



**CITY OF SALEM, MISSOURI  
REQUEST FOR BIDS**

|                              |  |
|------------------------------|--|
| <b>Title:</b>                | <b>HOT MIX ASPHALT</b>   |
| <b>Date Issued:</b>          | <b>April 23, 2024</b>  |
| <b>Due Date and Time:</b>    | <b>May 07, 2024; 3:00 PM</b>   |
| <b>Submit Sealed Bid To:</b> | <b>City of Salem, Missouri<br/>Office of City Clerk<br/>400 N. Iron Street<br/>Salem, MO 65560</b> |

## **INTRODUCTION**

The City of Salem is seeking a bid for hot mix asphalt overlay. The City expects to need an estimated amount of 762 tons to be delivered and installed as soon as possible and completed by June 28, 2024. This hot mix asphalt will be used to overlay deteriorating existing streets to make them smooth, level, and easier to traverse, improving the overall street infrastructure in the City of Salem.

Any questions regarding this request should be addressed to Brent Young, Streets Superintendent, [street@salemмо.com](mailto:street@salemмо.com), 573-729-4811. Please check our website at <https://www.salemмо.com/city/government/bids/index.php> for the latest updates to this packet prior to submitting your bid.

## **BACKGROUND INFORMATION**

The City of Salem, Missouri, is in the middle of the Missouri Ozarks. The 2021 US Census, American Community Survey estimates approximately 4,623 residents. The City of Salem, Missouri, is a fourth-class city and operates under a Mayor/Board of Aldermen/City Administrator form of government, providing a wide variety of public services, including police, parks and recreation, a municipal airport, street maintenance, electric, water and wastewater treatment services.

## **SPECIFICATIONS**

The base bid shall be for the contractor to supply and install hot mix asphalt overlay. All streets to be asphalted will be cleaned and prepared for overlay. The vendor will mill down the existing asphalt so that the new asphalt will be even with existing concrete gutters and slightly below existing sidewalks to ensure appropriate water shed. Where needed, the vendor will also mill down existing asphalt to create “butt joints” that ensure a smooth transition from old asphalt to new asphalt. The City of Salem will provide support with traffic control. The exact quantities are not known and will be based on our best estimate. There shall be no penalties in price for failure to meet any specific quantity. Prices quoted must remain firm for 30 days after opening.

1. Pricing should include delivering the asphalt, applying tack oil, applying the asphalt, rolling/compacting the asphalt, and producing a quality finished product for the City of Salem.
2. All products must be of acceptable quality. If, at any time, the contractor fails to meet or correct problems involving the quality of the product, the City retains the right to cancel the contract.
3. Quantities given are estimated usage only and may be more or less, depending upon demand. The City will pay only for the actual quantities ordered and received. Prices shall be as specified on the pricing page regardless of actual quantities ordered.

## **SCHEDULE**

Every effort will be made to adhere to the following schedule regarding this proposal, although it may be altered at the City's convenience.

|   |                        |
|---|------------------------|
| Release of advertisements of RFB  | April 23, 2024         |
| Deadline for questions  | May 06, 2024           |
| Proposal submission deadline  | May 07, 2024 @ 3 PM    |
| Bid Opening @ City Hall Council Chambers,<br>202 N. Washington St., Salem, MO 65560 | May 07, 2024 @ 3:15 PM |
| Final Selection & Board Approval  | May 14, 2024           |

## **BID SUBMISSION AND AWARD**

### **Submission**

All proposals must be received by the City Clerk, City of Salem, Missouri, 400 N Iron Street, Salem, Missouri 65560 prior to 3:00 p.m., Central Standard Time, on Tuesday, May 07, 2024.

Bid opening will be at 3:15 pm on Tuesday, May 07, 2024, at the City Hall Council Chambers, 202 N. Washington St., Salem, MO.

- Bids shall be submitted on the forms provided and must be manually signed by the individual authorized to legally bind the company. Additional documentation may be submitted with the bid form.
- Bids shall be submitted in a sealed envelope that is clearly marked "Bid- Hot Mix Asphalt" on the outside of the mailing envelope.
- Bids received after the opening date and time will be rejected.
- **FAXED/EMAILED BIDS WILL NOT BE ACCEPTED.**

### **Cost of Proposal:**

1. Provide the price that your company will charge the City for providing services as outlined in the Specifications.
2. Any additional fees or costs for the services identified in this RFB that are not included in the fees presented.

### **Award and Selection**

Each proposal will be evaluated based on the following criteria:

1. Proposals shall be awarded to the lowest responsible bidder. Proposals shall not be accepted from, nor contracts awarded, to a contractor who is in default on the payment of taxes, license, or other monies due the city. All bids received that are submitted by individuals or businesses with their principal place of business located in Dent County, Missouri, shall be multiplied by a preference factor of .95 awarding the contract for goods or services.

2. The actual bid amount multiplied by the appropriate preference factors shall be termed the adjusted local bid amount. The adjusted local bid amount shall be used in lieu of the actual bid amount in comparing competitive bids.
3. In determining “lowest responsible bidder,” in addition to price, the following shall be considered:
  - a. The ability, capacity, and skill of the bidder to perform the contract or provide the service required;
  - b. Whether the bidder can perform the contract or provide the service promptly, or within the time specified, without delay or interference;
  - c. The character, integrity, reputation, judgment, experience, and efficiency of the bidder;
  - d. The quality of performance of previous contracts or services;
  - e. The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service;
  - f. The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;
  - g. The quality, availability and adaptability of the supplies, or contractual services to the particular use required;
  - h. The ability of the bidder to provide future maintenance and service for the use of the subject of the contract;
  - i. The number and scope of conditions attached to the bid.
4. The City reserves the right to award all or portions of the project to the company whose proposal best meets the goals of the request dependent upon funding availability.

The City reserves the right to reject all bids. It is the intent and purpose of the City that this RFB provide fair and equal opportunity for each bidder to submit competitive bids. It is the bidder’s responsibility to furnish as much detail as possible. All proposals shall be accepted or rejected by the City of Salem, Missouri, Board of Aldermen.

CITY OF SALEM  
 BID FORM- HOT MIX ASPHALT

SUBMITTED BY \_\_\_\_\_  
 (Company Name)

Pursuant to and in accordance with the above stated Invitation for Bid, the undersigned hereby declares that they have examined the RFB documents and specifications for the item(s) listed below. The undersigned proposes and agrees, if their bid is accepted, to furnish the item(s) submitted below, in accordance with the prices, products/services information submitted. Refer to MoDOT Engineering Policy Guide, Category 401, Bituminous Base and Pavement standard guidelines. The successful bidder will be required to provide an approved MoDOT mix design.

AGGREGATE SPECIFICATIONS

**SPECIFICATIONS FOR HOT MIX ASPHALT**

| <i>Property</i> | <i>Tolerance</i> | <i>Action</i>  |
|-----------------|------------------|----------------|
| #8 sieve        | ±5.0%            | ±10.0%         |
| #200 sieve      | ±2.0%            | ±4.0%          |
| Binder Content  | ±0.3%            | -0.3% to +0.5% |

| <i>QTY</i>                | <i>DESCRIPTION</i>   | <i>UNIT PRICE</i>   | <i>EXTENDED AMOUNT</i> |
|---------------------------|--|---------------------|------------------------|
| Approximately<br>762 TONS | Hot Mix Asphalt<br>Price is for delivery and installation.<br><br>Contractor requires _____lead time for product availability. | \$ _____<br>Per Ton | \$ _____               |

**CITY OF SALEM**  
**VENDOR AND BID LIST INFORMATION**

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**CONTACT PERSON FOR BID:**

Printed Name \_\_\_\_\_

Email \_\_\_\_\_ Phone (    ) \_\_\_\_\_

Signature of Owner/Representative \_\_\_\_\_

(Signature)

(Print Name)