

**AGING AND DISABILITY RESOURCE CENTER BOARD MEETING  
MINUTES**

**Polk County Government Center  
Polk County Justice Center  
Community Room- J1159  
1005 W Main Street  
Balsam Lake, WI  
November 18th, 2022  
9:30 AM**

**Members Present:** Fred Eaves, Dorothy Richard, John Helling, Dick Klawitter, Tracy LaBlanc, Barb Kass, Jim Paden, Terri Stone, and Barb Behan.

**Members Absent:** Jennifer Bearheart, Amy Middleton, Lisa Mosay, and Sharon Kelly.

**Others Present:** Laura Neve, Sabrina Naglosky, Angie Joy, and Nicole Coulter

**Call to Order:** 9:30 AM by Chairman John Helling

**Moment of Silence**

**Pledge of Allegiance**

**Approval of Agenda:** Motion to approve the agenda was made by Jim Paden, seconded by Tracy LaBlanc. Motion Carried.

**Approval of Minutes of September 16<sup>th</sup>, 2022, Meeting :** Motion to approve the minutes was made by Dick Klawitter, seconded by Dorothy Richard. Motion carried.

**Public comments:** None

**Program Updates**

Angie Joy, the ADRC supervisor, reviewed the programs of the Dementia Care Specialist, Benefit Specialists, Information & Assistance Specialists, and Tribal Liaison. The Elder Benefit Specialists are busy with Medicare open enrollment which started on October 15<sup>th</sup> and goes through December 7<sup>th</sup>. Angie then discussed the Disability Benefit Specialists are equally as busy with disabled applications. The Dementia Care Specialist, Racheal Broome, is out in the community discussing dementia awareness to reach people sooner. Supervisor Joy stated we have hired a new Information and Assistance Specialist and she starts November 28<sup>th</sup>. Barb Engelhart, former Information and Assistance Specialist will be filling in during a scheduled leave in January, February, and March of next year. Lastly, Angie Joy stated the tribe has hired a new position called ADRS or Aging and Disability Resource Specialist. This position is like our I&A position and will focus on the long-term care process of tribal members. Laura Neve stated we do not know if the contract state dollars will be affected by adding this position to the tribe as then the tribe would not need our tribal liaison on site. Dorothy Richard asked if this would affect our budget if we received less funding from the state. Director Neve explained that the budget would change however we would be able to help more people outside of the tribe. Terri Stone asked when this contract ends. Laura Neve stated a decision would be made on the budget in 2024 or 2025.

Sabrina Naglosky, the Aging supervisor, shared the senior nutrition program is need some volunteers for Amery and Siren meal delivery drivers. The Amery meal site is looking to hire a substitute cook.

Director Laura Neve discussed getting more programming into the community. Symone Sine is helping market both Live 2B Healthy and Strong Bodies. We also want to incorporate Strong Minds at some point with Strong Bodies. Dorothy Richard suggested water aerobics. Dick Klawitter commented that his wife loved water aerobics. Laura Neve stated she will research to see if we can start a water aerobics class for the elderly.

**Action Item: 2022 85.21 Dept. of Transportation Grant Applications Review and Approval**

Director Neve discussed the distributed transportation grant applications for both Burnett and Polk counties highlighting the changes from the previous years. The trike program is worded broader in the budget as we are unsure if we want have partnerships with other businesses to rent out trikes, purchase rickshaws/trishaws to rent, or purchase trikes to give out to each county recipients who are on our waitlist. Laura Neve stated the money can be spent differently in each county. The trust money amount is not finalized until after December. Jim Paden mentioned how funding isn't very flexible such as meal funds cannot be used on transportation. Director Neve explained we have strict guidelines, and the state wouldn't be able to allocate the funds based on community need for each county separately. Motion to approve the transportation grant applications was made by Dorothy Richard, seconded by Jim Paden. Motion carried.

**Review: Nutrition Program Changes**

Sabrina Naglosky discussed searching for a centralized kitchen in Burnett County. We haven't been successful therefore we are extending the contract at the Siren Methodist church on a month-to-month basis. The church kitchen will work for now, but we continue to search for another place. Laura Neve then discussed the job descriptions changing for the meal site employees if we obtain a centralized kitchen. If we used Siren church as centralized kitchen for now, then we would not need the A&H and Grantsburg kitchens. Dorothy Richard asked about evening meals and how that would work at those sites. Sabrina Naglosky answered stating we would transport the meals there instead of cooking them at those sites. Dorothy Richard also asked about the equipment and what would happen to it all. Laura Neve responded it would possibly be sold or leased. Lastly, Supervisor Naglosky mentioned a possible voucher program to local restaurants instead of the evening meals once a month. Barb Kass liked that suggestion.

**Director's Report:**

Director Neve shared the Polk offices moved upstairs to the first floor a few weeks ago. We have a big storage room and a separate room for meal site items. Laura also mentioned we have a new I&A who starts November 28<sup>th</sup>. Laura Neve gave kudos to all the staff for picking up the slack when we were down an employee. Laura stated the budgets in both counties passed. Dorothy Richard asked if the centralized kitchen would save us money on the budget and Laura responded "yes" it will save us levy tax dollars. Director Neve stated we are looking for a centralized kitchen in Polk County too and for everyone to keep an eye out. Laura shared we are moving along with the public transportation feasibility survey. We have open houses scheduled for December 5<sup>th</sup> from 12pm-3pm at the Luck library and December 6<sup>th</sup> from 4pm-7pm at Centennial Hall in Amery to discuss the results of the survey. Laura mentioned the 5-year transportation plan is to be developed again in 2023 for both Burnett and Polk counties. This is a meeting includes the regional planning committee, stakeholders, and the public discussing the needs of transportation in the coming years. Director Neve discussed the terms of the board members. Fred Eaves, Dick Klawitter, and Dorothy Richard term out May 2023. We are looking for a disabled representative and elder representative. Dorothy Richard's replacement will be appointed by the Burnett County board. Lastly, Laura Neve shared she wrote an article for The Voice newsletter to review this year. She thanked the staff and public regarding their flexibility. Barb Behan thanked everyone! John Helling thanked Laura Neve for her leadership during this time.

## **Committee Comments**

Dick Klawitter stated Frederic Nursing home is shut down right now due to COVID outbreak. Also, Dick's son is at Continuing Care Center in Grantsburg and is loving the care he receives there. Both places are always looking for more workers.

## **Future Agenda items**

Update Nutrition Program Changes

## **Future meeting dates and locations**

Tribal Health Center  
Hertel, WI  
February 24<sup>th</sup>, 2023, at 9:30am

**Adjourned:** 11:10 AM meeting adjourned on a motion by Dick Klawitter, seconded by Jim Paden, motion carried.

Respectfully submitted,  
Nicole Coulter