

REGULAR MEETING
CITY OF SALEM, MISSOURI
BOARD OF ALDERMEN
CITY HALL COUNCIL CHAMBERS
202 N. WASHINGTON
JANUARY 10, 2023
6:00 P. M.

ITEM I: CALL TO ORDER

The Board of Aldermen of the City of Salem, Missouri met for their Regular Meeting Tuesday January 10, 2023, at 6:00 P.M. in the City Hall Council Chambers, 202 N. Washington. Mayor Parker resided and called the meeting to order and led those present in the Pledge of Allegiance and called on Public Works Director Mark Nash to lead the evening prayer.

ITEM II: ROLL CALL

Mayor Parker Called the Roll. Those present:

ALDERMEN

Kala Sisco
Kyle Williams
Shawn Bolerjack
Amanda Duncan

OTHER CITY OFFICIALS

Temporary City Administrator Sally Burbridge
City Clerk Tammy Koller
Chief of Police Joe Chase
Public Works Director Mark Nash
City Attorney James Weber

Others present: Water/Sewer Supervisor Donnie Moore, Stan Podorski, Ben Johnson, Finance Director/Treasurer Stacey Houston, Sherry Lea

ITEM III: HEARING OF PERSONS

Sherry Lea with Council for a Healthy Dent County is seeking to do improvements to the Event Center at the Armory. Most of their activities are held in the Event Center. Sherry referenced pictures that were given to the Board of Alderman only. Page one she states is a picture of how they decorate now, with a white curtain to camouflage the yellow brick. Page two is the yellow brick that has been there since the 1960's. Page three shows that there are parts coming off, not bad but would like to make improvements so the community has a better event space. Page four is the new storage room and barn doors that allow easier access to tables and chairs as needed. The gray panel around the top is a sound barrier. The drywall they want to install will continue around to cover up the yellow brick on the other three walls. The next pictures show the wainscoting they would like to do to the bottom. This will be at no cost to the city. Healthy Dent County will be paying for materials and labor.

Alderman Bolerjack moved to approve the proposed improvements and renovations to the Event Center with a written authorization letter from the city.
Seconded by Alderwoman Duncan.

Roll Call Vote:

Ayes: Alderman Bolerjack, Duncan, Williams, Sisco
Nays: None

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ITEM IV: CONSENT AGENDA

Police Department Monthly Report-December
6-Month Financials

Alderman Williams moved to approve the Consent Agenda.
Seconded by Alderwoman Sisco.

Roll Call Vote:

Ayes: Alderman Williams, Sisco, Bolerjack, Duncan
Nays: None

ITEM V: NEW AND MISCELLANEOUS BUSINESS

Airport Plan Approval

To be eligible to receive future Federal Aviation Administration (FAA) funds that come through the Missouri Department of Transportation (MoDot) specifically for airport improvements the City must have a CIP filled with MoDot.

Approval of the CIP does not lock in these projects for each specified year, this is a plan that is re-evaluated each year based on fluctuating construction costs, airport needs, city's financial availability and federal funding.

Most of the grant funding for airport improvements requires a 10% match of local funds for the total amount of the project.

Alderwoman Sisco moved to approve the Airport Plan.
Seconded by Alderwoman Duncan.

Roll Call Vote:

Ayes: Alderman Sisco, Duncan, Williams, Bolerjack
Nays: None

Welcome Home Bid Approval

In partnership with Riverways Credit Union (FCU) the City of Salem submitted application to the Affordable Housing Program through the Federal Home Loan Bank of Des Moines in May 2021.

Effective dated of the agreement/program is February 1, 2022, through February 1, 2024.

Alderman Bolerjack moved to approve the bid from Mendenhall Construction, Inc. for 708 S. Hickory Street, Salem, Missouri rehabilitation work and reject the bid from Williams American Construction.

Seconded by Alderwoman Duncan.

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Roll Call Vote:

Ayes: Alderman Bolerjack, Duncan, Mayor Parker

Nays: None

Abstain: Alderman Williams, Alderman Sisco

ITEM VI: OLD BUSINESS

SHO-ME Power Invoice

On 12/13/2022 the Board of Alderman approved the estimated costs for the power outage at the substation on December 3, 2022. The difference between the estimated cost and the actual cost is \$5,639.54.

Alderman Bolerjack moved to approve the invoice from SHO-ME power in the amount of \$27,881.66.

Seconded by Alderwoman Sisco.

Roll Call Vote:

Ayes: Alderman Bolerjack, Sisco, Williams, Duncan

Nays: None

ITEM VII: READING OF BILLS AND RESOLUTIONS

Bill No. 3530- An ordinance amending the annual budget for the City of Salem, Missouri beginning July 1, 2022, and appropriating funds pursuant thereto.

City Clerk Koller read Bill No. 3530 in its entirety and second reading by caption only.

Alderwoman Sisco moved to approve Bill No. 3530.

Seconded by Alderman Williams.

Roll Call Vote:

Ayes: Alderman Sisco, Williams, Duncan, Bolerjack

Nays: None

Increase in the total anticipated revenues from \$14,606,126 to \$14,613,626 and increase the anticipated expenditures from \$14,256,371 to \$14,263,871.

Bill No. 3530 passed as Ordinance No. 3530.

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Bill No. 3531- An ordinance to authorize the mayor to sign Change Order No. 2 between the City of Salem, Missouri and Energy Solutions Professionals, LLC for removal of Item #10 (Health and Safety Assessment), removal of Item #22 (PR Mold Inspection & Mitigation), and remaining contingency from original scope.

City Clerk Koller read Bill No. 3531 in its entirety and second reading by caption only.

Alderman Williams moved to approve Bill No. 3531.
Seconded by Alderman Bolerjack.

Roll Call Vote:

Ayes: Alderman Williams, Bolerjack, Duncan, Sisco
Nays: None

Bill No. 3531 passed as Ordinance No. 3531.

Bill No. 3532-An ordinance calling for an election on a revenue bond question in the City of Salem, Missouri.

City Clerk Koller read first reading of Bill No. 3532 in its entirety.

Bill No. 3533-An ordinance submitting to the electors of the City of Salem, Missouri, at the General Municipal Election on April 4, 2023, the question of whether the City of Salem shall impose a general sales tax of one percent (1%).

City Clerk Koller read first reading of Bill No. 3533 in its entirety.

Resolution 1-2023-A resolution authorizing the mayor to execute contact change order No. 1 between 5 J's Landscaping and Handyman Services, the City of Salem, Missouri, and Dorian Garafola of property located at 501 S. Hickory Street, Salem, Missouri.

City Clerk Koller read Resolution No. 1-2023 in its entirety.

Alderman Bolerjack moved to approve Resolution No. 1-2023.
Seconded by Alderwoman Duncan.

Roll Call Vote:

Ayes: Alderman Bolerjack, Duncan, Williams
Nays: None
Abstain: Alderwoman Sisco

Resolution No. 1-2023 passed.

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Resolution 2-2023-A resolution authorizing the mayor to enter into an agreement between Mendenhall Contracting, Inc., the City of Salem, Missouri, and Benjamin and Sally Granowski of property located at 708 N. Hickory Street, Salem, Missouri.

City Clerk Koller read Resolution No. 2-2023 in its entirety.

Alderman Bolerjack moved to approve Resolution No. 2-2023.
Seconded by Alderwoman Duncan.

Roll Call Vote:

Ayes: Alderman Bolerjack, Duncan, Mayor Parker

Nays: None

Abstain: Alderman Williams, Alderman Sisco

Resolution No. 2-2023 passed.

Resolution No. 3-2023-A resolution authorizing the mayor to execute an employment agreement between the City of Salem, Missouri, and Sally Burbridge.

City Clerk Koller read Resolution No. 3-2023 in its entirety.

Alderman Williams moved to approve Resolution No.3-2023.
Seconded by Alderman Bolerjack.

Roll Call Vote:

Ayes: Alderman Williams, Bolerjack, Sisco, Duncan

Nays: None

Resolution No. 3-2023 passed.

ITEM VIII: OATH OF OFFICE

City Clerk Koller administered Oath of Office to City Administrator Sally Burbridge.

ITEM IX: APPOINTMENTS OF BAORDS AND COMMITTEES

Salem Housing Authority

Joe Brand

Sherman Odom

Alderwoman Sisco moved to approve the mayors appointments for the Salem Housing Authority.

Seconded by Alderwoman Duncan.

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Roll Call Vote:

Ayes: Alderman Sisco, Duncan, Bolerjack, Williams

Nays: None

ITEM X: REPORTS OF CITY OFFICIALS, BOARDS AND COMMITTEES

City Administrator Sally Burbridge

1. Passed out official letter for the Certified Site Status for the tract of land in Masters Industrial Park. Will be sending out a press release to local media later this week as well as Economic Development at the state level.
2. Spoke with Jeff Meadows with Archer-Elgin in reference to the Downtown Project. We have put information to building owners about right-of-way. Upon stepping in to the City Administrator position was unaware that the city would be responsible for all the right-of-way work. Because of this we have applied for a two-month extension. May schedule a public meeting with property owners so they may ask questions about this project if needed.
3. Plan to hold public meeting to educate the public on the sales tax and sewer bond.

Mayor, Greg Parker

Nothing to report

Mark Nash, Public Works Director

Alderwoman Sisco

Nothing to report.

Alderman Bolerjack

1. MoDot is in the process of repairing the stop light at the intersection of Warfel and Doss Road.

Alderman Williams

Nothing to report.

Alderwoman Duncan

Nothing to report.

ITEM VIII: CLOSED SESSION

Pursuant to Section 610.021(3) of the Revised State Statutes of the State of Missouri pertaining to the hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

Pursuant to Section 610.021(12) of the Revised State Statutes of the State of Missouri pertaining to sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.

6:25 P.M., Alderwoman Sisco moved to go into closed session for personnel and contracts.
Seconded by Alderwoman Duncan.

Roll Call Vote:

Ayes: Alderman Sisco, Duncan, Williams, Bolerjack
Nays: None

Action taken in Closed Session

7:27 P.M., Alderman Bolerjack moved to approve Mayor Parkers appointment of Sally
Burbridge as City Administrator.
Seconded by Alderman Williams

Roll Call Vote:

Ayes: Alderman Bolerjack, Williams, Sisco, Duncan
Nays: None

8:59 P.M., The Board of Alderman returned to open session.

ITEM IX: ADJOURNMENT


With no further business to come before the Board, Alderman Williams moved to Adjourn.
Seconded by Alderman Bolerjack. All in favor. Vote: Ayes-4, Nays-0.

Mayor Parker declared the Meeting Adjourned at 9:00 P.M.



Tammy Koller
City Clerk

APPROVED:

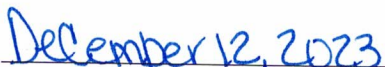


Greg Parker
Mayor

ATTEST:



Tammy Koller
City Clerk



Date Approved by the Board of Aldermen