



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

2 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274
(310) 377-1521

AGENDA
Regular Traffic Commission
Meeting

TRAFFIC COMMISSION
Thursday, November 10, 2022

CITY OF ROLLING HILLS
8:30 AM

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVE ORDER OF THE AGENDA

This is the appropriate time for the Chair or Commissioners to approve the agenda as is or reorder.

5. BLUE FOLDER ITEMS (SUPPLEMENTAL)

Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.

6. PUBLIC COMMENTS ON NON-AGENDA ITEMS

This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.

7. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Chair or any Commissioner may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion. The Chair will call on anyone wishing to address the Commission on any Consent Calendar item on the agenda, which has not been pulled by Commission for discussion.

**7.A. APPROVE AFFIDAVIT OF POSTING FOR THE TRAFFIC COMMISSION
REGULAR MEETING OF NOVEMBER 10, 2022**

RECOMMENDATION: Approve as presented.

[CL_AGN_221110_TC_AffidavitofPosting.pdf](#)

**7.B. APPROVE THE FOLLOWING TRAFFIC COMMISSION MINUTES: SEPTEMBER
29, 2022**

RECOMMENDATION: Approve as presented.

[CL_MIN_220929_TC_F.pdf](#)

8. EXCLUDED CONSENT CALENDAR ITEMS

9. PRESENTATION

- 9.A. LOS ANGELES COUNTY SHERIFF'S DEPARTMENT LOMITA STATION, TRAFFIC STATISTICS FOR THE CITY OF ROLLING HILLS FOR SEPTEMBER AND OCTOBER 2022. (VERBAL REPORT)

RECOMMENDATION: Receive and file.

[CO_RLC_Sep 2022 RH Traffic.pdf](#)

[CO_RLC_Oct 2022 RH Traffic.pdf](#)

10. OLD BUSINESS

11. NEW BUSINESS

- 11.A. REVIEW AND APPROVE RELOCATED DRIVEWAY FOR 9 PORTUGUESE BEND ROAD

RECOMMENDATION: Recommend approval of relocated driveway to the City Council.

[City Traffic Engineer's Memo.pdf](#)

[Driveway Relocation Diagram](#)

[Development Plans](#)

[Pictures](#)

- 11.B. ELECTION OF VICE CHAIRPERSON OF THE TRAFFIC COMMISSION

RECOMMENDATION: Take nominations and vote for a Vice Chairperson.

12. MATTERS FROM MEMBERS OF THE TRAFFIC COMMISSION

13. MATTERS FROM STAFF

14. ADJOURNMENT

Next meeting: Thursday, January 26, 2023 at 8:30 a.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Notice:

Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

Agenda Item No.: 7.A
Mtg. Date: 11/10/2022

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER

THRU: ELAINE JENG P.E., CITY MANAGER

SUBJECT: APPROVE AFFIDAVIT OF POSTING FOR THE TRAFFIC COMMISSION
REGULAR MEETING OF NOVEMBER 10, 2022

DATE: November 10, 2022

BACKGROUND:

None.

DISCUSSION:

None.

FISCAL IMPACT:

None.

RECOMMENDATION:

Approve as presented.

ATTACHMENTS:

[CL_AGN_221110_TC_AffidavitofPosting.pdf](#)



Administrative Report

7.A., File # 1537

Meeting Date: 11/10/2022

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §§
CITY OF ROLLING HILLS)

AFFIDAVIT OF POSTING

In compliance with the Brown Act, the following materials have been posted at the locations below.

Legislative Body Traffic Commission

Posting Type Regular Meeting Agenda

Posting Location 2 Portuguese Bend Road, Rolling Hills, CA 90274
City Hall Window
City Website: <https://www.rolling-hills.org/government/agenda/index.php>
https://www.rolling-hills.org/government/city_council/city_council_archive_agendas/index.php

Meeting Date & Time NOVEMBER 10, 2022 8:30am

As City Clerk of the City of Rolling Hills, I declare under penalty of perjury, the document noted above was posted at the date displayed below.

Christian Horvath, City Clerk

Date: November 4, 2022



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

Agenda Item No.: 7.B
Mtg. Date: 11/10/2022

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER

THRU: ELAINE JENG P.E., CITY MANAGER

SUBJECT: APPROVE THE FOLLOWING TRAFFIC COMMISSION MINUTES: SEPTEMBER 29, 2022

DATE: November 10, 2022

BACKGROUND:

None.

DISCUSSION:

None.

FISCAL IMPACT:

None.

RECOMMENDATION:

Approve as presented.

ATTACHMENTS:

[CL_MIN_220929_TC_F.pdf](#)



1. CALL MEETING TO ORDER

The Traffic Commission of the City of Rolling Hills met on the above date at 8:34 a.m. Chair Patrick Wilson presiding.

2. ROLL CALL

Commissioners Present:	Bobit, Raine, Margeta, Chair Wilson
Commissioners Absent:	Vice Chair Virtue
Staff Present:	John Signo, Planning & Community Services Director Christian Horvath, City Clerk / Executive Assistant to the City Manager Vanessa Munoz, Traffic Engineer

3. PLEDGE OF ALLEGIANCE – Chair Wilson

4. APPROVE ORDER OF THE AGENDA

Without objection, so ordered.

5. BLUE FOLDER ITEMS (SUPPLEMENTAL) – NONE

6. PUBLIC COMMENTS ON NON-AGENDA ITEMS – NONE

7. CONSENT CALENDAR

7.A. APPROVE AFFIDAVIT OF POSTING FOR THE TRAFFIC COMMISSION REGULAR MEETING OF SEPTEMBER 29, 2022

7.B. APPROVE THE FOLLOWING TRAFFIC MINUTES: JULY 28, 2022

Motion by Commissioner Raine, seconded by Commissioner Bobit to approve consent calendar. Motion carried unanimously with the following vote:

AYES:	Bobit, Raine, Margeta, Chair Wilson
NOES:	None
ABSENT:	Virtue

8. EXCLUDED CONSENT CALENDAR ITEMS – NONE

Chair Wilson moved to Item 10.A. Without objection, so ordered.

10. OLD BUSINESS

10.A. TRAFFIC HAZARD ON JOHNS CANYON ROAD

Presentation by John Signo, Planning & Community Services Director
Traffic Engineer Vanessa Munoz

Public Comment: Arty Beckler, Anne Smith

Motion by Commissioner Raine, seconded by Commissioner Margeta to approve recommendations as presented. Motion carried unanimously with the following vote:

AYES: Bobit, Raine, Margeta, Chair Wilson
NOES: None
ABSENT: Virtue

Chair Wilson moved back to Item 9.A. Without objection, so ordered.

9. PRESENTATION

9.A. LOS ANGELES COUNTY SHERIFF'S DEPARTMENT LOMITA STATION, TRAFFIC STATISTICS FOR THE CITY OF ROLLING HILLS FOR JULY AND AUGUST 2022. (VERBAL REPORT)

Presentation by Deputy Darlene Lopez and Deputy Russell

Motion by Commissioner Margeta, seconded by Commissioner Raine to receive and file. Motion carried unanimously with the following vote:

AYES: Bobit, Raine, Margeta, Chair Wilson
NOES: None
ABSENT: Virtue

11. NEW BUSINESS – NONE

12. MATTERS FROM MEMBERS OF THE TRAFFIC COMMISSION – NONE

13. MATTERS FROM STAFF

Planning & Community Services Director Signo briefly discussed the process for selecting a Vice Chair and recommended the Commission agendaize the topic for the November meeting.

City Clerk / Executive Assistant to the City Manager asked if the Commission was able to meet on the adjusted date of November 17th due to Thanksgiving falling on the 4th Thursday. The commission agreed to move the meeting to November 10, 2022.

14. ADJOURNMENT: 9:15 A.M.

The meeting was adjourned at 9:15 a.m. to a regular meeting of the Traffic Commission scheduled to be held on Thursday, November 10, 2022 beginning at 8:30 a.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Respectfully submitted,

Christian Horvath, City Clerk

Approved,

Patrick Wilson, Chair



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

Agenda Item No.: 9.A
Mtg. Date: 11/10/2022

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: JOHN SIGNO, DIRECTOR OF PLANNING & COMMUNITY SERVICES

THRU: ELAINE JENG P.E., CITY MANAGER

SUBJECT: LOS ANGELES COUNTY SHERIFF'S DEPARTMENT LOMITA STATION,
TRAFFIC STATISTICS FOR THE CITY OF ROLLING HILLS FOR
SEPTEMBER AND OCTOBER 2022. (VERBAL REPORT)

DATE: November 10, 2022

BACKGROUND:

Between July and August 2022, the Los Angeles County Sheriff's Department reported the following:

Citations:

- July – 0
- August – 32 (14 residents, 18 non-residents)

Traffic Collisions (year to date): 0

DUI Arrests (year to date): 1

DISCUSSION:

None.

FISCAL IMPACT:

None.

RECOMMENDATION:

Receive and file.

ATTACHMENTS:

[CO_RLC_Sep 2022 RH Traffic.pdf](#)

[CO_RLC_Oct 2022 RH Traffic.pdf](#)

September 2022 Rolling Hills Traffic Enforcement 23RE010363

DATE	LOCATION	VIOLATION	SPEED	RESIDENT CITES	NON-RESIDENT CITES	DEPUTY
9/9/2022	Open Brand Rd/Eastfield Dr	Stop Sign		1	0	Clotworthy
	Open Brand Rd/Eastfield Dr	Stop Sign		0	1	Clotworthy
	Open Brand Rd/Eastfield Dr	Stop Sign		0	1	Clotworthy
	Open Brand Rd/Eastfield Dr	Stop Sign		1	0	Clotworthy
	Open Brand Rd/Eastfield Dr	Stop Sign		0	1	Clotworthy
9/19/2022	Crest RoadPortuguese Bend Rd	Stop Sign		1	0	Duarte
	Crest Road/Portuguese Bend Rd	Stop Sign		1	0	Duarte
	Crest Road/Portuguese Bend Rd	Stop Sign		1	0	Duarte
	Crest Road/Portuguese Bend Rd	Failure to yield to pedestrian		1	0	Duarte
	Crest Road/Caballeros Rd	Stop Sign		1	0	Duarte
	Crest Road/Portuguese Bend Rd	Stop Sign		1	0	Duarte
	Crest Road/Southfield Dr	Stop Sign		0	1	Duarte
9/23/2022	Open Brand Rd/Eastfield Dr	Stop Sign		0	1	Clotworthy
	Open Brand Rd/Eastfield Dr	Stop Sign		0	1	Clotworthy
	Open Brand Rd/Eastfield Dr	Stop Sign		0	1	Clotworthy
	Open Brand Rd/Eastfield Dr	Stop Sign		0	1	Clotworthy
						11/1/2022

OCTOBER 2022 ROLLING HILLS TRAFFIC ENFORCEMENT REPORT
23RE010515

[illegible]



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

Agenda Item No.: 11.A
Mtg. Date: 11/10/2022

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: STEPHANIE GRANT, ASSISTANT PLANNER

THRU: ELAINE JENG P.E., CITY MANAGER

SUBJECT: REVIEW AND APPROVE RELOCATED DRIVEWAY FOR 9 PORTUGUESE BEND ROAD

DATE: November 10, 2022

BACKGROUND:

The property located at 9 Portuguese Bend Road is zoned RAS-1 and has a net lot area of 44,875 square feet (1.03 acres), and only one building pad exists. The lot is developed with an existing 3,809 square-foot single family residence, 544 square-foot garage, 1,589 square-foot guest house, 1,334 square foot stable, 690 square-foot swimming pool/spa, and 114 square-foot water feature. The lot is located at corner of Portuguese Bend Road and Lower Blackwater Canyon.

DISCUSSION:

The Applicants and architect, Russ Barto, submitted an application (Zoning Case No. 22-81) on September 14, 2022 for a Site Plan Review, Conditional Use Permit, and Variance that will be reviewed by the Planning Commission on a later date. The Applicants are proposing to relocate the second driveway apron away from the intersection, which is subject to review by the Traffic Commission. The proposed driveway relocation is staked at the site.

The property has an existing irregular shaped driveway with three existing driveway aprons. The existing main driveway (#1 driveway apron) is located ten feet from the west property line and fronts onto Portuguese Bend Road. The existing second driveway apron (#2 driveway apron) is located at the corner intersection of Portuguese Bend Road and Lower Blackwater Canyon Road. The third driveway apron (#3 driveway apron) is located on easterly portion of subject property that fronts onto Lower Blackwater Canyon Road, and is used mainly for stable access.

The project proposes to reconfigure the existing irregular shaped driveway and move the existing second driveway apron. The existing second driveway apron is 10-feet wide and is

located directly at the corner intersection of where Portuguese Bend Road and Lower Blackwater Canyon Road meets. There is a stop sign located slightly north of the existing second driveway apron. The Applicants are proposing to relocate the existing 10-foot wide second driveway apron directly out of the intersection. The relocated new second driveway apron will be 28-feet wide and front onto the roadway easement on Lower Blackwater Canyon Road. The relocated second driveway apron will provide better access to the proposed new driveway and new garage. The relocated driveway apron will be located just south of the existing stop sign. The Traffic Engineer conducted a site visit to review the proposed second driveway apron and prepared a report (attached). The recommendation is to move the driveway an additional 10 to 20 feet from the intersection if feasible.

FISCAL IMPACT:

The City Traffic Engineer is paid through the General Fund.

RECOMMENDATION:

Recommend approval of relocated driveway to the City Council.

ATTACHMENTS:

[City Traffic Engineer's Memo.pdf](#)
[Driveway Relocation Diagram](#)
[Development Plans](#)
[Pictures](#)

Memorandum

TO: Elaine Jeng, PE, City Manager

FROM: Vanessa Munoz, PE, TE City Traffic Engineer

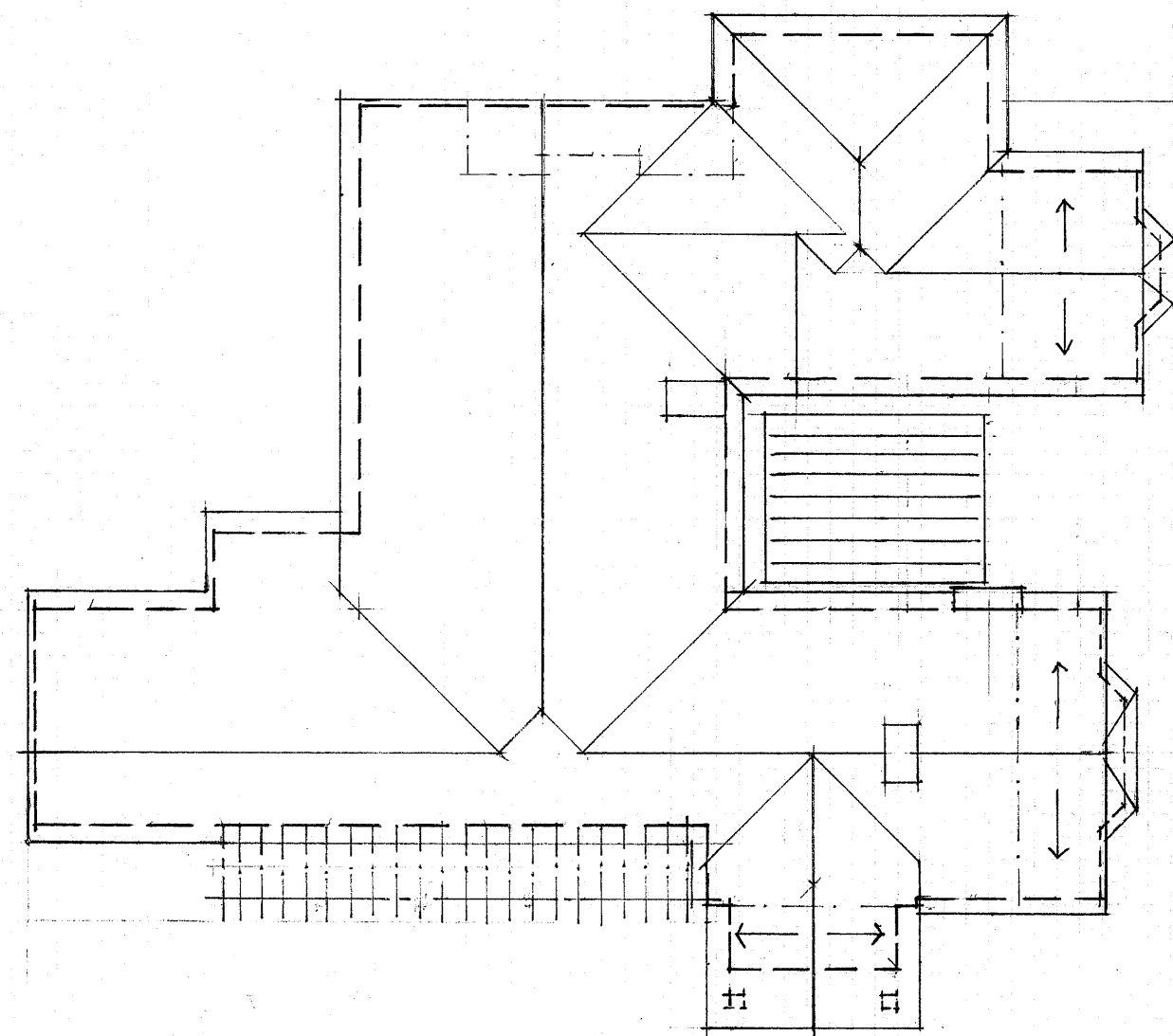
DATE: November 3, 2022

SUBJECT: 9 Portuguese Bend Road Driveway

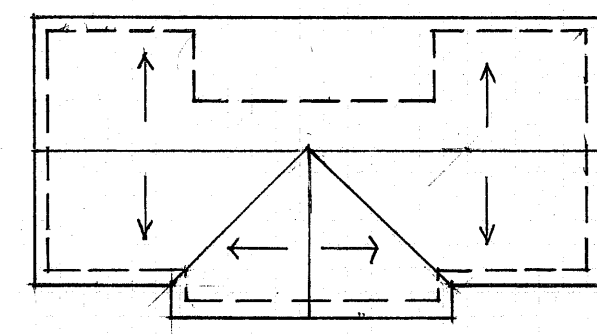
This memorandum is in response to the request by the city to review and provide input on the proposed driveway relocation by the residents of 9 Portuguese Bend Road. The proposed driveway will be shifted northwest from the existing location (intersection of Portuguese Bend Road and Blackwater Canyon Road, see picture) to Blackwater Canyon Road. The proposed driveway will have a 17-foot driveway aisle with a 29-foot driveway apron.



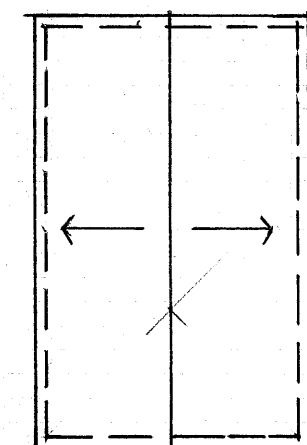
On Tuesday November 1, 2022, a field visit was made to the location to assess the proposed driveway location and width. Based on the field observations and engineering judgement, the proposed driveway location is an improvement from the existing driveway location and provides greater visibility, but the proposed location is not ideal as it is only 30 feet away from the intersection. I would recommend the driveway be relocated north an additional 10 to 20-feet. However, if not feasible to relocate the driveway the additional distance, the proposed location is acceptable.



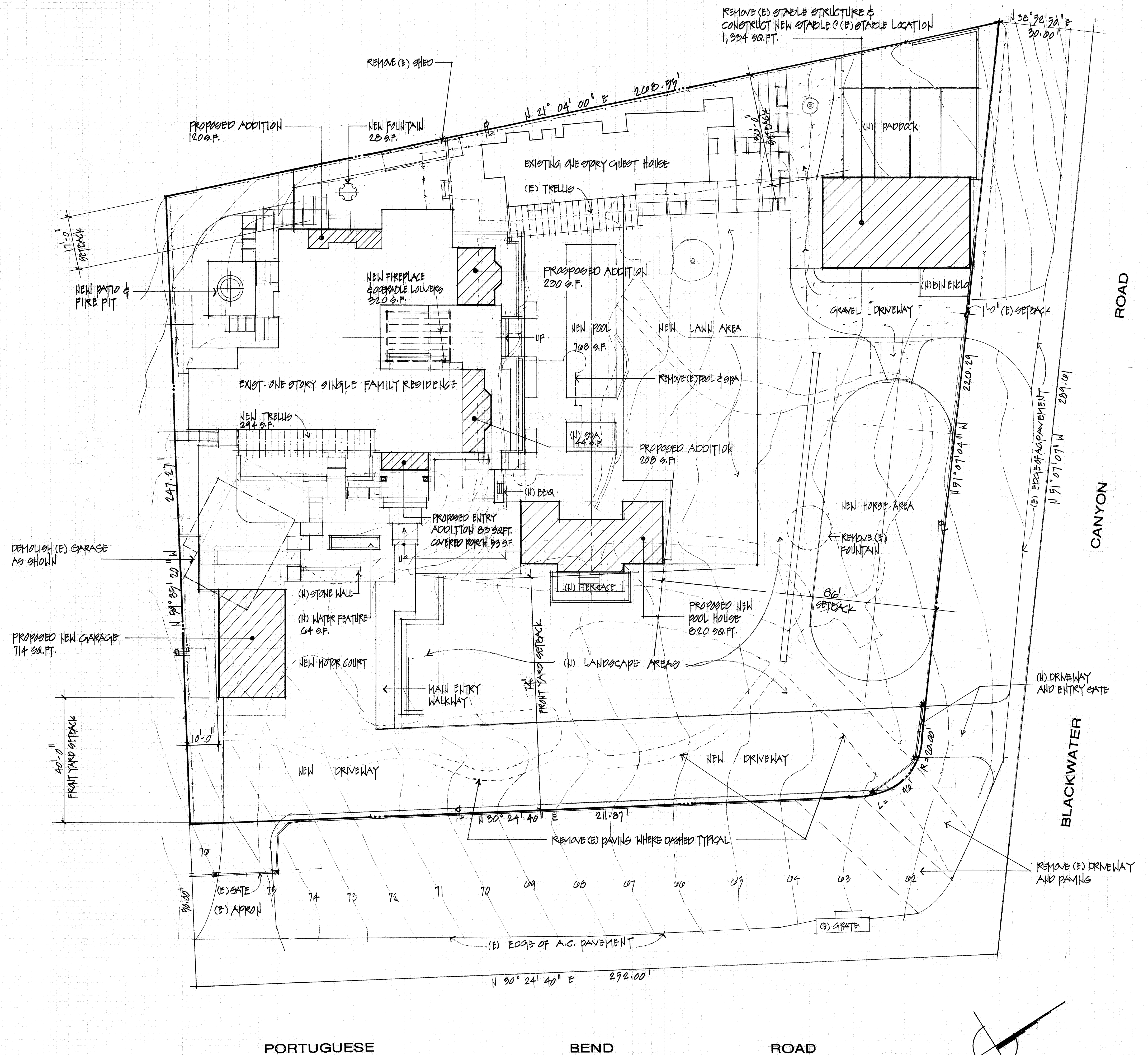
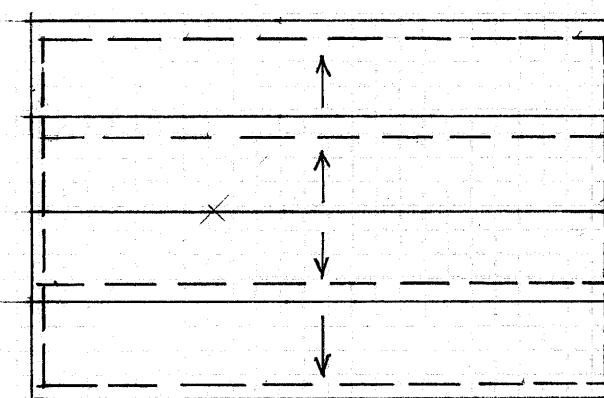
RESIDENCE ROOF PLAN
1"=16'-0"



POOL HOUSE ROOF PLAN
1"=16'-0"



GARAGE & STABLE ROOF PLAN
1"=16'-0"



PLOT PLAN
1"=16'-0"

REVISIONS

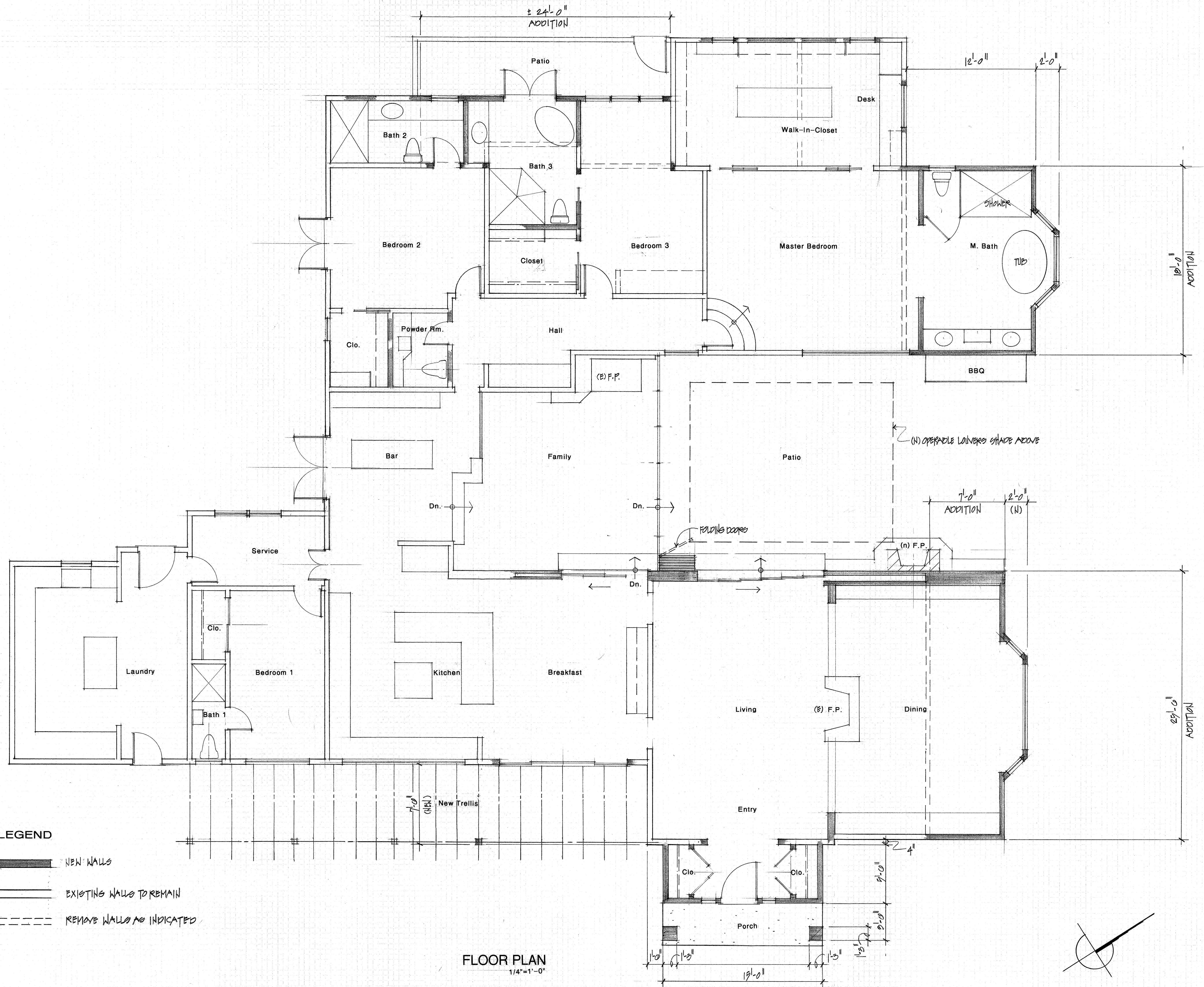
RUSSELL E. BARTO - AIA - ARCHITECT
3 Malaga Cove Plaza - Suite 202
Palos Verdes Estates - CA - 90274
(310) 378-1355 Fax (310) 378-6298

WILLIS ADDITION
9 Portuguese Bend Road, Rolling Hills, CA 90274

LEGEND

- NEW WALLS
- EXISTING WALLS TO REMAIN
- REMOVE WALLS AS INDICATED

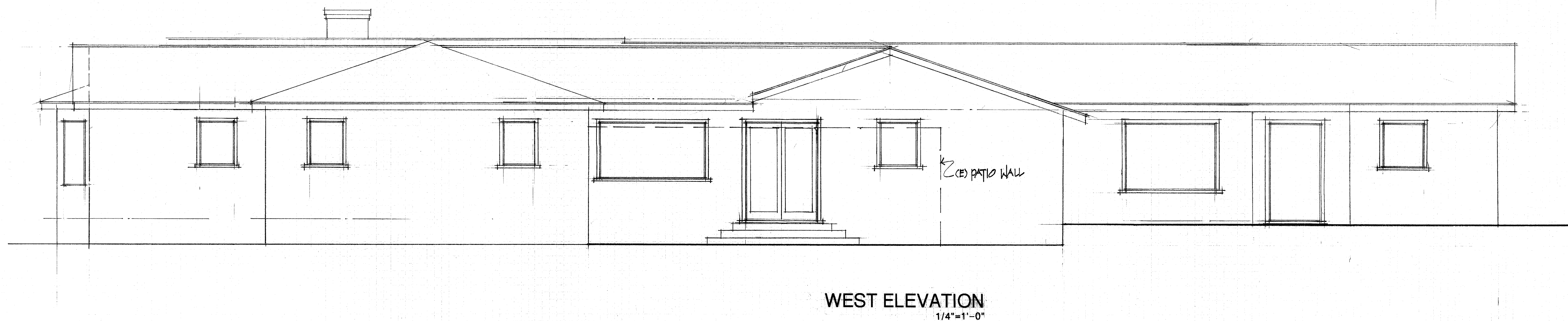
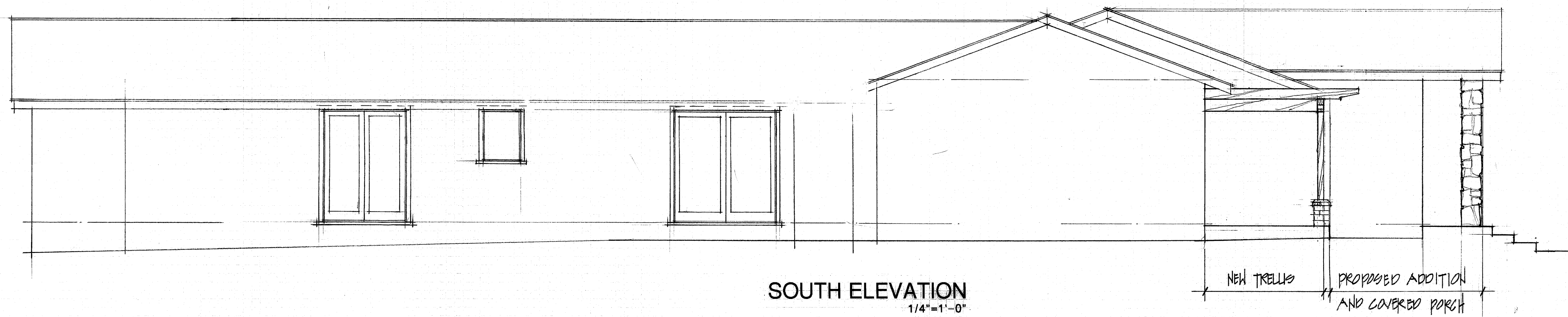
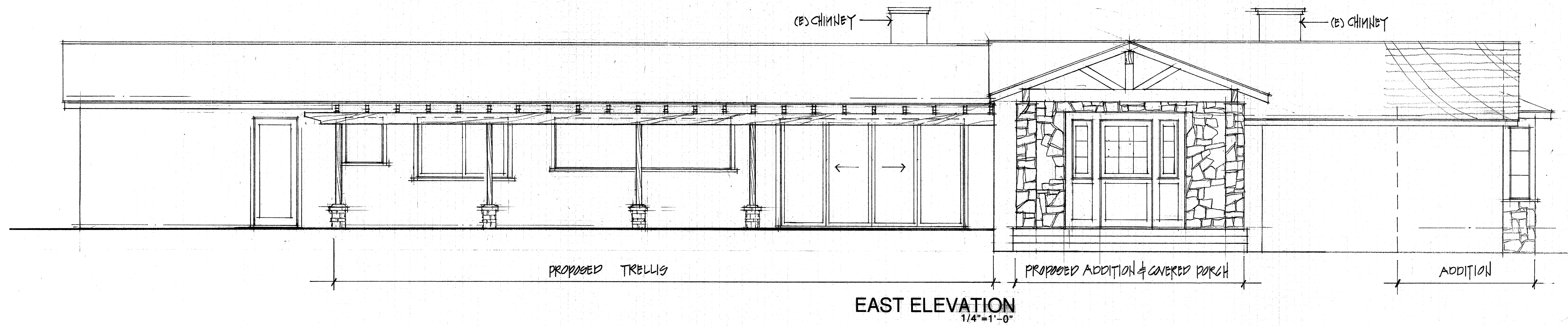
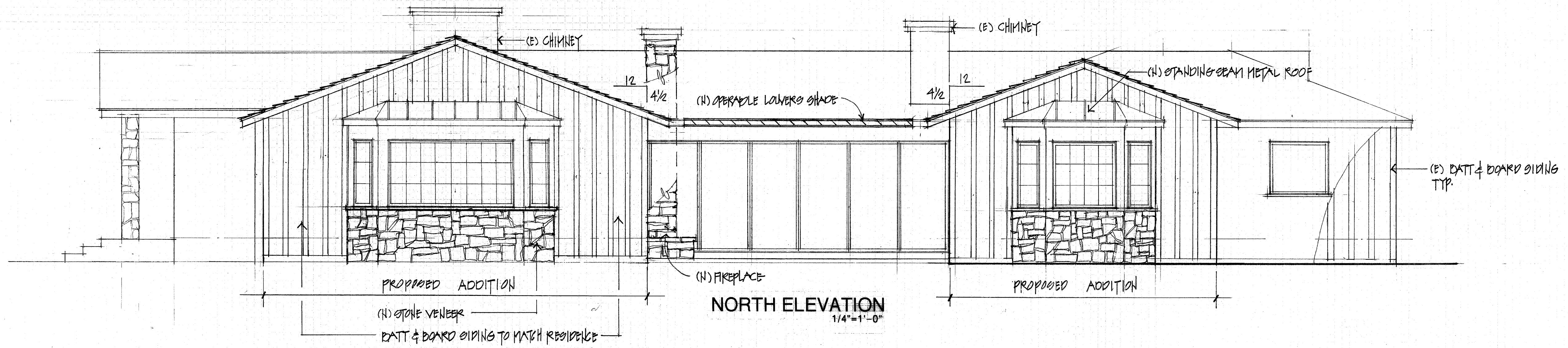
FLOOR PLAN 1/4"=1'-0"



REVISIONS

RUSSELL E. BARTO - AIA - ARCHITECT
3 Malaga Cove Plaza - Suite 202
Palos Verdes Estates - CA - 90274
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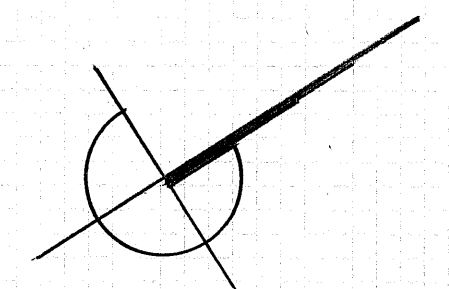
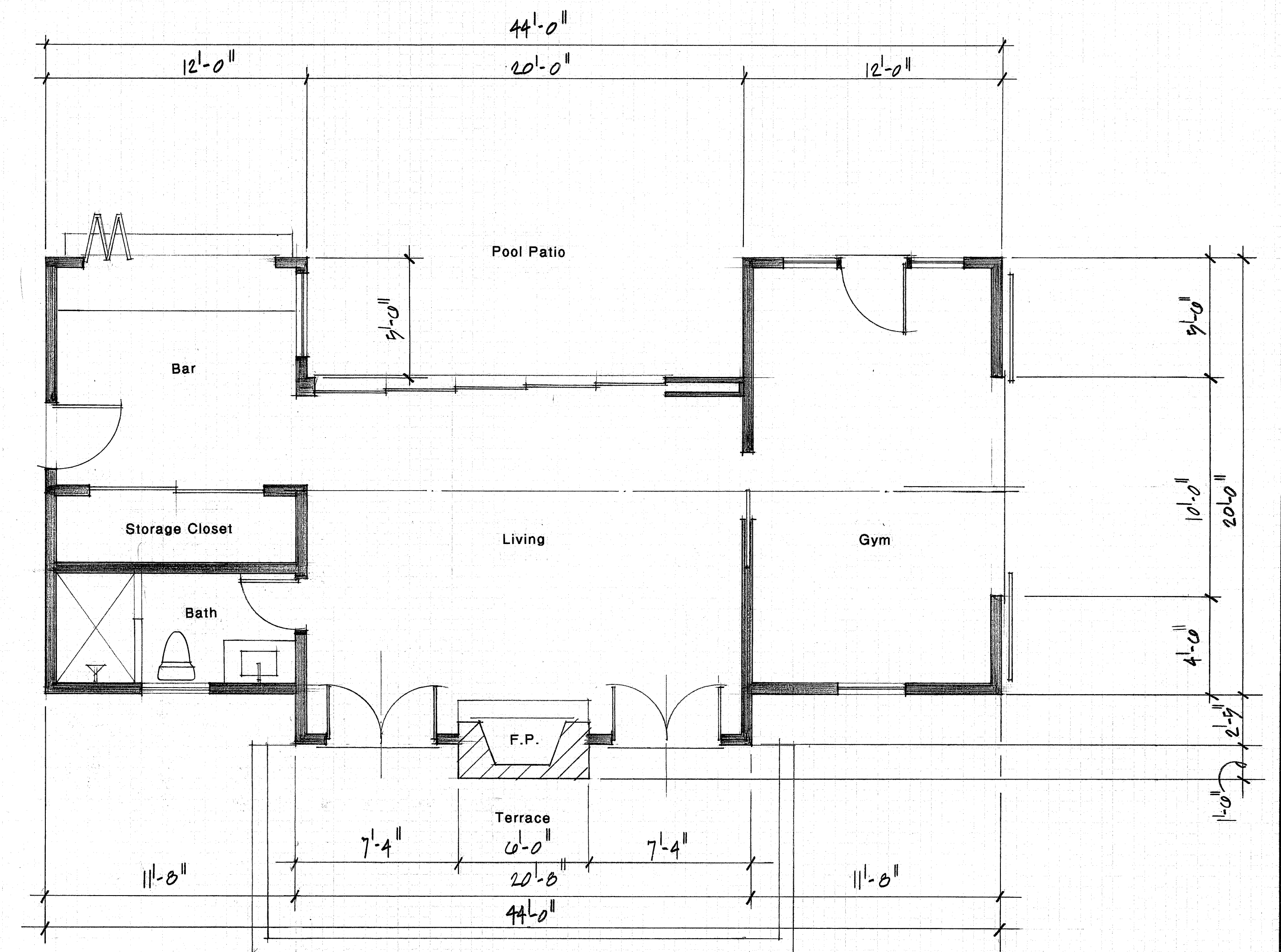
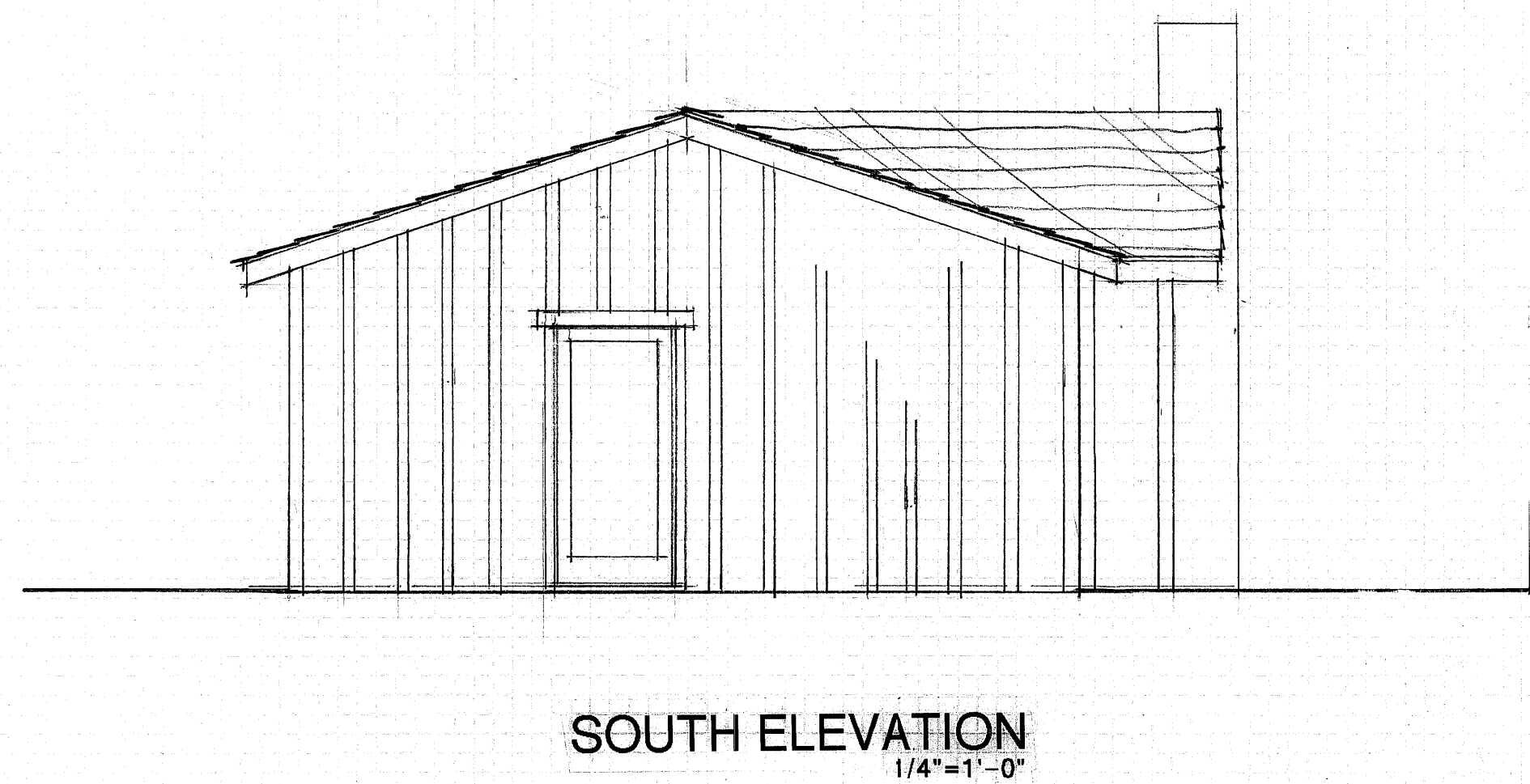
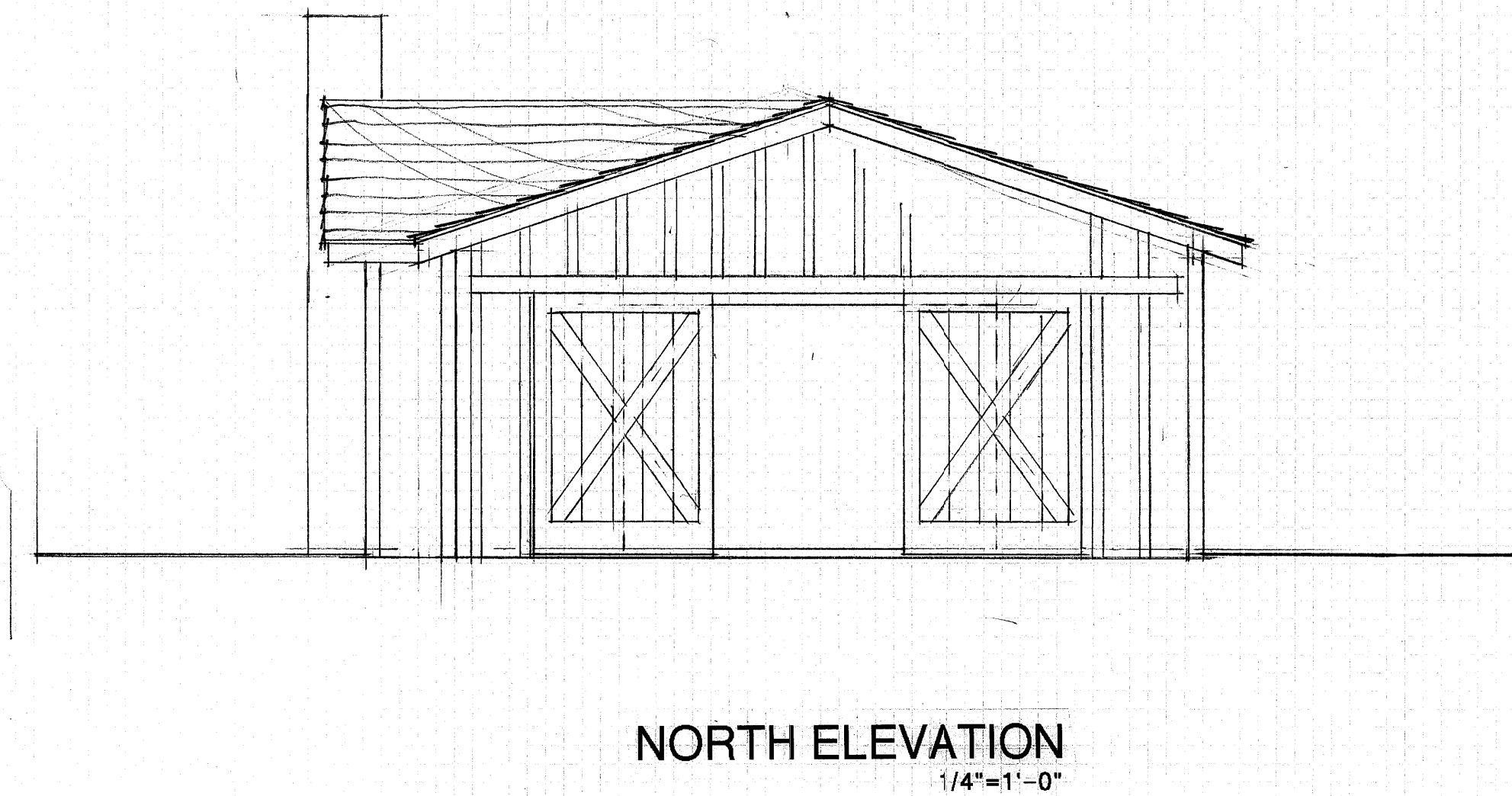
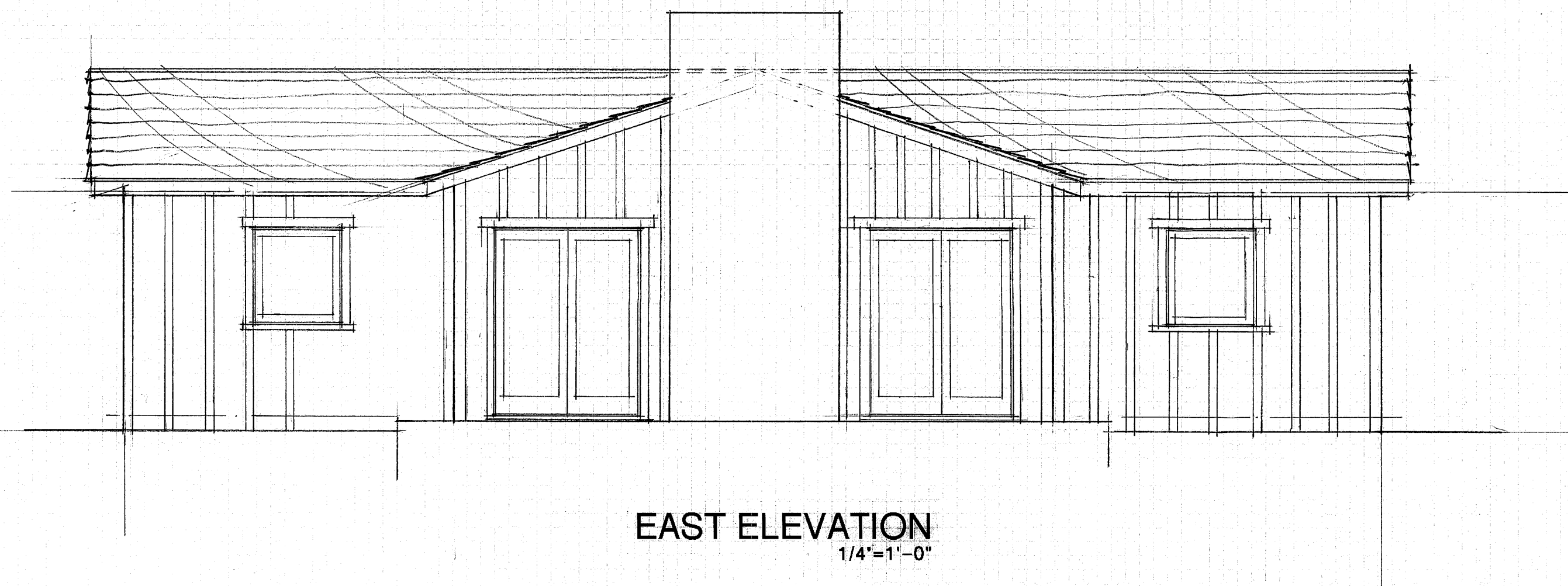
WILLIS ADDITION
9 Portuguese Bend Road, Rolling Hills, CA 90274

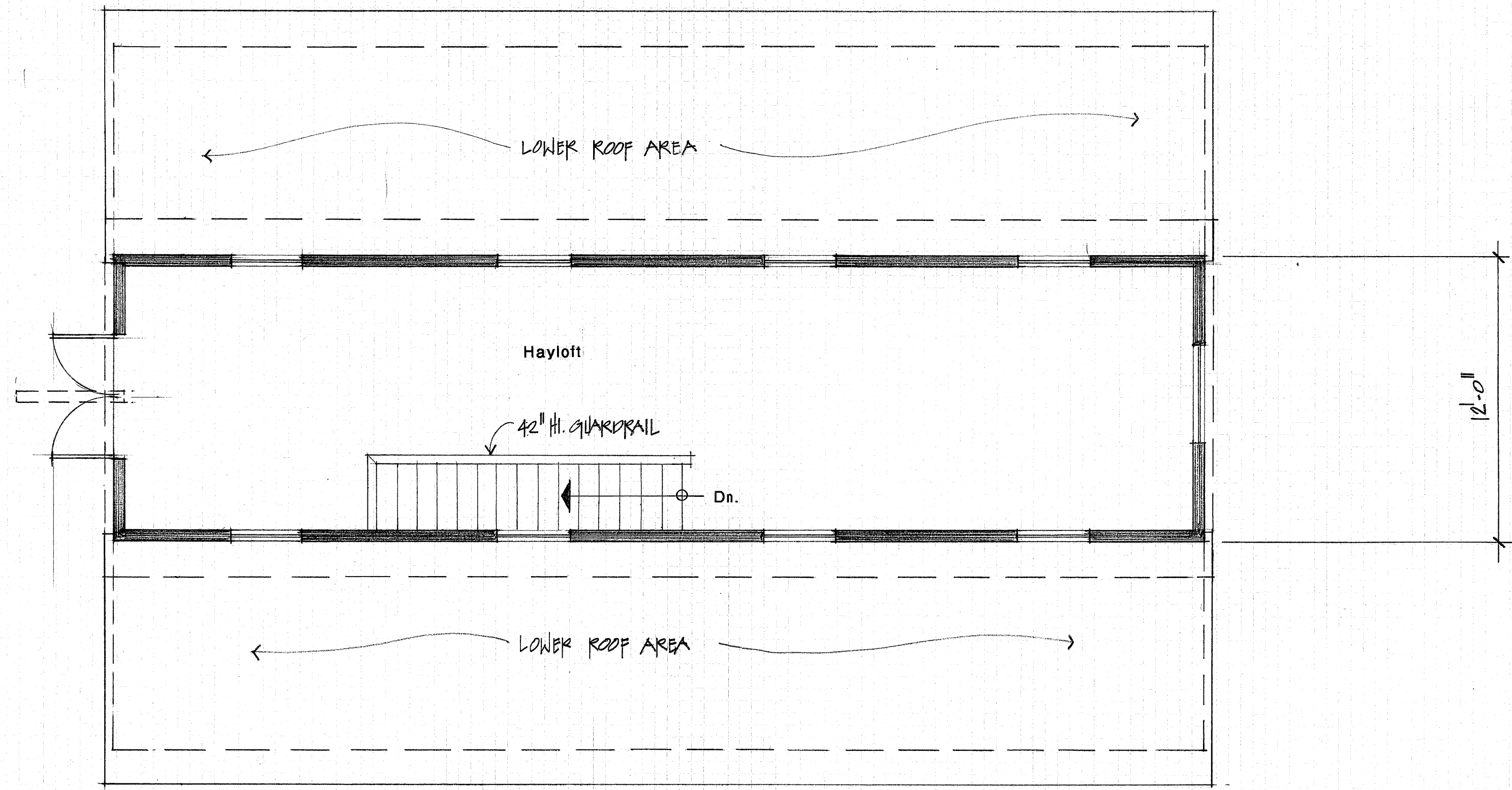


REVISIONS

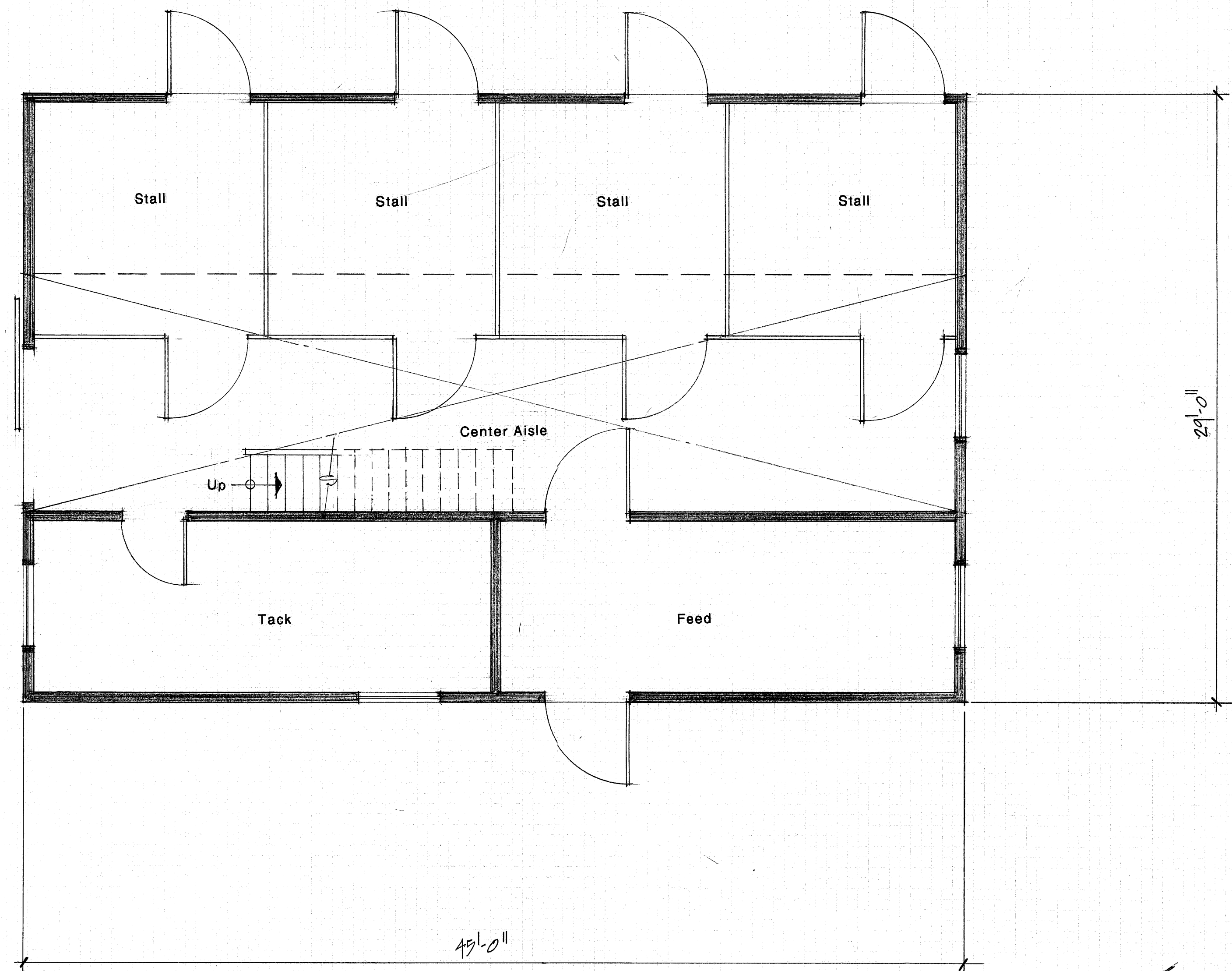
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WILLIS ADDITION
 9 Portuguese Bend Road, Rolling Hills, CA 90274

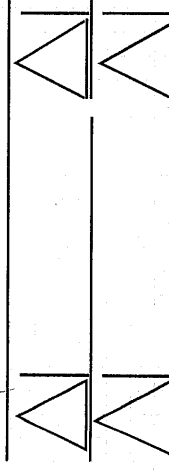
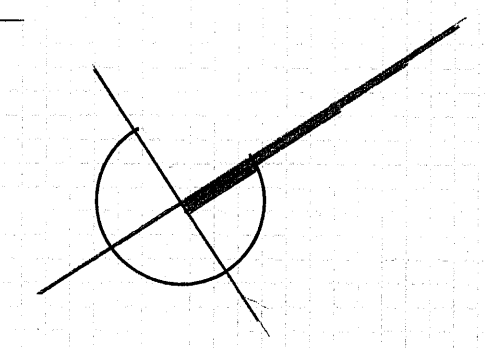


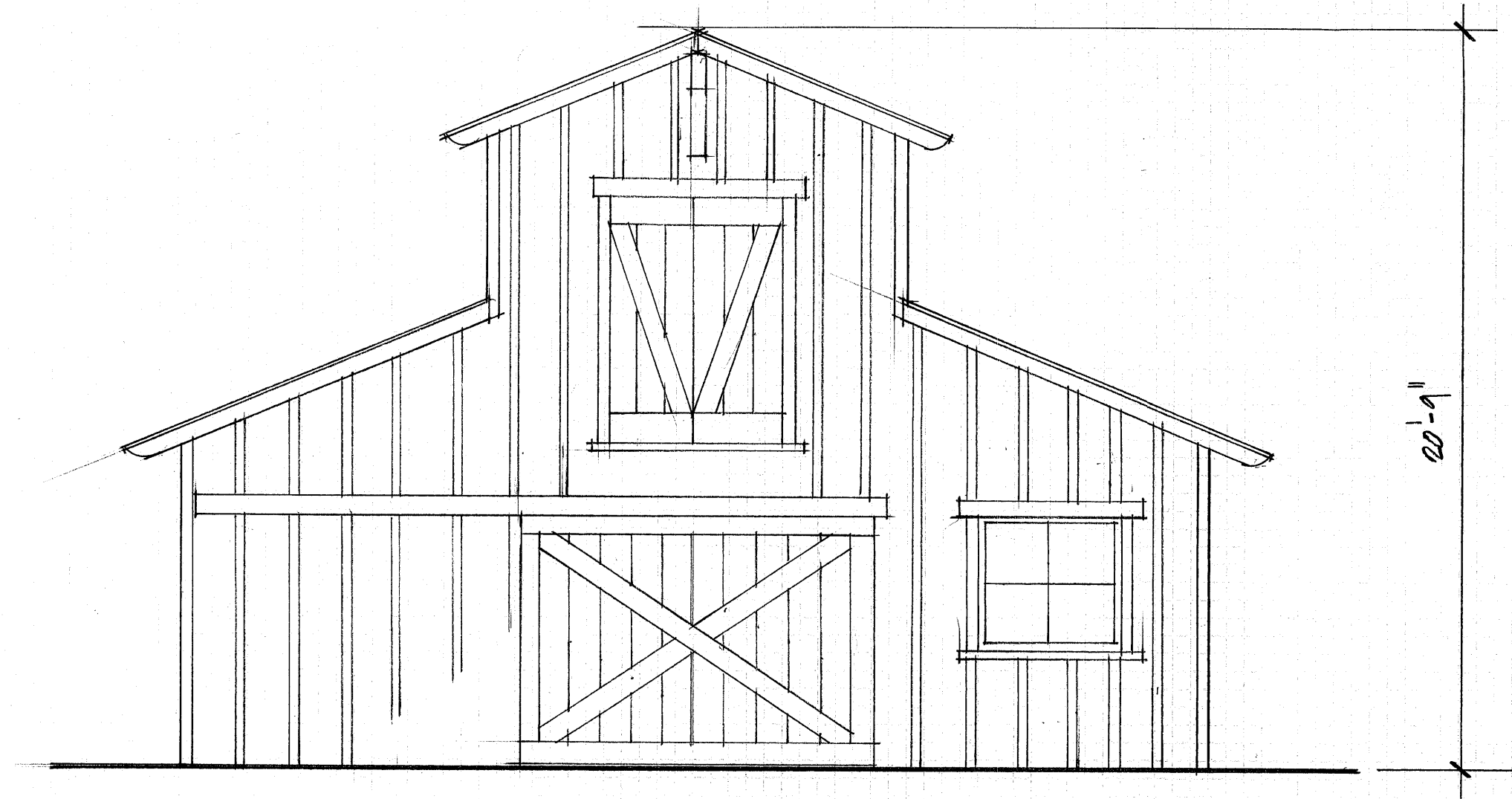


LOFT FLOOR PLAN
1/4"=1'-0"

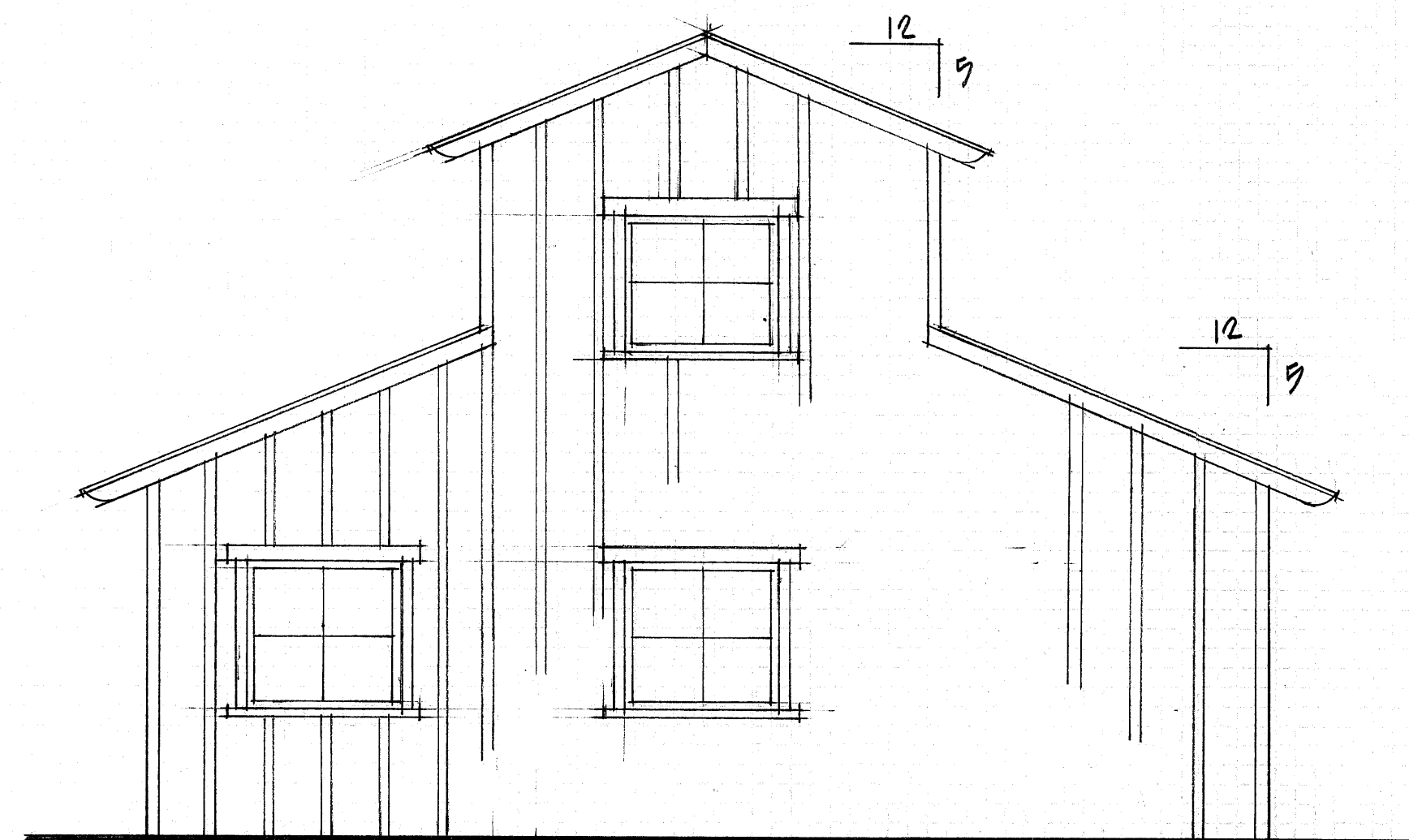


STABLE FLOOR PLAN
1/4"=1'-0"

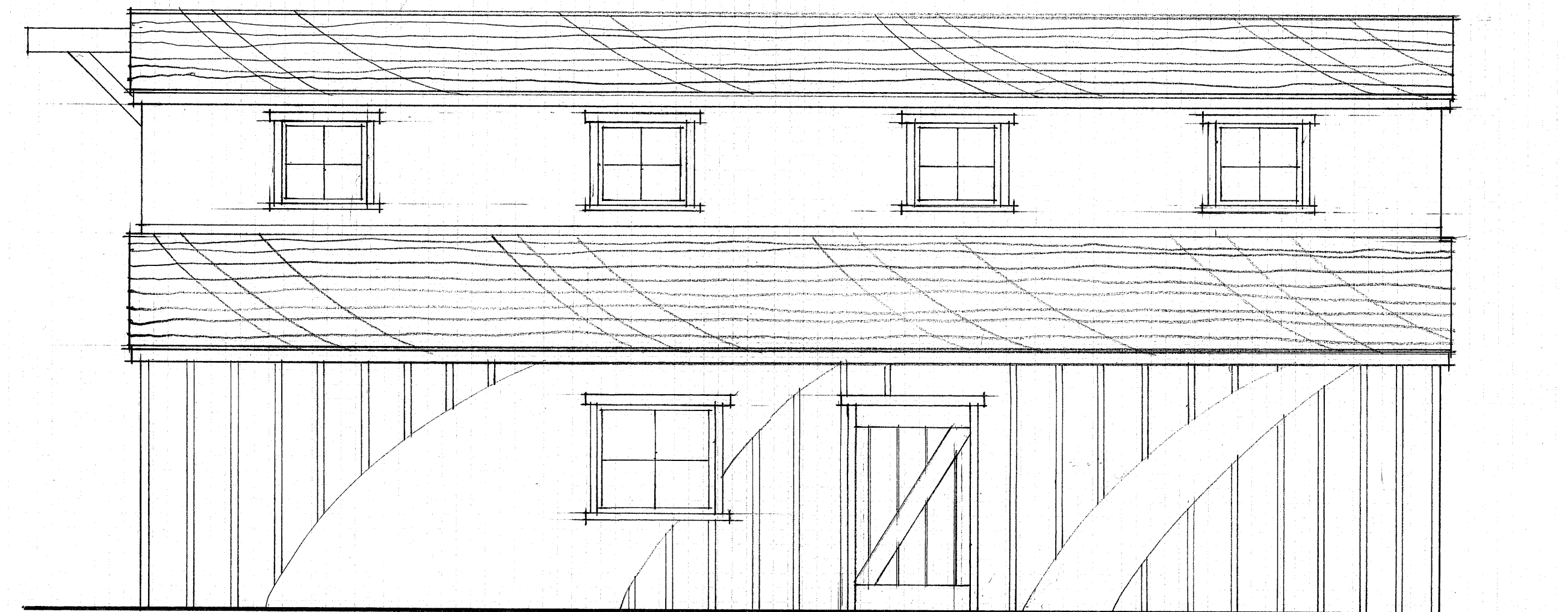




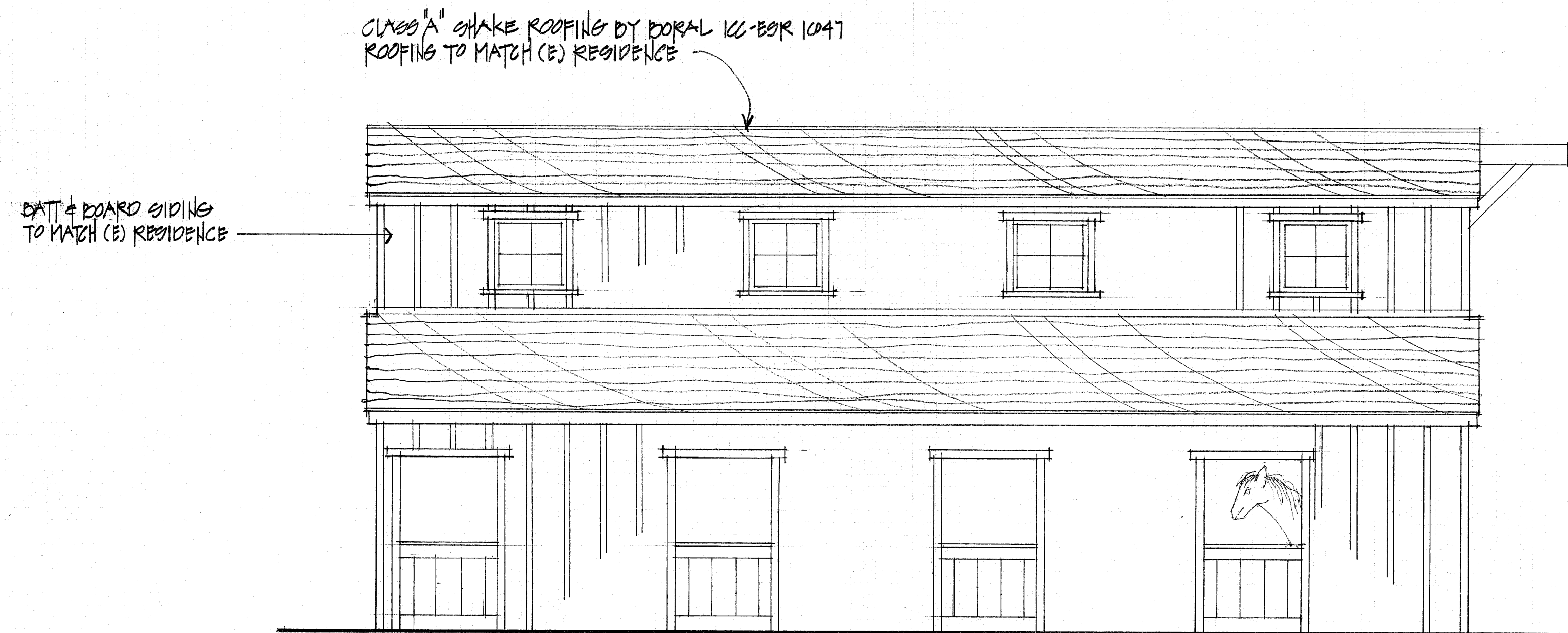
SOUTH ELEVATION
1/4"=1'-0"



NORTH ELEVATION
1/4"=1'-0"



EAST ELEVATION
1/4"=1'-0"



WEST ELEVATION
1/4"=1'-0"

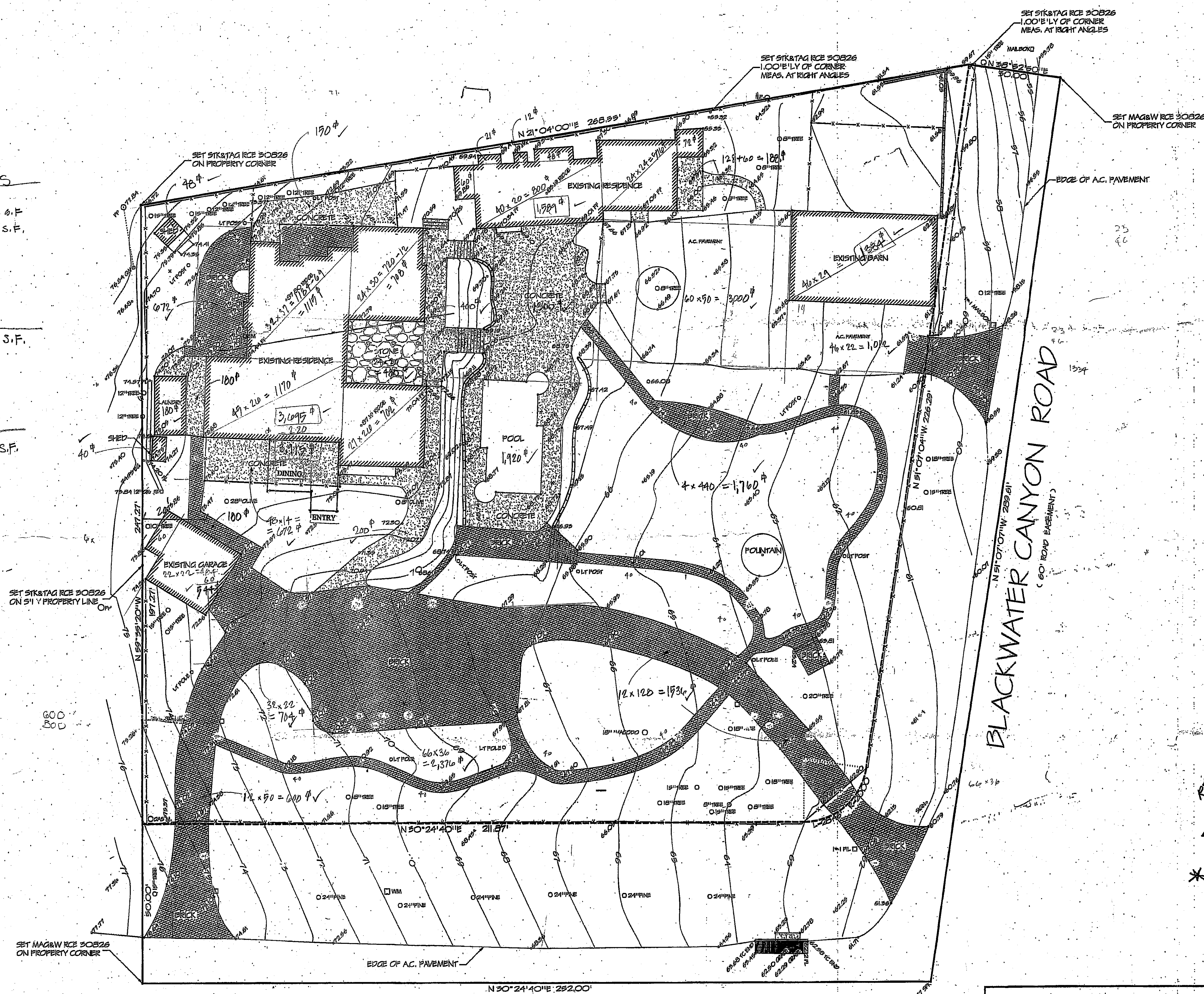
REVISIONS

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WILLIS ADDITION
9 Portuguese Bend Road, Rolling Hills, CA 90274

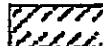





3,699 S.F.
1,589 S.F.
1,334
744
180
48
40
7,430 S.F.

17,330 S.F.



A TITLE POLICY WAS NOT PROVIDED TO DENN ENGINEERS AT THE TIME OF THIS SURVEY. THEREFORE, DENN ENGINEERS DOES NOT GUARANTEE THE LEGAL DESCRIPTION OF THIS PROPERTY SURVEYED NOR DOES IT REFLECT OR DELINEATE ANY EASEMENTS THAT MAY BE ON SAID PROPERTY.

LEGEND


	EXISTING BUILDING
	CONCRETE
	BRICK
	WOOD DECK
106.76	EXISTING ELEVATION
	EXISTING CONTOUR
	BLOCK WALL
- X -	EXISTING FENCE
PCR	BEGINNING OF CURVED RETENTION
C/L	CENTERLINE
E/L/Y	EASTERLY
PD	FOUND
PF	FINISH FLOOR
PH	FREE HYDRAUNT
PL	FLOW LINE
GR	GRABAGE FLOOR
GM	GAS METER
GN	GUY WIRE
L&T	LEAD AND TAG
NH	MANHOLE
NLY	NORTHERLY
PC	PROPERTY CORNER
PL, P/L	PROPERTY LINE
PP	POWER POLE
SBW	SEWER AND WASHES
S/LY	SOUTHERLY
SPK	SPRINK
SSWH	SANITARY SEWER MANHOLE
SK	STAKE
S/LT	STREET LIGHT
TC	TOP OF CURB
TW	TOP OF WALL
TX	TOP OF DRIVEWAY APRON
W/LY	WESTERLY
WM	WATER METER

NOTE: ALL SEWER/CURV DIMENSIONS SHOWN ARE MEASURED - (1) INTERIOR SUBJECTS OF BUILDINGS UNLESS OTHERWISE NOTED

BOLDFACE MONUMENTS ARE NOT NECESSARILY SET BY PROPERTY OWNERS. PLEASE REFER TO THE NOTATION ON THE PLANS FOR OFFSET DISTANCES, IF THERE ARE ANY QUESTIONS, PLEASE DO NOT HESITATE TO CONTACT PAIN ENGINEERS FOR CLARIFICATION AT: (510) 542-9422, TUE 8:00 AM TO 5:00 PM

APPROVED
 105 ADD. E. WINDSOR
 HOLDING HILLS
 COMMUNITY ASSOCIATION
 INC. CENTRAL COMMITTEE
 105 ADD. E. WINDSOR
 HOLDING HILLS
 COMMUNITY ASSOCIATION
 INC. CENTRAL COMMITTEE
 PERMIT 4925
 * Arch details to exist
 APPROVED PROFESSIONAL
 105 ADD. E. WINDSOR

SCALE: 1" = 16'



A horizontal scale bar with alternating black and white segments. Below the bar are numerical markings at 0, 8, 16, 24, and 32.

JOB ADDRESS
9 PORTUGUESE FUND ROAD
ROLLING HILLS, CA. 90274

LEGAL DESCRIPTION
LOT 74
ROLLING HILLS
M.B. 201-29-35
APN 7569-014-005

SURVEY & TOPOGRAPHY
FOR
GEORGIA CLAESSENS
9 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274

DRAWN BY: C.R.	CHECKED BY: T.S.	REVISION: 3-7-12
ANY CHANGES OR MODIFICATIONS MADE TO THIS PLAN WITHOUT WRITTEN CONSENT OF DEFENSENOR SHALL RELIEVE DENN ENGINEERS FROM ANY LIABILITY OR DAMAGE RESULTING FROM SUCH CHANGES OR MODIFICATIONS, INCLUDING ANY ATTORNEYS FEES OR COSTS INCURRED IN ANY PROCEEDING THAT DENN ENGINEERS MAY BE JOINED.		

GARY ROEH

DENN

ENGINEER

JOB NO.
11-544

54227.

OF 1.

WILLIS	6.19.12	CLAESSENS	RES.	ADD.

9 POTUGUESE BEND ROAD – DRIVEWAY RELOCATION



The intersection of Portuguese Bend Road and Lower Blackwater Canyon Road. (looking up from the corner of Saddleback Road and Portuguese Bend Road)



The proposed new driveway apron staked with red flags.



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

Agenda Item No.: 11.B
Mtg. Date: 11/10/2022

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: JOHN SIGNO, DIRECTOR OF PLANNING & COMMUNITY SERVICES

THRU: ELAINE JENG P.E., CITY MANAGER

SUBJECT: ELECTION OF VICE CHAIRPERSON OF THE TRAFFIC COMMISSION

DATE: November 10, 2022

BACKGROUND:

Pursuant to Rolling Hills Municipal Code (RHMC) Section 10.08.010, an advisory Traffic Commission is established in which the members serve without compensation at the pleasure of the City Council for staggered terms of four years. The Commission consists of one member of the Council and four residents of the City, one of whom must be a member of the Board of Directors of the Rolling Hills Community Association. The Chairperson of the Traffic Commission is always the City Council member. The Vice Chairperson is elected by the Commission. However, the section does not state when or how often an election must occur. The duty of the Vice Chairperson is to serve as Chairperson in the absence of the Chairperson.

At the September 29, 2022 Traffic Commission meeting, the matter was brought up by staff and the direction was to place this item on the next agenda.

DISCUSSION:

Vice Chairperson V'Etta Virtue was selected for the position on July 28, 2011. On July 26, 2012, the Traffic Commission revisited the item and voted that Vice Chairperson Virtue continue in the position. This was the last election according to the agendas and minutes.

FISCAL IMPACT:

None.

RECOMMENDATION:

Take nominations and vote for a Vice Chairperson.

ATTACHMENTS: