

REGULAR MEETING  
BOARD OF ALDERMEN  
CITY OF SALEM, MISSOURI  
SEPTEMBER 15, 2022  
6:00 P.M.  
CITY HALL COUNCIL CHAMBERS  
202 N. WASHINGTON

ITEM I: CALL TO ORDER

The Board of Aldermen of the City of Salem, Missouri met for their Regular Meeting Monday, September 15<sup>th</sup>, 2022, at 6:00 P.M. in the City Hall Council Chambers, 202 N. Washington,. Mayor Greg Parker presided and called the meeting to order at 6:00 P.M. and led those present in the Pledge of Allegiance and evening prayer.

ITEM II: ROLL CALL

Mayor Parker Called the Roll. Those present:

ALDERMEN

Shawn Bolerjack  
Tod Kinerk  
Kala Sisco  
Kyle Williams

OTHER CITY OFFICIALS

Mayor Greg Parker  
Economic Development Director/ Temporary City Administrator Sally Burbridge  
Administrative Assistant/ City Treasurer Erica Sheppard  
City Attorney James K. Weber  
Chief of Police /Sergeant-at-Arms Joe Chase  
Public Works Director Mark Nash  
Water/Sewer Supervisor Donnie Moore  
Finance Director Stacey Houston

Absent: City Clerk Tammy Koller, excused

Others present: KSMO; The Salem News; Mary Ann Curley; David Weiss; Amanda Duncan; Robert Gravlén; Beverly Jacobs; Lindi Harris; Mark Bottomley; Skip Dahms; Stan Podorski; Darlene Dahms

Tod Kinerk gave his resignation speech. He was thanked for his service to our community and that he will be missed on the board.

ITEM III: APPOINTMENTS

Assistant City Clerk Appointment

Mayor Parker presented Erica Sheppard for approval for appointment as Assistant City Clerk.  
Alderman Sisco moved to approve Erica Sheppard as Assistant City Clerk. Seconded by Alderman Bolerjack.

Roll Call Vote:

Ayes: Alderman Sisco, Alderman Bolerjack, Alderman Williams  
Nays: None

Mayor Parker administered Oath of Office for Assistant City Clerk Sheppard.

Alderman Appointment

Mayor Parker presented to approve Amanda Duncan to fill the vacant seat for the Westward Alderman the Board of Aldermen.  
Alderman Sisco moved to discuss. Seconded by Alderman Williams.  
Alderman Sisco discussed recommending someone else to fill the vacant seat for the Westward, recommended Ben Perseful.  
Alderman Sisco moved to Table for more discussion and have a special meeting to appoint someone. Seconded by Alderman Williams.

Roll Call Vote:

Ayes: Alderman Sisco, Alderman Bolerjack, Alderman Williams  
Nays: None

City Treasurer Stacey Houston

Could not be voted on. Only having three board members and one member of the board has a conflict of interest with Stacey.

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**Park Board Appointment**

Mayor Parker presented Stacey Jones for approval for appointment on the Salem Park Board to fill a vacant spot.

Alderman Williams moved to approve the appointment. Seconded by Alderwoman Sisco.

**Roll Call Vote:**

Ayes: Alderman Williams, Alderwoman Sisco, Alderman Bolerjack

Nays: None

**Utility Committee Appointment**

Mayor Parker presented David Weiss for approval for appointment on the Utility Committee to fill a vacant spot.

Alderwoman Sisco moved to approve David Weiss on the Utility Committee. Seconded by Alderman Williams.

**Roll Call Vote:**

Ayes: Alderwoman Sisco, Alderman Williams, Alderman Bolerjack

Nays: None

**ITEM IV: OATH OF OFFICE**

Mayor Parker administered Oath of Office for Assistant City Clerk Sheppard directly after appointment above.

**ITEM V: HEARING OF PERSONS**

Skip Dahms spoke to the board to request street closure 12:00 p.m. to 4:30 p.m. to close off the end of 4<sup>th</sup> Street between MacArthur and North Henderson for the Annual Kids Carnival on October 8<sup>th</sup>, 2022. Fourth year they have been doing this.

Alderman Williams motioned to approve street closure. Seconded by Alderman Bolerjack.

**Roll Call Vote:**

Ayes: Alderman Williams, Alderman Bolerjack, Alderwoman Sisco

Nays: None

**ITEM VI: CONSENT AGENDA:**

Mo. Dept. of Revenue C.A.R.T Tax August 2022- \$19,136.39

Mo. Dept. of Revenue Storm Water/Local Parks Tax Credit and Use for January 2022- June 2022- \$30.73

Mo. Dept. of Revenue Capital Improvements Tax Credit and Use for January 2022- June 2022- \$40.99

Mo. Dept. of Revenue City Tax Credit and Use for January 2022- June 2022- \$8 1.97

Park Board Meeting Minutes- July 27, 2022

Police Department Monthly Report- August 2022

Alderman Bolerjack moved to remove the Park Board Meeting Minutes from the Consent Agenda. Seconded by Alderman Williams.

**Roll Call Vote:**

Ayes: Alderman Bolerjack, Alderman Williams, Alderwoman Sisco

Nays: None



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Alderman Williams moved to table the Park Board Minutes from the Consent Agenda. Seconded by Bolerjack.

Roll Call Vote:

Ayes: Alderman Bolerjack, Alderman Williams, Alderwoman Sisco  
Nays: None

Alderman Bolerjack moved to approve the rest of the Consent Agenda. Seconded by Alderwoman Sisco.

Roll Call Vote:

Ayes: Alderman Bolerjack, Alderwoman Sisco, Alderman Williams  
Nays: None

**ITEM VII: INTRODUCTION AND READING OF BILLS AND RESOLUTIONS**

**BILL NO. 3519**

Assistant City Clerk Sheppard read the first reading of BILL NO. 3519 in its entirety. Second reading by caption only.

BILL NO. 3519, AN ORDINANCE APPROVING AND AUTHORIZING THE MAYOR OF THE CITY OF SALEM, MISSOURI, ON BEHALF OF SAID CITY TO ENTER INTO A POWER SUPPLY AND ADMINISTRATION AGREEMENT AMONG MISSOURI JOINT MUNICIPAL ELECTRIC UTILITY COMMISON DBA MISSOURI ELECTRIC COMMISION AND THE CITY AS A MEMBER OF THE MID-MISSOURI MUNICIPAL POWER ENERGY POOL.

Alderman Bolerjack moved to discuss. Seconded by Alderman Williams.

Alderman Bolerjack and Sally Burbridge explained the contract to the public and how much money we save by being a part of this organization giving a summary on the contract.

City Attorney discussed changes that were made into the contract but everything is as should be.

Alderman Bolerjack moved to approve BILL NO. 3519. Seconded by Alderwoman

Roll Call Vote:

Ayes: Alderman Bolerjack, Alderman Williams, Alderwoman Sisco  
Nays: None

NOTE: BILL NO. 3519 passed as ORDINANCE NO. 3519

**BILL NO. 3520**

Assistant City Clerk Sheppard read the first reading of BILL NO. 3520 in its entirety. Second reading by caption only.

BILL NO. 3520, AN ORDINANCE AMENDING CHAPTER 230, ARTICLE II, SECTION 230.150 TREE LIMBS, OF THE CODE OF ORDINANCES FOR THE CITY OF SALEM, MISSOURI AND PROVIDING WHEN THIS ORDINANCE SHALL BECOME EFFECTIVE.

Alderman Williams moved to discuss BILL NO. 3520. Seconded by Alderwoman Bolerjack.

Alderman Williams had a question as to why \$40.00 and then the board asked if the size/weight or how many they have. Alderman Bolerjack stated Public Works Director Nash stated the expense to the city for fuel, man power and trucks to do these pickups for free. Alderman Bolerjack stated that we do have the free option of the yard waste facility at the Industrial Park as an option to our citizens.

Mayor Parker asked Chief Chase if he could lock and unlock the Industrial Park that way people aren't dumping more than yard waste. It has become like a dump site where things are being dumped that aren't yard waste.

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Alderwoman Sisco stated that this will help the Street Department employees focus more on the other job duties they have and save the city in fuel costs.

Alderman Williams would like for a letter or something to go out when this will take effect and the number to call to request a yard pick up.

Sally Burbridge stated a notice did go out in the most recent utility bill and that they can call the utility office to get a yard waste pick up. You do have to go in person and fill out a work order and pay.

Mayor Parker would like the Industrial Park hours to be open and close the same time as the park.

Alderman Williams moved to approve BILL NO. 3520. Seconded by Alderwoman Sisco

Roll Call Vote:

Ayes: Alderman Williams, Alderman Bolerjack, Alderwoman Sisco

Nays: None

NOTE: BILL NO. 3520 passed as ORDINANCE NO. 3520

**BILL NO. 3521**

Assistant City Clerk Sheppard read the first reading of BILL NO. 3521 in its entirety. Second reading by caption only.

BILL NO. 3521, AN ORDINANCE ESTABLISHING NEW RATES FOR SEWER SERVICES PROVIDED BY THE CITY OF SALEM, MISSOURI.

Alderman Williams moved to discuss BILL NO. 3521. Seconded by Alderman Bolerjack.

Alderman Williams discussed the ARPA grant, if and when we get the funding to help upgrade the Wastewater Sewer Plant. Alderman Bolerjack stated he would like Section 1 e. calculated since it hadn't been changed since 2018. And he requested that Section 3 be more defined and have an actual billing date for October billing.

Public Works Director Nash stated we must do the upgrades or pay fines in the future. Monthly and then daily fines.

Mayor Parker stated that we have to abide by the state and federal regulations and we haven't had any increases in our rates. We must follow the regulations and not fall behind in the upgrades. We do not want to get fines.

Alderman Bolerjack stated if we don't raise our rates we will have to tap into our reserve for sewer funds and there isn't a whole lot in there. With the state of the economy, we can't sustain our operations at the sewer with the amount the current rates are at.

Alderman Williams moved to table BILL NO. 3521. Seconded by Alderman Bolerjack

Roll Call Vote:

Ayes: Alderman Williams, Alderman Bolerjack, Alderwoman Sisco

Nays: None

NOTE: BILL NO. 3521 did not pass

**RESOLUTION NO. 26-2022**

Assistant City Clerk Sheppard read the only reading of RESOLUTION NO. 26-2022 in its entirety.

RESOLUTION NO. 26-2022, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF SALEM, MISSOURI AND CAHILLS CONSTRUCTION, INCORPORATED A MISSOURI CORPORATION.

Alderman Bolerjack moved to discuss RESOLUTION NO. 26-2022. Seconded by Alderwoman Sisco.

Alderman Bolerjack asked the board of aldermen would need to approve the bid before they could approve since the RESOLUTION NO. 26-2022 already has one of the bidders in there.

City Attorney stated if the Board of Aldermen haven't approved the bid, they would need to do so to proceed with approving the resolution.



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Alderman Bolerjack moved to table until the next meeting. Seconded by Alderwoman Sisco.

Roll Call Vote:

Ayes: Alderman Bolerjack, Alderwoman Sisco, Alderman Williams

Nays: None

NOTE: RESOLUTION NO. 26-2022 did not pass.

**RESOLUTION NO. 27-2022**

Assistant City Clerk Sheppard read the only reading of RESOLUTION NO. 27-2022 in its entirety.

RESOLUTION NO. 27-2022, A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF SALEM, MISSOURI AND SHIRLEY NASH.

Alderman Bolerjack moved to discuss RESOLUTION NO. 27-2022. Seconded by Alderwoman Sisco.

Alderman Bolerjack said the board of aldermen would need to approve the bid before they could approve RESOLUTION NO. 27-2022.

Alderman Williams moved to table until the next meeting. Seconded by Alderman Bolerjack.

Roll Call Vote:

Ayes: Alderman Williams, Alderman Bolerjack, Alderwoman Sisco

Nays: None

NOTE: RESOLUTION NO. 27-2022 did not pass.

**RESOLUTION NO. 28-2022**

Assistant City Clerk Sheppard read the only reading of RESOLUTION NO. 28-2022 in its entirety.

RESOLUTION NO. 28-2022, A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF SALEM, MISSOURI AND FOUR RIVERS COMMUNITY HEALTH CENTER.

Alderman Bolerjack moved to table until the next meeting. Seconded by Alderwoman Sisco.

Roll Call Vote:

Ayes: Alderman Bolerjack, Alderwoman Sisco, Alderman Williams

Nays: None

NOTE: RESOLUTION NO. 28-2022 did not pass.

**RESOLUTION NO. 29-2022**

Assistant City Clerk Sheppard read the only reading of RESOLUTION NO. 29-2022 in its entirety.

RESOLUTION NO. 29-2022, A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF SALEM, MISSOURI AND SHERMAN ODOM.

Alderwoman Sisco moved to table until the next meeting. Seconded by Alderman Williams.

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Roll Call Vote:

Ayes: Alderwoman Sisco, Alderman Williams, Alderman Bolerjack

Nays: None

NOTE: RESOLUTION NO. 29-2022 did not pass.

**RESOLUTION NO. 30-2022**

Assistant City Clerk Sheppard read the only reading of RESOLUTION NO. 30-2022 in its entirety.

RESOLUTION NO. 30-2022, A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF SALEM, MISSOURI AND SALEM HOUSING AUTHORITY.

Alderwoman Sisco moved to table until the next meeting. Seconded by Alderman Williams.

Roll Call Vote:

Ayes: Alderwoman Sisco, Alderman Bolerjack, Alderman Williams

Nays: None

NOTE: RESOLUTION NO. 30-2022 did not pass.

**ITEM VIII: BIDS**

Airport Fuel Tank- Mark Nash presented the bid and stated that the fuel tank needs to be cleaned it has never been cleaned and now we have the opportunity to get a break on the cost of travel. The price we pay for the Airport fuel, we have money in the budget and it needs to be done.

Discussion: Alderwoman Sisco thanked him for his efforts he has made in getting closer to having fuel at the airport for our citizens' planes. Alderman Williams asked if there was a line item in the budget for this. Alderman Bolerjack noted there is enough in the budget.

Alderwoman Sisco moved to approve bid for Airport Fuel Tank. Seconded by Alderman Bolerjack.

Roll Call Vote:

Ayes: Alderwoman Sisco, Alderman Bolerjack, Alderman Williams

Nays: None

Salt Storage Building- Mark Nash presented the bid for materials from Roberts and Judson Lumber Co. and Salem Metals to fix the leaking roof on the building that holds the salt for our streets in the winter time.

Discussion: Alderman Bolerjack asked where it is coming from in the budget. Possible budget adjustments need to be looked over because this is not a budgeted item.

Alderman Bolerjack moved to table Salt Storage Building Roof. Seconded by Alderwoman Sisco.

Roll Call Vote:

Ayes: Alderman Bolerjack, Alderwoman Sisco, Alderman Williams

Nays: None

Repair Clamps- Mark Nash presented that these repair clamps are helped to use during water main breaks. And we have been having quite a few main breaks in the past spring and summer. It is in the fiscal year's budget to purchase these items.

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Discussion: No discussion.

Alderman Williams moved to approve the purchase of Repair Clamps from Core and Main. Seconded by Alderwoman Sisco

Roll Call Vote:

Ayes: Alderman Williams, Alderwoman Sisco, Alderman Bolerjack

Nays: None

**ITEM IX: NEW AND MISCELLANEOUS BUSINESS**

**Live Trap Rental Agreement**

Assistant City Clerk Erica spoke for Code Officer Travis Roberts. Wanting to charge a deposit of \$50.00 and have a rental agreement to try and spend less from his budget on replacing the traps that are damaged or don't return at all.

Discussion: Alderman Bolerjack would like to see the deposit amount higher to cover the full cost of the trap to be replaced.

Alderman Bolerjack moved to table the Live Trap Rental Agreement. Seconded by Alderwoman Sisco.

Roll Call Vote:

Ayes: Alderman Bolerjack, Alderwoman Sisco, Alderman Williams

Nays: None

**Airport Hanger Fees**

Discussion: Temporary City Administrator Sally Burbridge recommended to the Board to table.

Alderwoman Sisco moved to table the Airport Hanger Fees. Seconded by Alderman Williams.

Roll Call Vote:

Ayes: Alderwoman Sisco, Alderman Williams, Alderman Bolerjack

Nays: None

**ITEM X: REPORTS OF CITY OFFICIALS, BOARDS AND COMMITTEES**

Temporary City Administrator Sally Burbridge gave a short report and made a request to the Board of Aldermen to give feedback about the draft for purchase policy updates.

Mayor Greg Parker spoke about the shared frustration with the increasing cost of utilities and if anyone has any ideas on how to lower cost, reach out to him. All ideas are appreciated.

Public Works Director Mark Nash Street department have been getting pot holes filled in. Spoke about electric work, needing new poles and to repair transformers due to storms and wind. Also Missouri Department of Natural Resources Lead and Copper Report came back and the numbers are really good.

Alderwoman Kala Sisco had nothing to report. Thanked waste water treatment facility.

Alderman Shawn Bolerjack thanked Kinerk for his service, experience and input on the board. Water and waste water week thanked Donnie and his crew for the healthy water. MML Conference that he attended expanded his knowledge and heard pressing topics. DNR he spoke about the competitive ARPA Grant we have applied for. Should hear something by November 2022. City Wide Yard Sale is Saturday October 1<sup>st</sup> and spaces are available to rent \$8.00 a space stop by or call the office.



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Mayor Greg Parker spoke on the City Wide Clean Up, scheduled for October 10<sup>th</sup> to the 14<sup>th</sup> on your normal trash day. And that we will be getting a notice out in the utility bills and on the website and Facebook page.

Alderman Kyle Williams spoke about the day and time of utility committee meeting, every second Wednesday at the Salem Community Center/Armory at 6:15 p.m. Spoke about the upcoming additional meeting with Axceleron Demo that is coming up. Discussed the amount of people showing up to the utility committee meetings may have to change the venue if they have numbers of attendance that high again. He was happy about the disc golf course getting completed and thanked Melissa Dubois and David Posten for their work.

Economic Development Report Sally Burbridge updates, location one listings pending or in contract. Former Wal-Mart is now Salem Pointe and marketing's two spaces they have open. Demolition program the first 4 contracts will be on the next scheduled meeting. Industrial Park, lots are looking better, waiting to hear from the county surveyor to get a location to put the signs. Construction Trades Program fund balance is at YOP bank account had \$448,000.00 what we needed to raise was 438,000. Unemployment numbers 3.4% for July, a drop of about 250 people are out of the work force. Annies Grill

**ITEM XI: CLOSED SESSION**

At 6:51 p.m. Alderman Williams motioned to go into closed session, Seconded by Alderwoman Sisco.

Roll Call Vote:

Ayes: Alderwoman Sisco, Alderman Williams, Alderman Bolerjack  
Nays: None

At 7:50 p.m. Alderwoman Sisco motioned to go into Open Session, Seconded by Alderman Williams.

Roll Call Vote:

Ayes: Alderwoman Sisco, Alderman Williams, Alderman Bolerjack  
Nays: None


**ITEM XII: ADJOURNMENT**

With no further business to come before the Board of Aldermen, Alderwoman Sisco moved for Adjournment. Seconded by Alderman Bolerjack. Motion passed 3-0.

Mayor Parker declared the Meeting Adjourned at 7:51 P.M.

  
Erica Sheppard  
Assistant City Clerk

APPROVED:

  
Greg Parker  
Mayor

ATTEST:

  
Erica Sheppard  
Assistant City Clerk

October 11, 2022  
Date Approved by the Board of Aldermen