



# CITY OF RED BLUFF

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## REGULAR AIRPORT COMMISSION MEETING

**Date of Meeting:**

December 13, 2017

**Time of Meeting:**

5:30 p.m.

**Place of Meeting:**

Council Chambers, City Hall

**Commissioners Present:**

Chairperson Robert Moore

Vice Chairperson Wanda Schuler

Commissioner Dave Cappello

Commissioner Lynn Chamblin

**Commissioners Absent:**

Commissioner Don Ferreira

**Staff Present:**

R. Scott Miller, Airport Manager

Marie Jensen, Administrative Technician

**1. Commissioner's Approval of Minutes**

November 8, 2017

Commissioner Chamblin moved to approve the October 11, 2017 minutes.

Motion: Schuler

Seconded: Moore

Ayes: Moore, Cappello, Schuler, Chamblin

Noes: None

Absent: Don Ferreira

Abstained: None

**2. Citizen's Comment**

Scott Miller, Airport Manager, announced that City Council Member, and Mayor, Gary Jones, received a thank you letter from the Tehama County Aviation Association. They thanked the City Council and the City of Red Bluff for all of the help with the Fly – In.

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### **3. Current Business**

#### **3.1 Fixed Base Operator (FBO) – Cardan Aircraft Services**

Gary Walker, Fixed Base Operator, said that things are busy, but going well. Mr. Walker reported that someone had damaged the South Gate card reader during the day by someone, and no one saw what happened. Chairperson Moore asked if it was fixed. Mr. Miller said that he had city crews fix it the next day and it was in working order.

#### **3.2 Appointment of Expired Commissioner Seats**

Scott Miller, Airport Manager said that there were 3 applicants that were announced at the City Council Meeting for Airport Commission. None of the candidates were present for questions, so the council elected the incumbents Robert Moore, and Lynn Chamblin.

##### **3.2.1 Election of Airport Commission Chairperson:**

Robert Moore Nominated Wanda Schuler for Airport Chairperson, Dave Cappello second it.

Ayes: Schuler, Moore, Cappello, Chamblin  
Noes: None

Robert Moore Nominated Dave Cappello for Vice Chairperson, Wanda Schuler second it.

Ayes: Schuler, Moore, Cappello, Chamblin  
Noes: None

#### **3.3 “New” Building at the east end of east/west taxiway**

Airport Manager, Scott Miller notified the Commission of a building that was built without permits. Commissioner Schuler asked if it was built illegally, and Mr. Miller said yes it was and that the City Building Department didn't have prior knowledge of it and they are working to get it rectified.

#### **3.4 Aviation Month**

Mr. Miller received an email from Alliance for Aviation Across America requesting a resolution from City Council to issue a Proclamation of Aviation Month. Commissioner Schuler asked if they were Non-Profit and wanted to see the email from Scott. Mr. Miller said he would send it to all of the commissioners.

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Commissioner Schuler, wanted to table this until the next meeting on January 10<sup>th</sup>.

Schuler made a motion, Lynn Chamblin second it.

|       |                                    |
|-------|------------------------------------|
| Ayes: | Cappello, Moore, Schuler, Chamblin |
| Noes: | None.                              |

**4. Old Business**

**4.1 Contact with Glasair regarding Potential Relocation**

Commissioner, Robert Moore, has had no additional contact with Glasair. He has tried several times to get them to call him back and they have not responded.

Mr. Miller said that Mr. Gunsauls was interested in helping with Glasair coming to Red Bluff.

**4.2 Beacon Visibility**

Mr. Miller said due to some pilot comments of difficulty seeing the Beacon, he had flown with Ken Johnson around various areas to experience the visibility of the Beacon. Approach visibility from a north vector was difficult, as well as a particular vector from the Wal-Mart Distribution Center. Mr. Miller said that Corning, and Redding were also difficult to pick up as well. Mr. Miller said he would like to continue researching the issue. Mr. Moore said that he could not see the Beacon at 3,000 ft. but when he dropped to 2,100 ft. it came into sight.

**4.3 Leaks at Restaurant**

Scott Miller, Gary Walker, and City Staff investigated the restaurant ceiling and the upstairs vacant unit and there were no new leaks or any other recent evidence that it had been leaking during the last storm.

**5. Closing Comments**

Mr. Moore questioned Scott if the goat contractor is allowed to get water from the Hydrant. Scott said that he is allowed. Scott also said that he had a few issues to talk to the Contractor regarding his truck on the taxi way. Mr. Cappello asked Scott to make sure he doesn't track mud and rocks on the runway.

Scott Miller also mentioned that the Contractor had renewed his contract for another year with the City to continue the weed abatement service.

The meeting was adjourned at 6:05 p.m.

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Respectfully submitted,



R. Scott Miller  
Public Works  
Associate Civil Engineer and Airport Manager

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