

JANUARY 31, 2024
SPECIAL BOARD OF ALDERMEN MEETING
PACKET

Staff Summary Report

MEETING DATE: January 31, 2024

AGENDA ITEM: Bill No. 3588

AGENDA TITLE:

ACTION REQUESTED BY: City Administrator

ACTION REQUESTED: Amend Vacancies in Certain Offices – How Filled

SUMMARY BY: Sally Burbridge

PROJECT DESCRIPTION / FACTS

The current code addressing how vacancies in appointed offices of the City are filled does not allow for recruitment and vetting of qualified persons for such vacancies. The changes proposed allow for the appointment of a temporary officer to continue the functions of the office while proper vetting occurs ensuring that the best and most qualified appointment possible is made in the best interests of the City and its residents.

The 1st read version has items to be removed ~~struck thru~~ and items to be added underlined.

PROCUREMENT

N/A

FISCAL IMPACTS

NA

SUPPORT DOCUMENTS: Ordinance or Bill # 3588

DEPARTMENT'S RECOMMENDED MOTION: Move approval of the amendments to Section 110.120. Vacancies in Certain Offices – How Filled, to allow for appointment of a temporary officer until the office is filled permanently.

BILL NO. 3588

ORDINANCE NO. 3588

AN ORDINANCE AMENDING THE FILLING OF VACANCIES IN CERTAIN OFFICES – HOW FILLED, FOR THE CITY OF SALEM, MISSOURI.

WHEREAS, IN ORDER TO MAINTAIN AND PROVIDE A HIGH LEVEL OF SERVICES TO CITIZENS, TEMPORARY APPOINTMENTS TO CITY OFFICES ARE NECESSARY TO ALLOW FOR VETTING OF POTENTIAL APPOINTEES, ENSURING QUALIFIED APPOINTEES TO SUCH OFFICES; THEREFORE,

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SALEM, MISSOURI AS FOLLOWS:

Section 1.

Section 110.120 Vacancies in Certain Offices – How Filled shall be amended as follows:

If a vacancy occurs in any elective office, the Mayor or the person exercising the duties of the Mayor shall cause a special meeting of the Board of Aldermen to convene where a successor to the vacant office shall be selected by appointment by the Mayor with the advice and consent of a majority of the remaining members of the Board of Aldermen. If the vacancy is in the office of Mayor, nominations of a successor may be made by any member of the Board of Aldermen and selected with the consent of a majority of the members of the Board of Aldermen. The Board of Alderman may adopt procedures to fill vacancies consistent with this Section. The successor shall serve until the next regular municipal election, at which time, a successor shall be duly elected to fill the remainder of any unexpired term for the office. If a vacancy occurs in any office not elective, due to disability or inability of the officer to perform his/her duties due to illness, absence from the City or other cause, or in the event of removal of the officer, as set forth in Section 110.110, except for the City Administrator whose removal is set out in Section 115.570, and which temporary position shall be filled per Section 115.540 and 115.550, the Mayor shall appoint a suitable person with the advice and consent of a majority of the members of the Board of Aldermen, to discharge the duties of such office until the first (1st) regular meeting of the Board of Aldermen thereafter, at which time such shall be permanently filled. as a temporary appointee to that office, who shall have the same powers and duties as the regular officer and shall hold office until the disability or inability of the regular officer to perform his/her duties is removed, or until such vacancy of office is permanently filled, or until such temporary appointment is determined no longer necessary by the Board of Aldermen. Such temporary appointee shall receive as compensation such salary as the Board of Aldermen shall determine.

Section 2.

These changes become effective immediately and are subject to modification at any time by the Board of Aldermen.

All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, repealed.

Section 3.

This Ordinance shall be in full force and effect from and after January 31, 2024.

PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF SALEM, MISSOURI, AND
APPROVED BY THE MAYOR, THIS 31ST DAY OF JANUARY 2024.

APPROVED:

ATTEST:

Greg Parker
Mayor

Tammy Koller
City Clerk

APPROVAL AS TO FORM:

James Weber
City Attorney

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