

**TENTATIVE AGENDA  
CITY OF SALEM, MISSOURI  
BOARD OF ALDERMEN  
CITY HALL COUNCIL CHAMBERS  
202 N. WASHINGTON ST.  
SEPTEMBER 30, 2021  
6:00 P. M.**

**ITEM I CALL TO ORDER**

**ITEM II ROLL CALL**

**ITEM III HEARING OF PERSONS**

Skip Dahms-404 W. Fourth Street, Requesting street closure for Kid's Fall Carnival from 12 PM to 4 PM. End of Fourth Street between McArthur and North Henderson.

Crystal & Ted Kiddy-805 N Jackson Street, Unable to see speeding cars due to poor lighting. Would like to lower speed limit on North Jackson.

Randy Camden-101 S. Carty, Discuss electric

**ITEM IV CONSENT AGENDA**

Joint Finance & Utility Committee Meeting Minutes August 19, 2021  
Mo Dept. of Revenue C.A.R.T Tax September 2021- \$18,067.45  
Public Works Monthly Report September 2021

**ITEM V INTRODUCTION AND READING OF BILLS AND RESOLUTIONS**

BILL NO. 3492-AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE CITY OF SALEM, MISSOURI BEGINNING JULY 1, 2021, AND APROPRIATING FUNDS PURSUANT THERTO.

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CITY OF SALEM, MISSOURI  
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SEPTEMBER 30, 2021  
6:00 P. M.  
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**ITEM VI REPORTS OF CITY OFFICIALS, BOARDS AND COMMITTEES**

**E. Ray Walden, Jr., City Administrator**

**Kim Steelman, Mayor**

**Mark Nash, Public Works**

**Sally Burbridge, Economic Development**

**Aldermen Report**

**ITEM VII NEW AND MISCELLANEOUS BUSINESS**

Approval to seek Local Law Enforcement Block Grant

**TENTATIVE AGENDA  
CITY OF SALEM, MISSOURI  
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CITY HALL COUNCIL CHAMBERS  
202 N. WASHINGTON ST.  
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**ITEM VIII CLOSED SESSION**

Pursuant to Section 610.021(3) of the Revised State Statutes of the State of Missouri pertaining to the hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

Pursuant to Section 610.021(12) of the Revised State Statutes of the State of Missouri pertaining to sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.

**ITEM IX ADJOURNMENT**

BOARD OF ALDERMEN AGENDA  
SEPTEMBER 30, 2021  
6:00 P.M.

1. ITEM I:            CALL TO ORDER
2. SUBJECT:        Start of Board Meeting
3. DISCUSSION:   The Board is called to order.  
  
Pledge of Allegiance and Prayer.



BOARD OF ALDERMEN AGENDA  
SEPTEMBER 30, 2021  
6:00 P.M.

1. ITEM II:        ROLL CALL
2. SUBJECT:        Calling of Roll
3. DISCUSSION:

Mayor Kim STEELMAN

Alderman Greg PARKER

Alderman Shawn BOLERJACK

Alderman Kevin JAMES

Alderwoman Kala SISCO

City Administrator Ray WALDEN

Temporary City Clerk Tammy KOLLER

City Attorney James K. WEBER

Public Works Director Mark NASH

Chief of Police Joe CHASE

Other CITY STAFF if present

BOARD OF ALDERMEN AGENDA  
SEPTEMBER 14, 2021  
6:00 P. M.

1. ITEM III (a): HEARING OF PERSONS
2. SUBJECT: Skip Dahms-404 W. Fourth Street
3. DISCUSSION: Requesting street closure for Kids Fall Carnival from 12PM to 4 PM. End of Fourth Street between McArthur and North Henderson.

CITY OF SALEM

REQUEST TO BE HEARD AT A CITY COUNCIL MEETING

NOTE: All petitions, remonstrance's, complaints and requests shall be limited to five minutes per speaker.

Request filed by:

Name: Skip Dahms

Address: 404 W. 4th Street

Phone: 573-453-2924

Date of Council meeting that you request to be heard: 9-28-21

Check the levels of administrative people that you have discussed this request with:

Mayor            City Administrator            City Clerk            Superintendent

Other (specify): Economic Development (Sally Burbridge)

What is your request: street closure for Kids Fall

Carnival from 12pm-4pm End of 4th Street

between McArthur Ave and N. Henderson St

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The Mayor and City Council reserves the right to defer and redirect this request to the appropriate administrative level(s).

The agenda closes and forms need to be submitted to the Administrative Secretary's office by 5:00 p.m. on the Wednesday preceding the council meeting.

BOARD OF ALDERMEN AGENDA  
SEPTEMBER 30, 2021  
6:00 P. M.

1. ITEM III (b):    HEARING OF PERSONS
2. SUBJECT:        CRYSTAL & TED KIDDY-805 N JACKSON
3. DISCUSSION:     UNABLE TO SEE SPEEDING CARS DUE TO POOR LIGHTING. WOULD LIKE TO LOWER SPEED LIMIT ON NORTH JACKSON.

CITY OF SALEM

REQUEST TO BE HEARD AT A CITY COUNCIL MEETING

NOTE: All petitions, remonstrance's, complaints and requests shall be limited to five minutes per speaker.

Request filed by:

Name: Crystal & Ted Kiddy

Address: 809 N Jackson St

Phone: 573-247-0611

Date of Council meeting that you request to be heard: \_\_\_\_\_

Check the levels of administrative people that you have discussed this request with:

Mayor      City Administrator      City Clerk      Superintendent

Other (specify): \_\_\_\_\_

What is your request: ① Next to No lights down

our Road. Due to can't see well accidents  
are going to happen. ② speeding down Road still!!!

③

need proper Lighting Down areas  
on Road ways.

Lower Speed Down our Road.

\_\_\_\_\_

The Mayor and City Council reserves the right to defer and redirect this request to the appropriate administrative level(s).

The agenda closes and forms need to be submitted to the Administrative Secretary's office by 5:00 p.m. on the Wednesday preceding the council meeting.

BOARD OF ALDERMEN AGENDA  
SEPTEMBER 30, 2021  
7:00 P. M.

1. ITEM III (C): HEARING OF PERSONS
2. SUBJECT: RANDY CAMDEN-101 S. CARTY
3. DISCUSSION: DISCUSS ELECTRIC

CITY OF SALEM

REQUEST TO BE HEARD AT A CITY COUNCIL MEETING

NOTE: All petitions, remonstrance's, complaints and requests shall be limited to five minutes per speaker.

Request filed by:

Name: Randy Camden

Address: 101 S. Carty

Phone: (573) 851-9562

Date of Council meeting that you request to be heard: 9-28-21

Check the levels of administrative people that you have discussed this request with:

Mayor

City Administrator

City Clerk

Superintendent

Other (specify): \_\_\_\_\_

What is your request: Electric

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Mayor and City Council reserves the right to defer and redirect this request to the appropriate administrative level(s).

The agenda closes and forms need to be submitted to the Administrative Secretary's office by 5:00 p.m. on the Wednesday preceding the council meeting.

BOARD OF ALDERMEN AGENDA  
SEPTEMBER 30, 2021  
6:00 P.M.

1. ITEM IV:            CONSENT AGENDA
2. SUBJECT:            All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.
3. DISCUSSION:
  - (a) If no item is offered for discussion and removed from Consent Agenda, a motion and a second are required to accept the Consent Agenda.





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## JOINT FINANCE & UTILITY COMMITTEE MEETING MINUTES

August 19, 2021

Salem Community Center @ The Armory, 1200 W. Rolla Rd.

6:00 PM

### In Attendance:

**Members:** Finance Committee Chair Kim Steelman, Utility Committee Chair Shawn Bolerjack, Alderman Kevin James, Alderman Greg Parker, Catherine Dent, John Hambacker, Gary Brown, Sherry Lea

**City Staff:** City Administrator Ray Walden, Public Works Director Mark Nash, Temporary City Clerk Tammy Koller, Economic Development Director Sally Burbridge, Police Chief Joe Chase

**Visitors:** Barry Baugh, Todd Kinerk, Donald Dodd (IDA), Caleb Brubaker (Salem News)

Finance Committee Chairwoman Steelman called the joint meeting to order at 6:00 PM.

- I. **Update on City's Financial Audit** – City Administrator Walden provided an update from the city's auditor and we can expect to receive the financial audit for FY 2019-2020 next month (September 2021). As soon as the city receives the information on which meeting in September the audit will be available, the city will share that so those who are interested in attending can. The field work for the next audit (FY 2020-2021) will be done in November. If that is the case, Walden expects the next audit to be completed by the first of next year.
- II. **American Rescue Plan Act (ARPA)** – Alderman Bolerjack provided an update on what the ARPA funds can be used for. Some projects that are eligible for the funds are water and sewer infrastructure, address negative economic impacts, broadband infrastructure, support public health response, etc. The U.S. Department of Treasury has an FAQ document on their website that goes into depth on projects that are eligible for the funds. Funds have to be committed by December 2024 and funds have to be spent by 2026. Alderman Bolerjack suggested that we have a special workshop to create a plan for the best use of these funds for the city.
- III. **Update on Utility Billing** – City Administrator Walden said the city is working on reads for 07/15/2021 – 08/15/2021 and bills should go out at the beginning of the month. Walden reported that 49 active accounts are on both budget billing and payments, 94 active

MAYOR  
Brad Nash

ALDERMEN

Kimberly Steelman  
Shawn Bolerjack

Greg Parker  
Kevin James



CITY ADMINISTRATOR  
Ray Walden

TEMPORARY CITY CLERK  
Tammy Koller

CITY ATTORNEY  
James Weber

PARKS AND RECREATION: Melissa DuBots  
POLICE DEPARTMENT: Joe Chase

PUBLIC WORKS: Mark Nash  
UTILITIES: Jennifer Cochran

ECONOMIC DEVELOPMENT: Sally Burbridge  
BUILDING INSPECTION: Jarred Brown

accounts are on budget billing (includes the 49 accounts on both), 335 active accounts are on payment plans (includes the 49 accounts on both). On Tuesday, August 17<sup>th</sup> when the city started disconnects, there were 95 accounts that were disconnected and as of Thursday, August 19<sup>th</sup>, 45 accounts were reconnected. Alderman James shared details about a state program called State Assistance for Housing Relief (SAFHR) for Renters that provides rent and utility assistance for eligible Missouri residents who have been impacted by the COVID-19 pandemic. Eligible tenants can apply for financial assistance to be paid directly to their landlord or utility provider. Financial assistance includes rent and utility arrears for the period beginning April 2020 and up to 3 months of forward rent and prepaid fuel utility assistance. Utilities include gas, electric, water, sewage/waste water, fuel (propane, wood, etc.) and trash. Customers may apply for utility assistance even if they are not applying for rental assistance. It was discuss that the city includes a flyer with the utility bill and to provide assistance to customers that need help filling out the application.

- IV. Audit of Utility Meter/Billing Project** – Walden presented to the committee a proposed scope of work that was in the meeting packet for the committee’s consideration. At a minimum, consultant shall identify errors related to meter reading errors, meter malfunctions, clerical errors in bill computations, etc. This audit should provide answers to some of the ongoing issues with the water meters and to bring peace of mind to customers on the AMI system and the city’s utility billing system. Alderman James brought up concerns with security protocols with this new system. That will be included in the audit request. The utility committee will review the submitted statement of qualifications from different firms at a future meeting.
- V. Exceleron Pre-Paid Project Update** – Walden gave an update on the project and that the city met with the project team today and Exceleron are in the process of replicating the city’s current business rules. The city will be meeting with the project team next week to validate that. A question Exceleron had for the city is how we wanted to handle the credit card fees with online payment. The fees can be absorbed by the city at a lower rate or passed down to the customer, which would be a higher rate. The rate for the city is \$3.50 per transaction and the fee for the customer is closer to \$5 per transaction. The utility committee recommended for the city to absorb the credit card fees.
- VI. Electric Rates/February 2021 Cold Snap** – The February 2021 Cold Snap and electric rates was discussed again after the Board of Aldermen voted at the August 2<sup>nd</sup> meeting to table the utility committee’s original recommendation of a 4.4% electric rate increase to allow more discussion on this issue. Walden presented on what the electric and electric reserve

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funds would be at the end of the fiscal year if no action is taken on how the city is going to handle the February 2021 cold snap balance. Walden presented the wholesale cost in the past year, which includes the increase rate in transmission of power from Sho-Me Power (\$4.75/KW to \$5.05/KW), and our demand is now higher since we have set a new peak in February 2021. The new demand is now 13,800 KW compared to the 11,700 KW, and the new demand is the amount we pay for one year unless a new peak is set. Reviewing the usage and peaks for the past year, the percentage is up 13+%. With this in mind, the full rate decrease was not allocated in 2020. The rate decrease that was approved in ordinance in 2020 was 3%. The potential rate decrease in 2020 was 7%(6.953%). The full rate decrease was not taken at the request of Walden last year to ensure budgets stayed balanced. In order to keep our budget balances in check and ensure that accounts funds are not scavenged at the end of this fiscal year, we would need to keep our annual rate increase of at least 9.44% and an adder rate increase for the February 2021 event of 4.4% (previously recommended by the utility committee) for a total of 13.84%. This will take into account the overall change in consumption and the February 2021 event. To get to the 9.44% calculation, knowing that the city only lowered rates 3% last year, we subtracted 3 from 6.953 (last year's full potential savings) to provide the differential of savings from last year of 3.953 and then subtracted that differential from 13.397 (2021 increase) to obtain 9.44%. Taking the 9.44% and adding the 4.4% from the February 2021 event will come to 13.84% increase for this year in total all things consider. If we determined that we are willing to absorb the 9.44% and cut our budgets, this will have a significant impact on projects. At this time, we have to consider that we do not have the latest financial audit on the city's books and we may have additional impacts to the budget. After some discussion, the utility committee voted to recommend the new electric rate to be \$0.106 per kWh to the Board of Aldermen for their approval. The motion was made by John Hambacker and seconded by Catherine Dent. The motion was passed unanimously. It was recommended that if the electric rate is approved by the Board of Aldermen, that a letter is sent with the next utility bill with the new electric rate and to publish it on the salemmo.com website.

- VII. Review Utility Bill Layouts** – Alderman Bolerjack presented the current and proposed layouts of the city's utility bills to make the bills easier to understand for customers. Hambacker suggested a change on how the bill is folded and mailed. He provided a sample and said that there could be some savings by eliminating the envelope. City staff will take the proposed utility bill layouts and Hambacker's suggestion to Incode to see if these changes can be done and what the costs may be.

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Shawn Bolerjack      Kevin James  
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- VIII. Review Electric Rate Auto Adjustment City Code Section 700.130** – Alderman Bolerjack presented our current ordinance on how the electric rates are to be reviewed for an auto adjustment if there are no actions taken by the Board of Aldermen. The current ordinance determines a rate increase or decrease based on the rate charged by the City of Salem’s wholesale supplier(s) of electric by comparing charges from July to June for a given year to the prior year, that same rate of increase or decrease shall be applied to the rates set forth herein effective with the July billing. Now that the city is caught up on sending utility bills and billing for the most recent consumption, it was determined that this needs to be reviewed to give the city more time to review the changes in costs and to be able to set an appropriate rate. Three options were presented to the committee (provided in this packet) and the committee recommended to the Board of Aldermen to go with Option 3: compare charges from January to December for a given year and that the same rate of increase or decrease shall be applied to the rates set forth herein effective with the July billing (starting on July 15<sup>th</sup>). This would allow time for the finance and utility committees to review and budget for the new fiscal year. The motion was made by Catherine Dent and seconded by John Hambacker. The motion passed unanimously.
- IX. Hot/Cold Weather Rules** – Alderman Bolerjack presented a sample ordinance from the City of Sullivan (provided in this packet) that discusses the Hot/Cold Weather rules. During the periods of time set in the ordinance during extreme hot or cold weather, no residential customer shall be disconnected from electric service for non-payment of utility bills. The City of Salem has always followed this rule as it is good practice but the city does not have a policy on this and Alderman Bolerjack recommended that we officially adopt this policy, so there are no confusions in the future. After some discussion, Gary Brown gave a motion to give this to the City Attorney to write it up and give to the Board of Aldermen for their approval. The motion was seconded by John Hambacker. The motion passed unanimously.

Having no further business, the meeting adjourned by Utility Committee Chairman Bolerjack at 7:58 PM.

MAYOR  
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ALDERMEN  
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Shawn Bolerjack      Kevin James  
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## NOTICE OF A JOINT FINANCE AND UTILITY COMMITTEE MEETING

Public notice is hereby given that a joint Meeting of the Finance and Utility Committees of the City of Salem, Missouri, will be held at The Salem Community Center @ The Armory, 1200 W. Rolla Road, in the City of Salem, Missouri on Thursday, August 19, 2021, at 6:00 P.M. to consider the following:

1. Update on City's Financial Audit
2. American Rescue Plan Act (Page 2)
3. Update on Utility Billing
4. Audit of Utility Meter/Billing Project (Page 4)
5. Excleron Pre-Paid Project Update
6. Electric Rates/February 2021 Cold Snap
7. Review Utility Bill Layouts (Page 5)
8. Review Electric Rate Auto Adjustment City Code Section 700.130 (Page 9)
9. Hot/Cold Weather Rules (Page 10)
10. Adjournment

Meeting Called By: Finance Committee Chair Alderwoman Kim Steelman and  
Utility Committee Chair Alderman Shawn Bolerjack  
08/13/2021

MAYOR  
Brad Nash

ALDERMEN

Kimberly Steelman      Greg Parker  
Shawn Bolerjack        Kevin James

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# Coronavirus State and Local Fiscal Recovery Funds

The American Rescue Plan will deliver \$350 billion for state, local, territorial, and Tribal governments to respond to the COVID-19 emergency and bring back jobs.

The Coronavirus State and Local Fiscal Recovery Funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

### Funding Objectives

- **Support urgent COVID-19 response efforts** to continue to decrease spread of the virus and bring the pandemic under control
- **Replace lost public sector revenue** to strengthen support for vital public services and help retain jobs
- **Support immediate economic stabilization** for households and businesses
- **Address systemic public health and economic challenges** that have contributed to the inequal impact of the pandemic

### Eligible Jurisdictions & Allocations

#### Direct Recipients

- States and District of Columbia (\$195.3 billion)
- Counties (\$65.1 billion)
- Metropolitan cities (\$45.6 billion)
- Tribal governments (\$20.0 billion)
- Territories (\$4.5 billion)

#### Indirect Recipients

- Non-entitlement units (\$19.5 billion)



#### Support Public Health Response

Fund COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff



#### Address Negative Economic Impacts

Respond to economic harms to workers, families, small businesses, impacted industries, and the public sector



#### Replace Public Sector Revenue Loss

Use funds to provide government services to the extent of the reduction in revenue experienced due to the pandemic



#### Premium Pay for Essential Workers

Offer additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure sectors



#### Water and Sewer Infrastructure

Make necessary investments to improve access to clean drinking water and invest in wastewater and stormwater infrastructure



#### Broadband Infrastructure

Make necessary investments to provide unserved or underserved locations with new or expanded broadband access



**For More Information:** Please visit [www.treasury.gov/SLFRP](http://www.treasury.gov/SLFRP)

**For Media Inquiries:** Please contact the U.S. Treasury Press Office at (202) 622-2960

**For General Inquiries:** Please email [SLFRP@treasury.gov](mailto:SLFRP@treasury.gov) for additional information





# Example Uses of Funds

## Support Public Health Response

- **Services to contain and mitigate the spread of COVID-19**, including vaccination, medical expenses, testing, contact tracing, quarantine costs, capacity enhancements, and many related activities
- **Behavioral healthcare services**, including mental health or substance misuse treatment, crisis intervention, and related services
- **Payroll and covered benefits** for public health, healthcare, human services, and public safety staff to the extent that they work on the COVID-19 response

## Replace Public Sector Revenue Loss

- **Ensure continuity of vital government services** by filling budget shortfalls
- **Revenue loss is calculated** relative to the expected trend, beginning with the last full fiscal year pre-pandemic and adjusted annually for growth
- **Recipients may re-calculate revenue loss** at multiple points during the program, supporting those entities that experience revenue loss with a lag

## Water & Sewer Infrastructure

- **Includes improvements to infrastructure**, such as building or upgrading facilities and transmission, distribution, and storage systems
- **Eligible uses aligned to Environmental Protection Agency project categories** for the Clean Water State Revolving Fund and Drinking Water State Revolving Fund

## Equity-Focused Services

- **Additional flexibility for the hardest-hit communities and families** to address health disparities, invest in housing, address educational disparities, and promote healthy childhood environments
- **Broadly applicable** to Qualified Census Tracts, other disproportionately impacted areas, and when provided by Tribal governments

## Address Negative Economic Impacts

- **Deliver assistance to workers and families**, including support for unemployed workers, aid to households, and survivor's benefits for families of COVID-19 victims
- **Support small businesses** with loans, grants, in-kind assistance, and counseling programs
- **Speed the recovery of impacted industries**, including the tourism, travel, and hospitality sectors
- **Rebuild public sector capacity** by rehiring staff, replenishing state unemployment insurance funds, and implementing economic relief programs

## Premium Pay for Essential Workers

- **Provide premium pay to essential workers**, both directly and through grants to third-party employers
- **Prioritize low- and moderate-income workers**, who face the greatest mismatch between employment-related health risks and compensation
- **Key sectors include** healthcare, grocery and food services, education, childcare, sanitation, and transit
- **Must be fully additive** to a worker's wages

## Broadband Infrastructure

- **Focus on households and businesses** without access to broadband and those with connections that do not provide minimally acceptable speeds
- **Fund projects that deliver reliable service** with minimum 100 Mbps download / 100 Mbps upload speeds unless impracticable
- **Complement broadband investments** made through the Capital Projects Fund

## Ineligible Uses

- **Changes that reduce net tax revenue** must not be offset with American Rescue Plan funds
- **Extraordinary payments into a pension fund** are a prohibited use of this funding
- **Other restrictions apply** to eligible uses

The examples listed in this document are non-exhaustive, do not describe all terms and conditions associated with the use of this funding, and do not describe all the restrictions on use that may apply. The U.S. Department of the Treasury provides this document, the State and Local contact channels, and other resources for informational purposes. Although efforts have been made to ensure the accuracy of the information provided, the information is subject to change or correction. Any Coronavirus State and Local Fiscal Recovery Funds received will be subject to the terms and conditions of the agreement entered into by Treasury and the respective jurisdiction, which shall incorporate the provisions of the Interim Final Rule and/or Final Rule that implements this program.

### Proposed Scope of Work for Utility Billing System Performance Audit

Consultant shall compile historical data (60 months) and conduct a comprehensive review of billing information. Consultant shall evaluate the results of the data checks and make judgments on additional steps to take. At a minimum, Consultant shall identify errors related to:

- Meter reading errors
- Rates not in accordance with approved ordinances
- Charges billed for incorrect or nonexistent services
- Meter malfunctions
- Wrong meter types installed by the utility
- Clerical errors in bill computations
- Wrong factors applied
- Incorrect tax charges







Account Number	Amount Due
	<b>\$225.88</b>
Due Date	After Due Date Pay
08/20/2021	\$238.98
Billing Date	Penalty Date
07/15/2021	08/20/2021
Service From	Service To
06/15/2021	07/15/2021
Service Address	

CURRENT READING      PREVIOUS READING      USAGE

18287                      17196                      1091  
 76192                      71634                      4558

TOTAL  
 Last Bill 167.19  
 Total Adjustments 59.46  
 Last Payment - XX/XX/XXXX -226.65

**CREDIT BALANCE -0.77**

ELECTRIC 101.57  
 WATER 30.57  
 SEWER 31.75  
 TRASH 15.00  
 Sales Tax 1.33

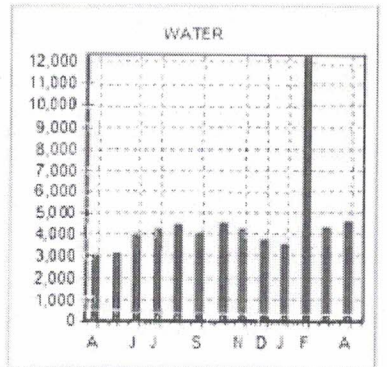
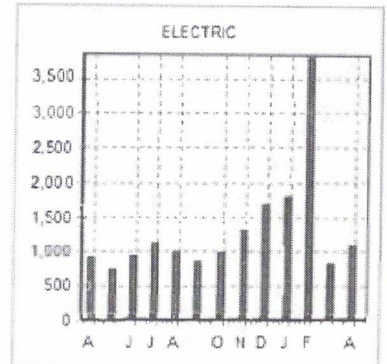
**CURRENT CHARGE: \$180.22**

Payment Plan Adjustment 10.98  
 Budget Bill Adjustment 35.45

**BUDGET BILL AMOUNT: \$226.65**

**AMOUNT DUE: \$226.65**

AMOUNT DUE AFTER 08/20/2021 \$238.98



You will receive a 1% discount on the electric portion of your bill if paid by the 10th.

Your Payment Plan balance will be \$109.03 after paying this bill.

Your Budget Billing balance is ahead \$94.91 after paying this bill.

**CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS**



Please return this portion with your payment.  
 When paying in person please bring both portions of this bill.  
 There will be a \$20.00 charge on all returned checks.

Account Number	Amount Due
	<b>\$225.88</b>
Due Date	After Due Date Pay
08/20/2021	\$238.98
Account Name	
Service Address	
Amount Enclosed	





**CITY OF SALEM**  
400 N. Iron Street  
Salem, MO 65560



Account Number	Amount Due
	<b>\$240.36</b>
Due Date	After Due Date Pay
08/20/2021	\$249.27
Billing Date	Penalty Date
07/15/2021	08/20/2021
Service From	Service To
06/15/2021	07/15/2021
Service Address	

CURRENT READING      PREVIOUS READING      USAGE

Last Bill 103.72  
Total Adjustments -278.54  
Penalties 8.73  
Last Payment - XX/XX/XXXX -200.00

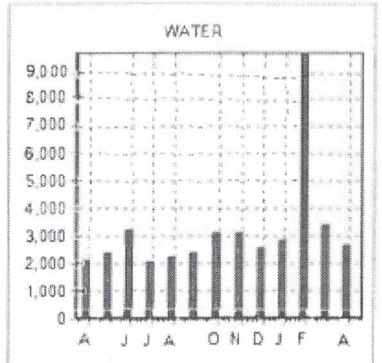
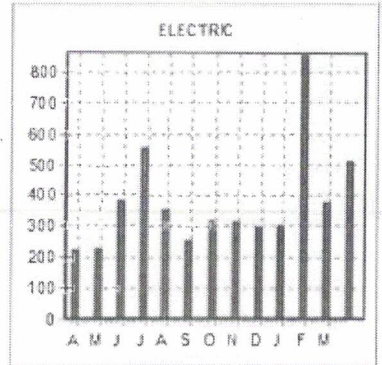
**PAST DUE AMOUNT 112.45**

5743                      5234                      509  
49171                    46486                    2685

ELECTRIC 47.39  
WATER 20.47  
SEWER 21.17  
TRASH 15.00  
Sales Tax 0.67

**CURRENT CHARGE: \$104.70**  
Payment Plan Adjustment 23.21  
**TOTAL: \$127.91**

**AMOUNT DUE: \$240.36**  
AMOUNT DUE AFTER 08/20/2021 \$249.27



You will receive a 1% discount on the electric portion of your bill if paid by the 10th.

Your Payment Plan balance will be \$255.33 after paying this bill.

**CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS**



**CITY OF SALEM**  
400 N. Iron Street  
Salem, MO 65560



Please return this portion with your payment.  
When paying in person please bring both portions of this bill.  
There will be a \$20.00 charge on all returned checks.

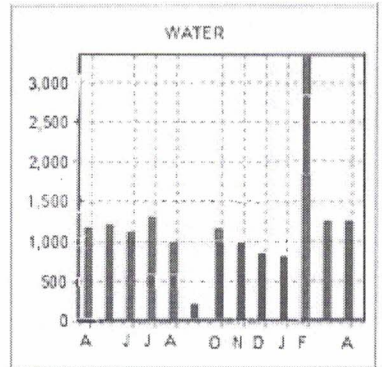
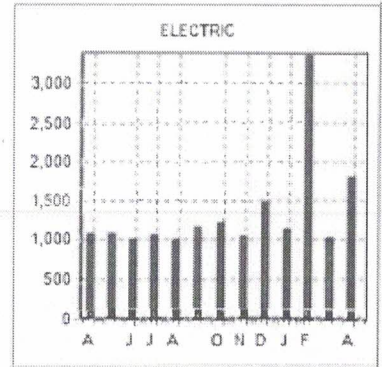
Account Number	Amount Due
	<b>\$240.36</b>
Due Date	After Due Date Pay
08/20/2021	\$249.27
Account Name	
Service Address	
Amount Enclosed	



Account Number	Amount Due
	<b>\$207.96</b>
Due Date	After Due Date Pay
08/20/2021	\$226.13
Billing Date	Penalty Date
07/15/2021	08/20/2021
Service From	Service To
06/14/2021	07/14/2021
Service Address	

CURRENT READING      PREVIOUS READING      USAGE

			Last Bill	TOTAL
			Total Adjustments	136.89
			Penalties	-11.20
			Last Payment - XX/XX/XXXX	11.20
				<b>-519.03</b>
112779	110985	1794	ELECTRIC	167.02
9700	8439	1261	WATER	12.80
			SEWER	13.12
			Sales Tax	15.02
			<b>CURRENT CHARGE:</b>	<b>\$207.96</b>



AMOUNT DUE: **\$207.96**  
 AMOUNT DUE AFTER 08/20/2021 \$226.13

You will receive a 1% discount on the electric portion of your bill if paid by the 10th.

**CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS**



Please return this portion with your payment.  
 When paying in person please bring both portions of this bill.  
 There will be a \$20.00 charge on all returned checks.

Account Number	Amount Due
	<b>\$207.96</b>
Due Date	After Due Date Pay
08/20/2021	\$226.13
Account Name	
Service Address	
Amount Enclosed	



## Chapter 700. General Provisions

### ARTICLE II. Utility Rates

#### Division 1. Electric Rates

#### Section 700.130. Future Rate Changes May Be Implemented — When.

#### Current

(A) In the event that the rate charged by the City of Salem's wholesale supplier(s) of electric increases or decreases determined by comparing charges from July to June for a given year to the prior year, that same rate of increase or decrease shall be applied to the rates set forth herein effective with the July billing without the necessity of a vote of the Board of Aldermen.

#### Proposed

##### Option 1:

(A) In the event that the rate charged by the City of Salem's wholesale supplier(s) of electric increases or decreases determined by comparing charges from July to June for a given year to the prior year, that the same rate of increase or decrease shall be applied to the rates set forth herein effective with the September billing (starting on September 15th) without the necessity of a vote of the Board of Aldermen.

##### Option 2:

(A) In the event that the rate charged by the City of Salem's wholesale supplier(s) of electric increases or decreases determined by comparing charges from May to April for a given year to the prior year, that the same rate of increase or decrease shall be applied to the rates set forth herein effective with the July billing (starting on July 15th) without the necessity of a vote of the Board of Aldermen.

##### Option 3:

(A) In the event that the rate charged by the City of Salem's wholesale supplier(s) of electric increases or decreases determined by comparing charges from January to December for a given year to the prior year, that the same rate of increase or decrease shall be applied to the rates set forth herein effective with the July billing (starting on July 15th) without the necessity of a vote of the Board of Aldermen.

# From Sullivan Missouri City Code (8/13/2021)

## Chapter 700. General Provisions

### Article II. Utility Bills

#### Section 700.060. Discontinuance of Service.

D. For purposes of this Subsection, the hot weather rule shall mean the period of time from June 1 to September 30, and the cold weather rule shall mean the period of time between November 1 and March 31. During these periods of time, no residential customer shall be disconnected from electric service for non-payment of utility bills, including all residential tenants of apartment buildings when electricity is used as the source of cooling or heating, or to operate the only cooling or heating equipment at the residence, during the following situations:

1. On any day between June 1 and September 30 when the National Weather Service local forecast, between 6:00 A.M. and 9:00 P.M. for the following twenty-four (24) hours, predicts that the temperature shall rise above ninety-five degrees Fahrenheit (95° F.) or that the heat index shall rise above one hundred five degrees Fahrenheit (105° F.); and
2. On any day between June 1 and September 30 when utility personnel are not available to reconnect utility service during the immediately succeeding day or days and the National Weather Service local forecast between 6:00 A.M. and 9:00 P.M. predicts that the temperature during the period of unavailability shall rise above ninety-five degrees Fahrenheit (95° F.) or that the heat index shall rise above one hundred five degrees Fahrenheit (105° F.); and
3. On any day between November 1 and March 31 when the National Weather Service local forecast predicts that the temperature shall be below freezing; and
4. On any day between November 1 and March 31 when utility personnel are not available to reconnect utility service during the immediately succeeding day or days and the National Weather Service local forecast predicts that the temperature shall be below freezing.

CITY OF SALEM  
CITY CLERK  
400 N IRON ST  
SALEM

MO 65560

MISSOURI DEPARTMENT OF REVENUE

09/15/21

WE HAVE INSTRUCTED THE CENTRAL BANK, JEFFERSON CITY, TO DISTRIBUTE YOUR  
MONIES TOTALING \$ 18,067.45 BY ELECTRONIC FUNDS TRANSFER (ACH) TO

THE BANK OF SALEM 081503694 CITY OF SALEM-ENTERPRISE FUND/AC-0410117

MOTOR FUEL TAX	\$	11,822.09
MOTOR V SALES TAX	\$	4,198.89
MOTOR V FEE INCREASES	\$	2,046.47

FOR YOUR CREDIT AND USE ON 09/22/21.  
IF YOU DO NOT RECEIVE YOUR DISTRIBUTION OR IF YOU HAVE QUESTIONS CONCERNING  
THE AMOUNT OF YOUR DISTRIBUTION, PLEASE CONTACT THE MISSOURI DEPARTMENT  
OF REVENUE AT (573) 751-2611.

## WEEKLY REPORT 09/20/21–09/24/21

### STREET DEPARTMENT:

- Cleaned airport lounge and checked everything at airport to ensure that things were right and in proper working order.
- Disinfected everything.
- Checked fluid levels on everything on Monday morning.
- Brush-hogged.
- Trimmed brush along streets.
- Put tires on the sign truck.
- Changed a flat on the tractor.
- Cleaned pipes and drop-ins.
- Dug sand out of the old volleyball court and hauled top soil back in.
- Sprayed the streets with grass/weed killer.
- Hauled shot rock for the Parks Department.

### CITY MECHANIC:

- Worked on fuel and A/C problems for the Dodge truck for the Cemetery Department.
- Removed a tractor tire for repair.
- Removed a sweeper tire for repair.
- Cleaned shop.
- Installed tires back on the sweeper and tractor.
- Replaced front-end parts on car for the Police Department.
- Replaced a valve on the dump truck.
- Started performing 500-hour service for the loader for the Street Department.
- Completed the 500-hour service for the loader.
- Fixed a hydraulic leak on the loader.
- Worked on Ford pickup for the Water Department.

### CEMETERY CREW:

- Cleaned the shop.
- Dug and filled a grave.
- Helped the monument company.
- Started cutting peonies.
- Checked the cemetery to make sure there was no vandalism, etc.
- Disinfected everything.
- Mowed and weed-eated.
- Talked with Erica about some graves.
- Picked up dead flowers from fresh graves.
- Marked and dug graves.



## WEEKLY PROJECTED LIST 09/27/21–10/01/21

### STREET DEPARTMENT:

- Clean airport lounge and check everything at airport to ensure that things are right and in proper working order.
- Disinfect everything.
- Check fluid levels on everything on Monday morning.
- Brush-hog.
- Perform asphalt work (patch dig-ins and potholes).
- Do sign work.
- Trim along streets and around signs.
- Get large air compressor ready for crack seal.

### CITY MECHANIC:

- Clean and disinfect shop.
- Work on equipment as it comes in.

### CEMETERY CREW:

- Clean shop.
- Dig graves as they occur.
- Work funerals as they occur.
- Disinfect everything.
- Fix graves.
- Mow and weed-eat.

## DEPARTMENT OF PUBLIC WORKS 09/20/21-09/24/21

### STREET DEPARTMENT:

- Potholes fixed:
- Dig-ins:
- Ditches cleaned:
- Loads of brush hauled off:
- Streets repaired:
- Streets swept: 1 day
- Days boom mower used: 2 days
- Days bush hog used: 4 days
- Culvert pipe repaired:
- Culvert pipe new:
- Dump truck hauling: 2 days
- Cracksealing:
- Storm clean-up loads:
- Snow plowing hours:
- Material used for snow storm:

### CEMETERY CREW:

- Graves dug: 2 graves
- Cemetery mowed: 3 days
- Graves filled in or seeded:

BOARD OF ALDERMEN AGENDA  
SEPTEMBER 30, 2021  
6:00 P. M.

1. ITEM V: INTRODUCTION AND READING OF BILLS & RESOLUTIONS
2. SUBJECT: BILL NO. 3492- AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE CITY OF SALEM, MISSOURI BEGINNING JULY 1, 2021, AND APROPRIATING FUNDS PURSUANT THERTO.
3. DISCUSSION:

**AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE CITY OF SALEM, MISSOURI BEGINNING JULY 1, 2020, AND APPROPRIATING FUNDS PURSUANT THERETO.**

**WHEREAS**, an amendment in the appropriations of estimated revenues and expenditures in Special Street Fund, is needed; and

**WHEREAS**, these amendments will increase total anticipated revenues from \$12,860,186.00 to \$13,544,506.27; anticipated expenditures from \$12,791,822.00 to \$13,476,139.00; and Intergovernmental Transfers from \$2,197,462.00 to \$2,406,086.87.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SALEM, MISSOURI, AS FOLLOWS:**

**Section 1:**

The annual Budget of the City of Salem, Missouri, for the Fiscal Year beginning July 1, 2020, adopted by ORDINANCE NO. 3452 is hereby amended per the attached document titled FY 20-21 BUDGET AMENDMENTS-ATTACHMENT A, attached to and made part of this Ordinance.

**Section 2:**

Funds are hereby appropriated for the objects and purposes of revenues, expenditures, and intergovernmental transfers set forth in said FY 20-21 Budget Amendment Attachment A.

**Section 3:**

This Ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF SALEM, MISSOURI AND APPROVED BY THE MAYOR THIS 30<sup>TH</sup> DAY OF SEPTEMBER, 2021.

APPROVED:

ATTEST:

\_\_\_\_\_  
**Kim Steelman**  
Mayor

\_\_\_\_\_  
**Tammy Koller**  
Temporary City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
**James K. Weber**  
City Attorney

**FY 20-21 BUDGET ADJUSTMENTS-ATTACHMENT A**

**501-Electric Fund:**

Acct #501-48000	Reserve From Prior Year-Increase \$208,624.87 Old Budget-\$139,879.00	New Budget-\$348,503.87
Acct #501-501-66010	Utilities - Purchase of Power - Increase \$ 208,624.87 Old Budget-\$3,000,000.00	New Budget-\$3,208,624.87
Total 501-Electric Fund Revenues - Increased from \$5,905,379.00 to \$6,114,003.87		
Total 501-Electric Fund Expenditures - Increased from \$4,404,361.25 to \$4,612,986.12		

**530-Sanitation Fund:**

Acct #530-46170	Refuse Collections-Increase \$45,000.00 Old Budget-\$300,000.00	New Budget-\$345,000.00
Acct #530-48000	Reserve From Prior Year-Increase \$2,303.29 Old Budget-\$0.00	New Budget-\$2,303.29
Acct #530-501-50115	Contracted Services-WCA - Increase \$47,303.29 Old Budget-\$293,550.00	New Budget-\$340,853.29
Total 530-Sanitation Fund Revenues - Increased from \$301,059.00 to \$348,362.29		
Total 530-Sanitation Fund Expenditures - Increased from \$295,400.00 to \$342,703.29		

**560-Airport Fund:**

Acct #560-45000	Airport Grant -Increase \$428,389.11 Old Budget-\$130,500.00	New Budget-\$558,889.11
Acct #560-501-70192	Capital Outlay-Hangar/Apron De - Increase \$428.389.11 Old Budget-\$130,500.00	New Budget-\$689,389.11
Total 560-Airport Fund Revenues - Increased from \$171,110.00 to \$599,499.11		
Total 560-Airport Fund Expenses - Increased from \$171,110.00 to \$599,499.11		

**Intergovernmental Transfers:**

Transfer from 503-Electric Reserve Acct # 503-501-8005 to 501-Electric Fund Acct # 501-49001 - Increase \$208,624.87 Old Budget - \$0.00	New Budget - \$208,624.87
---------------------------------------------------------------------------------------------------------------------------------------------	---------------------------

**TOTAL REVENUES-\$13,544,506.27                      TOTAL EXPENDITURES-\$13,476,139.00**

**TOTAL INTERGOVERNMENTAL TRANSFERS - \$2,406,086.87**

BOARD OF ALDERMEN AGENDA  
SEPTEMBER 30, 2021  
6:00 P. M.

1. ITEM VI (A): REPORTS OF CITY OFFICIALS AND BOARDS AND COMMITTEES
2. SUBJECT: E. Ray Walden, Jr., City Administrator
3. DISCUSSION:

BOARD OF ALDERMEN AGENDA  
SEPTEMBER 30, 2021  
6:00 P. M.

1. ITEM VI (B): REPORTS OF CITY OFFICIALS AND BOARDS AND COMMITTEES
2. SUBJECT: Kim Steelman, Mayor
3. DISCUSSION:

BOARD OF ALDERMEN AGENDA  
SEPTEMBER 30, 2021  
6:00 P. M.

1. ITEM VII (C): REPORTS OF CITY OFFICIALS AND BOARDS AND COMMITTEES
2. SUBJECT: Mark Nash, Public Works
3. DISCUSSION:



BOARD OF ALDERMEN AGENDA  
SEPTEMBER 30, 2021  
6:00 P. M.

1. ITEM VI (D): REPORTS OF CITY OFFICIALS AND BOARDS AND COMMITTEES
2. SUBJECT: Sally Burbridge, Economic Development
3. DISCUSSION:

BOARD OF ALDERMEN AGENDA  
SEPTEMBER 30, 2021  
6:00 P. M.

1. ITEM VI (E): REPORTS OF CITY OFFICIALS AND BOARDS AND COMMITTEES
2. SUBJECT: Alderman Report
3. DISCUSSION:

BOARD OF ALDERMEN AGENDA  
SEPTEMBER 30, 2021  
6:00 P. M.

1. ITEM VII:        NEW AND MISCELLANEOUS BUSINESS
2. SUBJECT:        Approval to seek Local Law Enforcement Block Grant.
3. DISCUSSION:

## City Clerk

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**From:** J Counts  
**Sent:** Wednesday, September 15, 2021 11:21 AM  
**To:** J Chase; T Koller; City Clerk  
**Subject:** OSET Grant  
**Attachments:** Jonathon Counts.vcf; FY2022OSETNOFO-updated.pdf

To whom it may concern:

Attached is the info on the officer safety grant. It's a maximum of \$7500 with no needed match. We are applying for lockable gun racks for the patrol cars.

Thanks,  
Lt Counts





**SFY 2022 Department of Public Safety  
Officer Safety Equipment and Technology Grant (OSET)  
Notice of Funding Opportunity (NOFO)**

**Grant Issued By:**

Missouri Department of Public Safety, Criminal Justice/Law Enforcement Unit

**Funding Opportunity Title**

Officer Safety Equipment and Technology Grant (OSET)

**Introduction**

The Missouri Department of Public Safety is pleased to announce the funding opportunity for the SFY 2022 Officer Safety Equipment and Technology (OSET) Grant. This program is funded by the State of Missouri.

**Program Description**

The Missouri Department of Public Safety (DPS) collaborates with state and local law enforcement agencies to provide a proactive approach for the public safety of Missourians.

The Missouri Department of Public Safety's strategic priorities encompass several key initiatives including: building relationships with external stakeholders, identifying hazards and threats to public safety, maintaining sufficient capacities to perform statutorily required responsibilities and utilizing Federal and State programs to protect, as well as, provide impactful service to Missouri citizens. We invite our stakeholders and partners to also adopt these priorities and join us in building more prepared, protected and secure Missouri communities. Public safety is a shared responsibility and funding should support priorities that are the most impactful and demonstrate the greatest return on investment. The Missouri Department of Public Safety seeks to forge partnerships with our law enforcement partners by providing them resources. The OSET grant opportunity provides resources to increase officer safety by providing funding for equipment and technology to law enforcement agencies. Priority will be given to departments that demonstrate the greatest need.

**Period of Performance:** 6 months

**Projected Period of Performance Start Date:** November 1, 2021

**Projected Period of Performance End Date:** April 30, 2022

**Funding Instrument:** Grant

**Maximum Award:** \$7,500.00

## Eligible Applicants:

Any Missouri law enforcement agency may apply for OSET funding as long as the agency meets the eligibility requirements.

The “applicant agency” for an OSET project must be the agency’s respective unit of government.

To be eligible for OSET funding, the applicant agency must be compliant with the following statutes:

**Section 590.650 RSMo– Vehicle Stops Report**

Pursuant to 590.650.3 RSMo, (1) every law enforcement agency shall compile the data described in subsection 2 for the calendar year into a report to the attorney general and (2) each law enforcement agency shall submit the report to the attorney general no later than March first of the following calendar year.

**NOTE: It is the responsibility of the applicant to verify the submission of this report with the Attorney General’s Office prior to submitting an application. Failure to submit the Racial Profiling Report will result in the automatic denial of the application. A copy of such report need not be submitted with the application.**

**Section 590.700 RSMo – Written Policy on Recording of Custodial Interrogations**

Pursuant to 590.700.4 RSMo, each law enforcement agency shall adopt a written policy to record custodial interrogations of persons suspected of committing or attempting to commit felony crimes as outlined in subsection 2 of this section.

**NOTE: It is the responsibility of the applicant to ensure the prescribed written policy is in place prior to submitting an application.**

**Section 43.544 RSMo – Written Policy on Forwarding Intoxication-Related Traffic Offenses**

Pursuant to 43.544.1 RSMo, each law enforcement agency shall adopt a policy requiring arrest information for all intoxication-related traffic offenses be forwarded to the central repository as required by Section 43.503 RSMo and shall certify adoption of such policy when applying for any grants administered by the department of public safety.

**NOTE: It is the responsibility of the applicant to ensure the prescribed written policy is in place prior to submitting an application.**

**Section 590.1265 RSMo – Police Use of Force Transparency Act of 2021** Use of force incidents reporting standards and procedures, publication of report data, analysis report. Each law enforcement agency shall certify compliance with this statute when accepting any grants administered by the department of public safety.

**Section 43.505 RSMo – National Incident-Based Reporting System (NIBRS) formerly Uniform Crime reporting (UCR)** Pursuant to 43.505 Uniform crime reporting system – duties of department – violations, penalty: Each law enforcement agency is required to submit crime incident reports to the department of public safety on forms or in the format prescribed by the department and submit any other crime incident information which may be required by the department of public safety.



- Show Me Crime Reporting** - The Missouri Department of Public Safety strongly encourages agencies requesting equipment through this opportunity to register in the “no cost” crime reporting tool, the Missouri Incident-Based Reporting System (MIBRS).  
<https://showmecrime.mo.gov/CrimeReporting/MIBRSRegistration.html>

### **Ineligible Applicants**

- Agencies that are not a law enforcement agency
- Law enforcement agencies that are not compliant with the above listed statutes

### **Eligible Cost Items:**

The Department of Public Safety’s objective in awarding OSET funding is to partner with local law enforcement agencies to increase officer safety.

Examples of allowable equipment and supplies include, but are not limited to, the following:

- Mobile Data Terminals (MDTs) / Mobile Data Computers (MDCs)

Agencies seeking funding for mobile data terminals should research the type of computer being requested. The Missouri Department of Public Safety is aware that non-ruggedized laptops and tablets are typically not durable enough for road patrol purposes and therefore not the best use of federal monies.

- Radios (Portables/Handhelds, Mobiles, Repeaters, Base Stations, etc.)

Digital mobile radios compliant with APCO Project 25 (P25) specifications embody certain fundamental advantages, including interoperability. The term interoperability refers to radio equipment in compliance with P25 specifications, regardless of the manufacturer, that allows users to be "interoperable" with each other.

All equipment must meet all mandatory regulatory and/or DPS adopted standards to be eligible for purchase using grant funds. In addition, subrecipients will be responsible for obtaining and maintaining all necessary certifications and licenses for the requested equipment. Investments in emergency communications systems and equipment must meet applicable SAFECOM guidance. All radios must be P-25 compliant and on the MOSWIN system. The Missouri Interoperability Center will review all communications equipment applications to ensure they comply with the Digital Radio Requirements for Department of Public Safety Grants. **Applications that do not meet these guidelines will not be eligible for funding.**

Applicant agencies applying for grant funds for MOSWIN radios should be aware that dual-band (multi-band or all-band) radios (VHF/700/800 MHz) are the best opportunity for local agencies to harness the coverage and capacity being implemented by the State in the MOSWIN. System users must have a dual-band (VHF/700/800 MHz) mobile radio, installed to the manufacturer's recommended specifications, to obtain optimum benefit from system enhancement. VHF band radios are not compatible with 700 MHz band tower sites, and 700/800 MHz band radios are not compatible with VHF band tower sites. Dual band

(VHF/700/800) radios will be able to connect to all MOSWIN sites. As a result, **grant funds will only be permitted for models of radios that are dual-band.**

Refer to the “Radio Interoperability Guidelines” available at <https://dps.mo.gov/dir/programs/ohs/documents/radio-interoperability-guidelines.pdf> for reference to a list of mobile radios certified as meeting the P25 standard by the Department of Homeland Security and certified to operate on the MOSWIN by the manufacturer.

MOSWIN is designed to provide 95% coverage for a properly installed mobile radio. Portable radio coverage varies greatly based on a number of variables. The use of an in-car repeater system is recommended if the requested portable is intended to support mission critical communications.

Regardless of the type of request for radios, agencies requesting funding for radios or radio-related equipment must articulate in the “Budget – Equipment Justification” section of the application how they would access the MOSWIN via a trunked P25 mobile radio or how they plan on utilizing the equipment requested to access the MOSWIN. In addition, all radios must be Multi-Band Radios that will operate on the MOSWIN network with the ability to access VHF High Band (150 MHz) and 700/800 MHz spectrum within the MOSWIN network.

**NOTE: Agencies seeking any type of radio or radio-related accessory are encouraged to contact the Missouri Interoperability Center by phone at (855) 4-MOSWIN or by email at [moswin.sysadmin@dps.mo.gov](mailto:moswin.sysadmin@dps.mo.gov) to ensure the appropriate communication devices are purchased for the department’s needs and location to the nearest MOSWIN tower and to ensure the appropriate administrative requirements are met as it relates to the MOSWIN. The Missouri Interoperability Center staff can also provide helpful information regarding the department’s ability to access the MOSWIN and how to articulate such within the grant application.**

**Body Armor**

Funds may be used to purchase body armor at any threat level designation, make, or model from any distributor or manufacturer, as long as the body armor has been tested and found to comply with the latest applicable National Institute of Justice (NIJ) ballistic or stab standards, which can be found online at <https://www.nij.gov/topics/technology/body-armor/Pages/standards.aspx>.

Further body armor or armor vests must also be “uniquely fitted vests”. For these purposes, “uniquely fitted vests” means protective (ballistic or stab-resistant) armor vests that conform to the individual wearer to provide the best possible fit and coverage, through a combination of:

- (1) correctly sized panels and carrier, determined through appropriate measurement and
- (2) properly adjusted straps, harnesses, fasteners, flaps, or other adjustable features.



The requirement that body armor be “uniquely fitted” does not require body armor that is individually manufactured based on the measurements of an individual wearer.

In addition, body armor purchased must be made in the United States.

Body-Worn Cameras

Agencies seeking funding for body-worn cameras (BWCs) must have policies and procedures in place related to equipment usage, data storage and access, privacy considerations, and training. Subrecipients of funding for body-worn cameras must supply the State Administering Agency (Missouri Department of Public Safety) with a copy of such policy(s) and procedure(s) at the time of acceptance of the subaward.

Gun Racks/Locks

Equipment related to responding to civil unrest (defensive shields, helmets, laser protective eyewear, etc.)

In-Car Cameras

Light Bars/Warning Lights/Directional Sticks

Police Cruisers

For purposes of this grant program, a “police cruiser” is defined as a vehicle used in the ordinary course for routine police patrol. Depending on the jurisdiction, a police cruiser could include sedans, sport utility vehicles (SUVs) etc.

Protective Clothing/Gloves

Reflective Vests/Raincoats

Ballistic Helmets and Shields

Road Flares/Cones

Siren Boxes & Speakers

Surveillance Systems for Jails

Trauma Kits/First Aid Kits

Vehicle Cages/Partitions/Seats

Applicants are encouraged to contact a vendor(s) to obtain accurate and competitive pricing for supply items rather than relying on catalog or online pricing. Often, vendors will offer reduced pricing or a discount for sales over a certain dollar amount. Vendors can also provide shipping and/or installation costs associated with the sale, but more importantly, recipients of funding must

comply with local and/or state procurement guidelines, where applicable and whichever is more restrictive, as outlined within the “DPS Financial and Administrative Guidelines”, which can be found at: <https://dps.mo.gov/dir/programs/cjle/documents/financial-admin-guidelines.pdf>.

**Unallowable Cost Items:**

- Ammunition
- Firearms
- Less Lethal Weapons
- Batons or other items used in an offensive manner
- Land Acquisition
- Personnel Costs
- Travel and Training Costs
- Bonuses or Commissions
- Lobbying
- Fundraising
- Corporate Formation
- State and Local Sales Taxes
- Cost Incurred Outside the Project Period
- Aircraft
- Confidential Funds
- Military-Type Equipment
- Radios and Radio-Related Equipment that is not compliant with the Missouri Statewide Interoperability Network (MOSWIN)
- Vessels

**Application and Submission Information**

**1. Key Dates and Times**

**a. Application Start Date:** August 19, 2021

**b. Application Submission Deadline:** September 15, 2021 5:00 pm CST

**2. Agreeing to Terms and Conditions of the Award**

By submitting an application, applicants agree to comply with the requirements of this NOFO and the terms and conditions of the award, should they receive an award.

Applications will only be accepted through the Missouri Department of Public Safety (DPS) online WebGrants System. <https://dpsgrants.dps.mo.gov/index.do>

A PowerPoint with instructions on how to apply through the WebGrants System will be available on the DPS website, at the following link under Grant Applications and Forms, SFY 2022 Officer Safety Equipment and Technology Grant <https://dps.mo.gov/dir/programs/cjle/oset.php>. As part of the SFY 2022 OSET application, each eligible applicant must complete all application forms and provide all required documents:

1. **Contact Information Form**
2. **Project Form**
3. **Budget**
4. **Named Attachments**
  - a. **Audit/Financial Statement (REQUIRED)**
  - b. **Federal Fund Schedule (REQUIRED, if not included in Audit)**
  - c. **Quote or Cost Basis**
  - d. **Other Supporting Documentation**

**Contact Information:**

Additional information and resources can be located on the Missouri Department of Public Safety website: <https://dps.mo.gov/dir/programs/cjle/oset.php>

WebGrants System, application submission site: <https://dpsgrants.dps.mo.gov/index.do>

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BOARD OF ALDERMEN AGENDA  
SEPTEMBER 30, 2021  
6:00 P. M.

1. ITEM VIII:        CLOSED SESSION

2. SUBJECT:        Pursuant to Section 610.021(12) of the Revised State Statutes of the State of Missouri pertaining to sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.

Pursuant to Section 610.021(3) of the Revised State Statutes of the State of Missouri pertaining to the hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

3. DISCUSSION:

BOARD OF ALDERMEN AGENDA  
SEPTEMBER 30, 2021  
6:00 P.M.

1. ITEM IX:        ADJOURNMENT
2. SUBJECT:        Adjournment of Meeting
3. DISCUSSION:
  - (a) Recommend Board Adjourn.
  - (b) Recognize motion and second.
  - (c) Roll vote:

Alderman Greg PARKER  
Alderman Shawn BOLERJACK  
Aldерwoman Kala SISCO  
Alderman Kevin JAMES

- (d) Board Adjourned.