Charter Township of Plymouth
9955 N. Haggerty
Plymouth, MI 48170
(734) 354-3210
plymouthtownshipmi.gov

Building Permit Application

Building Department Use Only
Date Received:
_____

1. Project Location

- **Address:** _____
- **Lot (if applicable):** _____ **Parcel ID (if known):** 78-_____
- **Zoning:** _____

2. Property Owner Information

- **Owner Name:** _____
- **Owner Address:** _____ **City/State/ZIP:** _____
- **Phone:** _____ **Email:** _____

3. Occupant Information (if different from owner)

- **Business Name:** _____
- **Contact Name:** _____
- **Address:** _____ **City/State/ZIP:** _____
- **Phone:** _____ **Email:** _____

4. Architect or Engineer (if applicable)

- **Name:** _____
- **Company Name**_____
- **License #:** _____
- **Business Address:** _____
- **Phone:** _____ **Email:** _____

5. Contractor Information (if applicable)

- **Company Name:** _____
- **Contact Name:** _____
- **Contractor License #:** _____
- **Business Address:** _____
- **Phone:** _____ **Email:** _____

6. Scope of Work (a brief description of work) _____

_____

7. Cost of Construction (labor and materials) _____

Additional documents and plan review may be required. Please contact the Building Department or visit the township website for more information.

Building Department 734-354-3210 Township Website: plymouthtownshipmi.gov

8. Project Type

- ☐ New Single-Family Home
- ☐ New Duplex
- ☐ New Multi Family
- ☐ Basement Finish
- ☐ Basement Waterproofing
- ☐ Covered Patio/Deck Roof
- ☐ Addition/Alteration/Remodel
- ☐ Deck
- ☐ Pool
- ☐ Carport
- ☐ Garage
- ☐ Shed
- ☐ Sun/three seasons room
- ☐ Sports Court
- ☐ Mobile Home
- ☐ Replacement-Windows/Siding/Roof/Egress Door
- ☐ Solar Panels
- ☐ Other: _____

- ☐ New Building
- ☐ Addition
- ☐ Alteration/Tenant Build-Out
- ☐ Cell Tower
- ☐ Construction Trailer
- ☐ Foundation/Shell Only
- ☐ Grading
- ☐ Parking Lot
- ☐ Solar Panels
- ☐ Other: _____

The following require a different application

- ☐ Demo
- ☐ Fence
- ☐ Sign
- ☐ RE-occupancy

9. Structure Details

Residential (New)

Square Footage of Home: _____

Square Footage of Basement: _____

Square Footage of Attached Garage: _____

% of Lot Coverage: _____

(Primary structure or primary structure & attached garage)

Residential (Alt/Add/Accessory)

Square Footage of Proposed Addition/Accessory Structure: _____

% of Lot Coverage of All Accessory Structures: _____

Commercial/Industrial

Current Use: _____

_____

Proposed Use: _____

_____

Use Group: _____

Type of Construction: _____

Square Footage: _____

Occupant Load: _____

% of lot Coverage: _____

Total Height: _____

Number of Stories: _____

Change in use may result in additional sewer and water fees

Application Fee $30.00 **Reinspection/Lock Out Fee $60.00**

There may be Deed Restrictions on the property that restrict or prohibit the proposed project. Sec 30.2 Enforcement of Subdivision or Deed Restrictions states, the Township shall not be responsible for review and enforcement of subdivision deed restrictions.

Authority: 1972 PA 230
General: All installations shall be in conformance with the Building Code. Installation shall not be started until permit is issued. No work shall be concealed until it has been inspected. PENALTY: Failure to provide information may result in denial of your request.

9(a). Applicant Signature (homeowner must sign affidavit below)
Sec 23a of the State Construction Code Act, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who perform work on residential building or residential structure. Violators of Section 23a are subject to civil fines. I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the Owner to make this application as their authorized agent, and I agree to conform to all applicable laws of this jurisdiction.

By signing below, I confirm that I have read the above and agree.

X_____ Print Name _____

Signature of Applicant

9(b). Homeowner Affidavit (FOR HOMEOWNER PERMIT ONLY)
I hereby certify the work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy.
All work shall be installed in accordance with the Michigan Building Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Township Inspector. I will cooperate with the Inspector and assume responsibility to arrange necessary inspections.

By signing below, I confirm that I have read the above and agree.

X_____ Print Name _____

Signature of Homeowner

10. Building Department Approval (for office use only)

Approved by: _____ Date: _____

Michigan Residential Code: _____ Michigan Building Code: _____

Updated 9/21/2026