

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES REGULAR MEETING
PROPOSED MINUTES**

Tuesday, June 13, 2023
7:00 PM



CALL TO ORDER AT 7:00 P.M.

A. ROLL CALL: Supervisor Heise , Treasurer Doroshewitz , Clerk Vorva ,
Trustee Buckley , Trustee Curmi , Trustee Stewart ,
 Trustee Monaghan

ALSO PRESENT: J. Knittel, Police Chief
P. Conely, Fire Chief
Kevin Bennett, Attorney
Carole Roche, Interim Finance Director
Denisa Terrell, Recording Secretary
18 Members of the public

B. PLEDGE OF ALLEGIANCE: James Knittel

C. APPROVAL OF AGENDA

Tuesday, June 13, 2023

Moved by Clerk Vorva and seconded by Treasurer Doroshewitz to approve the Agenda for the Board of Trustees meeting of June 13, 2023.

All Ayes

D. APPROVAL OF CONSENT AGENDA

D.1 Approval of Minutes

- a. Regular Meeting, April 25, 2023
- b. Regular Meeting, May 9, 2023

D.2 Consent Agenda – New Business

- a. Re-appointment of Kendra Barberena and James Berry to the Planning Commission, *Supervisor Kurt Heise*

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- b. Re-appointment of Laura Haw, Damon Krueger and Ania Crawford to the Environmental Leadership Commission, *Supervisor Kurt Heise*
- c. Re-appointment of Dennis Cebulski and Steven Bassett to the Historic District Commission, *Supervisor Kurt Heise*
- d. Appointment of Gail Grieger as Planning Commission Representative to the Zoning Board of Appeals, *Supervisor Kurt Heise*

An amendment was made to the date of appointments/ re-appointments to reflect until June 30, 2026.

D.3 Consent Agenda - Acceptance of Communications, Correspondence, and Reports

- a. Reports:
 - Building Department Monthly Report - May 2023
 - Fire Department Monthly Report - May 2023
 - Planning Department Monthly Report - May 2023
 - Police Department Monthly Report - May 2023
 - FOIA Monthly Report - Clerk’s Office - May 2023
 - FOIA Monthly Report - Police Department - May 2023

D.4 Approval of Township Bills:

| FUND | ACCT | ALREADY PAID | TO BE PAID | TOTAL: |
|-----------------|-------------|---------------------|-------------------|---------------------|
| General Fund | 101 | 1,594,452.19 | 718,676.20 | 2,313,128.39 |
| Drug Forfeiture | | | | |

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| | | | | |
|----------------------------|------------|---------------------|---------------------|---------------------|
| Federal | 262 | .00 | 17,761.51 | 17,761.51 |
| Drug Forfeiture State | 265 | .00 | 17,949.00 | 17,949.00 |
| Drug Forfeiture IRS | 266 | .00 | 58.50 | 58.50 |
| ARPA | 285 | 193,443.43 | 68,381.75 | 261,825.18 |
| Improv. Rev. | 446 | .00 | .00 | .00 |
| Senior Transportation | 588 | 11,504.65 | 206.55 | 11,711.20 |
| Water/Sewer Fund | 592 | 981,392.04 | 297,086.83 | 1,278,478.87 |
| Solid Waste Fund | 596 | 138,591.35 | 1,896.08 | 140,487.43 |
| Tax Pool | 703 | .00 | .00 | .00 |
| Police Bond Fund | 710 | 1,840.00 | .00 | 1840.00 |
| Special Assessment Capital | 805 | .00 | 9,889.00 | 9,889.00 |
| TOTALS: | | 2,921,223.66 | 1,131,905.72 | 4,053,129.38 |

Trustee Curmi requested the removal of D2. A and D4. from the consent agenda.
Moved by Clerk Vorva and seconded by Trustee Curmi to approve the consent agenda as amended.

Roll Call Vote:

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Ayes: Trustee Curmi, Treasurer Doroshewitz, Clerk Vorva, Trustee Buckley
Nays: Supervisor Heise, Trustee Stewart, Trustee Monaghan
Motion Passed.

Moved by Trustee Curmi and supported by Trustee Monaghan to approve the Township bills. Information concerning Cummings Plumbing will be sent to Trustee Curmi.

Roll Call Vote:

Ayes: Trustee Curmi, Treasurer Doroshewitz, Clerk Vorva, Trustee Buckley
Supervisor Heise, Trustee Stewart, Trustee Monaghan

Nays: None

Motion Passed.

Moved by Clerk Vorva and supported by Treasurer Doroshewitz to approve the appointment of Kendra Barberena and James Berry to the Planning Commission.

Roll Call Vote:

Ayes: Clerk Vorva, Trustee Buckley, Supervisor Heise, Trustee Monaghan, Trustee Stewart, Treasurer Doroshewitz

Nays: Trustee Curmi

Motion Passed.

E. PUBLIC COMMENT (*Limited to 3 Minutes*)

A community member inquired if the reserved EV parking at Amazon Fresh will be enforced as she believes there are too many parking spaces marked as reserved. Supervisor Heise will obtain additional parking details.

Beth Birmingham inquired on the status of the Court House Grille. Supervisor Heise that the building will be demolished by the end of June. She also inquired if a funeral home will be located on Haggerty Road as well as if there will be a new storage facility. The response was yes.

F. NEW BUSINESS

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1. Resolution to Formally Separate Beacon Meadows Subdivisions 1 and 2 from Eaton Estates Condominiums, **Resolution # 2023-06-13-44**, *Supervisor Kurt Heise, Attorney Kevin Bennett, and Planner Laura Haw*

The Homeowners Association's attorney provided the background on why the subdivisions are separating the membership and addressed the Board of Trustees questions.

- Supervisor Heise expressed that he had concerns about how the responsibility of maintenance of stormwater, ponds, underground drainage, and roads will be handled. The response was the only thing that will change from the previous agreement is the membership.
- Trustee Curmi confirmed that Eaton Estates had no current existing issues. The response was everything is in working order.
- Trustee Curmi also confirm that there were no existing issues with Beacon Meadows. The response was there had been replacements of pipes and because the pipes are underwater the status of the pipes can't be confirmed without visual review, however, there have not been any issues reported.

The Township Attorney, Kevin Bennett confirmed the Township only has the responsibility of oversight if work is ordered by the Township.

Moved by Clerk Vorva and Seconded by Trustee Stewart to adopt Resolution #2023-06-13-44, approving the necessary amendments to effectuate the formal separation between the Beacon Meadows Subdivision 1 and 2 from the Eaton Estates Condominiums subject to final approval by the Township Attorney.

Roll Call Vote.

All Ayes.

2. 2022 Audit Presentation, Approval, and Resolution, **Resolution # 2023-06-13-45**, *Ali N. Barnes, Yeo & Yeo & Acting Finance Director Carole Rochon*

Ali Barnes of Yeo & Yeo provided a summary of the 2022 audit report that included the general fund revenues of 19.5 million. The general fund expenditures totaled 18.6 million with public safety being the most significant amount of the expenditure. It was also shared that the total fund balance came in at 8.27 million. Treasurer Doroshewitz inquired if the Township's general fund balance could be characterized as healthy. The response from Ms. Barnes was yes. The presentation also included graphs that captured the performance of the water and sewer fund activity, pension liability, and the Other

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Postemployment Employee Benefit Plan (OPEB). The reporting indicated that the net pension liabilities went down. Ms. Barnes indicated that there was one finding considered a material weakness related to an audit adjustment of ARPA Funds. The finding was not considered to be systemic as ARPA was a relatively new one-time process. 852K ARPA funds were recorded as revenue, however, because it was not spent in the fiscal year recorded, it should have been recorded as unearned revenue. It was noted that other Yeo & Yeo clients had the same issue. She reported that the audit revealed that there were no significant deficiencies noted. Ms. Barnes shared that the Plymouth Township audit was the best audit completed this year.

Move by Trustee Stewart and Seconded by Trustee Monaghan that the Plymouth Township Board of Trustees hereby adopt Resolution #2023-06-13-45 approving the audit of fiscal year 2022's financial statements, reports, and letters of required communication and follow-up recommendations to be filed with the State of Michigan by Yeo & Yeo and to acknowledge the receipt and file of the previously stated.

All Ayes.

Motion Passed.

G. PUBLIC COMMENT (*Limited to 3 Minutes*)

There were none.

H. BOARD COMMENTS

Trustee Buckley is moving forward with establishing the Veterans Committee. There were six applications submitted to be considered as appointments to the Commission.

Treasurer Doroshewitz shared that the tax bills are being sent to the printer and will be in mailboxes around the Friday before the 4th of July.

Trustee Stewart - June 19th to be celebrated. He will meet with the Secretary of Energy, Jennifer Granholm at 7 a.m. at the Birmingham Townsend Hotel for breakfast on June 19th.

Trustee Curmi inquired about the racetrack schedule.

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Supervisor Heise indicated the next Board of Trustees meeting will be June 27th. Lateral hires for police and fire will be presented. Northville Downs may be back before the Board of Trustees around July 11th however the date is not guaranteed. Chief Conely attended a national meeting on fire stations in St. Louis. The joint recreation plan has started and will include a survey that is nonscientific. An email has been established for communication at recreation@plymouthtp.org.

CLOSED SESSION

At 8:27 p.m., Supervisor Heise, moved for a Closed Session in accordance with the Michigan Open Meetings Act, MCL 15.268 et seq., for the following purpose:

To discuss the negotiation of a collective bargaining agreement, pursuant to Section 8 (c) of the Open Meetings Act.

Seconded by Trustee Stewart
Roll call Vote: Motion Passed.

I. RETURN TO OPEN SESSION

At 8:48 p.m., Clerk Vorva moved that the Board return to open session. Seconded by Trustee Doroshewitz.
Roll call Vote:

Supervisor Heise, Clerk Vorva, Treasurer Doroshewitz, Trustee Buckley, Trustee Curmi, Trustee Monaghan, Trustee Stewart
All Ayes.
Motion Passed.

ADJOURNMENT

Moved by Trustee Stewart and Supported by Clerk Vorva to adjourn the regular meeting of May 9, 2023, at 8:27 p.m.

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All Ayes

Jerry Vorva, Clerk

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks' notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 N Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800649-3777 (Michigan Relay Services)