

DECEMBER 12, 2023
BOARD OF ALDERMEN MEETING
PACKET



Greg Parker, Mayor
Shawn Bolerjack, East Ward Alderman
Kala Sisco, East Ward Alderman
Kyle Williams, West Ward Alderman
Amanda Duncan, West Ward Alderman

MINUTES
BOARD OF ALDERMEN MEETING
202 N. Washington
November 28, 2023

Call Meeting to Order

The regular season meeting of the Board of Alderman of the City of Salem, Missouri, was called to order by Mayor Greg Parker at 6:00 p.m.

Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Greg Parker.

Opening Prayer

Opening prayer was led by Public Works Director Mark Nash.

Roll Call

Council Members present included Shawn Bolerjack, Kala Sisco, Kyle Williams, and Amanda Duncan. Others in attendance were: City Administrator Sally Burbridge, City Attorney James Weber, City Clerk Tammy Koller, Chief of Police Joe Chase, Public Works Director Mark Nash, Finance Director Stacey Houston, and Building Inspector Jarred Brown.

Citizens in attendance were: James Vance, Angela Vance, Catherine Dent, Mike Murphy, Debbie Murphy, Sue Woods, and Jeff Meadows (Archer Elgin).

Approve Agenda

Alderman Bolerjack moved to approve the agenda.

Seconded by Alderman Williams.

The vote was 4 Aye-Bolerjack, Williams, Sisco, and Duncan. 0 Nay. Motion Carried.

Consent Agenda

November 14, 2023, Regular Meeting Minutes

Mo Dept. of Rev. City Tax \$123,835.49-October 2023

Mo Dept. of Rev. Storm Water/Local Parks \$46,438.08- October 2023

Mo Dept. of Rev. Additional City Tax \$6,879.10- October 2023

Mo Dept. of Rev. Capital Improvements \$61,917.71-October 2023

Alderman Bolerjack moved to approve the Consent Agenda.

Seconded by Alderman Williams.

The vote was 4 Aye- Bolerjack, Williams, Sisco, and Duncan. 0 Nay. Motion carried.

Hearing of Persons

No hearing of persons this agenda.

New and Miscellaneous Business

Public Comment Policy

Alderman Bolerjack moved to table the Public Comment Policy until it can be discussed in closed session with Attorney Weber under Section 610.021(1) RSMo.

Seconded by Alderwoman Duncan.

The vote was 4 Aye-Bolerjack, Duncan, Sisco, and Williams. 0 Nay. Motion carried.

Financial Report

Finance Director Stacey Houston reported sales tax revenues through November-Additional City Tax, \$6,800, General Fund Sales Tax, \$633,000, Parks and Rec, \$235,000, Capital Improvement, \$313,000. Totals are up 2% from this time last year. Utility usage and revenues through October 2023-Kilowatt hours sold is 17.8 million, electric revenues billed is 2.5 million, purchase of power is \$1.6 million paid year to date, water consumption sold is 44 million gallons, water revenues bill \$286,000, sewer consumption sold 39 million gallons, revenues billed \$370,000. Revenues in a little under 4.9 million, which is 27% of what is budgeted. Expenditures is close to 4.7 million which is 27% of what is budgeted as well.

Old Business

Planning & Zoning Commission-Conditional Use Permit-1509 S. Louise

Aldermen Williams moved to approve the Conditional Use Permit at 1509 S. Louise Street with the following conditions: operating hours are limited to 9:00 a.m. to 6:00 p.m., signage is to be unlit and no larger than 4'x8', no more than three vehicles may be parked at the business at a time for no longer than 24 hours, business is limited to detailing only, the permit is non-transferable and expires in one year, the permit may be revoked if any conditions are not met.

Seconded by Alderwoman Sisco.

The vote was 3 Aye-Williams, Sisco, and Bolerjack. 1 Nay-Duncan. Motion carried.

Reading of Bills (First Reading)

Bill No. 3579-An ordinance renaming the Community Service Committee to the Community Involvement Committee and giving it new direction for the City of Salem, Missouri.

City Clerk Koller read the first reading of Bill No. 3579 by caption only.

No vote was taken.

Reading of Bills (Second Reading)

Bill No. 3578-An ordinance to name streets in the Masters Industrial Park in the City of Salem, Missouri.

City Clerk Koller read the second reading of Bill No. 3578 by caption only.

Alderman Bolerjack moved to approve Bill No. 3578

Seconded by Alderwoman Sisco.

The vote was 4 Aye-Bolerjack, Sisco, Williams, and Duncan. 0 Nay. Bill No. 3578 passed as Ordinance No. 3578.

Reports of City Officials, Boards and Committees

City Administrator Sally Burbridge gave the floor to Jeff Meadows with Archer Elgin who gave an update on city projects. Meadows provided a Gantt Chart showing timelines on projects. That chart is attached and made part of these minutes.

Mayor Greg Parker reported the Christmas Parade of lights will be held Saturday, December 2, at 5:30 p.m. Trees and Train will have a special opening from 6:30 p.m. to 8:30 p.m. at the Ozark Cultural Resource Center. The Salem Upper Elementary School will be hosting Keeping Christmas on December 3, from 1-4 p.m. sponsored by the Dent County Dreamsicle's Polar Punch Team to help raise money for the Special Olympics.

Mayor Greg Parker reported Healthy Dent County and the Salem Area Chamber of Commerce will be hosting a New Year's Ball December 31. Tickets are available at the Salem Chamber of Commerce and the Salem Community Center. Ticket prices are \$55 per person, \$100.00 per couple, or \$400.00 per table of eight.

Public Works Director Mark Nash reported weather permitting disconnects will be tomorrow, November 29.

Public Works Director Mark Nash reported the salt building is currently under construction.

Public Works Director Mark Nash reported they have received information regarding the boring project on Hwy 19. Nash states he and Water/Sewer Supervisor Donnie Moore will be filling out permit paperwork to send to Jefferson City so the project can get under way.

Public Works Director Mark Nash reported there has been some last-minute maintenance to the snow removal equipment. Nash states employees clean the equipment regularly, but salt is extremely hard on equipment and overtime takes a toll on it.

Public Works Director Mark Nash reported mowing at the airport has been completed as well as other city properties. That should be all the mowing required for this season.

Alderwoman Kala Sisco reported she felt that the last finance committee meeting was a success. She announced at the meeting that Sherry Lea had resigned from the finance committee. Sisco expressed her gratitude to Sherry for her dedication to that committee.

Alderwoman Kala Sisco announced that she will be seeking re-election in the April 2024 election.

Alderman Shawn Bolerjack had nothing to report.

Alderman Kyle Williams reported the 100 Acre Wood Rally would like to install a Hamm Radio on one of the city water towers. This would mainly be for emergency response and safety, due to a recent tragedy. Williams states the 100 Acre Wood Rally would also like to add "Home of the 100 Acre Wood to the city signage due to the rally being one of the longest running in the nation for this type of event.

Aldermen Kyle Williams reported he is still working with SMTS on putting a route together for public transportation. Alderman Williams states there are a lot of regulation he was not aware when starting this project. He has been made aware that this project may not be self-sufficient.

Alderman Kyle Williams reported he will not be seeking re-election.

Alderwoman Amanda Duncan had nothing to report.

Closed Session

Pursuant to Section 610.021(3) of the Revised State Statutes of the State of Missouri pertaining to the hiring, firing, disciplining, or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

Alderwoman Sisco moved to go into closed session for personnel.

Seconded by Alderman Williams.

The vote was 4 Aye-Sisco, Williams, Bolerjack, and Duncan. 0 Nay. Motion carried.

The Board went into closed session at 6:57 P.M.

No action was taken.

Adjournment

Mayor Greg Parker adjourned the meeting at 7:55 P.M.

Tammy Koller
City Koller

APPROVED:

Greg Parker
Mayor

ATTEST:

Tammy Koller
City Clerk

ID	Task Name	Duration	Start	Finish	Or 4, 2023	Or 1, 2024	Or 2, 2024	Or 3, 2024	Or 4, 2024	Or 1, 2025	Or 2, 2025	Or 3, 2025	Or 4, 2025	Or 1, 2026	Or 2, 2026	Or 3, 2026	Or 4, 2026	Or 1, 2027	
1	Salem Engineering Projects	819 days	Mon 11/13/23	Thu 12/31/26															
2	TO-10 Downtown Rev. (TAP)	220 days	Mon 11/13/23	Fri 9/13/24															
3	MODOT Submittal	21 days	Mon 11/13/23	Mon 12/11/23															
4	Bidding	49 days	Tue 12/12/23	Fri 2/16/24															
5	Construction	150 days	Mon 2/19/24	Fri 9/13/24															
6	TO-11 Pre-treatment Ordinance (On Hold)	0 days	Mon 11/13/23	Mon 11/13/23															
7	TO-14 Collection System Evaluation	111 days	Tue 11/28/23	Tue 4/30/24															
8	Flow Monitoring	89 days	Tue 11/28/23	Fri 3/29/24															
9	MDNR Submittal	22 days	Mon 4/1/24	Tue 4/30/24															
10	TO-15 WWTP Improvements Ph 2	819 days	Mon 11/13/23	Thu 12/31/26															
11	Phase 2A	819 days	Mon 11/13/23	Thu 12/31/26															
12	MDNR Submittal	123 days	Mon 11/13/23	Wed 5/1/24															
13	Bidding	65 days	Thu 5/2/24	Wed 7/31/24															
14	Construction	565 days	Thu 8/1/24	Wed 9/30/26															
15	Project Closeout	66 days	Thu 10/1/26	Thu 12/31/26															
16	Phase 2B	819 days	Mon 11/13/23	Thu 12/31/26															
17	MDNR Submittal	123 days	Mon 11/13/23	Wed 5/1/24															
18	Bidding	65 days	Thu 5/2/24	Wed 7/31/24															
19	Construction	565 days	Thu 8/1/24	Wed 9/30/26															
20	Project Closeout	66 days	Thu 10/1/26	Thu 12/31/26															
21	TO-16 Well 9 & New EST	558 days	Mon 11/13/23	Wed 12/31/25															
22	MDNR Submittal	79 days	Mon 11/13/23	Thu 2/29/24															
23	Bidding	43 days	Fri 3/1/24	Tue 4/30/24															
24	Construction	393 days	Wed 5/1/24	Fri 10/31/25															
25	Project Closeout	43 days	Mon 11/3/25	Wed 12/31/25															
26	TO-18 Lead Service Line Inventory	229 days	Tue 12/12/23	Fri 10/25/24															
27	Conduct Inventory/Prepare Submittals	210 days	Tue 12/12/23	Mon 9/30/24															
28	MDNR Submittal	19 days	Tue 10/1/24	Fri 10/25/24															

Project: Salem Projects Master R Date: Tue 11/28/23

Task Split Milestone Summary

Project Summary Inactive Task Inactive Milestone Manual Task Manual Summary Rollup Start-only External Task External Milestone Deadline Progress Manual Progress

Page 1

REGULAR MEETING
CITY OF SALEM, MISSOURI
BOARD OF ALDERMEN
CITY HALL COUNCIL CHAMBERS
202 N. WASHINGTON
JANUARY 10, 2023
6:00 P. M.

ITEM I: CALL TO ORDER

The Board of Aldermen of the City of Salem, Missouri met for their Regular Meeting Tuesday January 10, 2023, at 6:00 P.M. in the City Hall Council Chambers, 202 N. Washington. Mayor Parker presided and called the meeting to order and led those present in the Pledge of Allegiance and called on Public Works Director Mark Nash to lead the evening prayer.

ITEM II: ROLL CALL

Mayor Parker Called the Roll. Those present:

ALDERMEN

Kala Sisco
Kyle Williams
Shawn Bolerjack
Amanda Duncan

OTHER CITY OFFICIALS

Temporary City Administrator Sally Burbridge
City Clerk Tammy Koller
Chief of Police Joe Chase
Public Works Director Mark Nash
City Attorney James Weber

Others present: Water/Sewer Supervisor Donnie Moore, Stan Podorski, Ben Johnson, Finance Director/Treasurer Stacey Houston, Sherry Lea

ITEM III: HEARING OF PERSONS

Sherry Lea with Council for a Healthy Dent County is seeking to do improvements to the Event Center at the Armory. Most of their activities are held in the Event Center. Sherry referenced pictures that were given to the Board of Alderman only. Page one she states is a picture of how they decorate now, with a white curtain to camouflage the yellow brick. Page two is the yellow brick that has been there since the 1960's. Page three shows that there are parts coming off, not bad but would like to make improvements so the community has a better event space. Page four is the new storage room and barn doors that allow easier access to tables and chairs as needed. The gray panel around the top is a sound barrier. The drywall they want to install will continue around to cover up the yellow brick on the other three walls. The next pictures show the wainscoting they would like to do to the bottom. This will be at no cost to the city. Healthy Dent County will be paying for materials and labor.

Alderman Bolerjack moved to approve the proposed improvements and renovations to the Event Center with a written authorization letter from the city.

Seconded by Alderwoman Duncan.

Roll Call Vote:

Ayes: Alderman Bolerjack, Duncan, Williams, Sisco
Nays: None

REGULAR MEETING
CITY OF SALEM, MISSOURI
BOARD OF ALDERMEN
CITY HALL COUNCIL CHAMBERS
202 N. WASHINGTON
JANUARY 10, 2023
6:00 P. M.
PAGE TWO

ITEM IV: CONSENT AGENDA

Police Department Monthly Report-December
6-Month Financials

Alderman Williams moved to approve the Consent Agenda.
Seconded by Alderwoman Sisco.

Roll Call Vote:

Ayes: Alderman Williams, Sisco, Bolerjack, Duncan

Nays: None

ITEM V: NEW AND MISCELLANEOUS BUSINESS

Airport Plan Approval

To be eligible to receive future Federal Aviation Administration (FAA) funds that come through the Missouri Department of Transportation (MoDot) specifically for airport improvements the City must have a CIP filled with MoDot.

Approval of the CIP does not lock in these projects for each specified year, this is a plan that is re-evaluated each year based on fluctuating construction costs, airport needs, city's financial availability and federal funding.

Most of the grant funding for airport improvements requires a 10% match of local funds for the total amount of the project.

Alderwoman Sisco moved to approve the Airport Plan.
Seconded by Alderwoman Duncan.

Roll Call Vote:

Ayes: Alderman Sisco, Duncan, Williams, Bolerjack

Nays: None

Welcome Home Bid Approval

In partnership with Riverways Credit Union (FCU) the City of Salem submitted application to the Affordable Housing Program through the Federal Home Loan Bank of Des Moines in May 2021.

Effective dated of the agreement/program is February 1, 2022, through February 1, 2024.

Alderman Bolerjack moved to approve the bid from Mendenhall Construction, Inc. for 708 S. Hickory Street, Salem, Missouri rehabilitation work and reject the bid from Williams American Construction.

Seconded by Alderwoman Duncan.

REGULAR MEETING
CITY OF SALEM, MISSOURI
BOARD OF ALDERMEN
CITY HALL COUNCIL CHAMBERS
202 N. WASHINGTON
JANUARY 10, 2023
6:00 P. M.
PAGE THREE

Roll Call Vote:

Ayes: Alderman Bolerjack, Duncan, Mayor Parker

Nays: None

Abstain: Alderman Williams, Alderman Sisco

ITEM VI: OLD BUSINESS

SHO-ME Power Invoice

On 12/13/2022 the Board of Alderman approved the estimated costs for the power outage at the substation on December 3, 2022. The difference between the estimated cost and the actual cost is \$5,639.54.

Alderman Bolerjack moved to approve the invoice from SHO-ME power in the amount of \$27,881.66.

Seconded by Alderwoman Sisco.

Roll Call Vote:

Ayes: Alderman Bolerjack, Sisco, Williams, Duncan

Nays: None

ITEM VII: READING OF BILLS AND RESOLUTIONS

Bill No. 3530- An ordinance amending the annual budget for the City of Salem, Missouri beginning July 1, 2022, and appropriating funds pursuant thereto.

City Clerk Koller read Bill No. 3530 in its entirety and second reading by caption only.

Alderwoman Sisco moved to approve Bill No. 3530.

Seconded by Alderman Williams.

Roll Call Vote:

Ayes: Alderman Sisco, Williams, Duncan, Bolerjack

Nays: None

Increase in the total anticipated revenues from \$14,606,126 to \$14,613,626 and increase the anticipated expenditures from \$14,256,371 to \$14,263,871.

Bill No. 3530 passed as Ordinance No. 3530.

REGULAR MEETING
CITY OF SALEM, MISSOURI
BOARD OF ALDERMEN
CITY HALL COUNCIL CHAMBERS
202 N. WASHINGTON
JANUARY 10, 2023
6:00 P. M.
PAGE FOUR

Bill No. 3531- An ordinance to authorize the mayor to sign Change Order No. 2 between the City of Salem, Missouri and Energy Solutions Professionals, LLC for removal of Item #10 (Health and Safety Assessment), removal of Item #22 (PR Mold Inspection & Mitigation), and remaining contingency from original scope.

City Clerk Koller read Bill No. 3531 in its entirety and second reading by caption only.

Alderman Williams moved to approve Bill No. 3531.
Seconded by Alderman Bolerjack.

Roll Call Vote:

Ayes: Alderman Williams, Bolerjack, Duncan, Sisco
Nays: None

Bill No. 3531 passed as Ordinance No. 3531.

Bill No. 3532-An ordinance calling for an election on a revenue bond question in the City of Salem, Missouri.

City Clerk Koller read first reading of Bill No. 3532 in its entirety.

Bill No. 3533-An ordinance submitting to the electors of the City of Salem, Missouri, at the General Municipal Election on April 4, 2023, the question of whether the City of Salem shall impose a general sales tax of one percent (1%).

City Clerk Koller read first reading of Bill No. 3533 in its entirety.

Resolution 1-2023-A resolution authorizing the mayor to execute contact change order No. 1 between 5 J's Landscaping and Handyman Services, the City of Salem, Missouri, and Dorian Garafola of property located at 501 S. Hickory Street, Salem, Missouri.

City Clerk Koller read Resolution No. 1-2023 in its entirety.

Alderman Bolerjack moved to approve Resolution No. 1-2023.
Seconded by Alderwoman Duncan.

Roll Call Vote:

Ayes: Alderman Bolerjack, Duncan, Williams
Nays: None
Abstain: Alderwoman Sisco

Resolution No. 1-2023 passed.

REGULAR MEETING
CITY OF SALEM, MISSOURI
BOARD OF ALDERMEN
CITY HALL COUNCIL CHAMBERS
202 N. WASHINGTON
JANUARY 10, 2023
6:00 P. M.
PAGE FIVE

Resolution 2-2023-A resolution authorizing the mayor to enter into an agreement between Mendenhall Contracting, Inc., the City of Salem, Missouri, and Benjamin and Sally Granowski of property located at 708 N. Hickory Street, Salem, Missouri.

City Clerk Koller read Resolution No. 2-2023 in its entirety.

Alderman Bolerjack moved to approve Resolution No. 2-2023.
Seconded by Alderwoman Duncan.

Roll Call Vote:

Ayes: Alderman Bolerjack, Duncan, Mayor Parker
Nays: None
Abstain: Alderman Williams, Alderman Sisco

Resolution No. 2-2023 passed.

Resolution No. 3-2023-A resolution authorizing the mayor to execute an employment agreement between the City of Salem, Missouri, and Sally Burbridge.

City Clerk Koller read Resolution No. 3-2023 in its entirety.

Alderman Williams moved to approve Resolution No.3-2023.
Seconded by Alderman Bolerjack.

Roll Call Vote:

Ayes: Alderman Williams, Bolerjack, Sisco, Duncan
Nays: None

Resolution No. 3-2023 passed.

ITEM VIII: OATH OF OFFICE

City Clerk Koller administered Oath of Office to City Administrator Sally Burbridge.

ITEM IX: APPOINTMENTS OF BAORDS AND COMMITTEES

Salem Housing Authority

Joe Brand
Sherman Odom

Alderwoman Sisco moved to approve the mayors appointments for the Salem Housing Authority.
Seconded by Alderwoman Duncan.

REGULAR MEETING
CITY OF SALEM, MISSOURI
BOARD OF ALDERMEN
CITY HALL COUNCIL CHAMBERS
202 N. WASHINGTON
JANUARY 10, 2023
6:00 P. M.
PAGE SIX

Roll Call Vote:

Ayes: Alderman Sisco, Duncan, Bolerjack, Williams

Nays: None

ITEM X: REPORTS OF CITY OFFICIALS, BOARDS AND COMMITTEES

City Administrator Sally Burbridge

1. Passed out official letter for the Certified Site Status for the tract of land in Masters Industrial Park. Will be sending out a press release to local media later this week as well as Economic Development at the state level.
2. Spoke with Jeff Meadows with Archer-Elgin in reference to the Downtown Project. We have put information to building owners about right-of-way. Upon stepping in to the City Administrator position was unaware that the city would be responsible for all the right-of-way work. Because of this we have applied for a two-month extension. May schedule a public meeting with property owners so they may ask questions about this project if needed.
3. Plan to hold public meeting to educate the public on the sales tax and sewer bond.

Mayor, Greg Parker

Nothing to report.

Mark Nash, Public Works Director

Alderwoman Sisco

Nothing to report.

Alderman Bolerjack

1. MoDot is in the process of repairing the stop light at the intersection of Warfel and Doss Road.

Alderman Williams

Nothing to report.

Alderwoman Duncan

Nothing to report.

ITEM VIII: CLOSED SESSION

Pursuant to Section 610.021(3) of the Revised State Statutes of the State of Missouri pertaining to the hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

7:21 P.M., Alderman Bolerjack moved to go into closed session for personnel.

Seconded by Alderwoman Duncan.

Roll Call Vote:

Ayes: Alderman Bolerjack, Duncan, Sisco, and Williams.

Nays: None

No action taken.

ITEM IX: ADJOURNMENT

With no further business to come before the Board, Alderman Williams moved to Adjourn. Seconded by Alderman Bolerjack. All in favor. Vote: Ayes-4, Nays-0.

Mayor Parker declared the Meeting Adjourned at 9:00 P.M.

Tammy Koller
City Clerk

APPROVED:

ATTEST:

Greg Parker
Mayor

Tammy Koller
City Clerk

Date Approved by the Board of Aldermen



MISSOURI DEPARTMENT OF REVENUE
 TAXATION DIVISION
 PO BOX 3380
 JEFFERSON CITY, MO 65105-3380

SALES TAX DISTRIBUTION DEPOSIT NOTICE

Date: December 07, 2023

0007-000



SALEM
 CITY CLERK
 400 N IRON ST
 SALEM MO 65560-1429

POLITICAL SUBDIVISION ID: 65234000

Notice Number: 2044120497

Distribution Month: November 2023

Telephone: 573-751-4876
 Fax: 573-522-1160
 Email: localgov@dor.mo.gov

The Missouri Department of Revenue distributed your local sales tax by electronic funds transfer (ACH) for your credit and use for the November 2023 collections as follows

Deposit Date	12/07/2023
Tax Type Code	200
TaxType Name	CITY
Bank Name	BANK OF SALEM
Account Number (Last Four Digits)	0117
Tax Distribution	\$135,036.56
Interest Distribution	\$0.00
Amount Deposited	\$135,036.56

Below is your recent account history. You can compare this month's distribution with the same month in prior years for this account. You can also compare the year-to-date distribution with the same year-to-date in prior years.

Account History					
Period	2021	2022	2023	2022 Compared to 2021	2023 Compared to 2022
November 2023	\$135,451.59	\$137,483.86	\$135,036.56	\$2,032.27	\$(2,447.30)
Year-to-Date	\$1,233,592.99	\$1,342,804.32	\$1,406,643.24	\$109,211.33	\$63,838.92

You can access the Department's "Local Taxes Financial Statement" for this month at <http://dor.mo.gov/business/citycounty>.

If you do not receive your distribution or if you require additional information, contact the Taxation Division at the above address, telephone number, fax number, or e-mail.

A city must notify the Department if their boundaries change. Failure to notify the department can result in lost revenue.

The Department is authorized by Section 32.057 RSMo, to release local sales/use tax information to cities that have imposed a sales or use tax. The Department has made this information available in three reports: the Open Business Locations Report, the Financial Sales Tax Distribution Report, and the Financial Use Tax Distribution Report. A portal account must be created on the Department's portal at <https://mytax.mo.gov/rptportal/home/> and a Request for Information/Audit of Local Sales and Use Tax Records (Form 4379) may be completed to request access to these reports. This form is available on our web site at <http://dor.mo.gov/forms/>.



MISSOURI DEPARTMENT OF REVENUE
 TAXATION DIVISION
 PO BOX 3380
 JEFFERSON CITY, MO 65105-3380

Date: December 07, 2023

SALES TAX DISTRIBUTION DEPOSIT NOTICE

SALEM
 CITY CLERK
 400 N IRON ST
 SALEM MO 65560-1429

POLITICAL SUBDIVISION ID: 65234000

Notice Number: 2044121347

Distribution Month: November 2023

Telephone: 573-751-4876
 Fax: 573-522-1160
 Email: localgov@dor.mo.gov

The Missouri Department of Revenue distributed your local sales tax by electronic funds transfer (ACH) for your credit and use for the November 2023 collections as follows

Deposit Date	12/07/2023
Tax Type Code	210
TaxType Name	CITY CAPITAL IMPROVEMENTS
Bank Name	BANK OF SALEM
Account Number (Last Four Digits)	0117
Tax Distribution	\$67,518.37
Interest Distribution	\$0.00
Amount Deposited	\$67,518.37

Below is your recent account history. You can compare this month's distribution with the same month in prior years for this account. You can also compare the year-to-date distribution with the same year-to-date in prior years.

Account History					
Period	2021	2022	2023	2022 Compared to 2021	2023 Compared to 2022
November 2023	\$67,725.82	\$68,742.01	\$67,518.37	\$1,016.19	\$(1,223.64)
Year-to-Date	\$616,795.82	\$671,402.29	\$703,322.44	\$54,606.47	\$31,920.15

You can access the Department's "Local Taxes Financial Statement" for this month at <http://dor.mo.gov/business/citycounty>.

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 TAXATION DIVISION
 PO BOX 3380
 JEFFERSON CITY, MO 65105-3380

Date: December 07, 2023

SALES TAX DISTRIBUTION DEPOSIT NOTICE

SALEM
 CITY CLERK
 400 N IRON ST
 SALEM MO 65560-1429

POLITICAL SUBDIVISION ID: 65234000

Notice Number: 2044122045

Distribution Month: November 2023

Telephone: 573-751-4876
 Fax: 573-522-1160
 Email: localgov@dor.mo.gov

The Missouri Department of Revenue distributed your local sales tax by electronic funds transfer (ACH) for your credit and use for the November 2023 collections as follows

Deposit Date	12/07/2023
Tax Type Code	260
TaxType Name	CITY STORM WATER/LOCAL PARKS
Bank Name	BANK OF SALEM
Account Number (Last Four Digits)	0117
Tax Distribution	\$50,638.84
Interest Distribution	\$0.00
Amount Deposited	\$50,638.84

Below is your recent account history. You can compare this month's distribution with the same month in prior years for this account. You can also compare the year-to-date distribution with the same year-to-date in prior years.

Account History					
Period	2021	2022	2023	2022 Compared to 2021	2023 Compared to 2022
November 2023	\$50,794.36	\$51,556.32	\$50,638.84	\$761.96	\$(917.48)
Year-to-Date	\$462,877.73	\$503,485.81	\$527,475.29	\$40,608.08	\$23,989.48

You can access the Department's "Local Taxes Financial Statement" for this month at <http://dor.mo.gov/business/citycounty>.

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 JEFFERSON CITY, MO 65105-3380

Date: December 07, 2023

SALES TAX DISTRIBUTION DEPOSIT NOTICE

SALEM
 CITY CLERK
 400 N IRON ST
 SALEM MO 65560-1429

POLITICAL SUBDIVISION ID: 65234000

Notice Number: 2044120713

Distribution Month: November 2023

Telephone: 573-751-4876
 Fax: 573-522-1160
 Email: localgov@dor.mo.gov

The Missouri Department of Revenue distributed your local sales tax by electronic funds transfer (ACH) for your credit and use for the November 2023 collections as follows

Deposit Date	12/07/2023
Tax Type Code	201
TaxType Name	ADDITIONAL CITY
Bank Name	BANK OF SALEM
Account Number (Last Four Digits)	0117
Tax Distribution	\$110,780.33
Interest Distribution	\$0.00
Amount Deposited	\$110,780.33

Below is your recent account history. You can compare this month's distribution with the same month in prior years for this account. You can also compare the year-to-date distribution with the same year-to-date in prior years.

Account History					
Period	2021	2022	2023	2022 Compared to 2021	2023 Compared to 2022
November 2023	\$0.00	\$0.00	\$110,780.33	\$0.00	\$110,780.33
Year-to-Date	\$0.00	\$0.00	\$117,659.43	\$0.00	\$117,659.43

You can access the Department's "Local Taxes Financial Statement" for this month at <http://dor.mo.gov/business/citycounty>.

If you do not receive your distribution or if you require additional information, contact the Taxation Division at the above address, telephone number, fax number, or e-mail.

A city must notify the Department if their boundaries change. Failure to notify the department can result in lost revenue.

The Department is authorized by Section 32.057 RSMo, to release local sales/use tax information to cities that have imposed a sales or use tax. The Department has made this information available in three reports: the Open Business Locations Report, the Financial Sales Tax Distribution Report, and the Financial Use Tax Distribution Report. A portal account must be created on the Department's portal at <https://mytax.mo.gov/rptp/portal/home/> and a Request for Information/Audit of Local Sales and Use Tax Records (Form 4379) may be completed to request access to these reports. This form is available on our web site at <http://dor.mo.gov/forms/>.

CITY OF SALEM

REQUEST TO BE HEARD AT A CITY COUNCIL MEETING

NOTE: All petitions, remonstrance's, complaints and requests shall be limited to five minutes per speaker.

Request filed by:

Name: Lisa French

Address: 706 N. Main

Phone: (314) 566-4850

Date of Council meeting that you request to be heard: Dec. 12, 2023

Check the levels of administrative people that you have discussed this request with:

Mayor City Administrator City Clerk Superintendent to a slight degree

Other (specify): Chief of Police

What is your request: Hearing of Persons/Communication

The Mayor and City Council reserves the right to defer and redirect this request to the appropriate administrative level(s).

The agenda closes and forms need to be submitted to the City Clerk's office by 5:00 p.m. on the Wednesday preceding the council meeting.

Staff Summary Report

MEETING DATE: 12/12/2023
AGENDA ITEM: New and Miscellaneous Business
AGENDA TITLE: Bid-Well #4 Service Upgrade

ACTION REQUESTED BY: Public Works Director
ACTION REQUESTED: Approval bid for installation of transfer switch
SUMMARY BY: Mark Nash

PROJECT DESCRIPTION / FACTS

The City of Salem purchased a generator a few years. The generator is on a trailer which makes it mobile. What we will be able to do with this generator is during a prolonged outage we could use it to pump water from a particular well. This transfer switch would allow the city to hook up the generator to well #4. It would allow the city to have water if there was a natural disaster. The transfer switch would be mounted permanently at the well site.

PROCUREMENT

The bid summary was sent to the Salem News by the city clerk. It was put in the Salem News Nov.7th 2023 addition. The City of Salem received two (2) bids. Bid one was from Aesthetix Electric for \$17,968.00 and Bid two was from Lumix Electrical, Inc .for \$27,476.00

FISCAL IMPACTS

This amount will come out of the water dept. equipment maintenance. Line item 510-501-46100. There will be \$80,000.00 left in this line item after this purchase.

SUPPORT DOCUMENTS: Included in summary

Ask The Board of Alderman to accept the bid from Aesthetix Electric for \$17,968.00



November 28, 2023

City Salem
400N Iron Street
Salem, Mo 65560

Quote # 112823

Well Transfer Switch, and XFMR Addition:

A. Well, XFMR to Include the Following:

- Installation of Fused Disconnect 60Amp
- Installation of Transformer 15 KVA Primary 480, Secondary 240
- Proper Bonding of transformer
- Removal of existing single-Phase Service “working with Power company”
- Install New Transfer Switch
- Cam Locks Mounted in Junction Box on Exterior of Building
- Moving existing Conduit to Transfer Switch
- 25’ 4/0 SO Cable Attached to Generator with Cam Locks
- Start Up and Testing

Quote Total \$17,968.00

Accepted By _____

Company _____

Date _____

Firm thirty (30) days from bid date

- Utility Fees
- Premium Time
- Net 30 days with 1 1/2% per month add
- Without any applicable taxes
- Quote Active for 30 Days from Date Listed Above

Steve Durbin
Aesthetix Electric

THANK YOU FOR YOUR BUSINESS AND REFERRALS!

573.348.1429
aesthetixelectric.com | steve@aesthetixelectric.com
PO Box 972 | Osage Beach MO, 65065

Product data sheet

Specifications

SQUARE D

Green Premium™



Safety switch, double throw, non fusible, 200A, 600V, 4 pole, NEMA 3R

82444R

Product availability : Stock - Normally stocked in distribution facility

Price* : 8,130.00 USD

Main

Product	Double Throw Safety Switch
Duty Rating	General duty
Disconnect Type	Non-fusible disconnect
Factory Installed Neutral	None
Number of Poles	4
Current Rating	200 A
Voltage Rating	600 V AC 600 V DC
Enclosure Rating	NEMA 3R

Complementary

Short-circuit current	10 kA H or J
Fuse type	H or J
Mounting Type	Surface
Wire Size	AWG 6...300 kcmil copper or aluminium
Tightening torque	340 lbf.in (38.41 N.m) (AWG 6...300 kcmil)
Depth	10.63 in (270.00 mm)
Width	33.02 in (838.71 mm)
Height	38 in (965.20 mm)
Net Weight	104.94 lb(US) (47.6 kg)

Environment

Certifications	UL Listed
----------------	-----------

Ordering and shipping details

Category	00133-DT SWITCH,NEMA3R
Discount Schedule	DE1
GTIN	785901501701
Returnability	No

* Price is "List Price" and may be subject to a trade discount – check with your local distributor or retailer for actual price.

Disclaimer: This documentation is not intended as a substitute for and is not to be used for determining suitability or reliability of these products for specific user applications

**CITY OF SALEM
VENDOR AND BID LIST INFORMATION**

Date: Nov, 28 '2023

Company Name: Aesthetix Electric

Address: Po Box 972

City: Osage Beach State: MO Zip Code: 65065

CONTACT PERSON FOR BID:

Printed Name Steve Durbin

Email steve@aesthetixelectric.com Phone (573) 348-1429

Signature of Owner/Representative  Steve Durbin
(Signature) (Print Name)

Please attach detailed manufacturer's specifications with the minimum required information listed in the bid specifications.

Customer: City of Salem	Job Name: Well Site Upgrade Service with Generator Backup
Address: 400 N Iron St Salem, MO 65560	Jobsite Address: 400 N Iron St Salem, MO 65560
Contact: Joshua Hunt	
Phone: 573-247-9249	
Email: wwtp@salem.mo.com	

JOB ITEMS

Service Upgrade with Generator Backup

Installation will include:

- New 200A 480V 3PH service from pole to building
- New 200A manual non-fused transfer switch Nema3R
- 4/0 4 wire SO cord with male and female cord ends for generator connections
- Add control transformer in well pump control panel for stand alone operations

TOTAL **\$27,476.00**

TERMS & CONDITIONS

****Due to material cost all quotes must be reviewed after 15 days.****

All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Thank you for the opportunity to provide you with a Quote for the above scope of work. If you have any questions or comments, please call me at 573-220-8332 or email me at csmith@golumix.com.

This Quote expires on 12/19/2023

Chris Smith, Lumix North

Please remit to:
Lumix North
PO Box 475
Rogersville, Mo 65742
Email: csmith@golumix.com

Please sign (Shows Approval)

Date

Please print Above Name

Date: 12-1-23

Company Name: Lumix Electrical, Inc

Address: 901 S. Business 54

City: Fulton State: MO Zip Code: 65257

CONTACT PERSON FOR BID:

Printed Name Chris Smith

Email csmith@golumix.com Phone (573) 220-8332

Signature of Owner/Representative  Chris Smith
(Signature) (Print Name)

Please attach detailed manufacturer's specifications with the minimum required information listed in the bid specifications.

Staff Summary Report

MEETING DATE:	November 28, 2023
AGENDA ITEM:	New and Miscellaneous Business
AGENDA TITLE:	Bids-Masters Industrial Park Signage

ACTION REQUESTED BY:	City Administrator
ACTION REQUESTED:	Reject All Bids for Masters Industrial Park and Airport Signage
SUMMARY BY:	Sally Burbridge

PROJECT DESCRIPTION / FACTS

The entrance sign to Masters Industrial Park, a wooden sign and posts, rotted off at ground level and blew over in 2019. This has left the businesses who have located in the industrial park without signage and created difficulties in receiving deliveries of supplies and materials. While each of the businesses own their own property within the park, these properties were originally city owned and developed with the intention of attracting businesses to the community. Since it is a City sponsored industrial park there is an obligation on the city's part to provide basic infrastructure including signage. New signage for the park was also identified as part of the marketing plan in the approved Certified Site application for the 25-acre parcel.

There are currently 7 active businesses, one business proposed in an existing building, and one vacant building, in addition to 3 currently vacant, cleared, surveyed lots which are owned by the city in Masters Industrial Park. There is additional acreage available for future development.

The Request for Bids (RFB) included final design and construction of the main entrance sign listing all businesses and properties available on changeable panels, final design and construction of a smaller wayfinding sign at the intersection of Carnett and Pines Industrial Drives, design only of matching driveway entrance signs for businesses to purchase independently, and final design and construction of a matching airport sign.

The City received two bids as listed below in the Procurement section.

The Alexander Construction Bid was considerably over the budget set aside for this project.

The Action Graphics and D&K Welding Bid was within the budget set aside, but after following up with questions about the tenant name panels we could not come to a consensus concerning both the number of name panels AND the size of lettering to accommodate visibility from Hwy 32/72. The first option had large enough letters but did not provide the number of panels specified. The second option provided enough panels but not large enough to accommodate 6" or larger lettering necessary for good visibility.

There were follow up questions for clarification on the bids and at this point staff recommends denial of both bids with the intent of re-bidding the project with some clarification in the RFB specifications as to size of lettering and interchangeable name panels. Since having the businesses in the industrial park's names easily legible and prominent is the purpose of the entrance sign, it is staff's belief that we are better off to take the time necessary to get it right.

PROCUREMENT

Request for Bids was advertised in The Salem News and posted to the City's website on October 17, 2023.

On November 16, 2023 there were two bids received:

Alexander Construction	\$137,643.60
Action Graphics Sign Company with DNK Welding	\$49,365.00

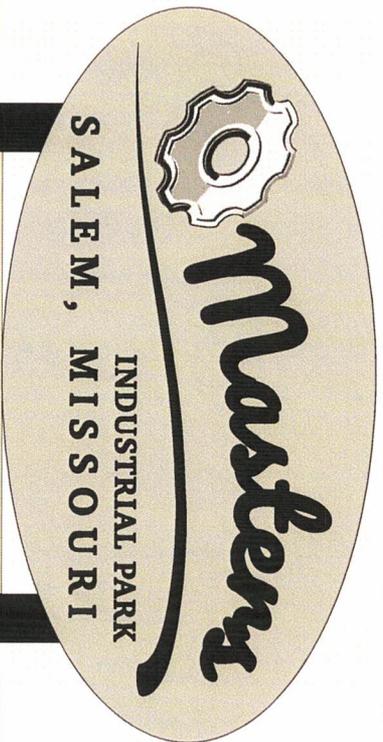
FISCAL IMPACTS

The current budget includes \$50,000 in Capital Improvements for Economic Development for the Masters Industrial Park Signage.

SUPPORT DOCUMENTS: Alexander Construction Bid Proposal
Action Graphics Sign Company/DNK Welding Bid Proposal

DEPARTMENT'S RECOMMENDED MOTION: Move denial of all bids submitted for the Masters Industrial Park and Airport Signage.

Entrance



120 x 60"
Steel with Vinyl Graphics
"Brushed Effect"
Double Sided

East (incoming side)



City Box

8" x 8" Schd 40 Steel Square Posts

West (outgoing side)

Tenant Blocks
70" x 8"
Removable .040 Aluminum Plates

LED Light Fixture



72" x 60"
10GA Steel Backer
with removable
.040 aluminum Plates

GROUND LEVEL

3' x 3'
x 4' Depth
Concrete

ACTION GRAPHICS
SIGN COMPANY

500 N. Washington
Salem, MO 65560
573-729-2040



10'

5'

Quote # 11152301ES

DATE: Nov 15, 2023

Prepared by:
Tim



500 N. Washington St.
Salem, MO 65560
(573)729-2040
sales@agraphics.biz
Fax-(573)729-2851

Prepared for: Office of City Clerk

The City of Salem

Phone: 573 729-2428

Alt. Phone:

Email: cityadministrator@salem-mo.com

Action Graphics, in conjunction with D and K Welding, proposes to design, manufacture and install a 10' x 5' entry sign, pole mounted, with two main faces, 7 tenant sign panels 70" x 8", and a "Welcome to Salem" Graphic, as illustrated in the attached diagram, at the Masters Industrial Park location in Salem, MO.

Item Description

Price

Entry Sign with Structure

19,550.00

Installation Materials (Concrete, Electrical, Etc.)

2690.00

Engineering and Permitting

438.00

Installation

1805.00

total

24,483.00

Terms:

This quote is good for 30 days. 50% deposit due upon signing. The remaining amount due upon completion. Visa/MC accepted. 3% convenience fee on credit card purchases over 300 dollars.

UNFORSEEN CIRCUMSTANCES. Prices within this proposal are firm unless there are unforeseen circumstances or obstacles that prevent the completion of the installation as planned. These include, but are not limited to rock formations, large boulders, high water table, rebar, sewer drain, or any other unforeseen problems requiring additional materials, time and/or labor. If such circumstances arise contractor will notify client immediately with an evaluation and proposed change in price or work. If the obstacle is such that the job is unable to be completed as planned, or if client decides the cost to proceed is too prohibitive, then the client is responsible for labor costs incurred until that point and for any materials used that cannot be returned.

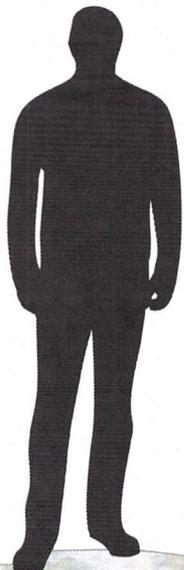
I agree to the above terms.

Date



**INDUSTRIAL PARK
SALEM, MISSOURI**

D and K Welding	Village Gallery
VETS	Quality Machine
Show Me Helicopters	Family Trash Service
Everything Cinema	Building Vacancy
Lot Available Call 573-729-2428	Lot Available Call 573-729-2428
Lot Available Call 573-729-2428	



10'

5'

**ACTION
GRAPHICS
SIGN COMPANY**

500 N. Washington
Salem, MO 65560
573-729-2040



D and K Welding

Village Gallery

VETS

Quality Machine

Snow Me Helicopters Family Trash Service

Everything Cinema

Building Vacancy

Lot Available

Lot Available

Call 573-729-2428

Call 573-729-2428

Lot Available

Call 573-729-2428

Each panel is 35" x 8"

Wayfinding Sign

LED Light Fixtures
400 Watt Metal Halide Equivalent

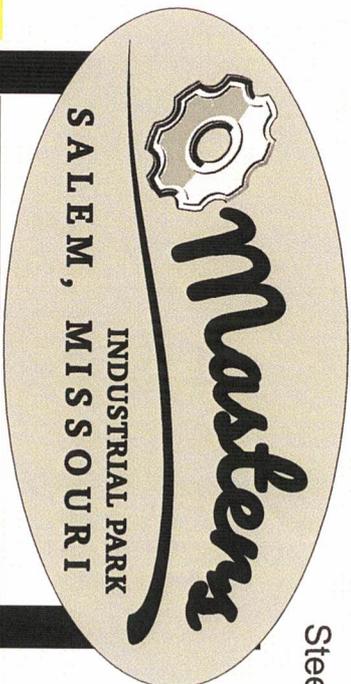
2" Square Tubing X 8'

LED Light Fixture

96" x 48"

Steel with Vinyl Graphics
"Brushed Effect"

City Box



Tenant Blocks
70" x 8"

72" x 60"
10GA Steel Backer
with removable
.040 aluminum Plates

LED Fixture

GROUND LEVEL

2' x 2'

x 3' Depth

Concrete



10'

6'

GROUND LEVEL

**ACTION
GRAPHICS**
SIGN COMPANY

500 N. Washington
Salem, MO 65560
573-729-2040



Quote # 11152301WS

DATE: Nov 15, 2023

Prepared by:
Tim



500 N. Washington St.
Salem, MO 65560
(573)729-2040
sales@agraphics.biz
Fax-(573)729-2851

Prepared for: Office of City Clerk

The City of Salem

Phone: 573 729-2428

Alt. Phone:

Email: cityadministrator@salem.mo.gov

Action Graphics, in conjunction with D and K Welding, proposes to design, manufacture and install a single sided, 8' x 4' entry sign, pole mounted, with 7 tenant sign panels, 70" x 8", as illustrated in the attached diagram, at the Masters Industrial Park location in Salem, MO. Electrical is based on the City electrical source being within 25' of the structure.

Item Description	Price
Wayfinding Sign with Structure	10,750.00
Materials (Concrete, Electrical, ETC)	1759.00
Installation	1630.00
Engineering and Permitting	438.00
total	14,577.00

Terms:

This quote is good for 30 days. 50% deposit due upon signing. The remaining amount due upon completion. Visa/MC accepted. 3% convenience fee on credit card purchases over 300 dollars.

UNFORSEEN CIRCUMSTANCES. Prices within this proposal are firm unless there are unforeseen circumstances or obstacles that prevent the completion of the installation as planned. These include, but are not limited to rock formations, large boulders, high water table, rebar, sewer drain, or any other unforeseen problems requiring additional materials, time and/or labor. If such circumstances arise contractor will notify client immediately with an evaluation and proposed change in price or work. If the obstacle is such that the job is unable to be completed as planned, or if client decides the cost to proceed is too prohibitive, then the client is responsible for labor costs incurred until that point and for any materials used that cannot be returned.

I agree to the above terms.

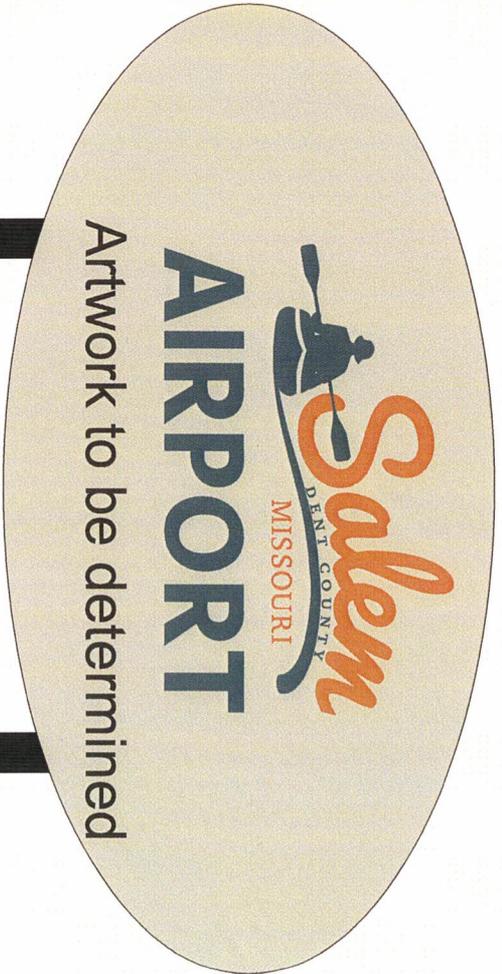
Date _____

Airport Sign

Single Sided 96" x 48"
Steel with Vinyl Graphics
"Brushed Effect"



6'



4" SCH 40 Square Posts, Painted Black

GROUND LEVEL



18" x 18"
x 3' Depth
Concrete



**ACTION
GRAPHICS**
SIGN COMPANY
500 N. Washington
Salem, MO 65560
573-729-2040



Quote # 11152301AS

DATE: Nov 15, 2023

Prepared by:
Tim



500 N. Washington St.
Salem, MO 65560
(573)729-2040
sales@agraphics.biz
Fax-(573)729-2851

Prepared for: Office of City Clerk

The City of Salem

Phone: 573 729-2428

Alt. Phone:

Email: cityadministrator@salem-mo.com

Action Graphics, in conjunction with D and K Welding, proposes to design, manufacture and install a single sided, 8' x 4' sign, pole mounted, as illustrated in the attached diagram, at the Salem airport location in Salem, MO.

Item Description

Price

Entry Sign with Structure

8650.00

Materials

282.00

Engineering and Permitting

438.00

Installation

935.00

total

10,305.00

Terms:

This quote is good for 30 days. 50% deposit due upon signing. The remaining amount due upon completion. Visa/MC accepted. 3% convenience fee on credit card purchases over 300 dollars.

UNFORSEEN CIRCUMSTANCES. Prices within this proposal are firm unless there are unforeseen circumstances or obstacles that prevent the completion of the installation as planned. These include, but are not limited to rock formations, large boulders, high water table, rebar, sewer drain, or any other unforeseen problems requiring additional materials, time and/or labor. If such circumstances arise contractor will notify client immediately with an evaluation and proposed change in price or work. If the obstacle is such that the job is unable to be completed as planned, or if client decides the cost to proceed is too prohibitive, then the client is responsible for labor costs incurred until that point and for any materials used that cannot be returned.

I agree to the above terms.

Date

Tenant Signs

Individualized Artwork per Customer

93"

60" x 30"
Steel with Vinyl Graphics
"Brushed Effect"

\$660.00

Installation to be
performed by client.

4"x4" Posts,
Painted Black

**ACTION
GRAPHICS**
SIGN COMPANY

500 N. Washington
Salem, MO 65560
573-729-2040



CITY OF SALEM
VENDOR AND BID LIST INFORMATION

Date: 11-16-23

Company Name: Action Graphics Sign Company

Address: P.O. Box 798

City: Salem State: Missouri Zip Code: 65560

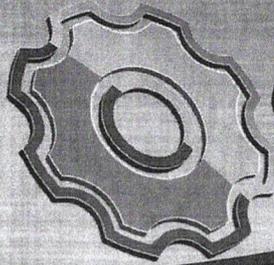
CONTACT PERSON FOR BID:

Printed Name Felicia Dodd

Email felicia@thesalemnewsonline.com Phone (573) 729-2040

Signature of
Owner/Representative *Felicia D. Dodd* Felicia D. Dodd
(Signature) (Print Name)

Entrance Sign
at highway



Masters

**INDUSTRIAL PARK
SALEM, MISSOURI**

DNK Welding & Fencing

Village Gallery

VETS

Quality Machine

Show Me Helicopters

Family Trash Services

Everything Cinema

Building Vacancy

Lot Available Call 573-729-2428

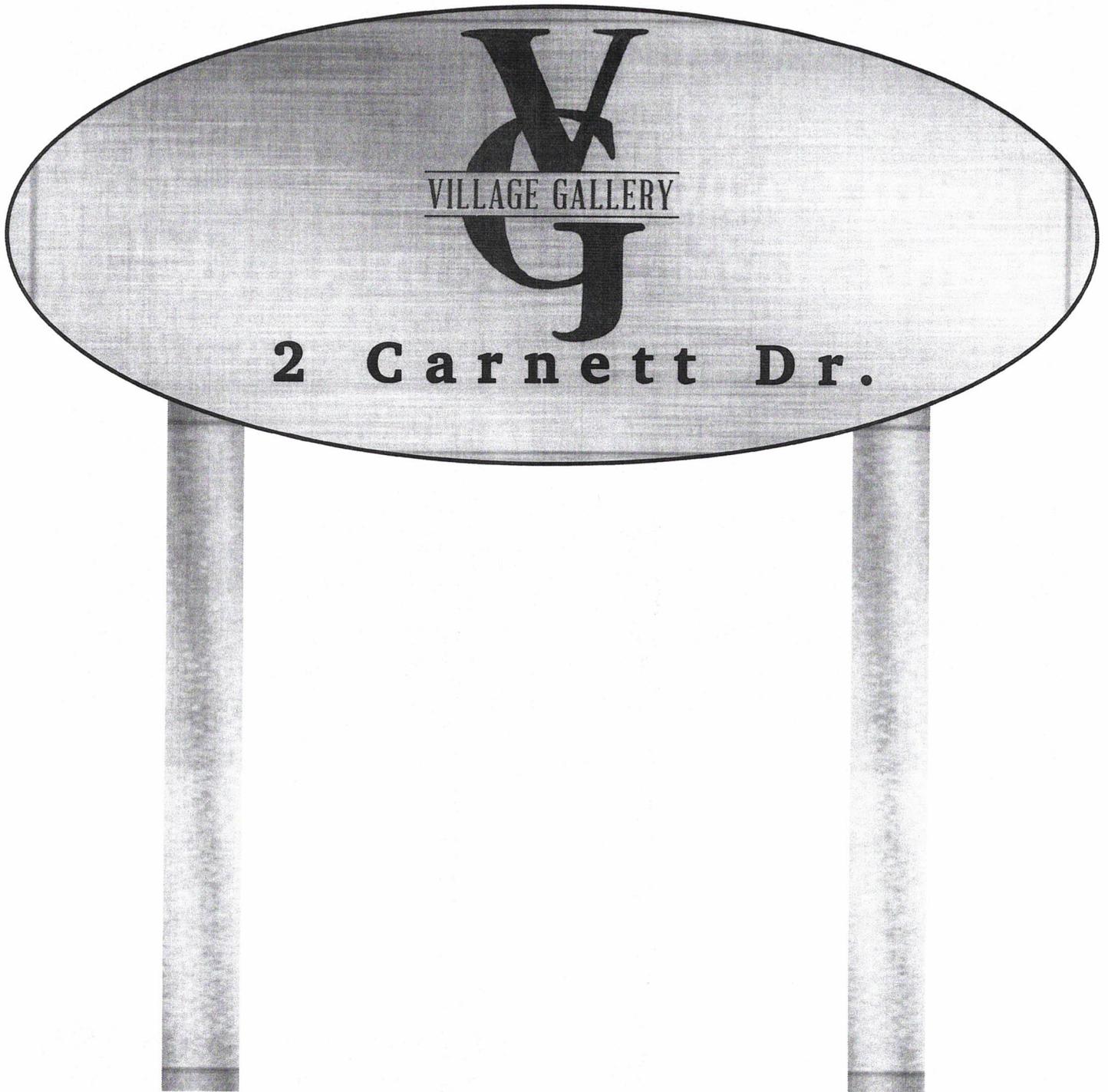
Lot Available Call 573-729-2428

Lot Available Call 573-729-2428

Wayfinding sign at Carnett intersection with Mulnack & Pines—10-15 ft tall



Drive Entry signs at each business driveway access/entrance—Each business would be responsible to purchasing and installing their own signage. 5-6 ft tall



#Catch
the Current

Salem, MO

Salem Community Brand Standards Mini-Guide



Connection Group
branding • design • publishing



Brand Color Formulas

Color: Consistent use of color formula helps maintain the integrity of the brand. Brand colors consist of three color model formulas, used in specific processes. There are slight variations between the models.

Pantone©

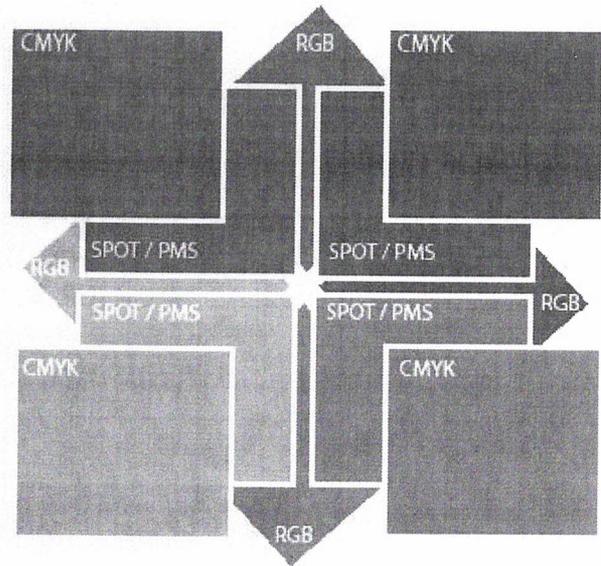
The first is spot or Pantone© color formula also referred to as a book color. Used for one or two color, offset printing. Often used for promotional items, silk screening, etc.

CMYK

Used in offset printing, can be used for digital printing.

RGB

Used for digital files, websites, digital publications, etc.



Spot Color: Pantone©® Color Formula

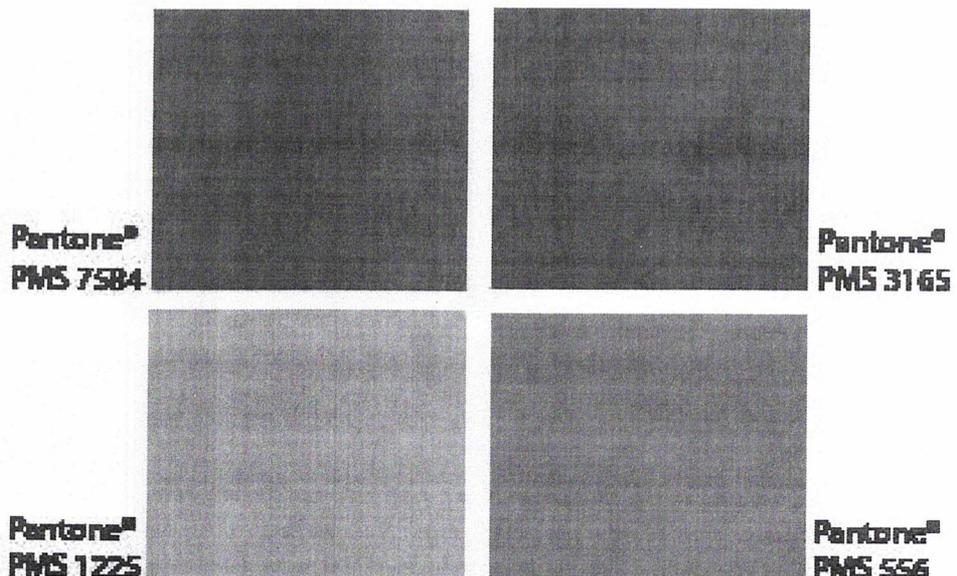
Book Color | Spot color
Use with spot color printing, silkscreening.

Rust
PMS 7584

Gold
PMS 1225

Blue
PMS 3165

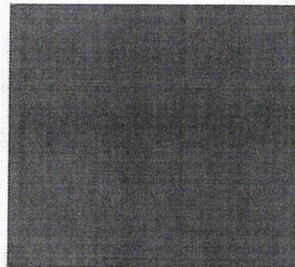
Green
PMS 556



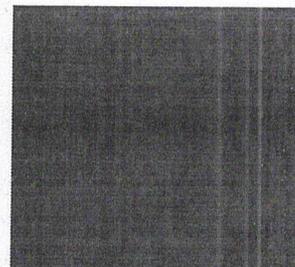
CMYK Color Formulas

CMYK Color Formula
Cyan, Magenta, Yellow, Black
Use with full color process printing.

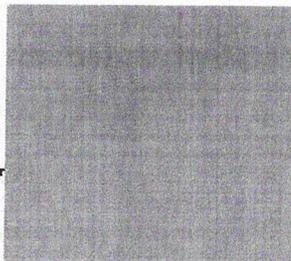
C = 4
M = 73
Y = 88
K = 18



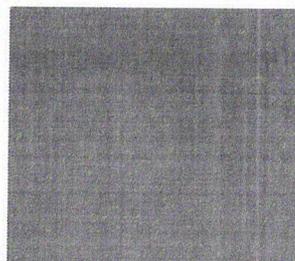
C = 83.63
M = 51.62
Y = 47.79
K = 23.99



C = 0
M = 31.77
Y = 75.79
K = 0



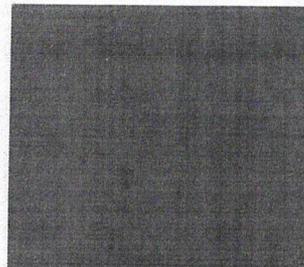
C = 59.93
M = 24.35
Y = 48.95
K = 2.07



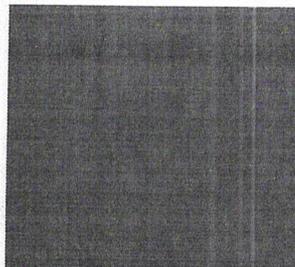
RGB Color Formulas

RGB Color Formula
Red, Green, Blue
Use with digital color files.

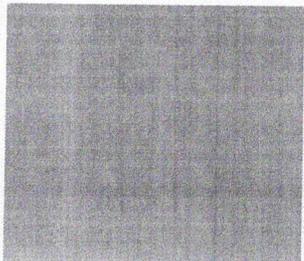
R = 196
G = 89
B = 43



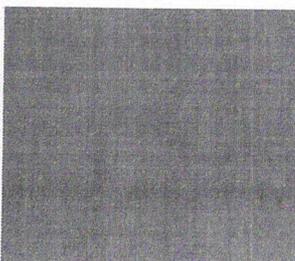
R = 47
G = 92
B = 102



R = 252
G = 183
B = 86



R = 113
G = 156
B = 139



Brand Fonts and Typography

Salem

Script Font: *Pacifico Regular*

MISSOURI

Serif Font: Charter Bold

50 points kerning between cap letters

Catch the Current

Tagline and Hashtag: *Pacifico Regular*

Department Logos / Chamber of Commerce

Serif Font all CAPS: CHARTER BOLD

Publishing:

Headlines: Use Pacifico Regular when appropriate.

Upper and lower case

Sub-Heads: Charter Bold & Charter Roman.

All caps or upper and lower case

Body Copy : Charter Roman, *Charter Italic*



Headlines

The script font can be used for headlines and sometimes with sub-heads where space allows. Script can be hard to read from a distance and when it gets too small it is best to use only when legibility can be assured. Too much script can get too busy when there is a lot of text on the page.

How to use script fonts in a headline.

How to use script fonts in a sub-headline.

Subheads

Increase/reduce subhead type point size in 10 point increments.

All upper case to match logo closest. Mix upper and lower case in instances where there is more copy.

Large Subheads

Large Subheads (40 pt)

Large Subheads (30 pt)





Project Information	
Project #	2023-12-007
Title	City of Salem - Industrial Park Signage -2023
Address	400 N Iron Street
City, State, Zip	Salem, Missouri 65453
Country	

Estimate Information	
Estimate #	001
Description	"Bid- Masters Industrial Park Signage"
Proposal Date	16-Nov-2023
Valid Thru Date	15-Dec-2023

From	
Contact	Sammy Auxier
Company	Alexander Construction LLC
Address	10185 CR 2020
City, State, Zip	Rolla, MO 65401
Country	United States
Phone	(573) 263-0857
Fax	(573) 426-6587

To	
Contact	Sally Burbridge
Company	City of Salem
Address	400 N Iron Street
City, State, Zip	Salem, Missouri 65453
Country	
Phone	573-729-2428
Fax	

We are pleased to quote the following labor, equipment, and materials in accordance with the plans and specifications listed above. This proposal is subject to exclusions that may be listed below.

Scope of work for the project to be constructed as depicted in the plans and details as described herein:

0: Overall Scope

Inclusions:
 Price for Entrance sign and wayfinding sign includes engineered concrete for the base of each sign, and also includes labor and material for installing the concrete base. We have also included soil and concrete testing in our quote.
 After submittal drawing are approved a 50% deposit would be required before production would start. Lead time after approved drawing is 14weeks at this time and is subject to change as orders come in.

Exclusions:
 Electrical over 20' from sign as we have bid in our price 20' of underground electric anything over that would be on the city to provide.

Clarifications:
 If rock or unsuitable soils are encountered, they will be remedied at a time and material basis add to the city.
 After submittal drawing are approved a 50% deposit would be required before production would start. Lead time after approved drawing is 14weeks at this time and is subject to change as orders come in.

10 00 00: Specialties					Subtotal: 137,643.60	
Item #	Description	Quantity	Unit	Unit Price	Total	
1	ENTRANCE SIGN design, Labor material and equipment to install	1	LS	81,938.40	81,938.40	
2	WAYFINDING SIGN design, labor, materials and equipment to install	1	LS	47,751.60	47,751.60	
3	Driveway entrance signs, Design and materials (Labor to install by other)	1	LS	3,976.80	3,976.80	
4	Airport entrance sign, Design and Materials (Labor to install by other)	1	LS	3,976.80	3,976.80	

Estimate Total: \$137,643.60

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon



strikes, accidents or delays beyond our control. Owner to carry fire, flood, earthquake, and other necessary insurance. We are fully covered by Workmen's Compensation Insurance.

Authorized
Signature:

Samuel S. Ayres

Acceptance of Proposal:

The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified.

Signature:

Date of Acceptance: _____

Print Name: _____

CITY OF SALEM
VENDOR AND BID LIST INFORMATION

Date: 11/16/2023

Company Name: Alexander Construction

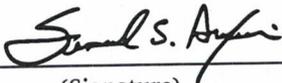
Address: 10185 County Road 2020

City: Rolla State: MO Zip Code: 65401

CONTACT PERSON FOR BID:

Printed Name Samuel S. Auxier

Email sammy@alexander-construction.com Phone (573) 263-0857

Signature of
Owner/Representative  Samuel S. Auxier
(Signature) (Print Name)

Staff Summary Report

MEETING DATE:	December 12, 2023
AGENDA ITEM:	Board Appointment
AGENDA TITLE:	Enhanced Enterprise Zone

ACTION REQUESTED BY:	City Administrator/Economic Development
ACTION REQUESTED:	Approval of Board Members for the Enhanced Enterprise Zone
SUMMARY BY:	Sally Burbridge

PROJECT DESCRIPTION / FACTS

The Enhanced Enterprise Zone (EEZ) was established in 2006 through the State of Missouri's Department of Economic Development as a partnership between Dent County and the City of Salem to assist businesses with expansion efforts and to attract new businesses.

The EEZ Board consists of 7 members representing various business and taxing district interests who are appointed/approved by both the Dent County Commission and the City of Salem Board of Aldermen.

There are 2 seats for re-appointment of 5-year terms (2024-2028) – both board members have agreed to remain serving on the Board:

Willie Strader of MO Farm Bureau Insurance,
Jamie Homeyer of the Dent County Assessor's Office and VIP Realty.

There are 2 seats for appointment due to vacancies. The recommended new appointments are:

Jeff Dodson, Superintendent, Northwood RIV School District (term expires Dec 2025)

Nathan Wills, Assistant Superintendent of Salem R80 School District (term expires Dec 2025)

The current EEZ Board members are:

Dean Jones, Salem Wood Products – Chairman (term expires Dec 2026)

Dustin Howard, The Bank of Salem (term expires Dec 2024)

Daniel Salyer, Phil Mart (term expires Dec 2024)

PROCUREMENT

NA

FISCAL IMPACTS

NA

SUPPORT DOCUMENTS: EEZ Brochure

DEPARTMENT'S RECOMMENDED MOTION: Move approval of the EEZ Board reappointments of Willie Strader and Jamie Homeyer for a term of 2024-2027 and appointments of Jeff Dodson and Nathan Wills to complete a term ending in December 2025.

Enhanced Enterprise Zone

WHAT IS IT?

A stimulus for existing business expansion or new business development that results in creating sustainable jobs in targeted industries via local property tax abatements to eligible businesses.

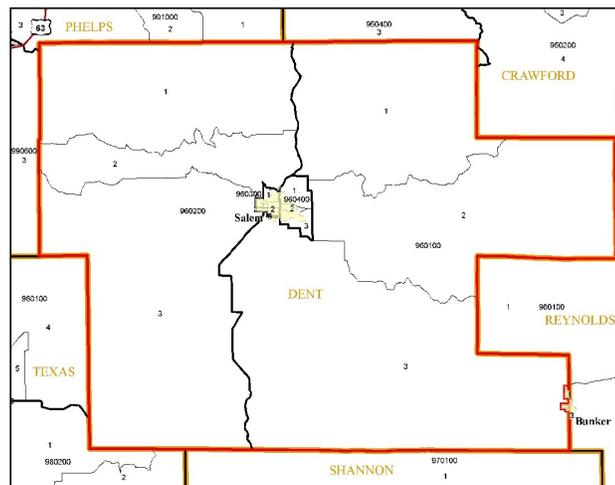
Three levels of property tax abatement for EXPANDED or NEW real property development:

- 1 50% tax abatement on real property for a qualifying business creating 5 *FTE (full time employee equivalents) for 10 years with an investment of \$200,000.
- 2 62.5% tax abatement on real property for a qualifying business creating 12 *FTE for 15 years and an investment of \$480,000.
- 3 75% tax abatement on real property for a qualifying business creating 25 *FTE for 20 years and an investment of \$1,000,000.

*FTE or Full Time Equivalent is defined for Dent County as 36 hours or more per week on a regular basis with a minimum of 50% of the cost of the health insurance provided by the employer.

ELIGIBLE AREAS

Boundaries of the Enhanced Enterprise Zone are for all of Dent County and Salem, MO with the exception of census tract 9604, Big Code 3 in Sinkin Township, the City of Bunker.



Sally Burbridge, Economic Development Director

Salem and Dent County, Missouri
City of Salem, 400 N. Iron St., Salem, MO 65560
Office: 573-729-2428 Cell: 573-453-6871
E-mail: economic@salem-mo.com



ELIGIBLE NAICS INDUSTRIES (North American Industry Classification System)

- 11 Agriculture, Forestry, Fishing, & Hunting
- 21 Mining
- 22 Utilities
- 23 Construction
- 31-33 Manufacturing
- 42 Wholesale Trade
- 48-49 Transportation & Warehousing
- 51 Information
- 52 Finance & Insurance
- 54 Profess., Scientific & Technical Services
- 55 Management of Companies & Enterprises
- 56 Administrative, Support & Waste Management & Remediation Services
- 61 Educational Services
- 62 Health Care & Social Assistance
- 71 Arts, Entertainment & Recreation with the exception of gambling (7132) & adult entertainment
- 81 Other Services, if a majority of the annual revenue will be derived from services provided out-of-state
- 92 Public Administration

Include “Value Added Agriculture” 348.015(14) RSMo and Headquarters of revenue producing business or enterprise 135.950(7) RSMo

Include all NAICS codes with the exception of gambling (7132), retail trade (44 and 45), food and drinking places (722), real estate, rental & leasing (53) & adult entertainment.

STATE INCENTIVES THAT WORK WITH EEZ

Eligible Businesses may also qualify for Missouri's premier incentive program Missouri Works through the Zone Works category which is specifically for Enhanced Enterprise Zones and is a retention of Withholding Taxes for 5 years.

Program	Minimum New Jobs	Minimum New Private Capital Investment	Minimum Average Wage	Automatic Benefit
Zone Works	2	\$100,000	80% of County Av. Wage	WH, 5 or 6 years

Retention of Withholding Taxes may be extended to 6 years for pre-existing Missouri businesses. Dent County Average Wages effective until 6/30/2022 are \$31,466.

For information on State of Missouri Programs, go to <https://ded.mo.gov>.

APPLICATION

An application is required for local as well as state benefits. To make application or for more information please contact Salem’s Economic Development Director whose information is on the front of this page.

Staff Summary Report

MEETING DATE:	December 12, 2023
AGENDA ITEM:	Reading of Bills (Second Reading)
AGENDA TITLE:	Bill No. 3579

ACTION REQUESTED BY:	Kala Sisco
ACTION REQUESTED:	Approval of Ordinance Amendment Changing the Community Services Committee to the Community Involvement Committee
SUMMARY BY:	Sally Burbridge

PROJECT DESCRIPTION / FACTS

Since the original enactment of the Community Services Committee in 1980, many of the topics assigned to the committee no longer require such oversight or have other committees or staff who now oversee those topics.

The committee itself has been primarily inactive for at least the last 5 years.

Aldерwoman Sisco has put forth efforts to revive the committee under a new vision and has worked to recruit community members who are interested in fulfilling this newly defined role.

PROCUREMENT

NA

FISCAL IMPACTS

NA

SUPPORT DOCUMENTS:	Ordinance or Bill No. 3579
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DEPARTMENT'S RECOMMENDED MOTION:	Move approval to amend Section 110.410 Mayor to Appoint Standing Committees, changing the Community Services to Community Involvement Committee.
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BILL NO. 3579

ORDINANCE NO. 3579

AN ORDINANCE RENAMING THE COMMUNITY SERVICES COMMITTEE TO THE COMMUNITY INVOLVEMENT COMMITTEE AND GIVING IT NEW DIRECTION FOR THE CITY OF SALEM, MISSOURI.

WHEREAS, THE COMMUNITY SERVICES COMMITTEE WAS CREATED IN 1980 TO OVERSEE SANITATION OPERATION; POLICE SERVICES; USE OF CITY PROPERTY AND PARKS AND RECREATION AND THE CITY DESIRES TO GIVE THIS COMMITTEE NEW DIRECTION TO REFLECT CURRENT CONDITIONS IN THE CITY;

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SALEM, MISSOURI AS FOLLOWS:

Section 1.

Section 110.410 of the Salem City Code shall be amended as follows:

The Mayor shall have the power to appoint the following committees which shall be standing committees: Finance, Utility, Community Involvement, and Capital Programs. Each committee shall consist of at least two (2) members of the Board of Aldermen, with one (1) such member named as its Chairman. The Mayor shall serve as ex officio member of each committee without the right to vote. Such committees shall serve the function of long-range planning for the City of Salem; budget preparation for Board approval; and such other duties as might be assigned to them by the Mayor or Board of Aldermen. Such committees shall have the power to call upon all City employees for information in their investigations and planning as well as from the private sector. The committees shall be appointed at a meeting following the annual municipal election and the members thereof shall serve for a term of one (1) year. Such committees shall be responsible for the following areas, which are not exclusive:

- Finance: Preparation of budget annually; audits; tax collection and levies; bond proposals; salaries and classification of City employees.
- Utility: Operation of all utility services; rate structures; street construction, maintenance and repair; conservation programs; long-range utility policy making.
- Community-Involvement: The purpose of the committee will be to support organizations and/or events in our community that members will voluntarily assist with donation solicitation and activities. The intent is to support activities that benefit the community in a positive social or economic way.
- Capital Improvement Programs: Prepare all capital improvement programs for the City; Federal and State grant processing; downtown renovation programs; priority assessment of all capital improvement projects.

Section 2.

These changes become effective immediately and are subject to modification at any time by the Board of Aldermen.

All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, repealed.

Section 3.

This Ordinance shall be in full force and effect from and after December 12, 2023.

PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF SALEM, MISSOURI, AND APPROVED BY THE MAYOR, THIS 12TH DAY OF DECEMBER 2023.

APPROVED:

ATTEST:

Greg Parker
Mayor

Tammy Koller
City Clerk

APPROVAL AS TO FORM:

James Weber
City Attorney