



APPROVED: 03/21/2023

## MINUTES OF THE REGULAR MEETINGS OF THE CITY COUNCIL

February 21, 2023

1. **CALL TO ORDER**

Mayor Martin called the meeting to order at 6:00 p.m.

2. **ROLL CALL**

**Members present:** Councilmembers/Directors: Rodriguez, Rounds, Zamora, Mayor Pro Tem/Vice Chair Sarno and Mayor/Chair Martin.

**Members absent:** None.

3. **INVOCATION**

Invocation was led by Cindy Jarvis.

4. **PLEDGE OF ALLEGIANCE**

Aaron Doss, member of the Youth Leadership Advisory Committee led the Pledge of Allegiance.

5. **INTRODUCTIONS**

The following Santa Fe Springs Chamber of Commerce member was introduced: Diego DeLama, Owner of State Farm Insurance.

### **PUBLIC FINANCING AUTHORITY**

6. **CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Public Financing Authority.*

- a. Minutes of the January 24, 2023 Public Financing Authority Meetings (City Clerk)

**Recommendation:**

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA) (Finance)

**Recommendation:**

- Receive and file the report.

It was moved by Councilmember Zamora, seconded by Councilmember Rodriguez, to approve the Item Nos. 6A through 6B, by the following vote:

**Ayes:** Rodríguez, Rounds, Zamora, Sarno and Martin.

**Nays:** None

**Absent:** None

## **WATER UTILITY AUTHORITY**

### **7. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Water Utility Authority.*

- a. Minutes of the January 24, 2023 Water Utility Authority Meetings (City Clerk)

**Recommendation:**

- Approve the minutes as submitted.

- b. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA) (Finance)

**Recommendation:**

- Receive and file the report.

- c. Status Update of Water-Related Capital Improvement Projects (Public Works)

**Recommendation:**

- Receive and file the report.

It was moved by Councilmember Rounds, seconded by Mayor Pro Tem Sarno, to approve Item Nos. 7A through 7C, by the following vote:

**Ayes:** Rodríguez, Rounds, Zamora, Sarno and Martin.

**Nayes:** None

**Absent:** None

### **NEW BUSINESS**

8. Amendment No. 1 to Water Delivery Agreement Between the Cities of Whittier and Santa Fe Springs Utility Authorities (Public Works)

**Recommendation:**

- Approve Amendment No. 1 to Water Delivery Agreement between the Cities of Whittier and Santa Fe Springs Utility Authorities and authorize the Executive Director to execute the Amendment.

Yvette Kirrin, Interim Director of Public Works provided a brief presentation on Item No. 8.

It was moved by Mayor Pro Tem Sarno, seconded by Councilmember Zamora, to approve the Item No. 8, by the following vote:

**Ayes:** Rodríguez, Rounds, Zamora, Sarno and Martin.

**Nayes:** None

**Absent:** None

## **HOUSING SUCCESSOR**

### **9. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Housing Successor.*

Minutes of the January 24, 2023 Housing Successor Meetings (City Clerk)

**Recommendation:**

- Approve the minutes as submitted.

It was moved by Councilmember Rodriguez, seconded by Councilmember Rounds, to approve the minutes as submitted, by the following vote:

**Ayes:** Rodríguez, Rounds, Zamora, Sarno and Martin.

**Nayes:** None

**Absent:** None

**SUCCESSOR AGENCY**

**10. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Successor Agency.*

Minutes of the January 24, 2023 Successor Agency Meetings (City Clerk)

**Recommendation:**

- Approve the minutes as submitted.

It was moved by Councilmember Zamora, seconded by Mayor Pro Tem Rounds, to approve the minutes as submitted, by the following vote:

**Ayes:** Zamora, Sarno, Rodríguez, Rounds, and Martin.

**Nayes:** None

**Absent:** None

**CITY COUNCIL**

**11. CONSENT AGENDA**

*Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.*

a. Minutes of the January 24, 2023 Special City Council Meetings (City Clerk)

**Recommendation:**

- Approve the minutes as submitted.

b. A Resolution of the City Council Reaffirming the Existence of a Local Emergency Due to the Threat of COVID-19 (pursuant to Government Code section 8630) (City Attorney)

**Recommendation:**

- Adopt Resolution No. 9847:  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA, REAFFIRMING THE EXISTENCE OF A LOCAL EMERGENCY DUE TO THE THREAT OF COVID-19.

c. A Resolution of the City Council Affirming Authorization of Remote Teleconference Meetings (City Attorney)

**Recommendation:**

- Adopt Resolution No. 9848:  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE

SPRINGS AFFIRMING THE LEGALLY REQUIRED FINDINGS TO AUTHORIZE THE CONDUCT OF REMOTE TELECONFERENCE MEETINGS DURING A STATE OF EMERGENCY.

- d. Authorize the Purchase of a Fireworks Display for the Independence Day Event from Pyro Spectaculars, Inc.(Community Services)

**Recommendation:**

- Appropriate \$1,850 from the City's General Fund Reserves; and
- Authorize the purchase of a fireworks display in the amount of \$25,850 for the 2023 Independence Day event to be held on Monday, July 3, 2023.

- e. Approve and Authorize the Director of Community Services to Sign Grant Agreement between the Santa Fe Springs City Library and the California State Library (Community Services)

**Recommendation:**

- Approve and Authorize the Director of Community Services to Sign the Grant Agreement between the Santa Fe Springs City Library and the California State Library for the eBooks for All Project.

- f. Authorize the Appropriation of \$40,000 from Local Return Prop C Funds to Fully Fund the Purchase of a Cut-Away Bus (Finance)

**Recommendation:**

- Appropriate \$40,000 from Local Return Prop C funds to fully fund the Ford E-450 Cut-Away bus; and
- Authorize the Director of Purchasing Services to process a purchase order change order in the amount of \$39,741.06.

- g. Ordinance No. 1127 – Adopting by Reference the 2022 Edition of the California Fire Code (Fire)

**Recommendation:**

- Waive further reading and adopt Ordinance No. 1127:  
AN ORDINANCE OF THE CITY OF SANTA FE SPRINGS ADOPTING THE 2022 EDITION OF THE CALIFORNIA FIRE CODE, WITH AMENDMENTS, BY AMENDING SECTIONS 93.01, 93.03 AND 93.04 OF CHAPTER 93 (FIRE PREVENTION AND PROTECTION) OF THE SANTA FE SPRINGS MUNICIPAL CODE, AND REPEALING ALL OTHER ORDINANCES AND PARTS OF THE ORDINANCES IN CONFLICT THEREWITH.

It was moved by Councilmember Rounds, seconded by Councilmember Rodriguez, to approve the consent agenda, by the following vote:

**Ayes:** Rodríguez, Rounds, Zamora, Sarno and Martin.

**Nayes:** None

**Absent:** None

**PUBLIC HEARING**

12. Annual Weed Abatement Program (City Clerk)

**Recommendation:**

- Open the Public Hearing;
- Receive any comments from the public wishing to speak on this matter

and thereafter close the Public Hearing; and

- Direct the Los Angeles County Agricultural Commissioner/Weights & Measures to abate the nuisance by having weeds, rubbish, and refuse removed.

Mayor Martin opened the public hearing at 6:12 p.m.

The following persons spoke during public comment: Bruce Crow

Mayor Martin closed the public hearing at 6:14 p.m.

It was moved by Councilmember Rounds, seconded by Mayor Pro Tem Sarno, to approve direction to the Los Angeles County Agricultural Commissioner/Weights & Measures to abate the nuisance by having weeds, rubbish, and refuse removed, by the following vote:

**Ayes:** Rodríguez, Rounds, Zamora, Sarno and Martin.

**Nayes:** None

**Absent:** None

## **NEW BUSINESS**

13. Approval of Professional Services Agreement Between the City of Santa Fe Springs and Koff & Associates for the Executive Recruitment for City Manager and Related Appropriation (Finance)

**Recommendation:**

- Approve the professional services agreement for the executive recruitment for City Manager with Koff & Associates.
- Appropriate \$25,000 from the General Fund reserves to budget activity 10109000-542050.

Debbie Ford, Human Resource Manager provided a brief presentation on Item No. 13.

It was moved by Councilmember Zamora, seconded by Councilmember Rounds to approve the professional services agreement for the executive recruitment for City Manager with Koff & Associates and appropriate \$25,000 from the General Fund reserves to budget activity 10109000-542050, by the following vote:

**Ayes:** Rodríguez, Rounds, Zamora, Sarno and Martin.

**Nayes:** None

**Absent:** None

## **14. PRESENTATIONS**

- Milestone Presentation (City Manager)
- Proclamation – Proclaiming the Month of March 2023 as “National Reading Month” in Santa Fe Springs (Community Services)
- Proclamation – Proclaiming the Month of March 2023 as “National Development Disabilities Awareness Month” (Community Services)
- 2023 Youth Leadership Committee Annual Retreat at Green Valley Lake, CA and Recognition of Retreat Sponsor, Serv-Wel Disposal & Recycling (Community Services)
- Introduction of Department of Community Services Newly Hired and Recently

Promoted Employees (Community Services)

**15. PUBLIC COMMENTS**

The following members of the public were present to make a comment: Lee Squire, Bruce Crow, and Dan Haskins.

**16. CITY MANAGER'S AND EXECUTIVE TEAM REPORTS**

- Interim City Manager, Tom Hatch spoke in regards to the various meetings he's had with staff and the information that has been provided. Acknowledged the management team and the City Manager's Office staff.
- Director of Community Services, Maricela Balderas spoke in regards to the Family Day camp; the President's Day Penny Carnival; Thursday's Club; STEAM program; Valentines dance. She also announced the upcoming SFS Art Fest scheduled for April 28<sup>th</sup> from 3PM-11PM.
- Finance Manager, Lana Dich spoke about February 15<sup>th</sup> Human Resources staff attended a job Fair at Cal State University Dominguez Hills.
- Fire Chief, Chad Van Meeteren spoke about last week's staff completing the annual host testing.
- Director of Police Services, Dino Torres, spoke in regards the Silver Shield award event that recognized the Whittier Police officers.
- Director of Planning, Wayne Morrell introduced Vince Velasco, planning associate to provide a brief presentation on last year's accomplishments made by staff and city's planning commission.
- Interim Director of Public Works, Yvette Kirrin introduced the management staff. She also spoke in regards to recent accomplishments done by Public Works staff. She elaborated the types of accomplishments for the following divisions: Water Department; Maintenance; and Engineering.

**17. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

There were no appointments.

**18. COUNCIL COMMENTS**

Council Member Rodriguez acknowledged staff, she also spoke in regards to the following: valentines dance, Los Nietos event, and penny carnival. She requested Interim Director of Public Works to look into when the Bartley project will be moving forward. Last, she gave the condolence to Bishop Collins' family and friends.

Council Member Rounds thanked all the community members for joining during meetings and events. Also spoke in regards to the valentines dance; penny carnival; He also spoke in regards to the Youth Leadership Committee, acknowledged their participation and staff's support. He acknowledged Serv-well for always giving back to the community. Congratulated the newly promoted employees and new hire. He acknowledged all department directors and programs they have for the community.

Council Member Zamora echoed Council's previous comments in acknowledging staff. Also, acknowledged military services. Thanked the police officers for their services. Last, acknowledged the 97 year old resident.

Mayor Pro Tem Sarno requested for Interim Director Public works, Yvette Kirrin to look


into moving forward with the Traffic Study for the following meeting. He also spoke about attending the penny carnival event. He acknowledged staff for the programs that are putting together for the community. Thanked the Interim City Manager, Tom Hatch for his work.

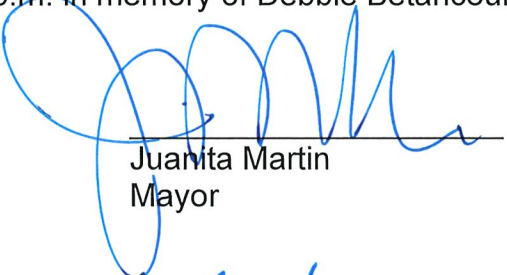
Mayor Martin acknowledged Interim City Manager, Tom Hatch. She also spoke about having the City moving forward and acknowledged staff and City residents for working on the pool project. Last, she spoke about the POW flag.

**19. ADJOURNMENT**

Mayor Martin adjourned the meeting at 7:34 p.m. in memory of Debbie Betancourt.

**ATTEST:**

  
\_\_\_\_\_  
Janet Martinez  
City Clerk

  
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Juanita Martin  
Mayor

  
\_\_\_\_\_  
Date