

## ACKNOWLEDGMENT OF RESPONSIBILITIES — TREASURER

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I, (print name) \_\_\_\_\_, acknowledge that I am the treasurer of \_\_\_\_\_, a political action committee registered with the \_\_\_\_\_ Municipal Clerk (the "Clerk"). I acknowledge that, as the treasurer of the committee:

(1) I am jointly responsible with the principal officer for ensuring that the committee complies with the requirements of Maine Election Law (21-A M.R.S., chapter 13) applicable to the committee. These requirements include but are not limited to:

- filing complete and accurate reports as required by the Clerk;
- keeping all required records of contributions, expenditures and bank statements for the committee's campaign account; and
- updating the committee's registration information within 10 days of any change, including the resignation or removal of the principal officer or a decision-maker and filing an updated registration with the Clerk by March 1<sup>st</sup> of every year in which there is a general election.

(2) I am jointly and severally liable with the principal officer and the committee for any penalties assessed against the committee for violations of Maine Election Law (21-A M.R.S., chapters 13 and 14).

(3) I am deemed to have participated in any spending decisions of the committee until the Clerk has received notice of my resignation or involuntary removal from the committee.

(4) I am responsible for notifying the Clerk and the committee's principal officer in writing if I resign from the position of treasurer and that my resignation will not be effective until the Clerk receives such notice.

(5) The committee is responsible for notifying the Clerk if the principal officer or a decision-maker is involuntarily removed from the committee.

I have read this acknowledgment and understand my responsibilities and liabilities as treasurer.

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Signature

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Date