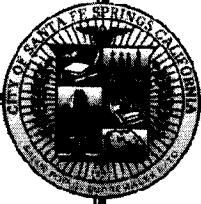
MAYOR

ATTEST:

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CITY CLERK





# City of Santa Fe Springs

City Council Meeting

July 23, 2009

## UNFINISHED BUSINESS

### Reconsideration of FY 2009-10 City Budget – Supplemental Recommendation No. 1 (Deferred Actions)

#### **RECOMMENDATION**

That the City Council approve the personnel recommendations as set forth herein and, in so doing, amend the adopted FY 2009-10 City Budget and direct the City Manager to take all appropriate implementation actions.

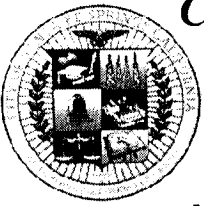
#### **BACKGROUND**

At the City Council's July 23<sup>rd</sup> meeting, the Council deferred action on a couple personnel actions related to the FY 2009-10 City Budget. One additional personnel action is ready for Council consideration and is set forth herein. The City Council has adopted the FY 2009-10 City Budget and these actions would simply amend that document. The three recommended actions are:

1. Effective September 1, vacate, de-fund, and freeze the position of Administrative Intern-Intervention Services in the City Manager's Office, Family and Youth Intervention Program.
2. Effective August 14, fund a Management Assistant position within the Department of Police Services.
3. Effective August 24, eliminate and defund a full-time Public Safety Officer position within the Department of Police Services and on that date establish a benefited part-time Public Safety Officer classification with one position with an hourly rate salary range of \$22.50 to \$27.88. Funding at this level is provided in the FY 2009-10 City Budget. The occupant of the full-time position would assume the part-time position.

Frederick W. Latham  
City Manager





# ***City of Santa Fe Springs***

City Council Meeting

August 13, 2009

## **NEW BUSINESS**

### Renewal of Contract with Graffiti Tracker, Inc. for Graffiti Analysis Services

#### RECOMMENDATION

That the City Council approve the renewal of contract with Graffiti Tracker, Inc. to provide graffiti analysis services and, in doing so, authorize the Mayor to execute the agreement document.

#### BACKGROUND

On August 17, 2006, the City Council approved a contract with Graffiti Tracker, Inc. for graffiti analysis services for a period of one year. At that time, the City was in dire need of a web-based tool that could archive, map, and analyze the numerous incidents of graffiti that were taking place throughout the City. This resource proved to be effective in pinpointing location of high graffiti incidence and further bolster the effectiveness of public safety's surveillance efforts. It also proved useful in building effective cases against those individuals that were carrying out these malicious acts.

For Fiscal years 2007/08 and 2008/09, the City Council renewed the contracts with Graffiti Tracker and appropriated a total of \$24,000 to this effort; \$18,000 per the Graffiti Tracker contract and an additional \$6,000 to serve as a safety net in case incidents of graffiti fluctuated upwards. Fortunately, the amount of incidents did not increase and staff did not have to utilize the additional funds. Payment for these services still remains at a variable rate based on a unit cost per graffiti incident entry. For the 2009/10 fiscal year, staff is not recommending that the City Council appropriate an additional \$6,000 as a safety net in case graffiti incidents fluctuate upward. Should the need for additional funds be necessary, staff will come back to the Council to request an appropriation.

#### FISCAL IMPACT

The Graffiti Tracker Program is currently in the approved 09/10 Budget; No additional appropriation is required.



INFRASTRUCTURE IMPACT

There is no infrastructure Impact Statement as a result of this action.

A handwritten signature in black ink, appearing to read "F. W. Latham".

Frederick W. Latham  
City Manager



## **PROFESSIONAL SERVICES AGREEMENT**

(City of Santa Fe Springs and Graffiti Tracker Inc.)

**THIS PROFESSIONAL SERVICES AGREEMENT** is made as of August 1, 2009, by and between the City of Santa Fe Springs, (“Agency”), and Graffiti Tracker Inc. (“Contractor”).

### **RECITALS**

1. Agency has determined that it requires professional services from a Contractor to provide graffiti analysis and tracking services for the Agency.
2. Agency desires to retain Contractor, as an independent contractor to provide such services on an as needed basis.
3. Contractor represents that it is fully qualified to perform such services by virtue of its experience and the training, education and expertise of its principals and employees.

**NOW, THEREFORE**, in consideration of performance by the parties of the promises, covenants, and conditions herein contained, the parties hereto agree as follows:

#### **1. Contractor’s Services.**

- a. **Scope and Level of Services.** The nature, scope, and level of the specific services to be performed by Contractor are as set forth in Exhibit A, attached to this Agreement and incorporated herein as though set forth in full. Agency is retaining Contractor pursuant to this Agreement on a non-exclusive basis and reserves the right to retain other professionals to perform similar service if Agency determines such services are needed.
  - b. **Time of Performance.** The services shall be performed in a timely manner and on a regular basis in accordance with the written instruction of the Contract Administrator. Time is of the essence in the performance of this Agreement.
2. **Standard of Care.** As a material inducement to Agency to enter into this Agreement, Contractor hereby represents and warrants that it has the professional expertise and experience necessary to undertake the services to be provided herein.
  3. **Compliance with Law.** All services rendered hereunder by Contractor shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of Agency and



any federal, state or local governmental agency having jurisdiction in effect at the time service is rendered.

4. **Term of Agreement.** This Agreement is effective on the date set forth in the initial paragraph of this Agreement and shall remain in effect for a period of 12 months, unless earlier terminated pursuant to Section 14.
5. **Compensation.** Agency agrees to compensate Contractor for its services according to the fee and payment schedule set forth in Exhibit B, attached hereto and incorporated herein as though set forth in full. In no event shall the total compensation and costs payable to Contractor under this Agreement exceed the sum of \$18,000.00 plus applicable tax rate unless specifically approved by the City Council. Agency agrees that services may not begin until first payment is received.
6. **Ownership of Work Product.** All reports, documents or other written material developed by Consultant in the performance of this Agreement shall be and remain the property of Agency without restriction or limitation upon its use or dissemination by Agency.
7. **Representatives.**
  - a. **Project Manager.** The Project Manager for the services required under this Agreement is hereby designated as Timothy M. Kephart who shall be the representative of Contractor authorized to act in its behalf with respect to the services specified herein. It is expressly understood that the experience, knowledge, capability and reputation of the foregoing Project Manager were a substantial inducement for Agency to enter into this Agreement. Therefore, the foregoing Project Manager shall be responsible during the term of this Agreement for directing all activities of Contractor and devoting sufficient time to personally supervise the services hereunder. Contractor may not change the foregoing Project Manager without the express written approval of Agency.
  - b. **Contract Administrator.** The Contract Administrator and Agency's representative shall be the Police Services Director, or in his/her absence, an individual designated in writing by the Contract Administrator. It shall be Contractor's responsibility to assure that the Contract Administrator is kept informed of the progress of the performance of the services, and Contractor shall refer any decisions that must be made by Agency to the Contract Administrator. Unless otherwise specified herein, any approval of Agency required hereunder shall mean the approval of the Contract Administrator.
8. **Standard of Performance.** Contractor shall perform all work to the highest professional standards and in a manner reasonably satisfactory to Agency. Contractor hereby covenants



that it shall follow the highest professional standards in performing all services required hereunder.

- 9. Status as Independent Contractor.** Contractor is, and shall at all times remain as to Agency, a wholly independent contractor. Contractor shall have no power to incur any debt, obligation, or liability on behalf of Agency or otherwise act on behalf of Agency as an agent. Neither Agency nor any of its agents shall have control over the conduct of Contractor or any of Contractor's employees, except as set forth in this Agreement. Contractor shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner, employees of Agency. Contractor agrees to pay all required taxes on amounts paid to Contractor under this Agreement, and to indemnify and hold Agency harmless from any and all taxes, assessments, penalties, and interest asserted against Agency by reason of the independent contractor relationship created by this Agreement. Contractor shall fully comply with the workers' compensation law regarding Contractor and Contractor's employees. Contractor further agrees to indemnify and hold Agency harmless from any failure of Contractor to comply with applicable workers' compensation laws. Agency shall have the right to offset against the amount of any fees due to Contractor under this Agreement any amount due to Agency from Contractor as a result of Contractor's failure to promptly pay to Agency any reimbursement or indemnification arising under this section.
- 10. Confidentiality.** Agency agrees not to use any intellectual property or information related to the Graffiti Tracker system for purposes of development or competition of another Graffiti Tracker system. Upon request, all Agency data shall be returned to Agency upon the termination of this Agreement. Contractor's covenant under this section shall survive the termination of this Agreement.
- 11. Conflict of Interest.** Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which may be affected by the services to be performed by Contractor under this Agreement, or which would conflict in any manner with the performance of its services hereunder.
- 12. Indemnification.** Contractor agrees to indemnify, hold harmless and defend Agency and the Redevelopment Agency, and their respective officers, employees, volunteers, and agents serving as independent contractors in the role of Agency or Agency officials, (collectively, "Indemnities"), from any claim, demand, damage, liability, loss, cost or expense, for any damage whatsoever, including but not limited to death or injury to any person and injury to any property, resulting from willful misconduct, negligent acts, errors or omissions of Contractor or any of its officers, employees, or agents.
- a. Agency does not, and shall not, waive any rights that it may possess against Contractor because of the acceptance by Agency, or the deposit with Agency, of any insurance policy or certificate required pursuant to this Agreement.



- b. This hold harmless, indemnification and defense provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense. Contractor agrees that Contractor's covenant under this section shall survive the termination of this Agreement.

**13. Cooperation.** In the event any claim or action is brought against Agency relating to Contractor's performance or services rendered under this Agreement, Contractor shall render any reasonable assistance and cooperation that Agency might require.

**14. Termination.**

- a. Agency shall have the right to terminate the services of Contractor at any time for any reason on sixty (60) calendar days written notice to Contractor. In the event this Agreement is terminated by Agency, Contractor shall be paid for services satisfactorily rendered to the last working day this Agreement is in effect, and Contractor shall have no other claim against Agency by reason of such termination, including any claim for compensation.
- b. Contractor shall have the right to terminate this Agreement at any time for any reason on sixty (60) calendar days written notice to Agency, and Contractor shall be paid for services satisfactorily rendered to the last working day this Agreement is in effect.

**15. Notices.** Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on (a) the day of delivery if delivered by hand during receiving party's regular business hours or by facsimile before or during receiving party's regular business hours; or (b) on the second business day following deposit in the United States mail, postage prepaid, to the addresses heretofore below, or to such other addresses as the parties may, from time to time, designate in writing pursuant to the provisions of this section.

**Agency:**

City of Santa Fe Springs  
11710 Telegraph Road  
Santa Fe Springs, CA 90670

**Contractor:**

Graffiti Tracker Inc.  
3780 Kilroy Airport Way, Suite 200  
Long Beach, CA 90806



- 16. Nondiscrimination and Equal Employment Opportunity.** In the performance of this Agreement, Contractor shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation. Contractor will take affirmative action to ensure that employees are treated without regard to their race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition, or sexual orientation.
- 17. Assignability; Subcontracting.** Contractor shall not assign, transfer, or subcontract any interest in this Agreement or the performance of any of Contractor's obligations hereunder, without the prior written consent of Agency, and any attempt by Contractor to so assign, transfer, or subcontract any rights, duties, or obligations arising hereunder shall be void and of no effect.
- 18. Compliance with Laws/Licenses.** Contractor shall comply with all applicable laws, ordinances, codes and regulations of the federal, state, and local governments. Contractor shall obtain and maintain all necessary professional licenses for providing the services outlined in this Agreement.
- 19. Non-Waiver of Terms, Rights and Remedies.** Waiver by either party of any one or more of the conditions of performance under this Agreement shall not be a waiver of any other condition of performance under this Agreement. In no event shall the making by Agency of any payment to Contractor constitute or be construed as a waiver by Agency of any breach of covenant, or any default which may then exist on the part of Contractor, and the making of any such payment by Agency shall in no way impair or prejudice any right or remedy available to Agency with regard to such breach or default.
- 20. Venue; Interpretation.** In the event that either party to this Agreement shall commence any legal action the venue for any litigation shall be Los Angeles County, CA. In the event of any asserted ambiguity in, or dispute regarding the interpretation of any matter herein, the interpretation of this Agreement shall not be resolved by any rules of interpretation providing for interpretation against the party who causes the uncertainty to exist or against the party who drafted this Agreement or who drafted that portion of the Agreement.
- 21. Exhibits; Precedence.** All documents referenced as exhibits in this Agreement are hereby incorporated in this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provision of any Exhibit or document incorporated herein by reference, the provisions of this Agreement shall prevail.
- 22. Entire Agreement.** This Agreement, and any other documents incorporated herein by



specific reference, represents the entire and integrated agreement between Agency and Contractor. This Agreement supersedes all prior oral or written negotiations, representations or agreements. This Agreement may not be amended, nor any provision or breach hereof waived, except in a writing signed by the parties which expressly refers to this Agreement.

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the date first written above.

**“Agency”**

The City of Santa Fe Springs

By: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_  
City Clerk

**“Contractor”**

By: \_\_\_\_\_  
Timothy M. Kephart

**As to legal form and legal content:**

By: \_\_\_\_\_  
City Attorney



## **EXHIBIT A**

### **SCOPE OF SERVICES**

Contractor shall perform the following services for the City of Santa Fe Springs:

#### **Responsibilities**

1. Train designated personnel on how to use GPS cameras.
2. Establish graffiti tracking protocols.
3. Train personnel on how to upload graffiti data to the Graffiti Tracker system.
4. Provide access to the Graffiti Tracker system to all designated personnel twenty-four hours a day, seven days a week until contract ends.
5. On a daily basis, graffiti data will be uploaded to the Graffiti Tracker system from the City of Santa Fe Springs staff. Graffiti Tracker Inc. will be responsible for analyzing all data and making the results of the analysis available through the Graffiti Tracker system.
6. Provide training to all designated personnel (Agency staff/law enforcement/District Attorney's Office) on how to utilize the Graffiti Tracker system.

This contract constitutes a lease for access to the Graffiti Tracker system. Permission from the Contract Administrator will be required for anyone to have access to this system. Upon permission being granted for access to the system, a username and password will be given to those individuals and they will be granted an "Operator" level access to the Graffiti Tracker system. This lease will be in effect for the duration of the contract.



## **EXHIBIT B**

### **SCHEDULE OF FEES**

Contractor will not be required to work on the following ten holidays:

1. January 1 (New Year's Day)
2. The third Monday in January (Dr. Martin Luther King Jr. Day)
3. The third Monday in February (President's Day)
4. March 31st (Cesar Chavez Day)
5. The last Monday in May (Memorial Day)
6. July 4 (Independence Day)
7. The first Monday in September (Labor Day)
8. November 11 (Veteran's Day)
9. The fourth Thursday in November (Thanksgiving Day)
10. December 25 (Christmas Day)

The total contract amount for the twenty-four month time period commencing August 1, 2009 and ending July 31, 2010 will be an amount not to exceed \$18,000.00 based on the volume of graffiti incidents taken by the graffiti abatement crews. Fees will be charged at the following rates:

- Up to 800 graffiti photos per month: \$18,000 annually

Effective upon the signing of this contract, an invoice will be submitted by the Contractor to the Contract Administrator. The invoice will include graffiti intelligence analysis services from August 1, 2009 to January 31, 2010, for the amount of \$9,000.00. The second invoice will include graffiti intelligence analysis services from February 1, 2010 to July 31, 2010 for the amount of \$9,000.00.

If the City generates more than 800 graffiti incidents per month, the agency will be billed for the additional photos based on the pricing categories below:

Up to 800 graffiti photos per month:	\$18,000
Up to 1600 graffiti photos per month:	\$30,000
Up to 2400 graffiti photos per month:	\$36,000
Up to 3200 graffiti photos per month:	\$48,000



Up to 4000 graffiti photos per month: \$60,000

All future invoices will be sent six months after the contract start date. Payments should be processed and received no later than 30 calendar days from the date invoice is submitted.

Services will commence once the first invoice has been paid.





# City of Santa Fe Springs

City Council Meeting

August 13, 2009

## NEW BUSINESS

### Approval of Agreements for the Formation of the Community Facility District for the Villages at Heritage Springs

#### RECOMMENDATION

That the City Council authorize the City Engineer to enter into the following agreements for the formation of the Villages at Heritage Springs Community Facilities District:

1. Harris & Associates for Special Tax Consulting Services;
2. Coory Engineering for Engineering Services;
3. Jones Hall for Bond Counsel; and
4. Stone and Youngberg for Legal Services.

#### BACKGROUND

The formation of a Community Facilities District (CFD) is necessary for the developer of the Villages at Heritage Springs development, Comstock Homes, to recover their costs for the installation of the entire public infrastructure needed for the development. The CFD also provides a mechanism for the recovery of the costs of additional city police and fire-protection services needed for the development. Note that work was originally started in June 2006 to form a CFD for the Villages development but was halted in September 2006. The setting up of a CFD is a very specialized endeavor and requires the assistance of several outside consultants.

Harris and Associates is currently assisting the City in the administration of the Heritage Springs Assessment District which is located in the area of Hawkins Street and Palm Drive. Attached is a proposal from Harris and Associates to provide special tax consulting services for the Villages at Heritage Springs CFD. The total fee for the scope of work outlined in the attached proposal is \$30,000.

Coory Engineering would provide engineering services related to preparation of the boundary map that is needed to form the CFD. The total fee for the scope of work outlined in the attached proposal is \$15,000.

Two consultants that have worked on previously established Community Facility Districts are Jones Hall and Stone and Youngberg. Jones Hall would provide bond counsel and disclosure counsel services. Stone and Youngberg would provide municipal finance underwriting services. At this point we have not received a proposal from either firm for the services they will provide.

Report Submitted By: Don Jensen, Director  
Department of Public Works

Date of Report: July 27, 2009



Agreements for the Formation of the CFD for the Villages at Heritage Springs Page 2 of 2

Any and all fees as well as costs for staff time related to the formation of the CFD are to be included in the CFD or will be reimbursed by the developer, Comstock Homes.



Frederick W. Latham  
City Manager

Attachment(s)  
Harris & Associates Proposal  
Coory Engineering Proposal





# City of Santa Fe Springs

City Council Meeting

August 13, 2009

## **NEW BUSINESS**

Resolution No. 9210 – Adoption of Amended and Restated Local Goals and Policies for Community Facilities Districts

### RECOMMENDATION

That the City Council adopt Resolution No. 9210 approving Amended and Restated Local Goals and Policies for the formation of Community Facilities Districts.

### BACKGROUND

On July 13, 2006 the City Council adopted Local Goals and Policies for Community Facilities Districts pursuant to Section 53312.7(a) of the California Government Code. This action must be taken before the City can initiate proceedings to establish a community facilities district (CFD) under the Act.

The purpose of Local Goals and Policies is to provide guidance and set policies for the conduct of City of proceedings with respect to the issuance of bonds secured by special taxes levied in a community facilities district established under the Act. Under State law, the Policies are allowed to be general in nature, with each CFD tailored to address the specific nature of each particular financing. The Policies are applicable to financings under the Act and are intended to comply with Section 53312.7 (a) of the Government Code. These Policies are not applicable to any assessment financing or any certificate of participation or similar financings involving leases of or security in public property and can be amended by the City Council at any time.

The action taken in 2006 was in anticipation of the City's intent to form a Community Facilities District for the Villages at Heritage Springs housing development. At that time, however, the formation of the Villages CFD was put on hold at the request of the Developer.

In light of improving conditions in the housing market, the Developer and City now desire to move forward with formation of the Villages CFD. The CFD needs to be formed before the Developer begins to sell houses.

To comply with State law, bond counsel for the City has prepared Amended and Restated Local Goals and Policies for the City to adopt. The revised document incorporates changes that have been made in applicable State laws since 2006 with respect to the formation of community facility districts. All of those changes are minor in nature with no significant impact on the City.

In summary, the key elements of the Local Goals and Policies are as follows:

- Improvements financed by a CFD must be owned by a public agency or public utility and have a useful life of at least five (5) years.

Report Submitted By: Don Jensen, Director  
Public Works Department

Date of Report: August 3, 2009

15



- Priority for CFD financing will be given to public facilities needed for the development to proceed in an orderly fashion.
- All CFD bond issues must have at least a three to one property value to public lien ratio after calculating the value of the financed public improvements to be installed, unless otherwise approved by the City.
- The total projected residential property tax level shall not exceed the lesser of (i) 2.0% of the estimated sales price of the respective homes to be constructed, or (ii) any maximum specified in the Act.
- All City and consultant costs incurred in the establishment of a CFD or associated with the processing and administering of the CFD will be paid by the entity requesting the formation of the CFD.
- All CFD bond issues will be structured to adequately protect bond owners and in such manner that the bond issue will not negatively impact the bonding capacity or credit rating of the City.

FISCAL IMPACT

All financial obligations and administrative costs will be borne by the developer and/or taxpayer with no ongoing financial impact on the City.

INFRASTRUCTURE IMPACT

Adoption of Local Goals and Policies ensures that public facilities needed to support development are financed and constructed in a proper manner.



Frederick W. Latham  
City Manager

Attachment(s)

Resolution No. 9210

Amended and Restated Local Goals and Policies



**Resolution No. 9210**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA  
APPROVING AMENDED AND RESTATED LOCAL GOALS AND POLICIES  
FOR COMMUNITY FACILITIES DISTRICTS**

RESOLVED, by the City Council of the City of Santa Fe Springs, California:

WHEREAS, under the Mello-Roos Community Facilities Act of 1982, as amended, being sections 53311 and following of the California Government Code (the "Act"), and prior to the institution of any proceedings thereunder, the legislative body of a local agency must adopt goals and policies as provided in the Act; and

WHEREAS, the City Council previously approved "Local Goals and Policies for Community Facilities Districts" by Resolution No. 8098, which was adopted on July 13, 2006 (the "Existing Goals and Policies"); and

WHEREAS, the Existing Goals and Policies provide that they may be amended or supplemented by resolution of the City Council; and

WHEREAS, the City Council wishes to amend and restate the Existing Goals and Policies for the purpose of complying with requirements of the Act and to further update the Existing Goals and Policies;

NOW, THEREFORE, it is hereby DECLARED and ORDERED, as follows:

1. **Approval.** The "Amended and Restated Local Goals and Policies for Community Facilities Districts" (the "Amended Goals and Policies") on file with the City Clerk, which amend and restate the Existing Goals and Policies, are hereby found to meet the requirements of the Act and are hereby adopted by this Council for this City for purposes of compliance with the Act, subject to further amendment by this Council as may be required from time to time.

2. **Effective Date.** This resolution and the Amended Goals and Policies shall be effective from and after the date of the adoption of this resolution by this City Council.



PASSED AND ADOPTED at the regular meeting of the City Council of the City of Santa Fe Springs, State of California, on the 13<sup>th</sup> day of August 2009 by the following vote to wit:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

CITY OF SANTA FE SPRINGS

By: \_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK



July 12, 2009

**CITY OF SANTA FE SPRINGS**

**AMENDED AND RESTATED  
LOCAL GOALS AND POLICIES FOR  
COMMUNITY FACILITIES DISTRICTS**

**I. GENERAL.**

Section 53312.7(a) of the California Government Code requires that the City of Santa Fe Springs (the "City") consider and adopt local goals and policies concerning the use of the Mello-Roos Community Facilities Act of 1982 (the "Act") prior to the initiation of proceedings on or after January 1, 1994 to establish a new community facilities district ("CFD") under the Act.

These Local Goals and Policies for Community Facilities Districts (the "Policies") provide guidance and conditions for the conduct by the City of proceedings for, and the issuance of bonds secured by special taxes levied in, a community facilities district ("CFD") established under the Act. The Policies are intended to be general in nature; specific details will depend on the nature of each particular financing. The Policies are applicable to financings under the Act and are intended to comply with Section 53312.7 (a) of the Government Code. These Policies shall not apply to any assessment financing or any certificate of participation or similar financings involving leases of or security in public property. The Policies are subject to amendment by the City Council at any time.

**II. FINANCING PRIORITIES.**

Eligible Facilities. The improvements eligible to be financed by a CFD must be owned by a public agency or public utility and must have a useful life of at least five (5) years, except that up to five percent of the proceeds of an issue may be used for facilities owned and operated by a privately-owned public utility. The development proposed within a CFD must be consistent with the City's general plan and must have received any required legislative approvals such as zoning or specific plan approvals. A CFD shall not vest any rights to future land use on any properties, including those which are responsible for paying special taxes.

The list of eligible public facilities include, but are not limited to, the following:

- Streets
- Street lighting
- Traffic signals and safety lighting
- Landscaping on public property or in public easements
- Sanitary sewer facilities
- Storm drain facilities
- Flood control facilities
- Potable and reclaimed water facilities
- Utility relocations
- Elementary and secondary school sites and facilities
- Libraries
- Parks and recreational facilities
- Public utilities
- Cultural facilities
- Police and fire protection facilities
- Governmental facilities



It is acknowledged that the Act permits the financing of fee obligations imposed by governmental agencies the proceeds of which fees are to be used to fund public capital improvements of the nature listed above. The City will consider an application to finance fee obligations on a case-by-case basis. The City will prioritize financing fees to be paid to the City because of the administrative burden associated with financing fees payable to other local agencies.

The funding of public facilities to be owned and operated by public agencies other than the City shall be considered on a case-by-case basis. If the proposed financing is consistent with a public facilities financing plan approved by the City, or the proposed facilities are otherwise consistent with approved land use plans for the property, the City shall consider entering into a joint financing agreement or joint powers authority in order to finance these facilities. In general, a joint agreement with the public agency that will own and operate any such facility must be entered into prior to the time specified in the Act.

A CFD may also be formed for the purpose of refinancing any fixed special assessment or other governmental lien on property, to the extent permitted under the Act, as applicable.

Priorities. Priority for CFD financing shall be given to public facilities which: (a) are necessary for development to proceed in an orderly fashion, or (b) are otherwise coordinated to correspond to the phasing of the related private development project. If appropriate, the City shall prepare a public facilities financing plan as a part of the specific plan or other land use document that identifies the public facilities required to serve a project, and the type of financing to be utilized for each facility. The City will attempt to schedule construction of CFD-financed facilities in a manner such that private development will not occur ahead of the installation of public infrastructure necessary to support that development.

Eligible Services. The services eligible to be financed by a CFD (the "Services") are those identified in the Act, including but not limited to Section 53313 of the Act. To the extent required by the Act, the CFD may only finance the Services to the extent they are in addition to those provided in the territory of the CFD before the CFD was created, and the additional Services may not supplant services already available within the territory of the CFD when the CFD was created. Priority for public services to be financed by a CFD shall be given to services which are (a) necessary for the public health, safety and welfare and (b) would otherwise be paid from the City's general fund. The City may finance services to be provided by another local agency if it determines the public convenience and necessity require it to do so, although the City prioritizes financing services to be provided by the City.

Eligible Private Facilities. In those circumstances determined to be appropriate by the City Council, financed improvements may be privately-owned in the specific circumstances, and subject to the conditions, set forth in the Act.

### **III. CREDIT QUALITY OF BOND ISSUES.**

All CFD bond issues should have at least a three to one property value to public lien ratio after calculating the value of the financed public improvements to be installed, unless otherwise specifically approved by the City Council as provided in Section 53345.8(b) or (c) of the Act. Property value may be based on either an appraisal (as described in VI below) or on assessed values as indicated on the county assessor's tax roll. The public lien amount shall include the bond issue currently being sold plus any public indebtedness secured by a lien on the properties to be taxed.



The City will require that all major land use approvals and governmental permits necessary for development of land in the CFD be substantially in place before bonds may be issued.

In most cases, a reserve fund equal to the lesser of (i) ten percent of the original proceeds of the bond issue, (ii) the maximum annual debt service on the bonds, or (iii) one hundred twenty-five percent of the average annual debt service on the bonds will be required for all bond issues where less than fifty percent of the buildable acreage has been developed. A smaller reserve fund may be required by the City for bond issues where development thresholds identified by the City have been met (for example, more than fifty percent of the buildable acreage has been developed).

Less than a three to one property value to public lien ratio, excessive tax delinquencies, or projects of poor economic viability may cause the City to disallow the sale of bonds or require credit enhancement prior to bond sale. The City may consider exceptions to the above policies for bond issues that do not represent an unusual credit risk, either due to credit enhancement or other reasons specified by the City, and/or which otherwise provide extraordinary public benefits, to the extent permitted by and subject to any applicable requirements of the Act.

If the City requires letters of credit or other security, the credit enhancement shall be issued by an institution, in a form and upon terms and conditions satisfactory to the City. Any security required to be provided by the applicant may be discharged by the City upon the satisfaction of the applicable credit criteria specified by the City.

As an alternative to providing other security, the applicant may request that a portion of the bond proceeds be placed in escrow with a trustee or fiscal agent in an amount sufficient to assure a value-to-lien ratio of at least three to one on the outstanding proceeds. The escrowed proceeds shall be released at such times and in such amounts as may be necessary to assure a value-to-lien ratio of at least three to one on the aggregate outstanding bond proceeds and other indebtedness secured by real property liens as required.

The City will require that bond financings be structured so that bonds are purchased and owned by suitable investors. For example, the City may require placement of bonds with a limited number of sophisticated investors, large bond denominations and/or transfer restrictions in situations where there is an insufficient value-to-lien ratio, where a substantial amount of the real property within a CFD is undeveloped, where tax delinquencies are present in parcels within the CFD, and in any other situation identified by the City.

#### **IV. DISCLOSURES**

A. Purchasers of Property. As a minimum, any disclosures mandated by applicable state law to inform prospective purchasers of their obligations under the CFD shall apply to each CFD. In addition, there may be additional requirements mandated by the City for particular kinds of financings on a case-by-case basis. The City may prescribe specific forms to be used to disclose the existence and extent of obligations imposed by CFD.

B. Disclosure Requirements for the Resale of Lots. The City shall provide a notice of special taxes to sellers of property (other than developers) which will enable them to comply with their notice requirements under Section 1102.6 of the Civil Act. This notice shall be provided by the City within five working days of receiving a written request for the notice. A reasonable fee may be charged for providing the notice, not to exceed any maximum fee specified in the Act.



C. Continuing Bond Disclosure. Landowners in a CFD that are responsible for ten percent (10%) or more of the annual special taxes must agree to provide: (i) initial disclosure at the time of issuance of any bonds; and (ii) annual disclosure as required under Rule 15c2-12 of the Securities Exchange Commission until the special tax obligation of the property owned by such owner drops below 10%.

## **V. EQUITY OF SPECIAL TAX FORMULAS AND MAXIMUM SPECIAL TAXES**

Special tax formulas shall provide for minimum special tax levels which satisfy the following payment obligations of a CFD: (a) 110 percent gross debt service coverage for all CFD bonded indebtedness, (b) the administrative expenses of the CFD, and (c) amounts equal to the differences between expected earnings on any escrow fund and the interest payments due on related bonds of the CFD. In addition, the special tax formula may provide for the following to be included in the Special Tax levels: (a) any amounts required to establish or replenish any reserve fund established in association with the indebtedness of the CFD, (b) the accumulation of funds reasonably required for future debt service, (c) amounts equal to projected delinquencies of special tax payments, (d) the costs of remarketing, credit enhancement and liquidity facility fees, (e) the cost of acquisition, construction, furnishing or equipping of authorized Facilities, (f) lease payments for existing or future facilities, (g) costs associated with the release of funds from an escrow account, (h) the costs of Services, and (i) any other costs or payments permitted by law.

The special tax formula shall be reasonable in allocating the CFD's payment obligations to parcels within the CFD. Exemptions from the special tax may be given to parcels which are publicly owned, are held by a property owners' association, are used for a public purpose such as open space or wetlands, are affected by public utility easements making impractical their utilization for other than the purposes set forth in the easements, or have insufficient value to support bonded indebtedness.

The total projected residential property tax levels (including ad valorem taxes, any maintenance, landscaping or other impositions on the land in the CFD and other similar annual government charges levied on parcels in the CFD, but excluding homeowners' association annual levies and as to any special tax levies, based on the expected special tax rates and not any "back-up" special taxes) for any CFD (or, if a CFD has multiple improvement areas, for each improvement area and not the entire CFD) shall not exceed the lesser of (i) 2.0% of the estimated sales prices of the respective homes to be constructed in the CFD (with such prices to be determined by reference to an absorption study or appraisal prepared for the CFD or such other information as the City shall determine), or (ii) any maximum specified in the Act. The annual increase, if any, in the maximum special tax for any parcel shall not exceed any maximum specified in the Act. The increase in the special tax levied on any parcel as a consequence of delinquency or default by the owner of any other parcel shall not exceed any maximum specified in the Act.

Special taxes will only be levied on an entire county assessor's parcel, and any allocation of special tax liability of a county assessor's parcel to leasehold or possessory interest in the fee ownership of such county assessor's parcel shall be the responsibility of the fee owner of such parcel and the City shall have no responsibility therefore and has no interest therein. Failure of the owner of any county assessor's parcel to pay or cause to be paid any special taxes in full when due, shall subject the entire parcel to foreclosure in accordance with the Act.

The City may retain a special tax consultant to prepare a report which: (a) recommends a special tax for the proposed CFD, and (b) evaluates the special tax proposed to determine its



ability to adequately fund identified public facilities, City administrative costs, services (if applicable) and other related expenditures. Such analysis shall also address the resulting aggregate tax burden of all proposed special taxes plus existing special taxes, ad valorem taxes and assessments on the properties within the CFD.

## **VI. APPRAISALS**

The definitions, standards and assumptions to be used for appraisals shall be determined by City staff on a case-by-case basis, with input from City consultants and CFD applicants, and by reference to relevant materials and information promulgated by the State of California. The appraiser shall be selected by or otherwise acceptable to the City, and the appraisal shall be coordinated by and under the direction of, or otherwise as acceptable to, the City.

The appraisal must be dated within three months of the date the bonds are priced, unless the City Council determines a longer time is appropriate.

All costs associated with the preparation of the appraisal report shall be paid by the entity requesting the establishment of the CFD, if applicable, through the advance deposit mechanism described below.

## **VII. CITY PROCEEDINGS.**

A. Petition. For new development projects, a petition meeting the requirements of the applicable authorizing law will be required. The applicant is urged to obtain unanimous waivers of the election waiting period. The applicant must specify in the application any reasonably expected impediments to obtaining petitions, including from co-owners and/or lenders of record (where required). Waiver of the petition shall be made only upon showing of extraordinary hardship. For existing development, petitions are preferred, but may be waived, depending on the nature of the project and degree of public importance.

B. Deposits and Reimbursements. All City staff and consultant costs incurred in the evaluation of CFD applications and the establishment of the CFD will be paid by the entity, if any, requesting the establishment of the CFD by advance deposit increments. The City shall not incur any expenses for processing and administering a CFD that are not paid by the applicant or from CFD bond proceeds. In general, expenses not chargeable to the CFD shall be directly borne by the proponents of the CFD.

Any petition for formation of a CFD shall be accompanied by an initial deposit in the amount determined by the City to fund initial staff and consultant costs associated with CFD review and implementation. If additional funds are needed to off-set costs and expenses incurred by the City, the City shall make written demand upon the applicant for such funds. If the applicant fails to make any deposit of additional funds for the proceedings, the City may suspend all proceedings until receipt of such additional deposit.

The City shall not accrue or pay any interest on any portion of the deposit refunded to any applicant or the costs and expenses reimbursed to an applicant. Neither the City nor the CFD shall be required to reimburse any applicant or property owner from any funds other than the proceeds of bonds issued by the CFD or special taxes levied in the CFD.

C. Representatives. The City and the applicant shall each designate a representative for each financing district proceeding. The representatives shall be responsible for coordinating the activities of their respective interests and shall be the spokespersons for



each such interest. The purpose of this requirement is to avoid duplication of effort and misunderstandings from failure to communicate effectively. In the case of the City, it allows the City's consultants to report to a single official who will, in turn, communicate with other staff members.

D. Time Schedule. The final schedule of events for any proceeding shall be determined by the City, in consultation with its financing team and the applicant. Any changes will require approval by the appropriate City official. Time schedules will (unless specific exceptions are allowed) observe established City Council meeting schedules and agenda deadlines. To the extent possible, financings will be scheduled to allow debt service to be placed on the tax rolls with a minimum of capitalized interest.

## **VIII. FINANCING TERMS**

All terms and conditions of any CFD bonds shall be established by the City. The City will control, manage and invest all CFD issued bond proceeds. Each bond issue shall be structured to adequately protect bond owners and to not negatively impact the bonding capacity or credit rating of the City through the special taxes, credit enhancements, foreclosure covenant, and reserve funds.

All statements and material related to the sale of bonds shall emphasize and state that neither the faith, credit nor the taxing power of the City is pledged to security or repayment of the Bonds. The sole source of pledged revenues to repay CFD bonds are special taxes, bond proceeds and reserve funds held under the bond document, and the proceeds of foreclosure proceedings and additional security instruments provided at the time of bond issuance.

The City shall select all consultants necessary for the formation of the CFD and the issuance of bonds, including the underwriter(s), bond counsel, disclosure counsel, financial advisors, appraiser and the special tax consultant. Prior consent of the applicant shall not be required in the determination by the City of the consulting and financing team.

## **IX. EXCEPTIONS TO THESE POLICIES**

The City may find in limited and exceptional instances that a waiver to any of the above stated policies is reasonable given identified special benefits to be derived from such waiver. Such waivers only will be granted by action of the City Council.





# City of Santa Fe Springs

City Council Meeting

August 13, 2009

## New Business

Amendment to the Letter of Agreement with the Los Angeles County Metropolitan Transportation Authority Regarding CMAQ Funds for the Valley View Grade Separation Project

### RECOMMENDATION

That City Council take the following actions:

1. Approve the Amendment to the Original Letter of Agreement with Los Angeles County Metropolitan Transportation Authority Regarding CMAQ Funds for the Valley View Grade Separation Project; and
2. Authorize the Mayor to execute the Amendment.

### BACKGROUND

In 2006, the City executed a Letter of Agreement (LOA) with the Los Angeles County Metropolitan Transportation Authority (MTA) to secure \$14,489,000 in CMAQ funding for the Valley View Grade Separation Project.

The MTA is currently processing an amendment to the LOA that will allow CMAQ funding to remain committed to the project. The amendment will extend the termination date of the original LOA to June 30, 2011.

Attached is a draft of the amendment that has been developed by MTA. The Amendment was approved by the MTA Board on July 22, 2009.

### FISCAL IMPACT

The CMAQ funding is an essential element of the financing plan for the Valley View Grade Separation.

### INFRASTRUCTURE IMPACT

The Valley View Grade Separation Project will result in better circulation, improved safety for motorists and more efficient rail operations.

Frederick W. Latham  
City Manager

Attachment(s):  
Amendment

Report Submitted By: Don Jensen, Director  
Public Works Department

Date of Report: August 3, 2009

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AMENDMENT NO. 1  
LETTER OF AGREEMENT  
BETWEEN  
CITY OF SANTA FE SPRINGS  
AND  
THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

This Amendment No. 1 to Letter of Agreement (this "Amendment"), is dated as of July 22, 2009, by and between the City of Santa Fe Springs ("Project Sponsor"), and the Los Angeles County Metropolitan Transportation Authority ("LACMTA").

RECITALS:

- A. Project Sponsor and LACMTA entered into that certain Letter of Agreement No. LOA.P0008092, dated July 26, 2006, (the "Existing LOA"), which Existing LOA provides for the Valley View Grade Separation @BNSF Track Project; and
- B. Whereas, LACMTA Board on July 23, 2009, desires to extend the lapsing date of funds programmed for ALL programmed Fiscal years to June 30, 2011
- C. Project Sponsor and LACMTA desire to amend the Existing LOA as provided herein.

AGREEMENT:

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties hereby agree as follows:

1. Part 2, Paragraph 6.1(ii) of the Existing LOA is hereby amended by deleting it in its entirety and replacing it with the following: "ALL Programmed Funds are subject to lapse on June 30, 2011. Project Sponsor shall expend these Funds by the lapsing date."
2. Attachment A of the Existing LOA is hereby replaced by Attachment A-1, attached.
3. Attachment B of the Existing LOA is hereby replaced by Attachment B-1, attached.
4. Attachment C of the Existing LOA is hereby replaced by Attachment C-1, attached.



5. Except as expressly amended hereby, the Existing LOA remains in full force and effect as originally executed. All rights and obligations of the parties under the Existing LOA that are not expressly amended by this Amendment shall remain unchanged.



IN WITNESS WHEREOF, the parties have caused this Amendment No. 1 to be duly executed and delivered as of the above date.

LOS ANGELES COUNTY  
METROPOLITAN TRANSPORTATION AUTHORITY

By: \_\_\_\_\_  
Arthur T. Leahy  
Chief Executive Officer

Date: \_\_\_\_\_

Approved as to form:

Robert E. Kalunian  
Acting County Counsel

By: \_\_\_\_\_  
Deputy

Date: \_\_\_\_\_

CITY OF SANTA FE SPRINGS

By: \_\_\_\_\_  
Luis M. Gonzalez  
Mayor

Date: \_\_\_\_\_

Approved as to form:

By: \_\_\_\_\_  
Steven N. Skolnik  
City Attorney

Date: \_\_\_\_\_



PROJECT TITLE: Valley View Grade Separation @ BNSF Track Project

Santa Fe Springs

LETTER OF AGREEMENT NO: LOA.P0008092  
(\$ in Actual Dollars)

(LACMTA Programmed Funding and Sponsors Match Only)

<b>PROGRAMMED FUNDS</b>	FY-2006-07	FY-2007-08	FY-2008-09	FY-2009-10	FY-2010-11	BUDGET	%
LACMTA PROGRAMMED FUNDING:							
Federal							
(CMAQ) Congestion Mitigation and Air Quality Program	\$14,489,000					\$14,489,000	18.6%
Other:							
-PA & ED							
-PS&E							
-RAW							
-Construction							
<b>GRANTEE / SPONSOR MATCH:</b>						<b>\$14,489,000</b>	<b>18.6%</b>
Grantee Funding Commitment (specify type)							
TEA 21 Demo	\$2,000,000					\$2,000,000	2.6%
2006 Appropriation Earmark	\$800,000					\$800,000	1.0%
SAFETEA-LU Demo	\$720,000					\$720,000	0.9%
TCRF	\$26,551,000					\$26,551,000	34.0%
TICIF State Bond	\$25,570,000					\$25,570,000	32.8%
Private	\$2,900,000					\$2,900,000	3.7%
State PUC	\$5,000,000						
Note: You can not match Federal with Federal							
<b>GRANTEE / PROJECT SPONSOR MATCH SUBTOTAL</b>						<b>\$58,541,000</b>	<b>75.0%</b>
<b>TOTAL PROJECT FUNDING</b>	\$78,030,000					\$78,030,000	100.0%



 Los Angeles County Metropolitan Transportation Authority (Metro)**VIEWING A PROJECT (READ-ONLY MODE)**

IF YOU WOULD LIKE TO MAKE CHANGES TO THIS PROJECT, PLEASE PROCEED THROUGH AN AMENDMENT.

[VIEW PREVIOUS VERSIONS OF THIS PROJECT](#)[LATEST APPROVED VERSION PDF](#)[VIEW PROJECT DOCUMENTS](#)

PROJECT ID:	LA0C8092	VERSION:	10	SCAG VERSION:	1
CTIPS_ID:	n/a	FTIP:	08-09	TOTAL COST	\$78,030
PPNO:	n/a	FTIP STATE APPROVED:		OBLIGATED COST	\$0
EA_NUMBER:	n/a	FTIP FEDERAL APPROVE DATE:			

LAST MODIFIED BY: **Tom Lopez (10/10/2008)** APPROVED BY: **Avital Shavit (3/30/2009)** [HISTORY \[+\]](#)**ADMINISTRATIVE EDIT**

<u>PROGRAM SOURCE</u>	<u>TIP PROJECT ID</u>	<u>SCAG MODELING #</u>	<u>CAPACITY INC</u>	<u>REGN SIGNIFICANT</u>	<u>MODE NO</u>	<u>IS_MODELING</u>
08-09 - FORMAL	LA0C8092					
<u>LUMP SUM</u>	<u>LUMP SUM NAME</u>			<u>CONFORMITY CATEGORY</u>		
No				EXEMPT		
<u>ES_FUND CATEGORY</u>						

**PROJECT INFORMATION**

<u>PROGRAM / AUTHORIZATION TYPE</u>	<u>ID</u>	<u>*IMPLEMENTING AGENCY</u>
SCAG RTP PROJECT #	LA0C8092	Santa Fe Springs, City of
		<u>*PROJECT MANAGER</u> <u>*PHONE (10-DIGIT)</u> <u>*EMAIL</u>
		Donald Jensen 5628680511 donjensen@santafespringsca.gov
		<u>*CFP MODE</u>
		Transportation Enhancements

\*PROJECT DESCRIPTION - GUIDELINES

VALLEY VIEW AVE GRADE SEPARATION AT BNSF RAILWAY SOUTH OF STAGE RD. CONSTRUCT A GRADE SEPARATION FOR VALLEY VIEW AVE FROM EXISTING BNSF TRACKS BY CONSTRUCTING A HWY UNDERPASS PPNO 3117 (3022)

\*PRIMARY PROGRAM CODE - Look up Program Code

CAN61 - GRADE SEPARATION-CAPACITY ENHANCING: NRS

#1 SECONDARY PROGRAM CODE#2 SECONDARY PROGRAM CODE

<u>*SYSTEM</u>	<u>ROUTE</u>	<u>SUFFIX</u>
Transit		

\*FEDERAL UZA

Los Angeles-Long Beach-Santa Ana

SCAG SUB-AREAMTA SUB-REGION**ENVIRONMENTAL INFORMATION**



\*AIR BASIN - MAP  
SCAB

\*ENVIRONMENTAL DOCUMENT  
CATEGORICALLY EXEMPT

ENV DOC COMPLETION DATE  
9/12/2005

PROGRAMMING INFORMATION (\$000)

[HISTORICAL REVENUES] [GRAPH REVENUES]

\*EST TOTAL PROJECT COST

\$79,084

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE) - FUND HELP	PA&ED/PS&E	ROW	CON	TOTAL	
08/09	CMAQ - Congestion Mitigation Air Quality	\$0	\$5,570	\$8,919	\$14,489	X
08/09	DEMOT21 - Demonstration - Tea 21	\$0	\$2,000	\$0	\$2,000	X
09/10	2006EAR - FFY 2006 Appropriation Earmarks	\$0	\$0	\$800	\$800	X
09/10	DEMOSTL - Demonstration - SAFETEA-LU	\$0	\$0	\$720	\$720	X
05/06	TCRF - Traffic Congestion Relief Fund - Local	\$0	\$0	\$26,551	\$26,551	X
08/09	TCIF - State Bond - Trade Corridor Program	\$0	\$0	\$25,570	\$25,570	X
09/10	PVT - Private	\$0	\$730	\$2,170	\$2,900	X
08/09	Othr. State - State PUC	\$0	\$0	\$5,000	\$5,000	X
	CMAQ - Congestion Mitigation Air Quality	\$0	\$5,570	\$8,919	\$14,489	
	DEMOT21 - Demonstration - Tea 21	\$0	\$2,000	\$0	\$2,000	
	2006EAR - FFY 2006 Appropriation Earmarks	\$0	\$0	\$800	\$800	
	DEMOSTL - Demonstration - SAFETEA-LU	\$0	\$0	\$720	\$720	
	TCRF - Traffic Congestion Relief Fund - Local	\$0	\$0	\$26,551	\$26,551	
	TCIF - State Bond - Trade Corridor Program	\$0	\$0	\$25,570	\$25,570	
	PVT - Private	\$0	\$730	\$2,170	\$2,900	
	Othr. State - State PUC	\$0	\$0	\$5,000	\$5,000	
	Update Subtotals					
	GRAND TOTAL	\$0	\$8,300	\$69,730	\$78,030	

SCHEDULE INFORMATION

\*PROJECT COMPLETION DATE  
8/31/2012

\*CURRENT IMPLEMENTATION STATUS  
ROW Acquisition

LAST UPDATED  
10/10/2008

CHANGE REASON

HISTORICAL COMMENTS

☒ SCHEDULE / FUNDING / SCOPE CHANGE

☐ COMPLETE PROJECT

☐ DELETE PROJECT

WILL YOU OBLIGATE YOUR PROJECT WITHIN 120 DAYS

PROJECT PRIORITY RANK

SELECT THE PRIORITY RANK NUMBER FOR THIS PROJECT AS COMPARED TO OTHER PROJECTS  
THAT ARE REQUESTING ECONOMIC STIMULUS (ES) FUNDS.

Change Reason List (Automated)

☐ FUND SOURCE CHANGE

☐ SHIFT FUNDS

☐ SCHEDULE ADVANCE



- ☐ SCHEDULE DELAY
- ☐ LEAD AGENCY CHANGE
- ☐ NEW PROJECT ID
- ☐ DESCRIPTION CHANGE
- ☐ LIMIT CHANGE

**GENERAL COMMENTS - LAST UPDATED: 1/8/2009**

Fund Type revised to reflect \$25.57 million in TCIF funding authorized by CTC 8-08  
 Project costs adjusted to \$78.030 million.  
 Project schedule changed to reflect current schedule.,.,.,

**MODELING COMMENTS**

**TCM COMMENTS**

**NARRATIVE**

Changed Project Completion Date:  
 - from "10/1/2012" to "8/31/2012"  
 Changed Current Implementation Status:  
 - from "Engineering/Plans, Specifications and Estimates (PS&E)" to "ROW Acquisition"

**Decrease Funding**

**CMAQ:**

- Delete funds in 07/08 in ROW for \$7,649, CON for \$6,840
- ▶ Add funds in 08/09 in ROW for \$5,570, CON for \$8,919

**2006EAR:**

- Delete funds in 08/09 in CON for \$800
- ▶ Add funds in 09/10 in CON for \$800

**TCIF:**

- ▶ Add funds in 08/09 in CON for \$25,570

**CITY:**

- Delete funds in 07/08 in CON for \$25,570

**PVT:**

- Delete funds in 07/08 in ROW for \$991, CON for \$2,963
- ▶ Add funds in 09/10 in ROW for \$730, CON for \$2,170

**STA-PUC:**

- Delete funds in 07/08 in CON for \$5,000
- ▶ Add funds in 08/09 in CON for \$5,000

Total project cost decreased from \$79,084 to \$78,030

fGN





# ***City of Santa Fe Springs***

City Council Meeting

August 13, 2009

## **NEW BUSINESS**

Approval of RFP Document and Authorization to Go Out to Bid for Solid Waste Collection and Disposal Services for the Villages at Heritage Springs Housing Development

### **RECOMMENDATION**

That the Council:

- 1) Approve the attached RFP document; and,
- 2) Authorize staff to solicit bids from qualified contractors.

### **BACKGROUND**

At its meeting of February 12, 2009, the City Council authorized staff to move forward with the development of an RFP document for the Solid Waste Collection and Disposal Services for the Villages at Heritage Springs Housing Development in order to provide a fair and equitable way to award the service area resulting from the development of a new residential area that is not within an already existing designated service area. The attached RFP outlines the requested City services and staff is seeking approval of this document and authorization to go out to bid, the qualified bidders of which would be the existing three Franchised Commercial Waste Haulers.

A handwritten signature in black ink, appearing to read "Frederick W. Latham".

Frederick W. Latham  
City Manager

### **Attachment(s)**

RFP Document



**REQUEST FOR PROPOSAL**  
**SOLID WASTE COLLECTION AND DISPOSAL SERVICES FOR**  
**THE VILLAGES AT HERITAGE SPRINGS HOUSING DEVELOPMENT**

**Interested and qualified contractors shall submit five (5) copies of their proposal, prepared in accordance with the instructions in this document by 5:00 P.M. on Friday, September 11, 2009. All proposals shall be directed to the attention of:**

Mr. Thaddeus McCormack  
Assistant to the City Manager  
City of Santa Fe Springs  
11710 Telegraph Road  
Santa Fe Springs, CA 90670

All questions on the Request for Proposal shall be directed to:

Ms. Anita Jimenez  
Program Coordinator  
City of Santa Fe Springs  
11710 Telegraph Road  
Santa Fe Springs, CA 90670

Phone: (562) 868-0511 ext 7361  
Fax: (562) 863-3741  
Email: [anitajimenez@santafesprings.org](mailto:anitajimenez@santafesprings.org)

Faxed or emailed proposals will not be accepted.



## SECTION 1 – INTRODUCTION

By issuing this Request for Proposals (RFP) for Solid Waste Collection and Disposal Services, the City of Santa Fe Springs is seeking proposals from “Qualified Contractors” to provide for the collection, disposal, and processing of solid waste from residences in the new Villages at Heritage Springs Housing Development (Villages).

### 1.1 DEFINITIONS

**Core Services** – Those services that, through City Code or City Council Action, are currently being provided to Single-Family Residential Dwellings as part of the base service for which the City Council approved residential rate applies. Core services for Multi-Family Residential Dwellings will be negotiated between the Selected Contractor and the relevant Home Owners Association or equivalent entity, and will be at a level equivalent to service provided at similar multi-family housing complexes in the city negotiated within the City and outside of the Villages.

**Multi-Family Residential Dwelling** - any residential premises, other than a single-family dwelling as described below, used for residential purposes, which has centralized solid waste and recyclable materials collection service for all units in the building and is billed as one address.

**Qualified Contractors** – Those Contractors who hold a current permit for the collection of commercial and/or residential solid waste from and throughout the City of Santa Fe Springs (i.e., Consolidated Disposal, CR&R, and Serv-Wel Disposal).

**Residential Waste Collection Route** – see chapter 50.40 of the City’s Municipal Code and exhibit “A” of the Contractors’ respective agreements with the City.

**Selected Contractor** – The Successful Bidder who is awarded the right to service the Villages.

**Single-Family Residential Dwelling** – premises used for or designated as a single-family residential dwelling by the City, including each unit of a duplex, triplex, fourplex, or townhouse condominium to which separate collection services are provided.

**Villages at Heritage Springs Housing Development-** The Villages at Heritage Springs will be a master-planned community of 512 for-sale homes, gated as to vehicle access and open as to pedestrian access, within the area bounded Telegraph Rd. to the north (exclusive of the Banco Popular property on the corner of Norwalk Blvd. and Telegraph Rd.), Clark Street to the south, Norwalk Boulevard to the west (exclusive of the Banco Popular property on the corner of Norwalk Blvd. and Telegraph Rd.), and Bloomfield Avenue to the east.

### 1.2 RFP OVERVIEW

The City of Santa Fe Springs initiated this RFP process as a consequence of the Villages Housing Development, which is a multi-phased project currently under construction. Phase I of the project will comprise 37 units, including; ten (10) 2-to-3-story detached Townhomes; eight (8) 2-story Alley-Loaded Townhomes; eleven (11) 2-story attached Townhomes; and eight (8) 3-story attached Townhomes. Estimated completion of Phase I is January through March of 2010. The remaining phases of the project will be built out at a schedule driven by the market for the new homes.



The Contractor selected through this RFP process will be awarded the exclusive right to service all accounts within the Villages, with Solid Waste Collection and Disposal Services, as defined in Chapter 50 of the City's Municipal Code. The RFP process will result in a new Residential Waste Collection Route, which will be added to the map marked Exhibit "A" in the Selected Contractor's existing agreement with the City. In addition, the provision of the Selected Contractor's agreement pertaining to Commercial Solid Waste Permit may be amended to reflect the Selected Contractor's exclusive right to service the Multi-Family Units within the Villages that receive centralized collection service, and which are treated as commercial accounts outside of the Villages Housing Development. All other terms and conditions of the Selected Contractor's agreement with the City pertaining to Solid Waste Collection and Disposal will apply to services rendered within the Villages.

### **1.3 CITY GOALS AND OBJECTIVES**

The intent of this RFP is to: 1) ensure the City of Santa Fe Springs residents continue to receive the highest standard of service that they have now for trash, recycling, and yard waste services; 2) maintain the existing fee schedule, such that customers in the Villages are not charged more for service than other Santa Fe Springs customers; 3) provide for the collection and hauling of solid waste at City facilities at the lowest possible cost; and 4) provide maximum resources to the City to implement Solid Waste Management and Recycling programs.

### **1.4 RFP SCHEDULE**

\* Note that the City of Santa Fe Springs may modify this schedule as needed.

<b>Activity*</b>	<b>Completion Date</b>
City of Santa Fe Springs Releases RFP for Collection Services	<b>August 14, 2009</b>
Deadline to Submit Written Questions	<b>September 2, 2009</b>
<b>Proposers Submit Proposals</b>	<b>September 11, 2009</b>
Selected Contractor Interview and Preliminary Negotiation	<b>Week of September 14, 2009</b>
City Staff Presents Proposal Analysis to Council	<b>September 24, 2009</b>
City Council Selects Contractor	<b>September 24, 2009</b>

### **1.5 RESERVATION OF RIGHTS**

This request for proposals is a solicitation and not an offer to contract. The City reserves the right to reject any and all proposals. The City further reserves the right to issue clarifications and other directives concerning this request for proposals; to require clarification or further information with respect to any proposal, and to determine the final terms of any contract. Interviews may be required by the City with Selected Bidder to clarify contractor proposals and to allow for contract negotiations. Acceptance of any proposal will be based upon factors including, but not limited to: costs for service; completeness of proposal; thoroughness of information provided; value added service; and prior successful contractor performance with waste collection systems similar to a scale described herein.



## **SECTION 2 – BACKGROUND**

### **HOUSING PROJECT BACKGROUND**

The Villages at Heritage Springs will be a master-planned community of 512\* for-sale homes, gated as to vehicle access and open as to pedestrian access, within the area bounded by Telegraph Rd. to the north (exclusive of the Banco Popular property on the corner of Norwalk Blvd. and Telegraph Rd.), Clark Street to the south, Norwalk Boulevard to the west (exclusive of the Banco Popular property on the corner of Norwalk Blvd. and Telegraph Rd.), and Bloomfield Avenue to the east (see attached site plan), and comprising; 128 attached Urban Townhomes; 100 attached two-story Townhomes; 98 attached three-story Townhomes; 53 detached Cluster Homes; 73 detached Alley-Loaded Homes; and, 60 detached Single-Family Homes.

The City intends to provide for Solid Waste Collection for residences within the Villages. The City also desires to, at a minimum, maintain the service level currently provided to Santa Fe Springs customers outside of the Villages (e.g., residential curbside recycling and curbside yard waste pick-up to be billed in the same manner as exists elsewhere in the City). Furthermore, the City believes in maintaining a high level of commitment to quality customer service and encourages enhancements to service in the Villages that could be incorporated into residential service outside of the Villages at some point in the future. Specifically, the City seeks to provide services that help residents decrease the amount of solid waste sent to landfills and increase waste reduction and recycling practices.

\*Please note the precise number of units may be subject to change.

## **SECTION 3 – SCOPE OF REQUESTED SERVICES**

Proposals submitted will be for the Selected Contractor to provide exclusive solid waste collection services for City Facilities (see Appendix 1 for listing) and commercial and residential solid waste within the Villages at Heritage Spring Housing Development (see Appendix 2 for Site Map). In general, services rendered by Selected Contractor at City facilities and within the Villages will be at a minimum the same quality, frequency, and manner currently being provided in the City.

Proposals must include, by paragraph numbers, basic information addressing the following:

### **3.1 CORE AND ADDITIONAL SERVICES**

The bidder must validate its ability to provide “core services” for residents of the Villages, and identify additional services over and beyond the services currently provided to City residential accounts. These services may include but are not limited to bulky item pick-up, participation in City Clean-Up Day, curbside recycling of e-waste, used oil, sharps and or batteries. As noted above, customers in the Villages will be subject to the same fee schedule as other Santa Fe Springs customers, so it is assumed that the Selected Contractor will absorb the costs of any additional services.



### **3.2 COST**

The bidder shall provide a proposal indicating annual charges for trash removal at City Facilities listed in Appendix 1 (list includes type and frequency of service for each facility for which the City currently pays \$93,000 annually).

### **3.3 DIVERSION RATE**

The City is committed to fully complying with AB 939. The City has consistently maintained a diversion rate of higher than 50% and intends and expects to maintain greater than a 50% diversion rate on into the future. The bidder will be required to estimate its annual diversion rate for residential trash pick-up citywide, inclusive of the Villages, and identify its strategy to divert a sufficient amount to ensure that the City continues to meet the 50% AB 939 diversion mandate.

### **3.4 OVERALL ENHANCEMENT TO CITYWIDE SOLID WASTE AND RECYCLING PROGRAMS**

Existing Federal and State mandates have brought to bear intense focus on Municipal Solid Waste Collection and Disposal practices. In particular, the need to enhance recycling programs and increase waste diversion, as well as the heightened demand for City staff reporting and oversight, have resulted in a growing demand on City fiscal resources to pay for requisite staffing, material and programming necessary to ensure compliance with Federal and State requirements (e.g., AB 939). Accordingly, the City has imposed a surcharge that generates revenue to offset these costs. However, over time as City solid waste activity increases, the funds generated through the surcharge will not be sufficient to cover the increased cost to provide the needed oversight and program-related services. The City is asking bidders to list additional financial and/or in-kind contributions that will be made to the City's Solid Waste and Recycling Programs.

## **SECTION 4 – RFP POLICIES, CONDITIONS, AND PROCESS**

### **4.1 RIGHTS RESERVED BY THE CITY OF SANTA FE SPRINGS**

The City of Santa Fe Springs reserves the right, in its sole discretion, to pursue any or all of the following actions with regard to this RFP process at any point in the RFP process:

- Issue addenda and amend the RFP;
- Request additional information and/or clarification from bidder;
- Extend the deadline for submitting proposals;
- Allow for the timely correction of errors and/or waive deviations;
- Withdraw this RFP;
- Disqualify proposals that do not fully comply with the requirements detailed in this RFP, its attachments, addenda, or clarifications;
- Disqualify incomplete proposals; proposals containing errors, inconsistencies, false, inaccurate, or misleading information; proposals submitted after the deadline; or, proposals with other process or content errors or deficiencies;
- Reject all proposals;
- Amend the City's Municipal Code;
- Award a proposal based on a combination of its qualitative and quantitative attributes;
- Take other actions the City deems are in the best interest of the City, its residents, and businesses; and,



- Negotiate changes in the services proposed and/or described in the RFP or to incorporate other programs.

#### **4.2 GENERAL RFP AGREEMENTS**

This RFP shall not be construed by any party as an agreement of any kind between the City of Santa Fe Springs, Selected Contractor(s), and other parties. This RFP does not obligate the City of Santa Fe Springs to accept any proposal, negotiate with any bidder, award a Residential Waste Collection Route, or proceed with the development of any project or service described in response to this RFP. The City has no obligation to compensate any bidder for its expense of preparing its proposal and participating in this procurement process. Submittal of a proposal shall constitute acknowledgment and acceptance of all the terms and conditions contained in this RFP including all addenda or amendments issued by the City of Santa Fe Springs as per the schedule provided in this RFP. Submittal of a proposal signifies bidder's commitment to provide the proposed services if selected. In addition, all aspects, conditions and components of proposals submitted shall be valid for the term of the Selected Contractor's agreement with the City granting its existing Solid Waste Collection Permit. Proposals may not be altered after submittal, except in response to the City's request for clarification. The City shall have the right (but not the obligation) to perform a review of each bidder's ability to perform the work required. Each bidder must agree to cooperate with such a review. Such cooperation by bidder shall apply to the verification of the bidder's capability and experience in the provision of services and any other component of work that may be required under this procurement.



## SECTION 5 – RFP BID FORM

Submitted By: \_\_\_\_\_

Proposal should address all facets of “Scope of Services” delineated in Section 3

### 1. Section 3.1 Pricing

What will your annual charge be for trash removal at City Facilities listed in appendix 1?

\$ \_\_\_\_\_

### 2. Section 3.2 Core and Additional Services

Are you able to provide the Core Services for Single-Family Residential Dwellings? Yes \_\_\_\_ No \_\_\_\_

Within the existing fee schedule, what Additional Services will you provide?

*Please use additional pages, if necessary*

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Are you able to provide the Core Services for Multi-Family Residential Dwellings? Yes \_\_\_\_ No \_\_\_\_

Within the existing fee schedule, what Additional Services will you provide?

*Please use additional pages, if necessary*

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### 3. Section 3.3 Diversion Rate

Please estimate your annual diversion rate for residential trash pick-up citywide, inclusive of the Villages, and identify a strategy to divert a sufficient amount to ensure that the City continues to meet the 50% AB 939 diversion mandate.

ESTIMATED DIVERSION RATE \_\_\_\_\_

DIVERSION STRATEGY: \_\_\_\_\_

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### 4. Section 3.4 Overall Enhancement to City’s Solid Waste and Recycling Programs

List the value of all new Financial or in-kind contributions \_\_\_\_\_.

*Please use additional pages, if necessary.*



## SECTION 5 – RFP BID FORM (Cont'd) page 2

Submitted By: \_\_\_\_\_

If this bid proposal is accepted for award, Bidder agrees to enter into an agreement with the City adhering to the services and prices set forth in the above Bid Form.

The undersigned Bidder hereby represents as follows:

That no representation, oral or in writing, of the AGENCY, its officers, agents, or employees has induced the Bidder to enter into this contract excepting only those contained in this form or contract and the papers made a part hereof by its terms.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

NAME OF BIDDER: \_\_\_\_\_  
(Please type or print)

BY: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

\_\_\_\_\_

TELEPHONE: (\_\_\_\_\_) \_\_\_\_\_

FAX No.: (\_\_\_\_\_) \_\_\_\_\_



## **SECTION 6 – PROPOSAL EVALUATION PROCESS**

### **6.1 EVALUATION & SELECTION PROCESS**

An Evaluation Team and Selection Committee will be assembled by the City. The Evaluation Team will conduct a detailed evaluation of the proposals, request additional data, rank proposals, and provide comparative descriptions of the proposals. Based on the Evaluation Team's findings, the City Manager, or his designee, will review the Team's finding, and develop a recommendation for the award of the route. The City Manager, with assistance from Evaluation Team, will present the evaluation results and recommendation to the City Council. The City Council will review the recommendation and take appropriate action.

### **6.2 EVALUATION TEAM**

As described above, the Evaluation Team will facilitate the evaluation process and provide technical support to the City Manager and City Council. The Evaluation Team will conduct the following tasks:

- Review all proposals received for compliance
- Prepare a comparative summary of proposals
- Request clarification information from the Bidder
- Rank proposals
- Provide further assistance to the City Manager and City Council as requested.

### **6.2 EVALUATION CRITERIA**

The Evaluation Team will use a combination of qualitative and quantitative criteria to evaluate the proposals. Namely:

1. Equal level and quality of service must be provided to Villages residents as is currently provided to all residents.
2. The value of new financial and in-kind contributions made to the City's Solid Waste and Recycling Programs.
3. Consideration may be given to existing commitment to City's Solid Waste Programs (Commitment to diversion rate).

## **SECTION 7 – SUBMITTAL OF PROPOSAL**

Five (5) copies of the proposal shall be presented in a sealed envelope plainly marked on the outside, **"SEALED BID FOR SOLID WASTE COLLECTION AND DISPOSAL SERVICES FOR THE VILLAGES AT HERITAGE SPRINGS HOUSING DEVELOPMENT - DO NOT OPEN WITH REGULAR MAIL."** The sealed envelope shall also have clearly marked on the outside the company name and address of the Bidder. Proposals may be mailed or delivered by messenger and shall be addressed to the City of Santa Fe Springs, 11710 Telegraph Road, Santa Fe Springs, California 90670, Attention: Thaddeus McCormack, Assistant to the City Manager. It shall be the Bidder's responsibility to ensure delivery of the proposal in the hands of the City of Santa Fe Springs on or before 5:00 p.m. on Friday, September 11, 2009.



## APPENDIX "A"

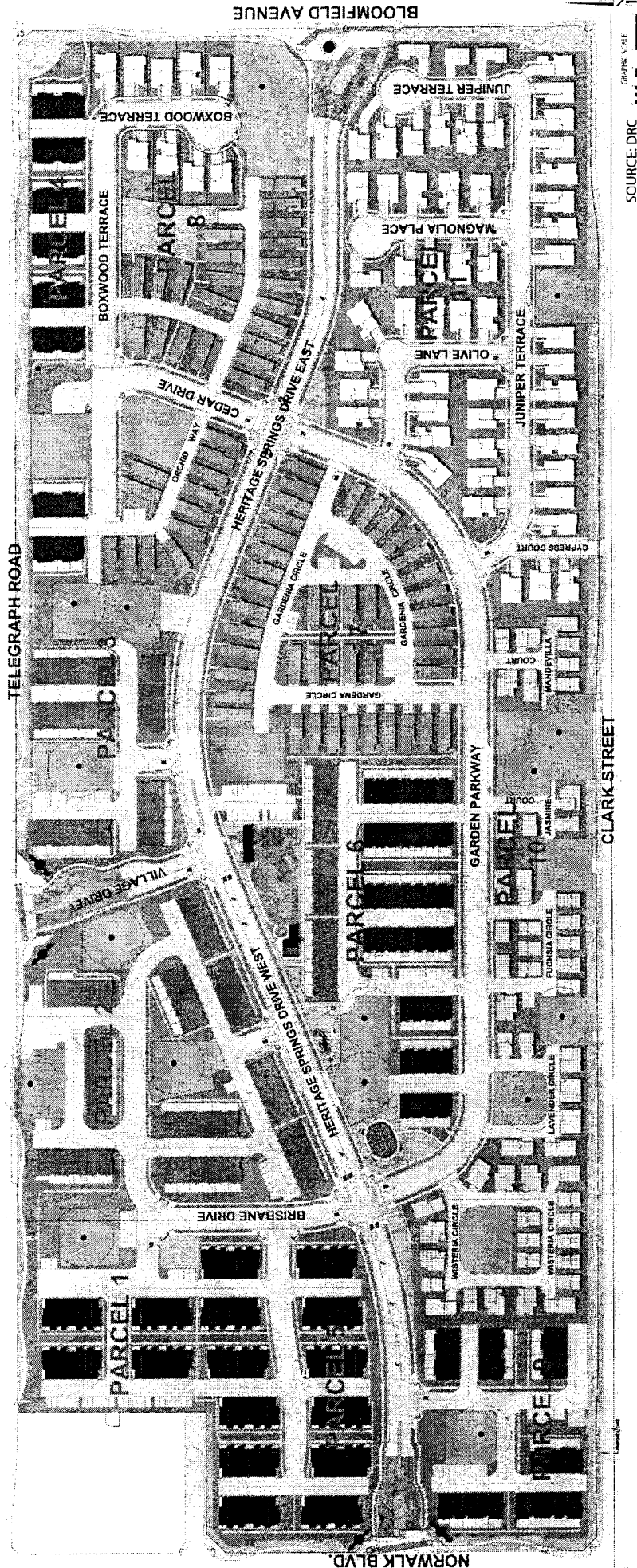
Account#	Name	Address	Street	City	Zip Code	Quantity	Size	Frequency	Day	Type
07-00329	SFS Park	10068	Cedardale Dr.	SFS	90670	4	3yd	2 times per week	m & f	Trash
						3	3yd	1 time per week	m	Greenwaste
07-00330	Los Nietos Park	11143	Charlesworth Road	SFS	90670	3	3yd	3 times per week	m,w,f	Trash
07-00333	Firestation#2	9634	Dice Road	SFS	90670	1	3yd	1 time per week		Trash
07-00337	Lake Center Park	11641	Florence	SFS	90670	3	3yd	3 times per week	m,w,f	Trash
07-00335	Firestation HQ	11300	Greenstone	SFS	90670	2	3yd	2 times per week	m & f	Trash
95-10466	Special Events Donations	12100	Mora Dr.	SFS	90670	0		on-call		Trash
07-00328	Neighborhood Center	9255	Pioneer Blvd.	SFS	90670	5	3yd	2 times per week	m & f	Trash
						1	3yd	1 time per week		Recycle
07-00339	Community Garden	10141	Pioneer Blvd.	SFS	90670	1	3yd	1 time per week	m	Trash
						1	3yd	1 time per week	m	Greenwaste
07-02933	Aquatic Center	10145	Pioneer Blvd.	SFS	90670	1	3yd	2 times per week	m & f	Trash
07-00338	Clark Estate (combine)	10211	Pioneer Blvd.	SFS	90670	2	3yd	2 times per week	m & f	Trash
						1	3yd	1 time per week	m	Greenwaste
07-03020	Heritage Park	12100	Mora Dr.	SFS	90670	3	3yd	2 times per week	m & f	Trash
07-03024	Little Lake Park	10900	Pioneer Blvd.	SFS	90670	3	3yd	2 times per week	m & f	Greenwaste
						4	3yd	2 times per week	m & f	Trash
07-03491	Police Service Center	11576	Telegraph Rd.	SFS	90670	1	3yd	1 time per week		Trash
07-00332	SFS Library	11700	Telegraph Rd.	SFS	90670	1	3yd	3 times per week	m,w,f	Trash
						1	2yd	1 time per week	T	Recycle
07-00584	SFS Fire Dept	11736	Telegraph Rd.	SFS	90670	1	3yd	2 times per week	m & f	Trash
						1	3yd	1 time per week	T	Recycle
07-00331	Town Center Hall	11740	Telegraph Rd.	SFS	90670	2	3yd	3 times per week		Trash
						2	3yd	3 times per week	m,w,f	Trash
07-03492	City Hall	11710	Telegraph Rd.	SFS	90670	1	3yd	3 times per week	m,w,f	Trash



WILLIAM HEZMALMALCH  
ARCHITECTS INC.  
2003.238

DETAILED SITE PLAN  
The Villages at Heritage Springs  
SANTA FE SPRINGS | CALIFORNIA

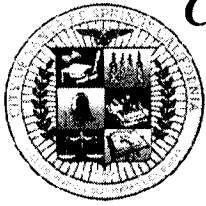
Constock Homes  
09.15.08



SOURCE: DRC

COLOR	Urban Townhomes		Two-Story Townhomes		Three-Story Townhomes		Cluster Homes		Alley-Loaded Homes		Single-Family Homes	
	attached		attached		attached		detached		detached		detached	
PARCEL	1-5		2-3-6		4-6-9		10		7-8		11	
NUMBER OF HOMES	128 units		100 units		98		53		73		60	





# City of Santa Fe Springs

City Council Meeting

August 13, 2009

## APPOINTMENT TO BOARDS, COMMITTEES, COMMISSIONS

### Committee Appointments

Attached is a roster for each active committee, and listed below are current vacancies. Also included for your review is the list of prospective members.

<u>Committee</u>	<u>Vacancy</u>	<u>Councilmember</u>
Beautification	1	Putnam
Beautification	3	Rounds
Beautification	3	Serrano
Community Program	3	Gonzalez
Community Program	2	Serrano
Community Program	1	Velasco
Historical	1	Gonzalez
Historical	4	Putnam
Historical	2	Serrano
Parks & Recreation	1	Gonzalez
Senior Citizens Advisory	1	Gonzalez
Senior Citizens Advisory	2	Putnam
Senior Citizens Advisory	2	Rounds
Sister City	1	Gonzalez
Sister City	1	Serrano
Sister City	2	Velasco
Youth Leadership	1	Gonzalez
Youth Leadership	1	Rounds
Youth Leadership	1	Serrano
Youth Leadership	3	Velasco

Two applications for appointment have been received, and are attached for your reference.

Please direct any questions regarding this report to the City Clerk.

Frederick W. Latham  
City Manager

### Attachments:

Active Committee Lists  
Applications (2)



## **PROSPECTIVE MEMBERS FOR VARIOUS COMMITTEES/COMMISSIONS**

### **Beautification**

### **Community Program**

### **Family & Human Services**

A.J. Hayes  
Jimmy Mendoza  
Jessica Belmonte  
Jose Avila  
Gilbert Aguirre

### **Heritage Arts**

Mary Jo Haller  
Mary Clegg  
Jessica Belmonte

### **Historical**

### **Personnel Advisory Board**

### **Parks & Recreation**

Hector Renteria

### **Planning Commission**

Art Escobedo  
Lynda Short  
Hector Renteria

### **Senior Citizens Advisory**

### **Sister City**

Frank Carbajal, Sr.  
Michele Carbajal  
Hector Renteria

### **Traffic Commission**

Art Escobedo  
Jose Zamora  
Hector Renteria

### **Youth Leadership**

Ariana Gonzalez

### **Overall interest in the City**



## **BEAUTIFICATION COMMITTEE**

Membership: 25

( ) indicates term expiration date

Appointed by:

Name

Gonzalez

Juanita Montes (10)  
Irene Pasillas (10)  
May Sharp (11)  
\_\_\_\_\_ (10)  
Marlene Vernava (11)

Putnam

Lupe Lopez (11)  
Guadalupe Placencia (11)  
Juliet Ray (10)  
Ruth Gray (11)  
\_\_\_\_\_ (10)

Rounds

Annette Ledesma\* (11)  
\_\_\_\_\_ (11)  
\_\_\_\_\_ (10)  
\_\_\_\_\_ (10)  
Paula Minnehan \* (11)

Serrano

\_\_\_\_\_ (10)  
Vada Conrad (11)  
Martha Ohanesian (10)  
\_\_\_\_\_ (11)  
\_\_\_\_\_ (10)

Velasco

Rosalie Miller (11)  
Sylvia Takata (10)  
Eleanor Connelly (10)  
Margaret Bustos\* (10)  
A. J. Hayes (11)

The Beautification Committee meets the fourth Wednesday of each month, except in the months of July, August and December, at 9:30 a.m. at Town Center Hall.

**\*Asterisk indicates person serves on three committees**



## COMMUNITY PROGRAM COMMITTEE

Membership: 25

( ) indicates term expiration date

Appointed by:

Name

Gonzalez

\_\_\_\_\_ (11)  
\_\_\_\_\_ (11)  
A.J. Hayes (10)  
\_\_\_\_\_ (11)  
Annette Ledesma\* (10)

Putnam

Mary Jo Haller (11)  
Rosalie Miller (10)  
Lynda Short (11)  
Jose Zamora (11)  
Luigi Trujillo\* (10)

Rounds

Mark Scoggins\* (10)  
Denise Vega (11)  
Marlene Vernava (10)  
Sylvia Takata (10)  
Annette Rodriguez (11)

Serrano

\_\_\_\_\_ (11)  
Mary Anderson (11)  
Dolores H. Romero \* (11)  
\_\_\_\_\_ (11)  
Ruth Gray (10)

Velasco

Eleanor Connelly (10)  
\_\_\_\_\_ (11)  
Hilda Zamora (10)  
Lisa Sanchez (11)  
Naomi Torres (10)

The Community Program Committee meets the third Wednesday of every other month beginning in January at 7:00 p.m. in City Hall. The committee is dark during the months of June, July and August.

**\*Asterisk indicates person serves on three committees**



## **FAMILY & HUMAN SERVICES ADVISORY COMMITTEE**

Membership: 15 residents appointed by Council  
5 social service agency representatives appointed by the Committee

( ) indicates term expiration date

Appointed by:

Name:

González

Mercedes Diaz (10)  
Toni Vallejo (11)  
Josephine Santa-Anna (10)

Putnam

Laurie Rios\* (11)  
Arcelia Miranda (10)  
Margaret Bustos\* (11)

Rounds

Annette Rodriguez (10)  
Janie Aguirre (11)  
Michele Carbajal (11)

Serrano

Lydia Gonzales (10)  
Francis Carbajal (11)  
Modesta Viero (11)

Velasco

Alicia Mora (11)  
Dolores Romero\* (10)  
Gloria Duran (10)

Organizational  
Representatives:

Nancy Stowe  
Evelyn Castro-Guillen  
Irene Redondo Churchward/  
SPIRRIT Family Services

The Family & Human Services Advisory Committee meets the third Wednesday of every month at 5:30 p.m. at the Neighborhood Center.

**\*Asterisk indicates person serves on three committees**



## **HERITAGE ARTS ADVISORY COMMITTEE**

Membership: 9 voting and 6 non-voting members

### **Appointed by:**

Gonzalez

Putnam

Rounds

Serrano

Velasco

### **Name:**

Laurie Rios \*

May Sharp

Amat Barcelon

Paula Minnehan \*

Amparo Oblea

Beautification Committee

Historical Committee

Planning Commission

Chamber of Commerce

Sylvia Takata

Larry Oblea

Richard Moore

Tom Summerfield

Betty Putnam, Councilmember

Frederick W. Latham, City Manager

Ana Alvarez, Director of Community Services

Paul Ashworth, Director of Planning and Development

The Heritage Arts Advisory Committee meets the last Tuesday of the month, except in December, at 9:30 a.m. at the Train Depot.

**\*Asterisk indicates person serves on three committees**



## HISTORICAL COMMITTEE

Membership: 20

( ) indicates term expiration date

Appointed by:

Name:

Gonzalez

Gilbert Aguirre (11)  
Janie Aguirre (11)  
Sally Gaitan\* (11)  
\_\_\_\_\_ (10)

Putnam

\_\_\_\_\_ (10)  
\_\_\_\_\_ (10)  
\_\_\_\_\_ (11)  
\_\_\_\_\_ (11)

Rounds

Art Escobedo (10)  
Mark Scoggins (11)  
Janice Smith (11)  
Paula Minnehan \* (10)

Serrano

Gloria Duran (10)  
\_\_\_\_\_ (10)  
Larry Oblea (11)  
\_\_\_\_\_ (10)

Velasco

Merrie Hathaway (11)  
Marv Clegg (10)  
Susan Johnston (11)  
Alma Martinez (10)

The Historical Committee meets quarterly (the first Tuesday of the month in the months of April, July October and January) at 5:30 p.m. at the Train Depot (during the library renovation, at the Carriage Barn).

**\*Asterisk indicates person serves on three committees**



## **PARKS & RECREATION ADVISORY COMMITTEE**

Membership: 25

( ) indicates term expiration date

Appointed by:

Name

Gonzalez

Ruben Madrid (11)  
Jennie Carlos (10)  
Frank Leader (10)  
Michael Madrigal (11)  
\_\_\_\_\_ (10)

Putnam

Frank Regalado (11)  
Carlene Zamora (11)  
Jimmy Mendoza (10)  
Hilda Zamora (11)  
Michele Carbajal (10)

Rounds

Kenneth Arnold (10)  
Richard Legarreta, Sr. (10)  
Don Mette (11)  
Luigi Trujillo\* (10)  
Mark Scoggins\* (11)

Serrano

Lynda Short (10)  
Juanita Trujillo (11)  
Joe Avila (10)  
Sally Gaitan\* (11)  
Bernie Landin (10)

Velasco

Art Escobedo (11)  
Annette Ledesma\* (10)  
Lillian Puentes (10)  
Jose Zamora (11)  
Arcelia Miranda (11)

The Parks and Recreation Committee meets the first Wednesday of the month, except for July, August and December. The subcommittee meets at 6:00 p.m. and the regular committee at 7:00 p.m. in Council Chambers.

**\*Asterisk indicates person serves on three committees**



## **PERSONNEL ADVISORY BOARD**

Membership: 5 (2 appointed by Council, 1 by Board, 1 by Firemen's Association, 1 by Employees' Association)

Appointed by:

Name:

Personnel Advisory Board

Jim Contreras

Council

Angel Munoz

Council

Ron Biggs

Firemen's Association

Wayne Tomlinson

Employees' Association

Donn Ramirez

The Personnel Advisory Board meets quarterly on an as-needed basis.



## **PLANNING COMMISSION**

Membership: 5 residents appointed by Council

Appointed by:

Name:

Gonzalez

Laurie Rios

Putnam

Larry Oblea

Rounds

Richard Moore

Serrano

Michael Madrigal

Velasco

Lillian Puentes

The Planning Commission meets the second and fourth Mondays of every month at 4:30 p.m. in Council Chambers.



## **SENIOR CITIZENS ADVISORY COMMITTEE**

Membership: 25

( ) indicates term expiration date

Appointed by:

Name:

González

\_\_\_\_\_ (11)  
Gloria Duran\* (10)  
Toni Vallejo (11)  
Josephine Santa-Anna (10)  
Janie Aguirre (11)

Putnam

\_\_\_\_\_ (10)  
Pete Vallejo (11)  
Jennie Valli (10)  
\_\_\_\_\_ (10)  
Martha Ohanesian (10)

Rounds

\_\_\_\_\_ (10)  
Josephine G. Ramirez (10)  
Gloria Vasquez (11)  
\_\_\_\_\_ (11)  
Lorena Huitron (11)

Serrano

Gusta Vicuna (10)  
Amelia Acosta (11)  
Louis Serrano (10)  
Mary Bravo (10)  
Jessie Serrano (11)

Velasco

Modesta Viero (11)  
Gilbert Aguirre (11)  
Julia Butler (10)  
Margaret Bustos\* (11)  
James Hogan (10)

The Senior Citizens Advisory Committee meets the second Wednesday of every month at 10:00 a.m. at the Neighborhood Center.

**\*Asterisk indicates person serves on three committees**



## SISTER CITY COMMITTEE

**Membership:** 25 appointed by Council

( ) indicates year term expires year

<b><u>Appointed By:</u></b>	<b><u>Name</u></b>		<b><u>Expiration</u></b>
<b>González</b>	Luigi	Trujillo*	(10)
	Hank	Hanh Ly	(11)
	Jimmy	Mendoza	(11)
	Kimberly	Mette	(10)
	<hr/>		(10)
<b>Putnam</b>	Mary K.	Reed	(11)
	Peggy Jo	Radoumis	(11)
	Jeannette	Wolfe	(11)
	Martha	Villanueva	(10)
	Gloria	Duran	(10)
<b>Rounds</b>	Manny	Zevallos	(10)
	Ted	Radoumis	(11)
	Jose	Avila	(11)
	Susan	Johnston	(10)
	Francis	Carbajal	(10)
<b>Serrano</b>	Laurie	Rios*	(11)
	Doris	Yarwood	(11)
	Charlotte	Zevallos	(10)
	Juanita	Trujillo	(11)
	<hr/>		(10)
<b>Velasco</b>	<hr/>		(11)
	Dolores	Romero*	(11)
	Alicia	Mora*	(10)
	<hr/>		(10)
	Marcella	Obregon	(11)

The Sister City Committee meets the first Monday of every month at 6:30 p.m. in Town Center Hall, Meeting Room #1. When the meeting falls on a Monday holiday, the meeting is held on the second Monday of the month. No meeting is held in the month of December.

**\*Asterisk indicates person serves on three committees**



## **TRAFFIC COMMISSION**

Membership: 5 residents appointed by Council

Appointed by:

Name:

Gonzalez

Arcelia Valenzuela

Putnam

Manny Zevallos

Rounds

Ted Radoumis

Serrano

Sally Gaitan

Velasco

Sarah Garcia

The Traffic Commission meets the third Thursday of every month at 7:00 p.m. in Council Chambers.



## YOUTH LEADERSHIP COMMITTEE

Membership: 20 **residents** of Santa Fe Springs between the ages of 13 and 18

Appointed by:

Name:

Gonzalez

\_\_\_\_\_  
Victor Becerra (2011)  
Jessica Aguilar (2011)  
Jeanneth Guerrero (2011)

Putnam

Ashley Ortiz (2010)  
Wendy Pasillas (2013)  
Lupe Pasillas (2010)  
Krystal Aguilar (2010)

Rounds

Carina Gonzalez (2011)  
\_\_\_\_\_  
Stephanie Gilbert (2011)  
Karina Saucedo (2012)

Serrano

Kimberly Romero (2011)  
Alyssa Trujillo (2011)  
Alyssa Berg (2011)  
\_\_\_\_\_

Velasco

\_\_\_\_\_  
Madalin Marquez (2011)  
\_\_\_\_\_  
\_\_\_\_\_

The Youth Leadership Committee meets the first Monday of every month at 6:00 p.m. in Council Chambers.



Rec. 7/29/09  
CmDfr

Library assistant



**Why do you want to be involved?**

To help the city be much more involved and supportive of their citizens. It would also be wonderful if we were able to produce more fundraisers where more young adults would want to be involved in, and help make some decisions on the fundraisers where I think can be improved to have more citizens to join

**Talents/Skills of Leadership:**

I Can play piano, I've taken classes for 3 years now. I am known to have great reading ability. People say I'm patient, smart and a good listener. My family says I am known to think of things that hadn't occurred to them. I've volunteered for the city library for two years. I was involved in my school sports program for 4 yrs. I've worked on campaigning before.

**What ideas do you have for the Committee?**

- Work together to raise funds to help the community
- Thanksgiving baskets for families who need it
- Volunteer work at retiring home
- 
- 

**References/Recommendations: (No family members and must know candidate for a minimum of one year)**

<u>Name</u>	<u>Address</u>	<u>Telephone</u>	<u>Occupation</u>
Mercedes Diaz	7239 Washington St.	(562) 703-7246	Administrator
Gus Velasco		(562) 868-0511	Council Member
AMMIL Laurie Rios		(562) 703-5694	Planning Commission
Mike Madrigal		(562) 309-0400	Planning Commissioner
Rosie Reynoso	10356 Longworth St.	(562) 631-4512	Administrator



Include a letter of recommendation from an adult who is not a family member and has known you at least 1 year. This person should be able to address your leadership potential and ability to manage the demands of both school and the Committee.

**SIGNATURES:**

I have read and understand the time commitment required for the Youth Leadership Committee. I am able to make such a commitment.

Ariana Gonzalez

Student Signature

7/29/09  
Date

**Parent/Legal Guardian Permission**

I give my permission for Ariana Gonzalez to seek appointment for the  
(Student Name)  
position of representative of the Youth Leadership Committee.

Alicia Gonzalez Luis M. Gonzalez  
Parent/Legal Guardian Name (Print)

[Signature]  
Parent/Legal Guardian Signature

7/29/09  
Date





## City of Santa Fe Springs Application for Appointment

If you would like to be included in the Santa Fe Springs "Talent Bank" of persons interested in serving on a City Committee, Commission or Board, please complete this application and submit it to the City Clerk's Office.

Name: HECTOR RENTERIA

Address: 10846 RINGWOOD AVE SANTA FE SPRINGS, CA 90670

Home Phone: 562-922-5417 Work Phone: 818-688-1127 Cell Phone: 562-419-5869

Occupation: VERIZON ENGINEER (F.T.T.P)

I am willing to serve on an ad hoc committee for a specific short-term project.

☐  
Yes

☐  
No

Is there a specific night or time you would be *unable* to attend meetings? If so, please indicate:

Please list in order of preference the committee(s) on which you would like to serve:

1. PLANNING
2. TRAFFIC
3. PARKS AND RECREATION
4. SISTER CITY
5. \_\_\_\_\_

Signature

Date

07-25-2009

### OFFICE USE ONLY

Date Application Received: 7/25/09

Action:

Date Applicant Notified:

*[Handwritten notes and signatures]*





# *City of Santa Fe Springs*

City Council Meeting

August 13, 2009

## **SUBSEQUENT NEED**

Authorization to Award a Bid for Construction of the Rio Hondo Regional Training Center Utilizing Urban Area Security Initiative (UASI) Grant Funding

## RECOMMENDATION

That the City Council award the bid to Valverde Construction, Inc. for the construction of the Rio Hondo Regional Training Center to be funded by UASI Grant in the amount of \$150,000.

## Background

**As a result of a very short window of time to utilize grant funding and move forward with this project, this agenda item is being presented to the City Council as a subsequent need item.**

The project involves the purchase and installation of Hazardous Materials Inter-Operability Equipment. The following bids were received for the subject project utilizing the Urban Area Security Initiative (UASI) Grant:

<u>Company</u>	<u>Bid Amount</u>
Valverde Construction, Inc.	\$150,000
A R Sarmiento, Inc.	\$175,000
Stephen Doreck, Inc.	\$163,900

Staff has reviewed the bids and has determined the bid submitted by Valverde Construction, Inc. to be satisfactory. Staff is recommending award to Valverde Construction, Inc. which matches the grant award amount. No local funding match is required.

## FISCAL IMPACT

None.

A handwritten signature in black ink, reading "Frederick W. Latham".

Frederick W. Latham  
City Manager