



Greg Parker, Mayor
Shawn Bolerjack, East Ward Alderman
Kala Sisco, East Ward Alderman
Kyle Williams, West Ward Alderman
Amanda Duncan, West Ward Alderman

MINUTES
BOARD OF ALDERMEN MEETING
202 N. Washington
November 28, 2023

Call Meeting to Order

The regular season meeting of the Board of Alderman of the City of Salem, Missouri, was called to order by Mayor Greg Parker at 6:00 p.m.

Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Greg Parker.

Opening Prayer

Opening prayer was led by Public Works Director Mark Nash.

Roll Call

Council Members present included Shawn Bolerjack, Kala Sisco, Kyle Williams, and Amanda Duncan. Others in attendance were: City Administrator Sally Burbridge, City Attorney James Weber, City Clerk Tammy Koller, Chief of Police Joe Chase, Public Works Director Mark Nash, Finance Director Stacey Houston, and Building Inspector Jarred Brown.

Citizens in attendance were: James Vance, Angela Vance, Catherine Dent, Mike Murphy, Debbie Murphy, Sue Woods, and Jeff Meadows (Archer Elgin).

Approve Agenda

Alderman Bolerjack moved to approve the agenda.

Seconded by Alderman Williams.

The vote was 4 Aye-Bolerjack, Williams, Sisco, and Duncan. 0 Nay. Motion Carried.

Consent Agenda

November 14, 2023, Regular Meeting Minutes

Mo Dept. of Rev. City Tax \$123,835.49-October 2023

Mo Dept. of Rev. Storm Water/Local Parks \$46,438.08- October 2023

Mo Dept. of Rev. Additional City Tax \$6,879.10- October 2023

Mo Dept. of Rev. Capital Improvements \$61,917.71-October 2023

Alderman Bolerjack moved to approve the Consent Agenda.

Seconded by Alderman Williams.

The vote was 4 Aye- Bolerjack, Williams, Sisco, and Duncan. 0 Nay. Motion carried.

Hearing of Persons

No hearing of persons this agenda.

New and Miscellaneous Business

Public Comment Policy

Alderman Bolerjack moved to table the Public Comment Policy until it can be discussed in closed session with Attorney Weber under Section 610.021(1) RSMo.

Seconded by Alderwoman Duncan.

The vote was 4 Aye-Bolerjack, Duncan, Sisco, and Williams. 0 Nay. Motion carried.

Financial Report

Finance Director Stacey Houston reported sales tax revenues through November-Additional City Tax, \$6,800, General Fund Sales Tax, \$633,000, Parks and Rec, \$235,000, Capital Improvement, \$313,000. Totals are up 2% from this time last year. Utility usage and revenues through October 2023-Kilowatt hours sold is 17.8 million, electric revenues billed is 2.5 million, purchase of power is \$1.6 million paid year to date, water consumption sold is 44 million gallons, water revenues bill \$286,000, sewer consumption sold 39 million gallons, revenues billed \$370,000. Revenues in a little under 4.9 million, which is 27% of what is budgeted. Expenditures is close to 4.7 million which is 27% of what is budgeted as well.

Old Business

Planning & Zoning Commission-Conditional Use Permit-1509 S. Louise

Aldermen Williams moved to approve the Conditional Use Permit at 1509 S. Louise Street with the following conditions: operating hours are limited to 9:00 a.m. to 6:00 p.m., signage is to be unlit and no larger than 4'x8', no more than three vehicles may be parked at the business at a time for no longer than 24 hours, business is limited to detailing only, the permit is non-transferable and expires in one year, the permit may be revoked if any conditions are not met.

Seconded by Alderwoman Sisco.

The vote was 3 Aye-Williams, Sisco, and Bolerjack. 1 Nay-Duncan. Motion carried.

Reading of Bills (First Reading)

Bill No. 3579-An ordinance renaming the Community Service Committee to the Community Involvement Committee and giving it new direction for the City of Salem, Missouri.

City Clerk Koller read the first reading of Bill No. 3579 by caption only.

No vote was taken.

Reading of Bills (Second Reading)

Bill No. 3578-An ordinance to name streets in the Masters Industrial Park in the City of Salem, Missouri.

City Clerk Koller read the second reading of Bill No. 3578 by caption only.

Alderman Bolerjack moved to approve Bill No. 3578

Seconded by Alderwoman Sisco.

The vote was 4 Aye-Bolerjack, Sisco, Williams, and Duncan. 0 Nay. Bill No. 3578 passed as Ordinance No. 3578.

Reports of City Officials, Boards and Committees

City Administrator Sally Burbridge gave the floor to Jeff Meadows with Archer Elgin who gave an update on city projects. Meadows provided a Gantt Chart showing timelines on projects. That chart is attached and made part of these minutes.

Mayor Greg Parker reported the Christmas Parade of lights will be held Saturday, December 2, at 5:30 p.m. Trees and Train will have a special opening from 6:30 p.m. to 8:30 p.m. at the Ozark Cultural Resource Center. The Salem Upper Elementary School will be hosting Keeping Christmas on December 3, from 1-4 p.m. sponsored by the Dent County Dreamsicle's Polar Punch Team to help raise money for the Special Olympics.

Mayor Greg Parker reported Healthy Dent County and the Salem Area Chamber of Commerce will be hosting a New Year's Ball December 31. Tickets are available at the Salem Chamber of Commerce and the Salem Community Center. Ticket prices are \$55 per person, \$100.00 per couple, or \$400.00 per table of eight.

Public Works Director Mark Nash reported weather permitting disconnects will be tomorrow, November 29.

Public Works Director Mark Nash reported the salt building is currently under construction.

Public Works Director Mark Nash reported they have received information regarding the boring project on Hwy 19. Nash states he and Water/Sewer Supervisor Donnie Moore will be filling out permit paperwork to send to Jefferson City so the project can get under way.

Public Works Director Mark Nash reported there has been some last-minute maintenance to the snow removal equipment. Nash states employees clean the equipment regularly, but salt is extremely hard on equipment and overtime takes a toll on it.

Public Works Director Mark Nash reported mowing at the airport has been completed as well as other city properties. That should be all the mowing required for this season.

Alderwoman Kala Sisco reported she felt that the last finance committee meeting was a success. She announced at the meeting that Sherry Lea had resigned from the finance committee. Sisco expressed her gratitude to Sherry for her dedication to that committee.

Alderwoman Kala Sisco announced that she will be seeking re-election in the April 2024 election.

Alderman Shawn Bolerjack had nothing to report.

Alderman Kyle Williams reported the 100 Acre Wood Rally would like to install a Hamm Radio on one of the city water towers. This would mainly be for emergency response and safety, due to a recent tragedy. Williams states the 100 Acre Wood Rally would also like to add "Home of the 100 Acre Wood to the city signage due to the rally being one of the longest running in the nation for this type of event.

Aldermen Kyle Williams reported he is still working with SMTS on putting a route together for public transportation. Alderman Williams states there are a lot of regulation he was not aware when starting this project. He has been made aware that this project may not be self-sufficient.

Alderman Kyle Williams reported he will not be seeking re-election.

Alderwoman Amanda Duncan had nothing to report.

Closed Session

Pursuant to Section 610.021(3) of the Revised State Statutes of the State of Missouri pertaining to the hiring, firing, disciplining, or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

Alderwoman Sisco moved to go into closed session for personnel.

Seconded by Alderman Williams.


The vote was 4 Aye-Sisco, Williams, Bolerjack, and Duncan. 0 Nay. Motion carried.

The Board went into closed session at 6:57 P.M.

No action was taken.

Adjournment

Mayor Greg Parker adjourned the meeting at 7:55 P.M.




Tammy Koller
City Koller

APPROVED:



Greg Parker
Mayor

ATTEST:



Tammy Koller
City Clerk