



Sanford City Council

City Council Meeting Minutes – September 5, 2023

The Sanford City Council met on Tuesday, September 5, 2023 in person in the City Council Chambers and via remote video and teleconference pursuant to 1 MRSA §403-B (2) (D) and section 6 of the Sanford City Council Rules of Procedure as amended June 6, 2023.

MAYOR: Becky A. Brink; **DEPUTY MAYOR:** Maura A. Herlihy; **COUNCILORS:** Councilor Ayn M. Hanselmann; Councilor Robert G. Stackpole; Councilor Jonathan L. Martell; Councilor Peter E. Tranchemontagne, Councilor Nathan H. Hitchcock. **CITY STAFF:** City Manager Steve Buck; Executive Administrator Lorisa Ricketts; Systems Administrator Ben Gore; Chief Codes Officer and Acting Planning Director Jamie Cole; Code Enforcement Officer Alix Horr; Police Chief Craig Andersen; Deputy Police Chief Eric Small; City Clerk Sue Cote; Human Resources Director Stacy Howes; Sanford Police Officers Colleen Adams; Everett Allen; Matthew Begin; Christopher Brown.

Others Present in the Council Chambers: Friends and Family of new Police Sergeants Colleen Adams, Everett Allen, Matthew Begin and Christopher Brown; Diane Small – Sanford Housing Authority; Plummer Potter – Sanford Housing Authority.

Others Present via Zoom: Parks and Recreation Director Brady Lloyd; Zendelle Bouchard – Sanford/Springvale News; Matt Jarvis; Community Development Director Ian Houseal; Hannah Dawber; Lee Burnett; Christopher Heywood.

Meeting Format

Mayor Brink called the meeting to order at 6:00 PM.

This meeting was conducted in person and via remote video and teleconference pursuant to 1 MRSA §403-B (2) (D) and section 6 of the Sanford City Council Rules of Procedure as amended June 6, 2023.

Pledge of Allegiance

Moment of Silence

Roll Call:

Mayor Brink performed the roll call of Councilors present: Councilor Hitchcock, present; Councilor Tranchemontagne, present; Councilor Martell, present; Councilor Hanselmann, present; Councilor Stackpole, present (joined meeting at 6:14); Deputy Mayor Herlihy, present.

Minutes

23-356-01 Ordered, to approve the minutes from the regular City Council Meeting held on August 15, 2023.

Councilor Hanselmann requested a minor amendment to the minutes. Councilor Tranchemontagne moved to approve the minutes with the requested amendment. Councilor Martell seconded the motion.

Motion passed 5-0 with Councilor Hanselmann abstaining because she was not present at the August 15 meeting, and with Councilor Stackpole not yet present.

Mayor's Report/City Council Sub-Committee Reports

Mayor Brink reported that Thomas H. Jones, retired Sanford Police Chief, passed away on August 19 and read a statement in his honor.

On September 26, there will be a Housing Workshop in the Council Chambers from 5:00 PM – 8:00 PM.

There were no subcommittee reports.

Manager's Report

See attached.

Homelessness Update

City Manager Buck presented an update on efforts to address issues of homelessness in Sanford. See attached.

Communications/Presentations

23-353-01 Police Sergeant Promotion Recognition

Police Chief Craig Andersen recognized four officers recently promoted to the rank of Sergeant: Colleen Adams; Everett Allen, Matthew Begin and Christopher Brown.

Chief Andersen also introduced his new assistant, Katie Cox.

Public Participation

Dale Nason, President of Patriot Riders of Sanford, spoke to say thank you. The Elks 1470 has brought in the Wall that Heals, which is waiting to be assembled across from Wal-Mart. He encourages everyone to go down and see the Wall. Having it here in the community over the next few days will give people the opportunity to have closure. Around each name is a space, and in those spaces are the family and friends of those people.

Lee Burnett mentioned erosion on the Rail Trail caused by runoff from City Streets – Oak Street and Spartan Drive. The issues can be fixed, but needs City resources to divert the runoff from City streets. Related to this, he is frustrated that it has been almost three years with no significant improvements to the Rail Trail. He was hoping that following the Rail Trail Task Force’s recommendations, there would be a greater commitment to a higher standard of maintenance.

Public Hearings

23-340-01 A Public Hearing to receive comments in favor or against the NEW application submitted by Leaf Labs LLC, for an Adult Use Cannabis Grower/Cultivator license at 72 Emery St, Unit 301, Sanford, ME.

Public Hearing opened at 6:58 PM

No public comments.

Public Hearing closed at 6:58 PM

23-350-01 A Public Hearing to receive comments in favor or against the NEW application submitted by DBA Peter Geibel, for a NEW Medical Cannabis Grower/Cultivation license at 72 Emery St., Unit 150, Sanford, Maine.

Public Hearing opened at 6:59 PM

No public comments.

Public Hearing closed at 6:59 PM

23-352-01 A Public Hearing to receive comments in favor or against the NEW liquor license application with malt, and vinous privileges from Sky View Pitch and Putt, 1569 Main Street, Sanford, Maine.

Public Hearing opened at 6:59 PM

No public comments.

Public Hearing closed at 6:59 PM

- 23-348-01 A Public Hearing on an Ordinance establishing remedial residential regulations pertaining to recreational vehicles used as temporary living quarters.

Public Hearing opened at 6:59 PM

Community Development Director Ian Houseal spoke in favor of the ordinance. This item was discussed by Zoning Subcommittee.

Shakir Shibazz asked for clarification on what would be covered by the ordinance.

Public Hearing closed at 7:02 PM

- 23-349-01 A Public Hearing on an Ordinance establishing a shelter license, standards, and fee.

Public Hearing opened at 7:03 PM

Director Houseal presented on this item. It started as an Emergency Ordinance at the request of the City Council. Public Safety Subcommittee recently discussed this item and requested some changes, and asked that the ordinance only apply to new shelters. Existing shelters Caring Unlimited and York County Shelter Programs were in support of the license.

Public Hearing closed at 7:04 PM

- 23-357-01 A Public Hearing on Amendments to Chapter 149 Licensing and Chapter 128 Fire Prevention pursuant to the elimination of the Office of the Fire Marshal Effective June 30, 2023.

Public Hearing opened at 7:05 PM

No public comments.

Public Hearing closed at 7:05 PM

Consent Agenda

- 23-341-01 Ordered, to approve the following license requests:

1. A NEW Adult Use Cannabis Grower/Cultivator License from Leaf Labs LLC, 72 Emery St., Unit 301, Sanford, Maine.
2. A NEW Medical Cannabis Grower/Cultivator License from DBA Peter Geibel, 72 Emery St., Unit 150, Sanford, Maine.
3. A NEW Liquor License with Malt and vinous privileges from Sky View Pitch and Putt, 1569 Main St., Sanford, Maine.

Mayor Brink sought questions or comments from the Council on the Consent Agenda items. Seeing none, the Consent Agenda was approved.

Old Business

23-365-01 Ordered, to approve a proposed Zone Change for Parcel K32-24 - 1 Park Street. This item must be read on two occasions. This is the second reading.

Deputy Mayor Herlihy moved to approve. Councilor Stackpole seconded the motion.

Motion passed 7-0.

New Business

23-362-01 Ordered, to authorize the Mayor to provide a letter of support on behalf of the Sanford City Council for the Sanford Housing Authority's application to convert its Low Income Public Housing units to a Housing Choice Voucher (HCV) subsidy program via the U.S. Department of Housing and Urban Development's Streamlined Voluntary Conversion repositioning option.

Plummer Potter, Project Director from Sanford Housing Authority, presented on this item.

Concern was expressed regarding those who don't meet the income standard and would then have their rent increased and be immediately unable to meet the rent. SHA clarified that the amount charged would be SHA's rates, which are lower than market rate.

Amount paid to the City in lieu of tax would potentially increase because the tenant rents for some would increase.

The Council asked if about resources to help tenants find housing on the open market. There are over 500 landlords in SHA's network that tenants can work with. YCCAC can also offer some assistance.

This move will allow SHA to leverage funding for updates and improvements to the facilities.

Councilor Tranchemontagne moved to authorize the letter of support. Councilor Hanselmann seconded the motion.

Motion passed 7-0.

23-366-01 Ordered, to sign the Municipal Warrant calling for a Municipal Election to be held on Tuesday, November 7, 2023.

Councilor Tranchemontagne moved to call for the election. Councilor Martell seconded the motion.

Motion passed 7-0.

23-370-01 Ordered, to accept the resignation of Dr. William Frank from the position of Local Health Officer, effective September 21, 2023.

Deputy Mayor Herlihy moved to accept the resignation with regret. Councilor Tranchemontagne seconded the motion.

Motion passed 7-0.

23-252-01 Ordained, an Ordinance establishing remedial residential regulation for recreational vehicles used as temporary living quarters. (This item must be read on two separate days; this is a first reading.)

This item will go back to Zoning Subcommittee next week for discussion between readings.

Discussion on the proposed ordinance took place. The time limitation only allowing RVs to be used as living quarters from April 15 to November 1 is because they are not built or designed to sustain cold weather. Currently, some have tarps or foamboard insulation and they are unsafe. The ordinance is designed to allow for enforcement.

The 120 day limit is designed to help to discourage use of motor homes as permanent abodes. A request for this to be discussed further in subcommittee.

Codes and Planning Director Jamie Cole said the 120 day limit was arbitrary, but not all lots are very large, so the City needs a balance of allowing the housing option but not allowing it to become a nuisance to

neighbors. At some point, these vehicles become Accessory Dwelling Units (ADUs), which are covered by specific regulations.

- 23-289-01 Ordained, an Ordinance establishing a shelter license, standards, and fee. (This item must be read on two separate days; this is the first reading.)

This item will go back to Zoning Subcommittee next week for discussion between readings.

Community Development Director Houseal presented on this item. There are no existing shelters that would be unable to meet the standards in the ordinance. Existing shelters will have to have the standard operating procedures in place, but will not have to go through the license application that new shelters would.

Regarding the warming shelter being set up by York County Shelter Programs, would this ordinance be a burden that would affect the timing of that? This would not make the process significantly more burdensome for them. YCSP was provided a copy of the ordinance weeks ago.

- 23-358-01 Ordered, to approve Amendments to Chapter 149 Licensing and Chapter 128 Fire Prevention pursuant to the elimination of the Office of the Fire Marshal Effective June 30, 2023. (This item must be read on two occasions. This is the first reading.)

Manager Buck presented on this item. These amendments were put in place on a temporary basis; this action would make those amendments permanent. Most of the amendments are in Chapter 128, the Fire Code.

This item will go back to Municipal Operations and Property Subcommittee between readings.

- 23-351-01 Ordered, to accept a Grant Agreement with the United States of America, Department of Transportation, Federal Aviation Administration, identified as Grant No. 3-23-0044-038-2023 with a date of offer of August 16, 2023 in an amount of \$174,411.00 (the "Grant Agreement"), and authorizes Steven Buck, in his capacity as City Manager, to execute the Grant Agreement on behalf of the City of Sanford. The Grant Agreement is made pursuant to the Airport Capital Improvement Program for design, bidding and construction administration for Slurry Seal and Marking the East Ramp at the Sanford Seacoast Regional Airport.

City Manager Buck presented on this item.

Stackpole moved to accept the grant agreement. Councilor Martell seconded the motion.

Motion passed 7-0.

23-369-01 Ordered, to clarify amendments to Sanford City Council Code of Conduct Section 6 to read:

6. Except for the purpose of inquiry and investigation under Section 205.10 of the City Charter, a City Councilor may not give direction to City Staff but must make all requests through the City Manager's Office with the full knowledge of the Mayor.

Deputy Mayor Herlihy moved to change the Code of Conduct as stated. Councilor Hitchcock seconded.

Motion passed 7-0.

23-368-01 Ordered, to authorize the reorganization of the Departments of Codes and Planning by 1.) the creation of the Permit and Safety Specialist within Codes, 2.) Defunding the position of Director of Planning effective 10/31/23, 3.) authorizing hiring back a third Code Officer, and 4.) moving the net sum of resources of \$90,882 from Planning Wages to Code Wages for the remaining of the FY 23/24 effective 10/31/23.

Councilor Tranchemontagne moved to authorize the changes. Councilor Hitchcock seconded the motion.

Manager Buck presented on this item and commended Jamie Cole for his work during the transition period.

Motion passed 7-0.

Council Member Comments

Councilor Hitchcock: None.

Councilor Tranchemontagne: School has started. Encouraged people to watch for buses and to get out and support kids at their sporting events.

Councilor Martell: None.

Councilor Hanselmann: Her youngest daughter is a cross-country runner and the team is loving the newly-re-done changes. October 16-31: Selfies with Scarecrows event; more info on Friends of Downtown's Facebook page. The Sanford Performing Arts Center just released their lineup for this year and it is amazing. SPAC is an incredible venue for performances in the community.

Councilor Stackpole: Agreed re SPAC and its value to the community. Garbage to Gardens has moved their pickup day from Tuesday back to Monday. Signups for the program have been lower than anticipated, which is unfortunate because the concept is a

very valuable part of our overall solid waste maintenance program. Encourages people to sign up. Costs about \$19/month.

Deputy Mayor Herlihy: None.

Mayor Brink: None.

Future Agenda Items

Councilor Hitchcock: None.

Councilor Tranchemontagne: None.

Councilor Martell: None.

Councilor Hanselmann: Additional resources that MHU or to the PD may need to address current needs around the unhoused.

Councilor Stackpole: None.

Deputy Mayor Herlihy: For Solid Waste Subcommittee: Discussion on creation of a hazardous waste disposal area at the Transfer Station or set dates for disposal of such materials.

Mayor Brink: Public Safety Subcommittee: Discussion on use of Opioid funds. Deputy Chief Small is working to put together a presentation regarding police, treatment and community collaboration.

Adjournment

Meeting adjourned at 8:32 PM.

Respectfully submitted by Lorisa Ricketts, Executive Assistant to the City Manager.



MEMO

From the Desk of **Steven R. Buck, Sanford City Manager**

[Title of Memo Here]

To: City Council

Subject: City Manager's Report for September 5, 2023

Date: September 5th, 2023

The David and Linda Pence Charitable Trust recently awarded two Grants within Springvale. The first Grant goes to the Nason Community Center in the amount of \$3,099.04 for a Message Board outside the Nason Little Theater on the Maine Street entrance.

The second Grant has been awarded to the City of Sanford Parks and Recreation Department towards Playground Equipment and Improvements at the Springvale Playground in the amount of \$16,900.96. This is part of the City's Parks Plan and additional funding to complete will be part of the next fiscal year Capital Plans requests for FY 25.

Richard "Chip" Schrader:

Longtime Springvale and Goodall Library Director Chip Schrader has given his letter of resignation to the Goodall Library Board of Directors and copied the City. Chip's work for Goodall will end October 1 of this year when he will assume his new position as Library Director for the Scarborough Library. He stated many family connections in Scarborough was the influence in this decision.

Chip will complete the move of the Goodall Collection to a new, temporary location at the Sanford Center for Shopping as the Goodall Library completes its expansion and renovations of the next couple of years. The Board has named Nicole Bowley as Interim Director until a final replacement is made.

Resignation copied;



MEMO

From the Desk of **Steven R. Buck, Sanford City Manager**

[Title of Memo Here]

Growth Council Space Renovations:

City Director of Facilities, Alex Hammerle, continues to work with Growth Council Director Keith McBride on the renovation of the former Chamber space adjacent to Main Street. The Original design involved the demolition of several internal walls and the creation of three new rooms. The Project went to Bid with little interest with all resulting bids for work far in excess of allocated resources. Facilities and Growth Council then re-assessed the renovations to demo a single wall and create a large front conference space, no necessary modifications to the sprinkler systems, minimal changes to electric or utilities, and leaves expanded office space to the rear for Small Business Association and Southern Maine Finance to offer services within the Growth Council's complex. The GC Staff will retain their pre-existing space as well as the small conference room to the rear of the complex. Facilities believes they can complete the work in house with minimal outside services and remain within current budgetary allocations.

Insurances:

The City receive notice from Maine Municipal Association Workers Compensation Fund that it is to receive a dividend check in the amount of \$45,006 as the City's loss ratio was under 40% and three-year loss ratio under 75%. The work of the Safety Committee and the City's Department Manager's has played a key role in achieving these lower ratios.

The City further anticipates a 10% reduction in the next calendar year in its Workers Compensation Fund assessment as our Experience Mod continues to fall and most importantly as recently achieving a Tier III designation. The Tier III Designation comes from the work of the Safety Committee and Departments in meeting all the criteria set forth in the Workers compensation Safety Inspection Program for facilities, operational policies, safety record, rapid return to work policies, and a host of other milestones. This should see a \$90,000 reduction in overall assessments when fully accounted for in the ensuring year's cost assessment.

Filing for State Reimbursement:

Pursuant to Public Law 2022 Law 645 amending 28-B §1101.C allowing the City to file to the State of Maine for a reimbursement of up to \$20,000 towards the costs of developing ordinances allowing adult use marijuana retail stores. Community Development Director Houseal was able to document total staff and legal expenditures over the past 3 year period of \$74,722.94 of which



MEMO

From the Desk of **Steven R. Buck, Sanford City Manager**

[Title of Memo Here]

\$68,946.44 were in city Staff time deliberating and developing said ordinances and \$5,776.50 in direct legal expenses to review the same. Multiple pages of supporting documentation was attached to the filing. Administration will report back to the Council upon word from the State on the pending reimbursement.

Tax Commitment is Out:

The New Team of a New Assessor, New Treasurer, new printing company, our IS Department, and Communications all combined to get this year's tax commitment out timely. In the mix was the use of the New Vision 8 software package, the incorporation of personal property into the system for the first time, automating all of the TIF Districts and linking all of this from Vision 8 into Munis. The Team was excellent on this first time make up. A meeting to assess and further automate for next year is pending for this week to ensure a timely issuance goes as smooth as possible learning from this year's numerous new components and staffing.



MEMO

From the Desk of **Steven R. Buck, Sanford City Manager**

Homeless Task Force Update #3

To: City Council

Subject: Homeless Task Force Updates – Meeting #3

Date: September 5, 2023

This Report is on the Unhoused Populations within Sanford, Asylum-Seekers and Unhoused Residents within Sanford. It is being reported bi-weekly to the City Council in preparation for any legislative actions as well as to inform the general public of actions being taken.

Currently, there are two major categories of people without housing at this juncture; 1) recent immigrants crossing our Country's Borders seeking Asylum and transported to our City, 2) Citizens of our Country, predominantly Residents of Sanford/Springvale, who are without housing for a number of reasons.

Asylum-Seekers (AS):

Between May 1, 2023 and July 20th, with the closure of the Emergency Shelter, a total of 35 Families comprising over 150 individuals were provided emergency housing, food, healthcare, and other support services as Asylum-Seekers.

Current Status:

- 35 Families assisted comprising approximately 150 people
- 28 Families have been located into permanent housing (apartments)
- 1 Family moves to permanent housing mid-September
- 3 Families remain are currently housed temporarily while permanent housing is matched
 - These Families all have Housing Navigators assigned
- 25 of the 35 Families are now housed in Sanford/Springvale
- 3 Families are no longer being served by the City or our Partners

The City's General Assistance Department did not see any qualified Asylum-Seeker Applicants stemming from the closure of the City of Portland Shelters, primarily the Expo, as Portland and State contracted two Hotels for the continued temporary shelter of that population.



MEMO

From the Desk of **Steven R. Buck, Sanford City Manager**

Homeless Task Force Update #3

Coordination ongoing for resources for;
HEAP (Home Energy Assistance Program) – for heating assistance for this Winter
ACP – (Affordable Connectivity Program) to internet connectivity
School Enrollment and supplies

City GA continues to fund the monthly rent for permanently placed AS Families as well as any remaining monthly maximums applied towards Food or Essential Vouchers.

A two-month report on GA utilization for July and August will be reported out for the next Update.

Resident Unhoused Population:

The City's Homeless Task Force was activated to again increase the efforts around addressing our Resident Unhoused Population, people originating in Sanford/Springvale (or the close Region) who have become or have been unhoused for an extended period for various reasons. The Sanford Police Department Mental Health Unit (MHU) tracks the number of contacts, interviews the contacts, and maintains a data base of the Unhoused and the associated reason/s for being unhoused. Due to the rapid increase in the number of Unhoused in the last year as well as the increased presence of financially unhoused, mental health and most dramatically Substance Abuse Disorder (SUD), the Task Force was activated to further address homelessness.

Task Force Meeting #3 August 28th, 2023

City and Community Partners;

- City Council Representation
- Sanford Housing Authority
- York County Community Action Corp.
- Sanford School Department
- Sanford Police Department and Mental Health Unit
- Sanford Fire Department
- York County Shelter Program
- Caring Unlimited
- Senator Collins York County State Representative



MEMO

From the Desk of **Steven R. Buck, Sanford City Manager**

Homeless Task Force Update #3

- **City Administrative Staff**

The scope for the Task Force is to identify both short term and long-term solutions towards the coordinated address of homelessness within Sanford and the surrounding Region. Recognition is made of the dedication of resources and expertise by the Community Partners with the Task Force.

Current Stats: Reported by the Sanford Police Mental Health Unit (MHU)

Status did not change over the past two weeks other than it was noted that a number of arrests for various activities and or warrants has temporarily changed the status of some of the individuals being tracked.

- 147 Unique Contacts
- 106 Unhoused Known People
- 30 are identified as having high probability of becoming housed using the Partnered Resources
- 76 of the Unhoused will require greater case management and allocation of Resources

Proper disposal of needles remains an issue. MaineHealth has donated 10 syringe boxes. The MHU is working to identify the most strategic locations for placement such as near parks, especially with playgrounds, and or other most visited public areas. A system to empty and for disposal is still being addressed hopefully in conjunction with a medical waste system such as with SMHC. The MHU has confirmed the effectiveness of the syringe boxes per the Maine CDC and City of Portland as without there has been not more than 13% of known volumes properly disposed.

Case Management is ongoing for the Unhoused. Cases can only be discussed generically pending any releases that might be signed to allow for dialogs on such cases. YCCAC has dedicated a Case Manager that is working with the MHU on current cases to identify resources as needed.



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Homeless Task Force Update #3

Resource Center and Warming Shelter:

The York County Shelter Program continues to work on a Lease with the Sanford School Department to utilize a portion of the Lafayette School as a warming shelter to be operational by Oct 15th of this year. A Resource Center will also be available on the second floor and by separate entrance to aid in resources and education for people homeless or in danger of becoming homeless.

City Staff was on site to measure and affirm the capacity of the School for the use as a Warming Shelter and Resource Center as part of the Lease details pending.

Peer Support Center has still not been successful in identifying a new space to lease and offer services since their lease ended off Washington Street. The Sweetser Building may be a temporary location and is being explored.

YCCAC and the MHU and Partners continue to work to stand up a Temporary Resource Center at the YCCAC 6 Spruce Street location as in prior years. Community Partners will be YCCAC, Sanford Housing Authority, North parish Church, YCSP, and Nasson Health to provide resources and services.

Portable Toilets, 1 ADA and 1 Standard, have been ordered for a 30-day trial period. The two Units are to be placed adjacent to the Police Department so they can be monitored and allow for further contact with those served. Needle boxes will also be part of the location.

Housing Placement and Finances:

YCCAC has assigned a Case manager/Housing Navigator to the MHU to start the week of 9/4/23. This will allow greater contact and coordination with the people being seen by the MHU in connecting resources to the population.

The AmeriCorp Positions (up to 4) applications were due September 21st and are being coordinated by the Sanford Housing Authority. An Application Opening cleared for August 31st and was accommodated for an earlier response than the later date. Outcome is still pending these



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Homeless Task Force Update #3

positions that will be utilized across multiple Agencies for housing placement navigators/coordinators.

Resources and Capacities –

Increased Shelter Capacity for York County was discussed in the recent meeting with the Governor's Office of Innovation and Maine State Housing. It was affirmed that the State has no new funding for the expansion of Shelter Space and that there was also no further funding for the pre-existing shelter beds operating in York County or elsewhere in Maine. This was a disappointing outcome of the meeting and lends to the urgency of advocating for the allocation of resources towards shelter beds statewide for the next legislative session.

York County Shelter Program continues to run a Capital Campaign to bridge the gap in finances provided from ESHAP (Emergency Shelter and Housing Program). Shelter operations have organized statewide with advocacy. They will be seeking Letters of Support from Towns/Cities to communicate to State Legislators and the Statewide Homeless Council of their combined needs.

Housing First Model:

Sanford Housing Authority is actively engaged in the Feasibility Study to purchase land, a developer to construct, and a partner to operate York County's first Housing First Unit of 40 Units. The Facility once built will provide transitional housing for those needing 24/7 case management to make the transition from homeless to permanent housing and work. The Housing Authority will work on a Community Education and Capital Campaign as they work on a competitive Grant Application pending for October of this year. Maine State Housing indicates they can fund 12 such projects across the State and that 2 of those should be located in York County.

Mental Health Capacities:

The MHU continue to work with MaineHealth/SMHC on a memorandum of Understanding to allow more expedient access to mental health services within the Network and to streamline access without impacting the Sanford Emergency Department as is currently the situation. The outcome should be known for the next meeting.



MEMO

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Homeless Task Force Update #3

The Community Paramedicine Program, CPP:

AC Smith reported out that the City has achieved licensure by the State of Maine for a Community Paramedicine Program as all protocols have been met. The City should receive word from the State on a \$100K Grant towards the position and dialogs are ongoing with both SMHC and Nasson for a Community Grant to complete a first position. The CPP would be integrated with the MHU as a primary mission to provide services outside the hospital setting for those in need under medical direction from either Nasson or SMHC.

York County – Layman’s Way – Homelessness:

City Manager has been asked to serve on a Committee for York County to finalize the expansion of Layman’s Way, a substance and detox center, as well as the use of County Resources to combat Homelessness. The anticipated dialogs will link directly to our City’s Task Force work and a summary has been shared to the Group prior to their initial meeting.

November is National Homeless Awareness Month:

The City and Community Partners will coordinate to communicate the issues around Homelessness in our Region and use the opportunity to solicit further resources and partners to address. City Communications Coordinator will capitalize on the National Awareness designation to further communicate our Regional Work.