



APPROVED: 04/19/2022

## MINUTES OF THE REGULAR MEETINGS OF THE CITY COUNCIL

March 15, 2022

1. **CALL TO ORDER**

Mayor Rodriguez called the meeting to order at 6:01 p.m.

2. **ROLL CALL**

**Members present:** Councilmembers/Directors: Mora, Sarno, Trujillo, Mayor Pro Tem/Vice Chair Zamora and Mayor/Chair Rodriguez.

**Members absent:** None

3. **INVOCATION**

Councilmember Mora led the invocation.

4. **PLEDGE OF ALLEGIANCE**

Mayor Pro Tem Zamora led the Pledge of Allegiance.

5. **PUBLIC COMMENTS**

The following persons spoke during Public Comments: Alejandro Piedra.

### PUBLIC FINANCING AUTHORITY

6. **CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Public Financing Authority.*

- a. Minutes of the February 15, 2022 Public Financing Authority Meetings (City Clerk)

**Recommendation:**

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA) (Finance)

**Recommendation:**

- Receive and file the report.

It was moved by Mayor Pro Tem Zamora, seconded by Councilmember Trujillo, to approve Item Nos. 6A and 6B, by the following vote:

**Ayes:** Mora, Sarno, Trujillo, Zamora, Rodriguez

**Nayes:** None

**Absent:** None

## **WATER UTILITY AUTHORITY**

### **7. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Water Utility Authority.*

- a. Minutes of the February 15, 2022 Water Utility Authority Meetings (City Clerk)

**Recommendation:**

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA) (Finance)

**Recommendation:**

- Receive and file the report.

- c. Status Update of Water-Related Capital Improvement Projects (Public Works)

**Recommendation:**

- Receive and file the report.

It was moved by Councilmember Sarno, seconded by Councilmember Mora, to approve Item Nos. 7A through 7C, by the following vote:

**Ayes:** Mora, Sarno, Trujillo, Zamora, Rodriguez

**Nays:** None

**Absent:** None

## **HOUSING SUCCESSOR**

### **8. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Housing Successor.*

- Minutes of the February 15, 2022 Housing Successor Meetings (City Clerk)

**Recommendation:**

- Approve the minutes as submitted.

It was moved by Councilmember Trujillo, seconded by Councilmember Sarno, to approve the minutes as submitted, by the following vote:

**Ayes:** Mora, Sarno, Trujillo, Zamora, Rodriguez

**Nays:** None

**Absent:** None

## **SUCCESSOR AGENCY**

### **9. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Successor Agency.*

- Minutes of the January 18, 2022 Successor Agency Meetings (City Clerk)

**Recommendation:**

- Approve the minutes as submitted.

It was moved by Councilmember Mora, seconded by Mayor Pro Tem Zamora, to approve the minutes as submitted, by the following vote:

**Ayes:** Mora, Sarno, Trujillo, Zamora, Rodriguez

**Nayes:** None

**Absent:** None

**CITY COUNCIL**

**10. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.*

- a. Minutes of the February 3, 8 and 15, 2022 Regular and Special City Council Meetings (City Clerk)

**Recommendation:**

- Approve the minutes as submitted.

- b. A Resolution of the City Council Reaffirming the Existence of a Local Emergency Due to Threat of COVID-19 (pursuant to Government Code section 8630) (City Attorney)

**Recommendation:**

- Adopt Resolution No. 9770:  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA, REAFFIRMING THE EXISTENCE OF A LOCAL EMERGENCY DUE TO THE THREAT OF COVID-19.

- c. A Resolution of the City Council Affirming Authorization of Remote Teleconference Meetings (City Attorney)

**Recommendation:**

- Adopt Resolution No. 9771:  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS AFFIRMING THE LEGALLY REQUIRED FINDINGS TO AUTHORIZE THE CONDUCT OF REMOTE TELECONFERENCE MEETINGS DURING A STATE OF EMERGENCY.

- d. Heritage Park Train Exhibit Improvements (Paint Train Engine & Caboose Car) – Final Payment (Public Works)

**Recommendation:**

- Approve the Final Payment to U.S. National Corp. dba Jimenez Painting Company of Pacoima, California in the amount of \$43,966.00 (Less 5% Retention) for the subject project

- e. City of Bellflower Traffic Signal Maintenance Services – Approval of Contract Amendment No. 8 (Public Works)

**Recommendation:**

- Approve Amendment No. 8 to the agreement with the City of Bellflower to provide Signal Maintenance Services; and
  - Authorize the City Manager to execute the agreement on behalf of the City.
- f. Los Nietos Park Fitness Court Project – Final Payment (Community Services/Public Works)  
**Recommendation:**
- Approve the Final Payment to Engineered Installation Solutions of York, South Carolina in the amount of \$13,500.00 for the subject project.
- g. Amendment Number Two to the Retainer Agreement for City Attorney Services (City Attorney)  
**Recommendation:**
- Approve Amendment Number Two to the Retainer Agreement for City Attorney Services.
- h. A Resolution Authorizing the City Manager and Department Directors to Make Purchases Pursuant to Section 34.19 of the Santa Fe Springs Municipal Code in Order to Qualify for Grant Funding Opportunities (City Attorney)  
**Recommendation:**
- Adopt Resolution 9772:  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS AUTHORIZING THE CITY MANAGER AND DEPARTMENT DIRECTORS TO MAKE PURCHASES PURSUANT TO SECTION 34.19 OF THE SANTA FE SPRINGS MUNICIPAL CODE IN ORDER TO QUALIFY FOR GRANT FUNDING OPPORTUNITIES.

It was moved by Mayor Pro Tem Zamora, seconded by Councilmember Trujillo, to approve Item Nos. 10A through 10H, by the following vote:

**Ayes:** Mora, Sarno, Trujillo, Zamora, Rodriguez  
**Nayes:** None  
**Absent:** None

## **NEW BUSINESS**

### **11. Fiscal Year 2021-2022 Midyear Budget Review and Modifications (Finance)**

**Recommendation:**

- Approve the proposed revenue and expenditure adjustments as detailed in Attachments A through C.

Director of Finance, Travis Hickey provided a presentation on Item No. 11. City Manager, Ray Cruz provided additional information regarding a \$90,000 overtime item attributed to the additional public safety due to the Danby Avenue shootings. He stated that approving the item would include the overtime item.

It was moved by Mayor Pro Tem Zamora, seconded by Councilmember Sarno, to approve the proposed revenue and expenditure adjustments as detailed in Attachments A through C, by the following vote:

**Ayes:** Mora, Sarno, Trujillo, Zamora, Rodriguez

**Nayes:** None  
**Absent:** None

**12. Authorize the Purchase and Installation of New Cubicle Workstations for the Finance Department from People Space by Piggybacking off OMNIA Partners Contract #2020000606 (Finance)**

**Recommendation:**

- Authorize the purchase of Haworth furniture and installation from People Space utilizing the OMNIA Partners cooperative contract #2020000606; and
- Appropriate \$15,431.12 from the General Fund reserves to account 10109000-521000 (non-recurring); and
- Authorize the Director of Purchasing to issue a purchase order to People Space in the amount of \$100,431.12

Director of Purchasing Services, Paul Martinez provided a brief presentation on Item No. 12. Mayor Rodriguez asked the estimated time for the project completion and also inquired as to where the employees would work during the project. Director Martinez stated that after the purchase order is placed the lead time for project commencement is ten weeks. Employees would be working remotely during the project.

It was moved by Mayor Pro Tem Zamora, seconded by Councilmember Trujillo, to authorize the purchase of Haworth furniture and installation from People Space utilizing the OMNIA Partners cooperative contract #2020000606, and appropriate \$15,431.12 from the General Fund reserves to account 10109000-521000 (non-recurring), and authorize the Director of Purchasing to issue a purchase order to People Space in the amount of \$100,431.12, by the following vote:

**Ayes:** Mora, Sarno, Trujillo, Zamora, Rodriguez  
**Nayes:** None  
**Absent:** None

**13. Santa Fe Springs Park Parking Lot Improvements – Authorization to Advertise for Construction Bids (Public Works)**

**Recommendation:**

- Approve the Plans and Specifications; and
- Authorize the City Engineer to advertise for construction bids.

Director of Public Works, Noe Negrete provided a brief presentation on Item No. 13.

It was moved by Councilmember Sarno, seconded by Mayor Pro Tem Zamora, to approve the Plans and Specifications, and authorize the City Engineer to advertise for construction bids, by the following vote:

**Ayes:** Mora, Sarno, Trujillo, Zamora, Rodriguez  
**Nayes:** None  
**Absent:** None

**14. Custodial Services Maintenance Agreement – Approve One Year Extension (Public Works)**

**Recommendation:**

- Approve Contract Amendment Number Six with EE Building Maintenance to extend the term of the Agreement for the One Year with a 4.8% increase to the contract; and
- Authorize the Mayor to execute Contract Amendment Number Six.

Director of Public Works, Noe Negrete provided a brief presentation on Item No. 14. Mayor Rodriguez asked if office fogging will continue. Director Negrete stated that the fogging will continue to be included in the contract despite certain offices choosing to forego it.

It was moved by Councilmember Sarno, seconded by Councilmember Mora, to approve Contract Amendment Number Six with EE Building Maintenance to extend the term of the Agreement for the One Year with a 4.8% increase to the contract; and authorize the Mayor to execute Contract Amendment Number Six, by the following vote:

**Ayes:** Mora, Sarno, Trujillo, Zamora, Rodriguez

**Nayes:** None

**Absent:** None

**15. Council Member Request to Add Future Agenda Item Regarding Excused Absences for Two Sister City Advisory Committee Members**

Councilmember Trujillo provided a brief update on Sister City Advisory Committee members who were unable to attend the last meeting due to technical difficulties or the inability to travel at night.

City Manager, Ray Cruz added that the current policies do not allow for the excusal of absences, and the discussion today is to decide whether an item should be brought forward at a subsequent meeting to consider the excusal of such absences.

Councilmember Sarno stated that the current by-laws were adopted prior to COVID-19 and special considerations should be acknowledged.

Mayor Pro Tem Zamora stated that members on their third absence should not be excused as there is a difference between the first absence and the third, citing that as adults they are appointed and expected to follow the by-laws.

City resident and committee member Janie Aguirre provided her testimony on Zoom meetings.

Council directed staff to bring back an item to excuse and reinstate advisory committee members who were removed due to excessive absences related to technical difficulties at a future meeting.

**16. PRESENTATIONS**

- b) Proclamation – Declaring April 3 to April 9, 2022 as National Library Week (Community Services)

**17. CITY MANAGER’S AND EXECUTIVE TEAM REPORTS**

- City Manager, Raymond R. Cruz had nothing to report.
- Director of Public Works, Noe Negrete provided an update on the Betty Wilson Center vinyl replacement.
- Director of Planning, Wayne M. Morrell called on Associate Planner, Vince Velasco to provide a summary of all entitlements and building permits issued by the Planning Departments.
- Director of Police Services, Dino Torres thanked the Whittier Police Department for their involvement in the Shamrock 5K Fun Run. Lastly, he provided on the return of the “Every Fifteen Minutes” program.
- Fire Chief, Brent Hayward provided the last COVID-19 update barring any significant changes. He also spoke about completing the Fire-Rescue Department’s 5-Year ISO Survey and Rating. Lastly, he provided information of an upcoming Training Tower to the Regional Training Center at Rio Hondo College.
- Director of Finance, Travis Hickey thanked staff for their patience regarding the upcoming office furniture.
- Director of Community Services, Maricela Balderas provided a recap on the Shamrock 5K Fun Run, and provided information on the COVID-19 Vaccination/Boosters @ Heritage Park on Wednesdays through March 30. Lastly, she provided information on the upcoming Library First Friday event, Korean Classical Music.

**18. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

There were no appointments made.

**19. COUNCIL COMMENTS**

Councilmember Mora thanked staff for their leadership during the 2-year anniversary of the COVID-19 emergency measures. He also appreciated the 5K Fun Run and wished everyone in attendance a happy St. Patrick’s Day.

Councilmember Sarno welcomed back the residents in attendance. He expressed delight at City events and programs returning and also wished everyone in attendance a happy St. Patrick’s Day.

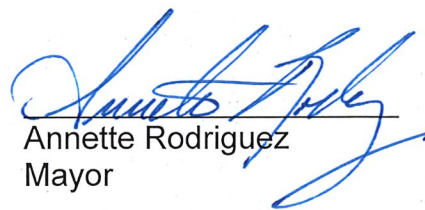
Councilmember Trujillo also expressed her delight at City events returning. She reported out on attending “Legislative Days” hosted by Contract Cities regarding the homelessness issue. Lastly, she announced that the Miss Santa Fe Springs pageant will be returning.

Mayor Pro Tem Zamora spoke about participating in the Youth Foundation Gold Tournament and the 5K Run. He also spoke on other events held throughout the weekend such as Metropolitan Little League and “Quartermania” hosted by the Women’s Club.

Mayor Rodriguez thanked staff for producing a great 5K Fun Run and also spoke about attending the Metropolitan Little League opening day and "Quartermania". Lastly, she spoke about the upcoming "Welcome Back" luncheon for staff on March 17.

**20. ADJOURNMENT**

Mayor Rodriguez adjourned the meeting at 7:23 p.m.

  
Annette Rodriguez  
Mayor

**ATTEST:**

  
\_\_\_\_\_  
Janet Martinez  
City Clerk

4-19-22  
\_\_\_\_\_  
Date