

**REGULAR MEETING  
SALEM AIRPORT BOARD  
JUNE 27<sup>TH</sup> 2022  
6:30 P.M.  
CITY HALL COUNCIL CHAMBERS  
202 N. WASHINGTON**

Present:

City Officials:

<b>Airport Board Members</b> Tyler Naramore Jim Heavin John Maledy Steve Spencer	<b>City Administrator Ray Walden Jr.</b> Airport Manager Brent Young Alderwoman Kala Sisco City Clerk Tammy Koller Chief of Police Joe Chase Publics Works Director Mark Nash
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Board members absent: Jon Mihalka, Harold Tubbs

Others present: Caleb Brubaker (Salem News), Chris Holliday, Rick Parks, with Jason Hogan (systems engineer), Dave Van Winkel and Don Emory via zoom.

Meeting was called to order by Board President Tyler Naramore.

**Approval of Minutes:**

Jim Heavin motioned to approve the minutes of the March 21<sup>st</sup> 2022 meeting, Steve Spencer seconded the motion, and all voted in favor.

Welcome:

Airport Board President Tyle Naramore welcomed attendees to the city council chambers.

**Fuel pump update:**

Joe Chase

City Administrator Ray Walden Jr. gave a fuel pump update with progress report, pump not working with card reader. Changed from a dial-up system to LAN. Jason Hogan (system engineer by trade) working to get our currently installed card reader operational. Kala Sisco looking into Gas-Boy service contract agreement for the new system. What to do with the old pump was discussed to possible sell. Question was asked about the need for a chip reader. After discussion chip would need to be required for this type of system. John Maledy motioned to purchase the Dover Vand 300 E card reader up to a cost of \$14,500 seconded by Steve Spencer, all voted in favor.

**Other Business:**



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Board President Tyler Naramore thanked the Airport Manager Brent Young for the airport grounds work of cutting the grass, filling of top soil and hangar repairs. Tyler also asked when workers are working on airport runway and around lighting fixtures to file a NOTAM for airport personnel working in and about the airport, which notifies aircraft arriving and departing aircraft. City Clerk reported all hangars are filled. City administrator Ray Walden reported progress working on hangar issues.

Chief of Police Joe Chase reported no security or property damage claims.

Board President Tyler Naramore requested a progress report for new language with hangar lease agreements. Also discussed gate opener estimated cost of 6000 to 7000. Board also considering the west entrance into the airport could be an option because of access. Steve Spencer motioned city to purchase up to \$7000 for security gate opener seconded by John Maledy and all voted in favor.

City Administrator Ray Walden airport budget for the pump 40K. Hoping to have the fuel pump working Friday.

Discussed blending existing fuel with new fuel. Tyle Naramore discussed possible extending pilot lounge increasing area would not be included in budget and suggested looking for private funding if possible.

Chief of Police Joe Chase proposed getting our airport up to date for our community to be involved, possible with a showing. Tyler Naramore mentioned recognizing contributors with signage of Airport Supporters.

Alderwoman Kala Sisco mentioned possible fundraising, having local vendors, exploring, teaching, pictures with cake and coffee. Also, would look into possible grants for funding for help with pilot lounge.

Board President Tyler Naramore discussed having a pilot friendly method for courtesy car access and reservations. Suggested an electric calendar for making reservations.

#### Election of Officers

Tyle Naramore motioned Jon Mihalka elected as secretary, seconded by Steve Spencer and all voted in favor.

Steve Spencer motioned Jim Heavin as Vice President seconded by Tyler Naramore and all voted in favor.

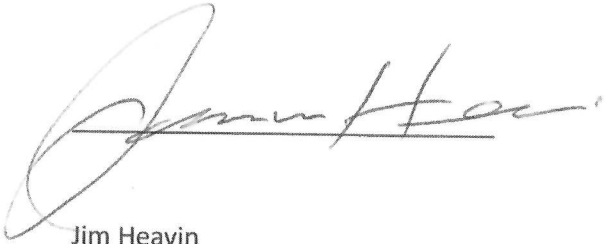
Steve Spencer motioned Tyler Naramore as President seconded by John Maledy all voted in favor.

#### Adjournment

Steve Spencer motioned to adjourn seconded by Tyler all voted in favor.



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A handwritten signature in black ink, appearing to read "Jim Heavin", written over a horizontal line.

Jim Heavin

Airport Board Secretary Pro Tem

APPROVED:

A handwritten signature in red ink, appearing to read "Tyler Naramore", written over a horizontal line.

Tyler Naramore

Airport Board President

ATTEST:

A handwritten signature in black ink, appearing to read "Jim Heavin", written over a horizontal line.

Jim Heavin

Airport Board Secretary Pro Tem

