



CITY OF RED BLUFF

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REGULAR AIRPORT COMMISSION MEETING

Date of Meeting: March 11, 2020
Time of Meeting: 5:30 p.m.
Place of Meeting: Council Chambers, City Hall

Commissioners Present: Chairperson Rob Schmid
Commissioner Robert Moore
Commissioner Randy Gow
Commissioner David Cappello – Late showed up at 5:35

Commissioners Absent: Vice Commissioner Pete Taylor

Staff Present: R. Scott Miller, Assistant Public Works Director / Airport Manager
Marie Jensen, Administrative Technician

1. **Pledge of Allegiance:**
2. **Commissioner's Approval of Minutes**

February 12, 2020

Motion: Gow
Second: Schmid

Ayes: Gow, Schmid
Noes: None
Abstained: Moore was not there for the last meeting

3. **New Business**

3.1 **Presentation of RBP Drone Operations**

Sergeant Michael Brown, CSO Russ Tyndall, and CSO Nigel Mist introduced to the Airport Commission the RBP Drones and their operations. Russ said that it has been in operation for about 2 years, and that they have had 2 years of training and showed how they work and what they are used for. Russ explained what kind of equipment is on the Drone and what the types of scenarios that they are utilized for. Nigel explained how they can fly over traffic accidents, and how the SWAT teams can utilize the Drones. They also explained how they can be deployed within the city limits in about 3 minutes or less. They also used

for search and rescue operations. They are ready to be dispatched at any time. When they do fly the Drones, they file a NOTAM with the FAA and they can do that online immediately. Sergeant Michael Brown explained that most of their training is in the Bend area on BLM land so that they can avoid the airport traffic.

4. Current Business

4.1 Fixed Base Operator (FBO) – Gary Walker

Informational

Gary informed the commissioners that everything is busy. Airport is running smooth. Randy Gow asked what the status was on the fuel pump, and Gary informed them that the kit has been shipped and its on its way for the new card lock. It will be internet based instead of dial up.

5. Old Business

5.1 Report of Homeless Executive Meeting

Informational

Commissioner Robert Moore let everyone know they are looking at the LP site, but no decisions have been made yet. They have an estimate of how much it will cost and should know by the April 7th meeting. Scott Camp has offered a building for the county to rent, located-on David and Aloha, if they want, but it would have to be renovated. Commissioner Schmid mentioned that that area is not zoned for that use. Hwy 36 state property was looked out, but it is in a flood zone. Scott Miller said that the county must get approval from the state for the CBDG Grant to be transferred to the LP Properties. They are actively pursuing to move the grant over to the LP Property.

5.2 Airport Operations Rules and Regulations

Discussion

Airport Manager Scott Miller said that at some point that Operating Rules and Regulations and Minimum Standards for Airport Aeronautical Service Providers started to get developed at some point, along with a Runway Safety Plan. This would include vehicles on the taxiway, ultra-light activity landing on taxiways that really should be addressed. Department of Caltrans are concerned with the safe operations of the airport and if rules and regulations are not being followed, they can pull the permit for the airport. Scott asked the commissioners if they are on site and there is someone not following the rules that they need to be addressed. Scott is mostly worried about vehicles being where they should not be. Commissioner Rob Schmid said that maybe there needs to be some policies and procedures on file to address this also. Commissioner Cappello asked if there was a specific incident that the Caltrans inspector had witnessed, where Scott replied that he personally witnessed an action which was conveyed to the inspector. The state inspector agreed that it was a careless and reckless action, and the city would be liable, and that we should have something in place to address actions like that.

5.3 Airport Orientation and Safety Training

Scott Miller let the commissioners know the Red Bluff Fire Department has been doing training along with a council member and an ROP student.

6. New Business

6.1 Improvements to Airport Fencing

Discussion

Scott Miller informed the commissioners that the security of the fence needs to be updated. One suggestion is to slide lager poles over the existing poles and install a higher fence fabric, maybe a black vinyl. The north gate would also be raised. This would require installing a combination lock on the storefront when accessing through the lobby. Commissioner Schmid asked how this project would be

funded. Scott Miller said that he would have to request airport funding during the annual budget proposal presentations to Council. Sometimes the FAA may help with funding and the city would make up the difference, but it was not a guarantee. The airport commissioners all agreed that the airport needs to be more secure so that people are not able to mingle around with no security. Safety is the most important thing.

7. **Closing Comments:**

Scott Miller let the commissioners know that the new Airport Consultants are doing a great job. Rob Schmid brought a copy of the airport budget to the meeting and wanted to go through it to show the other commissioners how it works. Rob Schmid would like the police department to be done with their hangar so that we could lease it out and bring in revenue to the airport.

Chairperson Rob Schmid adjourned the meeting at 6:45 pm.

Respectfully submitted,



R. Scott Miller
Assistant Public Works Director and
Airport Manager