



AGENDA

REGULAR MEETINGS OF THE SANTA FE SPRINGS HOUSING SUCCESSOR SUCCESSOR AGENCY AND CITY COUNCIL

April 4, 2023
6:00 P.M.

*Annette Rodriguez, Councilmember
William K. Rounds, Councilmember
Joe Angel Zamora, Councilmember
Jay Sarno, Mayor Pro Tem
Juanita Martin, Mayor*

Council Chambers
11710 Telegraph Road
Santa Fe Springs, CA 90670

You may attend the City Council meeting telephonically or electronically using the following means:

Electronically using Zoom: Go to Zoom.us and click on "Join A Meeting" or use the following link:

<https://zoom.us/j/521620472?pwd=U3cyK1RuKzY1ekVGZFdKQXNZVzh4Zz09>

Zoom Meeting ID: 521620472

Password: 659847

Telephonically: Dial: 888-475-4499

Meeting ID: 521620472

Public Comment: *The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please use the "Raise Hand" function via Zoom once the Mayor opens Public Comment during the meeting. You may also submit comments in writing by sending them to the City Clerk's Office at cityclerk@santafesprings.org. All written comments received by 12:00 p.m. the day of the City Council Meeting will be distributed to the City Council and made a part of the official record of the meeting. Written comments will not be read at the meeting, only the name of the person submitting the comment will be announced.*

Americans with Disabilities Act: *In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.*

SB 1439: *Effective January 1, 2023, City Council Members are subject to SB 1439 and cannot participate in certain decisions for a year after accepting campaign contributions of more than \$250 from an interested person. The Council Member would need to disclose the donation and abstain from voting.*

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Please Note: *Staff reports, and supplemental attachments, are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m.-5:30 p.m., Monday-Thursday and every other Friday. Telephone: (562) 868-0511.*

City of Santa Fe Springs

Regular Meetings

April 4, 2023

1. **CALL TO ORDER**

2. **ROLL CALL**

Annette Rodriguez, Councilmember
William K. Rounds, Councilmember
Joe Angel Zamora, Councilmember
Jay Sarno, Mayor Pro Tem
Juanita Martin, Mayor

3. **INVOCATION**

4. **PLEDGE OF ALLEGIANCE**

5. **INTRODUCTIONS**

HOUSING SUCCESSOR

6. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Housing Successor.

Minutes of the March 7, 2023 Housing Successor Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

SUCCESSOR AGENCY

7. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Successor Agency.

Minutes of the March 7, 2023 Successor Agency Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

CITY COUNCIL

8. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

- a. Minutes of the March 7, 2023 Special and Regular City Council Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

- b. Authorize the Disposal of Surplus Vehicles and Equipment by Way of Public Auction (Finance)

Recommendation:

- Authorize the disposal of surplus vehicles and obsolete equipment at public auction.

- c. On-Call Professional Engineering Services for the Design of Residential Alley Improvements Project – Approval of Task Order No. 4 (Public Works)

Recommendation:

- Accept the NV5 Inc. Design of Residential Alleys Proposal;
- Approve Task Order No. 4 to NV5 Inc. for the Design of Residential Alleys in the amount of \$135,500;
- Authorize the Interim Director of Public Works to execute a Task Order for On-Call Professional Engineering Services with NV5, Inc.; and
- Rename the Residential Alley Improvements (Terradell Street to Bartley Avenue) project to the Residential Alley Improvements project.

OLD BUSINESS

9. Traffic Study – Orr and Day Road at Whiteland Street (Public Works)

Recommendation:

- Consider the installation of Stop signs with flashing LEDs and advance flashing yellow beacons at the intersection of Orr and Day Road and Whiteland Street;
- Add the Orr and Day Road at Whiteland Street improvement project to the Capital Improvement Plan;
- Appropriate \$150,000 from the Utility Users Tax (UUT) Capital Improvement Fund to fund the Orr and Day Road at Whiteland Street improvement project

10. **PRESENTATIONS**

- a. Proclaiming the Month of April 2023 as “Donate Life Month” (City Manager)
b. Proclaiming the week of April 16-22, 2023 as “National Volunteer Week” in Santa Fe Springs (Community Services)

11. **PUBLIC COMMENTS** *This is the time when comments may be made by members of the public on matters within the jurisdiction of the City Council, not on the agenda. The time limit for each speaker is three minutes unless otherwise specified by the Mayor.*

12. **CITY MANAGER’S AND EXECUTIVE TEAM REPORTS**

13. **APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

14. **COUNCIL COMMENTS/ AB1234 COUNCIL CONFERENCE REPORTING**


City of Santa Fe Springs

Regular Meetings

April 4, 2023

15. ADJOURNMENT

I, Janet Martinez, City Clerk for the City of Santa Fe Springs, do hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; City's website at www.santafesprings.org; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.



Janet Martinez, CMC, City Clerk

3/30/23

Date Posted

FOR ITEM NO. 6
PLEASE SEE ITEM NO. 8A

FOR ITEM NO. 7
PLEASE SEE ITEM NO. 8A

**City of Santa Fe Springs***City Council Meeting**April 4, 2023***CONSENT AGENDA**Minutes of the March 7, 2023 Special and Regular City Council Meetings**RECOMMENDATION(S)**

- Approve the minutes as submitted.

BACKGROUND

Staff has prepared minutes for the following meetings:

- Special City Council Meeting of March 7, 2023
- Regular City Council Meeting of March 7, 2023

Staff hereby submits the minutes for Council's approval.

Tom Hatch
Interim City Manager

Attachment:

1. March 7, 2023 Special Meeting Minutes
2. March 7, 2023 Regular Meeting Minutes



APPROVED:

MINUTES OF THE SPECIAL MEETINGS OF THE CITY COUNCIL

March 7, 2023

1. **CALL TO ORDER**

Mayor Martin called the meeting to order at 5:01 p.m.

2. **ROLL CALL**

Members present: Councilmembers/Directors: Rodriguez, Rounds, Zamora, Mayor Pro Tem/Vice Chair Sarno, and Mayor/Chair Martin.

Members absent: None

3. **PUBLIC COMMENTS**

There was no one wishing to speak during public comments.

CITY COUNCIL

CLOSED SESSION

4. **PUBLIC EMPLOYMENT**

(Pursuant to California Government Code Section 54957)

TITLE: City Manager

Mayor Martin recessed the meeting at 5:02 p.m.

Mayor Martin convened the meeting at 5:56 p.m.

5. **CLOSED SESSION REPORT**

City Attorney, Ivy M. Tsai provided a closed session report: Direction was given to staff and no reportable action was taken.

6. **ADJOURNMENT**

Mayor Martin adjourned the meeting at 5:56 p.m.

Juanita Martin
Mayor

ATTEST:

Janet Martinez
City Clerk

Date



APPROVED:

MINUTES OF THE REGULAR MEETINGS OF THE CITY COUNCIL

March 7, 2023

1. **CALL TO ORDER**

Mayor Martin called the meeting to order at 6:02 p.m.

2. **ROLL CALL**

Members present: Councilmembers/Directors: Rodriguez, Rounds, Zamora, Mayor Pro Tem/Vice Chair Sarno and Mayor/Chair Martin.

Members absent: None.

3. **INVOCATION**

Invocation was led by Cindy Jarvis.

4. **PLEDGE OF ALLEGIANCE**

Santa Fe Springs High School Football Team led the Pledge of Allegiance.

5. **INTRODUCTIONS**

Mayor Martin introduced Santa Fe Springs Chamber of Commerce members: Lisa Boyajian, Principal for Ansa Insurance Services and Debbie Wade, Owner of Tepeyac Restaurant & Tequila Sports Bar.

HOUSING SUCCESSOR

6. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Housing Successor.

Minutes of the February 7, 2023 Housing Successor Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

It was moved by Councilmember Rodriguez, seconded by Councilmember Zamora, to approve the minutes as submitted, by the following vote:

Ayes: Rodríguez, Rounds, Zamora, Sarno and Martin

Nays: None

Absent: None

SUCCESSOR AGENCY

7. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Successor Agency.

Minutes of the February 7, 2023 Successor Agency Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

It was moved by Councilmember Rounds, seconded by Mayor Pro Tem Sarno, to approve the minutes as submitted, by the following vote:

Ayes: Rodríguez, Rounds, Zamora, Sarno and Martin

Nays: None

Absent: None

CITY COUNCIL

8. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

a. Minutes of the February 7, 2023 City Council Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.

b. Approval of Agreement with VRC Companies, LLC dba File Keepers, LLC for Citywide Document Imaging Services (City Clerk)

Recommendation:

- Approve and authorize the City Manager to sign the agreement with VRC Companies, LLC dba File Keepers, LLC for citywide document imaging services.

c. Regional Training Group Civilian Assistant Planning Coordinator (Part Time): Award of Contract (Fire)

Recommendation:

- Authorize the City Manager to enter into a professional services agreement with Fire Support Services, LLC and award a contract for the 2020 State Homeland Security Program grant funded Regional Training Group Civilian Assistant Planning Coordinator (Part Time) position.

d. Resolution No. 9851 Waiving the Requirements of Chapter 117 (Oil & Gas) of the Santa Fe Springs Code of Ordinances for Three Unlocated Abandoned Oil Wells at 9920, 9926, 9930, 10002, 10010, 10016, and 10020 Pioneer Blvd, and Related Indemnity Agreement (Planning)

Recommendation:

- Adopt Resolution No. 9851, waiving the requirement of Chapter 117 (Oil & Gas) of the Santa Fe Springs Municipal Code of Ordinance for three unlocated abandoned oil wells at 9920, 9926, 9930, 10002, 10010, 10016, and 10020 Pioneer Boulevard (APN: 8005-010-011); and
- Approve the Indemnity Agreement between the City of Santa Fe Springs (City) and Rexford Industrial – 9920 Pioneer, LLC., to indemnify and release the City of Santa Fe Springs from any and all liability associated with the oil and gas wells (API 04-037-16134, API 04-037-16398, API 04-037-16399,

API 04-037-16129, API 04-037-16130, API 04-037-16138, and API 04-037-16139), located on property at 9920, 9926, 9930, 10002, 10010, 10016, and 10020 Pioneer Boulevard (APN: 8005-010-011); and

- Authorize the Mayor or designee to execute an Indemnity Agreement between the City of Santa Fe Springs and Rexford Industrial – 9920 Pioneer, LLC.

e. Resolution No. 9854 - Request for Parking Restrictions during Certain Hours on Matern Place north of Telegraph Road (Public Works)

Recommendation:

- Adopt Resolution No. 9854 to implement a parking restriction between the hours of 6:00 p.m. and 5:00 a.m. on the west side of Matern Place from a point 370' north of Telegraph Road to a point 630' northerly and implement a tow-away zone within the same limits for vehicles that violate the restriction as requested by the adjacent business.

f. Residential Streets Improvements South of Florence Avenue (Triangle) and Longworth Ave (Orr & Day to Harvest Ave) – Award of Contract (Public Works)

Recommendation:

- Accept the bids; and
- Award a contract to R.J. Noble Company of Orange, California in the amount of \$1,485,650.00.

g. Residential Street Improvements Slurry Seal 2022 – Final Payment (Public Works)

Recommendation:

- Approve the Final Payment to Doug Martin Contracting Co. Inc. of La Habra, California, for \$97,003.73 (Less 5% Retention) for the subject project.

h. Los Nietos Park Parking Lot Improvements – Award of Contract (Public Works)

Recommendation:

- Appropriate an additional \$584,000.00 from the Utility Users Tax (UTT) Capital Improvements Fund to the Los Nietos Park Parking Lot Improvements (PW200101);
- Accept the bids; and
- Award a contract to L.M.T. Enterprises, Inc. dba Tyner Paving Company of Alhambra, California, in the amount of \$603,068.70.

i. Resolution No. 9852 – Ordering the Preparation of the Engineer's Report for Fiscal Year 2023/24 in Conjunction with the Annual Levy of Assessments for Heritage Springs Assessment District No. 2001-01 (Hawkins Street and Palm Drive) (Public Works)

Recommendation:

- Adopt Resolution No. 9852, ordering the preparation of the Engineer's Report for Fiscal Year 2023/24 in conjunction with the annual levy of assessments for Heritage Springs Assessment District No. 2001-01 (Hawkins Street and Palm Drive).

j. Resolution No. 9853 – Ordering the Preparation of the Engineer's Report for Fiscal Year 2023/24 in Conjunction with the Annual Levy of Assessments for Street

Lighting District No. 1 (Public Works)

Recommendation:

- Adopt Resolution No. 9853, ordering the preparation of the Engineer's Report for Fiscal Year 2023/24 in conjunction with the annual levy of assessments for Street Lighting District No. 1.

k. Amendment Number One to Professional Services Agreement with Southstar Engineering and Consulting, Inc. for Interim Public Works Director/City Engineer Services (City Manager)

Recommendation:

- Approve and authorize the Mayor to execute Amendment Number One to Professional Services Agreement with Southstar Engineering and Consulting, Inc.

It was moved by Council Member Rodriguez, seconded by Mayor Pro Tem Sarno, to approve the consent agenda, by the following vote:

Ayes: Rodríguez, Rounds, Zamora, Sarno and Martin

Nays: None

Absent: None

OLD BUSINESS

9. Traffic Study – Orr and Day Road at Whiteland Street (Public Works)

Recommendation:

- Consider the installation of a traffic signal at the intersection of Orr and Day Road and Whiteland Street in order to eliminate sight distance impairments; or
- Add the Orr and Day Road at Whiteland Street signal project to the Capital Improvement Plan; or
- Appropriate \$600,000 from the Utility Users Tax (UUT) Capital Improvement Fund to fund the Orr and Day Road at Whiteland Road signal project.

Interim Director of Public Works, Yvette Kirrin made a brief presentation on Item No. 9. She stated that the item has been brought forward in the past to consider a flashing red signal or traffic signal at the intersection of Orr and Day Road and Whiteland Street.

Councilmember Zamora stated that a traffic signal would be best for that location to avoid car accidents and also allow residents to see incoming traffic.

Mayor Pro Tem Sarno suggested a stop sign to have cars stop at that intersection.

Councilmember Zamora stated that if a stop sign is placed a flashing red light should also be installed as the stop sign might be missed at night.

Director Kirrin requested clarification. She noted the recommendation is for a traffic signal with red, yellow, and green lights. When Council is discussing a stop sign, are they requesting regular stop signs or an electronic flashing red beacon signal. She requested clarification on the type of light.

Councilmember Rodriguez suggested a stop sign to be added with a flashing light similar to the one on Charlesworth Road.

Councilmember Rounds added that a stop sign will still be hard to spot due to the sight distance conditions on Orr and Day Road, and advocated for a traffic signal as it would be more noticeable due to the hanging lights. Interim Director Kirrin clarified that she is suggesting a beacon that is similar to a traffic signal.

Mayor Martin inquired whether it has to be a flashing beacon stop sign or if it is required to be both. She mentioned concerns when pedestrians attempt to cross the street.

Interim Director Kirrin requested clarification from Traffic Engineer, Tom Lopez whether a controlled crosswalk would be able to operate correctly regardless of signal type. Traffic Engineer Lopez stated that a crosswalk would be possible, referencing Council comments on a proposed signal similar to the one located on Pioneer Boulevard and Alburtis Avenue.

Councilmember Rounds disagreed, noting that approaching cars do not stop at the same time, further advocating for a green, yellow, red traffic signal to support the crosswalk.

Discussion ensued amongst Council. Mayor Martin asked Interim Director Kirrin what she would like from Council.

Interim Director Kirrin requested direction from Council. She noted that any direction will need to return for Council's approval.

It was moved by Councilmember Zamora, seconded by Councilmember Rodriguez, to have Public Works bring an item for consideration regarding pricing for a four-way stop sign back to a subsequent council meeting, by the following vote:

Ayes: Rodríguez, Rounds, Zamora, Sarno and Martin
Nayes: None
Absent: None

NEW BUSINESS

10. Adopt Resolution No. 9855 Opposing Initiative No. 21-0042A1, The Taxpayer Protection and Government Accountability Act (Finance)

Recommendation:

- Adopt Resolution No. 9855 Opposing Initiative No. 21-0042A1, The Taxpayer Protection and Government Accountability Act.

Director of Finance, Travis Hickey provided a brief presentation on Item No. 10.

It was moved by Councilmember Rounds, seconded by Mayor Pro Tem Sarno, to adopt Resolution No. 9855 Opposing Initiative No. 21-0042A1, The Tax Payer Protection and Government Accountability Act, by the following vote:

Ayes: Rodríguez, Rounds, Zamora, Sarno and Martin.
Nayes: None
Absent: None

11. PRESENTATIONS

- a. Introduction of New Santa Fe High School Football Coach Ryan Bateman (City Manager)
- b. Proclamation – Proclaiming the Month of March 2023 as “Women’s History Month” (City Clerk)

12. PUBLIC COMMENTS

The following members of the public were present to make a comment: 1) Lee Squire, 2) Bruce Crow, and 3) Raymond Cota.

13. CITY MANAGER’S AND EXECUTIVE TEAM REPORTS

- Interim City Manager, Tom Hatch spoke about his experience within his first few weeks in the City. He noted that he had a chance to tour the city and meet with staff to address some issues. He also spoke about looking for ways to enhance communication with City employees and council.
- Family and Human Services Manager, Ed Ramirez provided a brief presentation on the upcoming events and services: Shamrock 5K Run, SFS Art Fest, “Networking at Noon” in collaboration with Chamber of Commerce at the Clarke Estate; Chalk it Out; Free Income Tax Preparation; Family Education Night Substance Abuse Workshop; First Friday Band event featuring Klezmer Juice Band and Brief History of Telescope.
- Director of Finance, Travis Hickey spoke about the Summer Hiring Expo that took place on Saturday February 25th and the Cal State University Fullerton Career Expo.
- Fire Chief, Chad Van Meeteren spoke in regards to structure fire/after action review workshop for the Fire-Rescue team. He also spoke about the Fire staff that attended Lakeview Elementary to read to students.
- Director of Police Services, Dino Torres spoke about the “Read Across America” event where Whittier Police Department and Police Services staff visited schools to read to children. He reported on the annual Santa Fe High School’s trip to the Museum of Tolerance, and spoke about former City employee Ernie Vitela’s promotion to Police Officer.
- Director of Planning, Wayne Morrell spoke about the Los Angeles County Economic Opportunity grant. He noted this grant was promoted via social media. He also spoke about the city’s newsletter that Raelene Barraza oversees. Lastly, he concluded that the City has received a total of \$3 million in grants and will continue to apply for additional grants.
- Interim Director of Public Works, Yvette Kirrin spoke about the recent winds and the damage that was caused by trees within the City that made it on the news. She noted that some evaluations are going to be done on citywide trees. There was also a field fencing at Los Nietos Park that was damaged by the winds, and Public Works will be discussing erecting a new fence in the future. She also spoke about residential alleys and stated that the department is moving forward with an RFP for residential alleys improvements. She thanked staff for working on this item nights and weekend to prepare it for today’s meeting and to move forward with the RFP, with award of contract to be completed this year and construction planned in 2024. She also spoke about the LED lighting upgrades. Lastly she spoke about the slurry seal completion that was recently approved.

14. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

Mayor Martin appointed Kerri Ann Cobos to the Family Human Services Advisory Committee.

15. COUNCIL COMMENTS

Councilmember Rodriguez congratulated the newly promoted coach Ryan Bateman from Santa Fe High School. She thanked staff for all their hard work, especially during the storms. She also acknowledged the Chamber of Commerce for Career Day. Lastly, she acknowledged Mary Arias from the Women's Club. She wished everyone a Happy International Women's Day and hopes to see everyone at the Shamrock 5K event.

Councilmember Rounds thanked the residents and also staff, especially Public Works for their work during the storms. He congratulated Coach Bateman on his promotion. He also spoke about reading to the students at the elementary schools and he noted they several questions. He expressed his excitement at attending the upcoming Shamrock 5K.

Councilmember Zamora spoke about the city and how great it is when everyone comes together. He recognized the employee's fast response, including residents that volunteered to help. He spoke about the "Read Across America" event, and the opportunity to read in front a kindergarten class. He emphasized how rewarding it is for students to attend a Santa Fe High School football fishing trip and hopes that the football team will have an opportunity to attend someday.

Mayor Pro Tem Sarno thanked Municipal Services Manager, Kevin Periman and Public Works staff for the quick response during the storm regarding fallen trees. He also spoke about attending the Silver Shield event and acknowledged the work that police officers accomplish. He congratulated Coach Bateman for his recent promotion and congratulated women for their work.

Mayor Martin congratulated Coach Bateman for his recent promotion. She also highlighted the quick response times from the smartphone apps that residents can use to report issues. She looked forward to the Shamrock 5K and thanked everyone for their attendance.

16. ADJOURNMENT

Mayor Martin adjourned the meeting at 7:32 p.m.

Juanita Martin
Mayor

ATTEST:

Janet Martinez
City Clerk

Date



City of Santa Fe Springs

City Council Meeting

ITEM NO. 8B

April 4, 2023

CONSENT AGENDA

Authorize the Disposal of Surplus Vehicles and Equipment by Way of Public Auction

RECOMMENDATION

Authorize the disposal of surplus vehicles and obsolete equipment at public auction.

BACKGROUND

There are a number of vehicles and equipment that are obsolete and need to be declared as surplus goods and disposed of by way of public auction.

The below vehicles have been replaced, have met the criteria for replacement, or are in need of repairs costing more than the vehicle's value. In general, vehicles meet the criteria for replacement at 10 years of age and/or 100,000 miles.

Following is a detailed list of the vehicles and equipment that will be sent to public auction.

Vehicles & Trailers

Unit	Year	Make/Model	VIN#	Mileage	Code
558	2003	Sunray Trailer	5HJ2G09153S010441	N/A	RP
457	1995	Chevrolet 3500	1GBGC34K2SE236033	103643	IN
564	2013	Ford Explorer	1FM5K7AR6DGB71267	96,028	IN
638	2006	GMC 1500	1GTEC19T6E119529	137,867	PR
671	2008	Ford F550	1FDAF56Y98ED86165	110,584	IN

Code Legend: FR = Fair, IN = Inoperable, PR = Poor, RP = Replaced, TO = Totaled

Equipment

The following is a list of obsolete equipment.

- (1) Pallet of computer & office equipment
- (1) Large Format Printer
- (1) Line Printer
- (5) Pallets of Misc. Furniture
- (2) Pallets of Filing Cabinets
- (2) Pallets of Miscellaneous Plexiglass Panels
- (1) Overhead Cabinet



City of Santa Fe Springs

City Council Meeting

April 4, 2023

FISCAL IMPACT

Auction sale proceeds are recognized as applied revenue in various department budget accounts.

A handwritten signature in black ink that reads "Tom Hatch".

Tom Hatch
Acting City Manager



CONSENT AGENDA

On-Call Professional Engineering Services for the Design of Residential Alley Improvements Project – Approval of Task Order No. 4

RECOMMENDATION

- Accept the NV5 Inc. Design of Residential Alleys Proposal;
- Approve Task Order No. 4 to NV5 Inc. for the Design of Residential Alleys in the amount of \$135,500;
- Authorize the Interim Director of Public Works to execute a Task Order for On-Call Professional Engineering Services with NV5, Inc.; and
- Rename the Residential Alley Improvements (Terradell Street to Bartley Avenue) project to the Residential Alley Improvements project.

BACKGROUND

At the October 25, 2022, CIP Subcommittee Meeting, the subcommittee recommended adding the Residential Alley Improvements (Terradell Street to Bartley Avenue) Project to the Capital Improvement Plan (CIP).

At the December 6, 2022 City Council Meeting the Residential Alley Improvement (Terradell Street to Bartley Avenue) project was approved and added to the Capital Improvement Plan. In addition, City Council requested staff to evaluate all residential alleys. As a result of the alley evaluations, staff is recommending the pavement design for four of the five residential alleys. Staff is also recommending to rename the project to Residential Alley Improvements Project.

On March 2, 2023, the Public Works Engineering staff solicited a Request for Proposals (RFP) from the approved list of qualified Engineering firms (Consultants) to provide On-Call Professional Engineering Services for the design of the Residential Alley Improvements Project. The selected consultant will be responsible for preparing the project's plans, specifications and engineering estimates. The Residential Alley Improvements Project encompasses the alleys shown in Exhibit 1. The Project consists of the removal of 3 inches of existing asphalt concrete pavement, the placement of 3.5 inches of fiber reinforced asphalt concrete pavement over 4 inches of crushed miscellaneous base (CMB) and point locations of the removal and replacement of concrete ribbon gutter at all alleys. The new paving section will support the heavy repetitive loads and increase pavement service life.

The City received a total of two (2) RFP's from the following Engineering Consulting Firms and their quotes are shown accordingly. As a reminder, cost is a factor, but professional services are awarded to the consultant(s) deemed most qualified.

Company Name

Quote

- | | |
|-----------------------|--------------|
| 1. NV5, Inc. | \$135,500.00 |
| 2. Onward Engineering | \$154,495.00 |

The evaluation team consisted of Yvette Kirrin (Interim Public Works Director), Robert Garcia (Capital Improvement Projects Manager), and Alex Flores (Associate Civil Engineer). Upon evaluating the proposals, the evaluation team recommends awarding a Task Order No. 4 to NV5, Inc. due to the firm being most qualified and being the lowest quote.

FISCAL IMPACT

The Residential Alley Improvements (Terradell Street to Bartley Avenue) Project has a total project fund of \$555,000 that was funded by Utility Users Tax (UUT) Capital Improvement Funds. Please note that while the design will be covered by the current funding for the project, additional appropriation will be necessary to complete the project.

INFRASTRUCTURE IMPACT

The Residential Alley Improvements Project will improve the structural condition of the existing alleys, enhance operational safety and reduce maintenance costs moving forward.

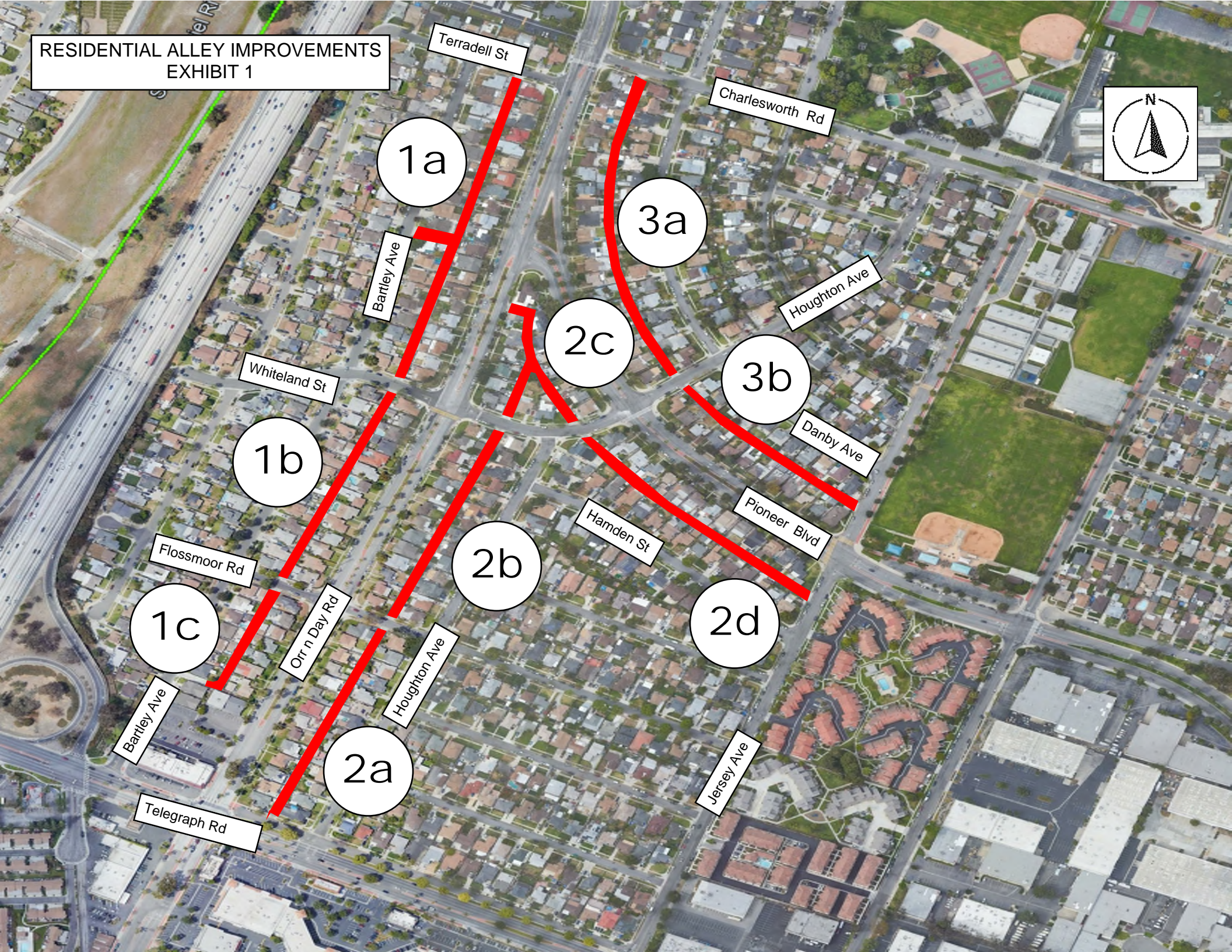


Tom Hatch
Interim City Manager

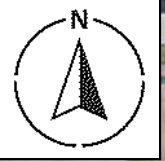
Attachments:

1. Residential Alley Improvement Location Map
2. Task Order No. 4 to NV5 Inc.
3. NV5 Inc. Proposal

RESIDENTIAL ALLEY IMPROVEMENTS
EXHIBIT 1



RESIDENTIAL ALLEY IMPROVEMENTS
EXHIBIT 1



Pioneer Blvd

4

Corby Ave

Lakeland Rd

**ON-CALL PROFESSIONAL ENGINEERING SERVICES
TASK ORDER No. 4**

In accordance with the Contract Agreement dated April 6, 2021 as executed by the City of Santa Fe Springs (CITY), a municipal corporation and NV5, Inc. (CONSULTANT), Task Order No.4 – the Design of Residential Alley Improvements.

Authorized Representative: Yvetter Kirrin, Interim Director of
Public Works/City Engineer
Address: 11710 Telegraph Road
City of Santa Fe Springs, California 90670
Telephone No.: (562) 868-0511

NV5, INC.:

Authorized Representative: Jeffrey M. Cooper, Vice President
Address: 163 Technology Drive, Suite 100
Irvine, CA 92618
Telephone No.: (949) 585-0477

SERVICES/SCOPE OF WORK: The CITY of Santa Fe Springs desires Design Services for the Design of Residential Alley Improvements.

The following is the scope of work, schedule, and fee.

The Consultant will be responsible for preparing the project's plans, specifications, and engineering estimates. The project will consist of the removal of 3 inches of existing asphalt concrete pavement, the placement of 3.5 inches of fiber reinforced asphalt concrete pavement over 4 inches of crushed miscellaneous base (CMB) and point locations of the removal and replacement of concrete ribbon gutter at all alleys.

APPROXIMATE DESIGN SCHEDULE

Kick-off Meeting & Notice to Proceed	April 6 , 2023
Submit 75% PS&E	June 12, 2023
Submit 90% PS&E	July 4, 2023
Submit 100% PS&E	July 20, 2023

FEE:

The Design of Residential Alley Improvements Project will be based on a Not to Exceed Fee of \$135,500 per the NV5, Inc. Request for Proposal dated March 24, 2023.

ACCEPTANCE of the terms of Task Order No. 4 is acknowledged by the following signatures of the Authorized Representatives.

SUBMITTED BY:
CITY OF SANTA FE SPRINGS

ACCEPTED BY:
NV5, Inc.

Yvette Kirrin, Interim Director of Public
Works

Jeffrey M. Cooper, Vice President

Date

Date

March 24, 2023

City of Santa Fe Springs
Attn: Alex Flores, Associate Civil Engineer
11710 Telegraph Road
Santa Fe Springs, CA 90670

SUBJECT: Design for Residential Alley Improvements

Dear Mr. Flores,

NV5, Inc. is excited to have the opportunity to provide Engineering Design Services to the City of Santa Fe Springs (City) for its Residential Alley Improvements project. Our team has the technical knowledge and experience to deliver your projects in the most cost-efficient and cost-effective manner. NV5's strengths include the following:

Current Partnership: Our extensive experience and strong existing relationship with City gives us the ability to continue providing Professional Engineering Services for your capital improvement projects. We operate with a sound understanding of your organizational structure, administrative processes and the community you serve. This, in turn, allows us to provide the required professional engineering services in the most efficient manner. Our team recently provided Engineering Design Services for the City's following projects:

- Residential Street Improvements South of Florence Avenue (Triangle)
- Pioneer Boulevard (Charlesworth Road to Los Nietos Road)

Relevant Experience: We have a proven track record of successfully providing engineering design services to municipalities throughout Southern California, most of which have been repeat clients. Our team is currently working on or has completed similar alley/street improvement projects for cities throughout Southern California, including:

- FY 2018-19 Street & Alley Improvements, City of Lawndale
- Colonial Avenue Alley Paving, City of Culver City
- Several Alleys Improvements, City of Costa Mesa
- Annual Residential Streets Rehabilitation (Phases 1 & 2), City of Compton
- Residential Slurry Seal & Arterial Roadway Rehab, City of Placentia
- El Monte Avenue and Baldwin Avenue Street Improvements, City of El Monte
- Huntington Drive Improvements, City of Monrovia
- FY 2019-20 Street Improvements, City of La Habra Heights
- FY 2017-18 Annual Street Rehabilitation, City of Villa Park

Proposed Team: NV5 offers the City a team of dedicated professionals with proven capability and expertise. We are proposing **David Niknafs, PE, as Project Manager**. Mr. Niknafs has more than 30 years of civil engineering experience working on various capital improvement projects and has managed numerous public works and development projects, with a focus on transportation projects. He also served as Project Manager for both the South of Florence Avenue and Pioneer Boulevard street improvement projects.

In-House Services: In addition to providing Engineering Design Services for this project, NV5 will be using our in-house Geotechnical and Survey teams.

NV5 looks forward to the opportunity to work with the City and help you achieve your goals and objectives. If you need further information, we may be reached by phone at (949) 585-0477, or electronically at david.niknafs@nv5.com and jeff.cooper@nv5.com. Thank you for your time and consideration.

Sincerely,
NV5



David Niknafs, PE
Director of Transportation

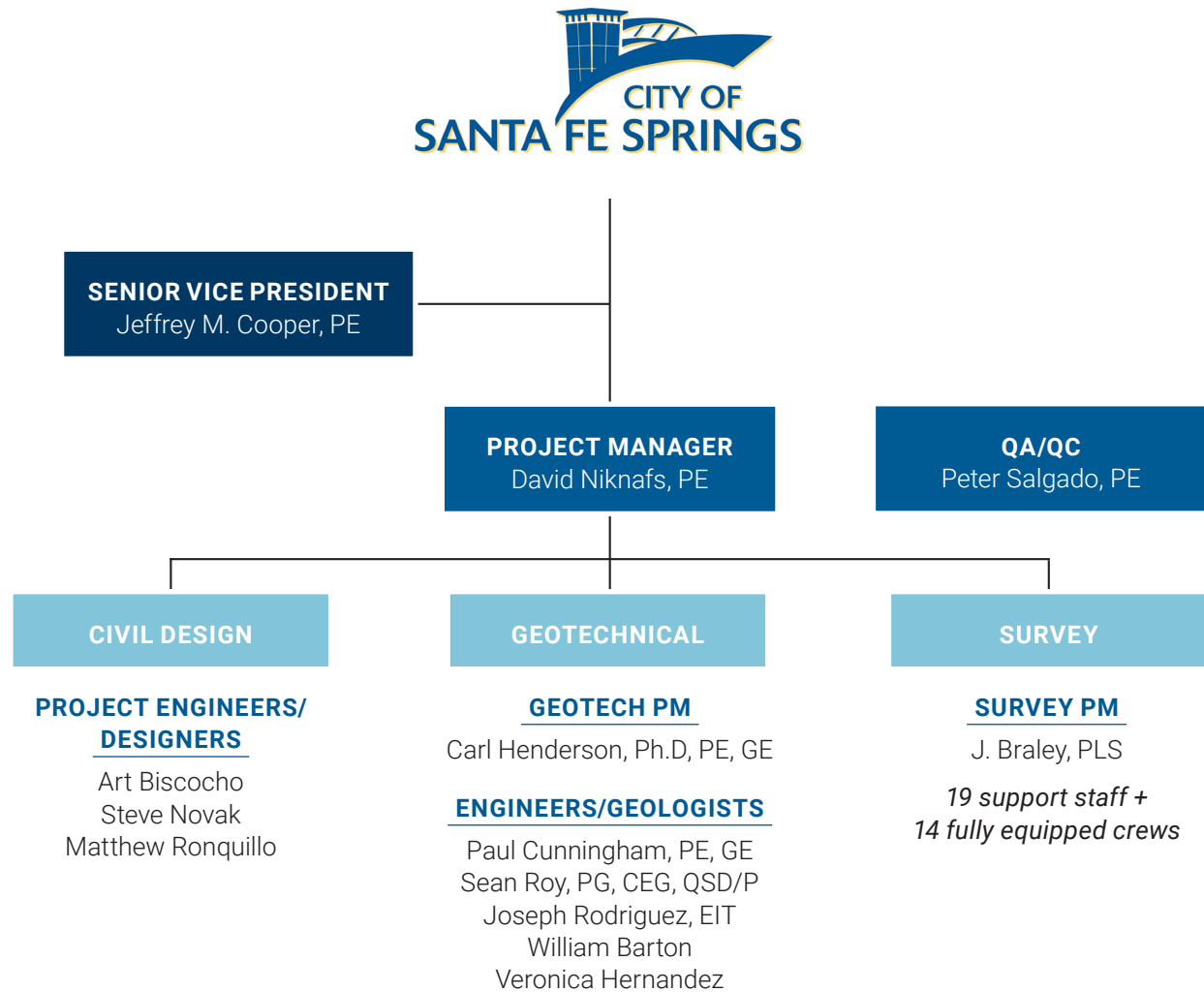


Jeffrey M. Cooper, PE
Senior Vice President

PROJECT TEAM

Organization Chart

Our team of experts bring direct, relevant, successful and current experience working on projects of similar scope and complexity. We are equipped with the resources to provide the City with the requested engineering design services. Shown below are team roles and responsibilities.



PROJECT TEAM

Key Staff Qualifications

NAME	ROLE	YEARS	EDUCATION, CERTIFICATIONS + LICENSES
David Niknafs, PE	Project Manager	30	M.S. Civil Engineering; B.S. Civil Engineering; Civil Engineer (CA) No. 42697
Peter Salgado, PE	QA/QC	25	B.S. Civil Engineering; Civil Engineer (CA) No. 63159
Art Biscocho	Civil Project Engineer/ Designer	30	B.S. Civil Engineering
Steve Novak	Civil Project Engineer/ Designer	25	A.S. Building Technology; Master Planning Communities certificate
Matthew Ronquillo	Civil Project Engineer/ Designer	1.5	B.S. Civil Engineering; A.S. Engineering; A.A. Science & Mathematics
Carl Henderson, Ph.D., PE, GE	Geotechnical Project Manager	24	Ph.D. Civil Engineering; M.S. Civil Engineering (Geotechnical); B.S. Civil Engineering; Geotechnical Engineer (CA) No. 2886; Civil Engineer (CA) No. 71115
Paul Cunningham, PE, GE	Geotechnical Senior Engineer	10	Civil Engineer (CA) No. 78292; Geotechnical Engineer (CA) No. 3186
Sean Roy, PG, CEG, QSD/P	Senior Geologist	19	B.S. Engineering Geology; Professional Geologist (CA) No. 8765; Certified Engineering Geologist (CA) No. 2760; Qualified SWPPP Developer/Practitioner No. 25794; MSHA Certified; OSHA 40-Hour Certified; OSHA 8-Hour Refresher; OSHA HAZWOPER Supervisor
Joseph Rodriguez, EIT	Geotechnical Senior Staff Engineer	9	B.S. Civil Engineering; Engineer in Training (EIT); ACI Concrete Field Testing Technician – Grade I
William Barton	Geotechnical Staff Engineer/Geologist	2	B.S. Geological Engineering; Nuclear Gauge Certification
Veronica Hernandez	Staff Geologist	3.5	B.S. Geology; APNGA Portable Nuclear Gauge Safety; U.S.D.O.T. Hazmat Certification
J. Braley, PLS	Survey Project Manager	45	General Education and Land Survey courses; Professional Land Surveyor (CA) No. 8446, (NV) No. 19903

PROJECT UNDERSTANDING + SCOPE OF WORK

Project Understanding

We have reviewed the RFP issued by the City of Santa Fe Springs for **Design Services for Residential Alley Improvements**. In addition, we have performed a review of the project area completely familiarize ourselves with the project goals and requirements. This groundwork provides a comprehensive understanding of key issues anticipated for the requested professional services and will enable our team to execute the design services promptly and efficiently for the proposed project. We have a thorough understanding of the requested professional services, project requirements and demands. The work includes the preparation of design plans, specifications, and cost estimates for the project. The project includes Alley Improvements for the following alley segments:

EXHIBIT	ALLEY	FROM	TO	APPROX. AREA (SF)	DESIGN OPTIONS
1A, 1B, 1C	1. Bartley Alley (West of Orr & Day)	Terradell St	Bartley Ave	47,000	(1) (2) (3) (4)
2A, 2B, 2C, 2D	2. Orr & Day and Westerly Pioneer Alley	Telegraph Rd	Jersey Ave	58,000	
3A, 3B	3. Easterly Pioneer Alley	Charlesworth Rd	Jersey Ave	33,000	
4	4. Lakeland Alley	Lakeland Rd	Pioneer Blvd	17,000	

Design Options: (1) AC no base; (2) AC with base; (3) PCC no base; (4) PCC with base

Project Approach

NV5's approach to each project is specifically tailored to the established goals, objectives, and schedules identified by our clients. Our work plans are detailed and specific to each project's unique requirements. However, fundamental core values and principles are integrated and employed on each project undertaken. Project development begins at the Request for Proposal (RFP) stage and culminates in the creation of final design documents. We have thoroughly reviewed the RFP to assess the technical requirements of the work and the project delivery schedule. We will deliver the work within the time constraints established by the City. We can make these commitments and assurances because of our highly experienced and diverse staff and our corporate organization that allows us to quickly respond to requests and organize resources when needed. Each phase is important and essential to overall project success. NV5 has extensive local experience in all aspects of alley improvements projects. We can provide the professional design services required for the City of Santa Fe Springs' Alley Improvements Project.

Scope of Work

We have a thorough understanding of the requested professional services and project requirements. The anticipated scope of work in general includes the following design services for the proposed alley improvement project:

MEETINGS & COORDINATION

NV5 will perform the following tasks:

- We will attend a virtual kick-off meeting/conference call with the City staff and coordinate all design activities.
- Attend three (3) virtual meetings with City staff and/or project stakeholders to define the roles and responsibilities, and to determine which deliverables are necessary to meet project approval requirements.
- Overall project management and supervision of project staff to facilitate the performance of the work.
- Coordination with City staff and stakeholders.
- Tracking progress of the work.

OBTAIN & REVIEW DOCUMENTS/AS-BUILT PLANS

We will obtain and review available information pertinent to the project such as the existing as-built plans and utility plans.

PROJECT UNDERSTANDING + SCOPE OF WORK

UTILITY NOTIFICATION & COORDINATION

We will research and obtain record maps for the existing utilities within the project limits. Utility coordination for the project will include the following tasks:

- Access the Underground Service Alert's website and compile a list of member agencies that own facilities within the project limits.
- Notify each utility purveyor, in writing, of the City's proposed project and request copies of record drawings or atlas maps of existing and proposed facilities within the project boundary.
- Prepare a Utility Notification Log to track utility company contacts and responses, including contact information and dates of all outgoing and incoming correspondence.

SURVEY

Research — NV5 will research and obtain existing GIS locations showing the approximate alley right-of-way. Horizontal control will be established per California State Plane Coordinates Zone 5, US Survey Feet. Vertical control will be established per Los Angeles County record benchmarks at or near the site.

Topographic Survey — NV5 will conduct a field survey of existing topographic features that includes alleys, driveways, curb ramps, sidewalks, curb and gutter, trees and other vegetation, existing striping, light poles, power poles, pull boxes, manholes, storm drain inlets, fire hydrants, and any other surface visible utilities. The extents of the survey will be within the limits of the project as shown on the Exhibits attached to the RFP. Limits of survey will be from back of edge of alley to edge of alley. Any survey monuments found in during the field survey will be located and shown on the plans.

NV5 will prepare a Topographic Survey Map for the project area. NV5 will provide AutoCAD file along with a PDF exhibit of the work area. Mapping will be in conformance with 2021 Minimum Standards for ALTA\NSPS Land Title Surveys, with a plotting scale of 1"= 40' and equivalent vertical accuracy for 1.0' contours intervals.

PAVEMENT INVESTIGATION

The purpose of NV5's investigation will be to evaluate the geotechnical conditions affecting the existing pavement, concrete ribbon gutter and subgrade soils, and provide recommendations, from a geotechnical standpoint, regarding the proposed improvements of the alley segments listed in the RFP (excluding Bartley Alley).

NV5's proposed scope of services will include the following:

- Review of geotechnical maps and documents pertaining to the existing alleys and vicinity.
- Obtaining encroachment and traffic control permits from the City of Santa Fe Springs. We assume that the permit fee will be waived by the City. General traffic control plans will be prepared and submitted, but we assume that boring-specific traffic control plans or signed and stamped plans are not required.
- Field reconnaissance of the site to mark out core/boring locations and coordination with Underground Service Alert (USA).
- Field investigation of the existing pavement section, concrete ribbon gutter and sampling of aggregate base and subgrade material utilizing coring equipment and hand augers.
 - The investigation will consist of excavating up to six (6) cores, 4 for the AC portion and 2 for the centered concrete ribbon gutter of each of the alley segments listed above, excluding Bartley Alley (as noted in the RFP) within the existing roadway sections, for a total of up to eighteen (18) cores.
 - Hand augers will be advanced to final depths of about 3 ½ feet below the existing pavement surface.
 - The intent of the investigation is to measure the existing pavement section (asphalt concrete and aggregate base), concrete ribbon gutter (concrete thickness and aggregate base) and collect representative samples of aggregate base and near-surface subgrade soils for laboratory testing.
 - The samples will be transported to NV5's geotechnical laboratory for testing. Subsequent to logging and sampling, the cored locations will be backfilled with soil cuttings and patched with cold-patch asphalt or quick-set cement concrete.
- Appropriate laboratory testing of representative samples of the subgrade soils encountered to evaluate their

PROJECT UNDERSTANDING + SCOPE OF WORK

geotechnical engineering characteristics. Laboratory tests will likely include in-situ moisture content, sieve analysis, maximum dry density and optimum moisture content (proctor), expansion index, plasticity index (Atterberg Limits), R-value testing and corrosivity.

- Geotechnical analysis of the data obtained.
- Evaluate the accumulated information and develop conclusions and recommendations addressing the geotechnical aspects of the project.

Preparation of a final report summarizing the results of our geotechnical investigation and presenting recommendations, from a geotechnical standpoint for this project. The reports will include a discussion of the general subsurface soil conditions and existing pavement and concrete ribbon gutter sections. The report will include recommendation for subgrade preparation, soil corrosion potential, and pavement design options.

PRELIMINARY PLANS

NV5 will prepare Alley Improvement Plans. We will review the available as-built plans, conduct field review, utilize the information provided by our Survey group and Geotechnical group.

We will prepare plans for the proposed pavement improvements along the alley segments. Alley Improvement Plans will exhibit proposed pavement improvements including concrete ribbon gutter. The plans will be prepared at 40 scale (1"=40'). The submittal milestone will be at 75%, 90% and 100%.

The plan set will include the following:

- Title Sheet and Notes
- Demo Plan
- Typical Section Details
- Alley Plan
- Signing and Striping Plan (if necessary)
- Detail Plan (if necessary)
- Standard Detail sheet

FINAL PLANS

Upon receipt of the review comments from the City, we will proceed to prepare the final improvement plans for the project. The final plans will be signed and prepared under the supervision of a Professional Engineer, registered in the State of California. The final plans will be provided in digital PDF and in ACAD (DWG) format.

SPECIFICATIONS

NV5 will prepare specifications/special provisions required for construction of the project. Specifications will be prepared utilizing the City's most current boilerplate bid package and the latest edition of Greenbook. The specifications will be prepared utilizing Microsoft Word.

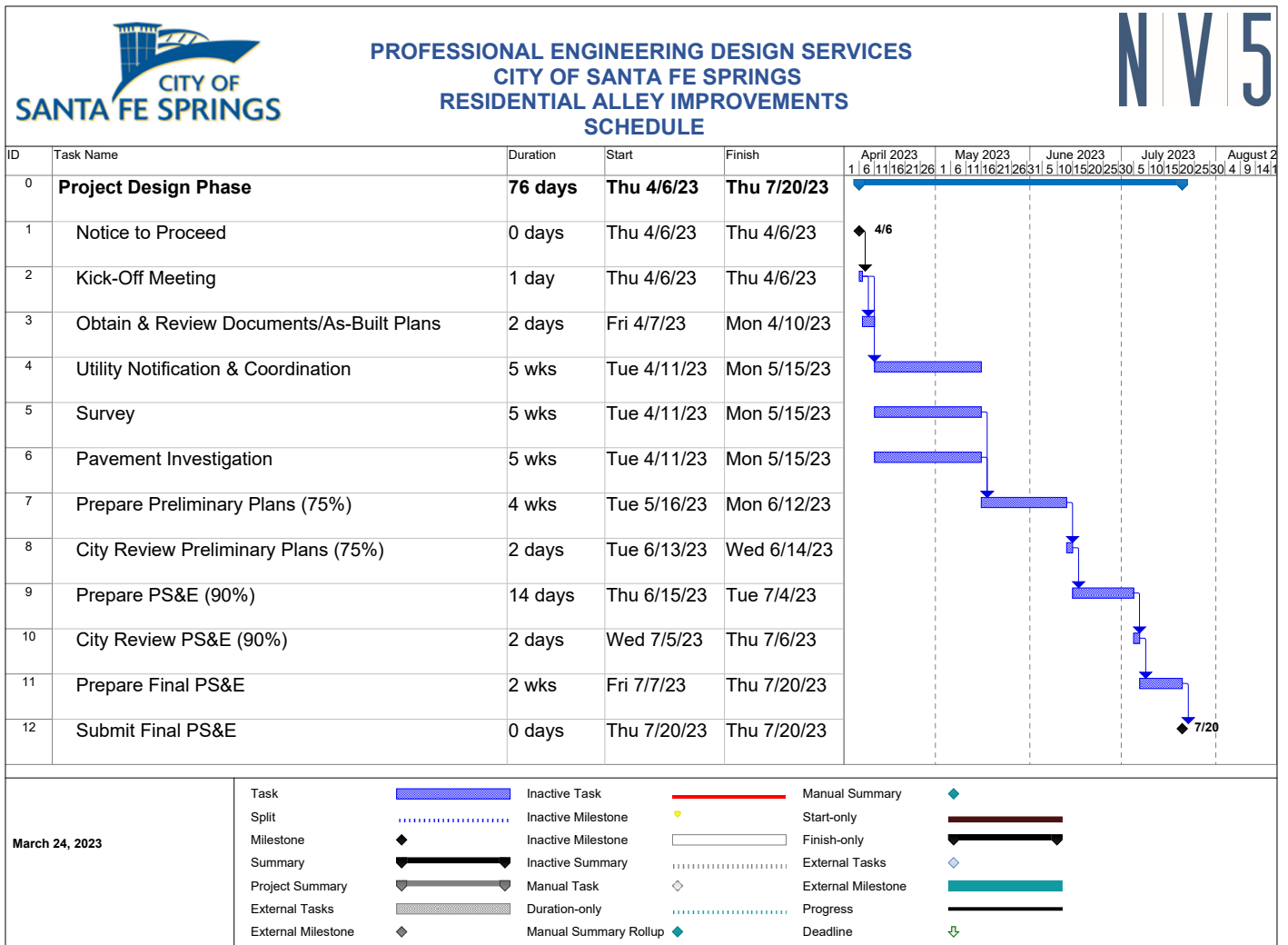
COST ESTIMATE

NV5 will prepare Estimate of Probable Construction Cost for the proposed improvements. We will include quantities for the proposed items.

Exemptions & Exclusions:

1. Right of Way acquisition, appraisals, and title reports.
2. Landscaping and Irrigation Design Services.
3. Traffic Signal Plans and Traffic Control Plans.
4. Construction Management and Inspection Services.
5. Application fees, permit fees, or any other fees required for the project.

PROJECT SCHEDULE



FEE PROPOSAL



FEE PROPOSAL
City of Santa Fe Springs
Residential Alley Improvements
Professional Engineering Design Services

TASK NO.	WORK DESCRIPTION	PROJECT QA/QC MANAGER \$200		PROJECT MANAGER \$220		PROJECT ENGINEER \$135		CADD \$100		SURVEY/ GEOTECH	REIMBURS (copies, mileage, delivery, etc.)	FEE
		HOURS	\$	HOURS	\$	HOURS	\$	HOURS	\$			
1	Project Meetings and Coordination	1	\$200	10	\$2,200	4	\$540	4	\$400			\$3,340
2	Obtain & Review Record Drawings/As-Built Plans		\$0	1	\$220	4	\$540	4	\$400		\$300	\$1,460
3	Utility Notification and Coordination		\$0	8	\$1,760	8	\$1,080	20	\$2,000		\$1,000	\$5,840
4	Survey		\$0		\$0		\$0		\$0	\$40,000		\$40,000
5	Pavement Investigation		\$0		\$0		\$0		\$0	\$30,000		\$30,000
6	Prepare Preliminary Alley Improvement Plans	8	\$1,600	55	\$12,100	148	\$19,980	50	\$5,000		\$200	\$38,880
7	Prepare Final Alley Improvement Plans	4	\$800	10	\$2,200	36	\$4,860	10	\$1,000			\$8,860
8	Prepare Specifications	1	\$200	4	\$880	8	\$1,080	12	\$1,200			\$3,360
9	Prepare Cost Estimate	1	\$200	4	\$880	8	\$1,080	16	\$1,600			\$3,760
	Subtotal	15	\$3,000	92	\$20,240	216	\$29,160	116	\$11,600	\$70,000	\$1,500	
Total Fee												\$135,500

The method of compensation will be based on time and materials in accordance with the rates provided in this fee proposal. The estimated hours listed for each task and the actual hours may vary. The total compensation for the services and work rendered will not exceed the total fee.

If additional services outside of the scope included herein are requested, such services will be performed on a time and materials basis in addition to the estimated fee.



City of Santa Fe Springs

City Council Meeting

ITEM NO. 9

April 4, 2023

OLD BUSINESS

Traffic Study – Orr and Day Road at Whiteland Street

RECOMMENDATION

- Consider the installation of Stop signs with flashing LEDs and advance flashing yellow beacons at the intersection of Orr and Day Road and Whiteland Street;
- Add the Orr and Day Road at Whiteland Street improvement project to the Capital Improvement Plan;
- Appropriate \$150,000 from the Utility Users Tax (UUT) Capital Improvement Fund to fund the Orr and Day Road at Whiteland Street improvement project

BACKGROUND

Orr and Day Road is a major arterial highway that runs through the City in a north-south orientation. The street begins south of Florence Avenue and continues northerly where it undergoes a name change at its intersection with Pioneer Boulevard and continues northerly as Pioneer Boulevard. This report focuses on the segment of Orr and Day Road between Telegraph Road and Pioneer Boulevard. The posted speed limit is 35 miles per hour and the 85th percentile or critical speed was found to be 40 miles per hour. Orr and Day Road is 84 feet wide curb to curb and is striped for two lanes in each direction which are separated by raised, concrete, landscaped medians. The alignment of Orr and Day Road is generally straight between Telegraph Road and Whiteland Street. A large-radius horizontal curve exists on the section of Orr and Day Road between Whiteland Street and Pioneer Boulevard. The adjacent development along Orr and Day Road is fronting residential with no access or driveways onto Orr and Day Road. Access to these properties is via public alleys that run along the rear of the homes. The average daily traffic for Orr and Day Road is about 14,100 vehicles, measured on November 18, 2021, and is split such that 66% of the traffic is traveling southbound while the remaining 33% is traveling northbound. Parking is generally allowed on both sides of Orr and Day Road with parking prohibitions in place north and south of the intersection with Whiteland Street. There is a ladder-type crosswalk with in-pavement lights and flashing beacons across Orr and Day Road at Whiteland Street. A crossing guard is present on the weekdays during the hours students would be crossing Orr and Day Road.

Whiteland Street is classified as a residential collector street consisting of one lane in each direction and has a prima-facie speed limit of 25 miles-per-hour. Whiteland Street is oriented in an east-west direction. It terminates east of Orr and Day Road at the I-605 Freeway on the west. East of Orr and Day Road, Whiteland Street becomes Houghton Avenue after intersecting and crossing Pioneer Boulevard. Whiteland Street is flat and has curved alignments east and west of Orr and Day Road. The curb-to-curb width of Whiteland Street is thirty-six (36) feet. The adjacent development is residential and parking is allowed on both sides of Whiteland Street. Whiteland Street traffic is controlled by Stop signs at Orr and Day Road.

Report Submitted By: Yvette Kirrin
Interim Director of Public Works

Date of Report: March 30, 2023

At the City Council meeting of March 7, 2023, the City Council considered a staff report that provided an option for the installation of a traffic signal at the subject intersection to improve overall sight distance at the intersection. After reviewing the staff report, the Council had a discussion regarding other options available for traffic control at the subject intersection, The Council directed staff to prepare and bring back a cost estimate for the installation of Stop signs with flashing LEDs and advance flashing yellow beacons on Orr and Day Road north and south of Whiteland Street.

FISCAL ASSESSMENT

The Orr and Day Road and Whiteland Street improvement project has a total estimated cost of \$150,000 and can be funded by Utility Users Tax (UUT) Capital Improvement Funds.

INFRASTRUCTURE ASSESSMENT

The Orr and Day Road at Whiteland Street improvement project will enhance the safety of vehicles entering the intersection from Whiteland Street and pedestrians crossing Orr and Day Road.



Tom Hatch
Interim City Manager

Attachments:

1. Plan Showing Locations of Stop Signs and Flashing Yellow Beacons



Exhibit 1



City of Santa Fe Springs

City Council Meeting

ITEM NO. 10A

April 4, 2023

PRESENTATION

Proclaiming the Month of April 2023, as DMV/Donate Life Month in Santa Fe Springs

RECOMMENDATION

- Call upon the City Clerk to read the proclamation. The Mayor will present the proclamation to Ruth Covington, OneLegacy Ambassador.

BACKGROUND

In recognition of National Donate Life Month, the California Organ and Tissue Donor Registry encourages others to become organ and tissue donors, by registering on-line, or when they apply for, or renew, their driver's license or I.D. card. More than 100,000 individuals nationwide and more than 20,000 Californians are currently on the national organ transplant waiting list. In addition to there being a need for organs and tissue donors, the nation is also in urgent need of blood and marrow donors.

The Mayor may call on the City Clerk to read the proclamation declaring April 2023 as "DMV/Donate Life Month" in Santa Fe Springs.

Tom Hatch
Interim City Manager

Attachment:

1. Proclamation – DMV/Donate Life California Month

DMV/Donate Life Month Proclamation

City of Santa Fe Springs

April 2023



WHEREAS, organ, eye, tissue, marrow and blood donation are life-giving acts recognized worldwide as expressions of compassion to those in need;

WHEREAS, more than 100,000 individuals nationwide and more than 20,000 in California are currently on the national organ transplant waiting list, and on average, 17 people die each day while waiting;

WHEREAS, the need for donated organs is especially urgent in Hispanic, Latino, and African American communities;

WHEREAS, a single individual's donation of the heart, lungs, liver, kidneys, pancreas and small intestine can save up to eight lives;

WHEREAS, donation of tissue can save and heal the lives of more than 75 others;

WHEREAS, organ donors saved more than 42,000 lives last year, the most ever;

WHEREAS, any person can register to be an organ, eye and tissue donor regardless of age or medical conditions;

WHEREAS, being a registered donor does not impact the quality of life-saving medical care a person receives in an emergency;

WHEREAS, California residents can sign up with the Donate Life California Donor Registry online at any time by visiting www.donateLIFECalifornia.org or, for Spanish-speakers, www.doneVIDAcalifornia.org

WHEREAS, California residents can sign up to be an organ, eye and tissue donor when applying for or renewing their driver's licenses or ID cards at the California Department of Motor Vehicles;

WHEREAS, California residents interested in saving a life through living kidney donation may visit www.LivingDonationCalifornia.org;

NOW, THEREFORE, BE IT RESOLVED that in recognition of National Donate Life Month, the month of April 2023 is hereby proclaimed **"DMV/Donate Life Month"** in the City of Santa Fe Springs, and in doing so we encourage all Californians to check "YES!" online, or when applying for or renewing their driver's license or I.D. card at the DMV.



City of Santa Fe Springs

City Council Meeting

ITEM NO. 10B

April 4, 2023

PRESENTATION

Proclaiming April 16 – 22, 2023 as National Volunteer Week in the City of Santa Fe Springs

RECOMMENDATION

- City Council proclaim April 16 - 22, 2023 as National Volunteer Week in the City of Santa Fe Springs

BACKGROUND

National Volunteer Week was established in 1974 as a way to inspire, recognize and encourage people to seek out resourceful ways to engage in their communities. This week is about demonstrating to the nation that by working together, we have the strength to meet our challenges and accomplish our goals.

In 2013, the Department of Community Services launched a volunteer program for teens and adults. The program was suspended due to COVID, but resumed in 2022 with approximately 75 active year-round volunteers in our City. Through their volunteerism at events and programs such as the Santa Float, Adult & Youth Sports, the Holiday Basket programs, Children's Literacy and numerous other activities (including our advisory boards and committees), volunteers have enriched the lives of countless children and adults in Santa Fe Springs.

National Volunteer Week is not only our opportunity to celebrate our volunteers, but to enable them to continue sharing their ideas, practices and stories. It promotes working together and taking action to help those in need. The City of Santa Fe Springs, along with other municipalities and agencies across America, will be celebrating volunteers for their service and acknowledging them for their extraordinary work in their communities. The City will be hosting its sixth Volunteer Recognition Dinner on Wednesday, April 19th at Town Center Hall from 6-8 p.m. and the theme this year is "Points of Light." Volunteers will receive a certificate for their commitment to service. The evening will be dedicated to them for their support in helping the City accomplish many of our program goals.

Volunteers perform vital functions in our community and, therefore, the City wishes to recognize our volunteers for their time, effort and commitment by proclaiming April 16 – 22, 2023 as National Volunteer Week in the City of Santa Fe Springs.

The Mayor may wish to call upon Deborah Raia, Library Services Manager, to assist with the presentation.



City of Santa Fe Springs

City Council Meeting

April 4, 2023

Tom Hatch
Interim City Manager

Attachment(s):

1. Proclamation – National Volunteer Week

Attachment No. 1

WHEREAS, the City of Santa Fe Springs Volunteer Program is a vital function in our community; and

WHEREAS, through their volunteerism at events and programs such as the Santa Float, Holiday Basket programs, Sports, Literacy and numerous other activities, volunteers have enriched the lives of countless children and adults in Santa Fe Springs; and

WHEREAS, Santa Fe Springs volunteers are part of the country's volunteer force of over 63 million. Our City government could not function without volunteers who serve on our boards, commissions and committees; and

WHEREAS, municipalities, volunteers and supporters across America are celebrating National Volunteer Week; and the City of Santa Fe Springs wishes to recognize all the volunteers for their time, effort and commitment to serve the residents and our City;

NOW, THEREFORE, I, Juanita Martin, Mayor of Santa Fe Springs on the behalf of the entire City Council, do hereby proclaim April 16 – 22, 2023 as National Volunteer Week in Santa Fe Springs and urge fellow residents to volunteer and make a difference in our community.

Dated this 4th day of April 2023.

JUANITA MARTIN, MAYOR

ATTEST:

JANET MARTINEZ, CITY CLERK



City of Santa Fe Springs

City Council Meeting

April 4, 2023

APPOINTMENTS TO COMMITTEES AND COMMISSIONS

Committee	Vacancies	Councilmember
Historical & Preservation	3	Rounds
Historical & Preservation	1	Zamora
Historical & Preservation	2	Sarno
Historical & Preservation	3	Martin
Family & Human Svcs	1	Rounds
Family & Human Svcs	1	Rodriguez
Parks & Recreation	3	Zamora
Parks & Recreation	1	Sarno
Parks & Recreation	2	Rodriguez
Senior	3	Rounds
Senior	3	Zamora
Senior	2	Sarno
Senior	4	Rodriguez
Senior	3	Martin
Youth Leadership Committee	2	Rounds
Youth Leadership Committee	2	Zamora
Youth Leadership Committee	2	Sarno
Youth Leadership Committee	2	Rodriguez
Youth Leadership Committee	4	Martin

Applications Received: None

Recent Actions: Linda Vallejo resigned from the Historical & Community Preservation Advisory Committee and from the Senior Advisory Committee.

Tom Hatch
Interim City Manager

Attachment(s):

1. Prospective Members
2. Committee Lists

Prospective Members for Various Committees/Commissions

Historical & Community Preservation

Family & Human Services

Heritage Arts

Personnel Advisory Board

Parks & Recreation

Planning Commission

Senior

Traffic Commission

Youth Leadership

HISTORICAL & COMMUNITY PRESERVATION COMMITTEE

Meets the fourth Wednesday of each month

9:30 a.m., Library Community Room

Qualifications: 18 Years of age, reside or active in the City

Membership: 20 Residents appointed by City Council

Council Liaison: Vacant

APPOINTED BY	NAME	TERM EXPIRES DEC 31, 2024
Rounds	Maria Salazar Vacant Vacant Vacant	
Zamora	Hilda Zamora* Marina Gurrola Mary Arias Vacant	
Sarno	Vacant Sally Gaitan Jeannette Lizarraga Vacant	
Rodriguez	Elena Lopez* Mark Scoggins Gloria Maghame Blake Carter*	
Martin	Julie Garcia Vacant Vacant Vacant	

FAMILY & HUMAN SERVICES ADVISORY COMMITTEE

Meets the third Wednesday of the month, except Jun., Sept., and Dec., at 5:45 p.m.,
Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 15 Residents Appointed by City Council
5 Social Service Agency Representatives Appointed by the
Committee

Council Liaison: Sarno

APPOINTED BY	NAME	TERM EXPIRES DEC 31, 2024
Rounds	Miriam Herrera Gilbert Aguirre Vacant	
Zamora	Francis Carbajal* Gabriela Garcia Christina Colón	
Sarno	Janie Aguirre Peggy Radoumis Dolores Duran	
Rodriguez	Adrianne Karnofel Elena Lopez* Vacant	
Martin	Bonnie Fox Laurie Rios* Kerry Ann Cobos	

**Indicates person currently serves on three committees*

HERITAGE ARTS ADVISORY COMMITTEE

Meets the Last Tuesday of the month, except Dec., at 9:00 a.m., at the Gus Velasco Neighborhood Center Room 1

Qualifications: 18 Years of age, reside or active in the City

Membership: 9 Voting Members
 6 Non-Voting Members

APPOINTED BY	NAME	TERM EXPIRES DEC 31, 2024
Rounds	Maria Salazar	
Zamora	Hilda Zamora*	
Sarno	Peggy Radoumis	
Rodriguez	Francis Carbajal*	
Martin	Laurie Rios*	

Committee Representatives

Family and Human Services Committee	Elena Lopez*
Historical & Comm. Preservation Committee	Gloria Maghame
Planning Commission	Vacant
Chamber of Commerce	Vacant

Council/Staff Representatives

Council Liaison	Bill Rounds
Council Alternate	Vacant
City Manager	Vacant
Director of Community Services	Maricela Balderas
Director of Planning	Wayne Morrell

**Indicates person currently serves on three committees*

PARKS & RECREATION ADVISORY COMMITTEE

Meets the First Wednesday of the month, except Jul., Aug., and Dec., 6:30 p.m.,
Town Center Hall, Meeting Room #1

Subcommittee Meets at 5:30 p.m.

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

Council Liaison: Rounds

APPOINTED BY	NAME	TERM EXPIRES DEC 31, 2024
Rounds	David (Kurt) Hamra Joe Avila Eddie Barrios Ralph Aranda William Logan	
Zamora	Blake Carter* John Mora Vacant Vacant Vacant	
Sarno	Dani Cook Kerry Ann Cobos Jeannette Lizarraga Mark Scoggins Vacant	
Rodriguez	Priscilla Rodriguez Lisa Garcia Johnny Hernandez Vacant Vacant	
Martin	Elizabeth Ford Andrea Lopez Nancy Krueger Dolores Romero Mary Anderson	

**Indicates person currently serves on three committees*

PLANNING COMMISSION

Meets the second Monday of every Month at 4:30 p.m.,
Council Chambers
Qualifications: 18 Years of age, reside or active in the City
Membership: 5

APPOINTED BY		NAME
Rounds		David Ayala
Sarno		Joseph Flores
Rodriguez		Francis Carbajal*
Martin		John Mora
Zamora		Gabriel Jimenez

SENIOR ADVISORY COMMITTEE

Meets the Second Tuesday of the month, except Jun., Sep., and Dec., at 9:30 a.m.,
Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

Council Liaison: Sarno

APPOINTED BY	NAME	TERM EXPIRES DEC 31, 2024
Rounds	Astrid Shesterkin	
	Dolores Romero	
	Vacant	
	Vacant	
	Vacant	
Zamora	Hilda Zamora*	
	Josefina Lara	
	Vacant	
	Vacant	
	Vacant	
Sarno	Gilbert Aguirre	
	Janie Aguirre	
	Bonnie Fox	
	Vacant	
	Vacant	
Rodriguez	Johnny Hernandez	
	Vacant	
	Vacant	
	Vacant	
	Vacant	
Martin	Dolores Duran	
	Vacant	
	Nancy Krueger	
	Vacant	
	Vacant	

**Indicates person currently serves on three committees*

TRAFFIC COMMISSION

Meets the Third Thursday of every month, at 6:00 p.m., Council Chambers

Membership: 5

Qualifications: 18 Years of age, reside or active in the City

APPOINTED BY

NAME

Rounds	Sally Gaitan
Sarno	Johana Coca
Rodriguez	Felix Miranda
Martin	Linda Vallejo*
Zamora	Blake Carter*

YOUTH LEADERSHIP COMMITTEE

Meets the First Monday of every month, at 6:30 p.m., Gus Velasco Neighborhood Center

Qualifications: Ages 13-18, reside in Santa Fe Springs

Membership: 20

Council Liaison: Martin

APPOINTED BY	NAME	TERM EXPIRES DEC 31, 2024
Rounds	Jilliana Casillas	
	Jaeleen Casillas	
	Vacant	
	Vacant	
Zamora	Vanessa Doss	
	Valerie Gamboa	
	Vacant	
	Vacant	
Sarno	Aaron Doss	
	Valerie Bojorquez	
	Vacant	
	Vacant	
Rodriguez	Zulema Gamboa	
	Jisel Morales	
	Vacant	
	Vacant	
Martin	Vacant	
	Vacant	
	Vacant	
	Vacant	

Ineligible Members for Various Committees/Commissions

Historical & Community Preservation

Family & Human Services

Heritage Arts

Personnel Advisory Board

Parks & Recreation

Gina Hernandez (*until April 2023*)

David Diaz-Infante (*until May 2023*)

Planning Commission

Senior

Paul Nakamura (*until June 2023*)

Yoko Nakamura (*until June 2023*)

Sally Gaitan (*until April 2023*)

Traffic Commission

Youth Leadership