

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES REGULAR MEETING  
APPROVED MINUTES**

Tuesday, March 12, 2024  
7:00 PM



**CALL TO ORDER AT 7:00 P.M.**

**ROLL CALL:**

Supervisor Kurt Heise ✓      Treasurer Bob Doroshewitz ✓  
Clerk Jerry Vorva ✓      Trustee Jen Buckley ✓  
Trustee Chuck Curmi ✓      Trustee Audrey Monaghan ✓  
Trustee John Stewart ✓

**Also Attending:**

Chief Conely, Police Chief Knittel, Assistant Chief Dan Kudra,  
Atty Kevin Bennett  
Recording Secretary Denisa Terrell

**26 Community Members**

**A. PLEDGE OF ALLEGIANCE**

**LT. Ryan Krebs**

**B. APPROVAL OF AGENDA**

- Tuesday, March 12, 2024

Moved by Trustee Monaghan and supported by Treasurer Doroshewitz to approve the agenda for the Regular Board of Trustees meeting held on March 12, 2024.

**All Ayes.**

**Motion Passed.**

**C. APPROVAL OF CONSENT AGENDA**

1. **Approval of Minutes** – Regular Meeting February 6, 2024

**2. New Business**

- a. The Inn at St. John's, Storm Drain Agreement, **Resolution # 2024-2024-03- 12-10**, *Jeremy Schrot, PE, Township Engineer*

**3. Acceptance of Communications, Correspondence, and Reports**

- a. Report: All Statistics from the February 27, 2024 Presidential Primary Election – *Township Clerk Jerry Vorva*

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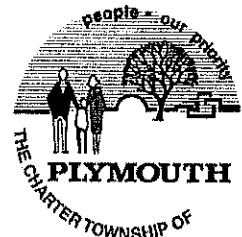


- b. Reports: January and February 2024
- Building Department Monthly Report
  - Fire Department Monthly Report
  - Planning Department Monthly Report
  - Police Department Monthly Report
  - FOIA Monthly Report - Clerk's Office
  - FOIA Monthly Report - Police Department

**4. Approval of Township Bills:**

<b>FUND</b>	<b>ACCT</b>	<b>ALREADY PAID</b>	<b>TO BE PAID</b>	<b>TOTAL:</b>
General Fund	101	1,648,095.80	608,242.87	2,256,338.67
Drug Forfeiture Federal	262	1,374.00	.00	1,374.00
Drug Forfeiture State	265	.00	.00	.00
Drug Forfeiture IRS	266	.00	58.80	58.80
ARPA	285	.00	279,509.00	279,509.00
Improv. Rev.	446	.00	.00	.00
Senior Transportation	588	8,690.03	2,463.05	11,153.08

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Water/Sewer Fund	592	449,868.16	487,896.25	937,764.41
Solid Waste Fund	596	122,508.97	286.28	122,795.25
Tax Pool	703	1,738.45	.00	1,738.45
Police Bond Fund	710	4,995.00	.00	4,995.00
Special Assessment Capital	805	2,900.00	41,929.75	44,829.75
<b>TOTALS:</b>		<b>2,240,170.41</b>	<b>1,420,386.00</b>	<b>3,660,556.41</b>

Moved by Clerk Vorva and Supported by Trustee Monaghan to approve the Consent Agenda and amend the minutes of February 6, 2024, as requested by Trustee Stewart  
**All Ayes**  
**Motion Passed.**

**D. PUBLIC COMMENT (*Limited to 3 Minutes*)**

There were no comments.

**E. NEW BUSINESS**

1. Purchase of new Storage Area Network (SAN), **Resolution # 2023-03-12-11**, *Township Information Services Director Bob Janks*  
Bob Janks and Treasurer Doroshewitz reviewed the urgent necessity to address the expansive storage unit that supports the Township's operation of backup servers. It was expressed that the Storage Area Network (SAN) supports BS&A modules, SCADA systems, imaging, printers, and more.

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Moved by Clerk Vorva and supported by Trustee Monaghan authorizing the IT Director Bob Janks to issue Purchase Orders in the amounts not to exceed \$125,000 to purchase and install a Pure Storage SAN solution, including miscellaneous parts and supplies, external labor, maintenance plans, and electrical contracting work.

**Roll Call Vote**

**All Ayes**

**Motion Passed.**

2. Review of Draft Design and Cost Consideration for Possible New Fire Station #2, *Supervisor Kurt Heise, Fire Chief Pat Conely, Partners in Architecture, PLC, and Thomas D. Colis, Bond Counsel, Miller-Canfield*

The draft design and cost consideration for a possible new fire station was presented to the Board of Trustees. The draft included the planning requirements, the architecture that included four apparatus bi-fold door bays, a laundry room, and five sleeping accommodations for the firefighters. It was explained that the sleeping accommodations were designed to expand staff in the future. It was also expressed that the bi-fold doors were best suited for longevity. The Board of Trustees asked several fact-finding questions of Fire Chief Conely and David Gasso of Partners in Architecture. The first steps include defining the project. Trustee Curmi asked questions that included building functionality, style, design, and materials. The next steps will include review and additional presentations from consultants, refining the structure along with the mechanical and electrical systems, and the conclusion of construction documents ready for bidding.

Trustee Curmi suggested the fire station could be considered as a future voting site. Clerk Vora advised the fire station cannot accommodate an early voting center as it will not be large enough or centrally located for voters, in addition to inadequate parking.

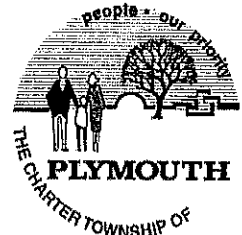
3. Collective Bargaining Agreement with the Command Officers Association of Michigan (Police Sergeants), *Supervisor Kurt Heise and Police Chief James H. Knittel, Jr.*

Attorney Bennett advised the language in the contract is standard. Chief Knittel shared that the contract allows for retention including a 12-hour shift for maximum management options.

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Moved by Trustee Stewart and Supported by Trustee Monaghan to approve the Collective Bargaining Agreement with the Command Officers Association of Michigan (Sergeants) for a term beginning January 1, 2024, and ending December 31, 2027, and authorize the Supervisor and Clerk to sign same.

**All Ayes.**

**Motion Passed.**

4. Employment Agreements for Non-Union Police Personnel, **Resolution # 2024-03-12-12**, *Supervisor Kurt Heise and Police Chief James H. Knittel, Jr.*

Police Chief Knittel expressed that Lieutenant Ryan Krebs and Assistant Police Chief Dan Kudra are dedicated professional leaders who respond to calls at all hours of the night.

Move by Clerk Vorva and supported by Trustee Curmi to approve Resolution 2024-03-12-12, approving the Employment Agreements for Assistant Police Chief Dan Kudra and Lieutenant Ryan Krebs as submitted and authorize the Supervisor and Clerk to sign each.

**All Ayes.**

**Motion Passed.**

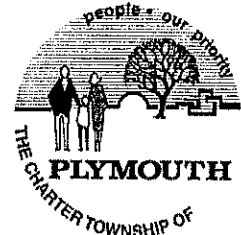
5. Goal Prioritization Chart and Summary Sheet for 2024, *Supervisor Kurt Heise and Treasurer Bob Doroshewitz*

The goal prioritization chart summary was reviewed. Trustee Curmi suggested to slow down the Sidewalk Gap Program and Sidewalk Replacement Program due to cost and poor service. Supervisor Heise advised the Township is moving forward with the Sidewalk Gap Program on Powell Road. He also indicated as far as the Sidewalk Replacement Program there will be a look back and fix the areas of error from 2023 and pause for 2024. He expressed the citizens of Plymouth admire the Sidewalk Gap Program.

Treasurer Doroshewitz inquired about the alignment of projects such as the fire station which ranked low. It was advised that during the ranking the fire station project was still being researched.

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Moved by Trustee Stewart and supported by Clerk Vorva that the Township Board Receive and File the Goals Prioritization Chart and Summary Sheet for 2024.  
All Ayes.

6. Proposed Amendments to the Animal Ordinance, Park Ordinance, and Park Rules - discussion only, *Township Attorney Kevin Bennett*

Attorney Kevin Bennett reviewed the Animal Ordinance, Park Ordinance, and Park Rules. He reviewed the language that defines a kennel. He also removed language that suggests dogs commit offenses to align with the owners commit offenses. Attorney Bennett also changed the language that implies owners intend to allow dogs to run freely. The removal of excrement of a dog immediately will also be implemented. The Park Ordinance will be updated to reflect that dogs and cats will be placed on a suitable lease or carriage. Supervisor Heise suggested that Trustees should email Attorney Bennett with the goal of having the 1<sup>st</sup> reading at the next Board of Trustees meeting.

**F. PUBLIC COMMENT (*Limited to 3 Minutes*)**

Robert Harris shared excerpts of the Northfield Downs lawsuit.

**G. BOARD COMMENTS**

- Trustee Stewart thanked Assistant Chief Kudra and Lt. Krebs for locating the missing 13-year-old girl. He also emphasized to keep moving forward with the drudging, restoration, and cleaning of lakes.
- Treasurer Doroshewitz shared that OPEB is at 29%. He also shared that the Township collected 98.8 % of tax bills.
- Trustee Curmi requested that the Hazardous Waste days be placed front and center on the website.
- Clerk Vorva expressed that the election was smooth and successful. He thanked his staff. He shared that the Presidential Primary is paid for by the state. He used the state resources to train the staff on Early Voting.
- Supervisor Heise thanked Clerk Vorva and his staff for a job well done with the election. He also spoke about the fake cameras and the individual who turned himself in as a result of being on the national news. The Salem Sewer Project will have a public hearing on April 4, 2024, at 7:00 p.m. at Northridge Church. He shared that there will be

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exciting news coming about the MITC Corridor. There will be a VIP enrollment day for ages 2-26 to get fingerprints and register with the police to locate missing people with Building Bridges. Wayne County Parks will be conducting a clean-up of Wilcox Lake and Pheonix Lake. The Board of Trustees' next meeting will take place on March 26<sup>th</sup> at 6:00 p.m. with a Closed Session on an employment matter. The Brownfield Amendment # 5 will be discussed to address the Meijer's site. Budget adjustments will be presented as well as the AMI Water Systems. Treasurer Doroshewitz will present the annual treasurer report.

**H. ADJOURNMENT**

Moved by Trustee Stewart and Supported by Clerk Vorva to adjourn the meeting of the Board of Trustees on February 6, 2024, at 8:51 PM.

**All Ayes**

**Motion Passed.**

  
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Jerry Vorva, Clerk

**The public is invited and encouraged to attend all meetings of the Board of Trustees of the  
Charter Township of Plymouth**