



400 N. Iron Street, Salem, Missouri 65560
(573) 729-4811 Fax (573) 729-5371
www.salem-mo.com

NOTICE OF A JOINT FINANCE AND UTILITY COMMITTEE MEETING

Public notice is hereby given that a joint Meeting of the Finance and Utility Committees of the City of Salem, Missouri, will be held at The Salem Community Center @ The Armory, 1200 W. Rolla Road, in the City of Salem, Missouri on Thursday, August 19, 2021, at 6:00 P.M. to consider the following:

1. Update on City's Financial Audit
2. American Rescue Plan Act (Page 2)
3. Update on Utility Billing
4. Audit of Utility Meter/Billing Project (Page 4)
5. Exceleron Pre-Paid Project Update
6. Electric Rates/February 2021 Cold Snap
7. Review Utility Bill Layouts (Page 5)
8. Review Electric Rate Auto Adjustment City Code Section 700.130 (Page 9)
9. Hot/Cold Weather Rules (Page 10)
10. Adjournment

Meeting Called By: Finance Committee Chair Alderwoman Kim Steelman and
Utility Committee Chair Alderman Shawn Bolerjack
08/13/2021

MAYOR
Brad Nash

ALDERMEN
Kimberly Steelman Greg Parker
Shawn Bolerjack Kevin James

PARKS AND RECREATION: Melissa DuBois
POLICE DEPARTMENT: Joe Chase



PUBLIC WORKS: Mark Nash
UTILITIES: Jennifer Cochran

CITY ADMINISTRATOR
Ray Walden
TEMPORARY CITY CLERK
Tammy Koller
CITY ATTORNEY
James Weber

ECONOMIC DEVELOPMENT: Sally Burbridge
BUILDING INSPECTION: Jarred Brown



Coronavirus State and Local Fiscal Recovery Funds

The American Rescue Plan will deliver \$350 billion for state, local, territorial, and Tribal governments to respond to the COVID-19 emergency and bring back jobs.

The Coronavirus State and Local Fiscal Recovery Funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

Funding Objectives

- **Support urgent COVID-19 response efforts** to continue to decrease spread of the virus and bring the pandemic under control
- **Replace lost public sector revenue** to strengthen support for vital public services and help retain jobs
- **Support immediate economic stabilization** for households and businesses
- **Address systemic public health and economic challenges** that have contributed to the inequal impact of the pandemic

Eligible Jurisdictions & Allocations

Direct Recipients

- States and District of Columbia (\$195.3 billion)
- Counties (\$65.1 billion)
- Metropolitan cities (\$45.6 billion)
- Tribal governments (\$20.0 billion)
- Territories (\$4.5 billion)

Indirect Recipients

- Non-entitlement units (\$19.5 billion)



Support Public Health Response

Fund COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff



Address Negative Economic Impacts

Respond to economic harms to workers, families, small businesses, impacted industries, and the public sector



Replace Public Sector Revenue Loss

Use funds to provide government services to the extent of the reduction in revenue experienced due to the pandemic



Premium Pay for Essential Workers

Offer additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure sectors



Water and Sewer Infrastructure

Make necessary investments to improve access to clean drinking water and invest in wastewater and stormwater infrastructure



Broadband Infrastructure

Make necessary investments to provide unserved or underserved locations with new or expanded broadband access



For More Information: Please visit www.treasury.gov/SLFRP

For Media Inquiries: Please contact the U.S. Treasury Press Office at (202) 622-2960

For General Inquiries: Please email SLFRP@treasury.gov for additional information



Example Uses of Funds



Support Public Health Response

- **Services to contain and mitigate the spread of COVID-19**, including vaccination, medical expenses, testing, contact tracing, quarantine costs, capacity enhancements, and many related activities
- **Behavioral healthcare services**, including mental health or substance misuse treatment, crisis intervention, and related services
- **Payroll and covered benefits** for public health, healthcare, human services, and public safety staff to the extent that they work on the COVID-19 response



Replace Public Sector Revenue Loss

- **Ensure continuity of vital government services** by filling budget shortfalls
- **Revenue loss is calculated** relative to the expected trend, beginning with the last full fiscal year pre-pandemic and adjusted annually for growth
- **Recipients may re-calculate revenue loss** at multiple points during the program, supporting those entities that experience revenue loss with a lag



Water & Sewer Infrastructure

- **Includes improvements to infrastructure**, such as building or upgrading facilities and transmission, distribution, and storage systems
- **Eligible uses aligned to Environmental Protection Agency project categories** for the Clean Water State Revolving Fund and Drinking Water State Revolving Fund



Equity-Focused Services

- **Additional flexibility for the hardest-hit communities and families** to address health disparities, invest in housing, address educational disparities, and promote healthy childhood environments
- **Broadly applicable** to Qualified Census Tracts, other disproportionately impacted areas, and when provided by Tribal governments



Address Negative Economic Impacts

- **Deliver assistance to workers and families**, including support for unemployed workers, aid to households, and survivor's benefits for families of COVID-19 victims
- **Support small businesses** with loans, grants, in-kind assistance, and counseling programs
- **Speed the recovery of impacted industries**, including the tourism, travel, and hospitality sectors
- **Rebuild public sector capacity** by rehiring staff, replenishing state unemployment insurance funds, and implementing economic relief programs



Premium Pay for Essential Workers

- **Provide premium pay to essential workers**, both directly and through grants to third-party employers
- **Prioritize low- and moderate-income workers**, who face the greatest mismatch between employment-related health risks and compensation
- **Key sectors include** healthcare, grocery and food services, education, childcare, sanitation, and transit
- **Must be fully additive** to a worker's wages



Broadband Infrastructure

- **Focus on households and businesses** without access to broadband and those with connections that do not provide minimally acceptable speeds
- **Fund projects that deliver reliable service** with minimum 100 Mbps download / 100 Mbps upload speeds unless impracticable
- **Complement broadband investments** made through the Capital Projects Fund



Ineligible Uses

- **Changes that reduce net tax revenue** must not be offset with American Rescue Plan funds
- **Extraordinary payments into a pension fund** are a prohibited use of this funding
- **Other restrictions apply** to eligible uses

Proposed Scope of Work for Utility Billing System Performance Audit

Consultant shall compile historical data (60 months) and conduct a comprehensive review of billing information. Consultant shall evaluate the results of the data checks and make judgments on additional steps to take. At a minimum, Consultant shall identify errors related to:

- Meter reading errors
- Rates not in accordance with approved ordinances
- Charges billed for incorrect or nonexistent services
- Meter malfunctions
- Wrong meter types installed by the utility
- Clerical errors in bill computations
- Wrong factors applied
- Incorrect tax charges



CITY OF SALEM
400 N. Iron Street
Salem, MO 65560



Account Number	Amount Due
	\$213.00
Due Date	After Due Date Pay
08/20/2021	\$232.52
Billing Date	Penalty Date
07/15/2021	08/20/2021
Service From	Service To
06/15/2021	07/15/2021
Service Address	

CURRENT READING	PREVIOUS READING	USAGE
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Last Bill	201.92
Budget Bill Adjustment	12.42
Last Payment - XX/XX/XXXX	-214.34

CREDIT BALANCE -1.34

23242	21639	1603
843311	840225	3086

ELECTRIC	149.24
WATER	22.63
SEWER	23.44
TRASH	15.00
Sales Tax	1.72

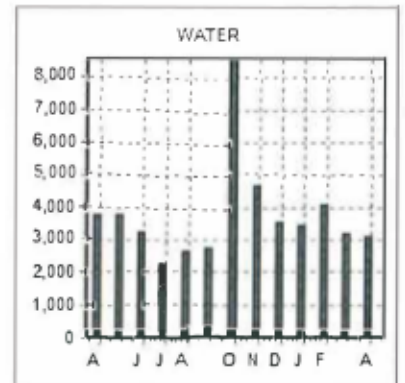
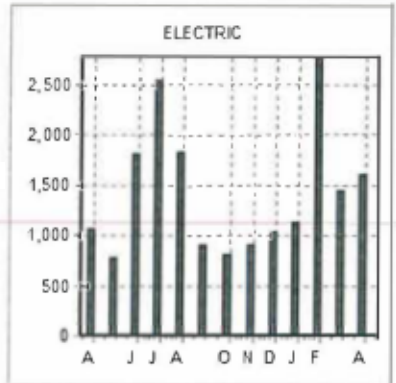
CURRENT CHARGE: \$212.03

Budget Bill Adjustment 2.31

BUDGET BILL AMOUNT: \$214.34

AMOUNT DUE: \$214.34

AMOUNT DUE AFTER 08/20/2021 \$232.52



You will receive a 1% discount on the electric portion of your bill if paid by the 10th.

Your Budget Billing balance is ahead \$16.07 after paying this bill.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS



CITY OF SALEM
400 N. Iron Street
Salem, MO 65560



Please return this portion with your payment.
When paying in person please bring both portions of this bill.
There will be a \$20.00 charge on all returned checks.

Account Number	Amount Due
	\$213.00
Due Date	After Due Date Pay
08/20/2021	\$232.52
Account Name	
Service Address	
Amount Enclosed	



CITY OF SALEM
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CURRENT READING	PREVIOUS READING	USAGE
18287	17196	1091
76192	71634	4558

Last Bill	167.19
Total Adjustments	59.46
Last Payment - XX/XX/XXXX	-226.65

CREDIT BALANCE -0.77

ELECTRIC	101.57
WATER	30.57
SEWER	31.75
TRASH	15.00
Sales Tax	1.33

CURRENT CHARGE: \$180.22

Payment Plan Adjustment 10.98

Budget Bill Adjustment 35.45

BUDGET BILL AMOUNT: \$226.65

AMOUNT DUE: \$226.65

AMOUNT DUE AFTER 08/20/2021 \$238.98

You will receive a 1% discount on the electric portion of your bill if paid by the 10th.

Your Payment Plan balance will be \$109.03 after paying this bill.

Your Budget Billing balance is ahead \$94.91 after paying this bill.

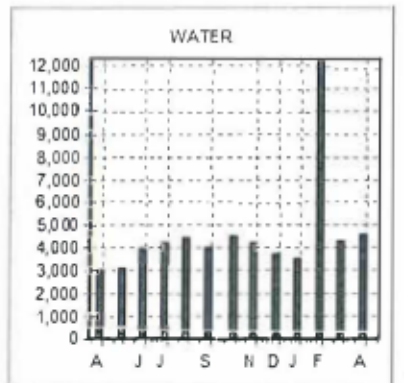
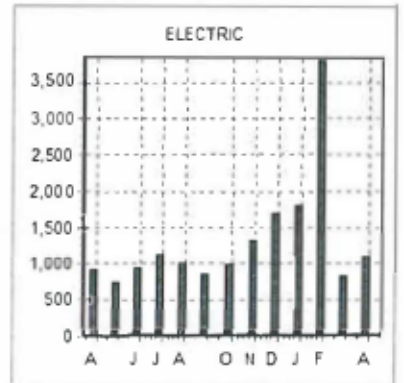
CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS



CITY OF SALEM
400 N. Iron Street
Salem, MO 65560



Account Number	Amount Due
	\$225.88
Due Date	After Due Date Pay
08/20/2021	\$238.98
Billing Date	Penalty Date
07/15/2021	08/20/2021
Service From	Service To
06/15/2021	07/15/2021
Service Address	



Please return this portion with your payment.
When paying in person please bring both portions of this bill.
There will be a \$20.00 charge on all returned checks.

Account Number	Amount Due
	\$225.88
Due Date	After Due Date Pay
08/20/2021	\$238.98
Account Name	
Service Address	
Amount Enclosed	



CITY OF SALEM
400 N. Iron Street
Salem, MO 65560



Account Number	Amount Due
	\$240.36
Due Date	After Due Date Pay
08/20/2021	\$249.27
Billing Date	Penalty Date
07/15/2021	08/20/2021
Service From	Service To
06/15/2021	07/15/2021
Service Address	

CURRENT READING PREVIOUS READING USAGE

Last Bill 103.72
Total Adjustments -278.54
Penalties 8.73
Last Payment - XX/XX/XXXX -200.00

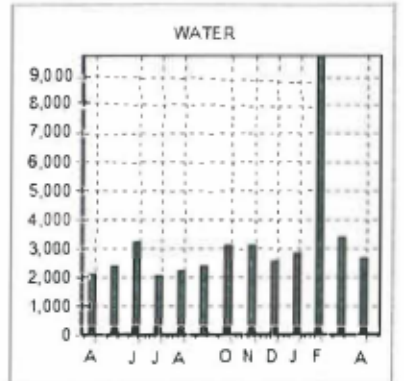
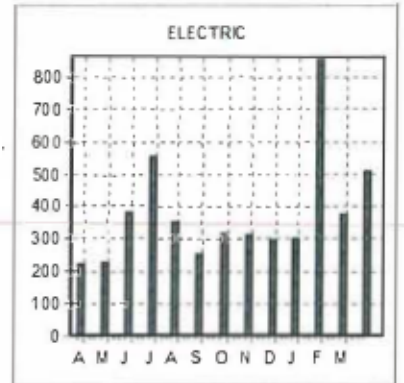
PAST DUE AMOUNT 112.45

5743 5234 509
49171 46486 2685

ELECTRIC 47.39
WATER 20.47
SEWER 21.17
TRASH 15.00
Sales Tax 0.67

CURRENT CHARGE: \$104.70
Payment Plan Adjustment 23.21
TOTAL: \$127.91

AMOUNT DUE: \$240.36
AMOUNT DUE AFTER 08/20/2021 \$249.27



You will receive a 1% discount on the electric portion of your bill if paid by the 10th.

Your Payment Plan balance will be \$255.33 after paying this bill.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS



CITY OF SALEM
400 N. Iron Street
Salem, MO 65560



Please return this portion with your payment.
When paying in person please bring both portions of this bill.
There will be a \$20.00 charge on all returned checks.

Account Number	Amount Due
	\$240.36
Due Date	After Due Date Pay
08/20/2021	\$249.27
Account Name	
Service Address	
Amount Enclosed	

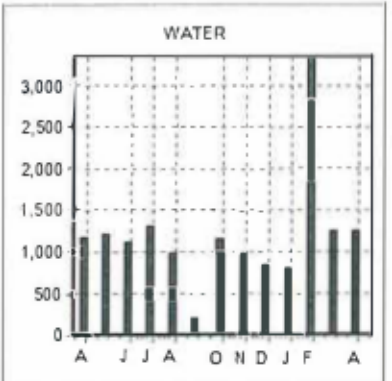
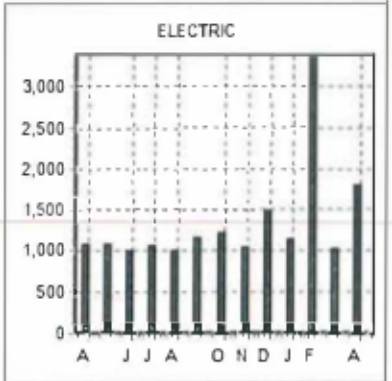


CITY OF SALEM
400 N. Iron Street
Salem, MO 65560



Account Number	Amount Due
	\$207.96
Due Date	After Due Date Pay
08/20/2021	\$226.13
Billing Date	Penalty Date
07/15/2021	08/20/2021
Service From	Service To
06/14/2021	07/14/2021
Service Address	

CURRENT READING	PREVIOUS READING	USAGE		TOTAL
			Last Bill	136.89
			Total Adjustments	-11.20
			Penalties	11.20
			Last Payment - XX/XX/XXXX	-519.03
112779	110985	1794	ELECTRIC	167.02
9700	8439	1261	WATER	12.80
			SEWER	13.12
			Sales Tax	15.02
			CURRENT CHARGE:	\$207.96



AMOUNT DUE: \$207.96
AMOUNT DUE AFTER 08/20/2021 \$226.13

You will receive a 1% discount on the electric portion of your bill if paid by the 10th.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS



CITY OF SALEM
400 N. Iron Street
Salem, MO 65560



Please return this portion with your payment.
When paying in person please bring both portions of this bill.
There will be a \$20.00 charge on all returned checks.

Account Number	Amount Due
	\$207.96
Due Date	After Due Date Pay
08/20/2021	\$226.13
Account Name	
Service Address	
Amount Enclosed	

Chapter 700. General Provisions

ARTICLE II. Utility Rates

Division 1. Electric Rates

Section 700.130. Future Rate Changes May Be Implemented — When.

Current

(A) In the event that the rate charged by the City of Salem's wholesale supplier(s) of electric increases or decreases determined by comparing charges from July to June for a given year to the prior year, that same rate of increase or decrease shall be applied to the rates set forth herein effective with the July billing without the necessity of a vote of the Board of Aldermen.

Proposed

Option 1:

(A) In the event that the rate charged by the City of Salem's wholesale supplier(s) of electric increases or decreases determined by comparing charges from July to June for a given year to the prior year, that the same rate of increase or decrease shall be applied to the rates set forth herein effective with the September billing (starting on September 15th) without the necessity of a vote of the Board of Aldermen.

Option 2:

(A) In the event that the rate charged by the City of Salem's wholesale supplier(s) of electric increases or decreases determined by comparing charges from May to April for a given year to the prior year, that the same rate of increase or decrease shall be applied to the rates set forth herein effective with the July billing (starting on July 15th) without the necessity of a vote of the Board of Aldermen.

Option 3:

(A) In the event that the rate charged by the City of Salem's wholesale supplier(s) of electric increases or decreases determined by comparing charges from January to December for a given year to the prior year, that the same rate of increase or decrease shall be applied to the rates set forth herein effective with the July billing (starting on July 15th) without the necessity of a vote of the Board of Aldermen.

From Sullivan Missouri City Code (8/13/2021)

Chapter 700. General Provisions

Article II. Utility Bills

Section 700.060. Discontinuance of Service.

D. For purposes of this Subsection, the hot weather rule shall mean the period of time from June 1 to September 30, and the cold weather rule shall mean the period of time between November 1 and March 31. During these periods of time, no residential customer shall be disconnected from electric service for non-payment of utility bills, including all residential tenants of apartment buildings when electricity is used as the source of cooling or heating, or to operate the only cooling or heating equipment at the residence, during the following situations:

1. On any day between June 1 and September 30 when the National Weather Service local forecast, between 6:00 A.M. and 9:00 P.M. for the following twenty-four (24) hours, predicts that the temperature shall rise above ninety-five degrees Fahrenheit (95° F.) or that the heat index shall rise above one hundred five degrees Fahrenheit (105° F.); and
2. On any day between June 1 and September 30 when utility personnel are not available to reconnect utility service during the immediately succeeding day or days and the National Weather Service local forecast between 6:00 A.M. and 9:00 P.M. predicts that the temperature during the period of unavailability shall rise above ninety-five degrees Fahrenheit (95° F.) or that the heat index shall rise above one hundred five degrees Fahrenheit (105° F.); and
3. On any day between November 1 and March 31 when the National Weather Service local forecast predicts that the temperature shall be below freezing; and
4. On any day between November 1 and March 31 when utility personnel are not available to reconnect utility service during the immediately succeeding day or days and the National Weather Service local forecast predicts that the temperature shall be below freezing.