



400 N. Iron Street, Salem, Missouri 65560  
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## NOTICE OF AN AIRPORT BOARD MEETING

Public notice is hereby given that a meeting of the Airport Board of the City of Salem, Missouri, will be held at the City Hall Council Chambers, 202 N, Washington Street, in the City of Salem, Missouri on Thursday, December 8, 2022, at 7:00 P.M. to consider the following:

1. Approve minutes of the August 25<sup>th</sup>, 2022, meeting.
2. Future planning with Lochner
3. Updates
4. Other business

Meeting Called By: Airport Board President Tyler Naramore  
12/2/2022

**MAYOR**  
Greg Parker

**ALDERMEN**

<u>East Ward</u>	<u>West Ward</u>
Shawn Bolerjack	Amanda Duncan
Kala Sisco	Kyle Williams

**PARKS AND RECREATION:** Melissa DuBois  
**POLICE DEPARTMENT:** Joe Chase



**PUBLIC WORKS:** Mark Nash  
**UTILITIES:** Jennifer Cochran

**TEMPORARY CITY ADMINISTRATOR**  
Sally Burbridge

**CITY CLERK**  
Tammy Koller

**CITY ATTORNEY**  
James Weber

**ECONOMIC DEVELOPMENT:** Sally Burbridge  
**BUILDING INSPECTION:** Jarred Brown

**REGULAR MEETING  
SALEM AIRPORT BOARD  
AUGUST 25<sup>TH</sup> 2022  
6:45 P.M.  
CITY HALL COUNCIL CHAMBERS  
202 N. WASHINGTON  
SALEM, MISSOURI 65560**

<b>AIRPORT BOARD MEMBERS:</b>	<b>CITY OFFICIALS:</b>
<b>Tyler Naramore Jim Heavin Jon Mihalka John Maledy Steve Spencer</b>	<b>Economic Development Sally Burbridge Publics Works Director Mark Nash East Ward Alderman Shawn Bolerjack West Ward Alderman Tod Kinerk</b>

Board members absent: John Maledy.

Others present: Dave Van Winkle, Shirley Swartz, Matt Swartz and other family members.

**AGENDA**

**APPROVAL OF MINUTES**

Steve Spencer motioned to approve the minutes of the last stated meeting of June 27<sup>th</sup> 2022 motioned second by Jim Heavin. All in favor, motion approved.

**FUEL TANK UPDATE**

Mark Nash Public Works Director mentioned fuel tank cleaning will be this coming Monday. Tyler Naramore asked about the removal of contaminated fuel and replacement of that fuel with fresh fuel. Mark Nash also mentioned partial payment has been sent for the card reader ordered and will ship in 3 weeks.

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**SCHWARTZ HANGAR**

Shirley Schwartz family member of the Frankie Schwartz Estate was in attendance and spoke to the Airport Board concerning the status of lease and ownership of hangar by the late Frankie Schwartz. Also mentioned aircraft occupied in the hangar has been sold but not removed. Tyler Naramore offered she contact her estate representative and city attorney to discuss the status of lease agreements.

**NEW HANGAR PROJECT**

Mark Nash mentioned new hangar construction is on track to be finished July 2023.

**GATE OPENER**

Pending.

**PILOT LOUNGE**

Tyle Naramore mentioned the need for air conditioning for the pilot Lounge. Very hot in summer months. A window unit would be needed.

**ROUTINE AIRPORT MAINTENANCE**

Tyle mentioned routine maintenance for the removal of rocks on taxi way and runways, dirt piles and boulders on runway and taxiway shoulders. Also, mosquitos are quite annoying in morning and late afternoons. Suggested spraying or drainage of water accumulation on north side of aircraft tie down area.

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**OTHER BUSINESS**

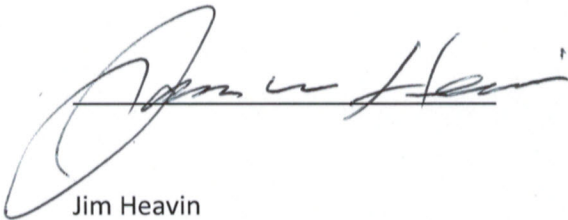
Tyler discussed a need for an electric calendar so pilots can make reservations for the courtesy car. Decision was made that pilots using the courtesy car will be on a first come first serve basis until more information needed for a reservation system.

Tyler requested improvement needed for hangar #6. Needs ground work leveling with concrete surface for moving aircraft in/out of hangar. Mark Nash will follow up with information for what may be needed.

**ADJOURNMENT**

Motion for adjournment was made by Steve Spencer seconded by Jim Heavin. All in favor, motion approved.

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Jim Heavin

Airport Board Secretary Pro Tem

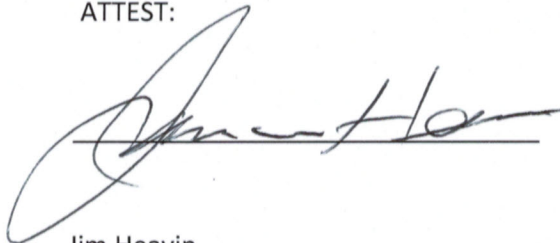
APPROVED:



Tyler Naramore

Airport Board President

ATTEST:



Jim Heavin

Airport Board Secretary Pro Tem