

Park Board meeting minutes

Location: Salem Community Center @ The Armory, 1200 W Rolla St, Salem, MO 65560

Date: Monday, May 22nd, 2023

Time: 5:30

- Attendees:
- Members
 - Carlos Lopez
 - Stacey Jones
 - Kristi Bermudez
 - Caleb Shepherd
 - Attendees
 - Stan Podorski – KSMO
 - Kyle Williams – Alderman
 - Kala Sisco – Alderwomen
 - Stacey Houston – Finance Director
 - Sally Burbridge – City Administrator
 - Mellissa Dubois – Park Director
 - Ben Johnson – Salem News

Agenda items

1. Call to Order 5:30
2. Roll Call
3. Approve Minutes 5:31
 - a. Caleb motioned to approve
 - b. Kristi Bermudez seconded
 - c. 4 - 0 approve
4. Park & Recreation Director Report 5:48
 - a. Youth sports program
 - i. 40 teams this season for baseball
 - ii. Catchers and Batting Equipment purchased
 - iii. Drafts held without issue
 - iv. Games start first full week of June
 - b. Summer Camp - Flyer made and taking admissions
 - c. Pool
 - i. Scheduled to open May 27th
 - ii. Swim lesson schedule released
 - iii. Estimates acquired for pool led lighting upgrade
 - d. Grounds and Satellite Parks

- i. Al Brown lighting - needs electric ran but poles are up
- ii. Al Brown Bleachers - needing repair, looking into options
- iii. Tree Plans - planted but windstorm damaged, attempting revival
- iv. Civic theater - Hosted multiple events successfully

5. Budget Review and Approval

- a. 3/8 sales tax showing increase through past years
- b. Projections
 - i. Revenues expected to be \$40k over (\$698k actual vs \$658k budgeted)
 - ii. Expenditures expected to be \$55k under (\$574k actual vs \$633k budgeted)
- c. Draft Budget
 - i. \$662k revenues
 - ii. \$674k expenditures
 - iii. A \$37k loss expected
- d. Fund Balances
 - i. Beginning balance - \$433k
 - ii. 25% reserve (\$127k)
 - iii. 5% annual reserve (\$25k)
 - iv. Ending Fund Balance - \$244k
- e. Questions
 - i. Stan Podorski asked about personal service fund being budgeted so high when past actuals have been around \$255k
- f. Motion to approve budget**
 - i. Caleb motioned**
 - ii. Kristi seconded**
 - iii. Board approved 4-0**

6. Tennis Court Repairs

- a. Court needs complete repair
- b. Upgrades to Tennis court to include pickleball

7. Adjournment

- a. Kristi motioned**
- b. Caleb seconded**
- c. Board approved 4-0**