

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES REGULAR MEETING  
PROPOSED MINUTES**

Tuesday, February 6, 2024  
7:00 pm



**CALL TO ORDER AT 7:00 P.M.**

- A. ROLL CALL:** Supervisor Heise ✓  
Treasurer Doroshewitz ✓  
Clerk Vorva ✓  
Trustee Buckley ✓  
Trustee Curmi ✓  
Trustee Stewart ✓  
Trustee Monaghan ✓

**ALSO PRESENT:** J. Knittel, Police Chief  
P. Conely, Fire Chief  
K. Bennett, Attorney  
L. Simpson, Recording Secretary

**B. PLEDGE OF ALLEGIANCE** – Javion Johnson – Office of Wayne County Executive

**PLYMOUTH TOWNSHIP POLICE SERGEANT PINNING CEREMONY**

Chief Knittel was pleased to introduce Michael Hinkle, who was just promoted to the rank of Sergeant within the Plymouth Township Police Department. He noted that Sergeant Hinkle tested number one in the testing process for the Department. He added that Mike graduated from Divine Child, went to Wayne State University on an athletic scholarship, and graduated with a degree in criminal justice. Mike went to the Wayne County Regional Police Academy, where he graduated number one in his class in 2013 and joined the Plymouth Township Police Department in November 2013.

**C. APPROVAL OF AGENDA**

Tuesday, February 6, 2024

Supervisor Heise noted that there is an addition to the Consent Agenda, which will be added to part D.2.c, if approved by the Board of Trustees to do so.

Attorney Bennett described the Item addition as the proposed (and incomplete) plan and PUD Contract submitted by Northville Downs. He noted that the Planning Commission

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unanimously voted to rescind its original recommendation of approval to the Board of Trustees, of the site plan and PUD contract with conditions, at its Special Meeting on January 29, 2024. The PUD Contract was rescinded based on the failure of the applicant to comply with four of the six conditions which the Commission had placed on the site plan and PUD contract, as described in the Planning Commission minutes. The failed conditions are as follows:

1. That the outstanding items from the planners' report are addressed.
2. That the outstanding items from the engineers' report are addressed.
3. That there is a revised PUD contract that includes a provision for a Community Benefits' Agreement to be submitted to the Township Attorney and must be determined by the Board and Attorney to be acceptable. All items of the PUD contract must be found satisfactory to the Township Attorney and Board of Trustees.
4. That the final landscape plan is reviewed administratively.

Attorney Bennett noted that Planner Laura Haw had described at the Planning Commission Meeting of January 29, 2024, how the applicant had failed to comply with the first condition. Engineer Jeremy Schrot, also at the same Planning Commission Meeting, noted in a letter to the Commission how the applicant had failed to comply with the second condition, and he also noted that the engineering escrow that was to have been paid within seven days of receipt by the applicant, was never submitted to the Township. Addressing the third failed item was noted in the letter sent to the Board of Trustees by the applicant, indicating that they would never enter into a Communities Benefit Agreement with the Township. He also noted that the failure of condition four was addressed by Planner Laura Haw at the same meeting.

In addition, Attorney Bennett noted that the Board of Trustees voted unanimously, to rescind **Resolution #2023-02-18-14**, which authorized the Township Supervisor and Township Attorney to enter into negotiations with Northville Downs for a Planned Unit Development contract and Community Benefits Agreement. Lastly, Attorney Bennett noted, in accordance with Section 23.7.2 sub b of the Zoning Ordinance notes that upon receipt of the Planning Commission's Recommendation, the Township Board shall review the development plan and PUD contract and shall deny, approve, or approve with conditions the development plan and PUD contract.

Moved by Clerk Vorva and Supported by Treasurer Doroshewitz to approve the agenda

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as amended for the Board of Trustees meeting of February 6, 2024.

**All Ayes**

**Motion Passed**

**D. APPROVAL OF CONSENT AGENDA**

**D.1 Approval of Minutes**

- a. Regular Meeting, January 23, 2024

**D.2 Correspondence**

- a. 2023 Annual Planning Commission Report of Activities and 2024 Work Plan – *Receive and File*
- b. Condolences on the Death of Maurice Breen – *McKenna and Associates*
- c. Treasurer Doroshewitz added the denial of the Northville Downs Development Plan and PUD Contract for the reasons stated by the Planning Commission at its meeting on January 29, 2024, and for the reasons that the applicant has failed to fulfill four of the six conditions upon which the Commission based its rescinded recommendation, and that the applicant has failed to negotiate in good faith.

**D.3 Approval of Township Bills:**

<b>FUND</b>	<b>ACCT</b>	<b>ALREADY PAID</b>	<b>TO BE PAID</b>	<b>TOTAL:</b>
General Fund	<b>101</b>	<b>824,057.56</b>	<b>213,659.35</b>	<b>1,037,716.91</b>
Drug Forfeiture Federal	<b>262</b>	<b>.00</b>	<b>8,365.60</b>	<b>8,365.60</b>
Drug Forfeiture State	<b>265</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>

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Drug Forfeiture IRS	<b>266</b>	<b>.00</b>	<b>843.30</b>	<b>843.30</b>
ARPA	<b>285</b>	<b>00</b>	<b>2,243.25</b>	<b>2,243.25</b>
Improv. Rev.	<b>446</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
Senior Transportation	<b>588</b>	<b>5,522.74</b>	<b>.00</b>	<b>5,522.74</b>
Water/Sewer Fund	<b>592</b>	<b>96,034.37</b>	<b>480,824.74</b>	<b>576,859.11</b>
Solid Waste Fund	<b>596</b>	<b>8,414.91</b>	<b>364.00</b>	<b>8,778.91</b>
Tax Pool	<b>703</b>	<b>00</b>	<b>.00</b>	<b>00</b>
Police Bond Fund	<b>710</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
Special Assessment Capital	<b>805</b>	<b>.00</b>	<b>15,953.50</b>	<b>15,953.50</b>
<b>TOTALS:</b>		<b>934,029.58</b>	<b>722,253.74</b>	<b>1,656,283.32</b>

Moved by Treasurer Doroshewitz and Supported by Trustee Monaghan to approve the Consent Agenda as amended for Tuesday, January 23, 2023, which includes the addition of D.2.c. to include the word denial of the Northville Downs Development Plan and PUD Contract.

**All Ayes**

**Motion Passed.**

**E. PUBLIC COMMENT *(Limited to 3 Minutes)***

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Mary Ann Adams added her appreciation for going through the process of formally denying the Northville Downs Plan. She continued to voice her opposition to a horse track and gaming.

Duane Zantop has concerns about crime with Meijer.

Javion Johnson, Community Outreach Liaison for the Wayne County Executive, Warren Evans, invited by Trustee Stewart, wanted to visit to connect with the Township residents. He noted that he is available to connect or assist in reaching individuals or departments within the Wayne County Services offices.

Heather Pacheco representing the Plymouth District Library, noted many ways in which the library has updated their collection, both in person and online. She added that their collection of learning materials has grown to include exploration kits, hiking poles, birdwatching kits, metal detectors, game collections, and an adult lab containing laser engravers, sewing machines, a Cricut cutter, and much more. In addition, she noted lots of outreach interactions, questions answered at the service desk, and many hours of volunteer time from the community. Finally on Saturday, June 1, 2024, will be a ribbon cutting for the new amphitheater at the library and to kick off the summer reading program.

**F. NEW BUSINESS**

1. Purchase of new BRYX Fire Station Alerting System, **Resolution # 2024-02-06-07**, *Fire Chief Patrick Conely*

Chief Conely indicated this was replacing a very old system and brings in the new digital technology, which streamlines responses. He noted that it converts text to voice command and will automatically load to screens within the Fire Stations. It should be in place by the end of February or March.

Moved by Trustee Curmi and Supported by Treasurer Doroshewitz that the Board of Trustees does hereby adopt **Resolution #2024-02-06-07** to purchase the BRYX Fire Station Alerting System from BRYX, Inc. for a cost not to exceed \$103,925.00.

**All Ayes**

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**Motion Passed.**

2. Annual Presentation on Hilltop Golf Course by AMV Ventures Inc., *Supervisor Kurt Heise, Treasurer Bob Doroshewitz, and AMV Staff*

Tony Mosconi with Hilltop Golf Course reviewed the golf season and upcoming plans. He noted that last year, they extended their agreement for another five years, and the golf course is doing well, evolving with time. Moving forward, they plan to remove more shrubs, create an outdoor beer garden, and improve tee boxes. They also hope to improve the clubhouse, the patio, add windshields to the golf carts, and perhaps have the parking lot sealed and striped. Additionally, the 2023 season ended with a net operating profit of about \$241,000, which they split with the Township. He presented a check to the Township for \$120,549.

3. Non-Union Employee Salary Adjustments, **Resolution # 2024-02-06-08**, *Supervisor Kurt Heise*

Supervisor Heise noted the non-Union employees are receiving a 3% raise, with a few individuals receiving a little more. The budget adjustment was \$5,200. The rest was accounted for in the 2024 budget.

Moved by Trustee Stewart and Supported by Trustee Buckley that the Plymouth Township Board of Trustees hereby adopt **Resolution #2024-02-06-08** to approve salary increases for non-union employees.

**All Ayes**

**Motion Passed.**

4. CDSMI Bid Award, **Resolution # 2024-02-06-09**, *Public Works Director Patrick Fellrath*

Mr. Fellrath explained the CDMSI, (Complete Distribution System Materials Inventory), mandate from the State and Federal government requires municipalities to complete a comprehensive inventory of distribution system materials, including service lines on both public and private property. These verifications are done by physically digging up to the curb stop valve for each service line and 18 inches on both sides of the curb stop. Both the outside

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portion on public and private property must be photographed, and inside access to the home must be obtained to photograph and document where the service line enters the home up to the first shutoff valve. These reports must be submitted to the State and the United States EPA by October 2024. Mr. Fellrath recommended a contractor named Pipeline Management Company after tabulating and reviewing the bids.

Moved by Trustee Buckley and Supported by Trustee Stewart to award the contract for Water Service Material Investigations to Pipeline Management Company, in the amount of \$167,250.00.

**All Ayes  
Motion Passed.**

5. Continued Discussion on Animals in Township Parks

Attorney Bennett indicated that there would be two chapters in the code of ordinances that will need to be modified or amended. Chapter 90 deals with animals, which will have 90.24 added to put the dog clean-up responsibility on the owner or person caring for the dog. The other section to be changed is the park ordinance, once the parameters, such as dog leash length, number of dogs allowed in a home and requiring a dog license showing proper Rabies vaccination are decided upon by the Board. Attorney Bennett noted that he will draft one ordinance to make all the revisions and forward it to the Board members in preparation for the next meeting.

**G. PUBLIC COMMENT (*Limited to 3 Minutes*)**

Mary Ann Adams asked when the PUD for Northville Downs would expire and questioned whether Zoom could be used for public comments in future meetings.

Duane Zantop noted to be watchful of your pets as coyotes have been seen.

**H. BOARD COMMENTS**

Clerk Vorva indicated that about half of the 11,000 applications for absentee ballots have been received and ballots mailed out to those individuals. Of those ballots, about 50% have been received, and have gone through the detailed

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check-in process. He requested voters return their ballots soon, as processing requires time. He noted the early voting at the Risen Christ voting center begins on Saturday, February 17<sup>th</sup>, through Sunday the 25<sup>th</sup>, from 9:00 AM to 5:00 PM. He noted that voting on Election Day, Tuesday, February 27, from 7:00 AM to 8:00 PM, will return to the regular precinct locations. He added that the Township Clerk's office will be open on Saturday, February 24, 2024, from 8:00 AM to 4:30 PM. On Monday, February 26, 2024, although the office is open until 4:30, by statute, applications can only be accepted until 4:00.

Trustee Stewart thanked citizens who gave respectful and sincere comments and thanked Sarah Visel for her help in getting damaged recycle bins replaced in Lake Pointe Subdivision. He noted that former Maurice Breen recently passed away. He was a former Supervisor and a Trustee who started the recycling bins back in the late 1980s. Trustee Stewart also highlighted Bruce Koldys who participates in providing the high-tech internet service on the 2<sup>nd</sup> floor at the Library Community Center for seniors.

Trustee Buckley thanked Clerk Vorva for all his hard work on the elections. She said she and Trustee Monaghan with the Elections Commission were able to observe the election accuracy test and witness the meticulous processing of the ballots. She added that she felt proud to be a Plymouth Township resident and happy to live in a thriving community. She indicated the next Veteran's Commission meeting will be at the VFW on March 4, 2024, at 6:30 PM and they are currently working on a Facebook page.

Treasurer Doroshewitz encouraged people to drop off their taxes in person, as they will be overdue after February 14, 2024.

Trustee Monaghan thanked everyone who had given public comments on horse racing, because it shows the democratic process does work. She also wanted to thank Clerk Vorva for the election process setup and all the detailed checks and balances that are followed.

Trustee Curmi also appreciated those who demonstrated professionalism in expressing opposition to some of the developments this past year.



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Supervisor Heise added his thanks to Clerk Vorva and his staff on the implementation of the new mandates from the State on early voting. On March 12, 2024, the meeting will preview the fire station process, an IT issue, some contract renewals, and a public hearing on the Starbuck’s new building in the old Vic Tanny site. He noted that there would be a public hearing on the Salem Sewer Project, possibly on April 4, 2024, at North Ridge Church. He noted there is also a biannual Houses of Worship Strategy Meeting next week, which Chief Knittel indicated last summer’s meeting had given many ways to better secure worship facilities. Supervisor Heise also added that the new ambulance would be picked up in February for the Fire Department.

**I. ADJOURNMENT**

Moved by Trustee Stewart and Supported by Clerk Vorva to adjourn the meeting of the Board of Trustees on February 6, 2024, at 8:58 PM.

**All Ayes**

**Motion Passed.**

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**Jerry Vorva, Clerk**

**PLEASE TAKE NOTE:** The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks’ notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 N Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800649-3777 (Michigan Relay Services)

**The public is invited and encouraged to attend all meetings of the Board of Trustees of the Charter Township of Plymouth**