



CITY OF RED BLUFF

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REGULAR AIRPORT COMMISSION MEETING

Date of Meeting: June 8, 2022
Time of Meeting: 5:30 p.m.
Place of Meeting: Council Chambers, City Hall / via Zoom

Commissioners Present: Chairperson Rob Schmid
Commissioner Robert Moore
Commissioner David Cappello

Commissioners Absent: Vice Commissioner Pete Taylor
Commissioner Michael Prunty

Staff Present: R. Scott Miller, Assistant Public Works Director / Airport Manager
Marie Jensen, Administrative Technician
Tom Westbrook, City Manager

1. **Pledge of Allegiance:**
2. **Conflict of Interest Declaration**
None
3. **Commissioner's Approval of Minutes**

May 11, 2022

Chairperson Schmid asked for some minor clarifications and elaborations to the minutes as he was absent from the past meeting.

Motion: Moore
Second: Schmid
Ayes: Moore, Schmid, and Cappello
Noes:
Abstained:

4. **Citizen Comment:**
None

5. Current Business

5.1 Fixed Base Operator (FBO) – Gary Walker

FBO Gary Walker informed the commissioners that the Fly-In was ready to go. Gary also reported that there is a lot of late-night activity going on at the airport. He has cameras installed and he can monitor what's going on. Lots of people are strolling the airport and it usually starts about 8:00 pm at night and its constant. Commissioner Cappello asked what it would take to get a new card reader installed at the Red Bluff Airport and Scott Miller said that he was researching it and one he has found is about \$80,000 and includes a video security system. Scott is still investigating options. Gary also let Scott Miller know that the hose for the wash rack is missing. Gary stated that fuel prices are still high, and that there was a small grease fire in the airport restaurant, but it was nothing major.

6. Old Business

6.1 Report of Homeless Executive Meeting

Recommended Action

Commissioner Bob Moore stated that he is no longer needed for the Homeless Executive meetings any longer since the building permits are being pulled and the project is underway for the behind Raley's location. He also stated that that we should remove this as a recurring airport agenda topic.

Motion: Moore
Second: Cappello
Ayes: Moore, Cappello, Schmid
Noes:
Abstained:

6.2 TCAA Fly-in Cruise-In

Commissioner Schmid reminded everyone that the Fly-in Cruise-In was from 8:00 to 3:00 on Saturday June 11th. Airport Manager Scott Miller said that PJ's Helicopter is going to do a training bucket drop for the public.

7. New Business

7.1 Ramp Fees

FBO Gary Walker would like to charge Ramp Fees. Pilots are frequently calling and asking how much our ramp fees are when they are coming to Red Bluff. Commissioner Moore asked who actually collects the ramp fees. Gary Walker said that he would collect the ramp fees and the city would get a portion and the rest of the money would go back to the airport. Commissioner Schmid if there was a plan to collect ramp fees it would have to go back to council for approval. Commissioner Schmid also said that many airports charge ramp fees. Commissioner Cappello asked who would set the amount of the fees and Gary said that would likely be up to the FBO. Airport Manager Scott Miller stated that he would have to look into the proper protocols to establish, collect, and the use of the potential fees.

8. Closing Comments:

None

Chairperson Rob Schmid adjourned the meeting at 6:20 pm.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "R. Scott Miller", with a long horizontal flourish extending to the right.

R. Scott Miller
Assistant Public Works Director and
Airport Manager