

CHARTER TOWNSHIP OF PLYMOUTH PARK RULES

As adopted by the Board of Trustees
March 3, 2020

1. PURPOSE AND APPLICATION OF RULES

The Plymouth Township Parks are available to the residents of the Community for casual, unscheduled, informal, unorganized, recreational use. These rules apply to all Township Parks and can only be amended by the Township Board.

2. DEFINITIONS

RESIDENT GROUP shall be defined as a corporation, firm, partnership, association or other legal entity with its registered office located in Plymouth Township; a family outing sponsored by a Plymouth Township resident; a church, scout group, or youth sports group located in Plymouth Township; a Plymouth-Canton private or public school group, scout group, or youth sport group; a formally organized Plymouth Township homeowner's group; or a non-profit Community group or church, (e.g.) Rotary, Kiwanis, etc., whose membership substantially resides in the Plymouth Community (Plymouth Township and City).

NON-RESIDENT GROUP shall be defined as any group, company or individual not defined as a resident group, even though an employee of the business or member of the group resides in the Township.

WEEKEND shall be defined as Friday, Saturday or Sunday.

WEEKDAY shall be defined as Monday, Tuesday, Wednesday or Thursday.

HOLIDAY shall be defined as any holiday observed by the Township as stated on the Event Calendar on the Township's website.

3. FEES

Registration and additional fees are set by the Township Board and subject to change without notice. Additional fees may be assessed for violation of these rules due to clean up costs, additional services and damage repair. Current fees are posted at Parks and Recreation, at www.plymouthtp.org and can be obtained by calling 734-414-1459.

4. PAVILION & SHELTER RESERVATIONS

Pavilion and Shelter use shall be by reservation only.

RESERVATION PROCEDURE

Reservations must be made in person only at the Division of Public Services. Dates cannot be held or "penciled" in. Reservations are made based on Residency as defined in Section 2 of this document as follows:

Resident Group:

Reservations by resident groups shall be accepted beginning in January. The reservation date will be posted on the Township website for the current reservation year.

Non-Resident Group:

Reservations by non-resident groups shall be accepted beginning at 8:00 am the 1st (first) Monday in April of each reservation year.

Reservations must be made on the Township's form and include payment by check, cash or credit/debit card (a 3% convenience fee will be charged). Misrepresentation of residency may be subject to forfeiture of access to park reservations.

RESERVATIONS REQUIRING TOWNSHIP APPROVAL

Reservation of a shelter or pavilion for more than one day, use of park facilities for an organized activity other than an informal gathering or picnic, or use of more than one shelter/pavilion requires approval by the Township Supervisor or designee in addition to a permit. Special after hours permits shall be authorized only as provided in the Parks and Playground Areas Ordinance.

LIMITATIONS ON PARK RESERVATIONS

The intent of the following requirements is to make the park pavilion and shelters available to as many Township Resident Groups as possible.

Resident Group:

A Resident Group as defined in this document (see page 1) may reserve a pavilion or shelter as described below:

Weekends (Friday, Saturday, Sunday)

Reservations shall be on a first-come, first-served basis; however, where requests for multiple reservation dates are submitted prior to April 1, only one (1) of the dates will be treated as a confirmed reservation. The other date(s) shall be available to other applicants, but only until March 31. After March 31, all date(s) shall be treated as confirmed reservation(s). That is, an applicant can only have one confirmed date until March 31. After March 31, unconfirmed dates, unless otherwise chosen by another applicant, become confirmed reservation(s). The applicant may designate which of the dates chosen shall be first treated as confirmed.

All reservation dates requested after April 1 shall be subject to availability on a first-come, first-served basis.

Holiday Reservations

Holiday reservations shall require written approval by the Township Supervisor or designee based on concurrently scheduled activities, capacity, required services and related considerations.

INSURANCE REQUIRED FOR ALL GROUPS THAT FUNCTION UNDER A TAX I.D.

Any group (resident or non-resident) that functions under a tax I.D. number requires general liability insurance for their use of a pavilion or shelter for the day/season. The insurance policy requirements are subject to change and are available on the Township's website and at the Division of Public Services.

The policy and accompanying waiver forms must be provided to the Division of Public Services no later than two (2) weeks prior to the reservation date. It is the responsibility of the person who signs the permit to ensure that the insurance policy is on file with the Township.

Those that fail to submit the proper insurance documents by 4:00 pm on the two (2) week deadline date provided on the issued permit will be removed from the system and the date will be open and available for others to reserve. **NO REFUND SHALL BE GIVEN.**

DATE CHANGE REQUESTS

Date change requests are allowed as follows:

- Requests are only taken for the current year.
- Request must be made a minimum of five (5) days prior to original reservation date.

5. HOURS

Park hours are between dawn and dusk (as defined by the National Oceanic and Atmospheric Administration of the United States Department of Commerce for Detroit, Michigan) unless posted otherwise on the Township website. Park hours are subject to change without prior notification. Exceptions will include all league-scheduled activities or any events approved in writing by the Supervisor or designee.

6. PROCEDURES FOR SHELTER/PAVILION

EQUIPMENT, CLEAN UP

Refuse in and around the pavilion or shelter shall be deposited in designated containers. All floors shall be swept and tables wiped down. Brooms and dustpans are available.

The large (main) pavilion comes equipped with a food preparation area including a sink, countertop and commercial refrigerator with limited cold storage capabilities that is available for use to those who have rented the pavilion and paid an additional fee. This area must be cleaned and wiped down prior to departure time. Any items left in the refrigerator after use of the pavilion will be disposed of by park staff.

Shelter 2 comes equipped with a food preparation area including a household size refrigerator that is available for use to those who have rented the Shelter and paid an additional fee. Any items left in the refrigerator after use will be disposed of by park staff.

The 4 Seasons pavilion comes equipped with a small kitchen area including a sink, household size refrigerator and countertop area. This area must be cleaned and wiped down prior to departure time. Any items left in the refrigerator after use of the pavilion will be disposed of by park staff.

No water balloons, silly string, or use of chalk, markers, Sharpies, paint, etc., for writing, graffiti, or marking to any walls, floors, sidewalks, or any structures or things at any of the pavilions or park property.

Permittee will be responsible to leave the pavilion, shelter and surrounding grounds clean and orderly, as determined by parks and recreation staff inspection standards. Failure to leave the pavilion or shelter and surrounding grounds in a clean and orderly condition may result in forfeiture of access to park reservations and/or a fee assessed.

MAXIMUM CAPACITIES

The maximum capacities of the pavilion and shelters shall not be exceeded. Failure to honor maximum capacity limits may result in forfeiture of access to park reservation, as well as ejection from the park.

7. WEDDINGS

Wedding ceremonies are permitted subject to park rules. Wedding receptions are not permitted.

8. ALCOHOL

The use or possession of alcohol or alcoholic beverages is prohibited.

9. CANCELLATIONS

Permittees who know they will not be using the reservation are encouraged to notify the Division of Public Services in order to allow for other use(s) of the facilities. **NO REFUNDS SHALL BE GIVEN.**

10. INCLEMENT WEATHER

To protect the safety of both park patrons and park staff should the National Weather Service issue a severe weather warning the Township will vacate and close the park. No refunds will be given.

11. CONDUCT

PEACEFUL ENJOYMENT

All park users are expected to conduct themselves in a manner conducive to peaceful enjoyment of the facilities by all park users. Disorderly conduct by park users may be subject to forfeiture of access to park reservations, ejection from the park, and/or prosecution under the Parks and Playground Areas Ordinance.

VENDORS

Vendors are allowed for special events upon written approval of Township Supervisor or designee.

12. BANDS, BULLHORNS and OTHER COMMUNICATION SYSTEMS

Bands, karaoke, bullhorns or P.A. systems, will only be allowed upon written request to the Township Supervisor at least three (3) days in advance of the event. Permission may only be granted by the Supervisor or designee in writing.

13. ANIMALS

Possession of animals in Township Parks is prohibited under Township ordinance. Violators may be ejected and/or subject to prosecution under the Parks and Playground Ordinance, other ordinances and/or state law.

14. NO STAPLES, ETC.

No staples, nails or tacks are to be used on picnic tables or on building surfaces. Park users violating this rule may be subject to forfeiture of access to park reservations and cost of repairs.

15. NO TAPE OR ADHESIVES ON STRUCTURES

Tape and Adhesives shall not be used to affix anything to the framework of the Pavilions or Shelters. Park users violating this rule may be subject to forfeiture of access to park reservations and cost of repairs. Tape can be used to affix tablecloths and decorations to picnic tables.

16. MOTOR VEHICLES/PARKING

DEFINED

For purposes of this section, 'Motor Vehicle' is a car, truck, motorcycle, or similar motorized transportation system that requires a driver's license from the State of Michigan or other jurisdiction. See also Rule 30 for other motorized devices.

MAX. SPEED 5 MILES/HR

No person shall operate a motor vehicle on the roadway in excess of five (5) m.p.h.

MOTOR VEHICLES LIMITED LOCATION

Motor Vehicles must remain upon the roadway and designated parking areas only. Motor vehicles are subject to the provisions of Township Ordinances. Parking shall be in designated areas only – no parking in the roadway. Cars and/or trucks unloading picnic supplies are not allowed on the grass, concrete aprons or sidewalks of the pavilion or shelters. Motor vehicles can be towed for non-compliance.

HANDICAPPED PARKING LAWS ENFORCED

All designated handicapped parking areas shall be reserved for vehicles with authorized, state issued handicap permits.

ADDITIONAL PARKING REQUIRED

If parking requirements for your group exceed the parking available at your reserved shelter or pavilion, overflow parking may be available in the parking area provided near the baseball diamonds.

17. SIGNS

No signs are allowed except temporary signs identifying a group location under a permit. Please refer to Rule No. 14 and 15.

18. EQUIPMENT/GRASS AREA ACTIVITIES

Badminton, bocce ball, "catch", Frisbee and volleyball are just a few of the many activities allowed in the grass areas of the Park. No equipment is available for use. Horseshoes and lawn darts are not allowed. Please see the Park staff for any proposed lawn game not listed above. Please check with Park staff for areas to set up volleyball and badminton nets. Equipment/activities requiring additional approval include inflatables, trains, or any similar amusement equipment. Food trucks, ice cream trucks and similar food/beverage vehicles also require additional approval.

19. FISHING POND

Fishing in the pond is allowable but normal state fishing laws prevail. Contact the Michigan Department of Resources for the fishing license requirements. Please try to limit catch of trout and bass to two (2) per fishing person or family. Remember, "Catch and Release" will help extend this important recreation resource. Ice fishing is strictly prohibited.

20. FIRES/GRILLS

There shall be no fires except in self-contained grills, stoves or containers specifically designed for such. Cooking under the roof of any shelter/pavilion is strictly forbidden. **Shelter 1 and the Pavilion have two (2) "Super Grills" in the immediate area of the site which are four (4) feet wide.**

Shelter 2 and the Lake Pointe Shelter each have a three (3) compartment grill. Deep frying is strictly prohibited.

Please note that pouring water onto the grills is prohibited. Violators may be subject to forfeiture of access to park reservations and/or ejection.

21. NO SMOKING

Smoking is prohibited in all Plymouth Township Parks. 'Smoking' is defined as the use of tobacco, marijuana, or any other of its derivatives, or the use of vapor products, nicotine alternatives, or any device designed to facilitate the consumption or use of such products.

22. PAVILION FIREPLACE

The pavilion fireplace is available for use; however, wood is not provided. Do not pour water into the pavilion fireplace.

23. ELECTRICITY

Electricity is available at each of the structures in the parks. Outlets are located in the walls at the shelters and the pavilions.

24. BASEBALL DIAMONDS

The baseball diamonds are available on a first-come, first-served basis except when they are utilized by junior baseball leagues. These leagues utilize the fields from early April – July and from Mid-August – October. During these months, the fields are open to Park patrons Monday – Friday from Park opening until 3:00 pm, and they are available Saturdays (***after*** the end of Little League Season) from 2:00 pm to Park closing and Sundays from Park opening until Park closing **UNLESS** the junior baseball leagues have scheduled make-up games. The Park may also host Baseball Tournaments that are played on selected weekends.

25. CANOPY TENTS

Canopy tents (10'x10') are allowed on a restricted basis. Please speak with a member of the park staff before erecting a canopy tent.

26. SPRAYSCAPE

The SprayScape is open to all park patrons from the Saturday of Memorial Day weekend through Labor Day. Daily operating hours for the SprayScape are from 10:00 am – 7:30 pm. SprayScape Rules and Regulations are posted at the SprayScape and designed to ensure the safety of all citizens using the park.

SprayScape Rules and Regulations

1. SprayScape is an unsupervised area. Adult supervision is recommended.
2. Footwear is recommended.
3. Climbing on the structures is strictly prohibited.
4. NO skateboards, in-line skates or bicycles are allowed in spray area.
5. NO glass in this area for your safety and the safety of others.

27. SLED HILL

Sled hill is open during normal park hours.

Sled Hill Rules and Regulations

1. Sled Hill is an unsupervised area. Adult supervision is highly recommended.
2. Creation of ramps or jumps is prohibited.
3. NO glass in this area for your safety and the safety of others.

28. BUS POLICY

No buses shall be permitted within any park of the Township unless approval by the Township has been granted. A written request for approval by the Township must be submitted a minimum of two (2) weeks in advance. When considering a request, the Township shall take into consideration the primary intended use of the passengers of the bus, the other uses at the time requested, and how the approval may negatively impact the capacity of the park or its individual facilities.

29. AERIAL DEVICES & FIREWORKS

The use or flight of rockets, fireworks, exploding devices, or any other aerial device, (e.g.) model planes or helicopters is strictly prohibited.

30. OTHER MOTORIZED EQUIPMENT/DEVICES/TOYS

The use of any motorized or partially-motorized wheeled device, vehicle, scooter, go-cart, golf cart, mini-bike, remote control wheeled device, toy, boat, or similar item is prohibited; this does not apply to devices or equipment exempted under the Americans with Disabilities Act (ADA).

31. EXEMPTIONS FOR TOWNSHIP-SPONSORED EVENTS

Any of the above rules may be waived at the discretion of the Township Supervisor or designee for events sponsored by the Charter Township of Plymouth.

Adopted: March 3, 2020