



# *City of Rolling Hills*

INCORPORATED JANUARY 24, 1957

NO. 2 PORTUGUESE BEND ROAD  
ROLLING HILLS, CA 90274  
(310) 377-1521  
FAX (310) 377-7288

**AGENDA**  
**Regular Council Meeting**

**CITY COUNCIL**  
**Monday, November 23, 2020**

**CITY OF ROLLING HILLS**  
**7:00 PM**

This meeting is held pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020. All Councilmembers will participate by teleconference.

Public Participation: The meeting agenda is available on the City's website. A live audio of the City Council meeting will be available on the City's website. Both the agenda and the live audio can be found here: <https://www.rolling-hills.org/government/agenda/index.php>

Members of the public may observe and orally participate in the meeting via Zoom and or submit written comments in real-time by emailing the City Clerk's office at [cityclerk@cityofrh.net](mailto:cityclerk@cityofrh.net). Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information that you do not want to be published.

Zoom access: <https://us02web.zoom.us/j/87227175757?pwd=VzNES3Q2NFprRk5BRmdUSktWb0hmUT09> Or dial (669) 900-9128, meeting ID: 872 2717 5757, passcode: 780609

Audio recordings to all the City Council meetings can be found here:  
<https://cms5.revize.com/revize/rollinghillsca/government/agenda/index.php>

While on this page, locate the meeting date of interest then click on AUDIO. Another window will appear. In the new window, you can select the agenda item of interest and listen to the audio by hitting the play button. Written Action Minutes to the City Council meetings can be found in the AGENDA, typically under Item 4A Minutes. Please contact the City Clerk at 310 377-1521 or email at [cityclerk@cityofrh.net](mailto:cityclerk@cityofrh.net) for assistance.

*Next Resolution No. 1266*

*Next Ordinance No. 368*

## **PLEDGE OF ALLEGIANCE**

1. **CALL TO ORDER**
2. **ROLL CALL**

3. **RECOGNITION OF LOS ANGELES COUNTY FIRE DEPARTMENT DIVISION 1, BATTALION 14, FIRE STATION 56 CAPTAIN PHIL SCHNEIDER**

4. **OPEN AGENDA - PUBLIC COMMENT WELCOME**

*This is the appropriate time for members of the public to make comments regarding the items on the consent calendar or items **not** listed on this agenda. Pursuant to the Brown Act, no action will take place on any items not on the agenda.*

5. **CONSENT CALENDAR**

*Matters which may be acted upon by the City Council in a single motion. Any Councilmember may request removal of any item from the Consent Calendar causing it to be considered under Council Actions.*

5.A. **MINUTES: REGULAR MEETING OF NOVEMBER 09, 2020.**

**RECOMMENDATION: Approve as presented.**

[2020-11-09\\_CCMinutes\\_v4.docx](#)

5.B. **PAYMENT OF BILLS.**

**RECOMMENDATION: Approve as presented.**

[Payment of Bills.pdf](#)

5.C. **REPUBLIC SERVICES CYCLING TONNAGE REPORT FOR OCTOBER 2020.**

**RECOMMENDATION: Approve as presented.**

[10.20 - Rolling Hills Tonnage.pdf](#)

6. **COMMISSION ITEMS**

NONE.

7. **PUBLIC HEARINGS**

7.A. **WAIVE FULL READING AND APPROVE ADOPTION OF ORDINANCE NO. 366 OF THE CITY OF ROLLING HILLS AMENDING TITLE 17 (ZONING) OF THE ROLLING HILLS MUNICIPAL CODE TO ADD CHAPTER 17.60 (HOUSING ACCESSIBILITY FOR THE DISABLED - REASONABLE ACCOMMODATION PERMIT) AND DETERMINE THE ORDINANCE EXEMPT FROM CEQA.**

**RECOMMENDATION: Waive full reading and adopt ordinance.**

[366\\_-\\_Reasonable\\_Accommodation.pdf](#)

8. **OLD BUSINESS**

8.A. **CONSIDER ORDINANCE 365 PROHIBITING SMOKING IN AND ON PUBLIC PROPERTY AND IN AND ON PRIVATE EASEMENTS, ROADS, AND TRAILS BY ADDING CHAPTER 9.40 (SMOKING PROHIBITED) TO SUBDIVISION IV (OFFENSES AGAINST PUBLIC PEACE) IN TITLE 9 (PUBLIC PEACE, MORALS AND WELFARE) OF THE CITY OF ROLLING HILLS MUNICIPAL CODE.**

**RECOMMENDATION: Approve Ordinance 365 and direct staff to prepare ordinance for adoption.**

[Ordinance No 365 Smoking Ban-cl\\_2020-11-20.DOCX](#)

[Collected\\_Cigs\\_Honbo.jpg](#)

- 8.B. CONSIDER ORDINANCE NO. 367 OF THE CITY OF ROLLING HILLS, CALIFORNIA, REPEALING SECTIONS 10.12.050 (AUTHORITY OF GATE GUARDS) AND 10.12.060 (UNAUTHORIZED TRAFFIC DIRECTION PROHIBITED) OF CHAPTER 10.12 (TRAFFIC ENFORCEMENT AUTHORITY) OF TITLE 10 (VEHICLES AND TRAFFIC); AND AMENDING CHAPTER 9.40 (TRESPASS) AND CHAPTER 9.44 (ENTERING PRIVATE PROPERTY UNDER FALSE PRETENSES) OF TITLE 9 (PUBLIC PEACE, MORALS AND WELFARE) OF THE ROLLING HILLS MUNICIPAL CODE.

**RECOMMENDATION: Discuss and consider proposed Ordinance No. 367 repealing and amending sections of Title 9 and Title 10 of the Municipal Code.**

Staff\_Report\_2020-07-13.pdf

Staff\_Report\_2020-08-24.pdf

RHMC 9.40-9.44.pdf

RHMC 10.12.050-10.12.060.pdf

Ordinance No. 367 Regulating Trespass and Repealing Gate Attendant Sections\_2020-11-20.doc

- 8.C. CONSIDER AND APPROVE RESOLUTION NO. 1263 TO ACCEPT STATE DEPARTMENT OF PARKS AND RECREATION PER CAPITA PROGRAM GRANT ALLOCATION IN THE AMOUNT OF \$177,952 FROM THE OFFICE OF GRANTS AND LOCAL SERVICES (OGALS); AND CONSIDER TRANSFER STATE DEPARTMENT OF PARKS AND RECREATION PER CAPITA PROGRAM GRANT ALLOCATION OF \$177,952 TO ROLLING HILLS ESTATES FOR IMPROVEMENTS TO THE GEORGE F. CANYON NATURE CENTER AND APPROVE RESOLUTION NO. 1265 TO TRANSFER THE PER CAPITA GRANT FUND ALLOCATION.

**RECOMMENDATION: Approve as presented.**

Staff\_Report\_2020-09-28\_8A.pdf

Resolution\_1265\_RE\_Transfer\_of\_Per\_Capita\_Grant\_Program\_Funds-c1-c1\_2020-11-20-1.doc

Resolution\_1263\_RE\_Approving\_Application\_for\_Per\_Capita\_Grant\_Program\_Funds-c1-c1\_2020-11-20.docx

## **9. NEW BUSINESS**

- 9.A. RECEIVE AND FILE LOS ANGELES COUNTY FIRE DEPARTMENT REPORT ON THE STATE OF THE EVACUATION ROUTES (PORTUGUESE BEND ROAD, CREST ROAD, EASTFIELD DRIVE) WITH RESPECT TO FIRE SAFETY; AND RECEIVE AND FILE COMMUNITY EVACUATION ROUTE SURVEY RESULTS.

**RECOMMENDATION: Receive and file.**

LAC\_FireDepartment\_RoadHazardAssessment\_2020-11-05.pdf

Evacuation Survey Results\_public.pdf

Evacuation Survey Prelim Analysis 111920.pdf

- 9.B. DISCUSS AND PROVIDE DIRECTIONS TO STAFF FOR INSTALLATION OF NEWLY ELECTED CITY COUNCIL MEMBERS FROM THE NOVEMBER 3RD ELECTION.

**RECOMMENDATION:**

**That the City Council present the installation of the newly elected City Council**

members at either 1) the next regularly scheduled City Council meeting on December 14, 2020, or 2) a special meeting to be held on December 7, 2020.

- 9.C. DISCUSS SCHEDULING DECEMBER 28, 2020 CITY COUNCIL MEETING FOR THE APPROVAL OF THE REVISED HOUSING ELEMENT, INITIAL STUDY/NEGATIVE DECLARATION, GENERAL PLAN AMENDMENT AND ZONING AMENDMENT.  
**RECOMMENDATION:** Convene a regular City Council meeting on December 28, 2020, to consider and approve revisions to the 5<sup>th</sup> Cycle Housing Element; Initial Study/Negative Declaration; General Plan Amendment; and Zoning Amendment.

**Item 10A SUPPLEMENTAL: RHCA MODIFICATIONS TO THE CREST ROAD EAST GATE PHOTOGRAPHS.**  
PHOTOGRAPHS

**10. MATTERS FROM THE CITY COUNCIL AND MEETING ATTENDANCE REPORTS**

- 10.A. RECEIVE AND FILE AN UPDATE FROM THE ROLLING HILLS COMMUNITY ASSOCIATION (RHCA) ON MODIFICATIONS TO THE CREST ROAD EAST GATE AS RECOMMENDED BY THE LOS ANGELES COUNTY FIRE DEPARTMENT. (ORAL)  
**RECOMMENDATION:** None.  
SUPPLEMENTAL PHOTOGRAPHS CrestRdE LockedGate 2020.pdf

**11. MATTERS FROM STAFF**

- 11.A. 5TH CYCLE HOUSING ELEMENT UPDATE. (ORAL)  
**RECOMMENDATION:** None.
- 11.B. TORRANCE AIRPORT REGIONAL PROJECT UPDATE. (ORAL)  
**RECOMMENDATION:** None.

**12. CLOSED SESSION**

- 12.A. EMPLOYEE PERFORMANCE EVALUATION GOVERNMENT CODE SECTION 54957 TITLE: CITY MANAGER  
**RECOMMENDATION:** APPROVE AS PRESENTED.

**13. ADJOURNMENT**

Next regular meeting: Monday, December 14, 2020 at 7:00 p.m. via Zoom.  
Zoom access: <https://us02web.zoom.us/j/87227175757?pwd=VzNES3Q2NFprRk5BRmdUSktWb0hmUT09>  
Or dial (669) 900-9128, meeting ID: 872 27175757, passcode: 780609

**Notice:**

*Public Comment is welcome on any item prior to City Council action on the item.*

*Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.*



*In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.*



## *City of Rolling Hills*

INCORPORATED JANUARY 24, 1957

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**Agenda Item No.: 5.A**

**Mtg. Date: 11/23/2020**

**TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM: CONNIE VIRAMONTES , ADMINISTRATIVE ASSISTANT**

**THRU: ELAINE JENG P.E., CITY MANAGER**

**SUBJECT: MINUTES: REGULAR MEETING OF NOVEMBER 09, 2020.**

**DATE: November 23, 2020**

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**BACKGROUND:**

None.

**DISCUSSION:**

None.

**FISCAL IMPACT:**

None.

**RECOMMENDATION:**

Approve as presented.

**ATTACHMENTS:**

[2020-11-09\\_CCMminutes\\_v4.docx](#)

**MINUTES OF A  
REGULAR MEETING OF THE  
CITY COUNCIL OF THE  
CITY OF ROLLING HILLS, CALIFORNIA  
MONDAY, NOVEMBER 09, 2020**

**1. CALL TO ORDER**

The City Council of the City of Rolling Hills met in a regular meeting via Zoom Teleconference on the above date at 7:00 p.m. via teleconference.

Mayor Pieper presiding.

**2. ROLL CALL**

Present: Mayor Pieper, Dieringer, Mirsch, Wilson, and Black.  
Absent: None

Staff Present: Elaine Jeng, City Manager  
Meredith T. Elguira, Planning & Community Services Director  
Donya Plazo, Sr. Management Analyst  
Kristen Raig, RHCA Manager  
Jane Abzug, Assistant City Attorney

**3. RECOGNITION OF EXCEPTIONAL SERVICE TO THE COMMUNITY OF ROLLING HILLS BY REPUBLIC SERVICES FIELD STAFF, AMMANUEL MEZGEBE.**

City Manager Elaine Jeng gave a presentation on the events of November 3, 2020 where Republic Services field staff Ammanuel Mezgebe responded timely to an electrified down wire in the community. The City Council recognized Mr. Mezgebe for his fast thinking and expressed appreciation for his service to the community. A certificate of recognition and a Rolling Hills swag bag will be mailed to Mr. Mezgebe.

**4. OPEN AGENDA - PUBLIC COMMENT WELCOME**

NONE.

**5. CONSENT CALENDAR**

**A. MINUTES: REGULAR MEETING OF OCTOBER 26, 2020.**  
ITEM 5A APPROVED BY SEPARATE CONSENT CALENDAR VOTE.

**MOTION:** It was moved by Councilmember Wilson and seconded by Mayor Pro Tem Dieringer to approve meeting minutes as presented.

AYES: COUNCILMEMBERS: Mayor Pieper, Dieringer, Mirsch, and Wilson  
NOES: COUNCILMEMBERS: Black

ABSENT: COUNCILMEMBERS:  
ABSTAIN: COUNCILMEMBERS:

**B. PAYMENT OF BILLS.**

ITEM 5B APPROVED BY CONSENT CALENDAR VOTE.

**MOTION:** It was moved by Mayor Pro Tem Dieringer and seconded by Council Member Mirsch to approve Consent Calendar item 5B.

AYES: COUNCILMEMBERS: Mayor Pieper, Dieringer, Mirsch, Wilson and Black.  
NOES: COUNCILMEMBERS: None  
ABSENT: COUNCILMEMBERS: None  
ABSTAIN: COUNCILMEMBERS: None

**6. COMMISSION ITEMS**

NONE.

**7. PUBLIC HEARINGS**

A. RECOMMENDATION THAT THE CITY COUNCIL ADOPT AN ORDINANCE NO. 366 AMENDING TITLE 17 (ZONING) OF THE ROLLING HILLS MUNICIPAL CODE TO ADD CHAPTER 17.60 (HOUSING ACCESSIBILITY FOR THE DISABLED REASONABLE ACCOMMODATION PERMIT) ESTABLISHING A PROCESS BY WHICH PERSONS WITH DISABILITIES CAN REQUEST REASONABLE ACOMMODATIONS FOR AN EQUAL OPPORTUNITY TO USE OR ENJOY A DWELLING AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT.

Planning and Community Services Director Meredith Elguira presented the proposed Ordinance to the City Council.

**MOTION:** It was moved by Councilmember Black and seconded by Councilmember Mirsch to waive the first reading of Ordinance No. 366 Amending Title 17 (Zoning) of the Rolling Hills Municipal Code to add Chapter 17.60 (Housing Accessibility for the Disabled Reasonable Accommodation Permit).

AYES: COUNCILMEMBERS: Mayor Pieper, Dieringer, Mirsch, Wilson, and Black.  
NOES: COUNCILMEMBERS: None  
ABSENT: COUNCILMEMBERS: None  
ABSTAIN: COUNCILMEMBERS: None

## **8. OLD BUSINESS**

NONE.

## **9. NEW BUSINESS**

- A. RECEIVE AND FILE AN UPDATE FROM THE ROLLING HILLS COMMUNITY ASSOCIATION (RHCA) ON MODIFICATIONS TO THE CREST ROAD EAST GATE AS RECOMMENDED BY THE LOS ANGELES COUNTY FIRE DEPARTMENT. (ORAL)

City Manager Jeng gave a brief history on the community's request to modify the Crest Road East gate to allow ease of access during emergencies.

Rolling Hills Community Association Manager (RHCA), Kristen Raig gave a status report on the work to modify the Crest Road East gate and noted that RHCA is waiting for Edison to power to gate.

Councilmember Black and Lead Block Captain, Arlene Honbo requested an update to the gate modification on November 23, 2020.

## **10. MATTERS FROM THE CITY COUNCIL AND MEETING ATTENDANCE REPORTS**

Councilmember Mirsch thanked the RHCA and the Fire Department for clearing the roadway from fallen trees.

## **11. MATTERS FROM STAFF**

NONE.

## **12. CLOSED SESSION: Began at 7:34PM**

- A. ANTICIPATED LITIGATION.  
CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION  
GOVERNMENT CODE SECTION 54956.9(d) (1)  
THE CITY FINDS, BASED ON ADVICE FROM LEGAL COUNSEL, THAT  
DISCUSSION IN OPEN SESSION WILL PREJUDICE THE POSITION OF THE  
CITY IN LITIGATION.  
NAME OF CASE: DR. ELLIOT BRUNNER & DR. NOURIT KORZENNIK v. CITY  
OF ROLLING HILLS AND TOSHIKO NAKAMURA & TAKASHI NAKAMURA  
LOS ANGELES COUNTY SUPERIOR COURT, CASE NUMBER: 20TRCV00775
- B. ANTICIPATED LITIGATION. CONFERENCE WITH LEGAL COUNSEL:  
ANTICIPATED LITIGATION GOVERNMENT CODE SECTION 54956.9(d)(2) and

(e)(2), (e)(4), and (e)(5). THE CITY COUNCIL FINDS, BASED ON ADVICE FROM LEGAL COUNSEL, THAT DISCUSSION IN OPEN SESSION WILL PREJUDICE THE POSITION OF THE CITY IN THE LITIGATION.  
LAND USE PROJECT AT 24 CINCHRING ROAD.

Jeff Lewis, legal counsel representing Mr. and Mrs. Nakamura, commented on his client's project located at 24 Cinchring Road and the lawsuit brought against the City and the Nakamuras by residents Brunner and Korzennik. Mr. Lewis outlined four questions for the City Council to consider when discussing the matter in closed session.

### **13. ADJOURNMENT**

Hearing no further business before the City Council, Assistant City Attorney Abzug adjourned the meeting at 9:31 PM. Next regular meeting: Monday, November 23, 2020 at 7:00 p.m. via City's website's link at: <https://www.rolling-hills.org/government/agenda/index.php>

**Zoom access:**

<https://us02web.zoom.us/j/87227175757?pwd=VzNES3Q2NFprRk5BRmdUSktWb0hmT9> or dial (669) 900-9128, meeting ID: 872 2717 5757, passcode: 780609

Respectfully submitted,

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Elaine Jeng, P.E.  
Acting City Clerk

Approved,

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Jeff Pieper  
Mayor



*City of Rolling Hills*

INCORPORATED JANUARY 24, 1957

**Agenda Item No.: 5.B**

**Mtg. Date: 11/23/2020**

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** CONNIE VIRAMONTES , ADMINISTRATIVE ASSISTANT

**THRU:** ELAINE JENG P.E., CITY MANAGER

**SUBJECT:** PAYMENT OF BILLS.

**DATE:** November 23, 2020

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**BACKGROUND:**

None.

**DISCUSSION:**

None.

**FISCAL IMPACT:**

None.

**RECOMMENDATION:**

Approve as presented.

**ATTACHMENTS:**

[Payment of Bills.pdf](#)



CITY OF ROLLING HILLS

11/23/20 Check Run B & C

Check No.	Check Date	PAYEE	DESCRIPTION	AMOUNT
26710	11/13/2020	Best Best & Krieger LLP	Oct. 2020 Professional Services- Code Enforcement, General Matters & Brunner vs RH	13,613.00
26711	11/13/2020	Daily Breeze	Oct. 2020 Classified ADS - Planning Commission Meeting, PV 13587 & 13591	2,058.18
26712	11/13/2020	Executive Suite Services, Inc.	October 2020 Janitorial Service	1,360.00
26713	11/13/2020	First Call Staffing, Inc.	Week Ending 11/1/20 - Temp Services- K. Orler	1,088.00
26714	11/13/2020	Jimenez Consulting Solutions	October 2020 - Web Design Services	5,000.00
26715	11/13/2020	County of LA Agricultural Commr/WTS	September 2020 Services - Coyote Control	222.82
26716	11/13/2020	Rincon Consultants, Inc.	RH Safety Element Update Services	5,428.00
26717	11/23/2020	Bennett Landscape	Sept & Oct 2020 Landscape Services	1,500.75
26718	11/23/2020	The Gas Company	Gas Usage 10/6/20 to 11/5/20	22.74
26719	11/23/2020	Jimenez Consulting Solutions	November 1-15 2020 Web Design Services	2,500.00
26720	11/23/2020	Konica Minolta Business Solutions	November 2020 Monthly Maintenance Fees	475.32
26721	11/23/2020	La County Sheriff's Department	October 2020 Law Enforcement Services	31,324.59
26722	11/23/2020	Opus Bank	October 2020 Office Credit Card expenses	1,603.06
26723	11/23/2020	Sun Electric	Electrical work for New Alarm System	896.89
* PR LINK	11/20/2020	PR LINK - PAYROLL PROCESSING	Payroll Processing Fee	63.70
* PR LINK	11/20/2020	PR LINK - PAYROLL & PR TAXES	Pay Period - November 4, 2020 to November 17, 2020	18,902.77
				<u>\$ 86,059.82</u>
				67,093.35

I, Elaine Jeng, City Manager of Rolling Hills, California certify that the above demands are accurate and there is available in the General Fund a balance of \$86,059.82 for the payment of above items.

Elaine Jeng, P.E., City Manager

11/18/2020



## *City of Rolling Hills*

INCORPORATED JANUARY 24, 1957

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**Agenda Item No.: 5.C**

**Mtg. Date: 11/23/2020**

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** CONNIE VIRAMONTES , ADMINISTRATIVE ASSISTANT

**THRU:** ELAINE JENG P.E., CITY MANAGER

**SUBJECT:** REPUBLIC SERVICES CYCLING TONNAGE REPORT FOR OCTOBER 2020.

**DATE:** November 23, 2020

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**BACKGROUND:**

None.

**DISCUSSION:**

None.

**FISCAL IMPACT:**

None.

**RECOMMENDATION:**

Approve as presented.

**ATTACHMENTS:**

[10.20 - Rolling Hills Tonnage.pdf](#)



## CITY OF ROLLING HILLS RESIDENTIAL FRANCHISE 2020

Franchise? Y

Mth/Yr	Overall Commodity	Tons Collected	Tons Recovered	Tons Disposed	Diversion %
Jan-20	Trash	178.78	38.00	140.78	21.26%
	Greenwaste	102.61	102.61	-	100.00%
	Recycle	0.03	0.01	0.02	20.00%
Jan-20 Total		281.42	140.62	140.80	49.97%
Feb-20	Trash	159.76	8.21	151.55	5.14%
	Greenwaste	95.32	95.32	-	100.00%
	Recycle	2.18	0.44	1.74	20.00%
Feb-20 Total		257.26	103.97	153.29	40.41%
Mar-20	Trash	208.78	-	208.78	0.00%
	Greenwaste	92.55	92.55	-	100.00%
	Recycle	0.01	0.00	0.01	21.00%
Mar-20 Total		301.34	92.55	208.79	30.71%
Apr-20	Trash	203.94	20.06	183.88	9.84%
	Greenwaste	146.90	146.90	-	100.00%
Apr-20 Total		350.84	166.96	183.88	47.59%
May-20	Trash	286.46	20.68	265.78	7.22%
	Greenwaste	129.11	129.11	-	100.00%
May-20 Total		415.57	149.79	265.78	36.04%
Jun-20	Trash	279.97	61.66	218.31	22.02%
	Greenwaste	95.19	95.19	-	100.00%
Jun-20 Total		375.16	156.85	218.31	41.81%
Jul-20	Trash	262.63	18.10	244.53	6.89%
	Greenwaste	86.70	86.70	-	100.00%
Jul-20 Total		349.33	104.80	244.53	30.00%
Aug-20	Trash	238.25	26.63	211.62	11.18%
	Greenwaste	64.07	64.07	-	100.00%
Aug-20 Total		302.32	90.70	211.62	30.00%
Sep-20	Trash	234.41	8.21	226.20	3.50%
	Greenwaste	88.74	88.74	-	100.00%
Sep-20 Total		323.15	96.95	226.20	30.00%
Oct-20	Trash	269.63	28.79	240.84	10.68%
	Greenwaste	74.41	74.41	-	100.00%
Oct-20 Total		344.04	103.20	240.84	30.00%
Grand Total		3,300.43	1,206.38	2,094.05	36.55%

Contract Requires 50% Household - 1206.38



## *City of Rolling Hills*

INCORPORATED JANUARY 24, 1957

**Agenda Item No.: 7.A**

**Mtg. Date: 11/23/2020**

**TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM: MEREDITH ELGUIRA, PLANNING DIRECTOR**

**THRU: ELAINE JENG P.E., CITY MANAGER**

**SUBJECT: WAIVE FULL READING AND APPROVE ADOPTION OF ORDINANCE NO. 366 OF THE CITY OF ROLLING HILLS AMENDING TITLE 17 (ZONING) OF THE ROLLING HILLS MUNICIPAL CODE TO ADD CHAPTER 17.60 (HOUSING ACCESSIBILITY FOR THE DISABLED - REASONABLE ACCOMMODATION PERMIT) AND DETERMINE THE ORDINANCE EXEMPT FROM CEQA.**

**DATE: November 23, 2020**

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### **BACKGROUND:**

Ordinance No. 365 was introduced for first reading at the November 9, 2020 City Council Meeting. After consideration by the City Council, the proposed ordinance was approved for second reading adoption.

### **DISCUSSION:**

The Federal Fair Housing Amendments Act of 1988 and California Fair Employment and Housing Act require local jurisdictions to establish a process by which persons with disabilities can request reasonable accommodations to the jurisdiction's codes, rules, policies, practices or services, necessary to afford persons with disabilities an equal opportunity to use or enjoy a dwelling. Pursuant to Government Code Section 65583, each city must analyze in its housing element the special needs of disabled persons. Each housing element also must analyze governmental constraints to the development and maintenance of housing for disabled persons, and include a program to provide reasonable accommodations from zoning and land use regulations to allow for the development of housing for disabled persons.

In order to comply with State and Federal law, and as specified under Program 25 of the current Housing Element, staff prepared a draft Ordinance to amend Title 17 (Zoning) of the Rolling Hills Municipal Code procedures for granting reasonable accommodations.

### **FISCAL IMPACT:**

None.

**RECOMMENDATION:**

Waive full reading and approve adoption of ordinance amending Title 17 (Zoning) of the Rolling Hills Municipal Code to add Chapter 17.60 (Housing Accessibility for the Disabled - Reasonable Accommodation Permit) and determine the ordinance exempt from CEQA.

**ATTACHMENTS:**

[366\\_-\\_Reasonable\\_Accommodation.pdf](#)

ORDINANCE NO. 366

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS, CALIFORNIA AMENDING TITLE 17 (ZONING) OF THE ROLLING HILLS MUNICIPAL CODE TO ADD CHAPTER 17.60 (HOUSING ACCESSIBILITY FOR THE DISABLED – REASONABLE ACCOMMODATION PERMIT) ESTABLISHING A PROCESS BY WHICH PERSONS WITH DISABILITIES CAN REQUEST REASONABLE ACCOMMODATIONS FOR AN EQUAL OPPORTUNITY TO USE OR ENJOY A DWELLING AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT.

**RECITALS**

A. The Federal Fair Housing Amendments Act of 1988 and California Fair Employment and Housing Act require local jurisdictions to establish a process by which persons with disabilities can request reasonable accommodations to the jurisdiction's codes, rules, policies, practices or services, necessary to afford persons with disabilities an equal opportunity to use or enjoy a dwelling;

B. Pursuant to Government Code Section 65583, each city must analyze in its housing element the special needs of disabled persons. Each housing element also must analyze governmental constraints to the development and maintenance of housing for disabled persons, and include a program to provide reasonable accommodations from zoning and land use regulations to allow for the development of housing for disabled persons. Although the City currently accommodates accessible needs on a case-by-case basis, the City does not have a formal process for requesting reasonable accommodations from the City's zoning and land use regulations;

C. The City desires to amend its municipal code to establish a process by which persons with disabilities can request reasonable accommodations, necessary to afford such persons an equal opportunity to use or enjoy a dwelling;

D. Staff and the City Attorney prepared the proposed ordinance, including the proposed language and terminology, and any additional information and documents deemed necessary for the Planning Commission to take action;

E. On October 9, 2020, the City gave public notice of the October 20, 2020 public hearing to be held by the Planning Commission on the proposed ordinance by publishing notice in the Torrance Daily Breeze a newspaper of general circulation;

G. On October 29, 2020, the City gave public notice of the November 9, 2020 public hearing to be held by the City Council on the proposed ordinance to be considered by publishing notice in the Torrance Daily Breeze a newspaper of general circulation;

F. On October 20, 2020, the Planning Commission held a duly-noticed public hearing and considered the staff report, recommendations by staff, and public testimony concerning the proposed ordinance. It adopted a resolution recommending that the City Council adopt the proposed ordinance; and

G. On November 9, 2020, the City Council held a duly-noticed public hearing and considered the staff report, recommendations by staff, and public testimony concerning the proposed ordinance.

**THE CITY COUNCIL OF THE CITY OF ROLLING HILLS DOES HEREBY ORDAIN AS FOLLOWS:**

**Section 1.** Title 17 (Zoning) of the Rolling Hills Municipal Code is amended to add Chapter 17.60 (Housing Accessibility for the Disabled – Reasonable Accommodation Permit) to read as follows:

**Chapter 17.60 Housing Accessibility for the Disabled – Reasonable Accommodation Permit**

**17.60.010 – Purpose.**

The purpose of this chapter is to establish a procedure for requesting reasonable accommodation for persons with disabilities seeking equal access to housing under the Federal Fair Housing Act and the California Fair Employment and Housing Act (the “Acts”) in the application of zoning and building laws and other land use regulations, policies, and procedures.

**17.60.020 Applicability.**

- A. Definition of Disability. Under the Acts, an individual with a disability is someone who has a physical or mental impairment that limits one or more major life activities; anyone who is regarded as having such impairment; or anyone with a record of such impairment. Individuals in recovery from drug or alcohol abuse are protected by federal and state fair housing laws although individuals currently using illegal substances are not protected under the law unless they have a separate disability. This chapter is intended to apply to those persons who are defined as disabled under the Acts.
- B. Scope of Accommodation. A request for a reasonable accommodation may include a modification or exception to the rules, standards, and practices for the siting, development, and use of housing or housing-related facilities that would eliminate regulatory barriers and provide an individual with a disability equal opportunity to housing of their choice. Requests for reasonable accommodation shall be made in the manner prescribed by Section 17.60.040 (Application Contents and Submittal), and shall not require a fundamental alteration to the City’s zoning or building laws, policies, or procedures, as defined under the Acts. A modification approved under this chapter is considered a personal accommodation for the individual applicant and does not run with the land.
- C. Eligibility to Request Accommodation. A request for reasonable accommodation may be made by any individual with a disability, his or her representative, or a



developer or provider of housing for individuals with disabilities, when the application of a land use, zoning, or building regulation, policy, practice, or procedure acts as a barrier to fair housing opportunities.

#### **17.60.030 Notice to the Public of Availability of Accommodation Process**

Notice of the availability of reasonable accommodation shall be displayed at the public information counter in the Planning and Community Services Department advising the public of the availability of the procedure for eligible individuals. Forms for requesting reasonable accommodation shall also be made available.

#### **17.60.040 Application Contents and Submittal**

Requests for reasonable accommodation shall be submitted on an application form provided by the Planning and Community Services Department and shall contain the following information:

- A. The applicant's name, address, and telephone number.
- B. Address of the property for which the request is being made and the name, address, and telephone number of the property owner.
- C. The current existing use of the property.
- D. The basis for the claim that the individual is considered disabled under the Acts.
- E. The zoning code provision, regulation, or policy from which reasonable accommodation is being requested.
- F. Reason the requested accommodation may be necessary to make the specific property accessible to the individual.

#### **17.60.050 Authority**

- A. City Manager. Requests for reasonable accommodation shall be reviewed by the City Manager, or his/her designee ("City Manager"), if no approval is sought other than the request for reasonable accommodation.
- B. Other Review Authority. Requests for reasonable accommodation submitted for concurrent review with another discretionary land use application shall be reviewed by the authority reviewing the discretionary land use application.

#### **17.60.060 Review Procedure.**

- A. City Manager Review. The City Manager, or his/her designee ("City Manager"), shall make a written determination within 45 days of submittal of a complete application and either grant, grant with modifications, or deny a request for reasonable accommodation in accordance with Section G (Findings and Decision). The City Manager shall mail a notice of a request for reasonable accommodation to contiguous owners of property, as shown on the latest equalized Los Angeles County assessment roll, but may include other property owners as determined by the City Manager. Said notice shall be mailed at least ten days prior to making a determination.
- B. Other Reviewing Authority. Written determinations on requests for reasonable accommodation submitted for concurrent review with another discretionary land use application shall be made by the authority responsible for reviewing the discretionary land use application. The written determination to grant or deny the

request for reasonable accommodation shall be made in accordance with Section 17.60.070 (Findings and Decision).

- C. Additional Information. If necessary to reach a determination on the request for reasonable accommodation, the reviewing authority may request further information from the applicant consistent with the Acts, specifying in detail the information that is required. In the event that a request for additional information is made, the 45 day period to issue a decision is stayed until the applicant responds to the request.
- D. The reviewing authority may approve an alternative reasonable accommodation that provides the applicant an opportunity to use and enjoy a dwelling equivalent to that provided by the specific accommodation requested, where such an alternative accommodation would:
  - 1. Reduce impacts to neighboring properties or the surrounding area; or
  - 2. Not require a deviation from the provisions of Title 15 or Title 17 of the Municipal Code or would require less of a deviation than the requested accommodation.

#### **17.60.070 Findings and Decision.**

- A. Findings. The reasonable accommodation shall be approved, with or without conditions, if the reviewing authority finds, based upon all of the evidence presented, that all of the following findings can be made:
  - 1. The housing, which is the subject of the request, will be occupied by an individual considered disabled under the Acts.
  - 2. The requested accommodation is necessary to provide a disabled individual with an equal opportunity to use and enjoy a dwelling.
  - 3. The requested accommodation would not impose an undue financial or administrative burden on the City, as defined under the Acts.
  - 4. The requested accommodation would not require a fundamental alteration to the City's zoning or building laws, policies, or procedures, as defined under the Acts. In considering whether the accommodation would require such a fundamental alteration, the reviewing authority may consider, among other factors:
    - i. Whether the requested accommodation would fundamentally alter the character of the neighborhood; and
    - ii. Whether the requested accommodation would substantially undermine any express purpose of either the City's General Plan or any applicable specific plan.
  - 5. There are no other reasonable accommodation(s) that would allow the applicant to use and enjoy the dwelling which would:
    - i. Be less impactful to neighboring properties or the surrounding area; or
    - ii. Not require a deviation from the provisions of Title 15 or Title 17 of the Municipal Code or require less of deviation than the requested accommodation.

#### **17.60.080 Conditions of Approval**

In granting a request for reasonable accommodation, the reviewing authority may impose any conditions of approval deemed reasonable and necessary to ensure that the reasonable accommodation would comply with the findings required by Section 17.60.070 above, including but not limited to the following:

- A. Inspection of the property periodically, as specified, to verify compliance with this section and any conditions of approval.
- B. Recordation of a deed restriction requiring removal of the improvements when the need for which the accommodation was granted no longer exists, except where the City Manager finds that removal would constitute an unreasonable financial burden or is physically integrated with the structure and cannot feasibly be removed.
- C. Time limits or expiration of the approval if the need for which the accommodation was granted no longer exists.
- D. Measures to reduce the impact on surrounding uses.
- E. Measures in consideration of the physical attributes of the property and structures.
- F. Other conditions necessary to protect the public health, safety and welfare.

#### **17.60.090 Written Decision**

The written decision on the request for reasonable accommodation shall explain in detail the basis of the decision, including the reviewing authority's findings required by Section 17.60.070 (Findings and Decision) above. All written decisions shall give notice of the applicant's right to appeal and to request reasonable accommodation in the appeals process as set forth below.

#### **17.60.090 Appeals**

A determination by the reviewing authority to grant or deny a request for reasonable accommodation may be appealed in compliance with Chapter 17.54 (Appeals of Decision of the Planning Commission) and Chapter 17.55 (Appeals of Decision of the City Manager) of the Rolling Hills Municipal Code. Appeals shall be submitted on an application form provided by the Planning and Community Services Department. If an individual needs assistance in filing an appeal on an adverse decision, the City will provide assistance to ensure the appeals process is accessible.

**Section 2.** The project is categorically exempt from California Environmental Quality Act (CEQA) pursuant to Section 15305 of the CEQA Guidelines which exempts minor alterations in land use limitations in areas with an average slope of less than 20%, which do not result in any changes in land use or density and Section 15061.b.3 of the CEQA Guidelines because adoption of the zoning ordinance amendment is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and this project does not have the potential for causing a significant effect on the environment.

**Section 3.** This ordinance shall take effect thirty days after its passage and adoption pursuant to California Government Code section 36937.

**Section 4.** The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of Rolling Hills's book of original ordinances; make a note of

the passage and adoption in the records of this meeting; and, within fifteen days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

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JEFF PIEPER, MAYOR

ATTEST: 

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ELAINE JENG, ACTING CITY  
CLERK



## *City of Rolling Hills*

INCORPORATED JANUARY 24, 1957

**Agenda Item No.: 8.A**

**Mtg. Date: 11/23/2020**

**TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM: ELAINE JENG, CITY MANAGER**

**THRU: ELAINE JENG P.E., CITY MANAGER**

**SUBJECT: CONSIDER ORDINANCE 365 PROHIBITING SMOKING IN AND ON PUBLIC PROPERTY AND IN AND ON PRIVATE EASEMENTS, ROADS, AND TRAILS BY ADDING CHAPTER 9.40 (SMOKING PROHIBITED) TO SUBDIVISION IV (OFFENSES AGAINST PUBLIC PEACE) IN TITLE 9 (PUBLIC PEACE, MORALS AND WELFARE) OF THE CITY OF ROLLING HILLS MUNICIPAL CODE.**

**DATE: November 23, 2020**

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### **BACKGROUND:**

At the September 14, 2020 City Council meeting, the City Council discussed the presence of cigarette butts along trails and discussed the potential fire risks posed to the community.

Resident Gene Honbo echo the City Council's concerns. Mr. Honbo often hikes along the trails in the community from Portuguese Bend to Southfield or Eastfield on Crest Road. He has adopted a habit of picking up the cigarette butts. Included with this staff report is a photograph of the remains he has collected.

### **DISCUSSION:**

The City Council directed staff to research and draft an ordinance that would eliminate smoking in the community. The City Attorney drafted Ordinance 365 proposed to ban smoking in public places and on private easements, roads, and trails by adding Chapter 9.40 Smoking Prohibited to Title 9 Public Peace, Morals and Welfare of the city's municipal code.

### **FISCAL IMPACT:**

The fee for the City Attorney to prepare Ordinance 365 is funded using the FY 2020-2021 approved budget line item for legal expenses.

### **RECOMMENDATION:**

Approve Ordinance 365 and direct staff to prepare ordinance for adoption.

### **ATTACHMENTS:**

[Ordinance No 365 Smoking Ban-cl\\_2020-11-20.DOCX](#)

Collected\_Cigs\_Honbo.jpg

## **ORDINANCE NO. 365**

### **AN ORDINANCE OF THE CITY OF ROLLING HILLS PROHIBITING SMOKING IN AND ON PUBLIC PROPERTY AND IN AND ON PRIVATE EASEMENTS, ROADS, AND TRAILS BY ADDING CHAPTER 9.40 (SMOKING PROHIBITED) TO SUBDIVISION IV (OFFENSES AGAINST PUBLIC PEACE) IN TITLE 9 (PUBLIC PEACE, MORALS AND WELFARE) OF THE ROLLING HILLS MUNICIPAL CODE; AND FINDING THE SAME EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT**

THE CITY COUNCIL OF THE CITY OF ROLLING HILLS DOES HEREBY ORDAIN AS FOLLOWS:

#### **SECTION 1.** Findings.

A. As many as 90 percent of wildland fires in the United States are caused by people, according to the U.S. Department of Interior. Some human-caused fires result from campfires left unattended, downed power lines, and negligently discarded cigarettes; and

B. The City of Rolling Hills has been designated a “Very High Fire Severity Zone”; and

C. The City has already taken actions to reduce and address the risk of fires within the City, such as adopting a Fire Fuel Abatement Ordinance (Rolling Hills Municipal Code Chapter 8.30) to reduce the amount of dead vegetation within the City and adopting a Community Wildfire Protection Plan; and

D. Still, in 2020 alone, six of the top twenty largest California wildfire fires have occurred, according to CalFire. Strong wind conditions, dry weather, and dry and dense vegetation contributed to the fire and loss of approximately 115,796 acres in the Bobcat Fire in Los Angeles County, 33,424 acres in the Apple Fire in Riverside County, and 22,744 acres in the El Dorado Fire in San Bernardino County; and

E. These fires have resulted in tragic loss of life along with enormous property losses; and

F. The City Council finds that smoke-free public property and smoke-free private easements, roads, and trails will reduce fire hazards within the City; it will reduce the risk that lit, heated, or ignited cigars, cigarettes, cigarillos, pipes, hookahs, electronic smoking devices, or any plant products will be used, discarded, or left unattended by persons on such property; and

G. The City Council wishes to amend the Municipal Code to address the fire hazards by identifying areas within the City where smoking is prohibited.



SECTION 2. Title 9 (Public Peace, Morals and Welfare) is hereby amended by adding Chapter 9.40 (Smoking Prohibited) to Subdivision IV (Offenses Against Public Peace) to read as follows:

## **CHAPTER 9.40 SMOKING PROHIBITED.**

### **9.40.010 Definitions**

For purposes of this chapter, the following terms shall have the following meanings:

"Electronic smoking device" means an electronic device that can be used to deliver an inhaled dose of nicotine, or other substances, including any component, part, or accessory of such device, whether or not sold separately. This definition includes any such device, whether manufactured, distributed, marketed, or sold as an electronic cigarette, an electronic cigar, an electronic cigarillo, an electronic pipe, an electronic hookah, or any other product name or descriptor, including any component, part, or accessory of such device, whether or not sold separately. "Electronic smoking device" does not include any product specifically approved by the United States Food and Drug Administration for use in the mitigation, treatment, or prevention of disease, where such product is marketed and sold solely for such an approved purpose.

"Public property" means any indoor or outdoor public property, including, but not limited to, any publicly owned buildings, parking lots, riding rings, tennis courts, parks, roads, streets, and sidewalks.

"Smoking" means the release of gases, particles, or vapors into the air as the result of combustion, electrical ignition, or vaporization and/or inhaling, exhaling, burning, or carrying any lighted, heated, or ignited cigar, cigarette, cigarillo, pipe, hookah, electronic smoking device, or any plant product intended for human inhalation.

### **9.40.020 Smoking in and on public property prohibited.**

In addition to all places where smoking is prohibited under state or federal law, in which case those laws apply, no person shall smoke in or on any public property. Such prohibition extends to smoking in vehicles on public property.

### **9.40.030 Smoking in and on private easements, roads, and trails prohibited.**

In addition to all places where smoking is prohibited under state or federal law, in which case those laws apply, no person shall smoke in or on any private easement, road, or trail. Such prohibition extends to smoking in vehicles on any private easement, road, or trail.

### **9.40.040 Violation—Penalty.**

Violations of this Chapter may be punished as a misdemeanor or infraction at the

discretion of the city attorney or city prosecutor in accordance with Chapter 1.08 of this Code.

SECTION 3: CEQA. This ordinance was assessed in accordance with the authority and criteria contained in the California Environmental Quality Act (CEQA) and the State CEQA Guidelines. The City Council hereby finds that under Section 15061(B)(3) of the State CEQA Guidelines, this ordinance is exempt from the requirements of CEQA because it can be seen with certainty that the provisions contained herein would not have the potential for causing a significant effect on the environment. It also finds the ordinance is exempt from the requirements of CEQA pursuant to CEQA Guidelines Sections 15307 and 15308 as an action by a regulatory agency taken to protect the environment and natural resources.

SECTION 4: Effective Date. This ordinance shall take effect thirty days after its passage and adoption pursuant to California Government Code section 36937.

SECTION 5: Certification. The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of Rolling Hills' book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within fifteen days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

**PASSED, APPROVED, and ADOPTED** this 23 day of November, 2020.

AYES: Councilmember:  
NOES: Councilmember:  
ABSENT: Councilmember:  
ABSTAIN: Councilmember:

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MAYOR, Jeff Pieper

ATTEST:

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Acting City Clerk, Elaine Jeng





## *City of Rolling Hills*

INCORPORATED JANUARY 24, 1957

**Agenda Item No.: 8.B**  
**Mtg. Date: 11/23/2020**

**TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM: MEREDITH ELGUIRA, PLANNING DIRECTOR**

**THRU: ELAINE JENG P.E., CITY MANAGER**

**SUBJECT: CONSIDER ORDINANCE NO. 367 OF THE CITY OF ROLLING HILLS, CALIFORNIA, REPEALING SECTIONS 10.12.050 (AUTHORITY OF GATE GUARDS) AND 10.12.060 (UNAUTHORIZED TRAFFIC DIRECTION PROHIBITED) OF CHAPTER 10.12 (TRAFFIC ENFORCEMENT AUTHORITY) OF TITLE 10 (VEHICLES AND TRAFFIC); AND AMENDING CHAPTER 9.40 (TRESPASS) AND CHAPTER 9.44 (ENTERING PRIVATE PROPERTY UNDER FALSE PRETENSES) OF TITLE 9 (PUBLIC PEACE, MORALS AND WELFARE) OF THE ROLLING HILLS MUNICIPAL CODE.**

**DATE: November 23, 2020**

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### **BACKGROUND:**

On July 13, 2020, the City Council directed the City Attorney to respond to resident Roger Hawkin's request to amend Sections 9.44 and 10.12 of the Rolling Hills Municipal Code (RHMC).

On August 24, 2020, upon reviewing Mr. Hawkin's request, the City Attorney recommended to the City Council to repeal certain sections of the RHMC relating to gates and gate attendants. The City Attorney noted that the City does not have jurisdiction over the gates or the gate attendants and that the sections of the code speaking to them should be eliminated. Mr. Hawkins requested additional review of the code relating to trespassing. During the discussion, the City Council decided to table the item in order for legal counsel to conduct further research on trespass regulations.

### **DISCUSSION:**

The proposed ordinance proposes to repeal Sections 10.12.050 and 10.12.060 of Chapter 10.12 (Traffic Enforcement Authority) of Title 10 (Vehicles and Traffic) and amends Chapter 9.40 (Trespass) and Chapter 9.44 (Entering Private Property Under False Pretenses) of Title 9 (Public Peace, Morals and Welfare) of the Rolling Hills Municipal Code. It was determined by legal counsel that majority of Mr. Hawkin's proposed changes to the Municipal Code are already addressed by Penal Code Section 602. The attached ordinance, for the City Council's consideration, is the proposed changes by legal counsel that address the concerns that the City's Trespass provisions are insufficient.

**FISCAL IMPACT:**

The fees for legal counsel to review and address the resident's request for municipal code changes and the drafting of ordinances are funded using FY 2020-2021 approved budget for legal services.

**RECOMMENDATION:**

Consider proposed Ordinance No. 367 repealing Sections 10.12.050 and 10.12.060 and amending Chapters 9.40 and 9.44 of the Rolling Hills Municipal Code and have staff prepare final ordinance for adoption.

**ATTACHMENTS:**

[Staff\\_Report\\_2020-07-13.pdf](#)

[Staff\\_Report\\_2020-08-24.pdf](#)

[RHMC 9.40-9.44.pdf](#)

[RHMC 10.12.050-10.12.060.pdf](#)

[Ordinance No. 367 Regulating Trespass and Repealing Gate Attendant Sections\\_2020-11-20.doc](#)



## *City of Rolling Hills*

INCORPORATED JANUARY 24, 1957

**Agenda Item No.: 4.C**

**Mtg. Date: 07/13/2020**

**TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM: MEREDITH ELGUIRA, PLANNING DIRECTOR**

**THRU: ELAINE JENG P.E., CITY MANAGER**

**SUBJECT: CONSIDER AND APPROVE RECOMMENDATION TO AMEND ROLLING HILLS MUNICIPAL CODE SECTIONS 9.44 AND 10.12 ON GATE GUARDS.**

**DATE: July 13, 2020**

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### **BACKGROUND:**

In February 2020, staff received a letter from Mr. Roger Hawkins requesting that the City amend Sections 9.44 and 10.12 of the Rolling Hills Municipal Code to change the texts pertaining to gate guards. The Rolling Hills Community Association (RHCA) concurs with Mr. Hawkins' recommendation with the stipulation that the proposed code amendment would not require another change to the code if the Association were to decide to hire security personnel or contract services.

### **DISCUSSION:**

The proposed amendment to the Municipal Code will not impact City operations or implementation of the code. The proposed changes pertain to the type of personnel the RHCA could hire and the process is completely independent from the City process. The proposed amendments are shown in the attached letter, dated February 10, 2020.

If the City Council approves the proposed amendment to the Municipal Code, staff will work with the City Attorney to prepare an ordinance and bring the item back to City Council.

### **FISCAL IMPACT:**

None.

### **RECOMMENDATION:**

Staff recommends that the City Council direct staff to amend the Rolling Hills Municipal Code Sections 9.44 and 10.12 reflecting the proposed changes requested by Mr. Roger Hawkins and approved by the RHCA.

### **ATTACHMENTS:**

[LTR. TO CITY RE AMENDMENTS TO MUNI. CODE - GATE GUARDS - FINAL EDITION 2-10-2020.docx](#)





February 10, 2020

VIA ELECTRONIC TRANSMISSION AND U.S. MAIL

City Council  
City of Rolling Hills  
2 Portuguese Bend Road  
Rolling Hills, CA 90274  
Attention: Elaine Jeng, City Manager

Re: Proposed Amendments to Municipal Code

Dear Council Members:

I recommend the following amendments to the Rolling Hills Municipal Code ("Code"), with the ordinance edits either delted or interlineated in red font:

**10.12.050 - Authority of gate ~~representatives~~ guards.**

**Rolling Hills Community Association gate ~~representatives~~ guards** are authorized to direct traffic at the gate entrances to the City; and, and, in case of **an** emergency and in the absence of a Deputy Sheriff, or at the direction of a Deputy Sheriff, **gate ~~representatives~~ guards** may direct traffic at all other places within the City. **(Emphasis added.)**

(Ord. 261 § 1(part), 1996; Ord. 116 § 12004, 1973).

Also:

**9.44.020 - ~~Giving~~ **Providing** false information to **gate representatives** ~~security officers~~ prohibited ~~when~~.**

It is unlawful for any person to wilfully give false information to, or to deceive by any other means, any **gate representative guard** ~~or security officer~~ employed by the Rolling Hills Community Association, for the purpose of ~~gain~~ **gaining** ~~permission~~ authorization **from said representative guard** ~~or security officer~~ to enter upon or use the private roads **and/or private bridle trails** in the City. **(Emphasis added.)**

(Ord. Ord. 149 § 1, 1977).

In an addendum to the **COVEREDSIX RHCA Security Assessment July 2019** ("Assessment"), on the ninth page is an interlineated comment by RHCA Association Manager, Kristen Raig, that states: "(t)he RHCA Board is aware that the current gate staff are not trained **security officers** and do not expect their training or the RHCA gates to meet the standards of

City Council  
City of Rolling Hills  
February 10, 2020  
Page 2

state licensed security operations.” (See enclosed Ninth page of the Assessment, i.e., “\*\*\*\* RHCA note.”)

Also, RHCA staff has counseled that the Association employs **gate attendants, not guards** to work the gates and reminds that we should **not give people the impression or advise residents that the Association employs “guards” to work the gates**. The Association’s Gate Operations Manual 2020 describes these **attendants** as “**gate representatives**,” and, elsewhere, the Association uses the terms, “**gate attendants**” and “**gate representatives**,” interchangeably. **(Emphasis added.)**

To correct how these gate represented are identified in these Ordinances on the off chance a violation is ever prosecuted, to correctly identify their job title, kindly place this request on your Council’s agenda and consider editing the Ordinance to read “**gate representative, instead of “guard or security officer,”** as it now reads.

And, it would help to eliminate the phrase “employed by” so any gate representative, whether working as an employee of the Association or for a contractor hired by the Association, would be covered by the Ordinance.

The substitution of the word “authorization” for the word “permission” is recommended to reflect the current practice of gate representatives to verify that a person seeking entrance to the City has the permission of a resident or other authorized person, before such gate representative allows the visitor to enter.

Respectfully submitted,

Roger E. Hawkins

Roger E. Hawkins  
37 Crest Road West  
Rolling Hills, CA 90274

Enclosure: Ninth page of Assessment

TO: City Council  
FROM: Roger E. Hawkins, 37 Crest Road West, Rolling Hills  
RE: Agenda Item No. 7.B. RE: ORDINANCE NO. 365  
DATE: August 24, 2020

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In February 2020, the gist of my recommendation was to re-identify the Association personnel, assigned to the City's gated entries, as "gate representatives" (which is how the Association describes them) instead of "gate guards" or "security officers," who the Association has never employed. I was told the recommendation was approved, but today learned that, instead, Ordinance No. 365 would be considered, repealing Sections 10.12.050, 10.12.060 and **9.44.020** of the Municipal Code. My remarks are directed to Section 9.44.020.

**Request:** Please continue the hearing on Ordinance No. 365, since there seems to be no urgency to repeal these Sections and so little time for resident's comments. However, if there is a hearing and vote on No. 365, I'd ask that City Attorney Jenkins be asked to see whether Section 9.44.020 can be "salvaged."

If the City is primarily responsible for matters relating to law enforcement and the Association primarily responsible for security,<sup>1</sup> why not consider amending the City's trespass ordinance (No. 26) to make entering the City without the express consent of resident a trespass and, therefore, a violation of law, i.e., within the purview of the City? The City's trespass statute is not as comprehensive as it might read. In June, 2020, I provided a letter to the Council (copy attached) with proposed amendments to Ordinance No. 26 that might meet – or with suitable edits might meet --that objective. If a person gained entry into our community by falsely informing a gate representative and, on entering the City, immediately violated a comprehensive trespass ordinance, would not the gate representative be authorized to deny entry to prevent a **violation of law** and the City within its rights to promulgate such an Ordinance?

If this matter were put over until the next meeting, it would afford the City Attorney (and others) an opportunity to reflect on potential ways we could deal with this issue without running afoul of the overarching objective of insuring our community's **PRIVACY**, and help insuring our security. This is a joint objective worth pursuing.

Hastily,  
  
Roger E. Hawkins

37 Crest Road West, Rolling Hills, CA

Attachment: June 6, 2020 Correspondence

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<sup>1</sup> Association Attorney, Sid Croft, contends that the City is primarily responsible for security.

June 6, 2020

City Council  
City of Rolling Hills  
2 Portuguese Bend Road  
Rolling Hills, CA 90274  
Attention: Elaine Jeng, City Manager

Re: Proposed Amendment to Rolling Hills Municipal Code re: Trespass

Dear Council Members:

Supplemental to my recent suggestion to amend the Municipal Code description of “Rolling Hills gate guards” in the section regarding the “Authority of gate guards” and “Giving false information to security officers,” as conditions that affect the safety and security of every city and state in the country – with the community of Rolling Hills no exception -- this is to request that the Council consider – with the advice of City Attorney Michael Jenkins -- strengthening the trespass ordinances in the City’s Municipal Code. As unlikely as it seems, should this community be confronted with orchestrated or other civil disobedience, the proposed amendments could prove helpful to law enforcement.

As an agenda item, I propose your consideration of the following DRAFT amendments to the Rolling Hills Municipal Code, i.e., Ord. 26 §§ 1, 2, 3 and Ord. 149 § 2, which read, as set forth below, with a draft of the proposed amendment – **in blue font** -- following:

**9.40.010 - Unauthorized remaining on private property prohibited.**

“No person shall remain upon any private property, including but not being limited to private roads within the City, after being notified by the owner or lessee or other person in charge thereof to remove therefrom.”

(Ord. 26 § 1, 1959).

**The proposed amendment to Ord. 26 § 1 might read:**

**No person shall remain upon any private property, including but not being limited to private roads within the City, after being notified by the owner, lessee, other person in charge thereof, or deputy sheriff acting at the request of the owner, lessee, other person in charge thereof, to remove therefrom.**

#### **9.40.020 - Unauthorized entrance on private property prohibited.**

No person, without the permission, express or implied, of the owner or lessee or other person in charge of private property, including but not being limited to private roads within the City, shall enter upon such private property after having been notified by the owner or lessee or other person in charge thereof to keep off or keep away therefrom.

(Ord. 26 § 2, 1959).

#### **The proposed amendment to Ord. 26 § 2 might read:**

Rolling Hills, and all properties and those roads within the geographical boundaries of the City, which are subject to an easement owned by or under the jurisdiction and control of the Rolling Hills Community Association of Rancho Palos Verdes, a nonprofit California corporation, are private. Every person, other than a public officer, deputy sheriff, or employee acting within the course and scope of his or her employment of a duty imposed by law, who enters or remains on any such private property, without consent of the owner, lessee, other person in charge thereof, or deputy sheriff acting at the request of the owner, lessee, or other person in charge thereof, to remove therefrom, is guilty of trespass.

#### **9.40.030 - Violation—Penalty.**

“Any person violating any provision of this chapter, upon conviction thereof, shall be punishable by a fine of not to exceed five hundred dollars or by imprisonment in the” (sic).<sup>1</sup>

#### **The proposed amendment to Ord. 26 § 3 might read:**

And, this is to request consideration of an amendment to Ord. 26 § 3 to read:

Any person who willfully violates any provision, upon conviction thereof, shall be guilty of a misdemeanor; punishable by a fine of not to exceed five hundred dollars; by imprisonment in the County Jail for a period of not to exceed six months, or by both such fine and imprisonment.

A trespass occurs by the commission of one or more of these acts:

(a) Entering upon lands or buildings owned by any other person without the license of the owner or legal occupant and/or damaging, destroying, or removing, or causing to be removed, damaged, or destroyed, any stakes, marks, fences, or signs intended to designate the boundaries and limits of any such lands or buildings;

(b) Entering any lands, whether unenclosed or enclosed by fence, to injure any property or property rights or to interfere with, obstructing, or injuring any lawful activity carried on by the owner, the owner’s agent, or the person in lawful possession;

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<sup>1</sup> This quote was taken from the City’s website and may prove to be incomplete, since it ends mid-sentence.



(c) Refusing or failing to leave the lands or building(s), immediately upon being requested by the owner, the owner's agent, or other person in lawful possession thereof;

(d) Tearing down, mutilating, or destroying sign(s) or notice(s) forbidding trespass on the lands or building(s);

(e) Removing, damaging, unlocking, or tampering with any lock on any gate on or leading into the lands or building(s);

(f) Entering and occupying real property or structures of any kind without the consent of the owner, the owner's agent, or other person in lawful possession thereof;

(g) Driving any unauthorized motor vehicle or bicycle upon real property belonging to, or lawfully occupied by, another, which are not, in this private community, open to the general public, without the consent of the owner, the owner's agent, or the person in lawful possession;

This subdivision does not apply to any person described in Section 22350 of the *Business and Professions Code* making a lawful service of process, provided that, upon exiting the vehicle, the person proceeds immediately to attempt the service of process, and leaves immediately upon completing the service of process or upon the request of the owner, the owner's agent, or the person in lawful possession;

(h) Refusing or failing to leave land, real property, or structures belonging to or lawfully occupied by the owner, upon being requested to leave by (1) a deputy sheriff at the request of the owner, the owner's agent, or the person in lawful possession, and upon being informed by the deputy sheriff he or she is acting at the request of the owner, the owner's agent, or the person in lawful possession, or (2) the owner, the owner's agent, or the person in lawful possession;

The owner, the owner's agent, or the person in lawful possession shall make a separate request to the deputy sheriff on each occasion when the deputy sheriff's assistance in dealing with a trespass is requested; and

(i) Entering upon private property, including contiguous land, real property, or structures thereon belonging to the same owner, after having been informed by a deputy sheriff, at the request of the owner, the owner's agent, or the person in lawful possession, and upon being informed by the deputy sheriff he or she is acting at the request of the owner, the owner's agent, or the person in lawful possession, that the property is not open to the particular person; or refusing or failing to leave the property upon being asked to leave the property in the manner provided in this subdivision.

Respectfully submitted,

/s/

Roger E. Hawkins

37 Crest Road West  
Rolling Hills, California 90274

## Meredith Elguira

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**From:** Roger E. Hawkins <rehawkinslaw@gmail.com>  
**Sent:** Wednesday, July 29, 2020 11:19 PM  
**To:** Elaine Jeng  
**Cc:** Jim Black; Bea Dieringer; Leah Mirsch; Jeff Pieper; Patrick Wilson; Meredith Elguira; Connie Viramontes  
**Subject:** RE: CWPP and Municipal Code

Elaine, et al.

I took a second look at the Ordinances and disagree. 9.40.010 and 9.40.020, while fairly broad, do not encompass the specifics proposed under 9.40.030. 9.40.030 was drafted to close some of the loopholes.

Roger

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**From:** Elaine Jeng [mailto:ejeng@cityofrh.net]  
**Sent:** Wednesday, July 29, 2020 2:02 PM  
**To:** Roger E. Hawkins  
**Cc:** Jim Black; Bea Dieringer; Leah Mirsch; Jeff Pieper; Patrick Wilson; Meredith Elguira; Connie Viramontes  
**Subject:** RE: CWPP and Municipal Code

Roger,

### 7/27/2020 City Council meeting

1. Council voted 5-0 to adopt. Minutes to 7/27/2020 City Council will be available on 8/10/2020.
2. Council adopted the CWPP version that was presented by staff without edits.

Here is the audio recording to the 7/27/2020

meeting: [https://rollinghills.granicus.com/MediaPlayer.php?view\\_id=1&clip\\_id=68](https://rollinghills.granicus.com/MediaPlayer.php?view_id=1&clip_id=68)

### Municipal Code Section 10.44.020

Code change was presented to and approved by Council at the July 13, 2020 meeting. See

agenda: <https://d3n9y02raazwpg.cloudfront.net/rollinghills/18737e40-acbe-11ea-9e08-0050569183fa-e8591176-45fa-4164-ab8c-aa68d27e8ab3-1594430289.pdf>

Code changes will be batched and I expect the code change to take place in the next 30 days.

### Municipal Code Amendment

Proposed amendments in 9.40.010 and 9.40.020, it appears the "other person in charge thereof" would cover the Sheriff personnel. The current 9.40.030 already includes jail time for a period of not to exceed six months. Seek link: [https://library.municode.com/ca/rolling\\_hills/codes/code\\_of\\_ordinances?nodeId=TIT9PUPEMOWE](https://library.municode.com/ca/rolling_hills/codes/code_of_ordinances?nodeId=TIT9PUPEMOWE). Your proposal in this section includes specific details describing acts of trespass. It appears that sections 9.40.010 and 9.40.020 are broad and cover the specifics that you have proposed under 9.40.030. I can check with the Sheriff's Department.

### Erosion of City Privacy

The State requires all construction work to meet the mandated 65% diversion of waste. Diversion means diversion from landfills, i.e., recycled. The Building and Safety department of most cities have been required to ensure that construction activities meet this diversion percentage for at least the last 7 years. In 2015, I believe the percentage was 50% instead of 65%. This requirement can be found in the Building Code. The California Building Code gets updated

every three years. This mandate is NOT NEW and the building department is the appropriate department tasked with compliance monitoring and reporting. Here in Rolling Hills, the task of monitoring and reporting on this mandate was split between the building department and the planning department. The newsletter is simply informing the community that the task of monitoring and reporting of this mandate will be consolidated and handled by the Building Department going forward. As with all permits, there a fee associated with permit issuance whether issued by Planning or Building and Safety. In your example of basketball backstop, a resident would have had to pull a C&D permit from the City and pay the permit fee. Going forward, instead of pulling a permit from the City, the resident would pull the permit from Building & Safety in Lomita and pay a fee. The construction and debris diversion mandate applies to all properties.

Please let me know if you have other questions.

Elaine Jeng, P.E.  
City Manager  
City of Rolling Hills  
[ejeng@cityofrh.net](mailto:ejeng@cityofrh.net)  
310 377-1521

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**From:** Roger E. Hawkins <rehawkinslaw@gmail.com>  
**Sent:** Wednesday, July 29, 2020 12:58 PM  
**To:** Elaine Jeng <ejeng@cityofrh.net>; Yohana Coronel <YCoronel@cityofrh.net>; City Clerk <cityclerk@cityofrh.net>  
**Cc:** Jim Black <jblack@cityofrh.net>; Bea Dieringer <bdieringer@cityofrh.net>; Leah Mirsch <lmirsch@cityofrh.net>; Jeff Pieper <jpieper@cityofrh.net>; Patrick Wilson <pwilson@cityofrh.net>  
**Subject:** CWPP and Municipal Code

Elaine / Yohana,

CWPP:

At the 7/27 Council Meeting, I assume there was a vote on the CWPP and, disappointingly, passed.

1. How did each of the Council Members vote?
2. Also, did the CWPP pass as the DRAFT was submitted to the Council, without edits? Or with edits?

The CWPP seems to have triggered a tug-of-war between the City and the Association as to which (or both) will be “handling” this issue, i.e., who has the power to (a) fashion requirement; (b) fashion “exceptions” to the Requirements; (c) who gets a “pass;” and (d) who gets targeted. In terms of impression, this continues to be what it always was, i.e., “clear cutting” easements, selectively improving views, and with “fire safety” a secondary concern, if it is any concern. But for applying for grant dollars, no CWPP was needed. If a Plan was helpful, it could be one fashioned to educate and solicit, not a weapon to use against residents, at least one of which has characterized it as “retaliation”. I’d hoped that the Council would do a better job than the Association – which would not have been difficult – but I’ll reserve judgment until I hear how the vote turned out.



## MUNICIPAL CODE SECTION 10.44.020

I do not see whether the “false information” Code (10.44.020) was modified to read “gate representative” instead of gate guard or security officer. Was the change in nomenclature approved? And, if so, when will the revision show up in the Municipal Code?

### REQUEST FOR AGENDA ITEM RE: MUNICIPAL CODE AMENDMENT:

Please place on the agenda, a request to consider modification to the Municipal Code, with a revised draft of the Trespass Ordinance. See re-sent attached copy of my letter to the City, dated 6-6-2020. We have an “all welcoming” Association Board, and members of the Council who share that perspective, which translates into an increased risk of fire ignition in the City. My concern about such a perspective and the risks to which the community is exposed from that perspective which prompts the suggested “toughening-up” of the Trespass Ordinance. The City Attorney will need to review and advise.

### EROSION OF CITY’S PRIVACY:

Having read the Construction and Demolition Debris Permit article in the July 21, 2020 Newsletter, I was unaware of the County’s construction and demolition permitting process but now, it seems, will include all demolition activities that occur in the City regardless of project size. IF a resident had a basketball backstop and basket, and planned to “demolish” or “remove” it, does its removal require a permit and, if so, is there an associated fee charged by the County and the City? Like the polling place requirements, and the Covid 19 related requirements, this seems like yet another “public governance” intrusion into the governance of this “private City.” Incrementally, our city’s privacy is being whittled away.

Roger





## *City of Rolling Hills*

INCORPORATED JANUARY 24, 1957

**Agenda Item No.: 7.B**

**Mtg. Date: 08/24/2020**

**TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM: MEREDITH ELGUIRA, PLANNING DIRECTOR**

**THRU: ELAINE JENG P.E., CITY MANAGER**

**SUBJECT: CITY COUNCIL TO CONSIDER APPROVAL OF ORDINANCE NO. 365  
REPEALING SECTIONS 10.12.050, 10.12.060, AND 9.44.020 OF THE  
ROLLING HILLS MUNICIPAL CODE.**

**DATE: August 24, 2020**

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### **BACKGROUND:**

In February 2020, staff received a letter from Mr. Roger Hawkins requesting that the City amend Sections 9.44.020, 10.12.050 and 10.12.060 of the Rolling Hills Municipal Code pertaining to gate guards. The Rolling Hills Community Association (RHCA) concurred with Mr. Hawkins' recommendation with the stipulation that the proposed code amendment would not require additional changes to the code if the Association were to decide to hire security personnel or contract services.

On July 13, 2020, the City Council directed staff to prepare the requested amendment.

### **DISCUSSION:**

Upon further review of the proposed changes to the code, the City's legal counsel determined that a repeal of the sections stated above is necessary. The City does not have the authority to oversee the Rolling Hills Community Association's operations and its staff and the Los Angeles County Sheriff's Department.

### **FISCAL IMPACT:**

None.

### **RECOMMENDATION:**

Approve Ordinance No. 365 repealing Sections 10.12.050, 10.12.060 and 9.44.020 of the City of Rolling Hills Municipal Code.

### **ATTACHMENTS:**

Ordinance Repealing Gate Attendant Sections.pdf  
LTR.\_TO\_CITY\_RE\_AMENDMENTS\_TO\_MUNI.\_CODE\_-\_GATE\_GUARDS\_-  
\_FINAL\_EDITION\_2-10-2020.pdf

**ORDINANCE NO. 365**

**AN ORDINANCE OF THE CITY OF ROLLING HILLS, CALIFORNIA, REPEALING SECTIONS 10.12.050 (AUTHORITY OF GATE GUARDS) AND 10.12.060 (UNAUTHORIZED TRAFFIC DIRECTION PROHIBITED) OF CHAPTER 10.12 (TRAFFIC ENFORCEMENT AUTHORITY) OF TITLE 10 (VEHICLES AND TRAFFIC); AND SECTION 9.44.020 (GIVING FALSE INFORMATION TO SECURITY OFFICERS PROHIBITED WHEN) OF CHAPTER 9.44 (ENTERING PRIVATE PROPERTY UNDER FALSE PRETENSES) OF TITLE 9 (PUBLIC PEACE, MORALS AND WELFARE) OF THE ROLLING HILLS MUNICIPAL CODE**

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ROLLING HILLS DOES ORDAIN AS FOLLOWS:**

**SECTION 1.** Section 10.12.050 (Authority of Gate Guards) of Chapter 10.12 (Traffic Enforcement Authority) of Title 10 (Vehicles and Traffic) of the Rolling Hills Municipal Code is hereby repealed.

**SECTION 2.** Section 10.12.060 (Unauthorized traffic direction prohibited) of Chapter 10.12 (Traffic Enforcement Authority) of Title 10 (Vehicles and Traffic) of the Rolling Hills Municipal Code is hereby repealed.

**SECTION 3.** Section 9.44.020 (Giving false information to security officers prohibited when) of Chapter 9.44 (Entering Private Property Under False Pretenses) of Title 9 (Public Peace, Morals and Welfare) of the Rolling Hills Municipal Code is hereby repealed.

**SECTION 4.** The City Council hereby finds and determines that this ordinance is exempt from the requirements of the California Environmental Quality Act pursuant to Section 15061(b)(3) ("Common Sense Exemption") of the CEQA Guidelines as it can be said with certainty that there will be no environmental impact from the collection of a deposit associated with a Construction/Demolition Hauling Permit.

**SECTION 5.** This ordinance shall take effect thirty days after its passage and adoption pursuant to California Government Code section 36937.

**SECTION 6.** The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of Rolling Hills's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within fifteen days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

**PASSED, APPROVED and ADOPTED** this \_\_\_\_ day of \_\_\_\_\_ 2020.

VOTE:        AYES:  
              NOES:  
              ABSTAIN:  
              ABSENT:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
City Clerk

February 10, 2020

VIA ELECTRONIC TRANSMISSION AND U.S. MAIL

City Council  
City of Rolling Hills  
2 Portuguese Bend Road  
Rolling Hills, CA 90274  
Attention: Elaine Jeng, City Manager

Re: Proposed Amendments to Municipal Code

Dear Council Members:

I recommend the following amendments to the Rolling Hills Municipal Code ("Code"), with the ordinance edits either delted or interlineated in red font:

**10.12.050 - Authority of gate ~~representatives~~ guards.**

Rolling Hills **Community Association** gate ~~representatives~~ guards are authorized to direct traffic at the gate entrances to the City; and, and, in case of an emergency and in the absence of a Deputy Sheriff, or at the direction of a Deputy Sheriff, **gate representatives guards** may direct traffic at all other places within the City. (Emphasis added.)

(Ord. 261 § 1(part), 1996: Ord. 116 § 12004, 1973).

Also:

**9.44.020 - ~~Giving~~ Providing false information to gate representatives security officers prohibited when.**

It is unlawful for any person to wilfully give false information to, or to deceive by any other means, any **gate representative guard** ~~or security officer~~ employed by the Rolling Hills Community Association, for the purpose of ~~gain~~ **gaining** ~~permission~~ authorization **from said representative guard** ~~or security officer~~ to enter upon or use the private roads **and/or private bridle trails** in the City. (Emphasis added.)

(Ord. Ord. 149 § 1, 1977).

In an addendum to the **COVEREDSIX RHCA Security Assessment July 2019** ("Assessment"), on the ninth page is an interlineated comment by RHCA Association Manager, Kristen Raig, that states: "(t)he RHCA Board is aware that the current gate staff are not trained **security officers** and do not expect their training or the RHCA gates to meet the standards of

City Council  
City of Rolling Hills  
February 10, 2020  
Page 2

state licensed security operations.” (See enclosed Ninth page of the Assessment, i.e., “\*\*\*\* RHCA note.”)

Also, RHCA staff has counseled that the Association employs **gate attendants, not guards** to work the gates and reminds that we should **not give people the impression or advise residents that the Association employs “guards” to work the gates**. The Association’s Gate Operations Manual 2020 describes these **attendants** as “**gate representatives**,” and, elsewhere, the Association uses the terms, “**gate attendants**” and “**gate representatives**,” interchangeably. **(Emphasis added.)**

To correct how these gate represented are identified in these Ordinances on the off chance a violation is ever prosecuted, to correctly identify their job title, kindly place this request on your Council’s agenda and consider editing the Ordinance to read “**gate representative, instead of “guard or security officer,”** as it now reads.

And, it would help to eliminate the phrase “employed by” so any gate representative, whether working as an employee of the Association or for a contractor hired by the Association, would be covered by the Ordinance.

The substitution of the word “authorization” for the word “permission” is recommended to reflect the current practice of gate representatives to verify that a person seeking entrance to the City has the permission of a resident or other authorized person, before such gate representative allows the visitor to enter.

Respectfully submitted,

Roger E. Hawkins

Roger E. Hawkins  
37 Crest Road West  
Rolling Hills, CA 90274

Enclosure: Ninth page of Assessment



## Chapter 9.40 - TRESPASS

### Sections:

#### *Footnotes:*

--- (1) ---

*For statutory provisions on trespassing, see Penal Code § 602.*

#### 9.40.010 - Unauthorized remaining on private property prohibited.

No person shall remain upon any private property, including but not being limited to private roads within the City, after being notified by the owner or lessee or other person in charge thereof to remove therefrom.

(Ord. 26 § 1, 1959).

#### 9.40.020 - Unauthorized entrance on private property prohibited.

No person, without the permission, express or implied, of the owner or lessee or other person in charge of private property, including but not being limited to private roads within the City, shall enter upon such private property after having been notified by the owner or lessee or other person in charge thereof to keep off or keep away therefrom.

(Ord. 26 § 2, 1959).

#### 9.40.030 - Violation—Penalty.

Any person violating any provision of this chapter, upon conviction thereof, shall be punishable by a fine of not to exceed five hundred dollars or by imprisonment in the County Jail for a period of not to exceed six months, or by both such fine and imprisonment.

(Ord. 26 § 3, 1959).

## Chapter 9.44 - ENTERING PRIVATE PROPERTY UNDER FALSE PRETENSES

### Sections:

#### 9.44.010 - Private roads defined.

For the purposes of this chapter, "private roads" are defined to be those roads within the geographical boundaries of the City which are subject to an easement owned by or under the jurisdiction and control of the Rolling Hills Community Association of Rancho Palos Verdes, a nonprofit California corporation.

(Ord. 149 § 2, 1977).

#### 9.44.020 - Giving false information to security officers prohibited when.

It is unlawful for any person to wilfully give false information to, or to deceive by any other means, any guard or security officer employed by the Rolling Hills Community Association of Rancho Palos Verdes, for the purpose of gaining permission from said guard or security officer to enter upon or use the private roads in the City.

(Ord. 149 § 1, 1977).

#### 9.44.030 - Violation—Penalty.

Any person violating any provision or failing to comply with any requirement of this chapter shall be guilty of a misdemeanor. Any person convicted of a misdemeanor under the provisions of this chapter shall be punishable by a fine of not more than five hundred dollars or by imprisonment in the County Jail for a period not exceeding six months, or by both such fine and imprisonment.

(Ord. 149 § 3, 1977).

#### 10.12.050 - Authority of gate guards.

Rolling Hills gate guards are authorized to direct traffic at the gate entrances to the City; and, in case of emergency and in the absence of a Deputy Sheriff, or at the direction of a Deputy Sheriff, gate guards may direct traffic at all other places within the City.

(Ord. 261 § 1(part), 1996: Ord. 116 § 12004, 1973).

#### 10.12.060 - Unauthorized traffic direction prohibited.

No person other than a Deputy Sheriff, Los Angeles County fire fighter, Rolling Hills gate guard, or a person directed by a Deputy Sheriff, shall direct or attempt to direct traffic by voice, hand or other signal.

(Ord. 261 § 1(part), 1996: Ord. 116 § 12005, 1973).

**ORDINANCE NO. 367**

**AN ORDINANCE OF THE CITY OF ROLLING HILLS, CALIFORNIA, REPEALING SECTIONS 10.12.050 (AUTHORITY OF GATE GUARDS) AND 10.12.060 (UNAUTHORIZED TRAFFIC DIRECTION PROHIBITED) OF CHAPTER 10.12 (TRAFFIC ENFORCEMENT AUTHORITY) OF TITLE 10 (VEHICLES AND TRAFFIC); AND AMENDING CHAPTER 9.40 (TRESPASS) AND CHAPTER 9.44 (ENTERING PRIVATE PROPERTY UNDER FALSE PRETENSES) OF TITLE 9 (PUBLIC PEACE, MORALS AND WELFARE) OF THE ROLLING HILLS MUNICIPAL CODE**

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ROLLING HILLS DOES ORDAIN AS FOLLOWS:**

**SECTION 1.** Section 10.12.050 (Authority of Gate Guards) of Chapter 10.12 (Traffic Enforcement Authority) of Title 10 (Vehicles and Traffic) of the Rolling Hills Municipal Code is hereby repealed.

**SECTION 2.** Section 10.12.060 (Unauthorized traffic direction prohibited) of Chapter 10.12 (Traffic Enforcement Authority) of Title 10 (Vehicles and Traffic) of the Rolling Hills Municipal Code is hereby repealed.

**SECTION 3.** Chapter 9.40 (Trespass) of Title 9 (Public Peace, Morals and Welfare) of the Rolling Hills Municipal Code is amended to read as follows:

**Chapter 9.40 – TRESPASS**

**9.40.010 – Private property defined.**

For the purposes of this chapter, “private property” is defined to be any real property, including but not limited to, buildings, structures, yards, open spaces, walkways, courtyards, driveways, carports, parking areas, vacant lots, easements, private roads, and trails, except land which is owned or lawfully possessed by any governmental entity or agency.

**9.40.020 - Unauthorized remaining on private property prohibited.**

No person shall remain upon any private property after being notified by the owner, lessee, person in charge thereof, or any person authorized to restrict such private property or by a Sheriff’s deputy acting at the request of any such person to remove therefrom.

**9.40.030 - Unauthorized entrance on private property prohibited.**

No person, without the permission, express or implied, of the owner or lessee or other person in charge of private property shall enter upon such

private property after having been notified by the owner, lessee, person in charge thereof, any person authorized to restrict such private property or by a Sheriff's deputy acting at the request of any such person to keep off or keep away therefrom.

**9.40.040 - Unauthorized removal from private property prohibited.**

No person, without the permission, express or implied, of the owner of, lessee of, person in charge of, or person authorized to impose restrictions on private property shall enter upon such private property to damage, destroy, or remove, or cause to be damaged, destroyed, or removed, any stakes, fences, or signs intended to designate the boundaries and limits of any such property.

**9.40.050 - Violation—Penalty.**

Any person violating any provision of this chapter, upon conviction thereof, shall be punishable by a fine of not to exceed five hundred dollars or by imprisonment in the County Jail for a period of not to exceed six months, or by both such fine and imprisonment.

**SECTION 4.** Chapter 9.44 (Entering Private Property Under False Pretenses) of Title 9 (Public Peace, Morals and Welfare) of the Rolling Hills Municipal Code is amended to read as follows:

**Chapter 9.44 - ENTERING PRIVATE PROPERTY UNDER FALSE PRETENSES**

**9.44.010 - Private property defined.**

For the purposes of this chapter, "private property" is defined to be any real property, including but not limited to, buildings, structures, yards, open spaces, walkways, courtyards, driveways, carports, parking areas, vacant lots, easements, private roads, and trails, except land which is owned or lawfully possessed by any governmental entity or agency.

**9.44.020 - Giving false information to property owners prohibited when.**

It is unlawful for any person to willfully give false information to, or to deceive by any other means, any owner of, lessee of, person in charge of, or person authorized to impose restrictions on private property, for the purpose of gaining permission to enter or use such private property.

**9.44.030 - Violation—Penalty.**

Any person violating any provision or failing to comply with any requirement of this chapter shall be guilty of a misdemeanor. Any person convicted of a misdemeanor under the provisions of this chapter shall be punishable by a fine of not more than five hundred dollars or by imprisonment

in the County Jail for a period not exceeding six months, or by both such fine and imprisonment.

**SECTION 5.** The City Council hereby finds and determines that this ordinance is exempt from the requirements of the California Environmental Quality Act pursuant to Section 15061(b)(3) (“Common Sense Exemption”) of the CEQA Guidelines as it can be said with certainty that there will be no environmental impact from the provisions associated with this ordinance.

**SECTION 6.** This ordinance shall take effect thirty days after its passage and adoption pursuant to California Government Code section 36937.

**SECTION 7.** The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of Rolling Hills’s book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within fifteen days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

**PASSED, APPROVED and ADOPTED** this 23rd day of November 2020.

VOTE:       AYES:  
              NOES:  
              ABSTAIN:  
              ABSENT:

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MAYOR, Jeff Pieper

ATTEST:

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Acting City Clerk, Elaine Jeng



## *City of Rolling Hills*

INCORPORATED JANUARY 24, 1957

**Agenda Item No.: 8.C**

**Mtg. Date: 11/23/2020**

**TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM: ALAN PALERMO, PROJECT MANAGER**

**THRU: ELAINE JENG P.E., CITY MANAGER**

**SUBJECT: CONSIDER AND APPROVE RESOLUTION NO. 1263 TO ACCEPT STATE DEPARTMENT OF PARKS AND RECREATION PER CAPITA PROGRAM GRANT ALLOCATION IN THE AMOUNT OF \$177,952 FROM THE OFFICE OF GRANTS AND LOCAL SERVICES (OGALS); AND CONSIDER TRANSFER STATE DEPARTMENT OF PARKS AND RECREATION PER CAPITA PROGRAM GRANT ALLOCATION OF \$177,952 TO ROLLING HILLS ESTATES FOR IMPROVEMENTS TO THE GEORGE F. CANYON NATURE CENTER AND APPROVE RESOLUTION NO. 1265 TO TRANSFER THE PER CAPITA GRANT FUND ALLOCATION.**

**DATE: November 23, 2020**

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### **BACKGROUND:**

City Council approval is requested for the City of Rolling Hills to approve a resolution to accept grant funding for the "Per Capita Program" from the Office of Grants and Local Services (OGALS), State Department of Parks and Recreation. The City was awarded a grant fund allocation in the amount of \$177,952 from the "Per Capita Program" and is required to approve a resolution accepting these grant funds.

At the September 28, 2020 City Council meeting, the requirements listed in the resolution to accept the funds would be resource intensive and the Council concluded that the requirements cannot be met. The City Council directed staff to explore the following:

1. Can the funds be sold to another agency as with the Los Angeles County Proposition A allocation for transit programs?
2. Can the funds be used fire fuel abatement in the Nature Preserve?

The Prop 68 Per Capita grant funds cannot be sold to another agency but can be transferred to another agency. Per Capita funds can only be used for capital improvement. Maintenance and projects relating to maintenance of past projects or facilities is not eligible. Fire fuel abatement is considered

maintenance, not capital improvement therefore ineligible for Per Capita program funds.

At the September 28, 2020 meeting, staff presented an eligible project on the Peninsula for the Prop 68 Per Capita funding: redesign of the George F. Canyon Nature Center in the City of Rolling Hills Estates. In August 2020, Rolling Hills Estates inquired about Rolling Hills' Per Capita program allocation and requested the allocation to be transferred to support capital improvements to the George F. Canyon Nature Center.

Upon approval of the resolution to accept the grant funds, the City Council is requested to approve a resolution to transfer the City of Rolling Hills Per Capita Grant Fund allocation of \$177,952 to Rolling Hills Estates.

#### **DISCUSSION:**

The grant funds must be used for eligible projects / project costs outlined in the Procedural Guide for the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018 PER CAPITA PROGRAM June 2020. The City is required to submit an application packet for projects and project costs the City proposes to use these grants funds for must to OGALS for approval. Grant funds for eligible projects must be in addition to existing funding. Eligible projects using the grant funds must be completed and open to the public by June 30, 2024. All or part of the grants fund allocation can be transferred to an eligible City upon passing a resolution authorizing the transfer.

The City of Rolling Hills proposes to accept the Per Capita Program as stipulated in the Per Capita Program Procedural Guide and stated in Resolution No. 1263. Conferring with OGALS and with the City Attorney, since the City of Rolling Hills will be transferring their Per Capita Program Grants funds to Rolling Hills Estates, the requirements to accept these funds will also transfer to Rolling Hills Estates, i.e., Rolling Hills Estates must certify they will meet the requirements of the program.

#### **FISCAL IMPACT:**

Passing a resolution to accepting the Per Capita Program Grant Fund allocation and subsequently passing a resolution to transfer the Per Capita Program Grant Fund allocation to an eligible city will not have any fiscal impact on the City.

#### **RECOMMENDATION:**

Staff recommends that the City Council approve Resolution No. 1263 accepting the Per Capita Program Grant Fund allocation in the amount of \$177,952; and recommends that the City Council approve Resolution No. 1265 transferring the Per Capita Program Grant Fund allocation in the amount of \$177,952 to Rolling Hills Estates.

#### **ATTACHMENTS:**

[Staff\\_Report\\_2020-09-28\\_8A.pdf](#)

[Resolution\\_1265\\_RE\\_Transfer\\_of\\_Per\\_Capita\\_Grant\\_Program\\_Funds-c1-c1\\_2020-11-20-1.doc](#)

[Resolution\\_1263\\_RE\\_Approving\\_Application\\_for\\_Per\\_Capita\\_Grant\\_Program\\_Funds-c1-c1\\_2020-11-20.docx](#)





## *City of Rolling Hills*

INCORPORATED JANUARY 24, 1957

**Agenda Item No.: 8.A**

**Mtg. Date: 09/28/2020**

**TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM: ELAINE JENG, CITY MANAGER**

**THRU: ELAINE JENG P.E., CITY MANAGER**

**SUBJECT: REVIEW RESOLUTION NO. 1263 TO ACCEPT STATE DEPARTMENT OF PARKS AND RECREATION PER CAPITA PROGRAM ALLOCATION AND PROVIDE DIRECTION TO STAFF.**

**DATE: September 28, 2020**

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### **BACKGROUND:**

On June 5, 2018, voters passed Proposition 68. The \$4 billion "Parks, Environment, and Water Bond Act of 2018" through budget acts for 2018/2019 and 2019/2020 set aside \$185,000,000 for the Per Capita Program. In this program, funds are available for local park rehabilitation, creation, and improvement grants to local governments. The City's allocation is \$177,952 per the attached allocation table from the State.

To use the allocation, agencies must do the following in the order listed:

1. Attend mandatory workshop
2. Pass resolution
3. Identify project(s)
4. Submit application package by December 2021
5. Execute contract by June 2022
6. Project completion by December 2023
7. Submit completion package by March 2024

In mid-August, the City's Project Manager Alan Palermo Consulting (API) attended the mandatory workshop on behalf of the City. The next step is to have Authorization Resolution approved by the City Council. Per the Procedural Guide for the Per Capita Program, the Authorization Resolution may be formatted but the language provided in the resolution must remain unchanged. The Authorization Resolution serves two purposes: (1) It is the means by which the Grantee's Governing Body agrees to the terms of the contract; it provides confirmation that the Grantee has the funding to complete, operate and maintain projects associated with the contract. (2) Designates a position title to represent the Governing Body on all matters regarding projects associated with the contract. The incumbent in this position is referred to as the Authorized Representative.

Based on criteria for eligible projects under the Per Capita Program allocation, the City Hall campus/open space could be improved to serve the community. Upon a closer reading of the commitments outlined in the Authorizing Resolution, staff evaluated that items 7 and 8 required additional discussions with the City Council.

#### **DISCUSSION:**

Item 7 of the Authorizing Resolution requires the grantee to promote, expand access, increase awareness for diverse populations. Item 8 of the Authorizing Resolution requires the grantee to provide workforce education and training, contractor and job opportunities for disadvantage communities. Being a private community, and with limited staffing, staff is concerned that the City may not be able to meet the commitments outlined in the Authorizing Resolution.

The Procedural Guide for the Per Capita Program discusses that entities that receive an allocation per the program may transfer all or part of the allocation to another eligible entity, provided that the following requirements are met:

- A. All required documentation must be submitted no later than six months from the end of the encumbrance period;
- B. The transferring agency must submit a resolution authorizing the transfer of the allocation. The resolution must name the recipient entity and the transferred amount;
- C. The recipient must be eligible to receive Per Capita funds;
- D. The recipient must have submitted the Authorizing Resolution; and
- E. The recipient must submit a resolution authorizing the receipt of funds; the resolution must state the donor and the transferred amount.

Located adjacent to the 36-acre preserve at Palos Verdes Drive North and Palos Verdes Drive East, the George F. Canyon Nature Center is maintained by the City of Rolling Hills Estates. Education and recreational programs at the Nature Center are provided by the Palos Verdes Peninsula Land Conservancy. The Nature Center provides an opportunity for the Palos Verdes Peninsula Community to learn more about the nature and wildlife of the George F. Canyon. Current exhibits at the Nature Center feature local flora and fauna, including live animals. In partnership with the Palos Verdes Unified School District, the Nature Center provides an active education program.

The City of Rolling Hills Estates has been researching the feasibility of replacing its George F. Canyon Nature Center. Over the past two years, the City of Rolling Hills Estates engaged an architect and held community meetings to seek input on a redesign of the Center. A final design concept was estimated to cost \$1.7 million and slated to be presented to their City Council this fall. Rolling Hills Estates is seeking opportunities to fund the project. In late August 2020, Rolling Hills Estates inquired about Rolling Hills' Per Capita Program allocation.

If the City Council should decide not to accept the Per Capita Program allocation, staff recommends that the allocation be transferred to the City of Rolling Hills Estates to improve the George F. Canyon Nature Center.

#### **FISCAL IMPACT:**

STAFF RECOMMENDATION: The City Council should approve the Authorizing Resolution for the Per Capita Program allocation to the City of Rolling Hills Estates.

Should the City Council decide to pursue the Per Capita Program allocation, the City will need to provide a match of \$44,500, assuming the entire allocation amount is used. The match funds can be a combination of city staff time, local funds and or other State and County grant funds. There would be other costs associated with actions obligated by the State to accept the Per Capita Program. Costs associated with these other actions are unknown at this time.

#### **RECOMMENDATION:**

Staff recommends that the City Council (1) receive a presentation from staff on Proposition 68 Per Capita Program, (2) review Resolution No. 1263 as required by the Office of Grants and Local Services (OGALS); and (3) provide direction to staff.

#### **ATTACHMENTS:**

[1263\\_Resolution RE Acceptance of Prop 68 Funds-c1\\_RH.docx](#)

[AllocationTable\\_Guide\\_accessible.pdf](#)

[Per\\_Cap\\_FAQs20200701.pdf](#)

[Per Capita 101.pdf](#)

[Sample\\_Grant\\_Contract\\_Per\\_Capita\\_Program\\_Procedural\\_Guide\\_Sept\\_2020\\_9.1.20.pdf](#)

[Sample\\_Deed\\_Restrictions\\_Per\\_Capita\\_Program\\_Procedural\\_Guide\\_Sept\\_2020\\_9.1.20-2.pdf](#)

## **RESOLUTION NO. 1265**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS AUTHORIZING THE CITY OF ROLLING HILLS TO TRANSFER \$177,952 OF ITS GENERAL PER CAPITA PROGRAM ALLOCATION AND \$0 OF ITS URBAN COUNTY PER CAPITA ALLOCATION TO THE CITY OF ROLLING HILLS ESTATES**

THE CITY COUNCIL OF THE CITY OF ROLLING HILLS, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

#### Section 1. Recitals.

A. The State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Per Capita Grant Program (the “Program”);

B. The Program originates from Proposition 68, placed on the ballot via Senate Bill 5 and approved by voters on June 5, 2018, resulting in The California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018. Funds have been made available for local park rehabilitation, creation, and improvement grants to local governments on a per capita basis;

C. The State Department of Parks and Recreation allows a local government to transfer all or part of its allocation of funds under the Program to another eligible local government, provided that certain requirements are met;

D. The City of Rolling Hills desires to transfer all of its allocation of funds under the Program to the City of Rolling Hills Estates.

Section 2. The City Council hereby authorizes the State of California to transfer \$177,952 of the General Per Capita Program allocation and \$0 of the Urban County Per Capita allocation under the Program designated for the City of Rolling Hills to the City of Rolling Hills Estates.

PASSED, APPROVED, AND ADOPTED this 23<sup>rd</sup> day of November 2020.

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JEFF PIEPER  
MAYOR

ATTEST:

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ELAINE JENG, P.E.  
ACTING CITY CLERK

STATE OF CALIFORNIA       )  
COUNTY OF LOS ANGELES   ) §§  
CITY OF ROLLING HILLS     )

The foregoing Resolution No. 1265 entitled:

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF ROLLING HILLS AUTHORIZING THE  
CITY OF ROLLING HILLS TO TRANSFER \$177,952  
OF ITS GENERAL PER CAPITA PROGRAM  
ALLOCATION AND \$0 OF ITS URBAN COUNTY  
PER CAPITA ALLOCATION TO THE CITY OF  
ROLLING HILLS ESTATES**

was approved and adopted at a regular meeting of the City Council on the 23<sup>rd</sup> day of  
November 2020, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

ELAINE JENG, P.E.  
ACTING CITY CLERK

## **RESOLUTION NO. 1263**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS APPROVING APPLICATION(S) FOR THE PER CAPITA GRANT PROGRAM FUNDS**

THE CITY COUNCIL OF THE CITY OF ROLLING HILLS, CALIFORNIA, DOES  
HEREBY RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

#### Section 1. Recitals.

A. The State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Per Capita Grant Program (the “Program”), setting up necessary procedures governing applications for the Program; and

B. The application procedures established by the State Department of Parks and Recreation require a city council to certify by resolution the approval of a project application(s) before submission of said applications to the State; and

C. The State Department of Parks and Recreation allows a local government to transfer all or part of its allocation of funds under the Program to another eligible local government, provided that certain requirements are met; and

D. The City of Rolling Hills Estates has expressed interest in using the City of Rolling Hills’ Per Capital Grant Fund allocation for project(s) within the jurisdiction of the City of Rolling Hills Estates; and

E. The City Council of Rolling Hills adopted Resolution No. 1265 authorizing the City of Rolling Hills to transfer \$177,952 of the General Per Capita Program allocation and \$0 of the Urban County Per Capita allocation under the Program designated for the City of Rolling Hills to the City of Rolling Hills Estates; and

F. The City Council of the City of Rolling Hills similarly desires to authorize the City of Rolling Hills Estates to file project application(s) based on, at least in part, the \$177,952 of the General Per Capita Program allocation and \$0 of the Urban County Per Capita allocation under the Program transferred by the City of Rolling Hills to the City of Rolling Hills Estates pursuant to Resolution No. 1265.

Section 2. The City Council of the City of Rolling Hills hereby approves the filing of project application(s) by the City of Rolling Hills Estates based on, at least in part, the \$177,952 of the General Per Capita Program allocation and \$0 of the Urban County Per Capita allocation under the Program transferred by the City of Rolling Hills to the City of Rolling Hills Estates pursuant to Resolution No. 1265.

Section 3. The City Council of the City of Rolling Hills hereby approves the filing of said project application(s) by the City of Rolling Hills Estates in which the City of Rolling Hills Estates must certify the following:

A. The City has or will have available, prior to commencement of project work utilizing Program funding, sufficient funds to complete the project(s).

B. The City has or will have sufficient funds to operate and maintain the project(s).

C. The projects proposed will be consistent with the park and recreation element of the City's general or recreation plan. (Public Resources Code §80063(a).)

D. These funds will be used to supplement, not supplant, local revenues in existence as of June 5, 2018. (Public Resources Code §80062(d).)

E. It will comply with the provisions of §1771.5 of the State Labor Code.(Public Resources Code §80001(b)(8)(A-G).) To the extent practicable, as identified in the "Presidential Memorandum--Promoting Diversity and Inclusion in Our National Parks, National Forests, and Other Public Lands and Waters," dated January 12, 2017, the City will consider a range of actions that include, but are not limited to, the following:

- 1) Conducting active outreach to diverse populations, particularly minority, low-income, and disabled populations and tribal communities, to increase awareness within those communities and the public generally about specific programs and opportunities.
- 2) Mentoring new environmental, outdoor recreation, and conservation leaders to increase diverse representation across these areas.
- 3) Creating new partnerships with state, local, tribal, private, and nonprofit organizations to expand access for diverse populations.
- 4) Identifying and implementing improvements to existing programs to increase visitation and access by diverse populations, particularly minority, low-income, and disabled populations and tribal communities.
- 5) Expanding the use of multilingual and culturally appropriate materials in public communications and educational strategies, including through social media strategies, as appropriate, that target diverse populations.
- 6) Developing or expanding coordinated efforts to promote youth engagement and empowerment, including fostering new partnerships with diversity-serving and youth-serving organizations, urban areas, and programs.
- 7) Identifying possible staff liaisons to diverse populations.



F. To the extent practicable, the project(s) will provide workforce education and training and contractor and job opportunities for disadvantaged communities. (Public Resources Code §80001(b)(5).)

G. The City shall not reduce the amount of funding otherwise available to be spent on parks or other projects eligible for funds under this division in its jurisdiction. A one-time allocation of other funding that has been expended for parks or other projects, but which is not available on an ongoing basis, shall not be considered when calculating a recipient's annual expenditures. (Public Resources Code §80062(d).)

H. The City has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Procedural Guide.

I. The City delegates the authority to the City Manager, or designee, to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the grant scope.

J. to the City will comply with all applicable federal, state and local laws, ordinances, rules, regulations, and guidelines.

Section 4. This Resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED, APPROVED, AND ADOPTED this 23<sup>rd</sup> day of November 2020.

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JEFF PIEPER  
MAYOR

ATTEST:

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ELAINE JENG, P.E.  
ACTING CITY CLERK

STATE OF CALIFORNIA       )  
COUNTY OF LOS ANGELES   ) §§  
CITY OF ROLLING HILLS     )

The foregoing Resolution No. 1263 entitled:

**A RESOLUTION OF THE CITY COUNCIL OF  
THE CITY OF ROLLING HILLS APPROVING  
APPLICATION(S) FOR THE PER CAPITA  
GRANT PROGRAM FUNDS**

was approved and adopted at a regular meeting of the City Council on the 23<sup>rd</sup> day of November 2020, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

ELAINE JENG, P.E.  
ACTING CITY CLERK



## *City of Rolling Hills*

INCORPORATED JANUARY 24, 1957

**Agenda Item No.: 9.A**  
**Mtg. Date: 11/23/2020**

**TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM: ELAINE JENG, CITY MANAGER**

**THRU: ELAINE JENG P.E., CITY MANAGER**

**SUBJECT: RECEIVE AND FILE LOS ANGELES COUNTY FIRE DEPARTMENT REPORT ON THE STATE OF THE EVACUATION ROUTES (PORTUGUESE BEND ROAD, CREST ROAD, EASTFIELD DRIVE) WITH RESPECT TO FIRE SAFETY; AND RECEIVE AND FILE COMMUNITY EVACUATION ROUTE SURVEY RESULTS.**

**DATE: November 23, 2020**

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### **BACKGROUND:**

As a component of the Community Wildfire Protection Plan (CWPP), staff has been working with the Block Captain Program, and the First Responders to provide evacuation strategies to the community. In the aftermath of the Woolsey Fire from November 2018, the City of Malibu advertised a Request for Proposal for a traffic consultant to assist with evacuation strategies in an effort to be more prepared for future emergency events requiring evacuation. Lead Block Captains and staff shared the RPF with the First Responders and the Los Angeles County Fire Department (LACFD) offered to serve as the city's experts and to work with the city in developing strategies.

Since then, the Los Angeles County Sheriff's Department (LASD) and the LACFD conducted frequent meetings with the city, almost on a monthly basis to listen to community concerns, discuss lessons learned from previous fires in Rolling Hills, educate city staff and volunteers on response protocols as well as the Fire Code.

In July 2020, staff requested LACFD to conduct an assessment of the evacuation routes in Rolling Hills: Portuguese Bend Road, Crest Road and Eastfield Drive. LACFD commenced the effort by conducting a ride along on the evacuation routes with city staff. LACFD recommended the City Council and the RHCA participate in the ride along. On the ride along, LACFD operations and brush clearance unit personnel educated participants on their protocols for observing the routes with respect to fire safety. In August, September and October, LACFD personnel were pulled to address wildfires in LA County. During this time, with the assistance of the Block Captain Program, staff released an evacuation route survey to solicit the community's perspective on the state of the main roads in the community and concerns relating to the roads for evacuation. The evacuation route survey was open for

approximately one month and closed on November 13, 2020. A total of 146 responses were received.

When the wildfires were mostly contained, LACFD returned to the City's request for an assessment and provided a report of their findings in early November.

#### **DISCUSSION:**

Participants of the ride along in July and Captain Powers from LASD met with the LACFD to discuss the assessment report for a complete understanding of the findings. Based on LACFD's assessment, in general the evacuation routes in Rolling Hills are in good condition. There are a number of areas that need to be addressed and improvements should be made along Eastfield Drive to achieve more travel width for emergency vehicles and personnel. LACFD called out locations for tree removal, tree trimming and cutting back vegetation.

As a part of the assessment exercise, the LACFD reiterate their commitment to ensuring safe evacuation conditions. The LACFD will follow up with enforcement actions on the locations identified as a part of the assessment. Also, effectively immediately, LACFD will commence year-round patrols to continuously assess all roads in the community to ensure safe evacuation conditions through the use of the 410B inspection reports. Inspection reports will be addressed to property owners as with the 410B inspection reports generated during the annual brush clearance inspections that typically take place between June 1 and July 15. The LACFD provided a plan to the city to bring the roads in the community to an acceptable safe evacuation conditions over a four year period through the year-round patrols and the annual brush clearance inspections.

The evacuation routes survey closed on Friday, November 13, 2020. The survey is comprised of open-ended questions and binary questions. Additional analysis is needed on the open-ended responses to gain insight and to determine appropriate action items. Lead Block Captains Arlene and Gene Honbo preliminarily summarized the responses to the open-ended questions and the summary is included as a part of this report.

One of the binary questions of the survey was "Do you support the LA County Fire Department to have a more active enforcement role to support fire mitigation in the community?" Response choices were "yes" or "no". For this question, 86.62% responded "yes" and 14.08% responded "no". Based on the responses to this question, the community would be supportive of the LACFD's year round patrol.

#### **FISCAL IMPACT:**

With the involvement of the LASD and the LACFD, the City did not have to expend funds to hire experts in the field of fire safety to evaluate the state of the evacuation routes in the community. The City also did not have to pay for experts to educate staff on evacuation strategies. There was no fiscal impact to the City's General Fund for the evacuation routes fire safety assessment.

#### **RECOMMENDATION:**

Receive and file.

#### **ATTACHMENTS:**

[LAC\\_FireDepartment\\_RoadHazardAssessment\\_2020-11-05.pdf](#)

[Evacuation Survey Results\\_public.pdf](#)

[Evacuation Survey Prelim Analysis 111920.pdf](#)



# COUNTY OF LOS ANGELES

## FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE  
LOS ANGELES, CALIFORNIA 90063-3294

DARYL L. OSBY  
FIRE CHIEF  
FORESTER & FIRE WARDEN

October 21, 2020

Elaine Jeng, P.E.  
City Manager  
2 Portuguese Bend Road  
City of Rolling Hills, CA 90274

Dear Ms. Jeng:

On July 29, 2020, the Los Angeles County Fire Department (Department) personnel along with Rolling Hills staff and community members conducted a survey along established evacuation routes throughout the city for compliance with roadside clearance of vegetation, as specified in Title 32 of the Los Angeles County Fire Code (Code). The following is a summary of the hazards identified and recommended mitigation measures. (Please refer to the attached maps for specific locations).

**Crest Road** - Hazards identified along Crest Road are pepper trees that can be trimmed back from the roadway and meet the 10' requirement. The easement on the main road allows for the 10' without impinging on adjacent properties. There is one large pine tree at Crest and Quail Ridge Rd., on the north side, that is leaning into the roadway and should be removed.

**Portuguese Rd. (North)** - Hazards identified on Portuguese Rd. (North) survey were pepper trees that should be trimmed back from the roadway to not obstruct traffic or impede the ability for civilian or emergency vehicles to move onto the shoulder. The 10' requirement is not feasible as most areas have less than 10' to the property line fencing, canyon, or hill. Two areas noted as "Tree", on the attached map, have large pines leaning into the roadway and we recommend removal. The pines are identified at 100 yards down from Crest Rd. and at 100 yards up from City Hall/ Portuguese gate.

**Portuguese Rd. (South)** - Hazards identified on this section of Portuguese Rd. are pepper trees that should be trimmed back from the roadway to not obstruct traffic or impede the

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS  
ARTESIA  
AZUSA  
BALDWIN PARK  
BELL  
BELL GARDENS  
BELLFLOWER  
BRADBURY

CALABASAS  
CARSON  
CERRITOS  
CLAREMONT  
COMMERCE  
COVINA  
CUDAHY

DIAMOND BAR  
DUARTE  
EL MONTE  
GARDENA  
GLEN DORA  
HAWAIIAN GARDENS  
HAWTHORNE

HIDDEN HILLS  
HUNTINGTON PARK  
INDUSTRY  
INGLEWOOD  
IRWINDALE  
LA CANADA FLINTRIDGE  
LA HABRA

LA MIRADA  
LA PUENTE  
LAKEWOOD  
LANCASTER  
LAWNDALE  
LOMITA  
LYNWOOD

MALIBU  
MAYWOOD  
NORWALK  
PALMDALE  
PALOS VERDES ESTATES  
PARAMOUNT  
PICO RIVERA

POMONA  
RANCHO PALOS VERDES  
ROLLING HILLS  
ROLLING HILLS ESTATES  
ROSEMEAD  
SAN DIMAS  
SANTA CLARITA

SIGNAL HILL  
SOUTH EL MONTE  
SOUTH GATE  
TEMPLE CITY  
WALNUT  
WEST HOLLYWOOD  
WESTLAKE VILLAGE  
WHITTIER

ability for civilian or emergency vehicles to move onto the shoulder. The focus of the pepper tree pruning should be on the lower segment of this route. It appears there has been recent brush clearance on the upper portion of Portuguese Rd. (South) and it's looking great. There is one large eucalyptus tree in front of new construction, (200 yards south of Crest), that is leaning into the roadway and should be trimmed.

**Eastfield Road** – There were no specific hazards documented in the initial survey of Eastfield Road, and most sections appear adequate as an egress route to Portuguese Bend North. However, there are areas of pepper trees, (Open Brand Rd, Roundup Rd), that should be trimmed back away from the roadway, allowing for unobstructed traffic flow and vehicle use of the shoulder areas. In addition, large pines leaning over this roadway at #3 Eastfield should be trimmed to meet the 10' setback.

Section 325.10 of the Code states, "The fire code official or commissioner MAY require removal and clearance of all flammable or other combustible growth for a minimum of 10 feet on each side of the roadway whether public or private." In most cases along the city's three main evacuation routes, it is not feasible or warranted, for strict adherence of the 10' Code requirement. Discretion by the fire code official is supported in Section 326.14 of the Code that states, "If the fire code official determines in any specific case that difficult terrain, danger of erosion, or other unusual circumstances make strict compliance with the provisions of this code undesirable or impractical, the fire code official may suspend enforcement thereof and require reasonable alternative measures".

In addition to the fire code, the Rolling Hills Community Association, (RHCA) has the governing authority, as set forth in the original agreement and declaration with the Rancho Palos Verdes Corporation, to set standards and maintain dedicated easements for public access. The attached roadway detail outlines recommended standards for roadways within the city limits of Rolling Hills.

The Department is committed to ensuring safe evacuation conditions for all resident in the event of an extreme wildland fire event. It is our recommendation that the roadside hazards identified in our earlier of evacuation route field survey be corrected this year and follow-up enforcement by the Department of hazardous vegetation along the remainder of roadways in the city be removed over a four-year period. For the balance of roadside vegetation falling outside the jurisdiction of the fire code, it is our hope that coordinated follow-up enforcement actions by the RHCA to eliminate vegetation in the roadside easements will greatly mitigate potential emergency ingress and egress concerns.

If you have any questions, please contact me at (310) 329-3315.

Very truly yours,

ASSISTANT FIRE CHIEF, SCOTT HALE

SH:kj

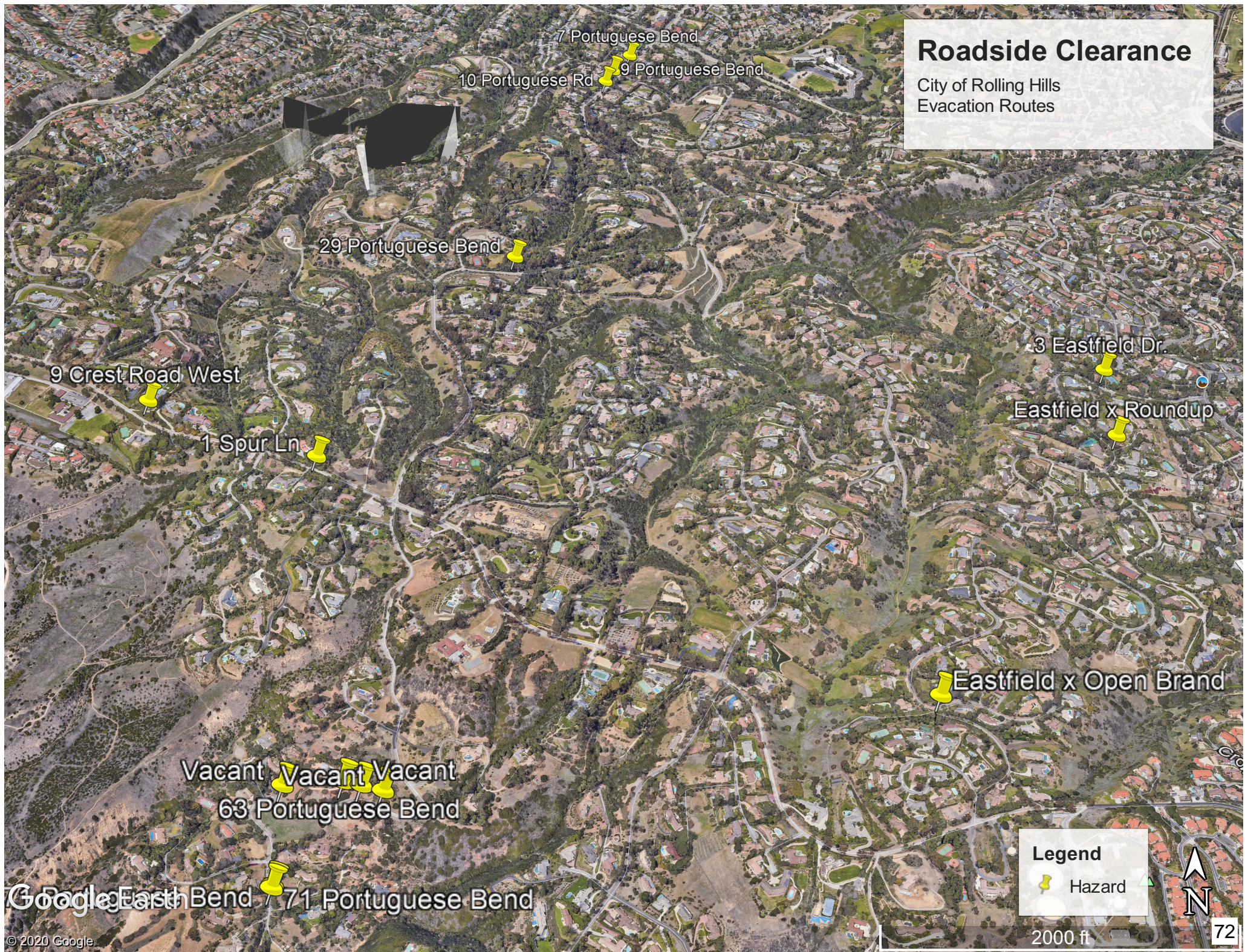
Ms. Elaine Jeng, P.E.  
October 2, 2020  
Page 3

c: Bennett  
Durbin  
Johnson  
Padilla



# Roadside Clearance

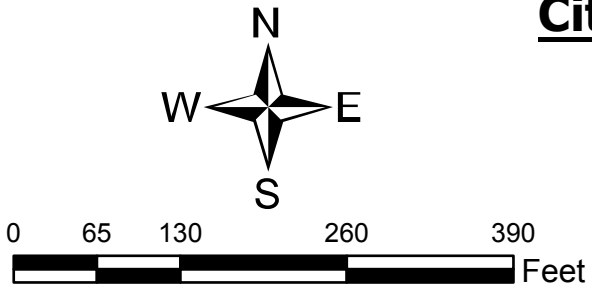
City of Rolling Hills  
Evacuation Routes










**City of Rolling Hills Identified Hazards**  
**w/ 10 Ft Road Buffer**



*Portuguese Bend/  
Eucalyptus 1*

-  Identified Hazard
-  Generated Road
-  10Ft Road Buffer

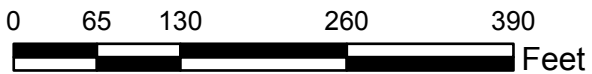
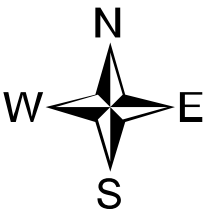


T.Cheatham  
WGS84  
10/01/2023








**City of Rolling Hills Identified Hazards**  
**w/ 10 Ft Road Buffer**



*Portuguese Bend/  
Eucalyptus 2*

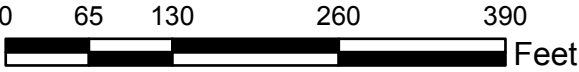
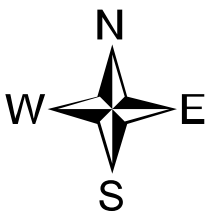
-  Identified Hazard
-  Generated Road
-  10Ft Road Buffer

T.Cheatham  
WGS84  
10/01/2024





**City of Rolling Hills Identified Hazards**  
**w/ 10 Ft Road Buffer**



*Portuguese Bend/  
Pheasant*

- ✗ Identified Hazard
- Generated Road
- 10Ft Road Buffer

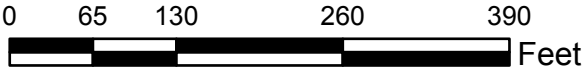
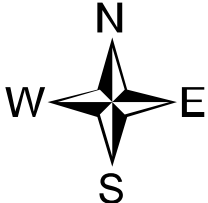
T.Cheatham  
WGS84  
10/01/2022  
75





**City of Rolling Hills Identified Hazards**  
**w/ 10 Ft Road Buffer**

*Portuguese Bend/Pinto*



- Identified Hazard
- Generated Road
- 10Ft Road Buffer

T.Cheatham  
WGS84  
10/01/2016





## City of Rolling Hills Identified Hazards

*Portuguese Bend/  
Eucalyptus*



0 100 200 400 600  
Feet



Identified Hazard



Parcel Boundary



T.Cheatham  
WGS84  
8/7/2020



## **City of Rolling Hills Identified Hazards**

*Portuguese Bend/Pine*

*Tree*



0 100 200 400 600  
Feet



Identified Hazard

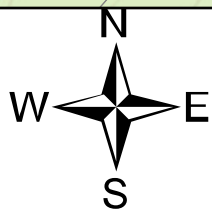
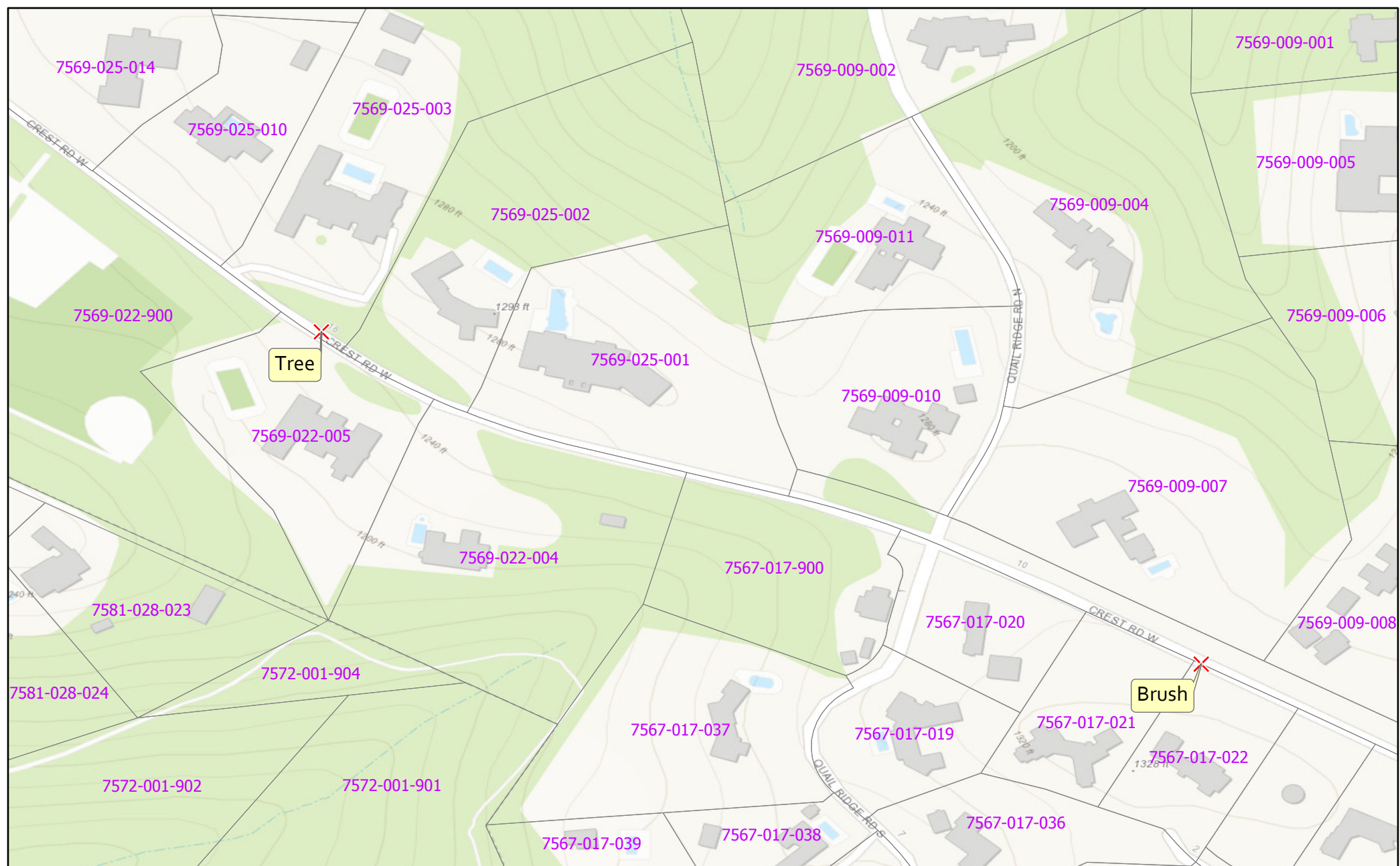


Parcel Boundary



T.Cheatham  
WGS84  
8/7/2020





## **City of Rolling Hills Identified Hazards**

*Crest Rd West*

0 100 200 400 600  
Feet



Identified Hazard



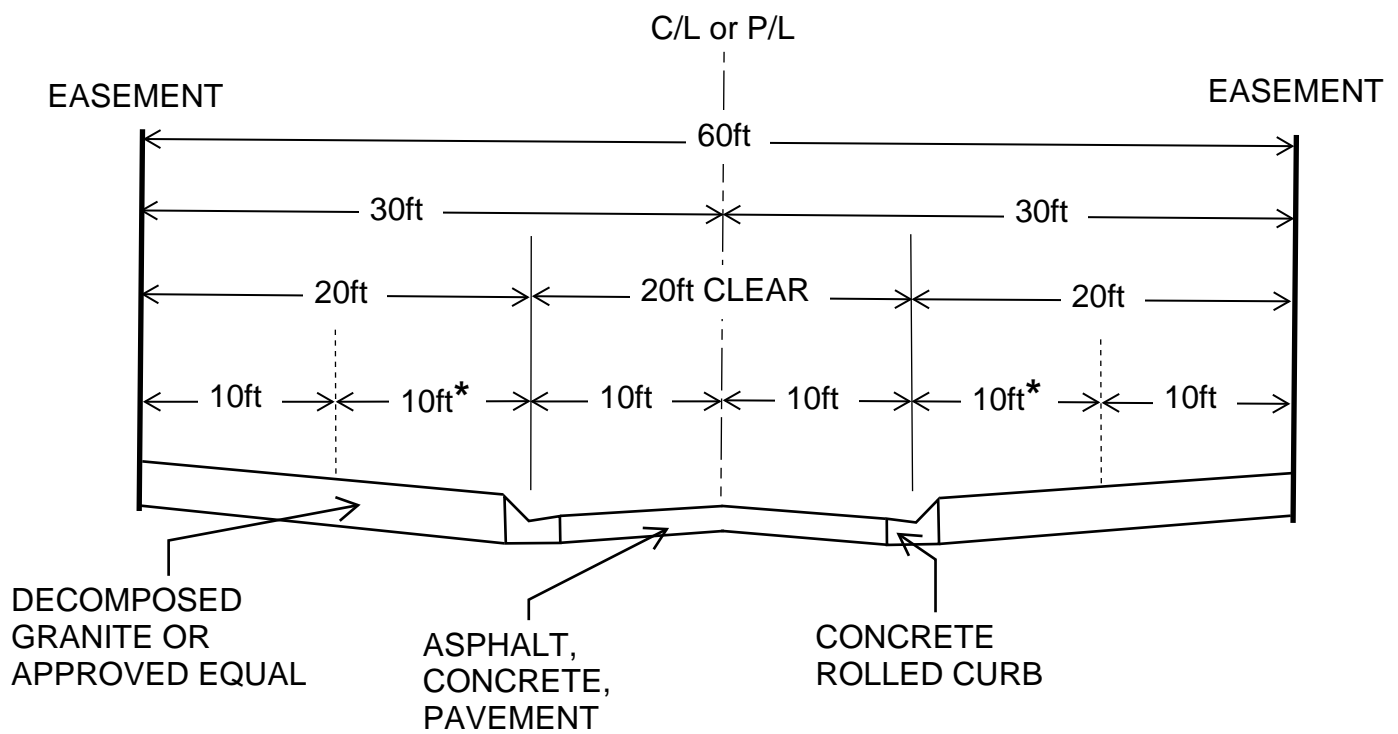
Parcel Boundary



T.Cheatham  
WGS84  
8/7/2020







\* THE 10 FEET ADJACENT TO THE ROADWAY PAVEMENT SHALL COMPLY WITH SECTION 325 OF THE LA COUNTY FIRE CODE.

PER LA COUNTY FIRE CODE SECTION 503.2.1, MAINTAIN THE 20 FEET ROADWAY CLEAR AND UNOBSTRUCTED AT ALL TIME. STREET TREES OVERHANGING INTO THE ROADWAY SHALL PROVIDE A VERTICAL CLEARANCE OF 13 FEET 6 INCHES.

THE SHOULDERS ON EACH SIDE OF THE ROADWAY SHALL BE USED FOR VEHICLE PARKING OR PLACEMENT OF UTILITIES SUCH AS STREET LIGHTS, FIRE HYDRANTS, STREET TREES, AND OTHER FACILITIES AWAY FROM THE ROADWAY WHEN PERMITTED.

Q1 Where do you reside? [provide your street and closest intersection]

Answered: 144 Skipped: 2

Responses to this question are not published to keep the responses anonymous. Responses to this question are summarized in the preliminary results.

## Q2 In your opinion, what is the current state of evacuation routes?

Answered: 139   Skipped: 7

# ROLLING HILLS COMMUNITY EVACUATION ROUTES SURVEY 2020

#	RESPONSES	DATE
1	needs to be improved	11/17/2020 2:17 PM
2	O	11/11/2020 2:20 PM
3	I don't know	11/11/2020 1:10 PM
4	limited	11/10/2020 7:29 PM
5	weak. Only one way out, Caballeros, then possibly the Crest E. gate if opened, if not, all the way to Crest W or Portuguese bend to main exit	11/10/2020 1:23 PM
6	Trails seem to be clear and easily accessible if fire takes over roads or creates traffic. I think there should be a master list of actual, residing residents (names, cell phones) and pets/horses, etc. for each home for city/fire officials to use if evacuation becomes necessary.	11/9/2020 12:55 PM
7	Reasonable	11/9/2020 9:09 AM
8	Caballeros Rd has some issues, one large pine that overhangs the street at 13 Cab, a smaller eucalyptus overhangs the street the same address, 10 Caballeros has a large pine that overhangs the street as well although less than at 13. There are some overhanging trees at the northeast corner of maverick and Caballeros. If the big pine branch at 13 drops, especially if on fire it could very well block the street and trap those behind it. It gives me nightmares.	11/8/2020 3:45 PM
9	Good	11/7/2020 9:10 PM
10	Clear, should be a quick exit if the need presents itself.	11/6/2020 12:20 PM
11	unknown	11/5/2020 10:34 AM
12	Crest Road automated will make a difference East field Road could certainly be consistently widened please.	11/5/2020 10:25 AM
13	Everything seems to be in very good shape	11/4/2020 1:48 PM
14	If there is a fire at the Chuckwagon dip (where willow spring trail crosses Chuckwagon) we are trapped.	11/2/2020 1:48 PM
15	95% of main roads are well groomed, some finger roads need some grooming attention.	11/2/2020 7:37 AM
16	There appear to be a limited number of options. I'm not sure what state some of them are in.	10/31/2020 4:47 PM
17	Poor	10/31/2020 1:52 PM
18	OK I have several ways to go.	10/31/2020 12:15 PM
19	Going to be very crowded getting onto Portuguese Bend and out.	10/31/2020 12:12 PM
20	Clear and open except the locked gate at the end of crest road and Eastfield.	10/31/2020 8:29 AM
21	Don't know	10/31/2020 12:03 AM
22	Single lane may create traffic congestion.	10/30/2020 12:21 PM
23	Open	10/30/2020 9:28 AM
24	I am concerned they may not be wide enough due to overgrowth, emergency vehicles parked on the roadside, confusion at intersections as to which direction to proceed. Will we be able to exit at the locked Crest gate??	10/28/2020 2:05 PM
25	Eastfield Drive has various areas where vegetation and trees are too close to street. I would like to see more compliance by residents to remove vegetation out of the roadside easements.	10/28/2020 10:13 AM
26	Crest west to Crenshaw	10/27/2020 6:22 PM
27	Official routes not well known by residents; assumes they are Crest, Eastfield, and Portuguese Bend? All these roads are narrow.	10/27/2020 4:07 PM
28	Eastfield Road has a few spots where the easements are blocks which could make it difficult to pass through if firetrucks needed to be parked on the road.	10/27/2020 12:15 PM
29	CA	10/27/2020 10:30 AM

# ROLLING HILLS COMMUNITY EVACUATION ROUTES SURVEY 2020

30	Good, but if closed gate at Crest and PVDE were open in case of emergency, the evacuation route would be better. Also, if the City or RHCA sent a text AND email to residents if one gate were closed, and a recommendation based on residence address as to the best evacuation route, that would also increase public safety.	10/27/2020 6:34 AM
31	With the electrification of the Crest exit gate, I feel the evacuation routes are adequate.	10/26/2020 3:41 PM
32	Do not have an opinion at this time.	10/26/2020 2:15 PM
33	Fine	10/26/2020 12:37 PM
34	none	10/26/2020 11:18 AM
35	I don't believe there are any evacuations plans in place.	10/26/2020 10:56 AM
36	Good	10/26/2020 10:38 AM
37	If there were a fire, I'd leave via Portuguese Bend or Crest Road (SJF)	10/26/2020 8:12 AM
38	Because of the layout of the streets and the canyons, we do not have enough evacuation routes.	10/25/2020 2:38 PM
39	Not adequate. Could cause congestion and chaos.	10/25/2020 7:25 AM
40	Terrible, I feel we could easily be trapped by burning branches falling. We need to complete the opening of the Crest Road East gate so we can get out quickly. That road needs to be cleared.	10/24/2020 9:58 PM
41	Get to nearest gate exit	10/24/2020 6:23 PM
42	I don't know our evacuation routes.	10/24/2020 5:45 PM
43	Extremely Poor	10/24/2020 2:54 PM
44	one way in and out	10/24/2020 11:08 AM
45	Very concerning, even if half of our city has to evacuate... and if the entire city would need to leave, even more concerning	10/24/2020 10:59 AM
46	Fine	10/24/2020 6:59 AM
47	limited but adequate	10/24/2020 5:00 AM
48	Poor	10/23/2020 8:35 PM
49	Okay	10/23/2020 2:12 PM
50	road open trail difficult to walk	10/23/2020 1:51 PM
51	Crest Road to Crenshaw is the optimum evacuation route. However, the easements in front of my house between 14 and 16 buggy whip Drive are full of foliage and dead vegetation.	10/23/2020 1:12 PM
52	They're responsibly clear.	10/23/2020 12:39 PM
53	Needs procedures, when to information (warning, order, etc)	10/23/2020 11:39 AM
54	I think the opening of the closed gate and the three open gates will satisfy all the needs of evacuation. A guideline for which ones to use in an evacuation, primary one, and an alternative one if that area is blocked.	10/23/2020 9:53 AM
55	fair	10/23/2020 9:31 AM
56	terrible!!! there's one exit out. fires in past cross over Portuguesebend Road our only way out now that Burma Road is no longer used as a fire Road. a new property owner has put up heavy padlocked gates blocking our only way out if we're trapped. Our friend escaped the fire in the 70s when the fire crossed Portuguese Bend Road he escaped using Burma fire Road. We've brought this to the attention of the city many times and are extremely concerned about public safety in our neighborhood	10/22/2020 7:39 PM
57	moderate	10/22/2020 2:52 PM
58	portuguese bend is too narrow. crest road with its wide easements is probably okay. eastfield has chokepoints also. large eucalyptus trees along roadsides are fire hazards and can block all evacuation routes.	10/22/2020 12:43 PM

# ROLLING HILLS COMMUNITY EVACUATION ROUTES SURVEY 2020

59	Will Crest East Gate be openpenable?	10/22/2020 12:27 PM
60	I think going down Portuguese would be simplest	10/22/2020 12:16 PM
61	I would like to see the Crest Road East gate automatically opened in an emergency.	10/22/2020 12:12 PM
62	Better now that the Crest East gate can be opened in an emergency.	10/22/2020 10:14 AM
63	OK, Live on a cut de sac At Crest can go right or left to evacuate	10/22/2020 9:55 AM
64	I am not sure but I hope the normally closed Crest Gate (East side of city) will be open	10/22/2020 9:55 AM
65	Very poor. We only have one way out of our street.	10/22/2020 8:35 AM
66	In case of fire, We worry that we might not b able to drive out of rh since we only have one exit road.	10/22/2020 8:28 AM
67	Bad, we are on a dead end Street. There is a canyon that is full of trees and brush, after you enter Chuckwagon. If a fire was coming down that canyon there would be no exit.	10/22/2020 8:25 AM
68	Challenging—will create log jams. Opening up the gate at end of Crest Road East nearest Eastfield would be helpful, provide a quicker exit for many & improve bottlenecks	10/22/2020 8:24 AM
69	As good as can be expected	10/22/2020 8:16 AM
70	I am not sure.	10/22/2020 7:39 AM
71	I just moved here and do not know the route. Who is the person I need to contact for this vital information?	10/22/2020 7:07 AM
72	Very worrisome	10/22/2020 6:22 AM
73	For us, The current state would be good because we would make a right off Buggy Whip and out the crest gate quickly...God willing	10/22/2020 5:35 AM
74	One lane. Both ways. Windy. Could be an issue. Can't use one of our easements due to neighbors trees blocking the path.	10/21/2020 9:28 PM
75	Fairly good	10/21/2020 9:02 PM
76	Limited	10/21/2020 7:58 PM
77	best available	10/21/2020 7:03 PM
78	Not sure	10/21/2020 7:03 PM
79	There are 3 exits out, unless you build more exits this will have to do.	10/21/2020 6:55 PM
80	Adequate	10/21/2020 6:46 PM
81	Tough for our area, not many options other than crest or Eastfield	10/21/2020 6:44 PM
82	Ok except if there is a fire blocking the proximal end of a dead end street like Georgeff	10/21/2020 6:35 PM
83	Okay for us. Never tested it.	10/21/2020 5:11 PM
84	na	10/21/2020 4:57 PM
85	For my situation, there'd be more comfort if the LOCKED gate at the top of Middleridge Ln S was not locked and if the dirt patch between Middleridge Ln S and Buggy Whip was in better shape so that i could escape going up to Crest if necessary. Improving the link between Buggy Whip and Middleridge Ln S would also aid people on Buggy Whip if Crest (their escape route) was blocked.	10/21/2020 4:55 PM
86	We are very cloe to the Crest Gate, so we ARE IN GOOD SHAPE FOR A RAPD EVACUATIN,	10/21/2020 4:49 PM
87	Problematic, we have only one route via Johns Canyon to Crest.	10/21/2020 4:46 PM
88	Incredibly unsafe, clear/open up burma road	10/21/2020 4:35 PM
89	Not enough. I think the closed East gate at Crest (now closed) should be opened in an emergency.	10/21/2020 4:27 PM
90	Not sure	10/21/2020 4:16 PM

# ROLLING HILLS COMMUNITY EVACUATION ROUTES SURVEY 2020

91	not sure	10/21/2020 4:03 PM
92	I don't really know	10/21/2020 3:25 PM
93	Don't know.	10/21/2020 3:18 PM
94	limited	10/21/2020 3:16 PM
95	fair	10/21/2020 3:13 PM
96	I remember the 1973 Fire! Depends where a fire starts. South Gate should be considered for Fire Dept. to open?	10/21/2020 3:02 PM
97	Need more!	10/21/2020 2:41 PM
98	Fair but not great. Limited.	10/21/2020 2:39 PM
99	Excessive vegetation on Eastfield Drive. Clear the easements so there is more of a shoulder. Consider underground utilities on Eastfield.	10/21/2020 2:38 PM
100	Limited options	10/21/2020 2:30 PM
101	Seem to be in good condition and easily accessible to residents from what I can tell.	10/21/2020 2:29 PM
102	Limited routes due to the nature of our community. We are fortunate as we are near the intersection of Crest and Portuguese Bend Rd	10/21/2020 2:20 PM
103	2 choices, Crest West, Portuguese North, Eastfield.	10/21/2020 2:18 PM
104	Portuguese rad	10/21/2020 2:17 PM
105	Good condition except for some trees that overhang onto the roadway.	10/21/2020 2:16 PM
106	very good	10/21/2020 2:10 PM
107	Good	10/21/2020 2:10 PM
108	Not sure	10/21/2020 2:09 PM
109	Not the best.	10/21/2020 2:09 PM
110	WE ARE IN GOOD SHAPE	10/21/2020 2:08 PM
111	Fair	10/21/2020 2:01 PM
112	I'm just not sure, I am happy you are planning for this.	10/21/2020 2:01 PM
113	Varies. Some streets appear fine while others would be almost impossible to traverse in the event of fires. Each street needs to be evaluated individually. That said, all main routes (Portuguese Bend, Crest and Eastfield) must have their roadside easement areas cleared of hedges, brush and, in some cases, trees to allow use as an evacuation route.	10/21/2020 1:57 PM
114	All gates, plus the emergency gate on Crest	10/21/2020 1:55 PM
115	We only have 3 ways out of our city and the roads are only one lane in each direction. This could be a huge problem in case everyone is trying to evacuate.	10/21/2020 1:54 PM
116	Limited options. We are close to Crest gate, but if blocked, a long way to main and Eastfield Gates. A Crest Rd East emergency exit would help.	10/21/2020 1:54 PM
117	good	10/21/2020 1:48 PM
118	I have no idea. The trees on Crest road seems better maintained than Eastfield, but I don't know.	10/21/2020 1:48 PM
119	Significant vegetation and large trees line the routes	10/21/2020 1:46 PM
120	Good	10/21/2020 1:42 PM
121	Good. We are close to the main gate.	10/21/2020 1:40 PM
122	Acceptable.	10/21/2020 1:40 PM
123	Ours are terrible Route downward (Burma road) is blocked by fences	10/21/2020 1:40 PM

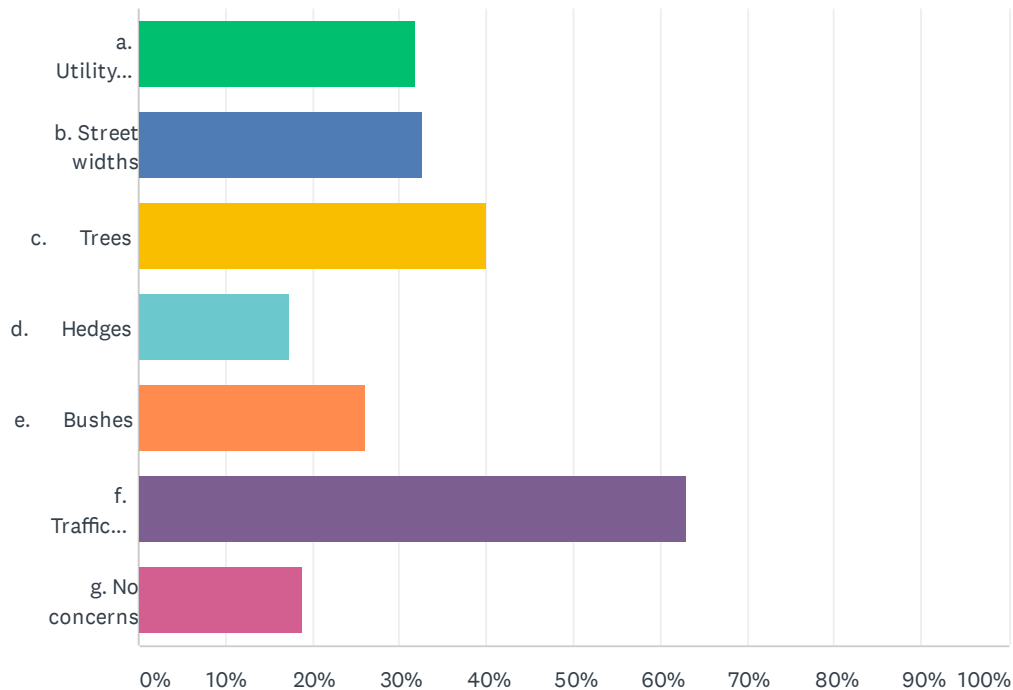
# ROLLING HILLS COMMUNITY EVACUATION ROUTES SURVEY 2020

124	needs some reworking very concerned that there is a locked gate at Crestbthat residents must pray someone opens	10/21/2020 1:39 PM
125	Buggy Whip to Crest to Crenshaw	10/21/2020 1:39 PM
126	left to cost gate or downhill to main gate. In last fore, fire department directed us away form crest east gate since fire trucks were suing as a staging area	10/21/2020 1:39 PM
127	I don't know. compared to what? Are they considered sufficient by experts?	10/21/2020 1:38 PM
128	If the fire was on the top of buggywhip we would need to evacuate from the bottom onto middleridge and there is a locked gate	10/21/2020 1:38 PM
129	Clear.....out Eastfield Gate	10/21/2020 1:38 PM
130	Minimal	10/21/2020 1:38 PM
131	I'm 1/2 mile from Main Gate of RH	10/21/2020 1:37 PM
132	Portugues Bend then CREST West. But I will be vacating to the open area in front of my property and that will be a less risky drive through Portugues bend curves and grades.	10/21/2020 1:37 PM
133	Scary	10/21/2020 8:27 AM
134	Very good on PB and Crest, but Eastfield could use some more work on roadside clearance. It's better than it was, and can't do any more in some places (topography, etc) but are places where could be improved.	10/20/2020 1:05 PM
135	There should be a clearance of 10' along all the roadsides and the tall, dense hedges should be thinned and reduced in height.	10/20/2020 8:59 AM
136	unknown and pure luck	10/19/2020 10:19 AM
137	Poor. Only one way out for most roads and the main roads are narrow roads and a lot of easements aren't passable.	10/18/2020 4:51 PM
138	I am petrified if a fire occurs we are stuck. I am repeatedly assured someone will open the locked gate but in the event of a fire opening that gate is not going to be a top priority. There should be a lockbox with a code to,open and the key in the lock box. Residents up by this gate should be given the code for emergency use only.	10/17/2020 3:50 PM
139	Eastfield Drive has too much vegetation and power lines for a safe evaucation. The Crest Road East gate is still manual and in the hands of just the RHCA instead of more residents. Vegetation managment has improved but more is needed.	10/16/2020 8:29 AM



### Q3 What are your concerns for the evacuation routes (Portuguese Bend Road, Crest Road and Eastfield Drive)? Check all items that apply.

Answered: 138 Skipped: 8



ANSWER CHOICES		RESPONSES	
a.	Utility infrastructure	31.88%	44
b.	Street widths	32.61%	45
c.	Trees	39.86%	55
d.	Hedges	17.39%	24
e.	Bushes	26.09%	36
f.	Traffic congestion	63.04%	87
g.	No concerns	18.84%	26
Total Respondents: 138			

# ROLLING HILLS COMMUNITY EVACUATION ROUTES SURVEY 2020

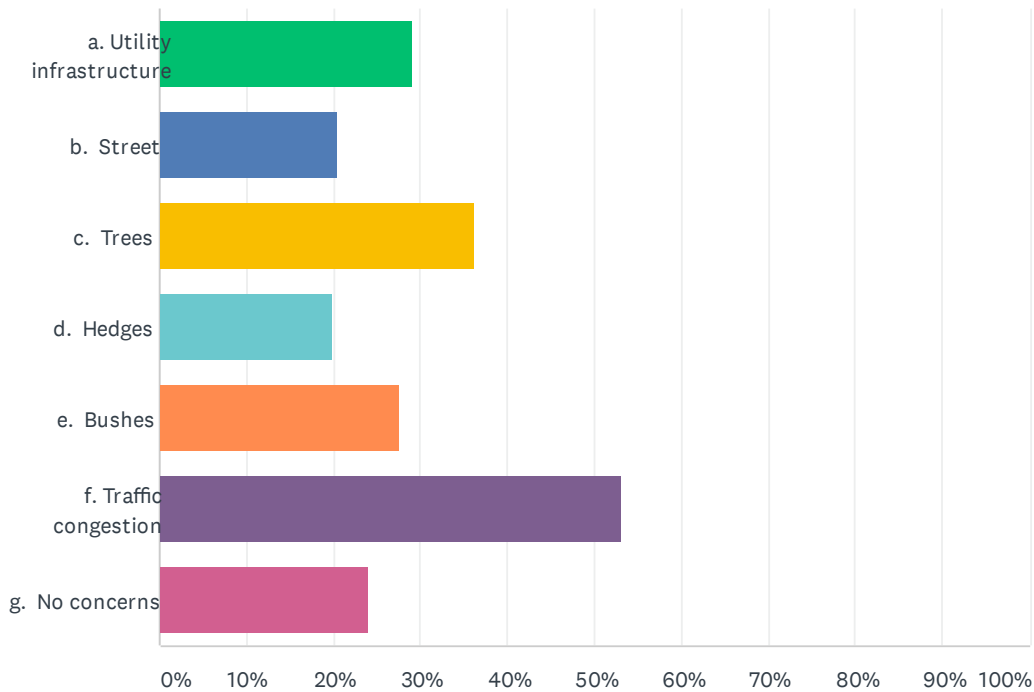
#	OTHER (PLEASE SPECIFY)	DATE
1	road blocked in emergency and no way out	11/10/2020 1:23 PM
2	Eastfield is narrow	11/7/2020 2:28 PM
3	Automated gate on Crest accessibility	11/5/2020 10:34 AM
4	Horse and animal evacuation (trailers)	11/2/2020 7:37 AM
5	Locked gate at the entrance of Burma Rd	10/31/2020 1:52 PM
6	trees along Crest are a concern; along PBR and Eastfield are not as much of a concern	10/27/2020 6:34 AM
7	may need someone to direct traffic if Portugese Bend, Eastfield and Crest are congested during evacuation process	10/26/2020 11:18 AM
8	Eastfield is so narrow and the overhead wires will be problematic in a fire or earthquake.	10/26/2020 10:38 AM
9	Our city doesn't compare to Paradise... there is NO chance of something like that happening here.	10/26/2020 8:12 AM
10	Difficulty of getting to the evacuation routes.	10/25/2020 2:38 PM
11	Crest Road East Gate needs work completed to open quickly.	10/24/2020 9:58 PM
12	Overhead lines	10/24/2020 6:59 AM
13	break downs	10/23/2020 8:52 PM
14	Speeding cars/trucks	10/23/2020 8:35 PM
15	Long line at PV Drive N & Rolling Hills road	10/23/2020 2:12 PM
16	Overhanging electric wires. I counted 33 wires crossing Eastfield from Crest to our home	10/23/2020 9:31 AM
17	fire crossing over the road and trapping us with no other exit	10/22/2020 7:39 PM
18	Closed gate on Crest	10/22/2020 2:52 PM
19	Getting to Eastfield from Chuckwagon!	10/22/2020 8:25 AM
20	encroachments into roadside easements	10/22/2020 8:16 AM
21	I am not sure of the safest place to head once I am out of the city	10/22/2020 7:39 AM
22	Too few	10/22/2020 6:22 AM
23	Live on one-access street.	10/21/2020 7:58 PM
24	Potential for blockage due to fire - lots of trees and brush close to road	10/21/2020 6:35 PM
25	what happens if PV Dr N is heavy such that we can't exit the main gate?	10/21/2020 4:55 PM
26	If fire is north of pinto road, my family cannot evacuate. Clear and open burma road!	10/21/2020 4:35 PM
27	Locked gate at Crest Road East	10/21/2020 3:18 PM
28	Water Tanks up to potential demands?	10/21/2020 3:02 PM
29	Getting horses out could be an issue due to large trailers being needed, etc.	10/21/2020 2:29 PM
30	emergency opening of Crest Rd east will certainly facilitate exit for some residents	10/21/2020 2:20 PM
31	emergency vehicles blocking evacuation routes	10/21/2020 2:10 PM
32	and downed trees & poles could really be a problem	10/21/2020 2:01 PM
33	I worry that if something happens quickly as in the fires stated in the intro to this survey we won't have time to time and that one of those evacuation routes could be blocked.	10/21/2020 1:48 PM
34	We may need to escape by going down instead of up, which is historically what was necessary last time fire was on our hillside. The route is blocked by vegitstion, landfill with tonderous fuel and security fences placed by landowners	10/21/2020 1:40 PM

# ROLLING HILLS COMMUNITY EVACUATION ROUTES SURVEY 2020

35	I don't know. what do the experts say we should be concerned about?	10/21/2020 1:38 PM
36	Primarily on Eastfield	10/20/2020 1:05 PM
37	high risk of major routes closed due to fire direction and burning material in streets	10/19/2020 10:19 AM
38	some residents refuse to clear easements	10/16/2020 8:29 AM

## Q4 What are your concerns for the streets that feed into Portuguese Bend, Crest and Eastfield? Check all items that apply.

Answered: 141 Skipped: 5



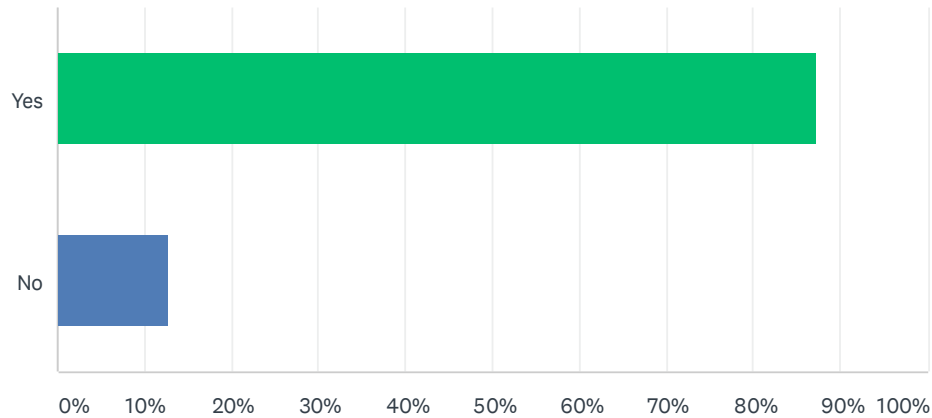
ANSWER CHOICES	RESPONSES	
a. Utility infrastructure	29.08%	41
b. Street	20.57%	29
c. Trees	36.17%	51
d. Hedges	19.86%	28
e. Bushes	27.66%	39
f. Traffic congestion	53.19%	75
g. No concerns	24.11%	34
Total Respondents: 141		

# ROLLING HILLS COMMUNITY EVACUATION ROUTES SURVEY 2020

#	OTHER (PLEASE SPECIFY)	DATE
1	Line of sight	11/7/2020 9:10 PM
2	Some trees may need to come out.	11/7/2020 2:28 PM
3	Automated gate on Crest accessibility	11/5/2020 10:34 AM
4	Horse and animal evacuation (trailers)	11/2/2020 7:37 AM
5	We only have one narrow road to exit onto Portuguese Bend	10/31/2020 12:12 PM
6	The locked gate barring emergency exit from Eastfield and crest.	10/31/2020 8:29 AM
7	I am at the bottom of Caballeros. There are several wires across the road as we drive up to Crest. What happens to our only way out if there is a downed line/	10/28/2020 2:05 PM
8	There are so, so many ways to get out. And really... the open land around our city is minimal. We're not going to have a "raging" wildfire. We border an ocean for goodness sakes.	10/26/2020 8:12 AM
9	Very narrow, dead-end streets. Can easily be blocked by falling trees, etc.	10/25/2020 2:38 PM
10	I worry there will be bottlenecks and traffic pileups.	10/24/2020 9:58 PM
11	Speeding cars/trucks	10/23/2020 8:35 PM
12	Anything that creates a blind spot	10/23/2020 12:39 PM
13	Many streets and less than two lanes	10/23/2020 11:39 AM
14	looky-lous entering the fire area, blocking fire truck entry down Quailridge Road South; happened in '09 fire	10/22/2020 12:27 PM
15	A canyon leading to a Main Street.	10/22/2020 8:25 AM
16	One-street access	10/21/2020 7:58 PM
17	trees on fire near roads rendering them impassable	10/21/2020 4:55 PM
18	Narrow and winding, Cinchring's poorly paved double private road	10/21/2020 2:09 PM
19	If a fire blocks the exit from Georgeff Rd into Crest, there is no alternative exit for the residents who live on Georgeff and adjacent streets.	10/21/2020 2:09 PM
20	Too many streets, merging could cause huge congestion.	10/21/2020 1:54 PM
21	There are a lot of properties in RH that are not maintained at all.	10/21/2020 1:48 PM
22	See above	10/21/2020 1:40 PM
23	same	10/21/2020 1:38 PM
24	Although width of some streets id a concern, I do not expect streets to be widened	10/20/2020 1:05 PM
25	fire debris Fire engine size	10/19/2020 10:19 AM

## Q5 Do you support the City and/or the Rolling Hills Community Association applying for grant funds to assist with managing roadside clearance for fire safety?

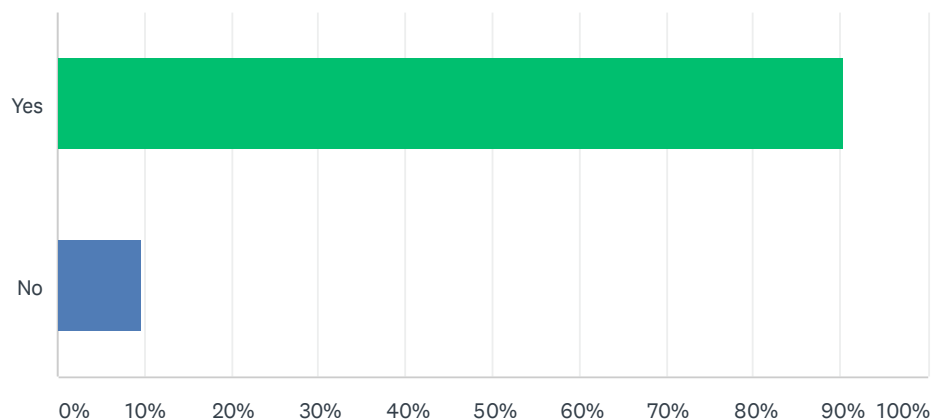
Answered: 142 Skipped: 4



ANSWER CHOICES	RESPONSES	
Yes	87.32%	124
No	12.68%	18
Total Respondents: 142		

## Q6 In an event of emergency, do you know your route options to exit the city?

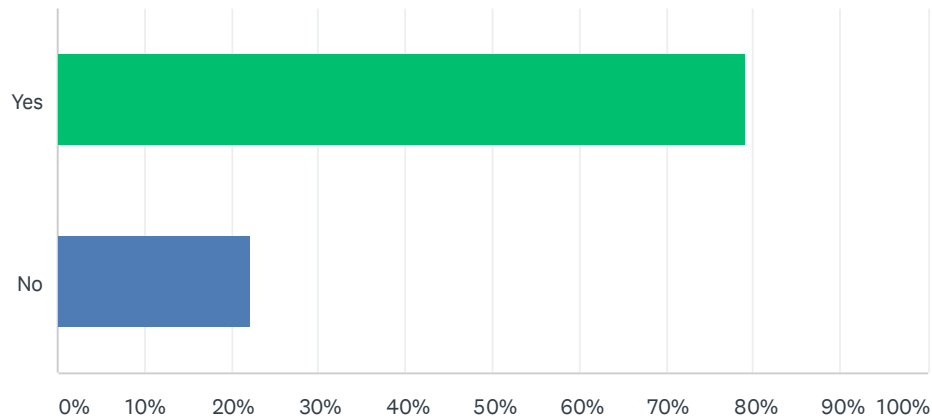
Answered: 145 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	90.34%	131
No	9.66%	14
Total Respondents: 145		

## Q7 In an event of emergency, do you feel that you can safely get to the evacuation routes from your home?

Answered: 144 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	79.17%	114
No	22.22%	32
Total Respondents: 144		



Q8 What additional fire prevention measures should be implemented along the evacuation routes?

Answered: 110 Skipped: 36

# ROLLING HILLS COMMUNITY EVACUATION ROUTES SURVEY 2020

#	RESPONSES	DATE
1	there needs to a clean easement in front of each house in Rolling Hills. Many residents have grown bushes, flowers etc right up to the streets	11/17/2020 2:17 PM
2	Unknown	11/11/2020 2:20 PM
3	Instructions	11/11/2020 1:10 PM
4	A Location to Evacuate to!	11/10/2020 7:29 PM
5	force people to cut down large trees so that in an emergency they do not potentially block exit routes	11/10/2020 1:23 PM
6	Undergrounding utilities would go a long way for our safety. Overhanging branches must be cut. although Edison cuts trees around the wires, they do such a poor job of it, the problem returns in a year or two. O suppose the contractor wants to keep a steady job.	11/8/2020 3:45 PM
7	Not sure	11/7/2020 9:10 PM
8	Maybe allow outgoing traffic on both sides of the road if no emergency personnel are coming in	11/7/2020 2:28 PM
9	no opinion	11/6/2020 12:20 PM
10	Large trees removed from the roadside	11/5/2020 10:25 AM
11	SoCAI Edison should make it a priority to check and maintain all of their equipment on a regular and frequent basis	11/4/2020 1:48 PM
12	Brush clearance around Chuckwagon dip area	11/2/2020 1:48 PM
13	Route Signs, designated areas with routes, hydrant street markers, markers for houses with pools, emergency call back system, annual maintenance plan for trees to n roadways.	11/2/2020 7:37 AM
14	Unclear.	10/31/2020 4:47 PM
15	Clear brush and trees in the canyon running parallel to Portuguese Bend Rd S	10/31/2020 1:52 PM
16	tree trimming	10/31/2020 12:15 PM
17	Emergency exit at end of crest should be in place to offer everyone an immediate exit through that gate Only under an emergency.	10/31/2020 8:29 AM
18	Availability of water.	10/31/2020 12:03 AM
19	Change both single lanes traffic to exit direction.	10/30/2020 12:21 PM
20	Brush clearance	10/30/2020 9:28 AM
21	Traffic director, signage and notification as to the exact rout we would need to take during the event. If the fire is at one of the exits, we should be notified to avoid that exit. We need explicit instructions from the moment we would be asked to evacuate.	10/28/2020 2:05 PM
22	Clear traffic pattern published so residents know which way to go. Johns Canyon Road (feeder to Crest) needs to have wider easements.	10/27/2020 4:07 PM
23	Not on evacuation route, but easements there should be enough clearance at end of cut-de-sacs (Bowie Rd.) so that large vehicles like firetrucks can maneuver around them.	10/27/2020 12:15 PM
24	Of course, if a public safety official (fireman, sheriff's deputy) were available to direct traffic, it would be the most helpful. If there were an emergency, I doubt this would happen. If even a gate attendant would help with traffic, it would help, but again, I doubt this would happen.	10/27/2020 6:34 AM
25	None at this time	10/26/2020 2:15 PM
26	None	10/26/2020 12:37 PM
27	communication between city and residents need to be more effective when evacuation takes place, especially the elderly	10/26/2020 11:18 AM
28	Eastfield needs some serious cutting work on trees, bushes, shrubs and overhead wiring needs to be buried	10/26/2020 10:38 AM

# ROLLING HILLS COMMUNITY EVACUATION ROUTES SURVEY 2020

29	The fire dept does a great job with the brush clearance inspections. Residences need to stay on top of their properties so there are defensible barriers.	10/26/2020 8:12 AM
30	Trim large overhanging trees. Widen easements if possible to make the streets wider so that emergency vehicles and evacuees can both use the streets.	10/25/2020 2:38 PM
31	Trees trimmed	10/25/2020 7:25 AM
32	More clearing of branches that could be burning and fall, blocking roads. More clearing of dead brush. On the Crest Road East gate, open it up so cars don't bottleneck and widen it cutting back all the foliage.	10/24/2020 9:58 PM
33	Widen streets by removing plantings that go to the street leaving no easement	10/24/2020 6:23 PM
34	We are on a cul de sac and don't have an alternative evacuation. We learned this when we had a landslide.	10/24/2020 5:45 PM
35	Comply with Fire Code at a minimum. Eliminate or reduce height of all vegetation so can not fall on road especially high fire hazard vegetation.	10/24/2020 2:54 PM
36	more brush cutting	10/24/2020 11:08 AM
37	I think it is critical that we stress to residents to follow the direction of first responders on what route to take to leave the city.... not follow what we think is best... they far more knowledge of where the fire is heading, where other emergency service providers are.... our streets are so narrow... we shouldn't clog arteries, when EMS is trying to get in.	10/24/2020 10:59 AM
38	Unknown	10/23/2020 8:35 PM
39	Traffic lights at PV Dr. N & Rolling Hills Rd. will cause delay,time for N & S direction is much shorter	10/23/2020 2:12 PM
40	All large trees should not exceed the height of the ridge of the roof. Otherwise, they might be blocking the exit routes, in case of fire.	10/23/2020 1:12 PM
41	Keep brush debris off the sides of the roads.	10/23/2020 12:39 PM
42	Eastfield is a problem. Narrow, too many trees and hedges. If Eastfield is blocked because of stalled or burning vehicle, fallen tree or burning vegetation the situation would be deadly.	10/23/2020 11:39 AM
43	trees on roadsides that are close to power lines	10/23/2020 9:53 AM
44	Open the closed gate on Crest Rd. That is the quickest route out of here, and helped with the 1973 fire where we all met by the radar station.	10/22/2020 2:52 PM
45	underground powerlines.	10/22/2020 12:43 PM
46	Define clear options/routes for exiting & stow-aways for horses and pets.	10/22/2020 12:27 PM
47	perhaps signage like tsunami evac. route in pertinent areas elsewhere	10/22/2020 12:16 PM
48	There are several tree limbs touching or leaning on overhead wires. They should be trimmed.	10/22/2020 12:12 PM
49	We need to make sure there is room for cars to pass emergency vehicles that may be parked along side of the roads.	10/22/2020 10:14 AM
50	do not know	10/22/2020 9:55 AM
51	Ideally, all telephone lines, etc. should be underground. Also, our street and the surrounding streets end in cul de sacs. We need another way out, even if it is only a fire road.	10/22/2020 8:35 AM
52	Would like to have an alternative route to use.	10/22/2020 8:28 AM
53	Fire control in the canyon before getting to main road.	10/22/2020 8:25 AM
54	Least amount of fire prone landscaping close to roadway	10/22/2020 8:24 AM
55	implementing a policy of clearing roadside easements to as great an extent as possible	10/22/2020 8:16 AM
56	Need qualified personnel directing traffic.	10/22/2020 7:39 AM
57	There are only 3 exits from city area each of which feeding what could be very congested major streets. Seems unlikely all residents could evacuate area quickly if need too.	10/22/2020 6:22 AM

# ROLLING HILLS COMMUNITY EVACUATION ROUTES SURVEY 2020

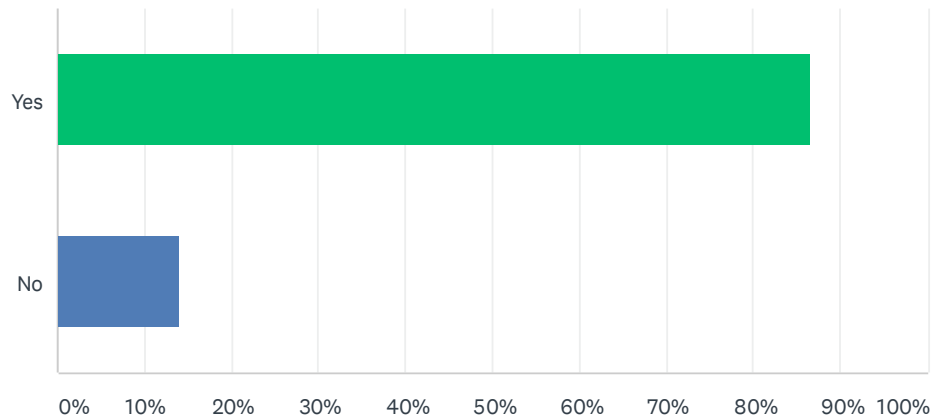
58	I don't know what I don't know..... so?	10/22/2020 5:35 AM
59	Removal of all brush or trees blocking ANY EASEMENT in case you need to drive down it	10/21/2020 9:28 PM
60	Clear all dead vegetation	10/21/2020 9:02 PM
61	Remove trees near telephone poles that have transformers attached to them.	10/21/2020 7:58 PM
62	Clear plans for each area of the city to exit. Also clear instructions for emergency vehicles to access the city of RH	10/21/2020 7:03 PM
63	None	10/21/2020 6:55 PM
64	None	10/21/2020 6:46 PM
65	Foliage in Canyon's should be trimmed	10/21/2020 6:44 PM
66	Clear as wide of a path alongside the roads	10/21/2020 6:35 PM
67	Some notification system of the best and safest route. I might start out exiting the crest gate to Crenshaw but perhaps that one is closed. I wouldn't have a way to know which was the best way out.	10/21/2020 5:11 PM
68	wide, clear easements	10/21/2020 4:55 PM
69	creating an equal distribution of residents for each City exit.	10/21/2020 4:49 PM
70	Consideration of use of Schultz property access to Crenshaw in an emergency.	10/21/2020 4:46 PM
71	OPEN AND CLEAR BURMA ROAD FOR EVACUATION PURPOSES!	10/21/2020 4:35 PM
72	Our utility lines need to be underground. Eastfield is a dangerous mess. The lines are low and heavy on a major street. Closed gate should be opened if an emergency. We need cell towers so neighbors can call for help.	10/21/2020 4:27 PM
73	unsure	10/21/2020 4:16 PM
74	n/a	10/21/2020 4:03 PM
75	cut down eucalyptus trees, or at least trim to less than 20 feet in height.	10/21/2020 3:20 PM
76	Trim or remove trees along the Evacuation Routes alongside the roads!!! Some look like they can fall & block the roads!	10/21/2020 3:02 PM
77	Trees that hang over the streets should be trimmed back.	10/21/2020 2:41 PM
78	Clear more trees - there should be nothing within maybe 20 feet of the edge of the street on Eastfield, Crest and PB. Replace dangerous Eucalyptus trees with Chinese Elm or Willow or Pepper Trees along roads.	10/21/2020 2:39 PM
79	we need easements to be cleared of vegetation. Bushes and hedges should not be so close to the edge of the roads, especially Eastfield. All gates should have the ability to open the Crest Road East Gate not just the Main Gate.	10/21/2020 2:38 PM
80	Overgrown brush in canyons should be the cities #1 priority. Additionally, there are still dead trees, half dead trees, everywhere on private property that owners are refusing to remove. Some vegetation is so dense that it should be thinned out for the safety of the community.	10/21/2020 2:30 PM
81	No specific recommendations	10/21/2020 2:20 PM
82	Open Crest Rd. East exit. I observed that it now has an electric gate capability. Who has the code and key to open in an emergency?	10/21/2020 2:18 PM
83	Consider making Crest Road East recognized as an evacuation route, and consider the southern end of Portuguese Bend Road as an evacuation route.	10/21/2020 2:16 PM
84	first responders direction of exit routes	10/21/2020 2:10 PM
85	None. I've been through a fire where I had to evacuate my home. Fires are not explosions where everyone leaves at once. They start slowly and build. People evacuate at different times depending on their comfort level considering how close the fire is getting. Most often, ample notice is given when evacuation becomes mandatory for those die-hards who are determined to fight with a garden hose, while most sane people left long ago...	10/21/2020 2:10 PM

# ROLLING HILLS COMMUNITY EVACUATION ROUTES SURVEY 2020

86	Not sure	10/21/2020 2:09 PM
87	We live at the end of Georgeff Rd, which means we only have one way of evacuation. If that is blocked by fire, we have no alternatives.	10/21/2020 2:09 PM
88	CREATE FIRE BREAKS IN THE CANYONS AND ON THE NORTHERN BORDER OF THE RPV CONSERVANCY	10/21/2020 2:08 PM
89	Prohibit and Cite cars parked on easements.	10/21/2020 2:01 PM
90	Our little street has many many large trees that could pose a huge problem. Cn the East Crest Rd Exit be opened in an emergency?	10/21/2020 2:01 PM
91	See answer to #2, above	10/21/2020 1:57 PM
92	Traffic control for streets merging into the 3 main roads.	10/21/2020 1:54 PM
93	Emergency exit at Crest Rd East.	10/21/2020 1:54 PM
94	I don't know, I just think the fire fuel in individual properties needs to be addressed. Clearing and cleaning out should be mandated, not encouraged.	10/21/2020 1:48 PM
95	Could the Crest Road East gate be opened as an additional evacuation route if useful/necessary?	10/21/2020 1:46 PM
96	None	10/21/2020 1:42 PM
97	Brush clearing and tree trimming.	10/21/2020 1:40 PM
98	None.	10/21/2020 1:40 PM
99	Clear the downhill evacuation route for residents of the flying triangle area. Eliminate metal fences, dumped woodchips, etc from Burma Road easement so we can drive out if fire is. Cv oming from uphill	10/21/2020 1:40 PM
100	consider a combination lock on Crest gate that close by residents have code for	10/21/2020 1:39 PM
101	Walking path north to Middleridge	10/21/2020 1:39 PM
102	not applicable	10/21/2020 1:39 PM
103	Clear all brush back 10 feet from evacuation route roadsides where possible	10/21/2020 1:37 PM
104	Traffic Management Stranded Cars Fallen Trees	10/21/2020 1:37 PM
105	The trees next to the roadsides at the bottom of Eastfield will block ANY ingress/egress if they catch fire. They are to close to the road! In some areas there are not even space to walk because the trees actually go to the edge of the street blocking trails.	10/21/2020 8:27 AM
106	Clearing the vegetation and flammable material along the feeder streets so that residents can get to the main evacuation routes. The streets are narrow and easily blocked. We need space on both sides of the road to afford safe passage. There should not be plantings to the edge of the street.	10/20/2020 8:59 AM
107	see my memo to you last year	10/19/2020 10:19 AM
108	Clear easements	10/18/2020 4:51 PM
109	Overgrown eucalyptus trees at top of Eastfield are a huge fire risk. Ability for residents to evacuate via locked gate at crest and Eastfield drive is critical.	10/17/2020 3:50 PM
110	we need widening of feeder roads or better clearing of easments of feeder roads. Possibly undergrounding of utilities on the high risk and heavy populated areas.	10/16/2020 8:29 AM

## Q9 Do you support the LA County Fire Department to have a more active enforcement role to support fire mitigation in the community?

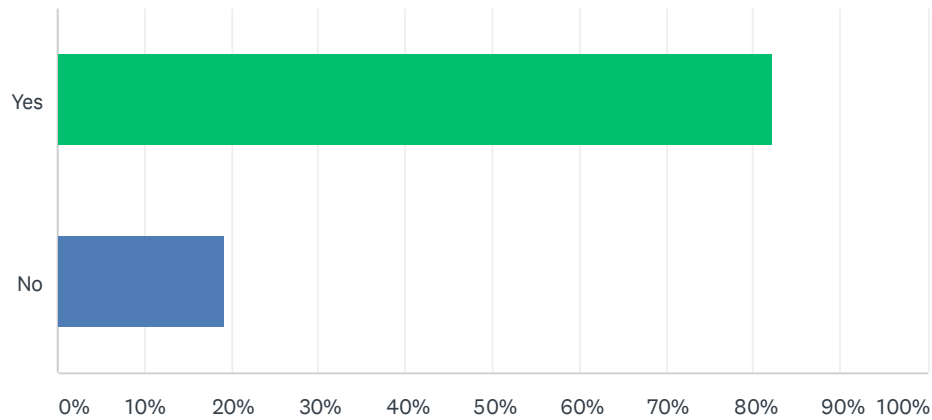
Answered: 142 Skipped: 4



ANSWER CHOICES	RESPONSES	
Yes	86.62%	123
No	14.08%	20
Total Respondents: 142		

## Q10 Do you support the City of Rolling Hills to have a more active enforcement role to support fire mitigation in the community?

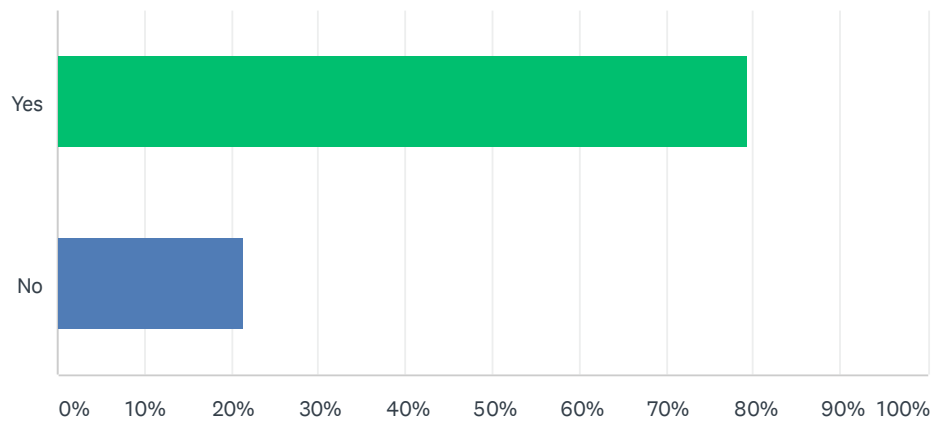
Answered: 141 Skipped: 5



ANSWER CHOICES	RESPONSES	
Yes	82.27%	116
No	19.15%	27
Total Respondents: 141		

## Q11 Do you support the RHCA to have a more active enforcement role to support fire mitigation in the community?

Answered: 140 Skipped: 6



ANSWER CHOICES	RESPONSES	
Yes	79.29%	111
No	21.43%	30
Total Respondents: 140		



# PRELIMINARY EVAC SURVEY RESULTS SUMMARY BY LEAD BLOCK CAPTAINS ARLENE AND GENE HONBO

Question	EvacuationSurvey Prelim Analysis	Number of Responses	Notes:
	<b>Analysis of Addresses</b>		We believe the number of responses are closer to a household rather than adults in
	Portuguese Bend Road	11	
	Crest Road West and East	13	
	Eastfield Drive	15	
	Feeder Streets	105	
<b># 2</b>	<b>Current State of Evac Routes?</b>		<b>Multiple answers allowed</b>
	Needs to be improved, weak, limited, fair, etc.	37	
	Good, reasonable, moderate	41	
	Don't know, unknown	19	
	Need Crest Road East Gate automated & available	19	
	Eastfield Drive is a problem, of concern	15	
	Too much vegetation, trees, on easements	10	
	Streets, incl evac rte's are narrow, one-way, will lead to congestion	9	
	Need alternate routes (Burma, Middleridge, etc)	5	
	Need more information, emerg procedures	3	
	Chuckwagon has issues (drainage, dip)	2	
	Trails are the alternate exit	2	
<b>#3</b>	<b>Evac Concerns: Others- specify</b>		
	Opening of Crest Road East gate	5	
	Animal Evacuation	2	
	Eastfield Drive is too narrow	2	
	Access to Evac Route from feeder streets	4	
	Need new alternate exits	3	
	Where do we go once we exit the city?	1	
<b>#8</b>	<b>Additional measures should be implemented?</b>		
	Unknown, unclear, none	14	
	Easement clearance, vegetation and tree trimming	43	
	Instruction, communication, evac signage	16	
	Automation, access of Crest Road East Gate	12	
	Utilities undergrounding; clearing of branches	8	
	Canyons managed and cleared	6	
	Eastfield - tree removal, vegetation clearing, trimming	5	
	Traffic Management, congestion	10	
	Alternate exits, excluding Crest Road East gate	7	

household.



## *City of Rolling Hills*

INCORPORATED JANUARY 24, 1957

**Agenda Item No.: 9.B**

**Mtg. Date: 11/23/2020**

**TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM: DONYA PLAZO,**

**THRU: ELAINE JENG P.E., CITY MANAGER**

**SUBJECT: DISCUSS AND PROVIDE DIRECTIONS TO STAFF FOR INSTALLATION OF NEWLY ELECTED CITY COUNCIL MEMBERS FROM THE NOVEMBER 3RD ELECTION.**

**DATE: November 23, 2020**

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### **BACKGROUND:**

The Los Angeles County Registrar-Recorder will finalize and certify the November 3, 2020 election results within 30 days of the election date. Typically, City Council will install and swear-in newly elected members following the election results certification.

### **DISCUSSION:**

The City Council can present the installation of the Council members at the next regularly scheduled City Council meeting on December 14, 2020, or, at a special meeting to be held on December 7, 2020.

### **FISCAL IMPACT:**

There is no impact to the installation of newly elected City Council members.

### **RECOMMENDATION:**

Staff recommends that the City Council identify an installation date and provide a desired format for the installation ceremony.

### **ATTACHMENTS:**



## *City of Rolling Hills*

INCORPORATED JANUARY 24, 1957

**Agenda Item No.: 9.C**

**Mtg. Date: 11/23/2020**

**TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM: DONYA PLAZO,**

**THRU: ELAINE JENG P.E., CITY MANAGER**

**SUBJECT: DISCUSS SCHEDULING DECEMBER 28, 2020 CITY COUNCIL MEETING FOR THE APPROVAL OF THE REVISED HOUSING ELEMENT, INITIAL STUDY/NEGATIVE DECLARATION, GENERAL PLAN AMENDMENT AND ZONING AMENDMENT.**

**DATE: November 23, 2020**

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### **BACKGROUND:**

The City of Rolling Hills' 5<sup>th</sup> Cycle (2013-2021) Housing Element is a State-required plan detailing how the City will meet the housing needs of all of its residents, including seniors, persons with disabilities, and lower income households. Once City Council adopts the Housing Element, the California Department of Housing and Community Development (HCD) will formally adopt the City's plan. The City has undertaken and recently completed a series of updates to the Housing Element to comply with HCD's requirements. These updates include: revisions to the 5<sup>th</sup> Cycle Housing Element Report; Initial Study/Negative Declaration; and related General Plan Amendment and Zoning Amendment. The City must submit these documents to HCD in the 4<sup>th</sup> quarter of 2020, and no later than December 31, 2020. As a result, City Council approval is necessary prior to HCD submission.

### **DISCUSSION:**

In order to meet the Housing Element submission deadline by the end of the calendar year 2020, staff recommends that the City Council convene a regular meeting on December 28, 2020.

### **FISCAL IMPACT:**

Preparation of the revised 5th Cycle Housing Element is expected to be offset by the SB2 grant (\$160,000) from HCD. The award of the grant is contingent upon the timely submittal of the revised 5th Cycle Housing Element by the end of the calendar year 2020. If awarded, the funds can be applied retroactively to the fees incurred in the preparation of the revision.

Staff has been performing most of the work associated with revising the 5th Cycle Housing Element. In summer 2020, Barry Miller Consultant (BMC) was hired to assist with the finalization of the Housing Element including guidance on required General Plan Amendment, and Zoning Amendment. BMC's fees are expected to approximately \$30,000 including the option for assistance with public meetings. BMC's fees can also be offset with the SB2 grant.

**RECOMMENDATION:**

Staff recommends that the City Council convene a meeting on December 28, 2020 for consideration and approval of revisions to the 5th Cycle Housing Element; General Plan amendments, environmental assessment related to General Plan amendment, and Zoning amendment.

**ATTACHMENTS:**



## *City of Rolling Hills*

INCORPORATED JANUARY 24, 1957

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**Agenda Item No.: 10.A**

**Mtg. Date: 11/23/2020**

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** CONNIE VIRAMONTES , ADMINISTRATIVE ASSISTANT

**THRU:** ELAINE JENG P.E., CITY MANAGER

**SUBJECT:** RECEIVE AND FILE AN UPDATE FROM THE ROLLING HILLS COMMUNITY ASSOCIATION (RHCA) ON MODIFICATIONS TO THE CREST ROAD EAST GATE AS RECOMMENDED BY THE LOS ANGELES COUNTY FIRE DEPARTMENT. (ORAL)

**DATE:** November 23, 2020

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**BACKGROUND:**

None.

**DISCUSSION:**

None.

**FISCAL IMPACT:**

None.

**RECOMMENDATION:**

None.

**ATTACHMENTS:**

[SUPPLEMENTAL PHOTOGRAPHS CrestRdE LockedGate 2020.pdf](#)









**License Plate Readers**



**Lights**

**2 Cameras**

**Motion Activated Light  
For Keypad**





**Interior Keypad**



**Exterior Keypad**

**Gate Mechanism**







## *City of Rolling Hills*

INCORPORATED JANUARY 24, 1957

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**Agenda Item No.: 11.A**

**Mtg. Date: 11/23/2020**

**TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM: MEREDITH ELGUIRA, PLANNING DIRECTOR**

**THRU: ELAINE JENG P.E., CITY MANAGER**

**SUBJECT: 5TH CYCLE HOUSING ELEMENT UPDATE. (ORAL)**

**DATE: November 23, 2020**

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**BACKGROUND:**

Provide update on Housing Element related activities and timeline.

**DISCUSSION:**

None.

**FISCAL IMPACT:**

None.

**RECOMMENDATION:**

None.

**ATTACHMENTS:**



## *City of Rolling Hills*

INCORPORATED JANUARY 24, 1957

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**Agenda Item No.: 11.B**

**Mtg. Date: 11/23/2020**

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** MEREDITH ELGUIRA, PLANNING DIRECTOR

**THRU:** ELAINE JENG P.E., CITY MANAGER

**SUBJECT:** TORRANCE AIRPORT REGIONAL PROJECT UPDATE. (ORAL)

**DATE:** November 23, 2020

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**BACKGROUND:**

None

**DISCUSSION:**

None

**FISCAL IMPACT:**

None.

**RECOMMENDATION:**

None.

**ATTACHMENTS:**



*City of Rolling Hills*

INCORPORATED JANUARY 24, 1957

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**Agenda Item No.: 12.A**

**Mtg. Date: 11/23/2020**

**TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM: CONNIE VIRAMONTES , ADMINISTRATIVE ASSISTANT**

**THRU: ELAINE JENG P.E., CITY MANAGER**

**SUBJECT: EMPLOYEE PERFORMANCE EVALUATION  
GOVERNMENT CODE SECTION 54957**

**TITLE: CITY MANAGER**

**DATE: November 23, 2020**

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**BACKGROUND:**

NONE.

**DISCUSSION:**

NONE.

**FISCAL IMPACT:**

NONE.

**RECOMMENDATION:**

NONE.

**ATTACHMENTS:**