# TENTATIVE AGENDA CITY OF SALEM, MISSOURI BOARD OF ALDERMEN CITY HALL COUNCIL CHAMBERS 202 N. WASHINGTON ST. MAY 10, 2022 6:00 P. M.

ITEM I CALL TO ORDER

ITEM II ROLL CALL

### ITEM III CONSENT AGENDA

Board of Aldermen Meeting Minutes April 26, 2022 Board of Alderman Special Meeting Minutes May 2, 2022 Economic Development Monthly Report May 2022 Municipal Court Report April 2022 Bills over \$3000.00-2022 Summer Ball Shirts

### ITEM IV READING OF BILLS AND RESOLUTIONS

RESOLUTION NO. 15-2022- A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF SALEM, MISSOURI, AND THE DENT COUNTY COMMONS FOR THE LEASING OF THE COMMONS FOR THE 2022 FOURTH OF JULY FIREWORKS DISPLAY.

BILL NO. 3505-AN ORDINANCE AMENDING CHAPTER 115, ARTICLE II, SECTION 115.160, TEMPORARY CLERK.

RESOLUTION NO. 16-2022- A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF SALEM, MISSOURI, AND THE MERAMEC REGIONAL PLANNING COMMISSION.

### ITEM V BIDS

Disc Golf Course- Parks and Recreation

### ITEM VI REPORTS OF CITY OFFICIALS, BOARDS AND COMMITTEES

# TENTATIVE AGENDA CITY OF SALEM, MISSOURI BOARD OF ALDERMEN CITY HALL COUNCIL CHAMBERS 202 N. WASHINGTON ST. MAY 10, 2022 6:00 P. M. PAGE TWO

E. Ray Walden, Jr., City Administrator

Greg Parker, Mayor

Mark Nash, Public Work

Sally Burbridge, Economic Development

Melissa Dubois, Parks and Recreation

Aldermen Reports

ITEM VII ADJOURNMENT

1. <u>ITEM I</u>: <u>CALL TO ORDER</u>

2. SUBJECT: Start of Board Meeting

3. <u>DISCUSSION</u>: The Board is called to order.

Pledge of Allegiance and Prayer.

1. <u>ITEM II</u>: <u>ROLL CALL</u>

2. <u>SUBJECT</u>: Calling of Roll

3. **DISCUSSION**:

Mayor Greg PARKER

Alderman Kyle WILLIAMS

Alderman Shawn BOLERJACK

Alderman Tod KINERK

Alderwoman Kala SISCO

City Administrator Ray WALDEN

City Clerk Tammy KOLLER

City Attorney James K. WEBER

Public Works Director Mark NASH

Chief of Police Joe CHASE

Other CITY STAFF if present

1. ITEM III: CONSENT AGENDA

2. <u>SUBJECT</u>: All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

### 3. **DISCUSSION**:

(a) If no item is offered for discussion and removed from Consent Agenda, a motion and a second are required to accept the Consent Agenda.

### REGULAR MEETING CITY OF SALEM, MISSOURI BOARD OF ALDERMEN CITY HALL COUNCIL CHAMBERS 202 N. WASHINGTON APRIL 26, 2022 6:00 P. M.

### ITEM I: CALL TO ORDER

The Board of Aldermen of the City of Salem, Missouri met for their Regular Meeting Tuesday April 26, 2022, at 6:00 P.M. in the City Hall Council Chambers, 202 N. Washington. Mayor Parker resided and called the meeting to order and led those present in the Pledge of Allegiance and called on City Administrator Walden to lead the evening prayer.

### ITEM II: ROLL CALL

Mayor Parker Called the Roll. Those present:

### ALDERMEN

### OTHER CITY OFFICIALS

Kala Sisco City Administrator E. Ray Walden, Jr.

Kyle Williams City Clerk Tammy Koller

Shawn Bolerjack Chief of Police/Sergeant-At-Arms Joe Chase

Tod Kinerk Public Works Director Mark Nash
Economic Development Sally Burbridge

Others present: Sara Masengale, Josh Hunt, Stacey Houston, Sherry Lea, Melissa Dubois, Jo Snodgrass with Wallstreet Group(zoom), Dave with Wallstreet Group(zoom), John Hambacker, Caleb Brubaker, Terry Moore with ESP.

### ITEM III: CONSENT AGENDA

Board of Aldermen Meeting Minutes April 12, 2022

Bills over \$3,000- Bus Andrews Truck Equipment- Implements for 2022 Peterbilt

Mo Dept. of Rev. City Storm Water/Local Parks March 2022-\$43,821.78

Mo Dept. of Rev. City Tax March 2022-\$116,883.29

Mo Dept, of Rev. Capital Improvements March 2022-\$58,441.68

Mo Dept. of Rev. C.A.R.T Tax April 2022- \$17,103.95

Alderman Bolerjack moved to accept the Consent Agenda.

Seconded by Alderman Williams

### Roll Call Vote:

Ayes: Alderman Bolerjack, Williams, Sisco, Kinerk

Nays: None

## REGULAR MEETING CITY OF SALEM, MISSOURI BOARD OF ALDERMEN CITY HALL COUNCIL CHAMBERS 202 N. WASHINGTON APRIL 26, 2022 6:00 P. M. PAGE TWO

### ITEM V:READING OF BILLS AND RESOLUTIONS

**BILL NO. 3504-** An ordinance to authorize the mayor to execute Contingency Allocation No. 1 between the City of Salem, Missouri and Energy Solutions Professionals, LLC for additional requested services at 301 N Grand.

City Clerk Koller read Bill No. 3504 in its entirety and second reading by caption only.

Alderman Bolerjack moved to approve Bill No. 3504. Seconded by Alderman Williams.

### Roll Call Vote:

Ayes: Alderman Bolerjack, Williams, Sisco, Kinerk

Nays: None

Bill No. 3504 passed as Ordinance No. 3504.

RESOLUTION NO. 11-2022-A resolution authorizing the law firm of Cunningham, Vogel & Rost, P.C. to perform a review of the City of Salem Missouri's personnel policy manual under the current approved terms for professional services adopted by Ordinance # 1399 June 21, 2010.

City Clerk Koller read Resolution No. 11-2022 in its entirety.

Alderman Williams moved to approve Resolution No. 11-2022. Seconded by Alderman Bolerjack.

### Roll Call Vote:

Ayes: Alderman Williams, Bolerjack, Sisco, Kinerk

Nays: None

Resolution No. 11-2022 passed.

**RESOLUTION NO. 12-2022-**A Resolution authoring the mayor to sign an agreement between the City of Salem, Missouri, and United Healthcare for medical insurance for employees of the City of Salem, Missouri.

City Clerk Koller read Resolution No. 12-2022 in its entirety.

Alderman Bolerjack moved to approve Resolution No. 12-2022. Seconded by Alderman Williams.

## REGULAR MEETING CITY OF SALEM, MISSOURI BOARD OF ALDERMEN CITY HALL COUNCIL CHAMBERS 202 N. WASHINGTON APRIL 26, 2022 6:00 P. M. PAGE THREE

### Roll Call Vote:

Ayes: Alderman Bolerjack, Williams, Sisco, Kinerk

Nays: None

Resolution No. 12-2022 passed.

**RESOLUTION NO. 13-2022-**A resolution authorizing the mayor to execute an agreement between the City of Salem, Missouri and SCI Engineering, INC. for geotechnical services.

City Clerk Koller read Resolution No. 13-2022 in its entirety

Alderman Bolerjack moved to approve Resolution No. 13-2022. Seconded by Alderman Williams.

### Roll Call Vote:

Ayes: Alderman Bolerjack, Williams, Sisco, Kinerk

Nays: None

Resolution No. 13-2022 passed.

**RESOLUTION NO. 14-2022-**A resolution authorizing the extension of an agreement between the City of Salem, Missouri and Godi's Excavating LLC, a Missouri corporation.

City Clerk Koller read Resolution No. 14-2022 in its entirety

Alderman Williams moved to approve Resolution No. 14-2022. Seconded by Alderman Bolerjack.

### Roll Call Vote:

Ayes: Alderman Williams, Bolerjack, Sisco, Kinerk

Nays: None

Resolution No. 14-2022 passed.

### ITEM VII: REPORTS OF CITY OFFICIALS, BOARDS AND COMMITTEES

### Ray Walden, City Administrator

- 1. Terry Moore shared updates on HVAV/Maintenance Project.
- City Wide Yard Sale will be May 7. Spots are still available at the Administration Building.
- Spring Clean-Up will be the weeks of May 9 & May 16 on customer's regular trash Days.

### Greg Parker, Mayor

## REGULAR MEETING CITY OF SALEM, MISSOURI BOARD OF ALDERMEN CITY HALL COUNCIL CHAMBERS 202 N. WASHINGTON APRIL 26, 2022 6:00 P. M. PAGE FOUR

- Future of Salem is important as the new mayor. Would like to see some updates and bring Salem into the future.
- 2. Thanked all employees for their hard work.

### Sally Burbridge, Economic Development

1. Welcome Home Project is underway. Have received 7 pre-applications at this time.

### Melissa Dubois, Parks and Recreation

 Issues with the light poles will affect baseball season. There are 38 teams with 461 players this season.

### Mark Nash, Public Works Director

Projects the Public Works departments have been working on include:

- 1. Poured curb and gutter on Coffman Street.
- 2. Dirt work on Jennifer Street.
- 3. Repaired hangar roof at airport.
- 4. Did dirt work at various locations due to wash outs.
- 5. Working at Administrative Building and Old City Hall.
- 6. Sweeping streets.
- 7. Hauled asphalt.
- 8. Fixing potholes and drop ins.
- 9. Worked at industrial park.
- 10. Grade work and spread chat a The Community Center at the Armory.
- 11. Electrical upgrades on houses.
- 12. Changing poles by cemetery.
- 13. Checking pump stations.
- 14. Water quality report was very good.

### **Aldermen Reports**

### Alderwoman Sisco

Asked if anyone had any information on the Maggard property. Chief Chase stated that Code Officer Travis Roberts had been in contact with the owners.

### Alderman Bolerjack

Attended the Economic Development Conference last week.

### Alderman Williams

- 1. Asked if there were updates on the delivery of the gas pump for the airport.
- 2. Asked how pilots can obtain the keys for the courtesy car at the airport.

## REGULAR MEETING CITY OF SALEM, MISSOURI BOARD OF ALDERMEN CITY HALL COUNCIL CHAMBERS 202 N. WASHINGTON APRIL 26, 2022 6:00 P. M. PAGE FIVE

### Alderman Kinerk

There will be a utility meeting May 18, 2022.

### ITEM VII: OLD BUSINESS

### New Truck for Parks and Recreation

Alderman Williams moved to approve the purchase of a 2022 Toyota Tacoma SR from Twin City Toyota for \$32,367.00.

Seconded by Alderman Bolerjack.

### Roll Call Vote:

Ayes: Alderman Williams, Bolerjack, Sisco, Kinerk

Nays: None

### ITEM VIII: NEW AND MISCELLANEOUS BUSINESS

### March Finance Report-Stacey Houston, Finance Director

2021 audit should be complete by the end of May.

### Surplus Vehicles

Alderman Williams moved to approve the sale of five vehicles. Seconded by Alderman Kinerk.

### Roll Call Vote:

Ayes: Alderman Williams, Kinerk, Bolerjack

Nays: None

(Zoom connection with Alderwoman Sisco was lost at 7:45 PM)

### ITEM IX: CLOSED SESSION

Pursuant to Section 610.021(12) of the Revised State Statutes of the State of Missouri pertaining to sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.

Alderman Bolerjack moved to go into Closed Session for contracts at 7:50 PM. Seconded by Alderman Kinerk.

### Roll Call Vote:

Ayes: Alderman Bolerjack, Williams, Kinerk

Nays: None

8:23 P.M., Alderman Bolerjack moved to return to Open Session. Seconded by Alderman Kinerk.

## REGULAR MEETING CITY OF SALEM, MISSOURI BOARD OF ALDERMEN CITY HALL COUNCIL CHAMBERS 202 N. WASHINGTON APRIL 26, 2022 6:00 P. M. PAGE SIX

Roll Call Vote:

Ayes: Alderman Bolerjack, Kinerk, Williams

Nays: None

### ITEM X: ADJOURNMENT

With no further business to come before the Board, Alderman Bolerjack moved to Adjourn. Seconded by Alderman Williams. All in favor. Vote: Ayes-3, Nays-0.

Mayor Parker declared the Meeting Adjourned at 8:23 P.M.

Tammy Koller	
City Clerk	
APPROVED:	ATTEST:
Greg Parker	Tammy Koller
Mayor	City Clerk
Date Approved by the Board of	

### SPECIAL MEETING BOARD OF ALDERMEN CITY OF SALEM, MISSOURI CITY HALL COUNCIL CHAMBERS 202 N. WASHINGTON MAY 2, 2022 7:00 P.M.

### ITEM I: CALL TO ORDER

The Board of Aldermen of the City of Salem, Missouri met for a Special Meeting called by Mayor Greg Parker May 2, 2022, at 6:00 P.M. The meeting was held at the City Hall Council Chambers, 202 N. Washington. Mayor Parker presided and called the Meeting to Order.

### ITEM II: ROLL CALL

Mayor Parker asked City Clerk Tammy Koller to call roll.

Those present:

### ALDERMEN

### OTHER CITY OFFICIALS

Kala Sisco Kyle Williams

Tod Kinerk

City Administrator E. Ray Walden, Jr.

City Clerk Tammy Koller

Shawn Bolerjack (Zoom)

### ITEM III: APPOINTMENTS TO BOARDS AND COMMITTEES

Mayor Parkers recommendations to Boards and Committees are as follows:

### Planning and Zoning

Keith Inman Dr. Wayne Bertz Gary Brown

Kourt Tiefenthaler

Sherman Odom Richard Labrash Catherine Dent Alderman Williams Tabitha Utley Elizabeth Condray Sierra Connell Alderman Kinerk

### Planning And Zoning Board of Adjustments

**Bob Parsons** Martin Kulik Alderman Kinerk Ryan Whitaker Nathan Kinsey

Rob Benowitz Alderman Williams

Parks and Recreation

Greg Sanders Angie Curley Tiffin Felkerson Amanda Duncan Leah Nash Alderwoman Sisco Crystal Pilkington Caleb Shepherd Alderman Williams

### **Finance Committee**

Breanna Taylor Richard Labrash

Sherry Lea Mark Manjarrez Alderman Bolerjack Alderwoman Sisco **Bob Jenkins** Deanna Nash

## SPECIAL MEETING BOARD OF ALDERMEN CITY OF SALEM, MISSOURI CITY HALL COUNCIL CHAMBERS 202 N. WASHINGTON MAY 2, 2022, 2021 7:00 P.M. PAGE TWO

### **Utility Committee**

Gary Brown John Hambacker Rick Letchworth Harold Hamilton Alderman Kinerk

Catherine Dent Nathan Kinsey

Alderman Williams

### Community Services

Roma Jones Stephanie Skyles Breanna Taylor Bernice Brakefield Jay Gibbs Alderman Kinerk Trinity Lewis Crystal Parsons Alderwoman Sisco

Airport Board

Tyler Naramore Harold Tubbs

John Mahalka John Maledy Jim Heaven Steve Spencer

Alderwoman Sisco

City Administrator Walden

### Capital Improvements

Jake Conway

Mark Manjarrez

Jay Gibbs

Annie Deatherage Alderman Williams

Alderman Bolerjack

Alderman Williams moved to accept the recommendations of appointments for Boards and Committees.

Seconded by Alderwoman Sisco.

### Roll Call Vote:

Ayes: Aldermen Williams, Sisco, Bolerjack, Kinerk

Nays: None

### ITEM V: ADJOURNMENT

With no further business to come before the Board of Aldermen, Alderwoman Sisco moved for Adjournment. Seconded by Alderman Williams. All Aldermen present voted in favor. 4-0

SPECIAL MEETING
BOARD OF ALDERMEN
CITY OF SALEM, MISSOURI
CITY HALL COUNCIL CHAMBERS
202 N. WASHINGTON
MAY 2, 2022, 2021
7:00 P.M.
PAGE THREE

Tammy Koller City Clerk	
APPROVED:	ATTEST:
Kim Steelman Mayor	Tammy Koller City Clerk





**NOTE** – Each item in this report, with a numbered priority, corresponds to the appropriate Action Item in the Economic Development Strategic Plan. Priority numbers are per the 2020 updated list.

### ECONOMIC PROSPECTS

### New

- Pewter (state lead) 20-30K sq ft building with 28-30 ft ceilings Did Not Respond (DNR)
- Poultry local interested in starting new business
- Nova (state lead) min 250 acres with rail access DNR
   Ongoing see definitions at the bottom of the page
- 8 Opportunities (1 Retail, 3 Manufacturing, 1 Senior Services, 1 Edu & Retail, 1 Food Service, 1 unknown)
- 2 Projects (1 Manufacturing/Food Service/Ag, 1 Downtown)
- 2 –Expansions, 1 Retentions

### CITY/COUNTY BUSINESS/MERCHANTS LICENSES (calendar year) -

Total 2022 City & County Licenses to Date - 344 (312 City & 54 County) 2021 City Only Total - 346

NEW Licenses in April: 3

Mendenhall Construction, 1302 S. Jackson St, Salem	Rogers Construction, 66 CR 5083, Salem
Trainor & Sons, Inc. – Construction, Roofing, 2523 Hwy 32, Salem	Randolph Electrical, 201 Karina Ln., Arcadia, MO
Red Goat Treasures, 101 W. 4th St., Salem	4 W Lawncare, 1204 Sycamore Dr., Rolla

### MARKETING ACTIVITIES -

LocationOne listings of available properties: 26 Buildings and 19 Sites
 New - 103 S Dilworth Ln Sold – 9393 W. Hwy32, 306 E. Franklin
 <a href="https://www.salemmo.com/city/government/departments/economic development/buildings and land.php">https://www.salemmo.com/city/government/departments/economic development/buildings and land.php</a>

- · Website Updating Business & Merchants Licenses as they come in.
  - Added Welcome Home program article and pre-application links to "News" section of website – displays on all 3 entities home pages

City of Salem MO Facebook page – Monthly Stats: March (last 28 days)

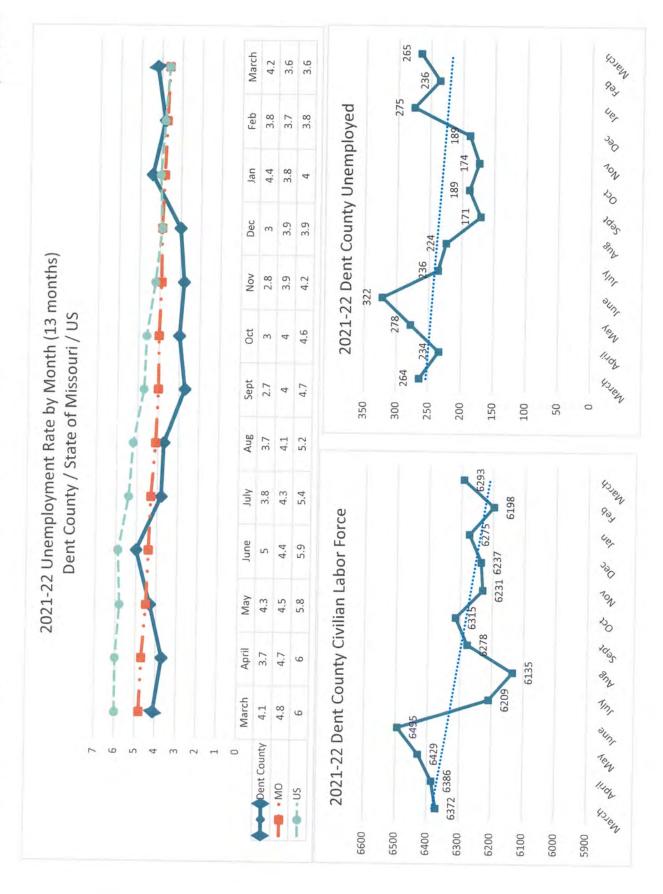
Measure	Number	NOTE: Freshold and investigate to show he have
Page Followers:	2,341	NOTE - Facebook continues to change how
Total Post Reach in past 28 days:	6,805	they are presenting the stats for pages. The stats to the left are the most relevant and
Total Post Engagement (Reactions, Comments & Shares):	1,241	are easily obtainable.

### BROADBAND (Priority #2) -No new updates

### HOUSING (Priority #6) -

### FHLB-Affordable Housing Grant - Welcome Home:

- Held pre-pre-bid meeting with local contractors to share the purpose of the program and basics of how the program works for bids and payment, shared timelines and constraints.
- Article about program in The Salem News 4/19/22 posted pre-app online
- KSMO Radio interview with myself, Scott Shults of Riverways FCU for Welcome Home and Patrick Stites of MRPC for the Regional Lead-based Paint Hazard Control Program



Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

I. COURT INFORMATION	Municipality: CITY OF SALEM Repor		Reporting P	orting Period: Apr 1, 2022 - Apr 30, 2022			
Mailing Address: DENT COUNT	Y COURTHOUS	SE, SALEN	л, MO 65	5560			
Physical Address: DENT COUN	35560	County: De	Circuit: 42				
Telephone Number: (573)7293	umber:			-			
Prepared by:			E-mail	Address:			
Municipal Judge:							
II. MONTHLY CASELOAD INFO		cohol & Drug elated Traffic	Other Traffic	Non-Traffic Ordinance			
A. Cases (citations/informations	) pending at star	t of month			3	33	48
B. Cases (citations/informations	) filed				0	0	0
C. Cases (citations/informations	) disposed			th MA	re life of right	Page 1	
1. jury trial (Springfield, Jeffers	son County, and	St. Louis C	County o	nly)	0	0	0
2. court/bench trial - GUILTY		0	0	0			
3. court/bench trial - NOT GUI	LTY				0	0	0
4. plea of GUILTY in court					0	0	0
5. Violations Bureau Citations forfeiture by court order (as pa			nd bond		0	0	0
6. dismissed by court					0	0	0
7. nolle prosequi					0	0	0
8. certified for jury trial (not hea	ard in Municipal I	Division)			0	0	0
9. TOTAL CASE DISPOSITIO	NS				0	0	0
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]					3	33	48
E. Trial de Novo and/or appeal applications filed					0	0	0
III. WARRANT INFORMATION	(pre- & post-dis	position)	IV. PAI	RKING TICK	ETS		
1. # Issued during reporting period	bc	0	1. # Issued during period			0	
2. # Served/withdrawn during re	porting period	0		Court staff	does not proce	ess parking	tickets
3. # Outstanding at end of report	ting period	98			7 3 - 2 - 3 - 3 - 3 - 3 - 3 - 3 - 3 - 3 -	y= y= y= y	

COURT INFORMATION Municipality: CITY OF SALEM Reporting Period: Apr 1, 2022 - Apr 30, 2022

V. DISBURSEMENTS				
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.		
Fines - Excess Revenue	\$0.00	No Data Available		
Clerk Fee - Excess Revenue	\$0.00	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$0.00	
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$0.00	Bond Refunds	\$0.00	
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Total Disbursements	\$0.00	
Total Excess Revenue	\$0.00			
Other Revenue (non-minor traffic and ordiviolations, not subject to the excess reven percentage limitation)				
Fines - Other	\$0.00			
Clerk Fee - Other	\$0.00			
Judicial Education Fund (JEF)  Court does not retain funds for JEF	\$0.00			
Peace Officer Standards and Training (POST) Commission surcharge	\$0.00			
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$0.00			
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$0.00			
Law Enforcement Training (LET) Fund surcharge	\$0.00			
Domestic Violence Shelter surcharge	\$0.00			
Inmate Prisoner Detainee Security Fund surcharge	\$0.00			
Restitution	\$0.00			
Parking ticket revenue (including penalties)	\$0.00			
Bond forfeitures (paid to city) - Other	\$0.00			
Total Other Revenue	\$0.00			

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

I. COURT INFORMATION M	Municipality: CITY OF SALEM Repor		Reportin	orting Period: Apr 1, 2022 - Apr 30, 2022			
Mailing Address: 112 E 5TH STR	EET, SALEM,	MO 65560	id.				
Physical Address: 112 E 5TH STI	REET, SALEM	, MO 6556	0		County: Dent Co	Circuit: 42	
Telephone Number:	Fax N	umber:			1		
Prepared by:			E-mai	Address	:		
Municipal Judge:							
II. MONTHLY CASELOAD INFO	RMATION				Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations)	pending at star	t of month			0	29	19
B. Cases (citations/informations)	filed				0	1	1
C. Cases (citations/informations)	disposed				o branker sel		NE CALINIC
1. jury trial (Springfield, Jefferso	n County, and	St. Louis C	County o	nly)	0	0	0
2. court/bench trial - GUILTY		0	0	0			
3. court/bench trial - NOT GUILTY					0	0	0
4. plea of GUILTY in court					0	1	0
<ol><li>Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)</li></ol>					0	1	0
6. dismissed by court					0	0	0
7. nolle prosequi					0	0	0
8. certified for jury trial (not hear	d in Municipal I	Division)			0	0	0
9. TOTAL CASE DISPOSITION	s				0	2	0
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]					0	28	20
E. Trial de Novo and/or appeal applications filed					0	0	0
III. WARRANT INFORMATION (p	re- & post-dis	position)	IV. PA	RKING T	ICKETS		
1. # Issued during reporting period	1	1	1. # Issued during period			0	
2. # Served/withdrawn during repo	orting period	5	[	Court	staff does not proce	ss parking	a tickets
3. # Outstanding at end of reporting	g period	32			2000 1101 p1000	ballall	3

COURT INFORMATION Municipality: CITY OF SALEM Reporting Period: Apr 1, 2022 - Apr 30, 2022

Excess Revenue (minor traffic and municipordinance violations, subject to the excess percentage limitation)	
Fines - Excess Revenue	\$65.50
Clerk Fee - Excess Revenue	\$0.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$0.00
Bond forfeitures (paid to city) - Excess Revenue	\$0.00
Total Excess Revenue	\$65.50
Other Revenue (non-minor traffic and ordin violations, not subject to the excess reven percentage limitation)	
Fines - Other	\$84.50
Clerk Fee - Other	\$0.00
Judicial Education Fund (JEF)  Court does not retain funds for JEF	\$0.00
Peace Officer Standards and Training (POST) Commission surcharge	\$0.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$0.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$0.00
Law Enforcement Training (LET) Fund surcharge	\$4.00
Domestic Violence Shelter surcharge	\$0.00
Inmate Prisoner Detainee Security Fund surcharge	\$4.00
Restitution	\$0.00
Parking ticket revenue (including penalties)	\$0.00
Bond forfeitures (paid to city) - Other	\$0.00
Total Other Revenue	\$92.50

Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.

No Data Available	
Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$158.00
Bond Refunds	\$0.00
Total Disbursements	\$158.00

Page 2 of 2

Revised July 2016

### Invoice #10578

### 2022 Summer Ball



**Branson Screen Printing** 

1691 South Business Highway 65 PO #

Hollister, Missouri 65672

417-544-4532

https://bransonscreenprinting.com Invoice Date

info@bransonscreenprinting.com Terms

**Delivery Method** 

Created

**Customer Due Date** 

BSP-10578 May 5, 2022

Shipping UPS

May 20, 2022 May 5, 2022

Net 30 - Customer

Will Mail Check

**Payment Due Date** 

Total

Outstanding

June 4, 2022 \$3,920.00

\$3,920.00

**Customer Billing** 

Salem Missouri Parks & Recreation Melissa DuBois 1200 West Rolla Road Salem, 65560

(572) 729-6290 salemparks@salemmo.com **Customer Shipping** 

Salem Missouri Parks & Recreation

Melissa DuBois

1200 West Rolla Road

Salem, 65560

**Customer Notes** 

- · For size and color breakdown, refer to Excel Spreadsheet (attached above).
- · Please note some of the colors were not offered in 50/50 or didn't have stock, so I had to make changes if necessary.

Category	Item #	Color	Description	Qty	Items	Price	Total
Apparel & Print			50/50 short sleeve shirts (if possible).	193	193	\$7.00	\$1,351.00

### **IMPRINT 1**

\*T-BALL\*

print: 2 color front, 1 color sponsor on back

ink color: white & navy



Category	Item #	Color	Description	Qty	Items	Price	Total
Apparel & Print			50/50 short sleeve shirts (if possible).	124	124	\$7.00	\$868.00

Category	Item #	Color	Description	Qty	Items Price Total

### **IMPRINT 1**

### \*SOFTBALL\*

print: 2 color front, 1 color sponsor on back

ink color: white & navy



Category	Item #	Color	Description	Qty	Items	Price	Total
Apparel & Print			50/50 short sleeve shirts (if possible).	243	243	\$7.00	\$1,701.00
			223 baseball, 20 umpire				

### **IMPRINT 1**

### \*BASEBALL\*

print: 2 color front, 1 color sponsor on back

ink color: white & navy



<b>Total Quantity</b>	560		
Sub Total	\$3,920.00		
Tax	\$0.00		
Total Due	\$3,920.00		
Paid	\$0.00		
Outstanding	\$3,920.00		

With approval of your order, please understand that you take full responsibility of any possible mistakes. This includes all order details (garment sizing, design placement, typos, etc.)

Respond back with any questions or concerns! Thank you!

- 1. ITEM IV(a): INTRODUCTION AND READING OF BILLS & RESOLUTIONS
- 2. <u>SUBJECT</u>: RESOLUTION NO, 15-2022- A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF SALEM, MISSOURI, AND THE DENT COUNTY COMMONS FOR THE 2022 FOURTH OF JULY FIREWORKS DISPLAY.
- 3. **DISCUSSION**:

### **RESOLUTION NO. 15-2022**

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF SALEM, MISSOURI, AND THE DENT COUNTY COMMONS FOR THE LEASING OF THE COMMONS FOR THE 2022 FOURTH OF JULY FIREWORKS DISPLAY.

WHEREAS, the Board of Aldermen of the City of Salem, Missouri desire to celebrate the Fourth of July with a Fourth of July Fireworks Display

WHEREAS, the Board of Aldermen of the City of Salem, Missouri agree to pay \$ 1,600.00 maintenance fee to The Dent County Commons for the use of the property owned by The Dent County Commons.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF SALEM, MISSOURI AS FOLLOWS:

### Section 1.

The Mayor is here by authorized to execute on behalf of the City of Salem, Missouri an agreement between the City of Salem, Missouri and the Dent County Commons Association for the leasing of The Dent County Commons for the annual Fourth of July Display as described in "ATTACHMENT A".

### Section 2.

This Resolution shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF SALEM, MISSOURI, AND APPROVED BY THE MAYOR THIS 10<sup>th</sup> DAY OF MAY 2022.

APPROVED:	ATTEST:	
Greg Parker	Tammy Koller	
Mayor	City Clerk	
	APPROVAL AS TO FORM:	
	Towar V Walan	
	James K. Weber	
	City Attorney	

### LEASE AGREEMENT: 2022 July 4th Fireworks Display

Lessor:	
The Dent County Commons	
162 County Road 2300 Salem, MO	65560
573 -247-2606	
Mailing address:	
P.O. BOX 2369 Rolla, MO 65402	
Lessee:	
The City of Salem	
400 N. Iron St., Salem, MO 65560	
Representative: Ray Walden	Phone# 573-247-2100
FACILITY AREAS TO BE LEAS	SED
X Durham building	midway
X Livestock barn	arena & grandstands
Motor sports area	concession stands
X Parking area	_X outside area/ bathrooms
Stage	R.V. Park
DECEMBER 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	

### RESERVATION/ DAMAGE DEPOSIT

The deposit is waived by the Lessor with this agreement, the lessee is responsible for any damages to the grounds or the facilities by the event, participants present. Any damages or incidents, broken, plumbing, or lighting issues shall promptly be reported to Bennie Maxwell.

### ACCESS TIMES AND DATES OF EVENT

Setup days: Monday, June 27, 2022, to Sunday, July 3, 2022

Event day: Monday, July 4, 2022

Clean up day: Tuesday, July 5, 2022, and Wednesday, July 6, 2022

### INSURANCE

- The lessee shall provide a copy of the event insurance policy at time of payment by email or in person. The policy specifying no less than one million (\$1,000,000.00) liability coverage per individual claim and that The Dent County Commons are insured under this policy.

### R.V. RULES

The camping rate will be \$30.00 a night and reservations can be made through 573-247-2606. All rights reserved to The Dent County Commons for camping fees.

### HEALTH AND SAFETY

The lessee shall:

- -Provide security.
- -Ensure a safe environment for its visitors, regularly checking for hazards and insure to be responsible for all safety and security issues associated with this event and equipment used.
- -Will post a "No Personal Fireworks" sign in clear sight at the gates.
- -There shall be no burning of lanterns or individual fire pits or grills.
- -There shall be no smoking in the barn or building.
- -Shall call for emergency medical care should any person become seriously ill or injured that require medical attention while here on grounds.
- -The Dent County Commons is not responsible for vendors or vendor insurance.
- -Lessee shall provide four (4) port-a-potties in strategic locations.

### SPECIFICATIONS & SPECIAL AGREEMENTS

The total lease fee terms

\$1,600.00 maintenance fee due at time of signing contract

The Lessor (The Dent County Commons) shall provide electrical service and water to the livestock barn, the Durham building, restrooms and RV Park. The Lessor will provide janitorial supplies required for event.

The Lessor retains exclusive rights to all food/ drink, merchandise concessions and R.V. park rentals fees.

### PARKING, FACILITY AND GROUNDS RULES

The lessee shall:

- is responsible for getting MODOT road signs for 72 highway during event
- shall mow and weed eat all areas needed for parking, event and pyrotechnics area.
- shall provide necessary personnel for patron parking and safe exit of vehicles.
- shall coordinate with law enforcement for use of gate on 72 highway
- patron parking is limited to designated areas only, should the ground be too wet to allow parking, and an alternative location will be designated by the Lessor.
- -The lessor shall provide sufficient dumpsters for all trash. The lessee is responsible for taking all trash to dumpsters and cleaning up all areas used from the event.

### NOTICES

The Dent County Commons is private property owned and operated by The Dent County Commons Association. The Dent County Commons Association is not responsible for any damages, accidents, injuries or illness that occurs while on the premises or in its facilities. The Dent County Commons Association is not responsible for any lost, damaged or stolen items of the lessee's patrons or exhibitors while on the premises. Abandoned property will be disposed of by the Dent County Commons. The lessee agrees that the lessor along with officers, directors, agents, contractors, employees, and volunteers for The Dent County Commons Association shall be held blameless in any matter arising out of this event.

### CERTIFICATION OF AGREEMENT

By signing this contract, I

- -Certify that I am authorized to enter into this, a legally binging contract agreement on behalf of the organization that I am claiming to represent.
- -I further agree and understand that should said organization deny my authority, that I shall be personally responsible for the financially fulfillment or this agreement.
- -I also agree to all terms and conditions of this agreement.

Lessee's Signature:	Date:	
Witness signature:	Date:	
George Maxwell, Title: Property Manager		
	Date:	

The Dent County Commons

P.O. BOX 2369

Rolla, MO 65402

573-247-2606

- 1. ITEM IV (b): INTRODUCTION AND READING OF BILLS & RESOLUTIONS
- 2. <u>SUBJECT</u>: BILL NO. 3505-AN ORDINANCE AMENDING CHAPTER 115, ARTICLE II, SECTION 115.160, TEMPORARY CLERK.
- 3. **DISCUSSION**:

### AN ORDINANCE AMENDING CHAPTER 115, ARTICLE II, SECTION 115.160, TEMPORARY CITY CLERK.

WHEREAS, the City of Salem, Missouri deems it necessary to amend Chapter 115, Article II, Section 115.160 to address staffing needs that may arise in relation to the position of City Clerk.

### BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SALEM, MISSOURI AS FOLLOWS:

Section 1.

That Chapter 115, Article II, Section 115.160 shall be amended as follows:

- A. Upon temporary disability or inability of the City Clerk to perform his/her duties, as set forth in this Code or other ordinances of the City, due to illness, absence from the City or other cause, or in the event of the removal of the City Clerk, as set forth in Section 110.110, the Mayor shall, in the same manner as the City Clerk is appointed, as set forth in Section 115.140, proceed to appoint a temporary City Clerk who shall have the same powers and duties as the regular City Clerk and shall hold office until the disability of the City Clerk is removed or until such temporary position is determined no longer necessary by the Board of Aldermen.
- B. A Temporary City Clerk, designated pursuant to subsection A of this Ordinance, shall receive as compensation such salary as the Board of Aldermen shall provide for at the time of the appointment of such officer.
- C. In the event the City Clerk is absent from the City or unavailable to perform his/her duties for a period of fourteen (14) days or less, the City Administrator may designate an existing City employee to act for and on behalf of the City Clerk during the City Clerk's absence, and to perform any duty or function of the office of City Clerk, as may be determined necessary by the City Administrator, and said designee shall have the full power and authority to perform the duties of the City Clerk, as set forth in Section 115.150 of the Code of Ordinances of the City of Salem, Missouri.
- D. A City employee designated to act on behalf of the City Clerk, pursuant to subsection C of this Ordinance, shall only have authority to act on behalf of the City Clerk in the absence of the City Clerk and only to perform such duties and functions of the office of the City Clerk and for such time periods as may be determined necessary by the City Administrator, and no additional compensation shall result from their acting as the City Clerk unless authorized by the Board of Alderman.

This ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF SALEM, MISSOURI, AND APPROVED BY THE MAYOR THIS  $10^{\rm TH}$  DAY OF MAY, 2022.

APPROVED:	ATTEST:
Greg Parker Mayor	Tammy Koller City Clerk
	APPROVED AS TO FORM:
	James K. Weber City Attorney

- 1. ITEM IV (C): INTRODUCTION AND READING OF BILLS & RESOLUTIONS
- 2. <u>SUBJECT</u>: A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF SALEM, MISSOURI, AND THE MERAMEC REGIONAL PLANNING COMMISSION.
- 3. DISCUSSION:

### **RESOLUTION NO. 16-2022**

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF SALEM, MISSOURI, AND THE MERAMEC REGIONAL PLANNING COMMISSION (MRPC).

WHEREAS, the City of Salem, Missouri has requested MRPC to provide technical assistance to include but not limited to, the completion of amendments to the Subdivision and Zoning Ordinances that support the adoption of a revised zoning map as described in Attachment A attached hereto.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF SALEM, MISSOURI AS FOLLOWS:

### Section 1.

Scope of work shall include, but is not limited to:

- a) Review of code book, zoning map, subdivision regulations.
- b) Create map of existing land use to compare to most recent zoning map.
- c) Draft new zoning map based on current regulations.
- d) Meet as needed with city officials to discuss proposed map changes.
- e) Complete final zoning map.
- f) Recommend potential code changes, as requested by city.

This Resolution shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF SALEM, MISSOURI, AND APPROVED BY THE MAYOR THIS 10<sup>th</sup> DAY OF MAY 2022.

APPROVED:	ATTEST:		
Greg	Tammy Koller		
Parker	City Clerk		
Mayor	APPROVAL AS TO FORM:		
	James K. Weber City Attorney		

### TECHNICAL ASSISTANCE PROPOSAL TO THE CITY OF SALEM FROM THE MERAMEC REGIONAL PLANNING COMMISSION

July 20, 2021

PROJECT: Technical assistance shall include, but is not limited to, the completion of amendments to the Subdivision and Zoning Ordinances that support the adoption of a revised Zoning Map consistent with current Ordinances in the City of Salem.

The Meramec Regional Planning Commission is well qualified to perform technical assistance services. Our qualifications, proposed scope of work, and costs are detailed below:

- Review of code book, zoning map, subdivision regulations
- Create map of existing land use to compare to most recent zoning map
- Draft new zoning map based on current regulations
- Meet as needed with city officials to discuss proposed map changes
- Complete final zoning map
- Recommend potential code changes, as requested by city (e.g. tiny homes, etc.)

Services to Client: MRPC shall provide the services of one or more of its employees to the Client for purposes of completing the above technical assistance.

### I. Management, Staffing, Capacity and Capabilities

MRPC has a planning and development staff that is very capable of carrying out the proposed technical assistance services. Staff has completed assessments, mapping, environmental reviews and grants for many communities in the Meramec Region.

MRPC has a seven-person planning department staff that is very capable of carrying out the work requested. Staff has administered both state and federal projects, ranging from downtown revitalization, roads, water and sewer projects, neighborhood development, spec buildings, airports, flood buyouts, float loans, small business loans and other diverse projects. MRPC staff has also worked with various cities' codes and ordinances for many years.

### Key Staffing on this project will include:

Anne Freand, Planning Manager, is responsible for the majority of planning and ordinance amendments. Anne would primarily be involved in the writing of ordinances, property surveys, identification of appropriate land uses and facilitating any meetings with the city and the public.

Bonnie Prigge, Executive Director, and Tammy Snodgrass, Assistant Director, will oversee the entire project. Bonnie has been with the Meramec Regional Planning Commission since 1991 and has extensive experience in project management. Tammy has been with MRPC since November 1992 and has experience with grant writing, grant administration, and project development. She also serves as the Environmental Programs Manager. Bonnie and/or Tammy would be involved with oversight and review of the completed work.

**Jacob Whitwell**, Geographics Information Specialist, will provide mapping capabilities utilizing ArcGIS and assistance with any surveys of properties within Salem.

### II. Past Record of Performance

MRPC's performance record is second to none. Every effort is made to control costs, ensure quality work and facilitate timely completion of projects. Staff has developed a system that ensures that necessary paperwork is completed and filed in a timely manner so as not to delay the project. MRPC's performance, service and commitment are well recognized and illustrated in projects mentioned later in this proposal.

### III. Proximity and Familiarity

MRPC is situated centrally in the Meramec Region and is located in St. James. Staff is very familiar with the city of Salem and surrounding area. Staff has worked with the city and county on numerous other projects and is knowledgeable of the scope of work and requirements that are needed for this project.

### IV. Capacity and Capability of Firm

The Meramec Regional Planning Commission has provided services to cities and counties for the past 52 years. The board and management staff will ensure that trained professional staff is available at all times to carry out the work in progress. MRPC is fully staffed and has the time necessary to devote to new projects.

### V. Technical Approach: Scope of Services

Our proposal is based upon, but not limited to, the following scope of work:

- Staff will meet with city employees and officials to discuss the desired results for a new zoning map and any amendments for existing ordinances within the city of Salem. MRPC estimates no more than three meetings/12 hours to meet this task.
- 2. Staff will complete an existing land use property survey for parcels within Salem, with associated map, and provide a draft and final zoning map to be compatible with land uses and existing zoning. MRPC estimates approximately 100 hours for the completion of this task.
- Staff will review existing ordinances to ensure compatibility with adopted policies and the
  needs of the community. Staff will then make recommendations on ordinance or zoning
  amendments based on its review. MRPC estimates approximately 40 hours for the
  completion of this task.
- 4. As requested, staff will attend any public meetings necessary during the adoption process. At a minimum, MRPC estimates a minimum of three public meetings/12 hours for the adoption of the updated zoning map and/or any ordinances (1-Planning and Zoning Commission hearing, 2-City Council meetings). This task may not be applicable depending on the needs of the city of Salem.

### VI. Cost of Technical Services

The cost for technical services offered in this proposal would be based at the following hourly members' rates:

### For the months of July 2021-June 2022:

Clerical \$42.00; Technical Level #1 \$56.00; Technical Level #2 \$50.00; Technical Level #3 \$48.00; Management \$64.00; Fiscal Officer \$69.00; Assistant Director \$70.00; and Executive Director \$90.00.

Most of the work in this proposal would be accomplished at the Management and Technical #1 level. This rate is inclusive of normal travel, copy, phone and supplies. MRPC shall periodically invoice the City for services as they are incurred in a timely manner. If the city wants to include a "cost not to exceed" amount for this, MRPC will work with the city to establish that dollar amount. MRPC cannot guarantee that all work would be accomplished within the "cost not to exceed" however, the city could determine how to proceed at that point.

If the project crosses fiscal years, new hourly rates adopted by the MRPC board at the beginning of the new fiscal year will apply to the project. MRPC's next fiscal year will start July 1, 2022.

### VII. References and Past Projects

MRPC provided technical assistance for the following projects: (more available if needed upon request):

- City of Potosi Provided technical assistance for a Comprehensive Plan. Contact: City of Potosi
- City of Cuba Provided technical assistance for a Comprehensive Plan. Contact: City of Cuba.
- City of St. James Provided technical assistance for the Community Focus. Contact: City of St. James.
- Crawford County Provided technical assistance for a Community Focus. Contact: Crawford County.
- City of Salem Provided technical assistance for a Strategic Plan. Contact: City of Salem and/or the Salem Area Community Betterment Association.
- City of Rolla Technical Assistance to Rolla Downtown Business Association to complete a Downtown Plan. Contact: John Petersen, City of Rolla.
- Washington County IDA Provided technical assistance for a Strategic Plan. Contact: Krista Snyder, Executive Director

### Staff experience outside of MRPC:

- City of Cocoa, FL Wrote and assisted in the writing of local ordinances for zoning and comprehensive plans, created land use and zoning maps from 2005-2007.
- City of St. Charles, MO Wrote and assisted in the writing of local ordinances and subdivision regulations and comprehensive plan updates, created land use and zoning maps from 2007-2016.

1. ITEM V (A): BIDS

2. SUBJECT: Disc Golf Course- Parks and Recreation

3. DISCUSSION: Total price: \$3,089.00

### **Project Details**

The goal of this project is to design and install and family friendly disc golf course at the Salem park that is safe and enjoyable for all.

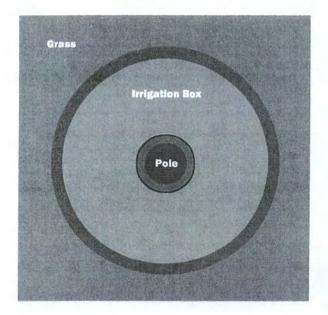
To accomplish this, we will:

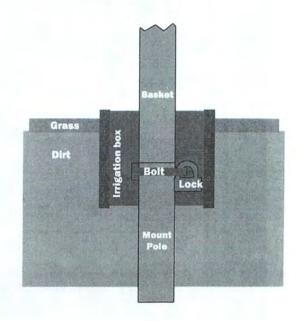
- 1. Move all baskets except on holes 3, 4, & 8.
- 2. There are 8 baskets on the course currently so we will be
  - a. Remove 5 baskets
  - b. Installing 6 baskets
- 3. Install full color aluminum signage mounted at the tee pad for each hole the visually describes the hole.
- 4. Install a single larger sign at hole one that describes the entire course and welcomes the players to the Salem park.
- 5. The signage will be affixed to pressure treated 4x4 posts
- 6. All baskets will be mounted to a short, fixed pole buried in an irrigation box so they can easily be removed for events and not create a tripping hazard.
- 7. Pour 5' x 10' cement tee pads for each hole except hole four

### **Basket Installation & Mounting**

### **Top View**







### **Pricing**

	Quantity	<b>Unit Price</b>	Ext. Price
Baskets	1	\$400	\$400
Tee Signs	9	\$21	\$189
Optional Welcome Sign	1	\$50	\$50
Tee pads	8	\$250	\$2,000
Wood 4x4 Posts	10	\$45	\$450
	Total:		\$3,089

\*\*This price does not include labor or material costs to move and install baskets

\*\*Tee pad prices were quoted from Mike at Dodi Excavating 573-247-7779 / 573-739-3634

### **Options**

- We could potentially save money on tee pads by using existing paths on holes 1, 5, & 9. This is not ideal but could save a few dollars if we needed
- We could use metal tee posts instead of pressure treated 4x4s. This would save \$390.
- We could forge the larger introductory sign at hole one.
- A small bridge on the north side of the park to cross the ditch would be a nice addition to the course and the park both. This can be a very simple wooden structure. Just enough to get a person across.
- Tee pads could be reduced to 4'x8'.

### Salem Disc Golf Course Update Plan Installation Plan



- 1. ITEM VI (A): REPORTS OF CITY OFFICIALS AND BOARDS AND COMMITTEES
  - 2. SUBJECT: E. Ray Walden, Jr., City Administrator
  - 3. **DISCUSSION**:

1. ITEM VI (B): REPORTS OF CITY OFFICIALS AND BOARDS AND COMMITTEES

2. SUBJECT: Greg Parker, Mayor

3. <u>DISCUSSION</u>:

1. ITEM VI (C): REPORTS OF CITY OFFICIALS AND BOARDS AND COMMITTEES

2. SUBJECT: Mark Nash, Public Works

3. <u>DISCUSSION</u>:

1. ITEM VI (D): REPORTS OF CITY OFFICIALS AND BOARDS AND COMMITTEES

2. SUBJECT: Sally Burbridge, Economic Development

3. <u>DISCUSSION</u>:

1. ITEM VI (E): REPORTS OF CITY OFFICIALS AND BOARDS AND COMMITTEES

2. SUBJECT: Melissa Dubois, Parks and Recreation

3. **DISCUSSION**:

1. ITEM VI (F): REPORTS OF CITY OFFICIALS AND BOARDS AND COMMITTEES

2. SUBJECT: Aldermen Reports

3. **DISCUSSION**:

1. <u>ITEM VII</u>: <u>ADJOURNMENT</u>

2. SUBJECT: Adjournment of Meeting

3. **DISCUSSION**:

(a) Recommend Board Adjourn.

- (b) Recognize motion and second.
- (c) Roll vote:

Alderman Tod KINERK Alderman Shawn BOLERJACK Alderwoman Kala SISCO Alderman Kyle WILLIAMS

(d) Board Adjourned.