

**TENTATIVE AGENDA
CITY OF SALEM, MISSOURI
BOARD OF ALDERMEN
CITY HALL COUNCIL CHAMBERS
202 N. WASHINGTON ST.
OCTOBER 12, 2021
6:00 P. M.**

ITEM I CALL TO ORDER

ITEM II ROLL CALL

ITEM III CONSENT AGENDA

Municipal Court Report September 2021
Parks & Recreation Monthly Report October 2021
Police Department Monthly Report September 2021
Utility Committee Meeting Minutes- September 23, 2021
Salem Airport Board Meeting Minutes- August 17, 2021
Mo Dept. of Revenue Capital Improvements August 2021- \$65,905.86
Mo Dept. of Revenue Storm Water/Local Parks August 2021- \$49,441.74
Mo Dept. of Revenue City August 2021- \$131,811.82

ITEM IV INTRODUCTION AND READING OF BILLS AND RESOLUTIONS

BILL NO. 3493-AN ORDINANCE AMENDING CHAPTER 700, ARTICLE II, SECTION 700.130(A) OF THE CODE OF ORDINANCES OF THE CITY OF SALEM, MISSOURI, PERTAINING TO ELECTRIC RATES.

ITEM V BIDS

Fencing around facility on Wines Street

**TENTATIVE AGENDA
CITY OF SALEM, MISSOURI
BOARD OF ALDERMEN
CITY HALL COUNCIL CHAMBERS
202 N. WASHINGTON ST.
OCTOBER 12, 2021
6:00 P. M.
PAGE TWO**

ITEM VI REPORTS OF CITY OFFICIALS, BOARDS AND COMMITTEES

E. Ray Walden, Jr., City Administrator

Kim Steelman, Mayor

Mark Nash, Public Works

Melissa Dubois, Parks and Recreation

Sally Burbridge, Economic Development

Aldermen Reports

ITEM VII CLOSED SESSION

Pursuant to Section 610.021(12) of the Revised State Statutes of the State of Missouri pertaining to sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.

ITEM VIII ADJOURNMENT

BOARD OF ALDERMEN AGENDA
OCTOBER 12, 2021
6:00 P.M.

1. ITEM I: CALL TO ORDER
2. SUBJECT: Start of Board Meeting
3. DISCUSSION: The Board is called to order.

Pledge of Allegiance and Prayer.

BOARD OF ALDERMEN AGENDA
OCTOBER 12, 2021
6:00 P.M.

1. ITEM II: ROLL CALL

2. SUBJECT: Calling of Roll

3. DISCUSSION:

Mayor Kim STEELMAN

Alderman Greg PARKER

Alderman Shawn BOLERJACK

Alderman Kevin JAMES

Alderwoman Kala SISCO

City Administrator Ray WALDEN

Temporary City Clerk Tammy KOLLER

City Attorney James K. WEBER

Public Works Director Mark NASH

Chief of Police Joe CHASE

Other CITY STAFF if present

BOARD OF ALDERMEN AGENDA
OCTOBER 12, 2021
6:00 P.M.

1. ITEM III: CONSENT AGENDA

2. SUBJECT: All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

3. DISCUSSION:

- (a) If no item is offered for discussion and removed from Consent Agenda, a motion and a second are required to accept the Consent Agenda.

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: CITY OF SALEM		Reporting Period: Sep 1, 2021 - Sep 30, 2021	
Mailing Address: 112 E 5TH STREET, SALEM, MO 65560					
Physical Address: 112 E 5TH STREET, SALEM, MO 65560				County: Dent County	
Telephone Number:		Fax Number:			
Prepared by:		E-mail Address:			
Municipal Judge:					
<u>II. MONTHLY CASELOAD INFORMATION</u>					
		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance	
A. Cases (citations/informations) pending at start of month		3	20	20	
B. Cases (citations/informations) filed		0	5	3	
C. Cases (citations/informations) disposed					
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0	
2. court/bench trial - GUILTY		0	0	0	
3. court/bench trial - NOT GUILTY		0	0	0	
4. plea of GUILTY in court		0	1	1	
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	0	0	
6. dismissed by court		0	0	0	
7. <i>nolle prosequi</i>		0	0	0	
8. certified for jury trial (not heard in Municipal Division)		0	0	0	
9. TOTAL CASE DISPOSITIONS		0	1	1	
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		3	24	22	
E. Trial de Novo and/or appeal applications filed		0	0	0	
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>					
1. # Issued during reporting period		0	<u>IV. PARKING TICKETS</u>		
2. # Served/withdrawn during reporting period		1	<input type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period		31			

MUNICIPAL DIVISION SUMMARY REPORTING FORM

<u>COURT INFORMATION</u>	Municipality: CITY OF SALEM	Reporting Period: Sep 1, 2021 - Sep 30, 2021
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V. DISBURSEMENTS

Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.	
Fines - Excess Revenue	\$73.50	No Data Available	
Clerk Fee - Excess Revenue	\$0.00	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$354.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$0.00	Bond Refunds	\$0.00
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Total Disbursements	\$354.00
Total Excess Revenue	\$73.50		
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)			
Fines - Other	\$263.00		
Clerk Fee - Other	\$0.00		
Judicial Education Fund (JEF) <input type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$0.00		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$0.00		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$0.00		
Law Enforcement Training (LET) Fund surcharge	\$9.50		
Domestic Violence Shelter surcharge	\$0.00		
Inmate Prisoner Detainee Security Fund surcharge	\$8.00		
Sheriffs' Retirement Fund (SRF) surcharge	\$0.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$280.50		

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: CITY OF SALEM		Reporting Period: Sep 1, 2021 - Sep 30, 2021	
Mailing Address: DENT COUNTY COURTHOUSE, SALEM, MO 65560					
Physical Address: DENT COUNTY COURTHOUSE, SALEM, MO 65560				County: Dent County	
Telephone Number: (573)7293931		Fax Number:			
Prepared by:		E-mail Address:			
Municipal Judge:					
<u>II. MONTHLY CASELOAD INFORMATION</u>				Alcohol & Drug Related Traffic	Other Traffic
A. Cases (citations/informations) pending at start of month				3	33
B. Cases (citations/informations) filed				0	0
C. Cases (citations/informations) disposed					
1. jury trial (Springfield, Jefferson County, and St. Louis County only)				0	0
2. court/bench trial - GUILTY				0	0
3. court/bench trial - NOT GUILTY				0	0
4. plea of GUILTY in court				0	0
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)				0	0
6. dismissed by court				0	0
7. <i>nolle prosequi</i>				0	0
8. certified for jury trial (not heard in Municipal Division)				0	0
9. TOTAL CASE DISPOSITIONS				0	0
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]				3	33
E. Trial de Novo and/or appeal applications filed				0	0
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>				<u>IV. PARKING TICKETS</u>	
1. # Issued during reporting period		0		1. # Issued during period	
2. # Served/withdrawn during reporting period		0		<input type="checkbox"/> Court staff does not process parking tickets	
3. # Outstanding at end of reporting period		98			

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: CITY OF SALEM	Reporting Period: Sep 1, 2021 - Sep 30, 2021
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V. DISBURSEMENTS

Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.	
Fines - Excess Revenue	\$0.00	Law Enf Arrest-Local	\$80.00
Clerk Fee - Excess Revenue	\$0.00	Total Other Disbursements	\$80.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$0.00	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$80.00
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Bond Refunds	\$0.00
Total Excess Revenue	\$0.00	Total Disbursements	\$80.00
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)			
Fines - Other	\$0.00		
Clerk Fee - Other	\$0.00		
Judicial Education Fund (JEF) <input type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$0.00		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$0.00		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$0.00		
Law Enforcement Training (LET) Fund surcharge	\$0.00		
Domestic Violence Shelter surcharge	\$0.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Sheriffs' Retirement Fund (SRF) surcharge	\$0.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$0.00		



City of Salem Park Board Report

October 2021

Melisa DuBois, Park and Recreation Director

Alice Lou Craig Municipal Swimming Pool

- Pool attendance and sales May 22nd – August 14th, 2021
 - 13,463 Daily Admissions
 - 106 Passes
 - 36 Pool Parties
 - 85 Swimming Lessons
 - 1,315 Shaved Ice
- Maintenance
 - Westport winterized the pump room, fresh water included.
 - We had the pool concession stand window replaced by Miller Glass from the previous vandalism.
 - We have had several steps break that will have to be replaced before next season.
 - One of the kiddie water-features snapped; a replacement was sent from the manufacture per West Port Pools request.
 - We installed a retro fit kit for our Aqua-Zip, the manufacture was having issues with the design.
 - The kiddie feature pump has been having issues staying primed and overheating.
- Lifeguard Certification Training
 - Collin Heavin led our end of season Lifeguard Certification course through the American Red Cross. We started the course with four candidates and certified three lifeguards for next season. We may hold an additional LCT at the start of next season if we have the need.

Youth Sports and Programs

- Two-week Summer Camp
 - Camp was a success! We maxed out with 25 campers. We had several community volunteers that came and presented fun hands-on activities for our



campers. Afternoons were spent enjoying our Alice Lou Craig Municipal Swimming Pool.

- Summer League Softball, Baseball, and T-Ball
 - 39 Teams, 452 participants
 - 3-4 T-Ball.....67 players
 - 5-6 T-Ball.....105 players
 - 7-10 Girls Softball.....65 players
 - 11-14 Girls Softball.....45 players
 - 7-8 Boys Baseball.....72 players
 - 9-11 Boys Baseball....53 players
 - 12-14 Boys Baseball....45 players
- Flag Football and Cheerleading
 - 8 Flag Football Teams and 2 Cheerleading Squads, 143 participants
 - 1st-2nd grade flag football....39 players
 - 3rd-4th grade flag football....63 players
 - 1st-2nd Cheerleading....20 cheerleaders
 - 3rd-4th Cheerleading....21 cheerleaders
 - Flag Football/Cheerleading games will begin October 2nd, 2021. Season was delayed a week due to lack of volunteer coaches. Several Salem High School Cheerleaders volunteered to lead our cheer squads this season.

Grounds and Satellite Parks

- Soccer Complex
 - We have been awarded the LWCF grant to complete the Soccer Complex located at the old fairgrounds.
- Softball field at the Salem City Park.
 - Installed new safety caps to all three softball/baseball fields at the beginning of summer.
 - We had an issue with vandalism on the dugouts, concrete, and concession stand. There was also a piece of machinery on site for the Softball sewer upgrade that occurred some damage as well.
 - Police report was filed.

Other Parks and Recreation Business

- Salem Civic Theater Renovations
 - We have had a few reservations.

- The safety lights have been installed on the floor for the isles.
- Waiting on electrician to move forward on finishing up the projector room.
- Light UP the Park 2021
 - December 5th-December 31st (tentatively)
 - Encouraging participates that have floats in the Christmas parade to use same display for the park and come straight from the parade to park to set up)
- Eat Smart in the Park
 - Grant funding allowed us to purchase several items to promote healthy options in our concession stands. We purchased two air fryers, commercial grade apple slicers, and two digital menu boards.
- Meetings
 - Land Development Committee
 - Managers Meeting
 - Alderman Meeting
 - MU Extension Council

REPORT FOR SEPTEMBER 2021

TRAFFIC/VIOLATIONS

13 SUMMONS TO APPEAR IN COURT

59 WARNING TICKETS

9 TRAFFIC TICKETS

WRITTEN REPORTS

14 ACCIDENT

0 ARSON

2 ASSAULT

0 BURGLARY

0 CHILD ABUSE

0 CITY WARRANT

0 COUNTERFEITING

2 DEATH INVESTIGATION

2 DISORDERLY CONDUCT

0 DIST/DELIVER CONTROLLED SUBSTANCE

1 DOG BITE

0 DOMESTIC ASSAULT

1 DOMESTIC VIOLENCE REPORT

0 DRIVING WHILE DRUGGED

2 DRIVING WHILE INTOXICATED

4 DRIVING WHILE REVOKED/SUSPENDED

0 ENDANGERING WELFARE OF A CHILD

0 FAIL TO OBEY A LAWFUL ORDER

3 FORGERY

0 FRAUD

9 FUGITIVE WARRANT

0 HARASSMENT

0 IDENTITY THEFT

10 INFORMATIONAL REPORT

2 LEAVE THE SCENE OF ACCIDENT

1 LOST/STOLEN LICENSE PLATE(S)

0 MANUF/POSS FICTITIOUS/FORGED IDENTIF

0 MINOR IN POSSESSION OR INTOXICANTS

0 MISSING PERSON

0 NUISANCE VIOLATION

0 OPEN CONTAINER (ALCOHOL)

0 OTHER AGENCY SUPPLEMENTAL

0 PEACE DISTURBANCE

0 PERSON LESS THAN 18 POSS TOBACCO

4 POSSESSION OF A CONTROLLED SUB

3 POSSESSION OF DRUG PARAPHERNALIA

0 PROB/PAROLE VIOLATION

2 PROPERTY DAMAGE

0 RAPE

2 RESIST/INTERFERE WITH ARREST

1 RUNAWAY JUVENILE

1 SEX OFFENSE

0 STALKING

0 SUICIDE

5 STEALING

0 TAMPERING

0 TOWED VEHICLE

1 TRESPASSING

0 UNLAWFUL USE OF A FIREARM/WEAPON

1 VIOLATE EXP/FULL ORDER PROTECTION

0 96 HOUR COMMITMENT

0 ARMED CRIMINAL ACTION

ARRESTS

16 MALES

10 FEMALES

DISPATCHED CALLS FOR SERVICE

0 96 HOUR HOLD
2 ABANDONED VEHICLE
13 ACCIDENT
4 ALARM
11 AMBULANCE ASSIST
23 ANIMAL CALL
2 AREA CHECK
8 ASSAULT/FIGHT
25 ASSIST OTHER AGENCY
0 BUILDING INSPECTION
5 BURGLARY
16 CHECK THE WELL BEING
3 CIVIL MATTER
1 CONTACT MESSAGE
12 DISTURBANCE-PHYSICAL/VERBAL
15 DOMESTIC
0 DRUG OFFENSE
30 ESCORT
2 EXPARTE VIOLATION
4 FIRE CALL
28 FOLLOW UP INVESTIGATION
1 FORGERY
2 FOUND PROPERTY
4 FRAUD
12 HARASSMENT
0 HOTLINE CALL
7 INFORMATION
5 INTOXICATED DRIVER
4 INTOXIICATED PEDESTRIAN
10 JUVENILE PROBLEM
3 KEEP THE PEACE

OTHER STATS

7,911 Miles driven for the month.
0 Hours in Court testifing.
4 Hours Court Bailiff.

1 LEAVE WITHOUT PAY
3 LIFT ASSIST
0 LOST/STOLEN PROPERTY
22 MISC ADMIN DUTY
6 MISC HAZARD
5 MISC OFFENSE
0 MISSING PERSON
5 MOTORIST ASSIST
2 NUISANCE VIOLATION
1 OPEN DOOR
1 PARKING COMPLAINT
0 PEACE DISTURBANCE
5 POWER OUTAGE
6 PROPERTY DAMAGE
4 PROWLER
1 SHOPLIFTER
0 SHOTS FIRED
17 STEALING
0 STREET DEPT CALL OUT
1 SUDDEN DEATH
2 SUICIDAL PERSON
2 SUSPICIOUS CIRCUMSTANCES
12 SUSPICIOUS SUBJECT
4 SUSPICIOUS VEHICLE
5 TRAFFIC COMPLAINT
80 TRAFFIC STOPS
2 TRESPASSING
5 UCR
7 WALK THROUGH
10 WARRANT ATTEMPT
8 WATER SEWER PROBLEM
0 SEX OFFENSE

621 Phone calls for service
26 Walkins to station

Respectfully submitted,

Joe Chase
Chief of Police



400 N. Iron Street, Salem, Missouri 65560
(573) 729-4811 Fax (573) 729-5371
www.salem-mo.com

UTILITY COMMITTEE MEETING MINUTES

September 23, 2021

Salem Community Center @ The Armory, 1200 W. Rolla Rd.

6:05 PM

In Attendance:

Members: Chairman Shawn Bolerjack, Alderwoman Kala Sisco, Catherine Dent, Gary Brown, Nathan Kinsey, Mayor Kim Steelman (Ex Officio via Zoom)

City Staff: Public Works Director Mark Nash

Visitors: Alderman Kevin James, Jeff Medows (Archer-Elgin), Caleb Brubaker (Salem News), Stephanie Sutherland, Tammy Walker, Arlen Walker

Update on Utility Billing – Public Works Director Nash reported that they have pulled readings recently for 08/15/2021 – 09/15/2021 consumption and are on track to send bills out the first of October. For the 07/15/2021 – 08/15/2021 bill, there were 88 accounts disconnected, 66 accounts were restored within days. Nine accounts are remaining that have not paid their bills and are still disconnected. SAHFR was mentioned again and was asked to have it included with the next utility bill.

Audit of Utility Meter/Billing Project Update – Mr. Nash reported that one firm has submitted information yesterday that has shown interest in the project. City Administrator Walden and Mr. Nash will review the information and will share with the committee at a future meeting.

Update on Utility Bill Layouts – Alderman Bolerjack shared that Incode is currently working on this request. As soon as samples and estimates are available, they will be presented to the committee for their review.

FY21-22 Utility & Street Department/Projects Update – Mr. Nash said that they are doing general street maintenance. New paving on some streets have been paused until the city receives the financial audit results from the city's auditor. When paving of streets are resumed, Nash said some streets will still have to be chip and sealed since their base is not good enough to handle the weight of the equipment to do the NovaChip. The city is hoping to do some new paving next year. The street department is working on a list of priority streets and in the future will put them up for bid. Jeff Medow of Archer-Elgin Engineering provided an update on projects they are currently working on. See attached document.

Exceleron Pre-Paid Project Update – Mr. Nash shared that the city meets with Exceleron weekly and are making progress on this project. Exceleron is reviewing the city's different rate structure (e.g. electric rate within city, electric rate outside city, etc.). Mr. Nash said that the target date to go live with the

MAYOR
Kimberly Steelman

ALDERMEN

<u>East Ward</u>	<u>West Ward</u>
Shawn Bolerjack	Greg Parker
Kala Sisco	Kevin James

PARKS AND RECREATION: Melissa DuBois
POLICE DEPARTMENT: Joe Chase



PUBLIC WORKS: Mark Nash
UTILITIES: Jennifer Cochran

CITY ADMINISTRATOR
Ray Walden
TEMPORARY CITY CLERK
Tammy Koller
CITY ATTORNEY
James Weber

ECONOMIC DEVELOPMENT: Sally Burbridge
BUILDING INSPECTION: Jarred Brown



400 N. Iron Street, Salem, Missouri 65560
(573) 729-4811 Fax (573) 729-5371
www.salemmo.com

program is October or November after a successful soft launch. Exceleron will help recommend policies for this program.

Having no further business, the meeting was adjourned by Chairman Bolerjack at 7:18 PM.

MAYOR
Kimberly Steelman

ALDERMEN

<u>East Ward</u>	<u>West Ward</u>
Shawn Bolerjack	Greg Parker
Kala Sisco	Kevin James

PARKS AND RECREATION: Melissa DuBois
POLICE DEPARTMENT: Joe Chase



PUBLIC WORKS: Mark Nash
UTILITIES: Jennifer Cochran

CITY ADMINISTRATOR
Ray Walden
TEMPORARY CITY CLERK
Tammy Koller
CITY ATTORNEY
James Weber
ECONOMIC DEVELOPMENT: Sally Burbridge
BUILDING INSPECTION: Jarred Brown

Project Updates

09/23/2021

Utility Committee Update

City of Salem				
Active Engineering Projects				
Title/Task Description	Dept	Scheduled Completion Date	Status Notes/Comments	
WWTP Improvements Ph 2	Wastewater	12/31/23	Design contract approved 5/17/21. See Variance discussion.	
Hwy J/72 Sewer Ext.	W/WW	2/1/22	Contractor started work first of August. 210 calendar day contract. Hwy J bore complete. Force main installed between Sta 11+00 to 40+00. Ongoing pipe fusion. Ongoing submittal process.	
Westwood & Ballpark LS	WW	TBD	Ballpark LS startup and training complete, pending final walkthru. Westwood partial startup has been performed. 2 pumps damaged during shipping and awaiting replacement. PS is operational using the spare pump. Punchlist walkthrough with City and Contractor performed 9/21/21. Final Pay Applications submitted.	
WWTP Variance Request	Wastewater	Ongoing	Variance Request recommended to CWC by MDNR staff. Anticipate comments from CWC & EPA. Will address hourly as stated in TO 2. CWC approved variance. Awaiting US EPA action. EPA has begun discussions with MDNR. Discussions of handling improvement schedule as Permit Schedule of Compliance instead of actual Variance.	
2020 CIPP	Wastewater	TBD	Received Insituform pricing based upon scope received from City in early 2020. Recent discussions with Donnie may change the scope and location of improvements.	
MoDOT ADA Self Assessment		3/12/21	Submittal to MoDOT completed.	
Downtown Revitalization (TAP)	Streets/Elect	TBD	TAP grant approved March 2021. MoDOT/City agreement executed. Archer received notice to proceed last week. Preliminary drawings complete. Initiating R/W certification and environmental review per MoDOT requirements. Will need easements from all property owners in order to connect the sidewalk to the store fronts.	
Well 8	Water	TBD	BOA approved land purchase. AE preparing Task Order for preliminary engineering report and design of well and water tower.	
Soccer Fields Park Plan (LCWF Grant Application)	Parks	TBD	City received notification of LCWF grant approval late March 2021. Schedule to be determined	
Hwy 19 S. Annexation - Utility Review	W/WW	TBD	Manholes delivered to site week of 9/7/21. Contractor working with property owner to get equipment out of the way and get granular bedding delivered to site.	
Pre-treatment Ordinance		Oct-21	Task Order approved 4/5/21. Kickoff meeting held with City staff 5/27/21. Reviewed information needed from City. Delivered industrial user surveys for distribution. Working to schedule meeting between City and MDNR. Received water/sewer billing information from City. Reviewing commercial business license data. Awaiting marked up mapping from City. MDNR will Public Notice the plan once approved. Additional public meetings can occur during plan development.	
Industrial Certified Sites Survey	Econ Dev	Complete	Survey delivered summer 2020. Awaiting further direction	
Mississippi Valley Forest Products Roadway Development	Streets	TBD	Legal descriptions provided 1/19. On hold. Prepared Cost Estimate to construct concrete road to back of PH property. 8/20 City/Owner requested easement length to match Commercial Drive. Archer provided updated description 9/9/20	
Industrial Park Water Tower Painting	Water	TBD	Discuss schedule w/ City. Concern about taking tower out of service before new well/tower in service	
Sanitary Sewer Flow Metering Update	WW	TBD	AE working on scope and Task Order	

REGULAR MEETING
SALEM AIRPORT BOARD
AUGUST 17, 2021
6:00 P.M.
COMMUNITY CENTER AT THE ARMORY
1200 W. ROLLA ROAD

Present:

Airport Board Members

Harold Tubbs
Jim Heavin
John Maledy
Steve Spencer
Jon Mihalka
Tyler Naramore

City Officials

City Administrator Ray Walden, Jr.
Public Works Director Mark Nash
Airport Manager Brent Young
Economic Development Director Sally Burbridge
Alderman Shawn Bolderjack
Alderman Kevin James
Interim City Clerk Tammy Koller

Others present: Caleb Brubaker (The Salem News), Kent Nichols, Rich Parks

The meeting was called to order by Chair Harold Tubbs

Approval of Minutes:

Jim Heavin motioned to approve the minutes of the March 18, 2021 meeting as well as the May 12, 2020 meeting. John Maledy 2nd, All in favor

Welcome and Introductions

Ray Walden introduced Alderman Shawn Bolderjack as the new Airport Board Liaison and Brent Young as the new Airport Manager. Also introduced were Interim City Clerk Tammy Koller and Director of Economic Development Sally Burbridge.

Status of Contracting Fuel Services

*A bid has not yet been obtained from Phillips 66 to manage the fuel service.
The City sought a quote to repair the existing fuel pump but a quote has not come in yet.
A replacement receipt printer would cost approximately \$15,000
The City will look into raising the limit in the fuel pump to allow more fuel to be pumped per transaction*

Status of Hangar Rentals

*Empty hangars have not been filled yet
John Maledy motioned to update the hangar lease at the next meeting, Jim Heavin 2nd, all in favor*

REGULAR MEETING
SALEM AIRPORT BOARD
AUGUST 17, 2021

Courtesy Car Update

The courtesy car use policy will be posted on the City's website and in the pilot lounge.

The board recommended the City store the car in a secure place and under a roof.

Tyler Naramore motioned to set a time limit for courtesy car use, Steve Spencer 2nd, John Maledy opposed, All else in favor.

Pilot Lounge Location Discussion

John Maledy was open to using the office section of his hangar for a pilot lounge, however the City also mentioned that the dividing wall in the existing pilot lounge could be removed and improvements could be made to the existing pilot lounge. High speed internet is available in the area and a flight planning computer will be donated upon completion of improvements. The board will meet on a later date to discuss the pilot lounge further.

Airport Lighting Update

All lights with the exception of the Runway End Identifier Lights and Precision Approach Path Indicator lights are functional. The City was told the PAPI lights needed replaced but the lights are not receiving power.

Notice to Airmen posters

Brent Young is responsible for posting NOTAM's and in his absence Davie Shelton is responsible.

Gate Opener Update

Smallwood gave a quote for \$4510 to install a gate opener but the quote would need to be revised due to an increase in the price of materials.

Regulations on Disabled Plane on Tie Down Area

Tammy Koller will check with the Chief of Police to try to get the aircraft removed.

The Board discussed creating a tie down policy.

Discussion of Renting Airport Ground for Production of Hay

The City stated that it would not be feasible to lease the ground at this time due to rough ground conditions.

Other Airport Business

Rocks on taxiway and need to be removed to prevent damage to aircraft and propellers, the City will sweep the taxiway/runway as needed.

John Malady requested that the City provide a dumpster to dispose of inherited trash found in his hangar

Steve Spencer thanked the City and Aldermen for the work they have done to make airport improvements

John Malady mentioned that there is still an unairworthy ultralight present in one of the hangars.

Jon Mihalka confirmed CenturyLink provides high speed internet in the area. He mentioned that if rocks on the pavement continue to be an issue that there are devices to remove rocks from tires. He also mentioned that fees could be added in certain areas of the hangar lease agreement.

Rich Parks inquired on new hangar construction, construction will begin in approximately 1 year.

Election of Officers

President: Tyler Naramore nominated by John Maledy, Steve Spencer 2nd, all in favor

Vice President: Jim Heaven nominated by Steve Spencer, John Maledy 2nd, all in favor

Secretary: Jon Mihalka nominated by Tyler Naramore, Harold Tubbs 2nd, all in favor

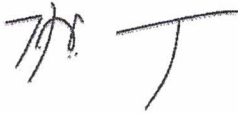
IX: Adjournment

Jim Heaven motioned to adjourn, John Maledy 2nd, All in favor.

REGULAR MEETING
SALEM AIRPORT BOARD
AUGUST 17, 2021
6:00 P.M.
COMMUNITY CENTER AT THE ARMORY
1200 W. ROLLA ROAD
PAGE FOUR



Tyler Naramore
Airport Secretary



APPROVED:

ATTEST:



Harold Tubbs
Airport Board Chairman

Tyler Naramore
Airport Board Secretary



MISSOURI DEPARTMENT OF REVENUE
TAXATION DIVISION
PO BOX 3380
JEFFERSON CITY, MO 65105-3380

Date: 09/07/2021

SALES TAX DISTRIBUTION DEPOSIT NOTICE

0007-000



SALEM
CITY CLERK
400 N IRON ST
SALEM MO 65560-1429

POLITICAL SUBDIVISION ID: 65234000

Notice Number: 2023505357

Distribution Month: August 2021

Telephone: 573-751-4876
Fax: 573-522-1160
Email: localgov@dor.mo.gov

The Missouri Department of Revenue distributed your local sales tax by electronic funds transfer (ACH) for your credit and use for the August 2021 collections as follows

Deposit Date	09/07/2021
Tax Type Code	210
TaxType Name	CITY CAPITAL IMPROVEMENTS
Bank Name	BANK OF SALEM
Account Number (Last Four Digits)	0117
Tax Distribution	\$65,905.86
Interest Distribution	\$0.00
Amount Deposited	\$65,905.86

Below is your recent account history. You can compare this month's distribution with the same month in prior years for this account. You can also compare the year-to-date distribution with the same year-to-date in prior years.

Account History					
Period	2019	2020	2021	2020 Compared to 2019	2021 Compared to 2020
August 2021	\$59,102.92	\$66,995.19	\$65,905.86	\$7,892.27	\$(1,089.33)
Year-to-Date	\$365,695.91	\$400,020.56	\$448,280.51	\$34,324.65	\$48,259.95

You can access the Department's "Local Taxes Financial Statement" for this month at <http://dor.mo.gov/business/citycounty>.

If you do not receive your distribution or if you require additional information, contact the Taxation Division at the above address, telephone number, fax number, or e-mail.



MISSOURI DEPARTMENT OF REVENUE
TAXATION DIVISION
PO BOX 3380
JEFFERSON CITY, MO 65105-3380

Date: 09/07/2021

SALES TAX DISTRIBUTION DEPOSIT NOTICE

0007-000



SALEM
CITY CLERK
400 N IRON ST
SALEM MO 65560-1429

POLITICAL SUBDIVISION ID: 65234000

Notice Number: 2023505337

Distribution Month: August 2021

Telephone: 573-751-4876
Fax: 573-522-1160
Email: localgov@dor.mo.gov

The Missouri Department of Revenue distributed your local sales tax by electronic funds transfer (ACH) for your credit and use for the August 2021 collections as follows

Deposit Date	09/07/2021
Tax Type Code	260
TaxType Name	CITY STORM WATER/LOCAL PARKS
Bank Name	BANK OF SALEM
Account Number (Last Four Digits)	0117
Tax Distribution	\$49,441.74
Interest Distribution	\$0.00
Amount Deposited	\$49,441.74

Below is your recent account history. You can compare this month's distribution with the same month in prior years for this account. You can also compare the year-to-date distribution with the same year-to-date in prior years.

Account History					
Period	2019	2020	2021	2020 Compared to 2019	2021 Compared to 2020
August 2021	\$44,327.34	\$50,246.26	\$49,441.74	\$5,918.92	\$(804.52)
Year-to-Date	\$274,269.69	\$300,014.79	\$336,490.36	\$25,745.10	\$36,475.57

You can access the Department's "Local Taxes Financial Statement" for this month at <http://dor.mo.gov/business/citycounty>.

If you do not receive your distribution or if you require additional information, contact the Taxation Division at the above address, telephone number, fax number, or e-mail.



MISSOURI DEPARTMENT OF REVENUE
TAXATION DIVISION
PO BOX 3380
JEFFERSON CITY, MO 65105-3380

Date: 09/07/2021

SALES TAX DISTRIBUTION DEPOSIT NOTICE

0007-000



SALEM
CITY CLERK
400 N IRON ST
SALEM MO 65560-1429

POLITICAL SUBDIVISION ID: 65234000

Notice Number: 2023504703

Distribution Month: August 2021

Telephone: 573-751-4876
Fax: 573-522-1160
Email: localgov@dor.mo.gov

The Missouri Department of Revenue distributed your local sales tax by electronic funds transfer (ACH) for your credit and use for the August 2021 collections as follows

Deposit Date	09/07/2021
Tax Type Code	200
TaxType Name	CITY
Bank Name	BANK OF SALEM
Account Number (Last Four Digits)	0117
Tax Distribution	\$131,811.82
Interest Distribution	\$0.00
Amount Deposited	\$131,811.82

Below is your recent account history. You can compare this month's distribution with the same month in prior years for this account. You can also compare the year-to-date distribution with the same year-to-date in prior years.

Account History					
Period	2019	2020	2021	2020 Compared to 2019	2021 Compared to 2020
August 2021	\$118,206.13	\$133,990.23	\$131,811.82	\$15,784.10	\$(2,178.41)
Year-to-Date	\$731,391.08	\$800,040.31	\$896,562.16	\$68,649.23	\$96,521.85

You can access the Department's "Local Taxes Financial Statement" for this month at <http://dor.mo.gov/business/citycounty>.

If you do not receive your distribution or if you require additional information, contact the Taxation Division at the above address, telephone number, fax number, or e-mail.

BOARD OF ALDERMEN AGENDA
OCTOBER 12, 2021
6:00 P. M.

1. ITEM IV: INTRODUCTION AND READING OF BILLS & RESOLUTIONS
2. SUBJECT: BILL 3493-AN ORDINANCE AMENDING CHAPTER 700, ARTICLE II, SECTION 700.130(A) OF THE CODE OF ORDINANCES OF THE CITY OF SALEM, MISSOURI, PERTAINING TO ELECTRIC RATES.
3. DISCUSSION:

AN ORDINANCE AMENDING CHAPTER 700, ARTICLE II, SECTION 700.130(A) OF THE CODE OF ORDINANCES OF THE CITY OF SALEM, MISSOURI, PERTAINING TO ELECTRIC RATES.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SALEM MISSOURI AS FOLLOWS;

Section 1.

Section 700.130(A) of the Code of Ordinances of the City of Salem, Missouri is hereby amended by the repeal of the existing Section 700.130(A) and the enactment of a new Section 700.130(A) in lieu thereof to read as follows:

Section 700.130. Future Rate Changes May Be Implemented – When.

(A) In the event that the rate charged by the City of Salem's wholesale supplier(s) of electric increases or decreases determined by comparing charges from January to December for a given year to the prior year, that the same rate of increase or decrease shall be applied to the rates set forth herein effective with the July billing (starting on July 15th) without the necessity of a vote of the Board of Aldermen.

Section 2.

This Ordinance shall take effect and be in full force and effect from and after the date of its passage and approval.

PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF SALEM, MISSOURI,
AND APPROVED BY THE MAYOR THIS 12TH DAY OF OCTOBER, 2021.

APPROVED:

ATTEST:

Kim Steelman
Mayor

Tammy Koller
Temporary City Clerk

APPROVED AS TO FORM:

James K. Weber
City Attorney

BOARD OF ALDERMEN AGENDA
OCTOBER 12, 2021
6:00 P. M.

1. ITEM V: BIDS
2. SUBJECT: Fencing around facility on Wines Street.
3. DISCUSSION: 500 Feet of 11 gauge chain-link fence
 Post & Top Rail
 1- 4 foot walk through gate
 2- 20 foot drive thought gates
 Total cost (includes all material, labor, and concrete):
 \$9,700.00

937823

Statement

DATE

Sept 30-21

TERMS

TO

Salem Water Dept

Salem Mo

IN ACCOUNT WITH

Leo Morgan

20868 Dillon Rd

Liberton, Mo 65536

500' of 6" 11 gauge chain link fence

Post & Top Rail

1 4' walk gate

2 20' Double Drive gates

all material

labor

concrete

Total \$9700⁰⁰

Leo Morgan 417-588-7247

CURRENT

OVER 30 DAYS

OVER 60 DAYS

TOTAL AMOUNT

BOARD OF ALDERMEN AGENDA

OCTOBER 12, 2021

6:00 P. M.

1. ITEM VI (A): REPORTS OF CITY OFFICIALS AND BOARDS AND COMMITTEES
2. SUBJECT: E. Ray Walden, Jr., City Administrator
3. DISCUSSION:

BOARD OF ALDERMEN AGENDA
OCTOBER 12, 2021
6:00 P. M.

1. ITEM VI (B): REPORTS OF CITY OFFICIALS AND BOARDS AND COMMITTEES
2. SUBJECT: Kim Steelman, Mayor
3. DISCUSSION:

BOARD OF ALDERMEN AGENDA

OCTOBER 12, 2021

6:00 P. M.

1. ITEM VI (C): REPORTS OF CITY OFFICIALS AND BOARDS AND COMMITTEES
2. SUBJECT: Mark Nash, Public Works
3. DISCUSSION:

BOARD OF ALDERMEN AGENDA

OCTOBER 12, 2021

6:00 P. M.

1. ITEM VI (D): REPORTS OF CITY OFFICIALS AND BOARDS AND COMMITTEES
2. SUBJECT: Melissa Dubois, Parks and Recreation
3. DISCUSSION:

BOARD OF ALDERMEN AGENDA

OCTOBER 12, 2021

6:00 P. M.

1. ITEM VI (E): REPORTS OF CITY OFFICIALS AND BOARDS AND COMMITTEES
2. SUBJECT: Sally Burbridge, Economic Development
3. DISCUSSION:

BOARD OF ALDERMEN AGENDA

OCTOBER 12, 2021

6:00 P. M.

1. ITEM VI (F): REPORTS OF CITY OFFICIALS AND BOARDS AND COMMITTEES
2. SUBJECT: Alderman Reports
3. DISCUSSION:

BOARD OF ALDERMEN AGENDA
OCTOBER 12, 2021
6:00 P. M.

1. ITEM VII: CLOSED SESSION

2. SUBJECT: Pursuant to Section 610.021(12) of the Revised State Statutes of the State of Missouri pertaining to sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.

3. DISCUSSION:

BOARD OF ALDERMEN AGENDA
OCTOBER 12, 2021
6:00 P.M.

1. ITEM VIII: ADJOURNMENT
2. SUBJECT: Adjournment of Meeting
3. DISCUSSION:
 - (a) Recommend Board Adjourn.
 - (b) Recognize motion and second.
 - (c) Roll vote:

Alderman Greg PARKER
Alderman Shawn BOLERJACK
Alderwoman Kala SISCO
Alderman Kevin JAMES

- (d) Board Adjourned.