



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

2 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274
(310) 377-1521

AGENDA **Regular Traffic Commission** **Meeting**

TRAFFIC COMMISSION
Thursday, March 24, 2022

CITY OF ROLLING HILLS
8:30 AM

This meeting is held pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020.

The meeting agenda is available on the City's website. A live video of the Traffic Commission meeting will be available on the City's website. Both the agenda and the live video can be found here:

<https://www.rollinghills.org/government/agenda/index.php>

Members of the public may observe and orally participate in the meeting via Zoom and or submit written comments in real-time by emailing the City Clerk's office at cityclerk@cityofrh.net. Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information that you do not want to be published.

Zoom access: <https://us02web.zoom.us/j/82332801730?pwd=UIRYRW5ZRXPZktMYXZ5cDRld1hrQT09>

Or dial (669) 900-9128 meeting

ID: 823 3280 1730 Passcode: 514342

Recordings to all the Traffic Commission meetings can be found here:
<https://cms5.revize.com/revize/rollinghillsca/government/agenda/index.php>

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVE ORDER OF THE AGENDA

This is the appropriate time for the Chair or Commissioners to approve the agenda as is or reorder.

5. BLUE FOLDER ITEMS (SUPPLEMENTAL)

Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.

6. PUBLIC COMMENTS ON NON-AGENDA ITEMS

This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.

7. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Chair or any Commissioner may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion. The Chair will call on anyone wishing to address the Commission on any Consent Calendar item on the agenda, which has not been pulled by Commission for discussion.

7.A. APPROVE AFFIDAVIT OF POSTING FOR THE TRAFFIC COMMISSION REGULAR MEETING OF MARCH 24, 2022

RECOMMENDATION: Approve.

[CL_AGN_2203024_TC_AffidavitofPosting.pdf](#)

7.B. APPROVE THE FOLLOWING TRAFFIC COMMISSION MINUTES: FEBRUARY 7, 2022

RECOMMENDATION: Approve as presented.

[CL_MIN_220207_TC_F.pdf](#)

8. EXCLUDED CONSENT CALENDAR ITEMS

9. PRESENTATION

9.A. LOS ANGELES COUNTY SHERIFF'S DEPARTMENT LOMITA STATION, TRAFFIC STATISTICS FOR THE CITY OF ROLLING HILLS FOR JANUARY AND FEBRUARY 2022. (VERBAL REPORT)

RECOMMENDATION: Review and file.

[CL_AGN_220324_LACSD_Feb_2022_Traffic.pdf](#)

10. OLD BUSINESS

11. NEW BUSINESS

11.A. 23 CREST ROAD EAST: TWO DRIVEWAYS - PRIMARY DRIVEWAY IS 20 FEET WIDE PER FIRE CODE REQUIREMENTS AND SECONDARY DRIVEWAY IS 10 FEET WIDE (WILLIAMS)

RECOMMENDATION: Consider the primary driveway located on the northwestern side of the lot (Pad 1) and the secondary driveway located on the northeastern side of the lot (Pad 2) and provide direction to staff.

[23 Crest Road East - Driveway Location Pictures.pdf](#)

[CL_AGN_220324_23CrestRdEast_CTE_DwyMemo.pdf](#)

12. MATTERS FROM MEMBERS OF THE TRAFFIC COMMISSION

13. MATTERS FROM STAFF

14. ADJOURNMENT

Next meeting: May 26, 2022 at 8:30 a.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Notice:

Documents pertaining to an agenda item received after the posting of the agenda are available for review in

the City Clerk's office or at the meeting at which the item will be considered.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

Agenda Item No.: 7.A

Mtg. Date: 03/24/2022

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER

THRU: ELAINE JENG P.E., CITY MANAGER

SUBJECT: APPROVE AFFIDAVIT OF POSTING FOR THE TRAFFIC COMMISSION
REGULAR MEETING OF MARCH 24, 2022

DATE: March 24, 2022

BACKGROUND:

None.

DISCUSSION:

None.

FISCAL IMPACT:

None.

RECOMMENDATION:

Approve.

ATTACHMENTS:

[CL_AGN_2203024_TC_AffidavitofPosting.pdf](#)



Administrative Report

7.A., File # 1096

Meeting Date: 03/24/2022

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF ROLLING HILLS)

AFFIDAVIT OF POSTING

In compliance with the Brown Act, the following materials have been posted at the locations below.

| | |
|---------------------|---|
| Legislative Body | Traffic Commission |
| Posting Type | Regular Meeting Agenda |
| Posting Location | 2 Portuguese Bend Road, Rolling Hills, CA 90274 City Hall Window |
| Meeting Date & Time | MARCH 24, 2022 8:30am |

As City Clerk of the City of Rolling Hills, I declare under penalty of perjury, the document noted above was posted at the date displayed below.

Christian Horvath, City Clerk

Date: March 18, 2022



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

Agenda Item No.: 7.B

Mtg. Date: 03/24/2022

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER

THRU: ELAINE JENG P.E., CITY MANAGER

SUBJECT: APPROVE THE FOLLOWING TRAFFIC COMMISSION MINUTES:
FEBRUARY 7, 2022

DATE: March 24, 2022

BACKGROUND:

None.

DISCUSSION:

None.

FISCAL IMPACT:

None.

RECOMMENDATION:

Approve as presented.

ATTACHMENTS:

[CL_MIN_220207_TC_F.pdf](#)



1. CALL MEETING TO ORDER

The Traffic Commission of the City of Rolling Hills met via teleconference on the above date at 6:30 p.m. Chair Patrick Wilson presiding.

2. ROLL CALL

Commissioners Present: Bobit, Margeta, Raine, Vice Chair Virtue, Chair Wilson
Commissioners Absent: None
Staff Present: Christian Horvath, City Clerk / Executive Assistant to the City Manager
John Signo, Planning & Community Services Director
Vanessa Munoz, Traffic Engineer

3. PLEDGE OF ALLEGIANCE – Chair Wilson

4. CONSENT CALENDAR

4.A. APPROVE AFFIDAVIT OF POSTING FOR THE TRAFFIC COMMITTEE REGULAR MEETING OF FEBRUARY 7, 2022.

4.B. APPROVE THE FOLLOWING TRAFFIC MINUTES: SEPTEMBER 23, 2021.

Motion by Commissioner Bobit seconded by Commissioner Raine to approve. Motion carried unanimously with the following vote:

AYES: Bobit, Margeta, Raine, Virtue, Chair Wilson
NOES: None
ABSENT: None

5. PUBLIC COMMENT ON NON-AGENDA ITEMS

Public Comment: Scott Holt

6. PRESENTATION

6.A. LOS ANGELES COUNTY SHERIFF'S DEPARTMENT LOMITA STATION, TRAFFIC STATISTICS FOR THE CITY OF ROLLING HILLS FOR OCTOBER THROUGH DECEMBER 2021. (VERBAL REPORT)

Presentation by Deputy Carlos Gonzalez.

7. OLD BUSINESS

7.A. FOLLOW-UP REPORT ON RESIDENT'S REQUEST TO REVIEW AND MITIGATE SAFETY CONCERNS AT THE CORNER OF UPPER BLACKWATER CANYON ROAD AND PORTUGUESE BEND ROAD

Presentation by City Clerk / Executive Assistant to the City Manager Christian Horvath
Traffic Engineer Vanessa Munoz

Public comment: Danica Krislovich-Iannitti

Motion by Commissioner Bobit seconded by Commissioner Raine to accept recommendations from Willdan.
Motion carried unanimously with the following vote:

AYES: Bobit, Margeta, Raine, Virtue, Chair Wilson

NOES: None

ABSENT: None

8. NEW BUSINESS – NONE

9. MATTERS FROM MEMBERS OF THE TRAFFIC COMMISSION – NONE

10. MATTERS FROM STAFF

10.A. COMMUNITY RECOGNITION LUNCHEON FOR RETIRING SHERIFF DEPUTIES REECE SOUZA AND TAMI BOUSE FROM THE LOMITA STATION

Presentation by City Clerk / Executive Assistant to the City Manager Christian Horvath

11. ADJOURNMENT: 9:16 A.M.

The meeting was adjourned at 9:16 a.m. to a regular meeting of the Traffic Commission scheduled to be held on Thursday, March 24, 2022 beginning at 8:30 a.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Respectfully submitted,

Christian Horvath, City Clerk

Approved,

Patrick Wilson, Chair



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

Agenda Item No.: 9.A
Mtg. Date: 03/24/2022

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: CONNIE VIRAMONTES , ADMINISTRATIVE ASSISTANT

THRU: ELAINE JENG P.E., CITY MANAGER

SUBJECT: LOS ANGELES COUNTY SHERIFF'S DEPARTMENT LOMITA STATION,
TRAFFIC STATISTICS FOR THE CITY OF ROLLING HILLS FOR
JANUARY AND FEBRUARY 2022. (VERBAL REPORT)

DATE: March 24, 2022

BACKGROUND:

Between January and February 2022, the Los Angeles County Sheriff's Department reported the following:

Citations:

- January – 0
- February – 17

Traffic Collisions (year to date): 0

DUI Arrests (year to date): 0

DISCUSSION:

None.

FISCAL IMPACT:

None.

RECOMMENDATION:

Receive and file.

ATTACHMENTS:

FEB 2022 ROLLING HILLS TRAFFIC ENFORCEMENT

22RE010840

| DATE | LOCATION | VIOLATION | SPEED | RESIDENT CITES | NON-RESIDENT CITES | DEPUTY |
|------------------|-----------------------|-----------|-------|----------------|--------------------|----------|
| 2/9/2022 | Crest Rd/Johns Canyon | Speed | 46 | 1 | 0 | Gonzalez |
| 2/9/2022 | Crest Rd/Johns Canyon | Speed | 47 | 1 | 0 | Gonzalez |
| 2/9/2022 | Crest Rd/Johns Canyon | Speed | 47 | 0 | 1 | Gonzalez |
| 2/9/2022 | Crest Rd/Johns Canyon | Stop | | | | Gonzalez |
| 2/9/2022 | Crest Rd/Johns Canyon | Speed | 47 | 1 | 0 | Gonzalez |
| 2/9/2022 | Crest Rd/Johns Canyon | Speed | 46 | 0 | 1 | Gonzalez |
| 2/16/2022 | Crest Rd/Johns Canyon | Speed | 48 | 0 | 1 | Gonzalez |
| 2/16/2022 | Crest Rd/Johns Canyon | Speed | 45 | 1 | 0 | Gonzalez |
| 2/16/2022 | Crest Rd/Johns Canyon | Speed | 46 | 1 | 0 | Gonzalez |
| 2/16/2022 | Crest Rd/Johns Canyon | Speed | 45 | 0 | 1 | Gonzalez |
| 2/16/2022 | Crest Rd/Johns Canyon | Speed | 45 | 1 | 0 | Gonzalez |
| 2/16/2022 | Crest Rd/Johns Canyon | Speed | 45 | 1 | 0 | Gonzalez |
| 2/28/2022 | Crest Rd/Johns Canyon | Speed | 45 | 1 | 0 | Gonzalez |
| 2/28/2022 | Crest Rd/Johns Canyon | Speed | 45 | 1 | 0 | Gonzalez |
| 2/28/2022 | Crest Rd/Johns Canyon | Speed | 46 | 1 | 0 | Gonzalez |
| 2/28/2022 | Crest Rd/Johns Canyon | Speed | 50 | 1 | 0 | Gonzalez |
| 2/28/2022 | Crest Rd/Johns Canyon | Speed | 47 | 0 | 1 | Gonzalez |
| 2/28/2022 | Crest Rd/Johns Canyon | Speed | 46 | 1 | 0 | Gonzalez |
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City of Rolling Hills

INCORPORATED JANUARY 24, 1957

Agenda Item No.: 11.A
Mtg. Date: 03/24/2022

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: JOHN SIGNO, DIRECTOR OF PLANNING & COMMUNITY SERVICES

THRU: ELAINE JENG P.E., CITY MANAGER

SUBJECT: 23 CREST ROAD EAST: TWO DRIVEWAYS - PRIMARY DRIVEWAY IS 20 FEET WIDE PER FIRE CODE REQUIREMENTS AND SECONDARY DRIVEWAY IS 10 FEET WIDE (WILLIAMS)

DATE: March 24, 2022

BACKGROUND:

The property owners at 23 Crest Road East submitted a Site Plan, Conditional Use Permit and Variance applications for construction of a new single family residence and guest house that include a primary and secondary driveway. These applications are currently being reviewed by the Planning Commission. The Traffic Commission is requested to review the new driveway aprons and driveways.

DISCUSSION:

On August 25, 2021, the applicant submitted a request for approval of a Site Plan Review for the construction of a new 8,460-square-foot residence, 8,460-square-foot basement, 1,510-square-foot attached garages, 4,120 square feet of covered porches, 1,130-square-foot swimming pool and spa, 8,050-square-foot driveway, and 64,220 cubic yards of grading, which includes over-excavation and re-compaction; a Conditional Use Permit to construct an 800-square-foot guest house and 2,456-square-foot stable; and a Variance to allow the stable to be located in the front yard and to allow a portion of the corral to encroach into the front yard setback.

Two driveways are proposed on Crest Road East and require approval from the Traffic Commission. On March 15, 2022, the Planning Commission held a public hearing to review the project and continued the meeting to April 19, 2022, to obtain additional information about hydrology among other things, and a recommendation from the Traffic Commission on the driveways. The plans have been reviewed by the Fire Department and comments were provided to the applicant. The applicant is awaiting direction from the Planning Commission and Traffic Commission before resubmitting to the Fire Department. However, the applicant is

confident the plans meet the Fire Department's requirements for approval.

The apron for the primary driveway will be 40 feet wide and located on the northwestern side of lot (Pad 1). It will provide access to the motor court and main entry to the residence. The main driveway will be 20 feet wide; it combined with the motor court will be 8,060 square feet. The apron for the secondary driveway will be 15 feet wide and located on the northeastern side of the lot (Pad 2). It will provide access to the stable and corral and will be 10 feet wide and 1,850 square feet. The City's Traffic Engineer has reviewed the plans for the proposed driveway apron and driveway. The Planning Commission and staff conducted a field trip to the property on March 15, 2022. Attached are photographs showing the location of the proposed driveways.

FISCAL IMPACT:

None.

RECOMMENDATION:

Consider the primary driveway located on the northwestern side of the lot (Pad 1) and the secondary driveway located on the northeastern side of the lot (Pad 2) and provide direction to staff.

ATTACHMENTS:

[23 Crest Road East - Driveway Location Pictures.pdf](#)

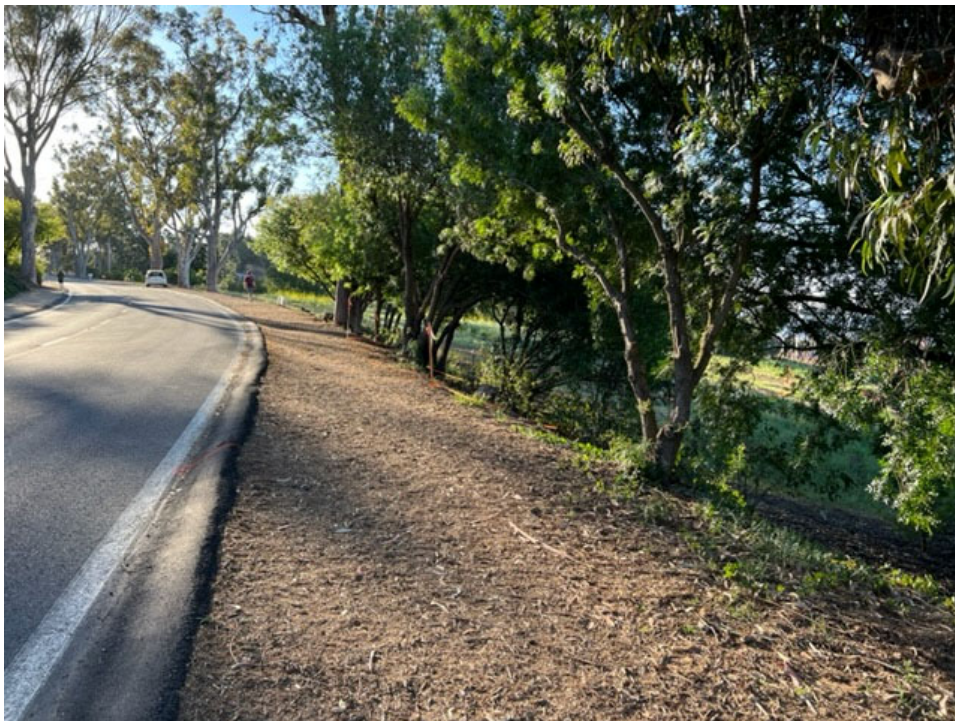
[CL_AGN_220324_23CrestRdEast_CTE_DwyMemo.pdf](#)

23 CREST ROAD EAST – DRIVEWAY LOCATIONS

Main Driveway



Looking northwest along Crest Road East



Looking southeast along Crest Road East

23 CREST ROAD EAST – DRIVEWAY LOCATIONS



Looking south toward main driveway



Looking south along edge of main driveway

23 CREST ROAD EAST – DRIVEWAY LOCATIONS

Secondary Driveway



Looking southeast along Crest Road East



Looking northwest along Crest Road East

23 CREST ROAD EAST – DRIVEWAY LOCATIONS



Looking south toward secondary driveway entrance



Secondary driveway location with stable in background

Memorandum

TO: Elaine Jeng PE, City Manager

FROM: Vanessa Munoz, PE, TE, City Traffic Engineer

DATE: March 18, 2022

SUBJECT: 23 East Crest Driveways

This memorandum is in response to the request by the city to review and provide input on the two driveways being proposed by the residents at 23 Crest East. The proposal consists of a 20-foot-wide main driveway (northwest of the lot) and a 10-foot stable service driveway (northeast of the lot).

The required stopping sight distance for 30 mph is 200-feet. The proposed driveway locations provide a greater sight distance in the westbound and eastbound direction as you exit the driveways than the required minimum stopping sight distance. The layout and locations of the proposed driveways is acceptable and both driveways meet and exceed the minimum sight distance requirements. Therefore, the driveways are recommended as proposed.