



INCORPORATED JANUARY 24, 1957

City of Rolling Hills

NO. 2 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274
(310) 377-1521
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2023 PLANNING COMMISSION MEETING SCHEDULE

**PLANNING COMMISSION MEETS THE THIRD TUESDAY OF EACH MONTH
AT 7:30 AM (FIELD TRIP) AND 6:30 PM (MEETING) UNLESS NOTED OTHERWISE**

MEETING DATE	FILING DEADLINE (FOR COMPLETE APPLICATION)
January 17	December 6, 2022
February 21	January 10, 2023
March 21	February 7
April 18	March 7
May 16	April 4
June 20	May 9
July 18	June 6
August 15	July 4
September 19	August 8
October 17	September 5
November 21	October 10
December 19	November 7
January 16, 2024	December 5

7 sets of **folded plans** must be delivered to City Hall **no later than Monday the week prior** to the Planning Commission date. Please verify what development plans are to be submitted prior to printing plan sets. Additional sets will be required before City Council meeting.

It is highly recommended that prior to filing an application the applicant meet with City Planner to discuss the submittal packet and have staff briefly look at the request, development plans, application forms, environmental issues and address any questions specific to the project.

A COMPLETE APPLICATION, INCLUDING OWNERS SIGNATURES, MAILING LABELS, PLANS, APPLICATION FEE, AND ALL PERTINENT INFORMATION **MUST BE SUBMITTED NO LATER THAN THE FILING DEADLINE**. FAILURE TO SUBMIT THE ABOVE MENTIONED AND/OR FOLDED PLAN SETS ON TIME MAY RESULT IN THE PROPOSAL BEING DELAYED.