

BOARD OF ALDERMAN

OCTOBER 10, 2023

PACKET



**Greg Parker, Mayor**  
Shawn Bolerjack, East Ward Alderman  
Kala Sisco, East Ward Alderman  
Kyle Williams, West Ward Alderman  
Amanda Duncan, West Ward Alderman

**MINUTES**  
**BOARD OF ALDERMEN MEETING**  
**202 N. Washington**  
**September 26, 2023**

**Call Meeting to Order**

The regular meeting of the Board of Alderman of the City of Salem, Missouri, and called to order by Mayor Greg Parker at 6:00 p.m.

**Pledge of Allegiance**

Mayor Greg Parker led the Pledge of Allegiance.

**Opening Prayer**

Public Works Director Mark Nash led the opening prayer.

**Roll Call**

Council Members present included Kala Sisco, Shawn Bolerjack, Kyle Williams, and Amanda Duncan (Zoom). Others in attendance were: City Administrator Sally Burbridge, City Clerk Tammy Koller, Chief of Police Joe Chase, Public Works Director Mark Nash, and Finance Director Stacey Houston.

Citizens in attendance were: Mary Ann Curley, Debbie Murphy, Sue Woods, Lisa French, Patti McKeown, Ben Johnson (Salem News), Carolyn Boyle, John Hambacker, Catherine Dent, and Sherry Lea.

**Approve Agenda**

Alderman Williams moved to approve the agenda.

Seconded by Alderwoman Sisco.

The vote was 4 Aye-Williams, Sisco, Bolerjack, and Duncan. 0 Nay. Motion Carried.

**Consent Agenda**

September 12, 2023, Regular Meeting Minutes

August 9, 2023, Utility Committee Meeting Minutes

Animal Control Log-August 2023

Mo Dept. of Revenue C.A.R.T. Tax August 2023-\$20,050.20

Alderman Williams moved to approve the Consent Agenda.

Seconded by Alderman Bolerjack.

The vote was 4 Aye- Williams, Bolerjack, Sisco, and Duncan. 0 Nay. Motion carried.

**New and Miscellaneous Business**

**Personal Day Amendment Policy**

Alderman Bolerjack moved to approve the Personal Days Policy Amendment.

Seconded by Alderman Williams.

The vote was 4 Aye-Bolerjack, Williams, Sisco, and Duncan. 0 Nay. Motion carried.

**Resolution No. 27-2023- A resolution for the City of Salem, Missouri, authorizing the mayor of the City of Salem, Missouri, to accept permanent sidewalk easements for the sidewalk construction project No. TAP-9901 (520).**

Alderman Williams moved to approve Resolution No. 27-2023.

Seconded by Alderwoman Sisco.

The vote was 4 Aye-Williams, Sisco, Bolerjack, and Duncan. 0 Nay. Motion carried.

**Trumpia (Text Blast Service)**

Alderman Williams moved to approve the invoice from Trumpia for \$6,000.00.

Seconded by Alderwoman Sisco.

The vote was 4 Aye-Williams, Sisco, Bolerjack, and Duncan. 0 Nay. Motion carried.

**Construction Trades Building**

Alderman Williams moved to approve \$11,500.00 to cover the cost of electrical material for the Construction & Technology Trades electrical service.

Seconded by Alderman Bolerjack.

The vote was 4 Aye-Williams, Bolerjack, Sisco, and Duncan. 0 Nay. Motion carried.

**Police Department Patrol Vehicle**

Alderman Williams moved to approve the purchase of the 2023 Dodge Durango for \$40,378.00

Seconded by Alderman Bolerjack.

The vote was 4 Aye-Williams, Bolerjack, Sisco, and Duncan. 0 Nay. Motion carried.

**Reading of Bills (Second Reading)**

**Bill No. 3573- An ordinance authorizing the mayor to sign and execute an agreement between the City of Salem, Missouri and Buildtec Construction, LLC for the construction of 6 T-Hangars at the Salem Memorial Airport (K33), State Block Grant Project No. 23-066A-1.**

City Clerk Koller read the second reading of Bill No. 3573 by caption only.

Alderwoman Sisco moved to approve Bill No. 3573.

Seconded by Alderman Williams.

The vote was 4 Aye-Sisco, Williams, Bolerjack, and Duncan. 0 Nay. Bill No. 3573 passed as Ordinance No. 3573.

**Reports of City Officials, Boards and Committees**

City Administrator Sally Burbridge thanked the Board for their patience with the lengthy agendas as the previously approved Babb Lane rezoning had been brought before them as reports not as ordinances.

Finance Director Stacey Houston reported a drop in sales revenue of 15% from last September. Year to date is a 2% drop from last year.

Finance Director Stacey Houston reported electric kilowatt hours billed through August 31<sup>st</sup> were 9.5 million. Electric revenues were billed at approximately \$1.3 million. For purchase of power the city has paid \$794,000.00 year to date. Water consumption sold 23.5 million gallons. Water revenues were billed at approximately \$148,000.00. Sewer consumption was approximately twenty-one million gallons with revenues billed at approximately \$200,000.00.

Finance Director Stacey Houston reported on all activity on all funds through the end of August. The beginning balance of all funds started at \$7.9 million. Revenues are \$2.5 million with \$2.2 million spent. The ending balance of all funds is \$8.2 million.

Mayor Greg Parker asked anyone planning to participate in the city-wide yard sale event on October 7<sup>th</sup> to contact the Salem News to have your sale placed on the map that will be available for public use.

Mayor Greg Parker reported city-wide cleanup will be October 9-13 on your regular trash days.

Mayor Greg Parker thanked US Food Service for hosting the tour with Lt. Governor Mike Kehoe, Missouri State Representative Ron Copeland, Dent County Commissioner Gary Larson, Tabitha Utley, Darrell Skiles, City Administrator Sally Burbridge, Sherriff Bob Wells, and Chief of Police Joe Chase.

Public Works Director Mark Nash thanked the Board for their approval of the funding for the Construction Trade Building.

Public Works Director Mark Nash reports testing will begin next month at the WWTF for Influenza A and B. Testing numbers will be reported to the Dent County Health Department.

Public Works Director Mark Nash reported with the number of leaves that fall during the autumn months, the street department will be cleaning ditches to ensure they are clean.

Public Works Director Mark Nash reported the street department will continue to patch streets as soon as they receive the asphalt.

Public Works Director Mark Nash reported the water consumption numbers may be construed due to the amount of water needed to protect a nearby residence during the fire that destroyed Dewayne's Tire Service.

Public Works Director Mark Nash reported the electric department will be changing poles on Truman Street.

Alderwoman Kala Sisco stated she will be scheduling a finance committee meeting in the next few weeks.

Alderwoman Sisco stated she needs seven more people to sign up for the Community Service Committee. She would really like to start planning for the Fourth of July as soon as possible.

Alderwoman Sisco reported they have been discussing a plan for a mission statement for the city. She states they would like to involve more people than just the Board.

Alderwoman Kala Sisco reported the Salem boys' basketball team will be planning a golf tournament at the Spring Creek Golf Club. The event will be a four-person scramble and will be October 7<sup>th</sup> at 10: a.m. The cost is \$200.00 per team. Anyone interested in signing up may reach out to Coach Jarred Patterson.

Alderwoman Kala Sisco reported Healthy Dent County will be hosting Casino Night on November 4<sup>th</sup> at Community Center @ the Armory. For more details, please contact Healthy Dent County.

Alderman Shawn Bolerjack reported there will be a Current River Mural celebration event on Saturday, October 21<sup>st</sup> from 9 a.m. to 4 p.m. at the Ozark Natural Cultural Resource Center, 200 S. Main Street. There will be fun activities and a chance to meet the artist, David Spear. For more information you may visit the ONCRC Facebook page.

Alderman Shawn Bolerjack reported city offices will be closed on October 9<sup>th</sup> in observance of Columbus Day.

Alderman Kyle Williams reported a recent resignation on the Utility Committee. Alderman Williams will be looking for someone to fill this vacancy.

Alderman Kyle Williams reported he will be meeting with SMTS on Thursday, September 28<sup>th</sup> at their Rolla office to discuss what options can be provided for expanding their service beyond what they are offering to date.

Alderwoman Duncan had nothing to report.

### **Closed Session**

**Pursuant to Section 610.021(1) Legal action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorney.**

Alderman Bolerjack moved to go into closed session.

Seconded by Alderman Williams.

The vote was 4 Aye- Bolerjack, Williams, Sisco, and Duncan. 0 Nay. Motion carried.

The Board went into closed session at 6:33 PM.

No action was taken.

### **Adjournment**

Mayor Greg Parker adjourned the meeting at 8:50 p.m.

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Tammy Koller  
City Koller

APPROVED:

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Greg Parker  
Mayor

ATTEST:

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Tammy Koller  
City Clerk

September 19<sup>th</sup>, 2023  
Minutes of The  
City of Salem Park Board Meeting

5:30 pm-Carlos Lopez called the meeting to order.

Roll Call was taken:

Present: Park Board members, Angie Curley, Carlos Lopez, Kristy Rushing, Crystal Pilkington. Absent: Tiffin Felkerson, Stacy Jones, and Caleb Shepherd. Also, in attendance, Kyle Williams, City Alderman, Melissa DuBois, Parks and Recreation Director, Sally Burbridge, City Administrator, Luke Hiethold, Kendra Mobray, John Hambacker, Jay Anderson & Stan Podorski, KSMO Radio/Your World Today.

Carlos presented a letter from Tiffin Felkerson, resigning from the Park Board. Discussion was held on a recommendation to the board. Kyle Williams suggested Tracy Kent. Carlos recommended Luke Hiethold. The board would like those interested to fill out the city online form and submit it by Friday. Kristy made a motion to take nominations until Friday the 22<sup>nd</sup>, then meet again and make a recommendation, Crystal seconded and all agreed. 4-0. Carlos will notify the board in the next 2 weeks, to have a special meeting to vote on making a recommendation to the City Mayor for approval to the board.

The past minutes were read, Angie Curley made a motion to approve, Kristy seconded, and all agreed 4-0 to approve.

Melissa Dubois gave an update on Parks & Recreation. She discussed the kids summer camp, flag football, basketball, the pool numbers and information, the pool snow cones and pretzels at the concession was a success, the tree plan went well with only losing 1 tree, the splash pad will be winterized, the Al Brown lighting project, and the Civic Theater update. She discussed the Light up in the Park that will be from Dec. 2<sup>nd</sup> to 31<sup>st</sup>. Registration will be open soon.

Melissa passed out a budget update to review, Crystal made a motion to accept, Kristy seconded, and all agreed 4-0.

John Hambacker and Jay Anderson discussed improvements they would like to see on the walking trail, from 3<sup>rd</sup> Street to Grand to the Sewer

Treatment Plant. John would provide a 5X8 feet metal sign at the corner of 3<sup>rd</sup> Street that could be seen by all who pass by. Parking for the public is available at that entrance. He would like to see the former 2 benches repaired and possibly 2 more new benches installed, with a few trees around the beginning of the trail. Jay discussed the history along the trail. John discussed the possibility of the Tourism Committee having the walking trails put in a brochure for those who visit the community could see. Discussion was held on who is responsible for the trails and maintenance. More information will be gathered, and the Board will be meeting in the next 2 weeks and will discuss it further. Angie made a motion to go into closed session pursuant to RSMO 610.021 (2), Kristy seconded, and all voted yes. Kristy yes, Crystal, yes, Carlos yes, and Angie yes.

7:30 p.m. Back into open session. No further discussion, Crystal made a motion to adjourn, Kristy Rushing seconded, and all agreed 4-0 to adjourn.