



## MINUTES

### REGULAR MEETING

December 13, 2022, at 5:30 PM

#### REGULAR MEETING:

**Call to Order:** The December 13<sup>TH</sup>, 2022, Regular Meeting was called to order by Mayor Keith Turman at 5:30 PM

**Attendance:** Mayor Keith Turman, Mayor Pro-Tem Lee Strickland, Jason Phillips, David Pressley, Kenneth Roach, Wayne Braswell, Matt Fields, City Manager Sharleen Ayers, City Attorney Doug Ashworth, and City Clerk Tonya Allen.

**Additions or Deletions to Work Session:** None

**Approval of All Outstanding Minutes:** Jason Phillips made a motion to approve the November 15, 2022, Public Hearing El Manzanillo Restaurant Alcohol Licensee Change, November 15, 2022, Public Hearing Variance for Neal Project, and the November 15, 2022, Regular Meeting Minutes. David Pressley seconded the motion; motion carried 6-0.

**Additions or Deletions to Agenda:** Executive Session - Personnel

**Approval of Agenda:** Motion was made by Jason Phillips to approve the agenda with changes. Motion was seconded by Wayne Braswell. Motion passed 6-0.

**Main Street Update – Michael Crump:** Busy month last month. Small Business Saturday, Tree Lighting. Christmas Market and parade this month. Grace Baptist Church placed first in the Christmas parade, and North GA Junkyard Dogs travel baseball team placed second. Working on year end reports. Next year will be the last year for the opportunity zone, will have to re-apply and work with DCA. A few businesses took advantage of the tax credits this year for the opportunity zone. Lee Strickland asked about having a band at the Christmas parade. Michael stated that we would have to look at changing the weekend of the parade because the band is not available the weekend that we currently have ours. Michael stated that he would look into it.

**Unfinished Business:** None

#### New Business:

- A. **Qualifying Fees:** Doug Ashworth stated that you are going to have an IGA in place with Franklin County to do your elections, and the elections superintendent of Franklin County needs the amount prior to January 1<sup>st</sup>, 2023. A resolution of the qualifying fee for each council seat will be \$144.00, that's 3% of the total gross salary of the office. Jason Phillips made a motion to accept the qualifying fees of \$144.00. Wayne Braswell seconded the motion; motion carried 6-0.

**B. RFP for building permits:** Sharleen stated that she gave the council a copy of a draft of an RFP for the building permits. We need to make a decision about two different things: One, we can put the proposal out where it is based upon the city's fee structure. If we decide to do that, we will have to vote on our schedule fees in January before we put out the RFP. We can put out the RFP asking for a proposed set of fees from those who put in for the RFP. In that case we could go ahead and release it next week. Two is the release date. Do we want to release it next week and how long do we want to let it run before we close it. Typically, we would normally do four weeks. Currently we do not have sign permit fees. We do not have to decide on the amount of fees right now. If we decided to do that, we would get the committee together and talk about the fee structure again so that in January when we vote for our update of our schedule of fees, we would have the amount and we would put out the request of proposal after that vote is made. If we want to set the fees, we will need to set the fees and vote in January, or we could ask them to make a proposal of a fee structure when they turn in their proposals. Jason Phillips stated he would feel more comfortable with us setting the fee schedule and having the bids put in that way. Mayor Turman stated that what he is hearing is between here and January before we adopt a fee schedule we will have a committee meeting, get our fees ready to adopt in January so that we will have time to discuss.

**Executive Session:** Jason Phillips made a motion to enter into executive session for discussion of personnel; Wayne Braswell seconded the motion; motion carried 6-0. Executive session entered at 5:44 PM. Motion was made by Kenneth Roach to re-enter regular session; Wayne Braswell seconded the motion; motion carried 6-0. Regular session was re-entered at 6:27 PM.

**Final Council Actions and Comments:** None made.

**Adjourn:** Kenneth Roach made a motion to adjourn; Lee Strickland seconded the motion; motion carried 6-0. Meeting adjourned at 6:28 PM.

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**Tonya Allen, City Clerk**

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**Mayor Keith Turman**

**(SEAL)**