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UTILITY COMMITTEE MEETING MINUTES

May 3, 2021

Council Chambers, 202 N. Washington

6:00 PM

In Attendance:

Members: Chairman Shawn Bolerjack, Catherine Dent, John Hambacker, Kevin James, Gary Brown, Mayor Brad Nash (Ex Officio)

City Staff: City Administrator Ray Walden, Public Works Director Mark Nash, Utilities Supervisor Jennifer Cochran, Temporary City Clerk Tammy Koller, Sgt. M. Williams

Visitors: Alderman Kenneth Nash, Caleb Brubaker (Salem News), Donald Dodd (IDA), Tammy Walker, Todd Kinerk, Kala Sisco, Chris Holliday

- I. **Billing Cycle Options** – There was concern from the Utility Office since the last Utility Committee meeting that they would not have the time needed to properly process and send out the bills with the catch-up plan that was presented at the last committee meeting, and approved to recommend to the Board of Aldermen for their approval. After some discussion and after reviewing sample utility bills from City Utilities in Springfield and Rolla Municipal Utilities, the committee approved recommending to the Aldermen to adjust the service dates on the bills to be from the 15th to the 15th of the next month (ex. April 15th to May 15th) and send out the utility bills at the 1st of each month. The motion was made from Gary Brown and seconded by Kevin James with all committee members voting “aye”. The motion passed.

- II. **Other Discussion** – It was discussed that we would need data to review the request to Review High Water Consumption Discount Rate for Heartland Metal, that was mentioned at the last committee meeting. Public Works Director Nash said that they could get the information to us within a week. The committee would like to receive the data before scheduling the next meeting to give committee members time to review the data.

Having no further business, the meeting was adjourned. The motion was made from Catherine Dent and seconded by Kevin James with all committee members voting “aye”. The motion passed.

MAYOR
Brad Nash

ALDERMEN

Kimberly Steelman Greg Parker
Shawn Bolerjack Kenny Nash



CITY ADMINISTRATOR
Ray Walden

TEMPORARY CITY CLERK
Tammy Koller

CITY ATTORNEY
James Weber

PARKS AND RECREATION: Melissa DuBois
POLICE DEPARTMENT: Joe Chase

PUBLIC WORKS: Mark Nash
UTILITIES: Jennifer Cochran

ECONOMIC DEVELOPMENT: Sally Burbridge
BUILDING INSPECTION: Jarred Brown