



RED BLUFF POLICE DEPARTMENT

CALIFORNIA CONCEALED WEAPONS PERMITS (CCW) APPLICATION PROCEDURES

FOR NEW CCW PERMITS – RBPD TOTAL FEE IS \$90.00

****The Red Bluff Police Department will not accept training certificates from firearm instructors not listed ****

1. Complete **ALL** sections of the Application Packet; however, **DO NOT SIGN** wherever it requires your signature. You will sign your application during your scheduled appointment.
2. At the time the completed application is submitted to the Red Bluff Police Department, a nonrefundable fee (*cash or check made payable to the Red Bluff Police Department*) of **\$18** (20% of the application fee per Penal Code §26190) to cover the cost of processing the application will be collected.
 - *(If you have already taken your CCW Firearms Training Course, please attach a copy of your Firearms Training Certificate of Completion and your Firearms Range Qualification Form from one of our approved instructors. **Please Note:** Your Firearms Training Certificate of Completion and Firearms Range Qualification Certificate **MUST** be dated within three (3) months of your initial CCW Appointment.)*
3. You will be contacted to schedule an appointment to go over and sign your application. Please note: Appointments are scheduled for Thursdays only.
4. **Items to bring to your appointment:**
 - Valid California ID or Driver's License
 - Present the firearm(s) you want listed on your permit for verification. All weapons must be registered to the applicant or the applicant's spouse. The Red Bluff Police Department allows a total of "5" firearms to be added to your permit. **The firearm(s) must be unloaded and in a locked case when presented.**
5. Live Scan (aka Fingerprinting) - Upon completion of your interview with the Lieutenant or his designee, you will be given a Live Scan form for fingerprinting. You will need to contact the Tehama County Sheriff's Office by calling (530) 529-7940 or Business Connections at (530) 527-6229 to schedule an appointment. The fee for this service is \$96 in addition to a rolling fee of approximately \$25.00.
6. Please return the completed Live Scan Form back to RBPD when your Live Scan has been completed.
 - Once your Live Scan results have been received from the Department of Justice, a final review process of your application and Live Scan will be conducted. You will then be contacted with either an approval or denial of your application.

Agency Contact:
Kathy Hausman
Executive Assistant
khausman@rbpd.org



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CALIFORNIA CONCEALED WEAPONS PERMITS (CCW) RENEWAL APPLICATION PROCEDURES

FOR RENEWAL CCW PERMITS – RPBD TOTAL FEE IS \$44.00 / DOJ TOTAL FEE IS \$52.00

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1. Complete **ALL** sections of the Application Packet; however, **DO NOT SIGN** wherever it requires your signature. You will sign your application during your scheduled appointment.
2. Return your completed application to the Red Bluff Police Department, along with a copy of your CCW Firearms Training Renewal Certificate of Completion and your Firearms Range Qualification Form from one of our approved instructors. The Red Bluff Police Department allows a total of “5” firearms to be added to your permit.
3. After a review of your renewal application, you will be contacted, and an appointment will be scheduled for approximately one week prior to when your current CCW expires.
4. **Items to bring to your appointment:**
 - Valid California ID or Driver’s License.
 - \$44 check made payable to RBPD, and a \$52 check made payable to DOJ. If you are adding a new firearm(s) to your permit, bring the firearm(s) with you for verification. **The firearm(s) must be unloaded and in a locked case when presented.**

If all requirements have been met, you will receive your renewal permit at the conclusion of your appointment.

Agency Contact:

Kathy Hausman
Executive Assistant
khausman@rbpd.org



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CALIFORNIA CONCEALED WEAPONS PERMITS (CCW) MODIFICATION PROCEDURES

FOR MODIFICATIONS TO YOUR CCW – RPBD FEE IS \$10.00

- **To Add a new firearm to your permit:** Drop of a copy of your completed Firearms Qualification Certificate of the firearm(s) you would like to add to your permit at the Red Bluff Police Department, or you may email a copy of the certificate to Kathy Hausman at khausman@rbpd.org. The Red Bluff Police Department allows a total of “5” firearms to be added to your permit.

You will be contacted to schedule an appointment with the Lieutenant or his designee so your firearm(s) may be inspected.

- **To Remove a firearm from your permit:** Send an email to Kathy Hausman at khausman@rbpd.org indicating the Make, Model & Serial # of the firearm you wish to remove from your permit.

There will be a \$10 fee for our agency to add and/or delete firearm(s) on your CCW permit, or to replace an issued CCW identification card.

If all requirements have been met, you will receive your modified permit at the conclusion of your appointment.

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Agency Contact:

Kathy Hausman
Executive Assistant
khausman@rbpd.org