



AGENDA

REGULAR MEETINGS OF THE SANTA FE SPRINGS HOUSING SUCCESSOR SUCCESSOR AGENCY AND CITY COUNCIL

June 6, 2023
6:00 P.M.

*Annette Rodriguez, Councilmember
William K. Rounds, Councilmember
Joe Angel Zamora, Councilmember
Jay Sarno, Mayor Pro Tem
Juanita Martin, Mayor*

Council Chambers
11710 Telegraph Road
Santa Fe Springs, CA 90670

You may attend the City Council meeting telephonically or electronically using the following means:

Electronically using Zoom: Go to Zoom.us and click on "Join A Meeting" or use the following link:

<https://zoom.us/j/521620472?pwd=U3cyK1RuKzY1ekVGZFdKQXNZVzh4Zz09>

Zoom Meeting ID: 521620472

Password: 659847

Telephonically: Dial: 888-475-4499

Meeting ID: 521620472

Public Comment: *The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please use the "Raise Hand" function via Zoom once the Mayor opens Public Comment during the meeting. You may also submit comments in writing by sending them to the City Clerk's Office at cityclerk@santafesprings.org. All written comments received by 12:00 p.m. the day of the City Council Meeting will be distributed to the City Council and made a part of the official record of the meeting. Written comments will not be read at the meeting, only the name of the person submitting the comment will be announced.*

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Americans with Disabilities Act: *In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.*

SB 1439: *Effective January 1, 2023, City Council Members are subject to SB 1439 and cannot participate in certain decisions for a year after accepting campaign contributions of more than \$250 from an interested person. The Council Member would need to disclose the donation and abstain from voting.*

Please Note: *Staff reports, and supplemental attachments, are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m.-5:30 p.m., Monday-Thursday and every other Friday. Telephone: (562) 868-0511.*

1. CALL TO ORDER
2. ROLL CALL

Annette Rodriguez, Councilmember
William K. Rounds, Councilmember
Joe Angel Zamora, Councilmember
Jay Sarno, Mayor Pro Tem
Juanita Martin, Mayor

3. **INVOCATION**

4. **PLEDGE OF ALLEGIANCE**

5. **INTRODUCTIONS**

HOUSING SUCCESSOR

6. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Housing Successor.

Minutes of the May 2, 2023 Housing Successor Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

SUCCESSOR AGENCY

7. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Successor Agency.

Minutes of the May 2, 2023 Successor Agency Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

CITY COUNCIL

8. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

a. Minutes of the May 2, 2023 Special and Regular City Council Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

b. Approval of Batting Cage Facility Concession Agreement (Community Services)

Recommendation:

- Authorize the Mayor to execute the Concession Agreement with Henry Hernandez for the Operation of the Batting Cage Facility located at Little Lake Park.

c. Approval of Agreement between City of Santa Fe Springs and the Boys and Girls Club of Whittier for College Bound Program (Community Services)

Recommendation:

- Authorize the Director of Community Services to execute and sign the Agreement between the City of Santa Fe Springs and the Boys and Girls Club of Whittier to offer a College Bound Program.

- d. Approval of In-kind Services Agreement between the City of Santa Fe Springs and Southeast Area Social Services Funding Authority (SASSFA) for Fiscal Year (FY) 2023-24 for Congregate Senior Meal Program (Community Services)

Recommendation:

- Approve In-kind services agreement between the City of Santa Fe Springs and Southeast Area Social Services Funding Authority (SASSFA) for FY 2023-2024; and
- Authorize the Mayor to execute the In-kind services agreement.

- e. Exemplary Performance of Active Network Vendor Agreement (Community Services)

Recommendation:

- Continue the services with Active Network for Recreation Management Software subject to periodic review by Community Services staff.

- f. Approval of Code of Conduct for Community Services City Facilities, Parks and Programs (Community Services)

Recommendation:

- Authorize the Director of Community Services to adopt the Code of Conduct Administrative Policy for Community Services City Facilities, Parks and Programs in the City of Santa Fe Springs.

- g. Adoption of the City's Fiscal Year 2023-24 Investment Policy (Finance)

Recommendation:

- Adopt the Investment Policy for fiscal year 2023-24.

- h. Resolution No. 9870 – Adoption of Annual Appropriation (GANN) Limit for Fiscal Year 2023-24 (Finance)

Recommendation:

- Adopt Resolution No. 9870 setting the appropriation limit for Fiscal Year 2023-24.

- i. Introduction of Ordinance No. 1129 Repealing and Replacing Sections 53.45 to 53.52 of Chapter 53 of Title V of the Santa Fe Springs Municipal Code Relating to Cross-Connection Control Devices (Public Works)

Recommendation:

- Introduce by title only and waive further reading of Ordinance No. 1129:

AN ORDINANCE OF THE CITY OF SANTA FE SPRINGS
REPEALING AND REPLACING SECTIONS 53.45 TO 53.52 OF

CHAPTER 53 OF TITLE V OF THE CODE OF SANTA FE SPRINGS
RELATING TO CROSS-CONNECTION CONTROL DEVICES.

- j. Resolution Nos. 9866 and 9867 – Approval of Engineer’s Report (Fiscal Year 2023/24) in Conjunction with Annual Levy of Assessment for Heritage Springs Assessment District No. 2001-1 (Hawkins Street and Palm Drive) (Public Works)

Recommendation:

- Adopt Resolution No. 9866, approving the Engineer’s Report (Fiscal Year 2023/24) in conjunction with the annual levy of assessments for the Heritage Springs Assessment District No. 2001-01; and
- Adopt Resolution No. 9867 declaring the City of Santa Fe Springs’ intention to provide for an annual levy and collection of assessments for Heritage Springs Assessment District No. 2001-01, and setting the public hearing for the Council meeting of July 18, 2023.

- k. Resolution Nos. 9868 and 9869 – Approval of Engineer’s Report (Fiscal Year 2023/24) in Conjunction with Annual Levy of Assessments for Street Lighting District No. 1 (Public Works)

Recommendation:

- Adopt Resolution No. 9868, approving the Engineer’s Report (Fiscal Year 2023/24) in conjunction with the annual levy of assessments for Street Lighting District No. 1; and
- Adopt Resolution No. 9869, declaring the City of Santa Fe Springs’ intention to provide for an annual levy and collection of assessments for Lighting District No. 1, and setting the public hearing for the Council meeting of July 18, 2023.

- l. Municipal Services Yard Warehouse and Administration Office Roof Replacement – Final Payment (Public Works)

Recommendation:

- Approve the Final Payment (less 5% Retention) to Four Seasons Roofing Inc. of Montebello, California in the amount of \$270,191.36 for the subject project.

- m. On-Call Professional Engineering Services for the Designs of Commercial Street Improvement Shoemaker Avenue and Broadway Avenue – Approval of Task Orders (Public Works)

Recommendation:

- Accept the Request For Quotes (RFQ’s);
- Approve Task Order No. 1 to BKF Engineers for the Design of Commercial Street Improvement Shoemaker Ave in the amount of \$54,574.00;
- Approve Task Order No. 24 to Onward Engineering for the Design of Commercial Street Improvement Broadway Ave in the amount of \$46,825.00;
- Authorize the Interim Director of Public Works to execute two Task Orders for On-Call Professional Engineering Services with BKF Engineers and

Onward Engineering.

- n. Authorization to Bid a New/Unused Ford Escape Hybrid for the Department of Fire-Rescue Fire and Environmental Safety Inspector (Fire)

Recommendation:

- Authorize the Director of Purchasing Services to solicit bids on behalf of the Department of Fire/Rescue for (1) new Ford Escape Hybrid to replace a City vehicle that was a total loss following an accident on April 26, 2023.

- o. Award to Regency Lighting for the Purchase of LED Roadway Street Lighting Fixtures (Finance)

Recommendation:

- Award to Regency Lighting for the purchase of LED roadway street lighting fixtures; and
- Authorize the Director of Purchasing Services to process a Purchase Order in the amount of \$669,375.91 to Regency Lighting.

- p. Fire Station Headquarters Roof Replacement – Authorization to Advertise for Construction Bids (Public Works)

Recommendation:

- Approve adding the Fire Station Headquarters Roof Replacement Project to the Capital Improvement Plan;
- Appropriate \$1,449,000 from the Capital Improvement Plan / Utility Users Tax (UUT) Fund to the Fire Station Headquarters Roof Replacement Project;
- Approve the Specifications; and
- Authorize the Interim City Engineer to advertise for construction bids.

- q. Adopt Resolution No. 9863 Approving the Zero Emission Bus Rollout Plan (Public Works)

Recommendation:

- Adopt Resolution No. 9863.

- r. Approval of Side Letter #1 (Certification Pay) to the 2021-2024 Memorandum of Understanding Between the City of Santa Fe Springs and the Santa Fe Springs Employees Association (SFSEA) (Finance/HR)

Recommendation:

- Approve side letter #1 (Certification Pay) to the 2021-2024 Memorandum of Understanding between the City of Santa Fe Springs and the Santa Fe Springs Employees Association (SFSEA).

NEW BUSINESS

9. Introduction and Discussion of City's Proposed Fiscal Year 2023-24 Budget (Finance)

Recommendation:

- Provide staff direction regarding revenue and expenditure matters included in the fiscal year 2023-24 proposed budget.

10. City Clerk’s Office Renovation – Authorization to Advertise for Construction Bids (Finance)

Recommendation:

- Approve the Specifications for the City Clerk’s Office Renovation project; and
- Authorize the City Engineer to advertise for construction bids.

11. PRESENTATIONS

- Introduction of the 2023 Memorial Scholarship Program Recipients and Chamber of Commerce Youth Enrichment Fund Destiny Scholarships Recipients (City Manager)
- Recognition of 2023 SFS Art Fest Sponsors and Volunteers (Community Services)
- Fire Department’s 65th Anniversary (Fire)

12. PUBLIC COMMENTS *This is the time when comments may be made by members of the public on matters within the jurisdiction of the City Council, not on the agenda. The time limit for each speaker is three minutes unless otherwise specified by the Mayor.*

13. CITY MANAGER’S AND EXECUTIVE TEAM REPORTS

14. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

15. COUNCIL COMMENTS/ AB1234 COUNCIL CONFERENCE REPORTING

16. ADJOURNMENT

I, Janet Martinez, City Clerk for the City of Santa Fe Springs, do hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; City’s website at www.santafesprings.org; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.



Janet Martinez, CMC, City Clerk

06/02/2023
Date Posted