



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

NO. 2 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274
(310) 377-1521
FAX (310) 377-7288

AGENDA
Regular Traffic Commission
Meeting

TRAFFIC COMMISSION
Thursday, September 23, 2021

CITY OF ROLLING HILLS
8:30 AM

This meeting is held pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020.

The meeting agenda is available on the City's website. A live video of the Traffic Commission meeting will be available on the City's website. Both the agenda and the live video can be found here:

<https://www.rollinghills.org/government/agenda/index.php>

Members of the public may observe and orally participate in the meeting via Zoom and or submit written comments in real-time by emailing the City Clerk's office at cityclerk@cityofrh.net. Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information that you do not want to be published.

Zoom access: <https://us02web.zoom.us/j/82332801730?pwd=UIRYRW5ZRXPZktMYXZ5cDRld1hrQT09>

Or dial (669) 900-9128 meeting

ID: 823 3280 1730

Passcode: 514342

Recordings to all the Traffic Commission meetings can be found here:
<https://cms5.revize.com/revize/rollinghillsca/government/agenda/index.php>

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
 - 3.A. [JULY 22, 2021 MINUTES OF REGULAR MEETING](#)
RECOMMENDATION: Approve as presented.
[07.22.21 TC Min_F.pdf](#)
4. **PRESENTATION**

- 4.A. LOS ANGELES COUNTY SHERIFF'S DEPARTMENT LOMITA STATION, TRAFFIC STATISTICS FOR THE CITY OF ROLLING HILLS FOR JULY AND AUGUST 2021. (VERBAL REPORT)

RECOMMENDATION: Receive and file.

5. **OLD BUSINESS**

6. **NEW BUSINESS**

- 6.A. RESIDENT'S REQUEST TO REVIEW AND MITIGATE SAFETY CONCERNS AT THE CORNER OF UPPER BLACKWATER CANYON ROAD AND PORTUGUESE BEND ROAD.

RECOMMENDATION: Review recommendations from the Traffic Engineer and provide direction to staff.

[Memo - 9-17-21.pdf](#)

7. **OPEN AGENDA - COMMENTS FROM PUBLIC ON ITEMS NOT ON THE AGENDA**

8. **MATTERS FROM MEMBERS OF THE TRAFFIC COMMISSION**

9. **MATTERS FROM STAFF**

- 9.A. CONSIDER RESCHEDULING OR CANCELLING THE NOVEMBER 25, 2021 TRAFFIC COMMISSION IN OBSERVANCE OF THE THANKSGIVING HOLIDAY.

RECOMMENDATION: Consider rescheduling or cancelling the November 25, 2021 meeting.

10. **ADJOURNMENT**

Next meeting: Thursday, November 25, 2021 at 8:30am in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Notice:

Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

Agenda Item No.: 3.A

Mtg. Date: 09/23/2021

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: ELAINE JENG, CITY MANAGER

THRU: ELAINE JENG P.E., CITY MANAGER

SUBJECT: JULY 22, 2021 MINUTES OF REGULAR MEETING

DATE: September 23, 2021

BACKGROUND:

None.

DISCUSSION:

None.

FISCAL IMPACT:

None.

RECOMMENDATION:

Approve as presented.

ATTACHMENTS:

[07.22.21 TC Min_F.pdf](#)

**MINUTES OF
A REGULAR MEETING
OF THE
TRAFFIC COMMISSION OF THE
CITY OF ROLLING HILLS
THURSDAY, JULY 22, 2021**

1. CALL TO ORDER

A regular meeting of the Traffic Commission of the City of Rolling Hills was called to order by Chair Wilson at 8:31 a.m. on Thursday, July 22, 2021 in the City Council Chamber, at City Hall, 2 Portuguese Bend Road, Rolling Hills, California.

2. ROLL CALL

Commissioners Present:	Bobit, Margeta, Vice Chair Virtue, and Chair Wilson.
Commissioners Absent:	Raine
Others Present:	Elaine Jeng, City Manager Meredith Elguira, Planning and Community Services Director Janely Sandoval, City Clerk/Executive Assistant Ashford Ball, Senior Management Analyst Stephanie Grant, Code Enforcement Officer/Assistant Planner Vanessa Munoz, Traffic Engineer Arty Beckler Jr., Rolling Hills Community Association (RHCA) Maintenance Supervisor Tami Bouse, Deputy LA County Sheriff's Department Kristen Raig, RHCA Manager

3. APPROVAL OF MINUTES

**3A. MARCH 25, 2021 MINUTES OF A REGULAR MEETING OF THE
TRAFFIC COMMISSION.**

Chair Wilson presented item.

MOTION: Commissioner Bobit motioned to approve, and Commissioner Margeta seconded the motion.

AYES:	COMMISSIONER: Chair Wilson, Vice Chair Virtue, Bobit, and Margeta
NOES:	COMMISSIONER: None.

ABSENT: COMMISSIONER: Raine.
ABSTAIN: COMMISSIONER: None.

4. PRESENTATION

4A. LOS ANGELES COUNTY SHERIFF'S DEPARTMENT LOMITA STATION, TRAFFIC STATISTICS FOR THE CITY OF ROLLING HILLS (ORAL REPORT).

Deputy Tami Bouse presented the item. Discussion ensued.

MOTION: Commissioner Bobit motioned to receive and file, and Commissioner Margeta seconded the motion.

AYES: COMMISSIONER: Chair Wilson, Vice Chair Virtue, Bobit, and Margeta.
NOES: COMMISSIONER: None.
ABSENT: COMMISSIONER: Raine.
ABSTAIN: COMMISSIONER: None.

5. OLD BUSINESS

None.

6. NEW BUSINESS

6A. RECOMMEND THE APPROVAL OF THE FY 2021-2022 SUPPLEMENTAL TRAFFIC ENFORCEMENT CONTRACT WITH THE LOS ANGELES SHERIFF'S DEPARTMENT FOR A NOT-TO-EXCEED AMOUNT OF \$27,650.

Planning and Community Services Director Elguira presented the item.

Deputy Tami Bouse provided additional information regarding the item. Discussion ensued.

MOTION: Commissioner Bobit motioned to approve and Commissioner Margeta seconded the motion.

AYES: COMMISSIONER: Vice Chair Virtue, Bobit, and Margeta.
NOES: COMMISSIONER: Chair Wilson.
ABSENT: COMMISSIONER: Raine.
ABSTAIN: COMMISSIONER: None.

6B CONSIDER THE ROLLING HILLS COMMUNITY ASSOCIATION’S REQUEST TO ALLOW COMMUNICATION COMPANY TO PLACE COMMUNICATION DEVICES ON TRAFFIC SIGNS TO ENHANCE CELLULAR SERVICE WITHIN THE CITY OF ROLLING HILLS.

Senior Management Analyst Ball presented the item. Discussion ensued.

RHCA Manager Raig provided additional information regarding the item.

Planning and Services Director Elguira provided additional information regarding code compliance in regards to the item. Discussion continued.

MOTION: Commissioner Bobit motioned to approve the request to place node throughout the city and Vice Chair Virtue seconded the motion.

AYES: COMMISSIONER: Chair Wilson, Vice Chair Virtue, and Bobit.
NOES: COMMISSIONER: Margeta.
ABSENT: COMMISSIONER: Raine.
ABSTAIN: COMMISSIONER: None.

7. OPEN AGENDA – COMMENTS FROM PUBLIC ON ITEMS NOT ON THE AGENDA

Resident Sue Breiholz, 6 Upper Blackwater, commented regarding a dangerous corner between Upper Blackwater and Portuguese Bend Road. She mentioned that there have been multiple accidents over the course of the years due to a wall located at the edge of the property, in the easement. The wall blocks driver’s views. She recommended the commission review the area, remove the wall, soften the land, and expand the street curve to improve drivers’ visibility when turning. The resident also provided the commission with pictures of the location.

RHCA Maintenance Supervisor Beckler supported Mrs. Beiholz’s comments on the blind spots caused by the wall.

MOTION: Commissioner Bobit motioned to put this item on the next meeting and provided direction to staff, and Vice Chair Virtue seconded the motion.

AYES: COMMISSIONER: Chair Wilson, Vice Chair Virtue, and Bobit.
NOES: COMMISSIONER: Margeta.
ABSENT: COMMISSIONER: Raine.
ABSTAIN: COMMISSIONER: None.

8. MATTERS FROM MEMBERS OF THE TRAFFIC COMMISSION

None.

9. MATTERS FROM STAFF

9A CREST ROAD STORM DRAIN SAFETY CONCERNS.

Code Enforcement Officer/Assistant Planner Grant presented the item.

City Manager Jeng and Traffic Engineer Munoz provided additional information regarding the item. Discussion ensued.

MOTION: Commissioner Bobit motioned to receive and file, and Commissioner Margeta seconded the motion.

AYES: COMMISSIONER: Chair Wilson, Vice Chair Virtue, Bobit, and Margeta.

NOES: COMMISSIONER: None.

ABSENT: COMMISSIONER: Raine.

ABSTAIN: COMMISSIONER: None.

10. ADJOURNMENT

Hearing no further business before the Traffic Commission, Chair Wilson adjourned the meeting at 9:35 a.m. The next meeting of the Traffic Commission is scheduled for September 23, 2021 at City Hall, 2 Portuguese Bend Rd., Rolling Hills, CA.

Respectfully submitted,

Janely Sandoval
City Clerk

Patrick Wilson
Chair



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

Agenda Item No.: 4.A

Mtg. Date: 09/23/2021

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: ELAINE JENG, CITY MANAGER

THRU: ELAINE JENG P.E., CITY MANAGER

SUBJECT: LOS ANGELES COUNTY SHERIFF'S DEPARTMENT LOMITA STATION, TRAFFIC STATISTICS FOR THE CITY OF ROLLING HILLS FOR JULY AND AUGUST 2021. (VERBAL REPORT)

DATE: September 23, 2021

BACKGROUND:

In the month of July 2021, the Los Angeles County Sheriff's Department reported that 24 hours were used for traffic enforcement. In the month of August 2021, a total of 12 hours were used for traffic enforcement.

DISCUSSION:

There were no citations issued in July and August 2021.

FISCAL IMPACT:

None.

RECOMMENDATION:

Receive and file.

ATTACHMENTS:



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

Agenda Item No.: 6.A

Mtg. Date: 09/23/2021

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: ELAINE JENG, CITY MANAGER

THRU: ELAINE JENG P.E., CITY MANAGER

SUBJECT: RESIDENT'S REQUEST TO REVIEW AND MITIGATE SAFETY CONCERNS AT THE CORNER OF UPPER BLACKWATER CANYON ROAD AND PORTUGUESE BEND ROAD.

DATE: September 23, 2021

BACKGROUND:

At the July 22, 2021 Traffic Commission meeting, resident Sue Breiholz noted a safety concern at the corner of Upper Blackwater Canyon Road and Portuguese Bend Road. Mrs. Breiholz discussed that there is a wall in the easement that impairs drivers' visibility at the said corner. The Traffic Commission directed staff to place this item on the September 23, 2021 Traffic Commission agenda for discussion.

DISCUSSION:

Willdan Engineering Traffic Engineer Vanessa Munoz investigated the safety concerns expressed by resident Mrs. Breiholz and prepared a report. To improve the visibility for drivers at this location, Willdan Engineering recommended short-term and long-term improvements.

Recommended short-term improvements

- Work with the property owner to remove the mature tree and the wall at 20 Blackwater Canyon Road
- Narrow the approach of the southbound right turn from Portuguese Bend Road to Upper Blackwater Canyon Road by modifying the striping
- Reconfigure the intersection to have one inbound lane north of the median island and one outbound lane south of the median island

Willdan Engineering advised to take step up approach by first implementing the recommended the short-term improvements, evaluate the effectiveness of the recommended short-term improvements and then implement the long-term improvements.

Recommended long-term improvements

- Remove the median island; realign the intersection to have Portuguese Bend Road be at a 90 degrees angle with Upper Blackwater Canyon Road; and arrow the road along Upper Blackwater

Canyon Road

FISCAL IMPACT:

The service fee for Willdan Engineering to investigate and provide recommendations to mitigate the safety concerns at the intersection of Portuguese Bend Road and Upper Blackwater Canyon is included in operating cost for FY2021-2022.

RECOMMENDATION:

Review recommendations from the Traffic Engineer and provide direction to staff.

ATTACHMENTS:

[Memo - 9-17-21.pdf](#)

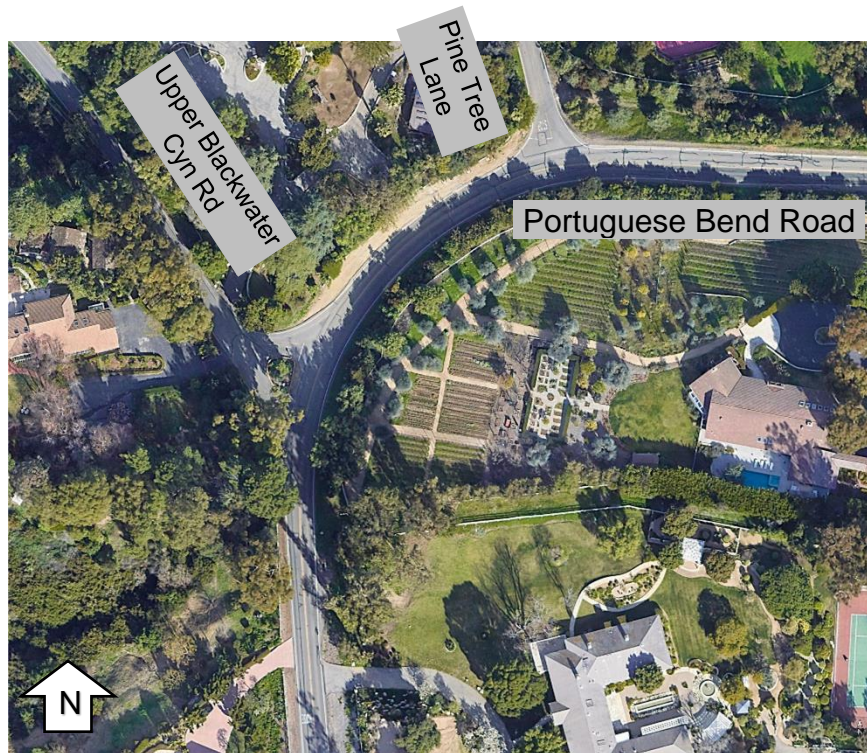
September 17, 2021

Ms. Elaine Jeng
City Manager
City of Rolling Hills
2 Portuguese Bend Road
Rolling Hills, CA 90274

Subject: Portuguese Bend Road and Upper Blackwater Canyon Road Traffic Safety Review

Dear Ms. Jeng:

The City of Rolling Hills has received comments from concerned residents regarding speeding and visibility concerns at the intersection of Portuguese Bend Road at Upper Blackwater Canyon Road. At the intersection there is a median island that divides Upper Blackwater Canyon Road. On both sides of the median there is an inbound lane and outbound lane to and from Portuguese Bend Road. The outbound lanes are stop controlled at Upper Blackwater Canyon Road. The speed limit of Portuguese Bend Road is 35 miles per hour and Upper Blackwater Canyon Road has a prima facie speed limit of 25 miles per hour. Both roadways have one lane of travel in each direction. Portuguese Bend Road at the intersection with Upper Blackwater Canyon Road has a 90-degree angle curve.



The driveway for 20 Upper Blackwater Canyon Road is located on the northwest corner. The driveway is not easily visible from Portuguese Bend Road. Motorists that travel southbound on Portuguese Bend Road and make a right onto Upper Blackwater Canyon Road have trouble seeing this driveway. During the field review of existing conditions, the resident for 20 Upper Blackwater Canyon Road confirmed previous removal of trees, clearing of brush, and foliage in an effort to improve the driveway visibility. From the conversation with the resident, we were told the line of sight did improve, but from my observation the line of sight is not totally clear as mature trees

The driveway for 20 Upper Blackwater Canyon Road is located on the northwest corner. The driveway is not easily visible from Portuguese Bend Road. Motorists that travel southbound on Portuguese Bend Road and make a right onto Upper Blackwater Canyon Road have trouble seeing this driveway. During the field review of existing conditions, the resident for 20 Upper Blackwater Canyon Road confirmed previous removal of trees, clearing of brush, and foliage in an effort to improve the driveway visibility. From the conversation with the resident, we were told the line of sight did improve, but from my observation the line of sight is not totally clear as mature trees

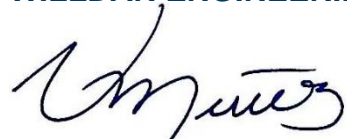
and the wall are still in the line of sight. Contributing to the difficulty is that the roadway of Portuguese Bend Road is at higher elevation than the driveway at 20 Upper Blackwater Canyon Road. The resident from 20 Upper Blackwater Canyon Road also shared that there have been many near-miss collisions at the driveway. Additionally, motorists northbound on Portuguese Bend Road making a left onto Upper Blackwater Canyon Road have a limited sight distance of southbound vehicles which is due to the curve of the roadway (see **Attachment A**).

To improve the line of sight we recommend short-term and long-term improvements. One short-term recommendation would be to remove the mature trees and the wall at 20 Blackwater Canyon Road. However, this may not be feasible as the resident may feel burdened by all the privacy being eliminated with these removals. Another short-term recommendation would be narrowing the approach of the southbound right turn from Portuguese Bend Road to Upper Blackwater Canyon Road by modifying the striping, this would slow inbound traffic and move them toward the median allowing for greater visibility (see **Attachment B1**). By slowing inbound traffic, a motorist exiting the driveway at 20 Blackwater Canyon Road would be allowed more reaction time. Additionally, sight distance can be improved by reconfiguring the intersection so there is only an inbound lane north of the median island and only one outbound lane south of the median island. This would allow northbound motorists turning left from Portuguese Bend Road onto Upper Blackwater Canyon Road to only enter the roadway north of the median. At this location they can be better seen by southbound traffic on Portuguese Bend Road, allowing for a greater stopping sight distance (see **Attachment B2**).

Should the short-term configuration provide an improvement to the visibility and operation of the intersection, in the long-term, the median island could be removed and the intersection can be realigned to have Portuguese Bend be at a 90-degree angle with Upper Blackwater Canyon Road. Additionally, the road width would be narrowed (see **Attachment C**).

Thank you for the opportunity to be of continuing service to the City of Rolling Hills. Should you have any questions regarding this evaluation, please contact me at (562) 368-4848 or vmunoz@willdan.com.

Respectfully submitted,
WILLDAN ENGINEERING



Vanessa Muñoz, PE, TE



Attachment A — Existing Sight Distance
Attachment B1 — Short-term Proposed Sketch
Attachment B2 — Improved Sight Distance
Attachment C — Long-term Proposed Sketch

Attachment A

Existing Sight Distance



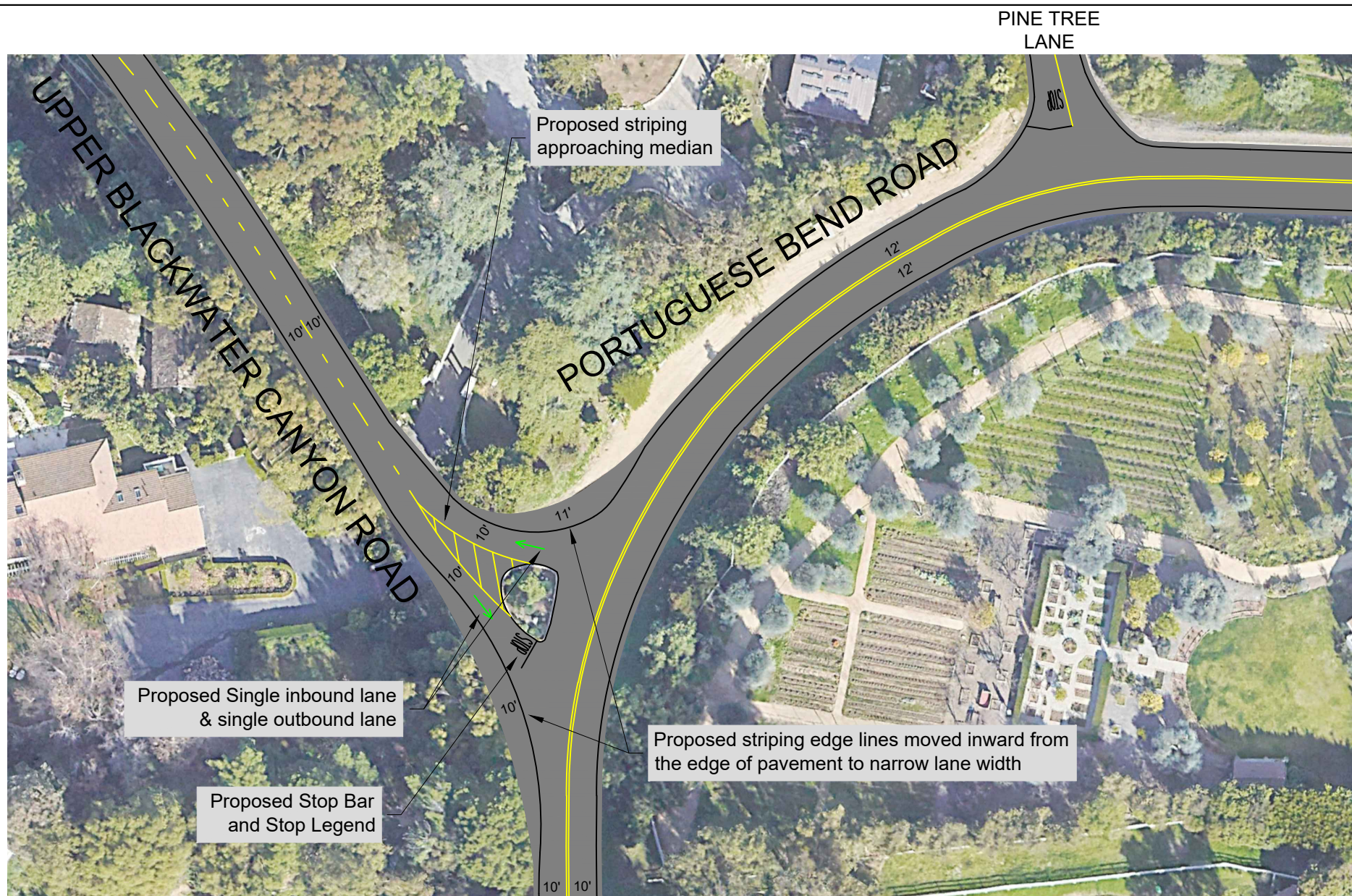
Attachment A - Existing Sight Distance

Northbound Left Turn

Portuguese Bend Road at Upper Blackwater Canyon Road

Attachment B1

Short-term Proposed Sketch



Attachment B1 - Short-term Proposed Sketch

Portuguese Bend Road at Upper Blacwater Canyon Road

Attachment B2

Improved Sight Distance



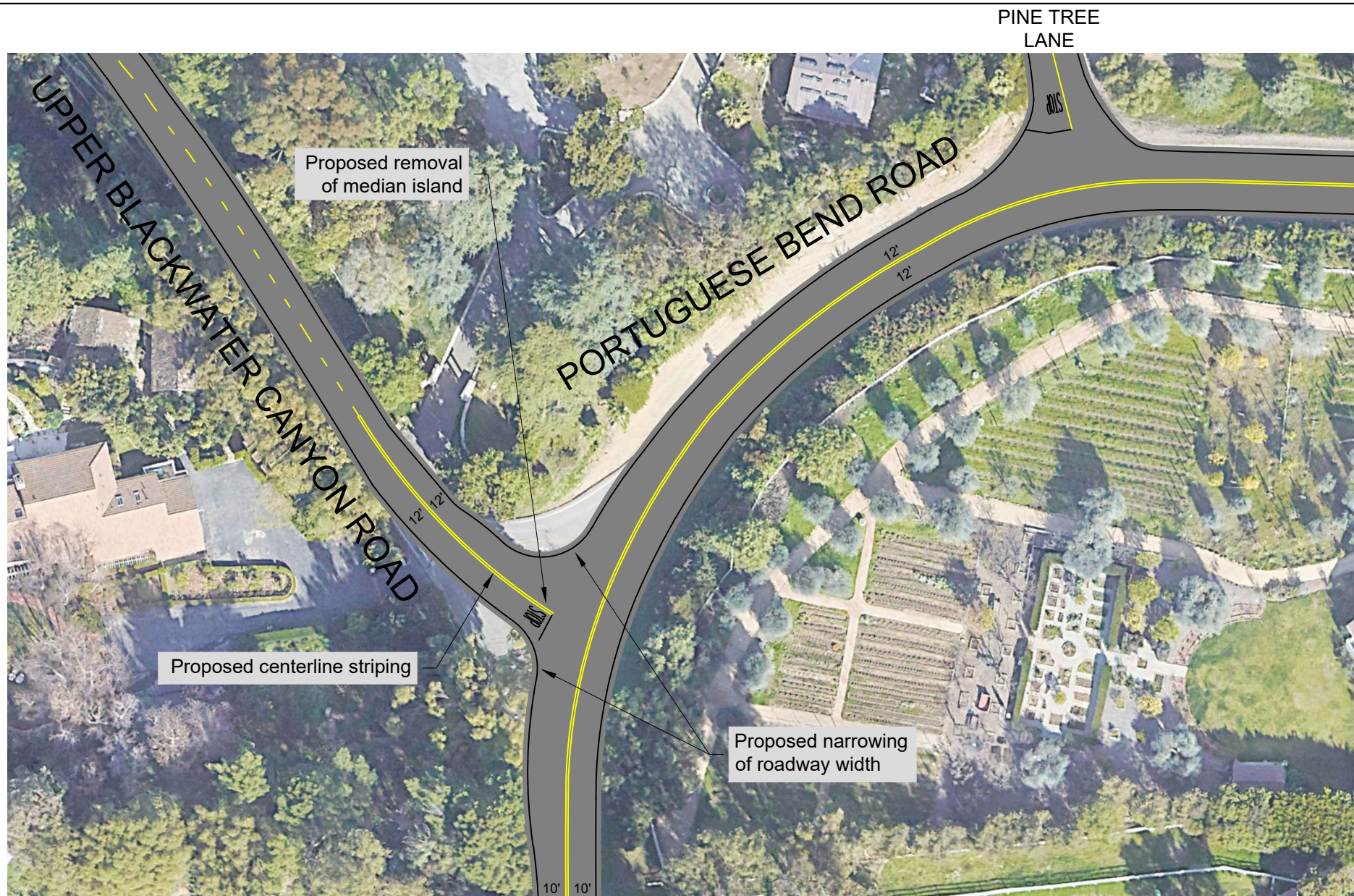
Attachment B2 - Improved Sight Distance

Northbound Left Turn

Portuguese Bend Road at Upper Blackwater Canyon Road

Attachment C

Long-term Proposed Sketch



Attachment C - Long-term Proposed Sketch
Portuguese Bend Road at Upper Blacwater Canyon Road



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

Agenda Item No.: 9.A

Mtg. Date: 09/23/2021

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: ELAINE JENG, CITY MANAGER

THRU: ELAINE JENG P.E., CITY MANAGER

SUBJECT: CONSIDER RESCHEDULING OR CANCELLING THE NOVEMBER 25, 2021 TRAFFIC COMMISSION IN OBSERVANCE OF THE THANKSGIVING HOLIDAY.

DATE: September 23, 2021

BACKGROUND:

The next Traffic Commission meeting is scheduled for Thursday, November 25, 2021. In observance of the Thanksgiving holiday, City Hall will be closed on November 25, 2021.

DISCUSSION:

In light of the holiday, the Traffic Commission can reschedule the November meeting Monday, November 22, 2021 or cancel the meeting.

FISCAL IMPACT:

None.

RECOMMENDATION:

Consider rescheduling or cancelling the November 25, 2021 meeting.

ATTACHMENTS: