



Greg Parker, Mayor
Shawn Bolerjack, East Ward Alderman
Kala Sisco, East Ward Alderman
Kyle Williams, West Ward Alderman
Amanda Duncan, West Ward Alderman

MINUTES
BOARD OF ALDERMEN MEETING
202 N. Washington
June 13, 2023

Call Meeting to Order

The regular season meeting of the Board of Alderman of the City of Salem, Missouri, was called to order by Board President Shawn Bolerjack at 6:00 p.m. Mayor Greg Parker was absent.

Pledge of Allegiance

The Pledge of Allegiance was led by Alderman Shawn Bolerjack.

Opening Prayer

Opening prayer was led by Public Works Mark Nash.

Roll Call

Council Members present included Shawn Bolerjack, Kala Sisco, Kyle Williams, and Amanda Duncan. Others in attendance were: City Administrator Sally Burbridge, City Clerk Tammy Koller, City Attorney James Weber, Chief of Police Joe Chase, Public Works Director Mark Nash, Finance Director Stacey Houston, Building Inspector Jarred Brown.

Citizens in attendance were: Larry and Karen Shelby, Mary Ann Curley, Joe Enloe, Sarah Watson, Nathan Kinsey, Tina Cook, Debbie Murray and Ben Johnson.

Approve Agenda

Alderwoman Sisco moved to approve the agenda.

Seconded by Alderwoman Duncan.

The vote was 4 Aye- Sisco, Duncan, Williams and Bolerjack. 0 Nay. Motion Carried

Consent Agenda

May 23, 2023, Meeting Minutes

Salem Public Library Approval Letter

Mo Dept. of Rev. City Capital Improvements Tax May 2023-\$77,201.41

Mo Dept. of Rev. City Tax May 2023-\$154,403.00

Mo Dept. of Rev. City Storm Water/Local Parks Tax May 2023-\$57,901.18

Mo Dept. of Rev. C.A.R.T. Tax May 2023-\$16,529.97

Police Department Monthly Report- May 2023

Municipal Court Report-May 2023

December 8, 2022, Airport Board Meeting Minutes

May 16, 2023, Capital Improvements Committee Minutes

June 5, 2023, Capital Improvements Committee Minutes

Alderman Williams moved to approve the Consent Agenda.

Seconded by Alderwoman Sisco.

The vote was 4 Aye-Williams, Sisco, Bolerjack and Duncan. 0 Nay. Motion carried.

Hearing of Persons

Larry and Karen Shelby requested the Board grant a permit to allow them to keep two pet mini pigs at their home located at 6 Red Bud Lane.

Alderman Williams moved to approve the permit to keep two pet mini pigs at the home located at 6 Red Bud Lane.

Seconded by Alderwoman Sisco.

The vote was 4 Aye-Williams, Sisco, Bolerjack and Duncan. 0 Nay. Motion carried.

Bid-Tools for the Electric Department

Alderwoman Sisco moved to approve the bid from Far West for \$4,738.02.

Seconded by Alderman Williams.

The vote was 4 Aye-Sisco, Williams, Bolerjack and Duncan. 0 Nay. Motion carried.

Bid-Fire Hydrant Proposal

Alderman Williams moved to approve the bid from Core & Main for \$15,633.25.

Seconded by Alderwoman Sisco.

The vote was 4 Aye-Williams, Sisco, Bolerjack and Duncan. 0 Nay. Motion carried.

Submit ARPA Grant 21-066A-2 Application

Alderman Williams moved to approve the mayor's signature and submittal of the ARPA Grant 21-066A-2 application for reimbursement of Airport Operation and Maintenance funds.

Seconded by Alderwoman Sisco.

The vote was 4-Aye-Williams, Sisco, Bolerjack and Duncan. 0 Nay. Motion carried.

Conditional Use Permit-Vacation Rental-305 W. Second Street

Alderman Williams moved to approve the Conditional Use of 305 W. Second Street, owned by Jordan and Sarah Watson as a vacation rental.

Seconded by Alderwoman Sisco.

The vote was 4 Aye-Williams, Sisco, Bolerjack, and Duncan. 0 Nay. Motion carried.

Rezone 502 W. Dillon

Alderwoman Sisco moved to rezone all of Lot 4 Block A of the Oak Park Addition from Residential to Commercial.

Seconded by Alderwoman Duncan.

The vote was 4-Aye-Sisco, Duncan, Bolerjack and Williams. 0 Nay. Motion carried.

Conditional Use Permit-Auto Detail Shop-906 W. Center

Alderman Williams moved to approve Conditional Use Permit for detail shop located at 906 W. Center.

Seconded by Alderwoman Sisco.

Alderman Williams amended his motion to approve the Conditional Use for the property located at 906 E. Center for an automotive detail shop owned and operated by Joe Enloe under the following conditions: No commercial activity to take place between the hours of Midnight and 6am, there will be no more than three vehicles parked outside of the building for longer than 24 hours at a time, a sign identifying the business will be allowed to be attached to the building and will be limited in size to no larger than 4ft by 8ft, the Conditional Use is specific for an automotive detail shop to be owned and operated by Joe Enloe and will be non-transferable, the conditional use will expire two years after the date of approval and will need to be reviewed by the Planning and Zoning Commission for renewal by the Board of Aldermen, business license will be revoked if the conditions are not maintained.

Amended motion seconded by Alderwoman Sisco.

The vote was 4-Aye-Williams, Sisco, Bolerjack and Duncan. 0 Nay. Motion carried.

Conditional Use Permit-Equipment Sales-1002 E. Scenic Rivers Blvd.

Alderwoman Sisco moved to approve the Conditional Use Permit to C & A Investments, LLC for the property located at 1002 E. Scenic Rivers Blvd. for vehicle, trailer, agricultural and construction equipment sales under the condition that a 6ft. privacy fence be installed as visual barrier between this property and the adjoining property(s).

Seconded by Alderman Williams.

The vote was 4 Aye-Sisco, Williams, Bolerjack and Duncan. 0 Nay. Motion carried.

Subdivision Plat Approval-1000 S. Main

Alderwoman Sisco moved to approve the plat and subdivision of 1000 S. Main.

Seconded by Alderwoman Duncan.

The vote was 4 Aye-Sisco, Duncan, Bolerjack and Williams. 0 Nay. Motion carried.

Materials for Al Brown Field Lighting

Alderman Williams moved to approve the bid from Fletcher-Reinhardt for the total of \$21,871.57.

Seconded by Alderwoman Duncan.

The vote was 4 Aye-Williams, Duncan, Sisco and Bolerjack. 0 Nay. Motion carried.

Financial Assistance Agreement General Terms & Conditions Documents-ARPA Drinking Water Grant

Alderman Williams moved to approve the mayor to sign the Financial Assistance Agreement and the General Terms and Conditions documents.

Seconded by Alderwoman Duncan.

The vote was 4 Aye-Williams, Duncan, Sisco and Bolerjack. 0 Nay. Motion carried.

Reading of Bills (First Reading)

Bill No. 3540-An Ordinance authorizing the mayor to act as representative for the City of Salem, Missouri in executing a tower lease agreement between the City of Salem and Wave Internet Technologies, LLC allowing for the installation of a wireless broadband access point with related equipment on a designated portion of the City of Salem's water tower located at Tower and Condray Street effect the 1st day of February 2023 for a period of one (1) year.

City Clerk Koller read the first reading of Bill No. 3540 by caption only. City Administrator Burbridge reminded the Board this is a first read and to get with staff prior to the next meeting with any questions.

Reading of Bills (Second Reading)

Bill No. 3539-An Ordinance authorizing the mayor to sign and execute an agreement between the City of Salem, Missouri, and Hogan's Inc. for contact tank painting services to Well No. 2 and Well No. 4.

City Clerk Koller read the second reading of Bill No. 3559 by caption only.

Alderman Williams moved to approve Bill No. 3539 to include pipe installation.

Seconded by Alderwoman Duncan.

The vote was 4 Aye-Williams, Duncan, Sisco and Bolerjack. 0 Nay. Bill No. 3539 passed Ordinance No. 3539.

Reports of City Officials, Boards and Committees

City Administrator Sally Burbridge shared Public Works Director Nash, Water Department Supervisor Donnie Moore, Josh Hunt from the WWTP, Jeff Meadows and Ken Campbell with Archer-Elgin, and Mary West from Missouri Rural Water met Monday to discuss the final designs and upgrades for the WWTP.

City Administrator Sally Burbridge thanked staff that came out and helped with the cemetery cleanup.

Public Works Director Mark Nash reported they were able to get the LORA system running at Al Brown Fields. This system collects information from the meters and sends it to the server. They will be doing a trial run on it tomorrow with Nexgrid and Fidelity to make sure everything is working as it should. This will take about 45 meters of the list for manual reads.

Public Works Director Mark Nash reported they have the boom mower back and they have mowed the ditch at the park.

Alderwoman Kala Sisco reminded citizens of the texting option they can sign up for different notifications. For more information, please visit the city's website.

Alderwoman Kala Sisco stated the Airport Board Meeting Thursday, June 1 was successful.

Alderwoman Kala Sisco stated there will be a Finance Committee meeting Thursday, June 15th, at 5:30 PM at the Armory in the Rotary Room.

Alderman Shawn Bolerjack reported the Capital Improvements Committee met on June 5th to go over the proposed capital improvement plan for the next fiscal year starting July 1st. There was discussion on the changes made since the committee met in May. Alderman Bolerjack reported they were not able to establish a quorum, so they were unable to formally vote on the plan as a recommendation to Finance Committee and the Board of Aldermen. That plan will automatically go to the Finance Committee for review.

Alderman Shawn Bolerjack reported Love Thy Neighbor Program's work week was last week. There were around 20 churches involved, as well as several volunteers. Alderman Bolerjack wanted to thank them publicly for hard work they put into the program to help the community.

Alderman Kyle Williams stated there will be a Utility Committee Meeting at 6:15 PM in the Rotary room at the Armory.

Alderman Kyle Williams stated the water quality reports are online for citizens that have concerns. Alderman Williams stated anyone with concerns are welcome to email him and he will answer any questions or concerns they may have.

Alderman Kyle Williams stated he and his wife visited the city pound after some reported concerns. Alderman Williams stated there were two dogs at the facility, both had food and water and the pens were relatively clean.

Alderwoman Amanda Duncan reminded citizens that during games at the park, parking is one way. Please park on the right side and exit by the pool.

Alderwoman Kala Sisco reminded parents to please not allow your children to climb on the newly planted trees donated by the Spring Creek Gardening Club.

Pursuant to Section 610.021(12) of the Revised State Statutes of the State of Missouri pertaining to sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.

Alderwoman Duncan moved to go into closed session for contracts.

Seconded by Alderman Williams.

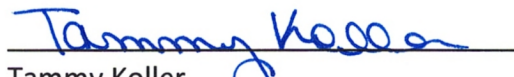
The vote was 4 Aye- Duncan, Williams, Sisco and Bolerjack. 0 Nay. Motion carried.

At 7:16 p.m. the Board went into Closed Session.

There was no action taken.

Adjournment

Alderman Bolerjack adjourned the meeting at 8:06 p.m.



Tammy Koller
City Koller

APPROVED:



Greg Parker

Mayor

ATTEST:



Tammy Koller

City Clerk