

REGULAR MEETING
CITY OF SALEM, MISSOURI
BOARD OF ALDERMEN
CITY HALL COUNCIL CHAMBERS
202 N. WASHINGTON
OCTOBER 25, 2022
6:00 P. M.

ITEM I: CALL TO ORDER

The Board of Aldermen of the City of Salem, Missouri met for their Regular Meeting Tuesday October 25, 2022, at 6:00 P.M. in the City Hall Council Chambers, 202 N. Washington. Mayor Parker resided and called the meeting to order and led those present in the Pledge of Allegiance and called on Public Works Director Mark Nash to lead the evening prayer.

ITEM II: ROLL CALL

Mayor Parker Called the Roll. Those present:

ALDERMEN

Kala Sisco
Kyle Williams
Shawn Bolerjack
Amanda Duncan

OTHER CITY OFFICIALS

Temporary City Administrator Sally Burbridge
City Clerk Tammy Koller
Chief of Police Joe Chase
Public Works Director Mark Nash
City Attorney James Weber

Others present: Finance Director/Treasurer Stacey Houston, Public Works Director Mark Nash, Building Inspector Jarred Brown, Stan Podorski, Lisa French.

ITEM III: CONSENT AGENDA

Mo. Dept. of Rev. City Tax September-\$123,431.89
Mo. Dept. of Rev. City Storm Water/Local Parks September-\$46,287.10
Mo. Dept. of Rev. Capital Improvements September- \$61,715.76
Regular Aldermen Meeting Minutes October 11, 2022

Alderman Bolerjack moved to accept the Consent Agenda.
Seconded by Alderwoman Sisco.

Roll Call Vote:

Ayes: Alderman Bolerjack, Sisco, Williams, Duncan
Nays: None

ITEM IV: NEW AND MISCELLANEOUS BUSINESS

1932 Firetruck

The firetruck was sold to the Dent County Fire Protection District on October 21, 1985, for \$10.00. On November 5th, 1985, an agreement was signed between the City of Salem and the Dent County Fire Protection District, in the event the firetruck was of no further use to the Fire District it would be returned to the city. The Fire District has determined that the 1932 firetruck is of no further use and would like to return ownership to the city. The firetruck is not

REGULAR MEETING
CITY OF SALEM, MISSOURI
BOARD OF ALDERMEN
CITY HALL COUNCIL CHAMBERS
202 N. WASHINGTON
OCTOBER 25, 2022
6:00 P. M.
PAGE TWO

in working condition and parts, if they can be found, will be expensive. Public Works Director Nash recommends selling the firetruck as is.

Alderman Bolerjack moved to list the firetruck for sale.
Seconded by Alderman Williams

Roll Call Vote:

Ayes: Alderman Bolerjack, Williams, Sisco, Duncan
Nays: None

County Collector/Clerk Invoice

Per Tax Collection Agreement made on July 1, 2019, the city shall pay Dent County \$12,000 for the printing and mailing of all real property and personal property tax statements of the City of Salem and to pay \$5,500 to the Dent County Collector. This is a budgeted item.

Alderman Williams moved to approve the County Collector/Clerk invoice for a total of \$15,500.00.
Seconded by Alderwoman Duncan.

Roll Call Vote:

Ayes: Alderman Williams, Duncan, Sisco, Bolerjack
Nays: None

Planning and Zoning Board-Conditional Use Permit Recommendations

The Planning and Zoning Commission met on October 18, 2022, to accept or reject two conditional use permit applications.

1. Angela Arthur requested a conditional use permit for a childcare facility on the property located at 1111 S. Hickory Street.
2. Sherman and Marsha Odom requested a conditional use permit for the installation of a cellular tower on the property located at 1702 Doss Road.

Both requests were accepted by the Planning and Zoning Board unanimously.

Alderman Williams moved to approve the planning and Zoning Board recommendation for a conditional use permit for a childcare facility located at 1111 S. Hickory Street.
Seconded by Alderman Bolerjack.

Roll Call Vote:

Ayes: Alderman Williams, Bolerjack, Sisco, Duncan
Nays: None

Alderman Bolerjack moved to approve the Planning and Zoning Board recommendation for a conditional use permit for the installation of a cellular tower on the property located at 1702 Doss Road.
Seconded by Alderwoman Sisco.

REGULAR MEETING
CITY OF SALEM, MISSOURI
BOARD OF ALDERMEN
CITY HALL COUNCIL CHAMBERS
202 N. WASHINGTON
OCTOBER 25, 2022
6:00 P. M.
PAGE THREE

Roll Call Vote:

Ayes: Alderman Bolerjack, Sisco, Williams, Duncan

Nays: None

Financials

Finance Director/Treasurer Stacey Houston presented an update on the sales tax revenue through October. Revenue dropped 11% from September but in looking at the graph that is a trend to drop in October and sometimes in November. This is up 12.8% from last year.

Electric Revenues are at 1.8 million. Purchase of power through September has cost 1.3 million. Water revenues are at \$259,000 through the end of September. Sewer revenue is at \$232,000 through the end of September.

ITEM V: BIDS

Hymax Couplings- 12- 4-inch Hymax Couplings

Bid #1 Schulte Supply \$3105.60

Bid #2 Core and Main \$3270.00

Alderman Williams moved to approve the bid from Schulte Supply for \$3105.60.

Seconded by Alderman Bolerjack.

Roll Call Vote:

Ayes: Alderman Williams, Bolerjack, Duncan, Sisco

Nays: None

ITEM VI: READING OF BILLS AND RESOLUTIONS

BILL NO. 3524-AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN AND EXECUTE TASK ORDER NO. 14 PERTAINING TO AN AGREEMENT BETWEEN THE CITY OF SALEM, MISSOURI AND C.M. ARCHER GROUP, P.C. DATED FEBRUARY 3, 2020, FOR ENGINEERING DESIGN SERVICES RELATED TO THE CLEAN WATER ENGINEERING REPORT GRANT(CWERG) FACILITY PLAN- I/I EVALUATION.

City Clerk Koller read Bill No. 3524 in its entirety and second reading by caption only.

Alderman Williams moved to approve Bill No. 3524.

Seconded by Alderman Bolerjack.

In January 2022 a Clean Water Engineering Report Grant Application was submitted to the Missouri Department of Natural Resources. They have requested an engineering report be submitted before the grant proceeds can be awarded. The engineering grant is to determine the magnitude of Inflow & Infiltration (I/I) in the collection system and to develop a long-term plan to reduce peak flows at the WWTP. The grant amount is \$50,000, the original estimated cost of the evaluation was \$62,500.00, the cost now is determined to be \$72,850.00 with a local match of \$22,850.00 to be paid out of the first round of COP funds.

REGULAR MEETING
CITY OF SALEM, MISSOURI
BOARD OF ALDERMEN
CITY HALL COUNCIL CHAMBERS
202 N. WASHINGTON
OCTOBER 25, 2022
6:00 P. M.
PAGE FOUR

Roll Call Vote:

Ayes: Alderman Williams, Bolerjack, Sisco, Duncan

Nays: None

Bill No. 3524 passed as Ordinance No. 3524

BILL NO. 3525-AN ORDINANCE AMENDING CHAPTER 135, ARTICLE I.
PURCHASING AGENT OF THE CODE OF ORDINANCES OF THE CITY OF SALEM,
MISSOURI, PERTAINING TO THE DUTIES AND PROCEDURES FOR CITY
PURCHASING OF GOODS AND SERVICES.

City Clerk Koller read Bill No. 3525 in its entirety and second reading by caption only.

Alderman Bolerjack moved to approve Bill No. 3525.

Seconded by Alderman Sisco.

Roll Call Vote:

Ayes: Alderman Bolerjack, Sisco, Duncan, Williams

Nays: None

Bill No. 3525 passed as Ordinance No. 3525.

BILL NO. 3526-AN ORDINANCE AMENDING CHAPTER 135, ARTICLE I.
PURCHASING AGENT OF THE CODE OF ORDINANCES OF THE CITY OF SALEM,
MISSOURI, PERTAINING TO THE DUTIES AND PROCEDURES FOR CITY
PURCHASING OF GOODS AND SERVICES.

City Clerk Koller read Bill No. 3526 in its entirety and second reading by caption only.

Alderman Bolerjack moved to approve Bill No. 3526.

Seconded by Alderwoman Duncan.

Roll Call Vote:

Ayes: Alderman Bolerjack, Duncan, Sisco, Williams

Nays: None

Bill No. 3526 passed as Ordinance No. 3526.

BILL NO. 3527-AN ORDINANCE AMENDING CHAPTER 135, ARTICLE I.
PURCHASING AGENT OF THE CODE OF ORDINANCES OF THE CITY OF SALEM,
MISSOURI, PERTAINING TO THE DUTIES AND PROCEDURES FOR CITY
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Alderwoman Sisco moved to approve Bill No. 3527.

Seconded by Alderman Bolerjack.

REGULAR MEETING
CITY OF SALEM, MISSOURI
BOARD OF ALDERMEN
CITY HALL COUNCIL CHAMBERS
202 N. WASHINGTON
OCTOBER 25, 2022
6:00 P. M.
PAGE FIVE

Roll Call Vote:

Ayes: Alderman Sisco, Bolerjack, Williams, Duncan

Nays: None

Bill No. 3527 passed as Ordinance No. 3527.

BILL NO. 3528-AN ORDINANCE AMENDING CHAPTER 135, ARTICLE I.
PURCHASING AGENT OF THE CODE OF ORDINANCES OF THE CITY OF SALEM,
MISSOURI, PERTAINING TO THE DUTIES AND PROCEDURES FOR CITY
PURCHASING OF GOODS AND SERVICES.

City Clerk Koller read Bill No. 3528 in its entirety and second reading by caption only.

Alderman Bolerjack moved to discuss Bill No. 3528.

Seconded by Alderman Williams.

Alderman Bolerjack asked that since section C is being amended in this bill, do sections A, B
and D need to be listed?

Attorney Weber answered that section C is literally being amended so the other sections do not
need to be listed.

Roll Call Vote:

Ayes: Alderman Bolerjack, Williams, Duncan, Sisco

Nays: None

RESOLUTION NO. 36-2022-A RESOLUTION ADOPTING THE CITY OF SALEM,
MISSOURI UPDATED PURCHASE POLICY.

City Clerk Koller read Resolution No. 36-2022 in its entirety.

Alderman Sisco moved to approve Resolution No. 36-2022.

Seconded by Alderwoman Duncan.

ITEM VII: REPORTS OF CITY OFFICIALS, BOARDS AND COMMITTEES

Temporary City Administrator Sally Burbridge

1. Some city officials spoke with a representative from Lochner via a video call on Wednesday, October 19th.
2. Attended the MPUA meeting Friday, October 21st. Had the opportunity to speak with other cities about the utility needs for smaller communities.
3. Has requested an extension for the CBDG grant.

Greg Parker, Mayor

1. Trick or treating will be Monday, October 31st from 6-8 PM.
2. Thanked city employees for all the hard work that they do. They are the backbone of the city.

REGULAR MEETING
CITY OF SALEM, MISSOURI
BOARD OF ALDERMEN
CITY HALL COUNCIL CHAMBERS
202 N. WASHINGTON
OCTOBER 25, 2022
6:00 P. M.
PAGE SIX

Mark Nash, Public Works Director

1. Items listed for auction with Purple Wave brought a total of \$42,652.
2. A scope of work has been completed for Al Brown Field.
3. COVID testing at the WWTF is .009 this month.

Alderwoman Sisco

1. SACBA event at the Armory was fun and had a good turnout.
2. Congratulations to the Salem Tigers volleyball team.
3. First Annual Trunk or Treat will be Monday, October 31st from 6-8 on Fourth Street.

Alderman Bolerjack

1. Congratulation to the Salem Tigers volleyball team.
2. Encourages everyone to read the article Temporary City Administrator Burbridge submitted to the Salem News.
3. Shared that water lose is a concern for multiple cities in Missouri.

Alderman Williams

1. Ribbon cutting for the Disc Golf Course will be October 26th at 5:30.
2. Exceleron tests are going well.
3. Would like to remind the public to wash plastic before recycling. If items are not properly washed, they could contaminate other items in the bin. All contaminated items would need to be thrown out.

Alderwoman Duncan

1. Casino Night will be November 5th at 5:30 at the Community Center at the Armory.

ITEM VIII: CLOSED SESSION

Pursuant to Section 610.021(3) of the Revised State Statutes of the State of Missouri pertaining to the hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

Pursuant to Section 610.021(12) of the Revised State Statutes of the State of Missouri pertaining to sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.

7:16 P.M., Alderwoman Sisco moved to go into closed session for personnel and contracts.
Seconded by Alderman Williams.

Roll Call Vote:

Ayes: Alderman Sisco, Williams, Bolerjack, Duncan
Nays: None

No action was taken during closed session.

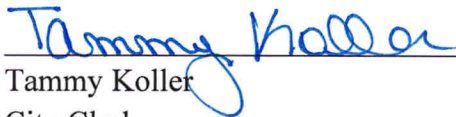
8:15 P.M., The Board of Alderman returned to open session.

REGULAR MEETING
CITY OF SALEM, MISSOURI
BOARD OF ALDERMEN
CITY HALL COUNCIL CHAMBERS
202 N. WASHINGTON
OCTOBER 25, 2022
6:00 P. M.
PAGE SEVEN

ITEM IX: ADJOURNMENT


With no further business to come before the Board, Alderman Williams moved to Adjourn.
Seconded by Alderman Bolerjack. All in favor. Vote: Ayes-4, Nays-0.

Mayor Parker declared the Meeting Adjourned at 8:16 P.M.




Tammy Koller
City Clerk

APPROVED:




Greg Parker
Mayor

ATTEST:



Tammy Koller
City Clerk



Date Approved by the Board of Aldermen