



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

NO. 2 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274
(310) 377-1521
FAX (310) 377-7288

AGENDA
Regular Traffic Commission
Meeting

TRAFFIC COMMISSION
Monday, February 07, 2022

CITY OF ROLLING HILLS
8:30 AM

All Committee members will participate in-person wearing masks per Los Angeles County Health Department's Health Officer Order effective Saturday, July 17, 2021. The meeting agenda is available on the City's website. The City Council meeting will be live-streamed on the City's website. Both the agenda and the live-streamed video can be found here:
<https://www.rolling-hills.org/government/agenda/index.php>

Members of the public may submit written comments in real-time by emailing the City Clerk's office at cityclerk@cityofrh.net.

Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information that you do not want to be published.

Recordings to City Council meetings can be found here:

<https://cms5.revize.com/revize/rollinghillsca/government/agenda/index.php>

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **CONSENT CALENDAR**
 - 4.A. **APPROVE AFFIDAVIT OF POSTING FOR THE TRAFFIC COMMITTEE REGULAR MEETING OF FEBRUARY 7, 2022**
RECOMMENDATION: Approve.
[CL_AGN_220207_TC_AffidavitofPosting.pdf](#)
 - 4.B. **APPROVE THE FOLLOWING TRAFFIC MINUTES: SEPTEMBER 23, 2021**

RECOMMENDATION: Approve as presented.
[09.23.21 TC Minutes_F.pdf](#)

5. PUBLIC COMMENT ON NON-AGENDA ITEMS

6. PRESENTATION

- 6.A. [LOS ANGELES COUNTY SHERIFF'S DEPARTMENT LOMITA STATION, TRAFFIC STATISTICS FOR THE CITY OF ROLLING HILLS FOR OCTOBER THROUGH DECEMBER 2021. \(VERBAL REPORT\)](#)

RECOMMENDATION: Receive and File.

[CL_AGN_220127_TC_Oct2021_RH_Traffic.pdf](#)
[CL_AGN_220127_TC_Nov2021_RH_Traffic.pdf](#)
[CL_AGN_220127_TC_Dec2021_RH_Traffic.pdf](#)

7. OLD BUSINESS

- 7.A. [FOLLOW-UP REPORT ON RESIDENT'S REQUEST TO REVIEW AND MITIGATE SAFETY CONCERNS AT THE CORNER OF UPPER BLACKWATER CANYON ROAD AND PORTUGUESE BEND ROAD](#)

RECOMMENDATION: Review recommendations from the Traffic Engineer and provide direction to staff.

[CL_AGN_220127_TC_M03_20_UpperBlackwater_RHCA_ResponseMemo_01.06.2021.p](#)
[CL_AGN_220127_TC_RHCAtr_2021_11-16.pdf](#)

8. NEW BUSINESS

9. MATTERS FROM MEMBERS OF THE TRAFFIC COMMISSION

10. MATTERS FROM STAFF

- 10.A. [COMMUNITY RECOGNITION LUNCHEON FOR RETIRING SHERIFF DEPUTIES REECE SOUZA AND TAMI BOUSE FROM THE LOMITA STATION.](#)

RECOMMENDATION: Receive and file.

11. ADJOURNMENT

Next meeting: Thursday, March 24, 2022 at 8:30am in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Notice:

Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

Agenda Item No.: 4.A

Mtg. Date: 02/07/2022

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER

THRU: ELAINE JENG P.E., CITY MANAGER

SUBJECT: APPROVE AFFIDAVIT OF POSTING FOR THE TRAFFIC COMMITTEE REGULAR MEETING OF FEBRUARY 7, 2022

DATE: February 07, 2022

BACKGROUND:

None.

DISCUSSION:

None.

FISCAL IMPACT:

None.

RECOMMENDATION:

Approve.

ATTACHMENTS:

[CL_AGN_220207_TC_AffidavitofPosting.pdf](#)



Administrative Report

4.A., File # 972

Meeting Date: 02/07/2022

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF ROLLING HILLS)

AFFIDAVIT OF POSTING

In compliance with the Brown Act, the following materials have been posted at the locations below.

Legislative Body	Traffic Committee
Posting Type	Regular Meeting Agenda
Posting Location	2 Portuguese Bend Road, Rolling Hills, CA 90274 City Hall Window
Meeting Date & Time	FEBRUARY 7, 2022 8:30am

As City Clerk of the City of Rolling Hills, I declare under penalty of perjury, the document noted above was posted at the date displayed below.

Christian Horvath, City Clerk

Date: January 31, 2022



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

Agenda Item No.: 4.B
Mtg. Date: 02/07/2022

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER

THRU: ELAINE JENG P.E., CITY MANAGER

SUBJECT: APPROVE THE FOLLOWING TRAFFIC MINUTES: SEPTEMBER 23, 2021

DATE: February 07, 2022

BACKGROUND:

None.

DISCUSSION:

None.

FISCAL IMPACT:

None.

RECOMMENDATION:

Approve as presented.

ATTACHMENTS:

[09.23.21 TC Minutes_F.pdf](#)

**MINUTES OF
A REGULAR MEETING
OF THE
TRAFFIC COMMISSION OF THE
CITY OF ROLLING HILLS
THURSDAY, SEPTEMBER 23, 2021**

1. CALL TO ORDER

A regular meeting of the Traffic Commission of the City of Rolling Hills was called to order by Chair Wilson at 8:31 a.m. on Thursday, July 22, 2021 in the City Council Chamber, at City Hall, 2 Portuguese Bend Road, Rolling Hills, California.

2. ROLL CALL

Commissioners Present: Bobit, Margeta, Raine (via Zoom) and Chair Wilson.
Commissioners Absent: Vice Chair Virtue
Others Present: Meredith Elguira, Planning and Community Services Director
Vanessa Munoz, Traffic Engineer via Zoom
Arty Beckler Jr., Rolling Hills Community Association (RHCA) Maintenance Supervisor
Tami Bouse, Deputy LA County Sheriff's Department

3. APPROVAL OF MINUTES

A. JULY 22, 2021 MINUTES OF A REGULAR MEETING OF THE TRAFFIC COMMISSION.

Chair Wilson presented item.

MOTION: Commissioner Bobit motioned to approve, and Commissioner Margeta seconded the motion.

AYES: COMMISSIONER: Chair Wilson, Raine, Bobit, and Margeta
NOES: COMMISSIONER: None.
ABSENT: COMMISSIONER: Vice Chair Virtue.
ABSTAIN: COMMISSIONER: None.

4. PRESENTATION

A. LOS ANGELES COUNTY SHERIFF'S DEPARTMENT LOMITA STATION, TRAFFIC STATISTICS FOR THE CITY OF ROLLING HILLS FOR JULY AND AUGUST 2021 (VERBAL REPORT).

Deputy Tami Bouse presented the item. Discussion ensued.

5. **OLD BUSINESS**

None.

6. **NEW BUSINESS**

A. **RESIDENT REQUEST TO REVIEW AND MITIGATE SAFETY CONCERNS AT THE CORNER OF THE UPPER BLACKWATER CANYON ROAD AND PORTUGUESE BEND ROAD.**

Planning and Community Services Director Elguira presented the item.

Traffic Engineer Vanessa Munoz presented item and suggested recommendations.

Commissioner Raine expressed his concern turning left going northbound entry from Portuguese Bend Road.

Commissioner Bobit voiced his concerns to this item.

Commissioner Margeta expressed her concern.

Chair Wilson welcomed public comments: Resident Mrs. Breiholz, 6 Upper Blackwater, commented on the trees and wall.

Chair Wilson commented on the island and the two lanes of entry, going northbound Portuguese Bend Road, and making the entry safer.

RHCA Maintenance Supervisor, Mr. Beckler, stated that removal of any trees or walls that are in the easement would need approval from the RHCA Board.

Chair Wilson stated the Traffic Committee will have to bring this item to the RHCA Board to make any removals.

MOTION: Commissioner Margeta motioned to have home owners review safety concerns before any actions are considered and Chair Wilson seconded the motion.

AYES: COMMISSIONER: Chair Wilson, Bobit, Raine and Margeta.

NOES: COMMISSIONER: None.

ABSENT: COMMISSIONER: Vice Chair Virtue

ABSTAIN: COMMISSIONER: None.

7. **OPEN AGENDA – COMMENTS FROM PUBLIC ON ITEMS NOT ON THE AGENDA**

None.

8. MATTERS FROM MEMBERS OF THE TRAFFIC COMMISSION

None.

9. MATTERS FROM STAFF

- A. CONSIDER RESCHEDULING OR CANCELLING THE NOVEMBER 25, 2021 TRAFFIC COMMISSION IN OBSERVANCE OF THE THANKSGIVING HOLIDAY.**

Commissioners agreed to reschedule the Traffic Commission meeting to November 22, 2021 at 8:30 a.m.

10. ADJOURNMENT

Hearing no further business before the Traffic Commission, Chair Wilson adjourned the meeting at 9:49 a.m. The next meeting of the Traffic Commission is scheduled for November 22, 2021 at City Hall, 2 Portuguese Bend Rd., Rolling Hills, CA.

Respectfully submitted,

Elaine Jeng, P.E.
Activing City Clerk

Patrick Wilson
Chair



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

Agenda Item No.: 6.A

Mtg. Date: 02/07/2022

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER

THRU: ELAINE JENG P.E., CITY MANAGER

SUBJECT: LOS ANGELES COUNTY SHERIFF'S DEPARTMENT LOMITA STATION, TRAFFIC STATISTICS FOR THE CITY OF ROLLING HILLS FOR OCTOBER THROUGH DECEMBER 2021. (VERBAL REPORT)

DATE: February 07, 2022

BACKGROUND:

Between October and December 2021, the Los Angeles County Sheriff's Department reported that there were 25 citations issued

DISCUSSION:

None.

FISCAL IMPACT:

None

RECOMMENDATION:

Receive and file.

ATTACHMENTS:

[CL_AGN_220127_TC_Oct2021_RH_Traffic.pdf](#)
[CL_AGN_220127_TC_Nov2021_RH_Traffic.pdf](#)
[CL_AGN_220127_TC_Dec2021_RH_Traffic.pdf](#)

Oct 2021 ROLLING HILLS TRAFFIC ENFORCEMENT

22RE010396

DATE	LOCATION	VIOLATION	SPEED	RESIDENT CITES	NON-RESIDENT CITES	DEPUTY
10/7/2021	Crest/Buggywhip	Speed	45	1	0	Bouse
10/7/2021	26 portuguese Bend Rd	Speed	46	1	0	Bouse
10/11/2021	Crest/Johns Canyon	Speed	46	0	1	Bouse
10/15/2021	Crest Rd/Buggywhip	Speed	47	1	0	Kellogg
10/15/2021	Crest Rd/Buggywhip	Speed	50	0	1	Kellogg
10/18/2021	Crest Rd/Buggywhip	Speed	46	1	0	Bouse
10/18/2021	Crest Rd/Buggywhip	Speed	47	0	1	Kellogg
10/22/2021	Crest Rd/Buggywhip	Speed	46	0	1	Kellogg
10/22/2021	Crest Rd/Buggywhip	Speed	54	1	0	Kellogg
10/26/2021	Crest/Johns Canyon	Spped	50	1	0	Bouse
10/26/2021	Crest Rd/Johns Canyon	Speed	44	0	1	Bouse
10/28/2021	Crest/Buggywhip	Crossing Double Yellow	44	1	0	Kellogg
				7	5	

NOV 2021 ROLLING HILLS TRAFFIC ENFORCEMENT
 22RE010513

DATE	LOCATION	VIOLATION	SPEED	RESIDENT CITES	NON-RESIDENT CITES	DEPUTY
11/3/2021	Crest Rd/Johns Canyon	Speed	44	WA	0	Bouse
11/3/2021	Crest Rd/Johns Canyon	Speed	46	1	0	Bouse
11/5/2021	Crest/Buggywhip	Speed	45	0	1	Kellogg
11/5/2021	Crest Rd/Buggywhip	Speed	46	0	1	Kellogg
11/12/2021	Crest Rd/Buggywhip	Speed	49	0	1	Kellogg
11/12/2021	Crest Rd/Buggywhip	Speed	54	0	1	Kellogg
11/12/2021	Crest Rd/Buggywhip	Speed	48	0	1	Kellogg
11/13/2021	Crest Rd/Portuguese Bend rd	Stop		0	1	Ochoa
11/13/2021	Crest Rd/Quailridge rd	Stop		1	0	Ochoa
11/13/2021	Crest Rd/Quailridge rd	Speed	50	1	0	Ochoa
				3	6	

DEC 2021 ROLLING HILLS TRAFFIC ENFORCEMENT 22RE010616

DATE	LOCATION	VIOLATION	SPEED	RESIDENT CITES	NON-RESIDENT CITES	DEPUTY
12/3/2021	30 Portuguese Bend Rd	Speed	46	0	1	Kellogg
12/3/2021	30 Portuguese Bend Rd	Speed	48	0	1	Kellogg
12/17/2021	Eastfield/Open Brand	Stop		1	0	Kellogg
12/17/2021	Eastfield/Open Brand	Stop		1	0	Kellogg
				2	2	



Agenda Item No.: 7.A
Mtg. Date: 02/07/2022

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: ELAINE JENG, CITY MANAGER

THRU: ELAINE JENG P.E., CITY MANAGER

SUBJECT: FOLLOW-UP REPORT ON RESIDENT'S REQUEST TO REVIEW AND MITIGATE SAFETY CONCERNS AT THE CORNER OF UPPER BLACKWATER CANYON ROAD AND PORTUGUESE BEND ROAD

DATE: February 07, 2022

BACKGROUND:

At the July 22, 2021 Traffic Commission meeting, resident Sue Breiholz noted a safety concern at the corner of Upper Blackwater Canyon Road and Portuguese Bend Road. Mrs. Breiholz discussed that there is a wall in the easement that impairs drivers' visibility at the said corner. The Traffic Commission directed staff to place this item on the September 23, 2021 Traffic Commission agenda for discussion.

At the September 23rd meeting the committee received suggested recommendations from Traffic Engineer Vanessa Munoz as well as public comment from Mrs. Breiholz and RHCA Maintenance Supervisor Beckler. The committee discussed and voted unanimously to have home owners review safety concerns before any actions are considered.

On November 16, 2021, a letter from RHCA Manager Kristen Raig was received noting that the RHCA Board conducted a field trip to the subject site along with Mr. and Mrs. Breiholz, and Mrs. Ianitti, owner of 20 Upper Blackwater Canyon Road. The correspondence also noted that the RHCA Board agreed that the subject matter is a safety issue and should be addressed by the City's Traffic Commission. The correspondence listed five recommendations from the RHCA Board as follows:

- Widen Upper Blackwater Canyon Road where it intersects Portuguese Bend Road by making the planter smaller (RHCA can't eliminate it completely because there are utility access boxes in the planter).
- Ask the City Traffic Engineer to consider a stop sign to slow traffic coming up and down Portuguese Bend Road.
- As the City Traffic Engineer to consider signage to advise drivers to slow down and that there is an intersection.
- Ask to have the Sheriff at the intersection periodically to monitor traffic speeds on Portuguese Bend Road.

- Advise visitors and vendors going to Upper Blackwater Canyon Road to drive slowly because the intersection is on a curve.

DISCUSSION:

RHCA's November 16, 2021 letter was provided to the City Traffic Engineer, Willdan Engineering, Vanessa Munoz. In response to the letter, Willdan Engineering provided a memorandum that supported the following:

1. Reducing the size of the planter at the intersection to widen Upper Blackwater Canyon Road at Portuguese Bend Road and to restripe the intersection in order to change the roadway alignment.
2. Install additional signage in advance of the intersection along Portuguese Bend Road to provide advance warning of the upcoming intersection and advise of a reduction in speed.
3. Request the Sheriff's Department during routine City patrolling to enforce speed limits along Portuguese Bend Road.
4. Remind visitors and service providers at the city entrance gates to follow the local speed limits.

The City Traffic Engineer did not support the RHCA Board's recommendation to install a four way stop at the subject intersection.

FISCAL IMPACT:

The service fee for Willdan Engineering to respond to the RHCA Board's recommendations is included in the operating cost for FY2021-2022.

RECOMMENDATION:

Review recommendations from the Traffic Engineer and provide direction to staff.

ATTACHMENTS:

[CL_AGN_220127_TC_M03_20_UpperBlackwater_RHCA_ResponseMemo_01.06.2021.pdf](#)

[CL_AGN_220127_TC_RHCAtr_2021_11-16.pdf](#)

Memorandum

TO: Elaine Jeng PE, City Manager

FROM: Vanessa Munoz, PE, TE, City Traffic Engineer

DATE: January 6, 2022

SUBJECT: Intersection at Upper Blackwater Canyon Road and Portuguese Bend Road

This memorandum is in response to a request by the city to review and provide input on the memorandum received from the Rolling Hills Community Association (RHCA) dated November 16, 2021. The memorandum from the RHCA is in response to the intersection of Upper Blackwater Canyon Road and Portuguese Bend improvements previously discussed at the September 2021 Traffic Commission meeting and their recommendations on the subject matter.

The RHCA memorandum provides five (5) recommendations, and as the Traffic Engineer agree with the following:

1. Reducing the size of the planter at the intersection to widen Upper Blackwater Canyon Road at Portuguese Bend Road and to restripe the intersection in order to change the roadway alignment.
2. Install additional signage in advance of the intersection along Portuguese Bend Road to provide advance warning of the upcoming intersection and advise of a reduction in speed.
3. Request the Sheriff's Department during routine City patrolling to enforce speed limits along Portuguese Bend Road.
4. Remind visitors and service providers at the city entrance gates to follow the local speed limits.

Regarding the recommendation of installing a four way stop sign at the intersection, this is not recommended at this time. "Stop" control is intended to assign positive right-of-way at intersections. This control is usually established on the minor street with the lower volume of traffic, which is the case at Upper Blackwater Canyon Road. Additional control, beyond the basic right-of-way assignment, is usually reserved for those locations where the volume of traffic on the minor street exceeds 300 vehicles per hour (vph) for any eight hours of an average day, which we know Upper Blackwater Canyon Road does not currently meet. Intersecting streets that have about the same amount of traffic, lend credibility to the higher level of intersection control. Without credibility, voluntary compliance of stop signs is poor and without voluntary compliance, traffic safety is severely compromised.

In conclusion, I support implementing four out of the five recommendations, as they will improve traffic safety at the intersection.

Rolling Hills Community Association
of Rancho Palos Verdes

NO. 1 PORTUGUESE BEND RD. • ROLLING HILLS, CALIF. 90274

(310) 544-6222

ROLLING HILLS



CALIFORNIA

(310) 544-6766 FAX

Date: November 16, 2021

To: City of Rolling Hills Traffic Commission

From: Rolling Hills Community Association

Re: Intersection at Upper Blackwater Canyon Road and Portuguese Bend Road

This matter from the September Traffic Commission meeting was referred to the RHCA for discussion.

The RHCA Board made a field trip to the site and met with Mr. and Mrs. Breiholz and Mrs. Ianitti, owner of 20 Upper Blackwater.

At the field trip, the board identified the main problem being the speed of the traffic coming up Portuguese Bend Road and not seeing the intersection and making the turn onto Upper Blackwater at a high rate of speed. The lane they turn into is also approximately 20' wide which doesn't leave any room for a car to swing wide without hitting a vehicle if it is in the lane exiting the street.

This could be due to several factors:

1. They are on a hill and accelerating going up or going fast while driving down
2. The intersection is on a curve and people are not familiar with the entrance to the street.
3. The sign with the street name is in the planter in the middle of the intersection, past the entrance to the street.

The Board agreed that the matter was a traffic safety issue and should be addressed by the traffic commission, but had the following recommendations:

- Widen Upper Blackwater Canyon Road where it intersects Portuguese Bend Road by making the planter smaller (we can't eliminate it completely because there are utility access boxes in the planter)
- Ask the City traffic engineer to consider a stop sign to slow traffic coming up and down Portuguese Bend Road
- Ask the City traffic engineer to consider signage to advise drivers to slow down and that there is an intersection
- Ask to have the Sheriff at the intersection periodically to monitor traffic speeds on Portuguese Bend Road
- Advise visitors and vendors going to Upper Blackwater to drive slowly because the intersection is on a curve

The RHCA maintenance staff has moved the street name sign from the planter to the street corner.

There are utility boxes in the planter, if the planter is removed, they would need be changed to underground with traffic rated lids. The size of the planter can be changed to widen Upper Blackwater Canyon Road where it meets Portuguese Bend Road.



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

Agenda Item No.: 10.A
Mtg. Date: 02/07/2022

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: ELAINE JENG, CITY MANAGER

THRU: ELAINE JENG P.E., CITY MANAGER

SUBJECT: COMMUNITY RECOGNITION LUNCHEON FOR RETIRING SHERIFF DEPUTIES REECE SOUZA AND TAMI BOUSE FROM THE LOMITA STATION.

DATE: February 07, 2022

BACKGROUND:

In February 2022, Deputy Tami Bouse and Deputy Reece Souza will be retiring from the Los Angeles County Sheriff's Department.

DISCUSSION:

Deputy Bouse and Souza are a part of the Community Resource (CORE) Team for the Lomita Station, serving the Peninsula for over fifteen years. The CORE team, unlike patrol deputies, provide education, and awareness to prevent crime and incidents. The CORE Team of the Lomita Station conducts traffic enforcement within the city, often placing a black and white at certain locations to remind drivers to slow down.

The CORE Team also conduct site visits in the community to work with neighbors on invasion of privacy issues, attend Block Captain meetings, neighborhood zone meetings to educate residents on being emergency prepared. In the last three years, Deputy Souza has been a fixture at Block Captain meetings, coyote forums, and public safety forums. Deputy Bouse has been a fixture at Traffic Commission meetings to report on the traffic enforcement statistics and trends.

Captain James Powers of Lomita Station is recruiting replacements for the CORE Team.

FISCAL IMPACT:

At the January 24, 2022, to recognize Deputy Souza and Deputy Bouse's work for the community, the City Council approved a recognition luncheon for the retiring officers on Wednesday, February 9, 2022, at City Hall. Lunch will be served at 11am. The City Council capped the event cost at \$2,000. Regional Law cities Rolling Hills Estates, and Rancho Palos Verdes will participate in the event. The event is open to all Rolling Hills residents.

RECOMMENDATION:

Receive and file.

ATTACHMENTS: