

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES REGULAR MEETING**

Tuesday, September 26, 2023

6:00 PM



CALL TO ORDER AT _____ P.M.

A. ROLL CALL: Kurt Heise_____, Bob Doroshewitz _____, Jerry Vorva _____,
Jen Buckley_____, Chuck Curmi_____, Audrey Monaghan_____,
John Stewart_____

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA

Tuesday, September 26, 2023

D. CLOSED SESSION

At _____ p.m., _____ moved that a Closed Session be called for the purpose of consultation with attorneys on specific pending litigation; Wayne County Circuit Court Case Number 23-010250-AA, *Meijer vs. Plymouth Township*, in accordance with the Michigan Open Meetings Act, Section MCL 15.268(8e).
Seconded by _____

E. RETURN TO OPEN SESSION

At p.m., _____ moved that the Board return to Open Session.
Seconded by _____

F. APPROVAL OF CONSENT AGENDA

F.1 Approval of Minutes

a. Regular Meeting, September 12, 2023

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F.2 Consent Agenda – New Business

- a. HVA Ambulance Service Contract Extension, **Resolution # 2023-09-26-79**, Supervisor Kurt Heise, Fire Chief Patrick Conely
- b. Ponds of Andover CHO Extension, **Resolution # 2023-09-26-80**, Laura Haw, Township Planner

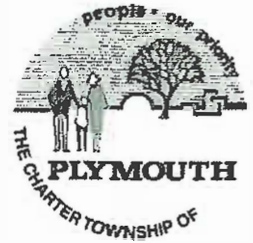
F.3 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	420,420.11	161,244.86	581,664.97
Drug Forfeiture Federal	262	.00	.00	.00
Drug Forfeiture State	265	.00	.00	.00
Drug Forfeiture IRS	266	.00	.00	.00
ARPA	285	.00	7,533.22	7,533.22
Improv. Rev.	446	.00	.00	.00
Senior Transportation	588	3,308.85	.00	3,308.85
Water/Sewer Fund	592	208,139.70	27,625.67	235,765.37

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Solid Waste Fund	596	3,086.06	138,114.22	141,200.28
Tax Pool	703	.00	00	00
Police Bond Fund	710	5,000.00	.00	5,000.00
Special Assessment Capital	805	.00	.00	.00
TOTALS:		639,954.72	334,517.97	974,472.69

G. PUBLIC COMMENT (*Limited to 3 Minutes*)

H. NEW BUSINESS

1. School Resource Officer Agreement with PCCS, **Resolution # 2023-09-26-81**, Police Chief James Knittel, Jr., and Township Attorney Kevin Bennett
2. Recreation Plan Update, *Laura Haw, Township Planner*
3. Budget Deliberations: General Fund/Elections, *Jerry Vorva, Township Clerk, Elizabeth Kutey, Finance Director, and Carole Rochon, Deputy Finance Director*

I. PUBLIC COMMENT (*Limited to 3 Minutes*)

J. BOARD COMMENTS

K. ADJOURNMENT

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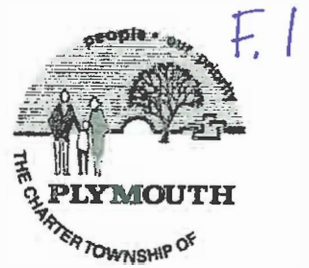


PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks' notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 N Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800649-3777 (Michigan Relay Services)

**The public is invited and encouraged to attend all meetings of the Board of Trustees of the
Charter Township of Plymouth**

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES REGULAR MEETING
PROPOSED MINUTES**

Tuesday, September 12, 2023
7:00 PM



CALL TO ORDER AT 7:00 P.M.

A. ROLL CALL: Supervisor Heise ✓, Clerk Vorva ✓, Trustee Buckley ✓
Trustee Curmi ✓, Trustee Stewart ✓, Treasurer
Doroshewitz ✓ Trustee Monaghan ✓

ALSO PRESENT: J. Knittel, Police Chief
D. Kudra, Asst Police Chief
P. Conely, Fire Chief
K. Bennett, Atty
J. Schrot, Engineer
C. Rochon, Dep. Finance Director
D. Terrell, Recording Secretary
L. Simpson, Recording Secretary

B. PLEDGE OF ALLEGIANCE: Grace Modes

- **Tribute to Former Trustee Karen Carlsen "KC" Mueller who passed away on June 18, 2023. Clerk Vorva commented on her long history as a realtor, her service as a Plymouth Township Trustee, and the good she had done for her community. She will be missed. Supervisor Heise offered a moment of silence in her memory.**

C. APPROVAL OF AGENDA

- Tuesday, September 12, 2023

Moved by Clerk Vorva and seconded by Trustee Monaghan to approve the Agenda for the Board of Trustees meeting of September 12, 2023, as amended.

All Ayes

D. APPROVAL OF CONSENT AGENDA

D.1 Approval of Minutes

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- Regular Meeting, August 22, 2023

D.2 Consent Agenda – New Business

- a. Plymouth Town Center Condominium Association, Inc., for Vacation of Existing Water Main Easement, New Water Main Easement, and Sanitary Sewer Easement, **Resolution # 2023-09-12-72**, *Jeremy Schrot, Township Engineer*
- b. FY2023 Budget Amendments – OPEB, 35th District Court, and AMI Consultant, **Resolution # 2023-09-12-73**, *Deputy Finance Director Carole Rochon and Treasurer Bob Doroshewitz*
- c. Board Approval of Depositories for Calendar Year 2023, **Resolution # 2023-09-12-74**, *Treasurer Bob Doroshewitz*
- d. Establishment of Annual Tax Rate for Submission to Wayne County, **Resolution # 2023-09-12-75**, *Treasurer Bob Doroshewitz*

D.3 Consent Agenda - Acceptance of Communications, Correspondence, and Reports

- a. Correspondence: From Former Trustee J. Dempsey about KC Mueller
- b. Reports:
 - Building Department Monthly Report - August 2023
 - Fire Department Monthly Report - August 2023
 - Planning Department Monthly Report - August 2023
 - Police Department Monthly Report - August 2023
 - FOIA Monthly Report - Clerk's Office - August 2023
 - FOIA Monthly Report - Police Department - August 2023

D.4 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
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General Fund	101	840,790.85	141,501.53	982,292.38
Drug Forfeiture Federal	262	.00	.00	.00
Drug Forfeiture State	265	.00	.00	.00
Drug Forfeiture IRS	266	.00	53.90	53.90
ARPA	285	.00	94,708.25	94,708.25
Improv. Rev.	446	.00	.00	.00
Senior Transportation	588	4,843.25	.00	4,843.25
Water/Sewer Fund	592	63,936.02	547,170.73	611,106.75
Solid Waste Fund	596	4,596.25	94.10	4,690.35
Tax Pool	703	00	.00	00
Police Bond Fund	710	300.00	.00	300.00
Special Assessment Capital	805	.00	107,036.47	107,306.47
TOTALS:		914,466.37	890,564.98	1,805,031.35

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Trustee Curmi asked if the vacation of Plymouth Town Center Condominiums will include removing the existing water line. J. Schrot responded that most of the water line was removed, and the other portion would be capped and left in place. Trustee Curmi also asked about the large shortfall noted in the proposed budget information for the court and when payment is due. Treasurer Doroshewitz indicated two of the quarterly payments have been paid. He also noted a correction to the Item of Depositories that should read 2023.

Moved by Clerk Vorva and seconded by Trustee Monaghan to approve the Consent Agenda for the Board of Trustees meeting of September 12, 2023.

Roll Call Vote

All Ayes

Motion Passed

E. PUBLIC COMMENT (*Limited to 3 Minutes*)

- Dale Bernhardt, Joyce Janicki, Ron Hoge, Eileen Coleman, Mary Pine, Bill Pine, David Mashna, Alice Rainville, Diane Bielowos, Duane Zantop, Adrian Rice, and Laura Schumaut all cited concerns over the proposed racetrack including gambling, traffic, drunk driving, crime in Plymouth Township vs. Northville Township, soccer field, racing as a dying industry, social media comments, billboards, and FOIAs.
- Laura Schumaut had concerns over the Sidewalk Gap project, which had put in a sidewalk and left unsafe ditches. She asked for someone to examine this work. J. Schrot indicated he would be arranging a meeting with the residents there and would communicate with her as he was also meeting with the contractor.
- Anna Steele had questions and concerns about General Dr. as an all-access road. J. Schrot said the Spine Rd connection to General Dr had been approved in principle by the county, with a few stipulations before a permit would be issued. He also commented that the county was ready to issue the stormwater permit and the connection plan was conditionally approved with the developer constructing the road. Engineering money would come from the agreement and would not be paid out of Plymouth Township funds. He said individuals could come to view the permit and stipulations. Supervisor Heise commented that the developer would be paving the neighborhood to the North.

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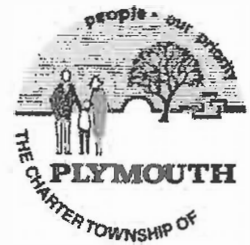


F. NEW BUSINESS

1. Proposed FY 2024 Budget Requests – Public Safety, *Supervisor Heise, Fire Chief Patrick Conely, Police Chief James Knittel*
 - **Fire Chief Conely** presented the fire and emergency management budget request noting that the emergency management budget is a small portion (\$31,000) of the entire fire budget (\$943,5000). He explained the emergency management portion goes toward the emergency alert system, the EOC (Emergency Operations Center), crossing guard salaries, and various contracts and equipment.
 - He gave the debt services on the fire truck, capital improvement, Station #1-floor grates, Station #2- new generator, the very old fire station alerting system, which is analog and needs to be digital, and a 2024 Fire Department utility truck to hold extra equipment. The biggest budget request would be the utility truck and the new alerting system.
 - Supervisor Heise commented that the HVA (Huron Valley Ambulance) contract expires soon, and he hopes that could be extended 6 months to reassess the level of need. He added the current fire contracts expire in March, and they would be meeting with the union in October.
 - C. Rochon stated the high percentage of wages were from lateral transfer wage adjustments. Once the amended budget is completed, that number might decrease.
 - **Police Chief Knittel** acknowledged women in police work, including Officer Kaitlyn King and his own sister.
 - Chief Knittel shared staffing details and proposed details moving forward.
 - He provided the proposed 2024 budget of \$6,271,500 which includes 54% for wages, 20% for retirement benefits, 10% for insurance benefits, 9% for operations, and 7% for capital outlay.
 - He noted that if HR 1525 Fair Act of 2023 eliminated equitable sharing, it would severely impact the revenue stream.
 - Chief Knittel made note of some new community outreach programs including a teen driving program, a Citizens' Police Academy, a college student internship program, a financial institute liaison program, and a hotel liaison program. The current outreach programs including, Coffee

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with a Cop, the Senior Fraud and Exploitation program, the Run, Hide, Fight, active assailant training, the first responder food drive, and the drug take-back program have all been effective and well received.

2. Selection of "Partners in Architecture PLC" as Consultants for Possible New Lake Pointe Fire Station, **Resolution # 2023-09-12-76**, *Supervisor Kurt Heise, Fire Chief Patrick Conely*
 - Chief Conely introduced a proposal to assess replacing Fire Station #2, including a feasibility study. Supervisor Heise shared that he and the Chief spoke to consultants about costs for construction and interest rates for loans. Chief Conely went to a design conference, and both he and Supervisor Heise visited several fire stations to get some good design ideas, knowing that the site is limited by the water tower and a water main. Resolution #2023-09-12-76 does not give a commitment to build, and the consulting fees were considered reasonable.
 - Mike Malone and David Gassen from Partners in Architecture PLC who have focused mainly on public works and public safety for almost 19 years, discussed ideas to conceptualize the fire station project. They listed many local fire and police station projects they have completed or are currently in process. They stated they would work to create the vision of the Township and Fire Chief. The property would need to be vacated temporarily during construction. It was noted that project plans could possibly be delivered before the holiday season.

Moved by Trustee Stewart and Supported by Treasurer Doroshewitz that the Board of Trustees approve the attached Resolution 2023-04-11-76 selecting "Partners in Architecture PLC" for a possible new Lake Pointe Fire Station in the amount not to exceed \$19,500 for the first phase and pursuant to the attached Proposal to be signed by the Supervisor; further this Motion does not commit the Township beyond the first phase of the Proposal.

Roll Call Vote

AYES: Trustee Stewart, Supervisor Heise, Clerk Vorva, Treasurer Doroshewitz, Trustee Buckley, Trustee Monaghan

NAYS: Trustee Curmi

Motion Passed.

3. Risen Christ Lease Agreement for Early Voting Location, **Resolution # 2023-09-12-77**, *Clerk Jerry Vorva*

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Clerk Vorva discussed the new constitutional amendment and the new voting laws by the State of Michigan regarding early voting. It requires the voting center to be centrally located within Plymouth Township. Risen Christ Church had an appropriately sized facility that would accommodate voters from all twelve precincts during the three different elections in 2024. The law also requires an additional Dropbox for Absentee Ballots. A circular drive at this location would allow for the Dropbox. In addition, security cameras, hardwired internet, and our internet server will be necessary. Another church and other businesses were investigated but didn't find one that fit the needs, especially since it must be centrally located.

Moved by Trustee Stewart and Supported by Treasurer Doroshewitz to adopt Resolution# 2023-09-12-77 authorizing the Supervisor to sign the Option to Lease Space from Risen Christ Lutheran Church located at 46250 Ann Arbor Road, Plymouth, MI for the purpose of holding Early Voting for the election year 2024.

Roll Call Vote

AYES: Trustee Stewart, Supervisor Heise, Clerk Vorva, Treasurer Doroshewitz, Trustee Buckley, Trustee Monaghan

NAYS: Trustee Curmi

Motion Passed.

4. Certification to MDOT that Non-Federal Matching Funds are Secured, Available, and Committed for Expenditure on the Ann Arbor Road Sidewalk Gap Project, **Resolution # 2023-09-12-78**, *Jeremy Schrot, Township Engineer*

J Schrot explained that a grant application was submitted a few months ago for the Ann Arbor Road Sidewalk Gap Project from Gold Arbor to General Drive on the north side of the road and under the railroad tracks. The grant for \$681,589 was awarded. The project would follow Wayne County repairing pumps and drainage in the location. A retaining wall would also be built in conjunction with the sidewalk.

Moved by Supervisor Heise and Supported by Trustee Curmi to adopt Resolution # 2023-09-12-78, authorizing the certification to MDOT that non-federal matching funds are secured, available, and committed for expenditure on the Ann Arbor

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Road Sidewalk Gap, Project and to Authorize the Township Supervisor to sign the project agreement.

Roll Call Vote

ALL AYES

Motion Passed.

G. PUBLIC COMMENT (*Limited to 3 Minutes*)

- Dale Bernhardt asked for clarification on the charge for FOIAs and was told the large charge in question was for all the requests added together. He also asked about the 5 Mile Road upgrade charges and was told the cost quoted in 2018 had actually decreased.
- Marilyn Bartera was in favor of the racetrack and compared simulcasting at the racetrack to keno at restaurants.

H. BOARD COMMENTS

- Trustee Monaghan thanked everyone for coming and expressing their opinions more kindly.
- Trustee Stewart thanked everyone for the privilege of letting him serve on the Board and gave his highest regards to the police and fire departments.
- Trustee Buckley said the newly formed Veterans Commission's first meeting is September 27, 2023. Congresswoman Debbie Dingell was invited.
- Treasurer Doroshewitz noted that Township residents had until 9-14-23 to pay their taxes. About 90% of taxes had been received.
- Trustee Curmi asked for a work session on community benefit.
- Clerk Vorva stated he is genuinely concerned about issues brought before the board.
- Supervisor Heise said the September 26, 2023, agenda will address the general fund budget, a heavy emphasis on the election process, contracts, recreation plans, and a revision to Sparr's Greenhouse plan. He noted that Plymouth Township public meeting notices are published on Friday mornings, allowing the public 5 days of preparation. He gave very high priorities to police and fire budgets to retain good people and keep the Township safe.

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I. ADJOURNMENT

Moved by Trustee Stewart and Supported by Clerk Vorva to adjourn the regular meeting of the Board of Trustees on September 12, 2023, at 10:31 p.m.

ALL AYES

Jerry Vorva, Clerk

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks' notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 N Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800649-3777 (Michigan Relay Services)

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CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: September 26, 2023

ITEM: Agreement to Extend Paramedic Ambulance Services Agreement with Huron Valley Ambulance, Inc.

PRESENTERS: Supervisor Heise, Fire Chief Pat Conely

BACKGROUND: As briefly explained at our September 12 meeting, we are requesting that the Board consider a 6-month extension agreement (to March 29, 2024) to our contract with Huron Valley Ambulance for EMS Transport Services. This extension will allow the Fire Department to continue its assessment of HVA's services while we consider staffing and policy issues with our firefighter union as contract negotiations have commenced.

PROPOSED MOTION: I move that the Board of Trustees adopt Resolution 2023-09-26-79 approving the Agreement to Extend for Paramedic Ambulance Services with Huron Valley Ambulance, Inc., and authorize the Supervisor to sign on behalf of the Township.

___Vorva___ Curmi,___ Buckley, ___Monaghan, ___Doroszewitz, ___Stewart, ___Heise

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION TO APPROVE A SIX-MONTH EXTENSION TO PARAMEDIC AMBULANCE SERVICES
AGREEMENT WITH HURON VALLEY AMBULANCE, INC. (HVA)**

RESOLUTION #2023-09-26-79

WHEREAS, the Charter Township of Plymouth desires to provide emergency paramedic ambulance service to all persons in need of emergency medical services within its boundaries under a written contract with HVA; and,

WHEREAS, Section 20948 of the Michigan Public Health Code, being Act No. 368 of the Michigan Public Acts of 1978, as amended, MCL 333.20948 provides that local governmental units may contract with an entity to furnish ambulance operation or a non-transport prehospital life support operation for the use and benefit of individuals in their areas; and,

WHEREAS, Part 209 of the Michigan Public Health Code, MCL 333.20901 et seq., requires an ambulance operation to be licensed by the Michigan Department of Health and Human Services. HVA represents that it and its employees, contractors, vehicles and equipment are licensed under the Public Health Code to provide paramedic ambulance services to individuals residing in and/or within the Charter Township of Plymouth and desires to provide those services.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Plymouth Board of Trustees does hereby approve **Resolution #2023-09-26-79** authorizing a 6-month extension (to March 29, 2024) to the current Agreement between the Charter Township of Plymouth and Huron Valley Ambulance, Inc. to provide emergency paramedic ambulance service in the township; and,

BE IT FURTHER RESOLVED that the supervisor and clerk are authorized to execute the Agreement on behalf of the Charter Township of Plymouth.

Moved by: _____ Seconded by: _____

ROLL CALL:

___Curmi, ___Stewart, ___Doroshewitz, ___Heise, ___Monaghan, ___Vorva, ___Buckley

PARAMEDIC AMBULANCE SERVICES AGREEMENT

08/05/2021

THIS PARAMEDIC AMBULANCE SERVICE AGREEMENT (the "AGREEMENT") is effective on the 1st day of October 2021 by and between HURON VALLEY AMBULANCE, INC., ("HVA") a Michigan nonprofit corporation whose address is 1200 State Circle, Ann Arbor, Michigan 48108, and THE CHARTER TOWNSHIP OF PLYMOUTH ("TOWNSHIP"), a Michigan municipal corporation, whose address is 9955 N. Haggerty Road, Plymouth, Michigan 48170.

SECTION ONE – RECITALS

The Township desires to provide emergency paramedic ambulance service to all persons in need of emergency medical services within its boundaries. Section 20948 of the Michigan Public Health Code, being Act No. 368 of the Michigan Public Acts of 1978, as amended, MCL 333.20948 provides that local governmental units may contract with an entity to furnish ambulance operation or a non-transport prehospital life support operation for the use and benefit of individuals in their areas. The Township has the power and authority under municipal law to enter into this Agreement to ensure the provision of ambulance services in furtherance of the public safety and welfare.

Part 209 of the Michigan Public Health Code, MCL 333.20901 et seq., requires an ambulance operation to be licensed by the Michigan Department of Health and Human Services. HVA represents that it and its employees, contractors, vehicles and equipment are licensed under the Public Health Code to provide paramedic ambulance services to individuals residing in and/or within the Township and desires to provide those services.

NOW, THEREFORE, in consideration of the mutual covenants, terms and conditions hereinafter set forth, HVA and the Township agree as follows:

SECTION TWO – SCOPE OF SERVICES

A. HVA shall be available to provide upon request emergency advanced life support ambulance service and non-emergent patient transport service, on a continuous seven (7) day per week and twenty-four (24) hour-per-day basis to individuals within the Township (collectively, the "Services") as

required and In consultation with the Fire Chief and Police Chief or either's designated representatives. HVA, and all of its ambulances and personnel used by HVA in providing the Services, shall be licensed to provide the Services by the State of Michigan Department of Health and Human Services. HVA shall annually provide the Township with current indicia of all applicable licenses and with a certified copy of its Certificate of Good Standing as from the Michigan Department of Licensing and Regulatory Affairs. HVA's failure to provide the Township with such documents in the annual report shall be deemed a material breach of this Agreement.

B. It is the goal of HVA to provide Services in the manner set forth in the initial operating plan as Attached hereto as Exhibit A (the "Operating Plan"). The Township acknowledges and agrees, however, that HVA shall have direction and control over the manner and method by which the Services are provided. Any changes in the Operating plan must be approved in writing by the Township Supervisor, Police Chief, and Fire Chief.

C. HVA agrees to act as a Secondary Public Safety Answering Point(PSAP), and to provide medical self-help information when applicable to 9-1-1 telephone callers that are transferred to HVA's central dispatching facility. The Township reserves the right to implement its own medical self help system at any time in consultation with HVA.

D. HVA shall provide the Services to individuals in the Township without regard to race, creed, color, gender, sexual preference, age, physical handicap, marital status, national origin, ancestry, location within the Township, or ability to pay for Services.

E. HVA shall comply with all applicable federal, state and local laws and the policies, procedures and protocols of the local medical control authority.

F. HVA shall remain nationally accredited by the Commission on Accreditation of Ambulance Services for the duration of this agreement.

G. HVA shall provide a voluntary membership subscription program for qualified residents of the Township. This voluntary subscription program, which is available for an annual fee established by the HVA Board of Trustees, shall cover out-of-pocket expenses for Services that are not covered by insurance or other federal or state programs for medically necessary ambulance transportation.

SECTION THREE – PAYMENT FOR SERVICES

A. HVA shall undertake to collect payment for the Services directly from those individuals within the Township to whom they are provided, or from appropriate third-party payers such as Medicare, Medicaid, automobile insurance or health insurance.

B. HVA ambulance charges (Exhibit "B") will be set by the HVA Board of Trustees and subject to final approval by the Township Board. Any increase in ambulance rates above five percent (5%) per year shall be subject to approval by the Township.

C. There shall be no subsidy payment to HVA by the Township for Services provided under this Agreement nor is the Township responsible for nonpayment for services by patients.

SECTION FOUR – ANNUAL REPORT

A. HVA will provide an Annual Report to the Plymouth Township Board of Trustees by December 1st of each year. The report shall include runs made and reimbursement generated for calls in the Township. Also included will be the license level of HVA employees that responded to each run in the Township.

SECTION FIVE – TERM AND TERMINATION

A. The term of this Agreement shall commence on October 1, 2021 and continue for an initial term expiring on September 30, 2023.

B. This Agreement may be sooner terminated on the first to occur of any of the following events:

1. In the event that the parties mutually agree in writing, this Agreement may be terminated on the terms and date stipulated therein.
2. In the event of a substantial breach of this Agreement by any one of the parties, if the non-defaulting party provides written notice of the breach to the defaulting party and the breach is not corrected within thirty (30) days, this Agreement may be terminated at the option of the non-defaulting party by giving written notice to the other parties to this Agreement.

C. Notwithstanding the termination of this Agreement, any liability or obligation of any party which may have accrued prior to such termination shall continue in full force and effect.

SECTION SIX – INSURANCE AND INDEMNIFICATION

A. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan. The requirements below should not be interpreted to limit the liability of HVA. All

deductibles and SIR's are the responsibility of HVA. HVA shall procure and maintain the following insurance coverage:

1. Worker's Compensation Insurance including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.
2. Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$10,000,000.00 per occurrence and aggregate. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Professional Liability (Malpractice); and (E) Broad Form General Liability Extensions or equivalent, if not already included.
3. Automobile Liability including Michigan No-Fault Coverages, with limits of liability not less than \$5,000,000.00 per occurrence, combined single limit for Bodily Injury, and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.
4. Additional Insured: Commercial General Liability and Automobile Liability, as described above, shall include an endorsement stating the following shall be Additional Insureds: the Charter Township of Plymouth, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed by naming the Charter Township of Plymouth as additional insured, coverage afforded is considered to be primary and any other insurance the Township may have in effect shall be considered secondary and/or excess.
5. Professional Liability (Medical Malpractice) Insurance in an amount not less than \$5,000,000 per occurrence and \$5,000,000 aggregate. If this policy is claims made form, then Contractor shall be required to keep the policy in force, or purchase "tail" coverage, for a minimum of 3 (three) years after the termination of this contract.
6. Cancellation Notice: All policies, as described above, shall include an endorsement stating that it is understood and agreed Thirty (30) days, Ten (10) days for non-payment of premium, Advance Written Notice of Cancellation, Non-Renewal, Reduction, and/or Material Change shall be sent to: (Your Entity, Contact Name, Title, Address).
7. Proof of Insurance Coverage: HVA shall provide the Charter Township of Plymouth, at the time that this Agreement is returned by HVA for execution by the Township, a Certificate of Insurance as well as the required endorsements. In lieu of required endorsements, if applicable, a copy of the policy sections where coverage is provided for additional insured and cancellation notice would be acceptable. Copies or certified copies of all policies mentioned above shall be furnished, if so requested. If any of the above coverages expire during the term of this contract, the Contractor shall deliver renewal certificates and endorsements to the Charter Township of Plymouth at least ten (10) days prior to the expiration date.

B. To the maximum extent allowed by law, HVA, and its contractors, successors and assigns, shall indemnify the Township from any liability to any person or entity for personal injury, death, or property damage caused by HVA's and/or its employees' and contractors' negligence, recklessness, or intentional act or omission.

SECTION SEVEN – INDEPENDENT CONTRACTOR

The parties to this Agreement acknowledge and agree that HVA shall perform the Services solely as an Independent contractor of the Township. Nothing in this Agreement is intended to create an employer/employee relationship, lessor/lessee or a joint venture relationship between HVA and the Township.

SECTION EIGHT – ASSIGNMENT

Neither party hereto may assign this Agreement without the written consent of the other party hereto.

SECTION NINE – BINDING EFFECT

This Agreement shall be binding upon, and shall inure to the benefit of, the parties hereto and their respective successors and permitted assigns.

SECTION TEN – GOVERNING LAW

This Agreement shall be governed by, enforced and construed in accordance with the laws of the State of Michigan, without giving effect to principles of conflicts of law.

SECTION ELEVEN – ENTIRE AGREEMENT

This Agreement represents the entire agreement among the parties hereto with respect to the subject matter hereof and may not be modified except by an instrument in writing executed by all the parties hereto.

SECTION TWELVE – NOTICES

Notices required hereunder shall be in writing and shall be deemed given when mailed by prepaid certified mail, return receipt requested, addressed to the appropriate party at the address set forth in the introductory paragraph of this Agreement. Any party hereto may change its address by giving notice of such change to the other as provided in the foregoing sentence.

SECTION THIRTEEN – LIMITED ENFORCEMENT

This Agreement is intended solely for the benefit of the parties hereto, and there is no intention, express or otherwise, to create rights or interests for any individual, parent, guardian or personal representative of any individual or any party or persons other than the Township and HVA.

SECTION FOURTEEN – COUNTERPARTS

This Agreement may be executed in one or more counterparts, each of which shall constitute an original, and all of which together shall constitute one and the same instrument.

HVA and the Township have executed this Agreement as of the day and year first written above.

HURON VALLEY AMBULANCE, INC.
"HVA"

By: 
Ronald Slagell
Its President and CEO

PLYMOUTH CHARTER TOWNSHIP
"TOWNSHIP"

By: 
Kurt L. Heise
Its: Supervisor

By: 
Jerry Vorva
Its: Clerk

Exhibit "A"

- Operating Plan

Service area

The operating plan Includes service to the Charter Township of Plymouth in Wayne County Michigan.

HVA operates a regional support facility in the City of Plymouth, and will base paramedic ambulances 24 hours a day, 7 days in the Township and city. The ambulances which provide coverage to the Township will be dynamically deployed to coverage points within or on the borders of the Township to provide coverage to the Township and its neighboring municipalities in case of multiple calls in the region.

HVA Response

HVA shall dispatch the closest Advanced Life Support transporting ambulance to emergency medical requests within the Township. HVA is permitted to use the Wayne County HEMS alternate staffing model, however HVA shall report to the Township when HVA ambulances are using the alternate staffing model. This report shall be made in writing on a quarterly basis. If an HVA supervisor responds Plymouth Township shall be notified whether the supervisor unit is a transporting or non-transporting unit.

HVA agrees to use its best efforts to position at least one ambulance so that it can respond to emergencies in the Township in a timely fashion at all times.

Emergency Response Times

HVA will provide a response to medical emergency calls which meets NFPA 1710 standards. The NFPA standard is agreed to be 10 minutes from the time HVA receives the call from Plymouth Township. If HVA is likely to be unable to respond in the established time they shall notify the Plymouth Township communications center immediately. Quarterly reports in writing shall be provided to the Township Fire Chief on response performance and shall include license levels of responding personnel.

Dispatching protocols

The Township shall, through its respective primary public safety answering point, refer all "9-1-1" or other emergency medical or ambulance requests for services within the Township to Plymouth

Township EMS and HVA in a timely manner. Upon receipt of a 911 emergency call, both Plymouth Township EMS and HVA units shall respond to the Township's Dispatcher with their current location and estimated time of arrival.

If HVA receives a direct non 911 emergency call, the fire department will be notified by HVA in accordance with the department's guidelines.

HVA will not typically notify Townships Fire Department when responding to non-emergency requests, or when responding to ambulance requests at a skilled nursing home or physician office, when a nurse or physician is in attendance of the patient. The Fire Department shall be notified to any emergency request at facilities when the patient is in unstable condition.

HVA shall serve as the primary private provider to transport patients requiring ambulance transportation. The Township shall also operate their own licensed vehicles and staff to respond to patients requiring ambulance transport or to satisfy fire department mutual aid agreements with other communities. Township ambulances shall transport patients in one of the following circumstances:

1. When HVA ambulances are unable to respond in a timely manner. a
2. The patient's condition will deteriorate due to a delay in transport. This determination will be made after the patient is clinically assessed on scene. In such cases, the fire department will attempt to determine HVA's estimated time of arrival (ETA) before beginning patient transport.
3. When requested by HVA personnel on scene or by request of HVA's dispatch center.
4. At the request of the patient.

Destination of Patient

HVA agrees to transport patients to the appropriate hospital or other destination of the patient's choice, or to "out of the Township Fire Department service area" locations, in accordance with protocols established by the local medical control authority. The Township Fire Department service area is defined annually by the Fire Chief.

Exhibit "B"

Schedule of Payment Rates for Transportation Services

2021-2023 FEE SCHEDULE - HVA	
ALS 2 EMERGENT	\$1018.00
ALS & BLS EMERGENT	\$832.00
MILEAGE	\$14.50 per mile
Oxygen	\$57.00
Paramedic Assist	\$145.00

The Township shall be advised of any requested changes in rates above five percent per year.

Charitable Care Policy: Patients with an income level that falls within the HVA Board of Trustees charitable care policy as compared to federal family poverty guidelines are eligible for discounted or free ambulance transportation.

EXTENSION AGREEMENT

THIS AGREEMENT TO EXTEND – PARAMEDIC AMBULANCE SERVICES AGREEMENT (“Agreement”) is made as this 13 day of September 2023, by and between Huron Valley Ambulance, Inc. (HVA) a Michigan Nonprofit Corporation whose address is 1200 State Circle, Ann Arbor Michigan, 48108, and The Charter Township of Plymouth (“Township”), a Michigan Municipal Corporation, having an address at 9955 N. Haggerty Road, Plymouth Township, MI 48170, amending the original Agreement between the parties executed on August 5, 2021.

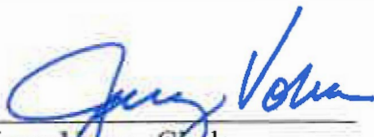
SECTION FIVE – TERM AND TERMINATION

- A. The term of this Agreement shall commence on September 30, 2023, for a term expiring on March 29, 2024.

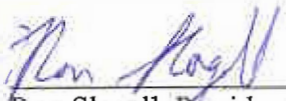
To the extent that the original Agreement dated August 5, 2021, is not amended by this Extension Agreement, all provisions in such original Agreement shall continue in full force and effect.

IN WITNESS THEREOF, the parties hereby execute this Extension Agreement on the date indicated above:

Kurt L. Heise, Supervisor
Charter Township of Plymouth



Jerry Vorva, Clerk
Charter Township of Plymouth



Ron Slagell, President, and CEO
Huron Valley Ambulance

EXTENSION AGREEMENT

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SECTION FIVE – TERM AND TERMINATION

- A. The term of this Agreement shall commence on September 30, 2023, for a term expiring on March 29, 2024.

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IN WITNESS THEREOF, the parties hereby execute this Extension Agreement on the date indicated above:

Kurt L. Heise, Supervisor
Charter Township of Plymouth

Jerry Vorva, Clerk
Charter Township of Plymouth

Ron Slagell, President, and CEO
Huron Valley Ambulance



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: September 26, 2023

ITEM: Request for Approval: One-Year Extension for the Ponds at Andover -
Resolution #2023-09-26-80

PRESENTERS: Ms. Laura Haw, AICP, NCI, Township Planner, McKenna

BACKGROUND:

The applicant, Trowbridge Land Development, proposes to construct a cluster housing residential development, known as the Ponds of Andover, at 50700 N. Territorial Road. The subject property is approximately 8.5 acres in size and consists of a wooded lot, with a significant waterbody encompassing the northern portion of the parcel. Seven detached, single-family homes are proposed on the site. The applicant submitted the enclosed letter (dated September 14, 2023) requesting a one-year project extension.

Detailed information on the project itself can be found in the Board of Trustees meeting packet from August 25, 2020 (when the project was last considered and approved by the Board), link below:

<https://cms5.revize.com/revize/plymouthtownshipmi/Agendas%20Minutes/Board%20of%20Trustees/2020/BOTPacket20200825.pdf>

RECOMMENDATION:

Should the Board find an extension warranted, the enclosed resolution would grant the applicant one final year to complete the project, as related to planning and engineering approvals, until September 15, 2024.

PROPOSED MOTION: I move to adopt resolution #2023-09-26-80 authorizing a one-year extension for the Ponds at Andover Cluster Housing Option to complete planning and engineering approvals.

Moved By _____ Seconded By _____

ROLL CALL:

___ Vorva, ___ Buckley, ___ Curmi, ___ Monaghan, ___ Doroshewitz, ___ Heise, ___ Stewart

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION TO APPROVE AN
EXTENSION FOR THE PONDS AT ANDOVER CLUSTER HOUSING OPTION (CHO)**

RESOLUTION #2023-09-26-80

At a regular meeting of the Charter Township of Plymouth Board of Trustees (the 'Board'), held at Township Hall, 9955 N. Haggerty Road, Plymouth, Michigan on September 26, 2023, the following resolution was offered:

WHEREAS, the Applicant, Trowbridge Land Development, was granted a 7-unit, single-family detached Cluster Housing Option (CHO) to develop 8.5 acres of land at 50700 N. Territorial Road, and,

WHEREAS, the Applicant has requested a one-year extension to complete planning and engineering approvals, in their letter dated September 14, 2023, and,

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Plymouth Board of Trustees does hereby approve resolution #2023-09-26-80 authorizing a one-year extension to complete the Ponds at Andover CHO project (as related to planning and engineering), until September 15, 2024, or the file will be closed and the Applicant must submit for a new application for any future work on this site.

Motion By:_____ **Seconded By:**_____

Roll Call:

___ Vorva, ___ Buckley, ___ Curmi, ___ Monaghan, ___ Doroshewitz, ___ Heise, ___ Stewart

MOTION CARRIED _____

MOTION DEFEATED _____



2617 BEACON HILL DRIVE, AUBURN HILLS, MI 48375
(P) 248.373.5080 (F) 248.373.1230

September 14, 2023

Community Development
Planning and Zoning
9955 N. Haggerty Road
Plymouth, MI 48170
Attn: Kurt Keise
Attn: Laura Haw

RE: Project# 2312-0818
50700 N Territorial Rd
Tax ID R-78-042-99-0002-701
Site Plan Development for Cluster Housing Option

On August 25, 2020 the Township Board of Trustees approved the recommendation for the Cluster housing Development and agreement for The Ponds of Andover. Trowbridge Land Holdings, LLC has been working diligently over the past 3 years on all of the offsite and onsite requirements to enable it to start physical construction of the project. The requirements are significant and require extensive effort and time. Some of these requirements hit extensive time delays due to COVID 19. For example the Wayne county permit # R21-043 was submitted promptly upon receiving township approval and even with numerous attempts to contact the county and their consulting reviewers the permit was not approved for issue until January 2023. At this time we are requesting a 1 year extension for the Site plan approval for the Ponds at Andover to September 15, 2024. Our goal is to be ready to request building permits by the spring of 2024.

If you have any questions or need additional information, please feel free to contact Amie @ 586-215-4046 or amie@trowbridgeco.com

Sincerely,

Athony F Randazzo

BOARD DATE

9/26/2023

F. 3

FUND NAME	FUND NUMBER	TOTAL INC PAYROLL	PAYROLL & INVOICES PAID PRIOR TO MEETING	INVOICES PAID AFTER BOARD REVIEW
GENERAL FUND	101	581,664.97	420,420.11	161,244.86
DRUG FORFEITURE	262	-	-	
DRUG FORFEITURE	265	-	-	
DRUG FORFEITURE	266	-	-	
ARPA	285	7,533.22	-	7,533.22
IMPROV. REV.	446	-	-	
TRANSPORATION	588	3,308.85	3,308.85	
WATER & SEWER	592	235,765.37	208,139.70	27,625.67
SWD	596	141,200.28	3,086.06	138,114.22
TAX POOL	703	-	-	
POLICE BOND FUND	710	5,000.00	5,000.00	
SPECIAL ASSESS CAPITAL	805	-	-	
	TOTAL	974,472.69	639,954.72	334,517.97

GRAND TOTAL

974,472.69

F. 3

Charter Township of Plymouth AP Invoice Listing - Board Report

Weekly Page: 9/20/23
1/5

VENDOR INFORMATION

INVOICE INFORMATION

AMERITAS LIFE INSURANCE CORP.

ACTIVE DENTAL - SEPT. 2023 (SEE ATTACHED S

101-171-718.000	SUPERVISOR	Invoice Amount:	\$9,829.60
101-228-718.000	IT SERVICES	Check Date:	09/20/2023
101-215-718.000	CLERK		45.64
101-253-718.000	TREASURY		144.44
101-265-718.000	TOWNSHIP HALL & GROUNDS		131.40
101-301-718.000	POLICE		433.32
101-325-718.000	DISPATCH		85.76
101-351-718.000	JAIL/LOCK UP		3,230.84
101-336-718.000	FIRE		1,097.84
101-371-718.000	BUILDING		45.64
588-596-718.000	TRANSPORTATION		2,684.68
596-528-718.000	RUBBISH		348.56
592-536-718.000	PUBLIC SERVICES		144.44
592-537-718.000	PUBLIC WORKS		144.44
101-000-243.000	COBRA (CLINTON)		275.84
101-262-718.000	ELECTIONS		741.16
			45.64
			229.96

AMERITAS LIFE INSURANCE CORP.

RETIREE-DENTAL- SPET. 2023 --- POLICY #010-0

101-261-875.000	GENERAL RETIREES	Invoice Amount:	\$5,630.12
101-301-875.000	POLICE RETIREES	Check Date:	09/20/2023
101-325-875.000	DISPATCH RETIREE		887.20
101-336-875.000	FIRE RETIREES		1,636.48
592-536-875.000	PUBLIC SERVICES RETIREE		85.76
592-537-875.000	DPW RETIREES		2,152.04
101-000-243.000	COBRA -IAFF		45.64
			777.36
			45.64

ADP INC

641851043-- ADP-AUGUST 2023 ACTIVITY - (

101-261-831.000	# 641851043-- ADP-AUGUST 2023	Invoice Amount:	\$5,133.61
		Check Date:	09/20/2023
			5,133.61

BENNETT & DEMOPOULOS, PLLC

BD Bond Refund

101-371-283.014	BPE22-0012	Invoice Amount:	\$13.13
		Check Date:	09/20/2023
			13.13

BENNETT & DEMOPOULOS, PLLC

BD Bond Refund

101-371-283.015	BLE23-0017	Invoice Amount:	\$28.87
		Check Date:	09/20/2023
			28.87

BENNETT & DEMOPOULOS, PLLC

BD Bond Refund

101-371-283.016	BE23-0049	Invoice Amount:	\$63.00
		Check Date:	09/20/2023
			63.00

BENNETT & DEMOPOULOS, PLLC

BD Bond Refund

101-371-283.015	BLE23-0014	Invoice Amount:	\$102.79
		Check Date:	09/20/2023
			102.79

BENNETT & DEMOPOULOS, PLLC

BD Bond Refund

101-371-283.014	BPE23-0014	Invoice Amount:	\$395.00
		Check Date:	09/20/2023
			395.00

Carlisle Wortman Associates

BD Bond Refund

101-371-283.019	BPRE23-0064 - PB20-0195	Invoice Amount:	\$510.00
		Check Date:	09/20/2023
			510.00

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

Carlisle Wortman Associates			Invoice Amount:	\$360.00
BD Bond Refund			Check Date:	09/20/2023
	101-371-283.019	BPRE23-0067 - PB23-0661		360.00
Carlisle Wortman Associates			Invoice Amount:	\$630.00
BD Bond Refund			Check Date:	09/20/2023
	101-371-283.019	BPRE23-0071 - PB23-0713		630.00
Carlisle Wortman Associates			Invoice Amount:	\$120.00
BD Bond Refund			Check Date:	09/20/2023
	101-371-283.019	BPRE23-0058 - PB23-0459		120.00
Carlisle Wortman Associates			Invoice Amount:	\$360.00
BD Bond Refund			Check Date:	09/20/2023
	101-371-283.019	BPRE23-0070 - PB23-0711		360.00
Carlisle Wortman Associates			Invoice Amount:	\$120.00
BD Bond Refund			Check Date:	09/20/2023
	101-371-283.019	BPRE23-0070 - PB23-0711		120.00
Carlisle Wortman Associates			Invoice Amount:	\$480.00
BD Bond Refund			Check Date:	09/20/2023
	101-371-283.019	BPRE23-0068 - PB23-0674		480.00
Carlisle Wortman Associates			Invoice Amount:	\$390.00
BD Bond Refund			Check Date:	09/20/2023
	101-371-283.019	BPRE23-0062 - PB23-0548		390.00
Carlisle Wortman Associates			Invoice Amount:	\$390.00
BD Bond Refund			Check Date:	09/20/2023
	101-371-283.019	BPRE23-0066 - PB23-0623		390.00
Carlisle Wortman Associates			Invoice Amount:	\$480.00
BD Bond Refund			Check Date:	09/20/2023
	101-371-283.019	BPRE23-0072 - PB23-0125		480.00
Carlisle Wortman Associates			Invoice Amount:	\$390.00
BD Bond Refund			Check Date:	09/20/2023
	101-371-283.019	BPRE23-0069 - PB23-0709		390.00
Carlisle Wortman Associates			Invoice Amount:	\$510.00
BD Bond Refund			Check Date:	09/20/2023
	101-371-283.019	BPRE23-0065 - PB23-0621		510.00
COMCAST			Invoice Amount:	\$166.80
INV #1781256661 -INTERNET - SEPTEMBER 20			Check Date:	09/20/2023
	101-751-852.000	TOWNSHIP PARK		64.95
	101-351-852.000	VIDEO ARRAIGNMENT		101.85
MICH MUN RISK MGT AUTHORITY ECP			Invoice Amount:	\$12,407.54
#D23081015 - ELECTRIC CHOICE MMRMA - JULY			Check Date:	09/20/2023
	101-171-920.000	ELECTRIC CHOICE - SUPERVISOR/HR		431.72
	101-228-920.000	ELECTRIC CHOICE - IT		364.26
	101-257-920.000	ELECTRIC CHOICE - ASSESSING		148.40
	101-215-920.000	ELECTRIC CHOICE - CLERK		616.81
	101-253-920.000	ELECTRIC CHOICE - TREASURER		222.60
	101-265-920.000	ELECTRIC CHOICE - TWP HALL - HAACK		13.49

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

101-673-920.000	ELECTRIC CHOICE - SR SERVICES	20.24
101-301-920.000	ELECTRIC CHOICE - POLICE	1,875.27
101-325-920.000	ELECTRIC CHOICE - DISPATCH	701.54
101-351-920.000	ELECTRIC CHOICE - LOCK-UP	573.37
101-336-920.000	ELECTRIC CHOICE - FIRE	330.53
101-371-920.000	ELECTRIC CHOICE - BUILDING DEPT	539.65
101-701-920.000	ELECTRIC CHOICE - COMM. DEV.	40.47
596-528-920.000	ELECTRIC CHOICE - RUBBISH	20.24
592-536-920.000	ELECTRIC CHOICE - DPS	607.10
592-537-920.000	ELECTRIC CHOICE - WATER	2,343.81
101-336-920.000	ELECTRIC CHOICE - FIRE	2,381.88
101-751-920.000	ELECTRIC CHOICE - PARKS	604.91
101-673-920.000	ELECTRIC CHOICE - FRIENDSHIP STATION	311.49
588-596-920.000	ELECTRIC CHOICE - TRANSPORTATION	19.88
101-191-920.000	ELECTRIC CHOICE - FINANCE	239.88

FIDELITY SECURITY LIFE INSURANCE CO**Invoice Amount: \$1,169.71**

EYEMED - ACTIVE EMPLOYEES -SEPTEMBER 202

Check Date: 09/20/2023

101-171-718.000	SUPERVISOR	5.69
101-228-718.000	IT SERVICES	15.87
101-215-718.000	CLERK	16.50
101-253-718.000	TREASURY	47.61
101-265-718.000	TOWNSHIP HALL & GROUNDS	10.81
101-301-718.000	POLICE	401.22
101-325-718.000	DISPATCH	123.79
101-336-718.000	FIRE	294.44
101-351-718.000	JAIL/LOCK UP	5.69
101-371-718.000	BUILDING	43.81
588-596-718.000	TRANSPORTATION	15.87
592-536-718.000	PUBLIC SERVICES	32.37
592-537-718.000	DPW	103.94
596-528-718.000	RUBBISH	15.87
101-262-718.000	ELECTIONS	36.23

FIDELITY SECURITY LIFE INSURANCE CO**Invoice Amount: \$10.81**

EYE MED COBRA COVERAGE - SEPTEMBER 2023

Check Date: 09/20/2023

101-000-243.000	CLINTON - EYEMED COBRA CHARGES 9/23	10.81
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FIDELITY SECURITY LIFE INSURANCE CO**Invoice Amount: \$669.18**

EYE MED - RETIREES - SEPTEMBER 2023 (SPRE

Check Date: 09/20/2023

101-261-875.000	GENERAL RETIREES	109.18
101-301-875.000	POLICE RETIREES	194.28
101-325-875.000	DISPATCH RETIREE	10.81
101-336-875.000	FIRE RETIREES	251.36
592-536-875.000	PUBLIC SERVICES RETIREE	5.69
592-537-875.000	DPW RETIREES	97.86

HARTFORD, THE**Invoice Amount: \$6,032.84**

THE HARTFORD-INSURANCE-SEPTEMBER 2023 (

Check Date: 09/20/2023

101-171-718.000	SUPERVISOR DEPT	126.84
101-191-718.000	FINANCE DEPT	55.95
101-215-718.000	CLERK DEPT	181.07
101-228-718.000	INFORMATION SYSTEMS DEPT	70.70
101-253-718.000	TREASURY DEPT	172.50
101-265-718.000	BUILDING & GROUNDS DEPT	42.38
101-301-718.000	POLICE DEPT	1,850.67
101-325-718.000	DISPATCH/COMMUNICATIONS DEPT	734.47
101-336-718.000	FIRE DEPT	1,646.53

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

	101-351-718.000	JAIL/CORRECTIONS DEPT	48.68
	101-371-718.000	BUILDING DEPT	281.81
	588-596-718.000	TRANSPORTATION DEPT	40.35
	592-536-718.000	PUBLIC SERVICES DEPT	141.22
	592-537-718.000	PUBLIC WORKS DEPT	537.86
	596-528-718.000	RUBBISH COLLECTION DISPOSAL DEPT	53.48
	101-262-718.000	ELECTIONS	48.33
<hr/>			
SPALDING DEDECKER ASSOCIATES, INC.		Invoice Amount:	\$428.00
BD Bond Refund		Check Date:	09/20/2023
	101-371-283.016	BE23-0054	428.00
<hr/>			
SIMPLIFILE, LC		Invoice Amount:	\$33.25
BD Bond Refund		Check Date:	09/20/2023
	101-371-283.010	BTCO21-0019 - PB21-0376	33.25
<hr/>			
SIMPLIFILE, LC		Invoice Amount:	\$33.25
BD Bond Refund		Check Date:	09/20/2023
	101-371-283.016	BE20-0004	33.25
<hr/>			
SIMPLIFILE, LC		Invoice Amount:	\$54.25
BD Bond Refund		Check Date:	09/20/2023
	101-371-283.016	BE20-0004	54.25
<hr/>			
SIMPLIFILE, LC		Invoice Amount:	\$54.25
BD Bond Refund		Check Date:	09/20/2023
	101-371-283.010	BTCO21-0019 - PB21-0376	54.25
<hr/>			
SIMPLIFILE, LC		Invoice Amount:	\$33.25
BD Bond Refund		Check Date:	09/20/2023
	101-371-283.016	BE20-0004	33.25
<hr/>			
SIMPLIFILE, LC		Invoice Amount:	\$33.25
BD Bond Refund		Check Date:	09/20/2023
	101-371-283.016	BE20-0004	33.25
<hr/>			
SIMPLIFILE, LC		Invoice Amount:	\$54.25
BD Bond Refund		Check Date:	09/20/2023
	101-371-283.016	BE20-0004	54.25
<hr/>			
SIMPLIFILE, LC		Invoice Amount:	\$33.25
BD Bond Refund		Check Date:	09/20/2023
	101-371-283.016	BE20-0009	33.25
<hr/>			
Oliver Hatcher Construction		Invoice Amount:	\$4,760.00
BD Bond Refund		Check Date:	09/20/2023
	101-371-283.004	BP22-0166 - PB22-0483	4,760.00
<hr/>			
Plymouth Haggerty Associates LLC		Invoice Amount:	\$10,000.00
BD Bond Refund		Check Date:	09/20/2023
	101-371-283.010	BTCO23-0056 - PB22-0483	10,000.00
<hr/>			
Sheldon Place Shopping Center		Invoice Amount:	\$2,610.00
BD Bond Refund		Check Date:	09/20/2023
	101-371-283.019	BPRE23-0062 - PB23-0548	2,610.00

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

Shaw Construction & Management Co		Invoice Amount:	\$2,490.00
BD Bond Refund		Check Date:	09/20/2023
	<i>101-371-283.019 BPRE23-0065 - PB23-0621</i>		<i>2,490.00</i>
Anchor Homes LLC		Invoice Amount:	\$2,640.00
BD Bond Refund		Check Date:	09/20/2023
	<i>101-371-283.019 BPRE23-0067 - PB23-0661</i>		<i>2,640.00</i>
Metropolis Group INC		Invoice Amount:	\$2,520.00
BD Bond Refund		Check Date:	09/20/2023
	<i>101-371-283.019 BPRE23-0070 - PB23-0711</i>		<i>2,520.00</i>
Wilkus Architects		Invoice Amount:	\$2,370.00
BD Bond Refund		Check Date:	09/20/2023
	<i>101-371-283.019 BPRE23-0071 - PB23-0713</i>		<i>2,370.00</i>
MATTHEW CIANTAR		Invoice Amount:	\$325.00
RESERVATION REFUND - PERMIT 18697		Check Date:	09/20/2023
	<i>101-751-964.000 REFUND - RESERVATION - PERMIT 18697</i>		<i>325.00</i>
Total Amount to be Disbursed:			\$74,865.00

Charter Township of Plymouth
AP Invoice Listing - Board Report

P. Bond 9/20/23
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VENDOR INFORMATION

35TH DISTRICT COURT

BOND RECEIPT 09/08/2023

710-000-265.000

INVOICE INFORMATION

Invoice Amount:

\$5,000.00

Check Date:

09/21/2023

BOND RECEIPT NUMBER 011769

5,000.00

Total Amount to be Disbursed:

\$5,000.00

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VENDOR INFORMATION

INVOICE INFORMATION

AIRGAS USA, LLC		Invoice Amount:	\$645.65
INV# 5501684436 CYLINDER RENTAL /OXYGEN		Check Date:	09/26/2023
101-336-773.000	INV# 5501684436 MED LRG OXYGEN		454.19
101-336-773.000	MED XS OXYGEN		88.35
101-336-773.000	HAZMAT		103.11
ALLIE BROTHERS UNIFORMS		Invoice Amount:	\$274.96
INV# 94164 CHIEF CONELY UNIFORM SHOES &		Check Date:	09/26/2023
101-336-767.000	INV# 94164 UNIFORM SHOES		79.99
101-336-767.000	UNIFORM PANTS		194.97
ALLIE BROTHERS UNIFORMS		Invoice Amount:	\$139.99
INV. 94044 9/6/2023 UNIFORM EQUIPMENT/ASS		Check Date:	09/26/2023
101-301-767.000	UNIFORM JACKET - SOFT SHELL		139.99
ALLIE BROTHERS UNIFORMS		Invoice Amount:	\$230.00
INV. 94103 9/12/2023 UNIFORM EQUIPMENT/SG		Check Date:	09/26/2023
101-301-767.000	UNIFORM BOOTS		230.00
ALLIE BROTHERS UNIFORMS		Invoice Amount:	\$249.97
INV. 94043 9/6/2023 UNIFORM EQUIPMENT/CHI		Check Date:	09/26/2023
101-301-767.000	UNIFORM S/S POLO SHIRT		149.97
101-301-767.000	UNIFORM SHOES - HI GLOSS OXFORD		100.00
ALLIE BROTHERS UNIFORMS		Invoice Amount:	\$23.95
INV. 94045 9/6/2023 UNIFORM EQUIPMENT/OFF		Check Date:	09/26/2023
101-301-767.000	UNIFORM BADGE HOLDER		23.95
Al's Asphalt Paving Company		Invoice Amount:	\$7,533.22
CONTRACT # _PL22-008- PLY TWP PARK DRIVE		Check Date:	09/26/2023
285-000-211.000	#PL22-008- PLY TWP PARK DR FINAL PAY EST		7,533.22
AutoZone, Inc.		Invoice Amount:	\$53.40
INV# 4382874314 WINDSHIELD FLUID		Check Date:	09/26/2023
101-336-863.000	INV# 4382874314 WINDSHIELD FLUID		53.40
B & R JANITORIAL SUPPLY		Invoice Amount:	\$2,267.07
INV.#197114 JANITORIAL SUPPLIES SEPTEMBER		Check Date:	09/26/2023
101-265-775.000	INV#197114		1,133.54
101-673-775.000	INV#197114		68.01
101-301-775.000	INV#197114		566.77
101-325-775.000	INV#197114		181.37
101-351-775.000	INV#197114		45.34
101-336-775.000	INV#197114		45.34
592-537-775.000	INV#197114		226.70
B & R JANITORIAL SUPPLY		Invoice Amount:	\$591.30
PORT STREET JANITORIAL SUPPLIES #197113 9/		Check Date:	09/26/2023
592-537-775.000	SUPPLIES		591.30
BATTERIES PLUS BULBS		Invoice Amount:	\$88.22
#P65283001 8/28/23 BATTERY BACK UP FOR 5		Check Date:	09/26/2023
592-537-757.000	BATTERY BACK UP		88.22
BENNETT & DEMOPOULOS, PLLC		Invoice Amount:	\$11,765.96
LEGAL SERVICES - BILLING FOR 8/23 SERVICES		Check Date:	09/26/2023
101-261-807.000	ORDINANCE PROSECUTIONS		4,318.12

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VENDOR INFORMATION		INVOICE INFORMATION	
	101-701-806.000	COMMUNITY DEVELOPMENT (MINUS ESCROW)	3,990.96
	101-261-806.000	ADMINISTRATION	3,451.88
	101-261-806.000	MISCELLANEOUS	5.00
BLACKWELL FORD INC.		Invoice Amount:	\$49.37
#18738 9/6/23 #401 REPAIRS		Check Date:	09/26/2023
	592-537-863.000	PARTS	49.37
BLACKWELL FORD INC.		Invoice Amount:	\$601.15
INV#409810 F150 VIN 94851 OIL CHANGE AND		Check Date:	09/26/2023
	101-265-863.000	INV#409810 F150 VIN94851 MAINT.	601.15
Champagne, Steven		Invoice Amount:	\$70.00
TRAINING & CERTIFICATION		Check Date:	09/26/2023
	592-537-958.000	REIMBURSEMENT - DEQ TRAINING 2023	70.00
CDW GOVERNMENT INC		Invoice Amount:	\$418.48
QUOTE# NMRJ205 8/15/2023 MICROSOFT OFFIC		Check Date:	09/26/2023
	101-301-831.000	OFC PROPLUS 2021 LTSC LIC 79P-05855	418.48
CINTAS CORPORATION - 300		Invoice Amount:	\$263.16
INV. 4167265902 9/8/2023 MAT SERVICE FOR P.		Check Date:	09/26/2023
	101-301-822.000	POLICE DEPARTMENT	159.66
	101-265-822.000	TOWNSHIP HALL	103.50
CODE SAVVY CONSULTANTS LLC		Invoice Amount:	\$265.00
INV.#2323 SAMES KREMLIN FIRE ALARM PLAN R		Check Date:	09/26/2023
	101-371-801.000	INV#2323 FIRE ALARM PLAN REVIEW	265.00
CODE SAVVY CONSULTANTS LLC		Invoice Amount:	\$265.00
INV.#2320 BOSCH FIRE SPRINKLER REVIEW		Check Date:	09/26/2023
	101-371-801.000	INV#2320 FIRE SPRINKLER REVIEW	265.00
CORRIGAN OIL COMPANY		Invoice Amount:	\$2,206.47
#7880706 8/25/23 - GAS 87-ETHANOL - DYDLS -		Check Date:	09/26/2023
	592-537-759.000	Fuel Tax Recap	12.04
	592-537-759.000	Environmental Fee	9.95
	592-537-759.000	GE87 GAS-ETHANOL	1,613.87
	592-537-759.000	DYDLSMIX	570.61
Corporate Benefit Solutions, LLC		Invoice Amount:	\$400.00
INVOICE # 4058 - SEPTEMBER 2023 PREMIUM F		Check Date:	09/26/2023
	101-171-801.000	#4058 - 9/23 BENXPRESS	400.00
Complete Outdoor Services of MI		Invoice Amount:	\$3,000.00
INV# 9523 -TOWNSHIP PARK - REPAIR OF STOR		Check Date:	09/26/2023
	101-751-849.000	INV #9523 - TWP PARK REPAIR OF STORM DA	3,000.00
DLL FINANCE		Invoice Amount:	\$2,767.62
# 26587428 - ANNUAL GOLF CART LEASE - 2023		Check Date:	09/26/2023
	101-751-940.000	# 26587428 GOLF CART PPT 2023	2,767.62
DE WOLF & ASSOCIATES		Invoice Amount:	\$445.00
INV. 2302 9/16/2023 DISCIPLINE AND DISCIPLIN		Check Date:	09/26/2023
	101-325-958.000	PSA ANDREA BOSWORTH 9/14/2023	445.00

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

Dest & Son Construction, Inc. INV#2023-14C ADD NEW DOORWAY/SIDING/DE 101-751-930.000	Invoice Amount: Check Date: INV#2023-14C VESTIBULE RENOVATION 2023 7,500.00	\$7,500.00 09/26/2023
Dest & Son Construction, Inc. INV#2023-14B PAINT FASCIA ON TWP PARK PAV 101-751-930.000	Invoice Amount: Check Date: INV#2023-14B PAINT PAVILION FASCIA 500.00	\$500.00 09/26/2023
Dest & Son Construction, Inc. INV#2023-14A INSTALL PLATFORM FOR TWP HA 101-265-930.000	Invoice Amount: Check Date: INV#2023-14A INSTALL EGRESS PLATFORM 2,950.00	\$2,950.00 09/26/2023
Dest & Son Construction, Inc. INV#2023-14 REMOVE OLD STEEL DOORS AND 101-751-930.000	Invoice Amount: Check Date: INV#2023-14 INSTALL NEW GARAGE 5,000.00	\$5,000.00 09/26/2023
EJ USA, INC. 5'6" HYDRANT, 24" EXT & BREAK KITS 592-537-757.000 592-537-757.000 592-537-757.000 592-537-757.000	Invoice Amount: Check Date: 5BR250 HYDRANT 5'6" MJ 2DTP 1 1/8" BR250/CD250 BREAK AWAY FLANGE 5BR250/CD250 24" HYD EXT ASY FREIGHT	\$4,408.24 09/26/2023 3,327.97 438.27 567.00 75.00
EJ USA, INC. #110230060313 8/17/23 LOWER HYDRANT STE 592-537-757.000 592-537-757.000 592-537-757.000 592-537-757.000	Invoice Amount: Check Date: 946729 946730 946731 946569	\$1,393.32 09/26/2023 421.40 433.76 457.40 80.76
EctoHR, Inc. INV. # 14182 - ECTOHR - AUGUST 2023 SERVIC 101-171-805.000	Invoice Amount: Check Date: 14097- AUGUST 2023 SERVICES	\$10,963.13 09/26/2023 10,963.13
ETNA SUPPLY #S105294248.001 9/14/23 592-537-757.000 592-537-757.000 592-537-757.000	Invoice Amount: Check Date: 4' CURB BOX KEY HD EDWARDS 3-3/4 DST FM X 2.5 NST MALE 21/2 NST X 2 MIP HYDRANT ADAPTER	\$513.00 09/26/2023 158.00 250.00 105.00
ETNA SUPPLY QUOTE 2/3/23 S104948799 HYDRANT PARTS 592-537-757.000	Invoice Amount: Check Date: A301-00	\$4,270.00 09/26/2023 4,270.00
FEDEX INV. 8-247-02504 9/6/2023 PACKAGE SHIPPED - 101-301-851.000	Invoice Amount: Check Date: RMA CENTER/SARAH DRIELTS 8/28/2023	\$72.19 09/26/2023 72.19
FELLRATH, PATRICK MILEAGE REIMBURSEMENT AUGUST 23 592-537-861.000	Invoice Amount: Check Date: MILEAGE REIMBURSEMENT AUGUST 23	\$119.21 09/26/2023 119.21
Foremost Promotions INV. 718276 9/14/2023 PROMOTIONAL GIVEAWA 101-301-880.000 101-301-880.000	Invoice Amount: Check Date: QUIKOID COIN HOLDER SHIPPING	\$330.16 09/26/2023 312.50 17.66

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FOX HILLS CHRYSLER JEEP		Invoice Amount:	\$6.35
INV. CHCS104043 8/31/2023 VEHICLE MAINTENA		Check Date:	09/26/2023
101-301-863.000	REPLACE KEY FOB BATTERY		6.35
FRONTLINE CONSULTING		Invoice Amount:	\$600.00
INV# PTFD23.1 PRE-EMPLOYMENT EVALUATION-		Check Date:	09/26/2023
101-336-835.000	INV# PTFD23.1 PRE-EMPLOYMENT EVALUATIO		600.00
FRONTLINE CONSULTING		Invoice Amount:	\$1,200.00
INV. PT-23.2 9/18/2023 PRE-EMPLOYMENT EVAL		Check Date:	09/26/2023
101-301-835.000	POLICE OFFICER APPLICANT - ROBERT NAFSO		600.00
101-301-835.000	POLICE OFFICER APPLICANT - ADAM WLOSZEK		600.00
GFL Environmental USA, Inc.		Invoice Amount:	\$914.21
#0062625268 TWP FACILITIES - AUG 2023		Check Date:	09/26/2023
101-265-824.000	TWP HALL - TRASH/RECYCLE		220.83
592-537-824.000	DPW - TRASH		86.60
101-336-824.000	FIRE STATION 2		38.97
101-336-824.000	FIRE STATION 3		38.97
101-673-824.000	FRIENDSHIP STATION		38.97
101-751-824.000	HILLTOP GOLF COURSE - TRASH/RECYCLE		182.72
101-751-824.000	TOWNSHIP PARK - TRASH/RECYCLE		307.15
GFL Environmental USA, Inc.		Invoice Amount:	\$182.00
#0062632633 DPW RECYCLE CENTER		Check Date:	09/26/2023
596-528-816.000	CARDBOARD/PAPER - DUMPSTER PULL 08/22/		182.00
GFL Environmental USA, Inc.		Invoice Amount:	\$19,437.00
#1661574STORM9.23 - STORM DEBRIS PICKUP		Check Date:	09/26/2023
596-528-849.000	STORM DEBRIS COLLECTION - SEP 2023		19,437.00
GFL Environmental USA, Inc.		Invoice Amount:	\$7,069.55
#1661574-8/23 GFL YARD WASTE DISPOSAL FEE		Check Date:	09/26/2023
596-528-815.000	287.38 TONS @ 24.60/TON - JUN 2023		7,069.55
GFL Environmental USA, Inc.		Invoice Amount:	\$111,402.60
#62619710 GFL RESIDENTIAL COLLECTION FEE		Check Date:	09/26/2023
596-528-815.000	CURBSIDE COLLECTION TRASH		62,188.60
596-528-815.000	CURBSIDE COLLECTION RECYCLING		35,792.00
596-528-815.000	CURBSIDE COLLECTION YARD WASTE		13,422.00
Graham, Christine		Invoice Amount:	\$298.00
2023 REIMBURSEMENT FOR PRO. MEMBERSHIP		Check Date:	09/26/2023
101-171-958.000	REIMBURSEMENT FOR PROF. FEES		298.00
Great Lakes Ace Hardware		Invoice Amount:	\$17.08
INV. 9451/87 9/6/2023 SUPPLIES FOR PROPERTY		Check Date:	09/26/2023
101-301-752.000	CABLETIE 8" 75#		17.08
Great Lakes Ace Hardware		Invoice Amount:	\$178.49
INV# 9485/87 OIL & GAS FOR THE SAWS & SQUI		Check Date:	09/26/2023
101-336-757.000	INV# 9485/87 OIL & GAS, SQUIRREL REPELLE		178.49
Great Lakes Ace Hardware		Invoice Amount:	\$6.26
INV# 9468/87 BRUSH TO CLEAN THE VEHICLES		Check Date:	09/26/2023
101-336-757.000	INV# 9468/87 BRUSH TO CLEAN VEHICLES		6.26

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VENDOR INFORMATION**INVOICE INFORMATION**

GreatAmerica Financial Services		Invoice Amount:	\$477.48
SHARP COPIER - STANDARD PAYMENT, SUPPLY F		Check Date:	09/26/2023
101-262-940.000	STANDARD PAYMT INV# 34818578		100.00
101-215-940.000	STANDARD PAYMT INV# 34818578		377.48
HALT FIRE INC		Invoice Amount:	\$1,226.06
INV# S0100663 ENGINE 2 REPLACED DRAIN VAL		Check Date:	09/26/2023
101-336-863.000	INV# S0100663 MOBILE REPAIR		675.00
101-336-863.000	KIT FIELD SERV STYLE		254.43
101-336-863.000	VALVE DRAIN		78.63
101-336-863.000	SHOP		48.00
101-336-863.000	MILEAGE		170.00
HUMANE SOCIETY OF HURON VALLEY		Invoice Amount:	\$100.00
INV. 202308 8/31/2023 STRAY IMPOUND SERVIC		Check Date:	09/26/2023
101-301-836.000	STRAY IMPOUND SERVICES		100.00
HYDRO CORP		Invoice Amount:	\$7,734.00
CROSS CONNECTION RESIDENTIAL - AUGUST 23		Check Date:	09/26/2023
592-537-826.000	CROSS CONNECTION RESIDENTIAL AUGUST 2		7,734.00
HYDRO CORP		Invoice Amount:	\$1,786.50
CROSS CONNECTION CONTROL AUGUST 23 #00		Check Date:	09/26/2023
592-537-826.000	CROSS CONNECTION PROGRAM AUGUST 23		1,786.50
Inman, Richard		Invoice Amount:	\$94.08
REIMBURSEMEN FOR CLOTHING FOR USAR TRAI		Check Date:	09/26/2023
101-336-767.000	REIMBURSEMENT TRI-BEND LONG SLEEVE CR		51.94
101-336-767.000	TRI-BEND TEE		42.14
J & B MEDICAL SUPPLY INC		Invoice Amount:	\$366.56
MASTER ORDER 2856 MEDICAL SUPPLIES		Check Date:	09/26/2023
101-336-773.000	AMBU PERFIT ACE ADJUSTABLE EXTRICATION		141.30
101-336-773.000	VGUARD NITRILE EXAM GLOVES - LARGE, 100		225.26
KONICA MINOLTA BUSINESS SOLUTIONS		Invoice Amount:	\$6.72
INV # 289006857 - PRINTER - ASSESSOR - - AUG		Check Date:	09/26/2023
101-257-934.000	INV # 289006857 PRINTER - ASSESSOR 8/23		6.72
KONICA MINOLTA BUSINESS SOLUTIONS		Invoice Amount:	\$87.20
INV. # 9009522352 - PRINTER/COPIER - SUPER		Check Date:	09/26/2023
101-171-934.000	8/23 USE SUPERVISOR (2/3)		57.55
101-215-934.000	8/23 USE CLERK (1/3)		29.65
KONICA MINOLTA BUSINESS SOLUTIONS		Invoice Amount:	\$163.67
KONICA MINOLTA #289068547 8/31/23 BIZHUB		Check Date:	09/26/2023
101-171-934.000	KONICA MINOLTA - C550I COVERAGE		34.37
101-228-934.000	KONICA MINOLTA - COVERAGE		6.55
101-701-934.000	KONICAL MINOLTA - COVERAGE		8.18
596-528-934.000	KONICA MINOLTA - COVERAGE		8.18
592-536-934.000	KONICA MINOLTA - COVERAGE		106.39
KONICA MINOLTA BUSINESS SOLUTIONS		Invoice Amount:	\$15.64
KONICA MINOLTA #289007029 8/31/23 C454E 2		Check Date:	09/26/2023
101-171-934.000	KONICA MINOLTA - C454E COVERAGE		3.28
101-228-934.000	KONICA MINOLTA - COVERAGE		0.63
101-701-934.000	KONICAL MINOLTA - COVERAGE		0.78

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VENDOR INFORMATION**INVOICE INFORMATION**

	596-528-934.000	KONICA MINOLTA - COVERAGE	0.78
	592-536-934.000	KONICA MINOLTA - COVERAGE	10.17
KONICA MINOLTA BUSINESS SOLUTIONS		Invoice Amount:	\$41.12
KONICA MINOLTA #288941898 8/30/23 C454E 2		Check Date:	09/26/2023
101-171-934.000	KONICA MINOLTA - C454E COVERAGE		8.64
101-228-934.000	KONICA MINOLTA - COVERAGE		1.64
101-701-934.000	KONICAL MINOLTA - COVERAGE		2.06
596-528-934.000	KONICA MINOLTA - COVERAGE		2.06
592-536-934.000	KONICA MINOLTA - COVERAGE		26.72
KONICA MINOLTA BUSINESS SOLUTIONS		Invoice Amount:	\$8.02
KONICA MINOLTA #289068138 8/31/23		Check Date:	09/26/2023
592-536-934.000	KONICA MINOLTA - COVERAGE		8.02
LARSON, OSCAR W. CO.		Invoice Amount:	\$487.19
#931608 8/31/23		Check Date:	09/26/2023
592-537-801.000	PARTS AND LABOR		487.19
LARSON, OSCAR W. CO.		Invoice Amount:	\$1,064.07
#932653 9/8/23		Check Date:	09/26/2023
592-537-801.000	PARTS AND LABOR WORK COMPLETED 7/12/2		1,064.07
LIVONIA, CITY OF		Invoice Amount:	\$990.00
INV. 2023-00000106 9/8/2023 AFIS SERVICES (3		Check Date:	09/26/2023
101-301-801.000	Fingerprint Computer Identification		990.00
MAIN STREET AUTO WASH		Invoice Amount:	\$535.00
AUGUST CAR WASHES 2023		Check Date:	09/26/2023
101-301-863.000	Police Vehicles		515.00
101-336-863.000	Fire Admin. Vehicles		15.00
101-371-863.000	Building Vehicles		5.00
Map Electric		Invoice Amount:	\$29,052.50
INV#4343 LED REPLACEMENT LIGHTS (SEE PO		Check Date:	09/26/2023
101-751-970.000	INV # 4343 - (SEE PO#23-89568)		28,462.50
101-751-930.000	LED FLOODLIGHT REPAIR		215.00
101-751-930.000	TROUBLESHOOT		375.00
Marquis Food Service, Inc.		Invoice Amount:	\$57.00
INV. 10723 9/15/2023 PRISONER MEALS		Check Date:	09/26/2023
101-351-801.000	BREAKFAST SANDWICHES		50.00
101-351-801.000	DELIVERY		7.00
MCKENNA ASSOCIATES INC		Invoice Amount:	\$6,118.00
INVOICE # 21702-83-- PROFESSIONAL SERVICE		Check Date:	09/26/2023
101-701-804.000	21702-83 - 16.10 HALF DAY		6,118.00
MCKENNA ASSOCIATES INC		Invoice Amount:	\$4,064.25
# 90047-82- PROFESSIONAL SERVICES AUGUST		Check Date:	09/26/2023
101-701-804.000	SERV - SENIOR PLANNER 2.50 HOURS		275.00
101-701-804.000	SERV. ASSOCIATE PLANNER -2.00 HOURS		136.00
101-701-804.000	#2493 - 40700 ANN ARBOR - REZONING REV.1		1,000.00
101-701-804.000	#2494 - MANNO CLOTHING - SITE PAN #1		850.00
101-701-804.000	#2496 - 40975 CONCEPT DRIVE		700.00
101-701-804.000	LANDSCAPE INSP - AMAZON FRESH #1		350.00
101-701-804.000	LANDSCAPE INSP. TISCANY RESERVE #2		175.00
101-701-804.000	JOINT PARK & REC MASTER PLAN		578.25

Charter Township of Plymouth

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VENDOR INFORMATION**INVOICE INFORMATION**

MI Urban Search & Rescue Training INV # 2022701 CONFINED SPACE TECHNICIAN / 101-336-958.000	Invoice Amount: \$910.00 Check Date: 09/26/2023 910.00
INV# 2022701 CONFINED SPACE TECHNICIAN	
M G F O A 23-24 MEMBERSHIP DUES E KUTEY 101-191-957.000	Invoice Amount: \$130.00 Check Date: 09/26/2023 130.00
23-24 MEMBERSHIP DUES E KUTEY	
M G F O A FY2024 MGFOA DUES - CAROLE ROCHON 101-191-957.000	Invoice Amount: \$130.00 Check Date: 09/26/2023 130.00
FY2024 MGFOA DUES - CAROLE ROCHON	
MICHIGAN MUNICIPAL LEAGUE LMT ASSOCIATE MEMBER DUES FOR 7/1/23 - 6/ 101-261-957.000	Invoice Amount: \$200.00 Check Date: 09/26/2023 200.00
LMT ASSOCIATE DUES 2023-24	
MICHIGAN TOWNSHIPS ASSOCIATION # 226191 MTA - CLASSIFIED AD FOR FINANCE/A 101-191-801.000	Invoice Amount: \$70.00 Check Date: 09/26/2023 70.00
#226191 - AD FOR FINANCE/ACCTNG	
MICHIGAN, STATE OF INV # 491-429673 QUALITY ASSUR ASSESSMEN 101-336-863.000	Invoice Amount: \$365.20 Check Date: 09/26/2023 365.20
INV # 491-429673 AMBULANCE ASSESSMENT	
MICHIGAN LINEN SERVICE #496471 9/8/23 592-537-767.000	Invoice Amount: \$66.90 Check Date: 09/26/2023 66.90
9/8/23 UNIFORM CLEANING SERVICES - FEE	
MICHIGAN LINEN SERVICE #496087 9/1/23 592-537-767.000	Invoice Amount: \$66.90 Check Date: 09/26/2023 66.90
9/1/23 UNIFORM CLEANING SERVICES - FEE	
MICHIGAN LINEN SERVICE INV. 496030 8/31/2023 PRISONER BLANKET CLE 101-351-822.000 101-351-822.000 101-351-822.000	Invoice Amount: \$66.50 Check Date: 09/26/2023 52.50 10.00 4.00
BLANKET CLEANING	
ENVIRONMENTAL FEE	
TEMP FUEL SURCHARGE	
MICHIGAN LINEN SERVICE INV. 496419 9/7/2023 PRISONER BLANKET CLEA 101-351-822.000 101-351-822.000 101-351-822.000	Invoice Amount: \$38.50 Check Date: 09/26/2023 24.50 10.00 4.00
BLANKET CLEANING	
ENVIRONMENTAL FEE	
TEMP FUEL SURCHARGE	
MICHIGAN LINEN SERVICE INV. 496823 9/13/2023 PRISONER BLANKET CLE 101-351-822.000 101-351-822.000 101-351-822.000	Invoice Amount: \$38.50 Check Date: 09/26/2023 24.50 10.00 4.00
BLANKET CLEANING	
ENVIRONMENTAL FEE	
TEMP FUEL SURCHARGE	
NAPA Auto Parts #794622 9/5/23 #401 REPAIRS 592-537-863.000	Invoice Amount: \$22.74 Check Date: 09/26/2023 22.74
PARTS	
NAPA Auto Parts #794626 9/5/23 #401 REPAIRS	Invoice Amount: \$33.96 Check Date: 09/26/2023

Charter Township of Plymouth

AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

592-537-863.000

PARTS

33.96

GIARMARCO, MULLINS & HORTON, PC.**Invoice Amount:****\$3,328.96**

INV. #50 - LABOR ATTY. (JOHN C. CLARK) 7/23 -

Check Date:**09/26/2023**

101-261-808.000

INV. # 50 LABOR ATTY SERV. 8/23 (CLARK)

3,328.96

OFFICE DEPOT**Invoice Amount:****\$310.01**

OFFICE SUPPLIES AUGUST 2023

Check Date:**09/26/2023**

592-536-752.000

FINGERTIP GRIPS #5

14.80

592-536-752.000

POST IT NOTES POP UP

20.99

592-536-752.000

POST IT NOTES

20.20

101-171-752.000

PAPER

50.64

101-228-752.000

PAPER

9.64

101-701-752.000

PAPER

36.19

596-528-752.000

PAPER

12.05

592-536-752.000

PAPER

132.64

592-536-752.000

RUBBER BANDS ASSORTED

2.34

592-536-752.000

HAND SANITIZER

10.52

OFFICE DEPOT**Invoice Amount:****\$6.79**

OFFICE SUPPLIES AUGUST 2023

Check Date:**09/26/2023**

592-536-752.000

AVERY LABELS #5418

6.79

OFFICE DEPOT**Invoice Amount:****\$88.73**

OFFICE SUPPLIES

Check Date:**09/26/2023**

101-215-752.000

LABELS 8366

16.26

101-215-752.000

LEGAL SIZE FOLDERS

29.98

101-215-752.000

LOGITECH WIRELESS KEYBOARD & MOUSE

42.49

OFFICE DEPOT**Invoice Amount:****\$9.17**

INV. 327473575001 8/19/2023 OFFICE SUPPLIES

Check Date:**09/26/2023**

101-301-752.000

POST IT NOTES

9.17

OFFICE DEPOT**Invoice Amount:****\$86.65**

INV. 327465954001 8/21/2023 OFFICE SUPPLIES

Check Date:**09/26/2023**

101-301-752.000

COFFEMAT CREAMER/CONFERENCE ROOM

6.74

101-301-752.000

PACKAGING TAPE

12.99

101-301-752.000

ACCENT HIGHLIGHTERS

12.36

101-301-752.000

KLEENEX

27.28

101-301-752.000

KLEENEX

27.28

OFFICE DEPOT**Invoice Amount:****\$223.98**

INV. 326016069001 8/22/2023 OFFICE SUPPLIES

Check Date:**09/26/2023**

101-325-752.000

HP 148A TONER FOR DISPATCH CENTER

223.98

OFFICE DEPOT**Invoice Amount:****\$9.87**

INV. 328767745001 8/24/2023 OFFICE SUPPLIES

Check Date:**09/26/2023**

101-301-752.000

BUSINESS CARD HOLDER

9.87

OFFICE DEPOT**Invoice Amount:****\$15.99**

INV. 328767749001 8/24/2023 OFFICE SUPPLIES

Check Date:**09/26/2023**

101-301-752.000

1/2" BINDER

15.99

OFFICE DEPOT**Invoice Amount:****\$6.99**

INV. 328767746001 8/24/2023 OFFICE SUPPLIES

Check Date:**09/26/2023**

101-301-752.000

VIEW BINDER

6.99

Charter Township of Plymouth

AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

OFFICE DEPOT			Invoice Amount:	\$93.41
INV. 328727266001 8/24/2023 OFFICE SUPPLIES			Check Date:	09/26/2023
101-301-752.000	SHARPIE MARKERS			4.35
101-301-752.000	HP TONER 80A			89.06
OVERAITIS, JOSEPH RUSSELL			Invoice Amount:	\$70.00
TRAINING & CERTIFICATION			Check Date:	09/26/2023
592-537-958.000	REIMBURSEMENT - DEQ TRAINING WATER DIS			70.00
PELTZ SODDING			Invoice Amount:	\$266.40
#203653 9/1/23			Check Date:	09/26/2023
592-537-938.000	8/28/23 #205484			71.40
592-537-938.000	8/23/23 #205408			170.00
592-537-938.000	PALLETS WITH DEPOSIT			25.00
PITNEY BOWES			Invoice Amount:	\$1,211.82
PITNEY BOWES LEASE AND LETTER OPENER PO			Check Date:	09/26/2023
101-215-940.000	LEASE 15IN TOUCH DISPLAY INV #331793137			828.80
101-253-940.000	LEASE LETTER OPENER			383.02
CHARTER TWSP OF PLYMOUTH			Invoice Amount:	\$876.15
INV # - 23-0003972 -- SENIOR TRANSPORTATIO			Check Date:	09/26/2023
101-673-860.000	SENIOR TRANSPORT 8/23			876.15
PLYMOUTH-CANTON COMMUNITY SCHOOLS			Invoice Amount:	\$4,731.50
INV. 004442 9/7/2023 - AUGUST FUEL			Check Date:	09/26/2023
101-301-759.000	PATROL VEHICLES			4,699.25
101-325-759.000	PSA VEHICLE			32.25
PLYMOUTH-CANTON COMMUNITY SCHOOLS			Invoice Amount:	\$1,076.31
INV # 004442 AUGUST FUEL			Check Date:	09/26/2023
101-336-759.000	INV # 004442 AUGUST FUEL			1,076.31
PLYMOUTH-CANTON COMMUNITY SCHOOLS			Invoice Amount:	\$422.47
INV#004442 AUGUST FUEL INVOICE BULDING D			Check Date:	09/26/2023
101-371-759.000	INV#004442 AUGUST FUEL INVOICE			422.47
PRIORITY ONE EMERGENCY			Invoice Amount:	\$251.96
INV # 70097013 PANTS CLASS A, HEMMING, FLO			Check Date:	09/26/2023
101-336-767.000	INV# 70097013 PANTS CLASS A			197.97
101-336-767.000	HEMMING			36.00
101-336-767.000	HAT STRAP GOLD			17.99
PRIORITY ONE EMERGENCY			Invoice Amount:	\$219.99
INV # 70096979 DANNER KINETIC6' GTX 10D/BI			Check Date:	09/26/2023
101-336-767.000	INV# 70096979 DANNER KINERIC 6' GTX 10D			219.99
PRIORITY ONE EMERGENCY			Invoice Amount:	\$155.98
INV # 70097058 CLASS A PANTS & HEMMING/BI			Check Date:	09/26/2023
101-336-767.000	INV# 70097058 CLASS A PANTS			131.98
101-336-767.000	HEMMING			24.00
PROGRESSIVE PRINTING			Invoice Amount:	\$418.00
INV 70251 - 2023 ELC FALL COLORS EVENT - LA			Check Date:	09/26/2023
101-101-880.000	5 FALL COLOR LAWN EVENT SIGNS			418.00

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

PROGRESSIVE PRINTING		Invoice Amount:	\$264.00
INV 70394 - 2023 ELC FALL COLORS EVENT - FLY		Check Date:	09/26/2023
101-101-880.000	FLYERS - 500		186.00
101-101-880.000	SUSTAINABILITY FLYERS - 100		78.00
PROGRESSIVE PRINTING		Invoice Amount:	\$4,079.00
INVOICE # 70163 - FALL 2023 NEWSLETTER (2/		Check Date:	09/26/2023
101-261-900.000	FALL 2023 NEWS 15,841 COPIES) -GENERAL		2,180.64
101-261-900.000	SUMMER 2023 NEWS LAYOUT - GENERAL		511.50
101-262-900.000	FALL 2023 NEWS - ELECTIONS		1,123.36
101-262-900.000	FALL 2023 - NEWS - ELECTIONS		263.50
RELIABLE LANDSCAPING INC.		Invoice Amount:	\$9,115.00
INV#104273 AUGUST 2023 LAWN CUTTING, BE		Check Date:	09/26/2023
101-336-821.000	FIRE STATION 2		700.00
101-336-821.000	FIRE STATION 3		650.00
592-537-821.000	DPW		600.00
101-673-821.000	FRIENDSHIP STATION		695.00
101-751-821.000	LAKE POINTE SOCCER PARK		3,660.00
101-751-821.000	MILLER FAMILY PARK		1,190.00
101-751-821.000	BRENTWOOD PARK		930.00
101-751-821.000	POINT PARK		690.00
RITTER GIS, IIC		Invoice Amount:	\$1,000.00
CITYWORKS SERVICES AUGUST 2023 #21571		Check Date:	09/26/2023
592-537-803.000	CITYWORKS SERVICES AUGUST 2023 #21571		1,000.00
Rochon, Carole		Invoice Amount:	\$50.00
MGFOA WEBINAR - ADVANCED ACCOUNTING AN		Check Date:	09/26/2023
101-191-958.000	MGFOA WEBINAR - ADVANCED ACCOUNTING		50.00
SAFWARE, INC.		Invoice Amount:	\$163.81
INV# 30128710 DC7 4 GAL KIT CASE		Check Date:	09/26/2023
101-336-757.000	INV# 30128710 DECON 7 4 GAL KIT CASE		163.81
SEMCOG		Invoice Amount:	\$3,681.00
2023 MEMBERSHIP DUES (PER J. VORVA) (INV. R		Check Date:	09/26/2023
101-261-957.000	2023 MEMBERSHIP DUES		3,681.00
SERENE LANDSCAPE GROUP		Invoice Amount:	\$45.00
INV#74686 AUGUST FERTILIZATION DPW 2023		Check Date:	09/26/2023
592-537-821.000	INV#74686 AUGUST FERTILIZATION 2023		45.00
SERENE LANDSCAPE GROUP		Invoice Amount:	\$225.00
INV#74689 AUGUST FERTILIZATION PLYMOUTH		Check Date:	09/26/2023
101-751-821.000	INV#74689 AUGUST FERTILIZATION 2023		225.00
SERENE LANDSCAPE GROUP		Invoice Amount:	\$50.00
INV#74688 AUGUST FERTILIZATION BRENTWOOD		Check Date:	09/26/2023
101-751-821.000	INV#74688 AUGUST FERTILIZATION 2023		50.00
SERENE LANDSCAPE GROUP		Invoice Amount:	\$90.00
INV#74687 AUGUST FERTILIZATION LAKE POIN		Check Date:	09/26/2023
101-751-821.000	INV#74687 AUGUST FERTILIZATION 2023		90.00
SERENE LANDSCAPE GROUP		Invoice Amount:	\$45.00
INV # 74682 VEGETATION CONTROL LANDSCAP		Check Date:	09/26/2023

Charter Township of Plymouth

AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

	101-336-821.000	INV # 74682 STA 3 LANDSCAPE BEDS	45.00
SERENE LANDSCAPE GROUP		Invoice Amount:	\$45.00
INV # 74681 VEGETATION CONTROL LANDSCAP		Check Date:	09/26/2023
101-336-821.000	INV # 74681 STA 2 LANDSCAPE BEDS		45.00
SERENE LANDSCAPE GROUP		Invoice Amount:	\$45.00
INV#74685 AUGUST FERTILIZATION PLYMOUTH		Check Date:	09/26/2023
101-751-821.000	INV#74685 AUGUST FERTILIZATION 2023		45.00
SERENE LANDSCAPE GROUP		Invoice Amount:	\$45.00
INV#74683 AUGUST FERILIZATION FRIENSHIP S		Check Date:	09/26/2023
101-673-821.000	INV#74683 AUGUST FERTILIZATION		45.00
SERENE LANDSCAPE GROUP		Invoice Amount:	\$50.00
INV#74684 AUGUST FERTILIZATION MILLER FA		Check Date:	09/26/2023
101-751-821.000	INV#74684 AUGUST FERTILIZATION		50.00
SensCy Inc.		Invoice Amount:	\$1,350.00
#1027-07- SEPTEMBER 2023 MONTHLY FEE - IT		Check Date:	09/26/2023
101-261-831.000	#1027-07 SEPT, 2023 MONTHLY FEE		1,350.00
SUPERIOR MEDICAL WASTE		Invoice Amount:	\$180.00
INV# 25434 MONTHLY MEDICAL WASTE DISPOS		Check Date:	09/26/2023
101-336-773.000	INV# 25434 MONTHLY MEDICAL WASTE DISP		180.00
Victory Lane Quick Oil Change		Invoice Amount:	\$106.38
INV# 00903-1761 CHIEF EXPLORER OIL CHANG		Check Date:	09/26/2023
101-336-863.000	INV# 009031761 OIL CHANGE		106.38
WAYNE COUNTY APPRAISAL, LLC		Invoice Amount:	\$27,657.25
APPRAISAL SERVICES RENDERED - OCTOBER 20		Check Date:	09/26/2023
101-257-801.000	Appraisal Services Rendered (Contract)		27,500.58
101-257-801.000	Co-Star Services		156.67
Thomas Reuters -WEST PAYMENT CENTER		Invoice Amount:	\$798.58
INV. 848860434 9/1/2023 WEST INFORMATION		Check Date:	09/26/2023
101-301-831.000	AUGUST 1-31 CLEAR LAW ENF PLUS		118.81
101-301-831.000	AUGUST 1-31 CLEAR LICENSE PLATE REC		679.77
WITMER PUBLIC SAFETY GROUP INC		Invoice Amount:	\$223.09
INV# SO268754 FIRE LINE DO NOT CROSS TAPE		Check Date:	09/26/2023
101-336-757.000	INV# SO268754 SCENE TAPE		203.88
101-336-757.000	FREIGHT		19.21
WITMER PUBLIC SAFETY GROUP INC		Invoice Amount:	\$15.98
INV# SO268786 SUSPENDERS, CHROME REFLEC		Check Date:	09/26/2023
101-336-767.000	CHROME REFLECTOR		7.99
101-336-767.000	FACE CAP		7.99
YourMembership.com Inc.		Invoice Amount:	\$150.00
# R64613782 - MML CLASSIFIED AD - FIREFIGHT		Check Date:	09/26/2023
101-336-901.000	# R64613782 - MMLJOB AD - FIREFIGHTER		150.00
ESTATE OF RACHEL E. RAINEY		Invoice Amount:	\$602.76
REMBURSEMENT OF JULY BCN COBRA PAYMENT		Check Date:	09/26/2023
101-000-243.000	REMBURSEMENT OF JULY BCN COBRA PAYMEN		602.76

**Charter Township of Plymouth
AP Invoice Listing - Board Report**

VENDOR INFORMATION

INVOICE INFORMATION

Total Amount to be Disbursed: \$334,517.97

Weekly 9/12/23
Page: 1/3

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION

INVOICE INFORMATION

ALERUS FINANCIAL

MERS-457 PLAN - ALL EMPLOYEES 090823 PAYD

101-000-239.000
101-000-239.000
101-000-239.000

LOANS
457 CONT. ROTH POST-TAX
457 CONT. PRE-TAX

Invoice Amount: \$23,520.84
Check Date: 09/13/2023
754.18
1,292.26
21,474.40

ALERUS FINANCIAL

MERS-DC FT EMPLOYEE CONTRIBUTIONS 9/8/2

101-000-238.000
101-000-238.000
101-000-238.000

LOANS
MERS EMPLOYEE POST TAX
MERS EMPLOYEE PRE TAX

Invoice Amount: \$9,782.90
Check Date: 09/13/2023
582.03
608.29
8,592.58

ALERUS FINANCIAL

MERS - DC FT EMPL. -- EMPLOYER CONT -9/8/23

596-528-716.000
592-537-716.000
592-536-716.000
588-596-716.000
101-371-716.000
101-351-716.000
101-336-716.000
101-325-716.000
101-301-716.000
101-265-716.000
101-253-716.000
101-228-716.000
101-215-716.000
101-191-716.000
101-171-716.000
101-262-716.000

RUBBISH
PUBLIC WORKS
PUBLIC SERVICES
TRANSPORTATION
BUILDING DEPT
LOCK UP
FIRE
DISPATCH
POLICE
BUILDING & GROUNDS
TREASURER
INFORMATION SYSTEMS
CLERK
FINANCE
SUPERVISOR
ELECTIONS

Invoice Amount: \$31,027.05
Check Date: 09/13/2023
367.43
3,774.55
936.56
260.89
2,011.50
326.25
8,566.16
2,277.84
6,780.23
267.08
1,437.91
625.04
1,512.95
405.60
1,153.85
323.21

C.O.A.M. - PLYMOUTH TOWNSHIP

COAM UNION DUES -SEPTEMBER 2023 (DETAILS

101-000-240.305
101-000-240.305
101-000-240.305
101-000-240.305
101-000-240.305

SCOTT TIDERINGTON
BRYAN RUPARD
MARC HOFFMAN
JASON HAYES
MICHAEL FRITZ

Invoice Amount: \$406.00
Check Date: 09/13/2023
81.20
81.20
81.20
81.20
81.20

CODE SAVVY CONSULTANTS LLC

BIG BOY FIRE ALARM REVIEW

101-371-801.000

INV.#2310 BIG BOY FIRE ALARM REVIEW

Invoice Amount: \$265.00
Check Date: 09/13/2023
265.00

COMCAST

ACCT 8529 10 216 0147442

INTERNET FIRE

101-336-852.000

INTERNET - FS 3 - SEPTEMBER 2023

Invoice Amount: \$299.85
Check Date: 09/13/2023
299.85

CONSUMERS ENERGY

MONTHLY CHGS - AUGUST 2023 (2) -- DPW- (2

592-537-921.000
592-537-921.000

DPW-ACCT. # 1000-2645-6283
DPW - ACCT. # 1000-2645-6408

Invoice Amount: \$73.23
Check Date: 09/13/2023
68.03
5.20

CONSUMERS ENERGY

MONTHLY CHARGES - SEPTEMBER 2023 (DETAIL

101-673-921.000
588-596-921.000
101-751-921.000

FRIENDSHIP STATION - 1000 257103478
SENIOR TRANS 1000 2571-3478
TWP. PARK 1000 257103262

Invoice Amount: \$73.36
Check Date: 09/13/2023
5.61
0.36
5.20

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

	101-336-921.000	FIRE STATION #2 - 1000 2571-3403	62.19
CONSUMERS ENERGY		Invoice Amount:	\$1.40
ACCT # 1000-6777-1970 AUGUST 2023 (ATTACH		Check Date:	09/13/2023
592-537-921.000	ACCT #1000-6777-1970-- 47755 5 MI 8/23		1.40
CONSUMERS ENERGY		Invoice Amount:	\$1,579.16
MONTHLY CHGS - AUGUST 2023		Check Date:	09/13/2023
592-536-921.000	DPW - WATER & SEWER		131.31
596-528-921.000	UTILITIES-RUBBISH		4.33
101-751-921.000	PARK		14.73
101-701-921.000	COMM DEVELOPMENT		8.66
101-371-921.000	BUILDING		114.00
101-336-921.000	FIRE DEPT		186.92
101-325-921.000	DISPATCH		150.07
101-301-921.000	POLICE		401.16
592-537-921.000	DPW - WATER & SEWER T & D		5.20
101-265-921.000	BUILDINGS AND GROUNDS		2.89
101-191-921.000	FINANCE		51.31
101-673-921.000	UTIL - SENIOR SERVICES		4.33
101-351-921.000	CORRECTIONS & JAIL		122.66
101-253-921.000	TREASURER		47.62
101-215-921.000	CLERK		131.95
101-257-921.000	ASSESSING		31.75
101-228-921.000	INFO SERVICES		77.92
101-171-921.000	SUPERVISOR		92.35
P.O.A.M. - PLYMOUTH TOWNSHIP		Invoice Amount:	\$2,314.58
POAM & DISPATCH UNION DUES -SEPTEMBER 20		Check Date:	09/13/2023
101-000-240.325	DISPATCH UNION DUES		609.38
101-000-240.301	POAM UNION DUES		1,705.20
PLYMOUTH POSTMASTER		Invoice Amount:	\$310.00
POSTAL PERMIT 218 - 1ST CLASS PRESORT		Check Date:	09/13/2023
101-261-851.000	POSTAL PERMIT 218 - 1ST CLASS PRESORT		310.00
PLYMOUTH POSTMASTER		Invoice Amount:	\$310.00
POSTAL PERMIT 330 - USPS MARKETING MAIL		Check Date:	09/13/2023
101-262-851.000	POSTAL PERMIT 330 - USPS MARKETING MAIL		310.00
PLYMOUTH POSTMASTER		Invoice Amount:	\$3,075.44
POSTAL PERMIT 218 - FALL 2023 NEWSLETTER -		Check Date:	09/13/2023
101-261-851.000	POSTAL PERMIT 218 - FALL 23 NEWSLETTER		3,075.44
TEAMSTER LOCAL # 214		Invoice Amount:	\$583.00
TEAMSTER LOCAL #214 DUES - SEPTEMBER 202		Check Date:	09/13/2023
101-000-240.592	TEAMSTER #214 DUES - SEPT 2023		583.00
TECHNICAL, PROFESSIONAL AND OFFICE-		Invoice Amount:	\$604.50
TPOAM UNION DUES - SEPTEMBER 2023 (DETAI		Check Date:	09/13/2023
101-000-240.000	TPOAM UNION DUES SEPTEMBER 2023		604.50
WESTERN TWNSPS UTILITIES AUTHORITY		Invoice Amount:	\$162,008.85
WTUA - AUGUST 2023 (SEE ATTACHED DETAILE		Check Date:	09/13/2023
592-537-757.000	Country Acres Pump Station		738.75
592-538-827.000	YUCA IPP-IWC		4,697.42
592-538-828.000	Monthly Charges		156,572.68

**Charter Township of Plymouth
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VENDOR INFORMATION**WOW! BUSINESS**

ACCT. # 012296705 - WOW -- SEPT. 2023 (BRE

101-673-852.000

588-596-852.000

SENIOR UTIL

SENIOR TRANS

INVOICE INFORMATION**Invoice Amount: \$24.22****Check Date: 09/13/2023**

22.77

1.45

Total Amount to be Disbursed: \$236,259.38

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CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: September 26, 2023

ITEM: Memorandum of Understanding Between Plymouth Township and the Plymouth-Canton Community Schools - Resolution #2023-09-26-81

PRESENTER: Chief James H. Knittel Jr.

BACKGROUND:

The Plymouth Township Police Department seeks to partner with the Plymouth-Canton Community Schools to establish a School Resource Officer Program. The goal of this program is to provide positive interactions between the police and school staff / students and to increase officer presence and safety at all schools within the Township.

ACTION REQUESTED:

Approve the enclosed Memorandum of Understanding between the Charter Township of Plymouth and the Plymouth-Canton Community Schools.

RECOMMENDATION:

Approve

PROPOSED MOTION: I move to approve Resolution #2023-09-26-81 to approve the Memorandum of Understanding between the Charter Township of Plymouth and the Plymouth-Canton Community Schools.

Moved By _____ Seconded By _____

ROLL CALL:

____ Vorva, ____ Monaghan, ____ Stewart, ____ Buckley, ____ Heise, ____ Curmi,
____ Doroshewitz

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES**

**RESOLUTION # 2023-09-26-81
APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN
PLYMOUTH TOWNSHIP AND PLYMOUTH-CANTON COMMUNITY
SCHOOLS REFERENCE SCHOOL RESOURCE OFFICER**

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the "Board"), held at Township Hall, located at 9955 N. Haggerty Road, Plymouth, on September 26, 2023, the following resolution was offered:

WHEREAS, it is the intention of the Charter Township of Plymouth Board of Trustees that the Township Police Department establish a School Resource Officer program, and,

WHEREAS, after review and analysis of the information provided by the Township Police Department, it was recommended that a Memorandum of Understanding between the Charter Township of Plymouth and the Plymouth-Canton Community Schools, regarding the administration of the Police Department's School Resource Officer Program, be approved by the Township Board.

NOW THEREFORE, BE IT RESOLVED, that the Charter Township of Plymouth, by way of this resolution #**2023-09-26-81**, hereby approves the Memorandum of Understanding between the Charter Township of Plymouth and the Plymouth-Canton Community Schools.

Moved by:

Supported by:

Roll Call Vote:

Ayes:

Nays:

Motion Passed.

Jerry Vorva, Plymouth Township Clerk

Date

Certification

**STATE OF MICHIGAN)
)
COUNTY OF WAYNE)**

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Board of Trustees at the regular Board Meeting dated September 26, 2023.

**Jerry Vorva, Clerk
Charter Township of Plymouth**

Date

Resolution # 2023-09-26-81

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH AND
PLYMOUTH-CANTON COMMUNITY SCHOOL DISTRICT**

**DRAFT MEMORANDUM OF UNDERSTANDING FOR SCHOOL RESOURCE
OFFICERS**

The MEMORANDUM OF UNDERSTANDING FOR SCHOOL RESOURCE OFFICERS is entered into by and between the **CHARTER TOWNSHIP OF PLYMOUTH** (“Township”) and the **PLYMOUTH-CANTON COMMUNITY SCHOOL DISTRICT** (“School District”).

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Parties agree as follows:

SECTION 1. PURPOSE OF MOU

The purpose of this MOU shall be to formalize and clarify the partnership between the Township and the School District for the assignment of a School Resource Officer (“SRO”) to the School District’s five schools located within the Township and to foster a positive relationship between law enforcement and the youth of the community, while lessening the impact of the criminal justice system on students and promoting fundamental fairness. Further, this partnership will promote school safety; help maintain a positive school climate for all students, families, and staff; enhance cultural understanding between students and law enforcement; and facilitate appropriate information sharing as outlined in the by this MOU and in accordance with the Michigan Statewide School Safety Information Policy MCL 380.1308

SECTION 2. ASSIGNMENT OF PERSONNEL

The Township shall assign one full-time police officer as a School Resource Officer (“SRO”) to provide service to the following schools:

Starkweather Academy, 3975 Joy Road, Plymouth, Michigan
Pioneer Middle School, 46081 Ann Arbor Road, Plymouth, Michigan
West Middle School, 44401 W. Ann Arbor Trail, Plymouth, Michigan
Bird Elementary School, 220 Sheldon Road, Plymouth, Michigan
Farrand Elementary School, 41400 Greenbriar Lane, Plymouth, Michigan

SECTION 3. TOWNSHIP RESPONSIBILITIES

The Township’s responsibilities with respect to the assignment of an SRO to the School District and with respect to the provisions of this MOU shall be as follows:

- A. Employment of Personnel:** The Township shall have sole discretion in the hiring, firing, and discipline of the SRO. Nothing in this MOU shall create or imply an agency relationship between the Township and the School District. The Township is the sole

employer of the SRO assigned to the School District, and the School District shall not be deemed to be an employer or joint employer of the SRO for purposes of any services performed pursuant to this MOU. However, should the School District have any issues or concerns with the performance or fit of an assigned SRO, or the services they provide, the School District shall have the right to notify the Police Chief of those issues or concerns with respect to the performance or fit, and make recommendations to resolve them. Such recommendations may include, but not limited to, the immediate reassignment of an SRO during the investigation of a complaint made against an SRO, as addressed in Subparagraph F, below. Moreover, the School District may recommend the reassignment of an SRO for performance or fit purposes, after applicable due process. In such cases where the recommendation violates the obligations listed herein, the Police Chief shall immediately notify the Superintendent. If the Police Chief notifies the Superintendent that such reassignment cannot take place for the reasons stated herein, the School District may elect to terminate this Agreement pursuant to Section 15. The Township, however, exclusively retains all rights and responsibilities inherent in the employment relationship, including but not limited to, the right to hire, fire, discipline, supervise, and otherwise control the terms and conditions of employment.

- B. **Training and Equipment:** The Township shall provide the SRO with the appropriate training required both to be employed as a duly sworn law enforcement officer and a school resource officer in the State of Michigan. The Township shall provide the SRO with the department-issued uniform and all related implements, including the department-issued duty weapon.
- C. **Assignment of Personnel:** Following input from the School District, the Township Police Chief shall assign a police officer to the SRO position who best demonstrates the requisite personality and character to work in a school environment. Barring any change in employment status, grounded on management rights as a police department or contractual obligations for the police officers, of the police officer during their respective SRO assignment, assigned SRO shall serve in that capacity as set forth by the Township.
- D. **Reporting Obligation:** Each year, the Township Police Chief or designee shall prepare a report summarizing data from formal police contacts, including juvenile diversion incidents, arising from interactions between the SRO and students at P-CCS schools.
- E. **Reporting of Complaints:** Performance and/or conduct complaints against an SRO while working within a P-CCS school shall be directed to the Police Chief for investigation in accordance with the Plymouth Township Police Department policies. The Police Chief shall immediately notify the Superintendent of any performance and/or conduct complaints which are made against the SRO assigned to the School District that directly relate to the SRO's assignment with the School District, and of the outcome of all such conduct complaints. At the request of the School District, the Police Chief may reassign the SRO during the pendency of an investigation into a complaint. The Township may assign another SRO to the School District during such reassignment of the original SRO.

- F. **SRO Training and Professional Development:** The Township Police Chief or designee will ensure the SRO receives appropriate training for a school resource officer in the State of Michigan. The Township Police Chief or Designee will coordinate with the School District on professional development opportunities for the SRO that may include restorative practices, child and adolescent development, conflict resolution, and any school-specific approaches to topics such as threat assessments, cyber safety, emergency management, crisis response, and social-emotional learning.

SECTION 4. SCHOOL DISTRICT RESPONSIBILITIES

The parties agree that school officials and the SRO play important and distinct roles in responding to student conduct to ensure school safety and promote a positive and supportive learning environment for all students.

The school administrator or designee shall be responsible for investigation and enforcement of all student code of conduct violations and routine disciplinary violations.

Where practicable, the Township and School District shall also encourage the SRO to work with school administrators and staff to undergo training alongside school administrators and staff to enhance their understanding of the SRO's and administrators' role and the issues encountered by both.

SECTION 5. HOURS OF WORK

SRO will provide services within the Township schools on days and times as determined by the Township's SRO Unit Supervisor. It is a best practice that the SRO work hours that generally conform to the school day. However, it is understood and agreed to by the School District that the SRO may need to leave their assigned school duties for the purposes of attending court hearings, mandatory Police Department training, union activities, or other law enforcement-related activities.

In the case of an emergency, the Township reserves the right, as determined in the sole discretion of the Police Department, to utilize the SRO for the policing needs of the Township.

SECTION 6. SRO RESPONSIBILITIES

The parties agree that school officials and the SRO play important and distinct roles in responding to student conduct to ensure school safety and promote a positive and supportive learning environment for all students.

The SRO's responsibilities will include, but not be limited to, the following:

- A. The SRO shall not serve as a school disciplinarian, enforcer of school code of conduct, or in place of licensed school psychologists, psychiatrists, or counselors; or use police powers to address traditional school discipline issues, including non-violent disruptive behavior.

- B. Presenting information to administrators, faculty, staff, and students on criminal justice topics, including law enforcement and community engagement functions. Topics may include student safety, understanding laws that impact students, responsible social media use, and requirements for students who may have an interest in a law enforcement career. These presentations are intended to build positive relationships between student(s)/staff and law enforcement while also providing useful information.
- C. Notifying school administration about issues that may concern students' physical, emotional, or psychological well-being.
- D. Taking action consistent with their training, law, ordinance, and Plymouth Township Police policy and procedures to enforce the law when necessary to protect public safety.
- E. Responding to and investigating potential criminal, delinquency, and status offenses when the probable cause of criminal activity is determined by an investigation. This is inclusive of necessary criminal investigations outside of School District property. The response to status offenses shall not result in arrest or a recommendation to detain the juvenile in a detention facility but may include other responses such as a call home to parents, guardians or other relatives of the child. The SRO will be the primary investigator for school-related incidents unless otherwise directed by Plymouth Township Police Command.
- F. Assisting the superintendent, administrators, staff, students, and parents in providing a positive and safe learning environment. The SRO shall not be involved in school discipline at any level, including investigating or enforcing alleged violations of the student code of conduct. The SRO is authorized to take necessary action to prevent or dissipate or de-escalate any situation endangering public safety or creating a general safety hazard. In such instances, the guiding principle is whether the conduct rises to the level of criminal and delinquent conduct that (1) poses substantial harm to the physical well-being of another person or (2) is willful and malicious and causes substantial harm to school property or (3) constitutes the taking of property of substantial value belonging to another with intent to permanently deprive the property owner of the property.
- G. Reporting all crimes and incidents occurring at P-CCS schools within Plymouth Township consistent with the Statewide School Safety Information policy (380.1308). Information on cases related to non-school matters involving P-CCS students may be provided to the SRO, however, the SRO may not necessarily be involved in the off-campus investigation(s).

SECTION 7. TRANSPORT OF STUDENTS

- A. SROs shall not transport students in Plymouth Township Police Department vehicles except:
 - (1) When a student has been the victim of a crime, is under arrest, or some other emergency circumstance exists;
 - (2) A student's parent or guardian requests police assistance regarding their child.
- B. Outside of above letter A, students shall not be transported to any location from a school unless it is determined that the student's parent or guardian is at the destination to which the student is being transported.

Under no circumstances should the SRO transport a student in the SRO's personal vehicle. The SRO shall notify a school administrator(s) upon removing a student from Campus.

SECTION 8. INFORMATION SHARING AND ACCESS TO EDUCATION RECORDS

- A. Authorized school administrators shall allow the SRO and the SRO Unit Supervisor access to inspect and copy student records maintained by the School District to the extent permissible by law and in accordance with the Family Educational Resources and Privacy Act (FERPA) and specifically for legitimate police service issues and consistent with the Statewide School Safety Information Policy (380.1308).
- B. Information from a student's record that is needed in an emergency to protect the health or safety of the student or others shall be disclosed to the SRO or Plymouth Township Police Officers by authorized school administrators, but only that information necessary to respond to the emergency.

SECTION 9. STUDENT INTERVIEWS

- A. The SRO is expected to regularly interact and converse with students. These interactions are critical to establishing a rapport with students, advancing community policing methods, and meeting the goals of the SRO program.
- B. The parties agree the preferred location for the SRO to conduct student interviews regarding criminal activity is outside the educational setting and with the parents' consent. The SRO should conduct student interviews about illegal activity at a location agreed upon with the parent or guardian. As afforded by law, the SRO may conduct student interviews anywhere when public safety is in question. As appropriate, the SRO shall ensure school administrators are notified of student interviews as long as doing so does not impede the criminal investigation and/or create unnecessary witnesses.

SECTION 10. SEARCHES

The SRO may search a student's person, possessions, locker, or vehicle where law supports the search and the search is based on public safety rationale and preferably outside the view of other students. Searches of students outside these parameters shall be conducted outside the educational setting. There may be searches that are considered emergent, these involve potential

weapon offenses, an allegation of a serious crime, or when public safety is in question. These situations are considered an exception to this policy. In instances where the search of a student on school property is necessary the school administrator shall be notified as soon as practical and shall be present for the search if feasible.

Property-related crime allegations are not considered a public safety issue. At no time does this policy intend on increasing risk to police employees or hampering their personal safety and/or limiting searches afforded to them by law. To be clear, searches conducted on school property, whether during school hours or otherwise, shall be based on a public safety rationale and not related to the investigation of a property based crime.

The SRO shall not ask a school employee to conduct a search for law enforcement purposes. Similarly, school employees shall not ask the SRO to conduct searches related to investigations of violations of the student code of conduct. School administrators may request the presence of the SRO when they have a reasonable and articulable fear of an imminent threat to their safety or the safety of students or other school staff.

SECTION 11. ARREST/APPEARANCE CITATIONS/CIVIL INFRACTIONS

- A. Unless there is a serious and imminent threat to students, staff, or public safety, or where required by law, a student shall not be arrested on school property.
- B. Appearance tickets or civil infraction citations should be written and given in the presence of the parent or legal guardian unless required by law. If legally permissible, appearance tickets or civil infraction citations should be issued outside of school hours and in the presence of the student's parent or legal guardian. The issuing of civil infractions for general traffic-related issues on and around school property shall be an exception to the aforementioned language and the citation may be given at the time of the traffic stop.
- C. The SRO should only make emergency-related arrests in the interest of public safety. In the event, the arrest of a student is necessary on school property the school administrator and student's parent or legal guardian shall be notified of the arrest immediately or as soon as practical.

SECTION 12. CHAIN OF COMMAND

The SRO shall report to and shall be subject to the chain of command of the Plymouth Township Police Department. While present within P-CCS schools, the SRO shall maintain regular communication with school administrators and/or their designee.

SECTION 13. TERMINATION

This MOU may be terminated by either party upon 60 days' advance written notice. At the request of the School District, or if the School District has terminated this agreement for the

Township's failure to follow a recommendation of the School District, as stated in Section 3(A), the Township shall immediately reassign an SRO during the notice period defined herein.

SECTION 16. RELATIONSHIP

The Township shall determine the methods and manner by which the SRO shall provide their police services under this Memorandum of Understanding, subject to the policies and rules established by the School District, as same may be amended from time to time. The police officer assigned to the above-listed SRO position shall at no time represent or hold themselves out to be employees or agents of the School District. The police officer is and shall remain an employee of the Township and not of the School District while acting in the capacity of an SRO.

SECTION 17. INSURANCE

The Township represents that it is a member in good standing of the Michigan Municipal Risk Management Authority and that all police officers assigned to the schools as an SRO are and will be covered by liability coverage. The Township agrees to notify the School District of any changes in its liability coverage, and the Plymouth - Canton Community School District agrees to have the appropriate level of liability coverage.

SECTION 18. GOVERNING LAW

This MOU shall be governed by the laws of the State of Michigan.

SECTION 19. NOTICES

Written notices under this MOU shall be given to the following parties at the addresses listed below, by personal delivery or first class mail:

TOWNSHIP: Charter Township of Plymouth
ATTN: James H. Knittel, Police Chief
9955 N. Haggerty Road
Plymouth, MI 48170.

SCHOOL DISTRICT: Plymouth-Canton Community Schools
ATTN: Dr. Monica Merritt, Superintendent
454 S. Harvey St.
Plymouth, MI 48170

SECTION 20. CHANGES AND WAIVERS

Any changes in the provisions of this MOU must be in writing and signed by the Township and School District. No waiver of any term or condition of this MOU shall be binding and effective unless in writing and signed by all the parties, with any such waiver being limited to that circumstance only and not applicable to subsequent actions or events.

SECTION 21. COUNTERPARTS

This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, e-mail, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

SECTION 22. NO THIRD-PARTY BENEFICIARIES

This Agreement is for the sole benefit of the parties and their respective successors and permitted assigns, and nothing in this Agreement, express or implied, is intended to or shall confer on any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

CHARTER TOWNSHIP OF PLYMOUTH

**PLYMOUTH-CANTON COMMUNITY
SCHOOL DISTRICT**

By: Kurt Heise
Its: Township Supervisor

Dated: _____

By: Dr. Monica L. Merritt
Its: Superintendent

Dated: _____

By: James Knittel
Its: Police Chief

Dated: _____

By: Deborah J. Piesz
Its: Chief Finance and Operations Officer

Date: _____



CHARTER TOWNSHIP OF PLYMOUTH

MEETING DATE: September 26, 2023

ITEM: **Discussion Only: Joint Plymouth Recreation Master Plan Update**

PRESENTERS: Laura Haw, AICP, NCI, Township Planner, McKenna

BACKGROUND:

Project Importance.

Plymouth Township's Joint Recreation Master Plan with the City of Plymouth, last updated in 2018, is an important resource for both communities to strategically guide the development, maintenance, and programming of parks and recreation facilities. McKenna is pleased to help prepare this updated Joint Plan for Plymouth Township, to be adopted by 2024. Renewal of this important Plan also ensures that the Township maintains eligibility for future grant funding from the Michigan Department of Natural Resources (MDNR).

Public Engagement.

In addition to the various public meetings with the Planning Commission and Environmental Leadership Commission where the draft Plan will be continually discussed, the Township has hosted an in-person open house and survey:

- Community-Wide Open House. An open house was held on Tuesday, July 18 at Township Hall, from 6:00 – 8:00 PM and provided the planning team an opportunity to engage residents face-to-face. Approximately 15 residents and board / commission members attended the session.
- Survey. An online survey, via SurveyMonkey (with paper copies also available), was launched on June 29, and closed on September 1; the Township received a total of 820 survey responses. This feedback will be shared with the City as they too work towards updating their portion of the Joint Plan.
- Dedicated Email Account. The Township created a dedicated email for questions and comments regarding recreation planning matters. Please email recreation@plymouthtp.org with any feedback!

NEXT STEPS:

At the September 26 Board meeting, McKenna will present a summary of the survey results for discussion only, no action is necessary at this time.

Key upcoming project dates and meetings include:

- 30-day Public Review Period (November – December).
- Joint Township and City Meeting: Review and Discussion (November – TBD).
- Board of Trustees Meeting: Adoption (December 12).

Please note that these dates are tentative and will require further coordination between the Township and the City.

PROPOSED MOTION:

N/A; no action necessary at this stage of the project.



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: September 26, 2023

ITEM: FY2024 General Government Proposed Budgets

PRESENTERS: Finance Director Elizabeth Kutey, Deputy Finance Director Carole Rochon, Clerk Jerry Vorva

BACKGROUND: For tonight's meeting Clerk Vorva and I will outline the General Government 2024 requested budgets. The Finance Director would also request that the Board formally receive and file these documents at tonight's meeting.

Tonight's discussions:

- FY2024 General Fund Budget
- FY2024 Opioid Settlement Fund Budget
- FY2024 American Rescue Plan Act (ARPA) Budget
- FY2024 Township Improvement Revolving Fund Budget

Key points:

- Balanced \$21.5 million FY2024 General Fund expenditure budget;
- The General Fund revenues (financing sources) over the General Fund expenditures (financing uses) reflect an expected surplus of \$11,100, revised due to open enrollment healthcare election changes and a correction in full time employees in one department;
- General Fund expenditures include a Fiscal Year 2024 requested Capital Outlay budget of \$1,164,500. This includes Capital Outlay for the Police Department which was previously paid out of Drug Forfeiture Funds and Sidewalk Gap that was paid with ARPA funds for the prior two years.
- New Opioid Settlement Fund, funding coming in from settlements. Currently, there are no planned expenditures;
- ARPA should be completed in FY2023. Projects that have possible delays will have expenditures carried forward to FY2024.
- Township Improvement Revolving Fund has no budgeted activity for FY2024.

Budget Report for Charter Township of Plymouth General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
ESTIMATED REVENUES								
Dept 261 - General Government Operations								
101-261-402.000	Tax - Real Property Taxes - Gen Gov't	1,775,800	1,508,300	1,668,000	1,764,000	1,852,000	96,000	5.8%
101-261-403.301	Tax - Extra Voted Property Taxes/Police	3,650,800	5,192,600	5,192,600	7,340,000	7,707,000	2,147,400	41.4%
101-261-403.336	Tax - Extra Voted Property Taxes/Fire	4,532,000	3,778,900	3,778,900	2,148,000	2,255,400	(1,630,900)	-43.2%
101-261-412.000	Delinquent Personal Property Tax	6,600	-	-	25,000	25,000	25,000	100.0%
101-261-434.000	Tax - Trailer Tax	4,400	4,500	4,500	4,700	4,900	200	4.4%
101-261-445.000	Tax - Penalties & Interest On Taxes	24,700	2,400	-	-	-	-	0.0%
101-261-447.000	Tax - Property Tax Administration Fee	765,100	797,700	797,700	832,000	879,500	34,300	4.3%
101-261-476.000	Program Revenue - Misc Business Licenses	1,000	800	800	800	800	-	0.0%
101-261-477.000	Program Revenue - Cable TV - Franchise	503,600	504,000	483,600	500,000	500,000	16,400	3.4%
101-261-478.000	Program Revenue - Cable TV - PEG Fund	129,100	130,000	134,200	131,500	133,000	(2,700)	-2.0%
101-261-480.000	Program Revenue - Dog Licenses	3,400	3,400	4,000	3,500	3,600	(500)	-12.5%
101-261-505.336	Federal Grant - Public Safety/Fire	11,700	-	-	-	-	-	0.0%
101-261-522.000	Federal Grant - CDBG Revenue	20,000	20,000	20,000	20,000	20,000	-	0.0%
101-261-542.000	State Grant- Law Enforcement Distr PA302	3,300	4,500	3,600	4,000	4,000	400	11.1%
101-261-551.336	State - Mutual Aid MI MABAS - Fire	3,100	-	-	-	-	-	0.0%
101-261-559.000	State Grant- 911 In-Service PSAP Training	14,100	12,500	12,500	13,100	13,800	600	4.8%
101-261-572.000	State Grant - METRO Act PA 48	28,600	24,100	29,500	26,000	29,000	(3,500)	-11.9%
101-261-573.000	Local Community Stabilization Share	398,500	399,000	-	400,000	400,000	400,000	100.0%
101-261-574.000	State Grant - State Revenue Sharing	3,187,200	3,159,400	2,959,100	3,156,100	3,200,000	197,000	6.7%
101-261-576.000	State Grant - Spc Election Reimbursement (2024) Reimbursement - Presidential Election Year	-	-	-	75,000	-	75,000	100.0%
101-261-582.000	Contribution - MMRMA Wrap Grant	4,600	13,800	-	-	-	-	0.0%
101-261-585.000	Contributions - Wayne County Mutual Aid	7,600	-	-	-	-	-	0.0%
101-261-586.325	Contribution- City of Plymouth Dispatch (2024) City of Plymouth - Cost Share for Dispatch/Jail Services based on 32% of Annual Cost @ \$43,650 per mo	553,600	457,300	523,800	523,800	550,000	-	0.0%
101-261-586.336	Contribution- City of Plymouth Fire HC	52,800	40,200	60,000	52,000	54,600	(8,000)	-13.3%
101-261-589.000	Local Grant - Wayne County Parks (2024) Wayne County Park IGA - Park Millage	68,600	70,000	67,000	70,300	73,800	3,300	4.9%
101-261-592.000	Local Grant - SMART Municipal Credits	29,800	22,400	26,100	25,000	27,000	(1,100)	-4.2%
101-261-594.000	Local Grant - Non-Profit Local Grant (2024) Fall Color Event	5,000	4,500	-	5,000	5,000	5,000	100.0%
101-261-596.000	Local Grant- CWW - 911 Local & Statewide	150,700	155,000	155,000	162,700	170,800	7,700	5.0%
101-261-605.301	Program Revenue- Police Hours of Service	28,300	30,000	30,000	31,500	33,100	1,500	5.0%
101-261-607.000	Metro Application Permit Fee	500	-	-	-	-	-	0.0%
101-261-610.000	Writ of Garnishment or Restitution	600	-	-	-	-	-	0.0%

Budget Report for Charter Township of Plymouth General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
101-261-613.000	Charge for Service - District Court Fees	10,600	20,000	10,000	20,000	20,000	10,000	100.0%
101-261-614.000	Attorney/Legal Recording or Filing Fees	200	-	-	-	-	-	0.0%
101-261-615.000	Program Revenue- Police False Alarms	35,200	18,000	18,000	18,900	19,800	900	5.0%
101-261-616.000	Charge for Service - Police Reports	12,800	13,500	13,500	14,200	14,900	700	5.2%
101-261-619.000	Charge for Service- FireTransports/Twp	229,000	200,000	200,000	210,000	220,500	10,000	5.0%
101-261-620.000	Juror Compensation Reimbursement Fund	900	-	-	-	-	-	0.0%
101-261-632.001	Charge for Service - Parks & Recreation	78,900	100,000	100,000	105,000	110,200	5,000	5.0%
101-261-637.248	Intergov-Due From Downtown Development	26,100	27,000	27,000	28,500	29,900	1,500	5.6%
101-261-637.592	Intergov-Due From Water & Sewer Fund (2024) GF Cost for DPW Services	833,100	910,200	910,200	958,200	1,006,200	48,000	5.3%
101-261-637.596	Intergov- Due From Rubbish Collection	36,100	38,300	38,300	39,700	41,700	1,400	3.7%
101-261-640.002	Golf Course Revenue Sharing (2024) Estimated Golf Course Revenue Sharing FY2024	86,800	70,400	50,000	60,000	60,000	10,000	20.0%
101-261-642.002	Charge for Service - Passport Fees	12,600	15,000	15,000	15,700	16,500	700	4.7%
101-261-642.003	Charge for Service - Recording Fees	600	600	600	600	600	-	0.0%
101-261-646.001	Charge for Service - Planning/Zoning Fee	111,300	125,000	125,000	125,000	125,000	-	0.0%
101-261-647.001	Planning Tree Sales - Payment in Lieu of	22,800	-	35,000	35,000	35,000	-	0.0%
101-261-647.002	Planning Sidewalks - Payment in Lieu of	6,400	87,900	25,000	25,000	25,000	-	0.0%
101-261-647.004	Historic Commission - Payment in Lieu of	18,500	48,700	-	-	-	-	0.0%
101-261-653.001	Program Revenue - Industrial Dev Districts	500	2,000	-	-	-	-	0.0%
101-261-665.000	Interest Income (2024) Land Contract Interest Income (2024) Other Interest Income (2025) Other Interest Income	62,900	468,700	450,000	409,000 9,000 400,000	300,000 300,000	(41,000)	-9.1%
101-261-671.000	Leases Revenue/Proceeds (2024) Homeland Security Multi-Year Lease Agreement	5,000	5,000	5,000	5,000	5,000	-	0.0%
101-261-674.000	Private Contributions & Donations	200	-	-	-	-	-	0.0%
101-261-676.000	Reimbursements Revenue	150,100	-	125,000	131,200	137,800	6,200	5.0%
101-261-679.000	Insufficient Funds Fee Revenue	200	-	-	-	-	-	0.0%
101-261-683.000	Program Revenue - Bond Forfeitures	38,200	-	-	-	-	-	0.0%
101-261-688.000	Miscellaneous Revenue/Income	364,500	-	50,000	52,500	55,100	2,500	5.0%
101-261-689.000	Cash Over or Short	(200)	-	-	-	-	-	0.0%
101-261-692.000	Proceeds from Sale of Land (2024) Land Contract Principal & Balloon Payment	71,500	17,300	17,300	319,000 210,000	-	302,500	1748.6%
101-261-693.301	Sale of Capital Asset (Gov't) - Police	5,200	10,000	10,000	-	-	(10,000)	-100.0%
101-261-693.336	Sale of Capital Asset (Gov't) - Fire	6,100	-	500	-	-	(500)	-100.0%
101-261-698.000	Insurance Recoveries	3,800	-	-	-	-	-	0.0%
Total Estimated Revenue - Dept 261 - General Government		18,195,000	18,512,900	18,176,300	19,887,300	20,165,500	1,711,000	9.4%

Budget Amended 09/13/2023
Revised budget 09/13/2023

**Budget Report for Charter Township of Plymouth
General Fund**

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
ESTIMATED REVENUES								
Dept 371 - Building Inspection Department								
101-371-626.001	Charge for Service - Abated/Weed Cutting	1,000	2,000	1,200	1,200	1,200	-	0.0%
101-371-627.000	Charge for Service- Building Inspections	1,001,600	1,285,000	1,285,000	1,349,200	1,416,700	64,200	5.0%
101-371-628.000	Charge for Service- Plumbing Permits	54,500	65,000	65,000	50,000	50,000	(15,000)	-23.1%
101-371-629.000	Charge for Service- Heating Permits	134,000	140,000	140,000	140,000	140,000	-	0.0%
101-371-630.000	Charge for Service- Electrical Permits	118,900	115,000	115,000	115,000	115,000	-	0.0%
101-371-631.000	Charge for Service- Refrigeration Permit	15,400	15,000	15,000	15,000	15,000	-	0.0%
101-371-693.000	Sale of Capital Asset (Gov't)	5,500	-	-	-	-	-	0.0%
Total Estimated Revenue for Dept 371 - Building Inspection Department		1,330,900	1,622,000	1,621,200	1,670,400	1,737,900	49,200	3.0%
Total Estimated Revenue 101 General Fund		19,525,900	20,134,900	19,797,500	21,557,700	21,903,400	1,760,200	8.9%

Budget Report for Charter Township of Plymouth General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 101 - Township Board of Trustees								
101-101-703.000	Wages - Part Time Employees	47,200	49,500	51,700	52,800	52,800	1,100	2.1%
101-101-710.000	Social Security/Medicare	3,600	3,800	4,000	4,100	4,100	100	2.5%
101-101-720.000	Workers Compensation Insurance	400	300	300	400	400	100	33.3%
101-101-752.000	Supplies - Office Supplies	100	-	-	-	-	-	0.0%
101-101-757.000	Supplies - Operational Tools & Supplies	100	100	100	100	100	-	0.0%
101-101-850.000	Communications - Phones/Cellular & Radio	300	300	300	300	300	-	0.0%
101-101-859.000	Communications - Qualifying PEG Expenses (2024) AT&T Internet (2024) Constant Contact (2024) Misc Supplies for Broadcasting	10,300	200	24,000	2,000 800 800 1,000	2,100	(22,000)	-91.7%
101-101-880.000	Community Promotion/Service (2024) Annual Taste of Plymouth (2024) Conference of Western Wayne (2024) Color Event (2024) Chamber of Commerce - Event	7,300	5,700	1,200	5,200 200 400 4,500 100	5,200	4,000	333.3%
101-101-900.000	Printing Services (2024) Trustee Board Room - Name Plates & Business Cards	-	100	100	100	100	-	0.0%
101-101-901.000	Publishing Services	100	-	-	-	-	-	0.0%
101-101-940.000	Rentals/Leased Equipment (2024) AV Room Dell Computer Lease	-	300	300	300	300	-	0.0%
101-101-957.000	Membership & Dues (2024) Annual Chamber of Commerce Dues (2024) Annual Senior Alliance Dues (2024) Other Board of Trustee Associations	2,700	2,700	2,700	4,400 100 3,800 500	4,600	1,700	63.0%
101-101-958.000	Professional Development & Training (2024) Board of Trustee - Training/Educational Classes - (4) Members @\$325	800	700	1,200	1,300 1,300	1,400	100	8.3%
101-101-970.000	Capital Outlay	58,600	72,000	72,000	-	-	(72,000)	-100.0%
Total Appropriations for Dept 101 - Township Board of Trustees		131,000	135,700	157,900	71,000	71,400	(86,900)	-55.0%

Budget Report for Charter Township of Plymouth General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 171 - Township Supervisor								
101-171-702.000	Wages - Full Time Employees	188,200	201,300	199,500	206,000	208,200	6,500	3.3%
101-171-703.000	Wages - Part Time Employees	15,900	17,600	19,500	20,100	20,700	600	3.1%
101-171-710.000	Social Security/Medicare	15,500	16,700	16,800	17,300	17,500	500	3.0%
101-171-716.000	Defined Contribution Retirement - 401a	27,000	28,800	28,900	30,300	30,700	1,400	4.8%
101-171-718.000	Medical & Other EE Insurances	10,000	9,400	10,000	10,500	11,200	500	5.0%
101-171-720.000	Workers Compensation Insurance	800	500	1,000	1,000	1,100	-	0.0%
101-171-752.000	Supplies - Office Supplies	600	1,200	1,600	1,600	1,700	-	0.0%
101-171-757.000	Supplies - Operational Tools & Supplies	1,200	2,500	2,500	2,600	2,700	100	4.0%
101-171-791.000	Supplies - Subscriptions & Magazines	1,100	1,300	1,300	1,200	1,300	(100)	-7.7%
101-171-801.000	Professional & Contractual Services (2024) Corporate Benefits Solution - HC & Enrollment Services	4,800	4,800	4,800	5,000	5,200	200	4.2%
101-171-805.000	Professional - Human Resource Services	95,100	95,000	87,900	92,300	96,900	4,400	5.0%
101-171-831.000	Contractual - Computer & Tech Services	100	100	-	-	-	-	0.0%
101-171-850.000	Communications - Phones/Cellular & Radio	1,500	1,500	1,500	1,600	1,700	100	6.7%
101-171-851.000	Communication - Mail & Postage	300	500	500	500	500	-	0.0%
101-171-852.000	Communication - Internet Services	900	1,000	1,000	1,100	1,100	100	10.0%
101-171-902.000	Marketing & Advertising	100	200	200	200	200	-	0.0%
101-171-920.000	Utilities - Electric	4,500	5,100	4,500	5,400	5,600	900	20.0%
101-171-921.000	Utilities - Heat	2,300	2,500	2,500	2,600	2,800	100	4.0%
101-171-922.000	Utilities - Water & Sewer	300	300	300	300	300	-	0.0%
101-171-934.000	Office Equipment Service Agmts/Repairs (2024) Konica Minolta Business - Copier Maintenance Agreement (2024) PD Reome Co - Equipment Maintenance Agreement	1,200	1,200	1,200	1,300	1,400	100	8.3%
101-171-940.000	Rentals/Leased Equipment (2024) Dell Lease HR/Payroll & Supervisor's Office (4) Computers	800	1,600	1,600	1,700	1,800	100	6.3%
101-171-958.000	Professional Development & Training	300	-	-	-	-	-	0.0%
101-171-970.000	Capital Outlay	-	20,000	20,000	-	-	(20,000)	-100.0%
Total Appropriations for Dept 171 - Township Supervisor		372,500	413,100	407,100	402,600	412,600	(1,500)	-1.1%

Budget Report for Charter Township of Plymouth General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 191 - Accounting /Finance								
101-191-702.000	Wages - Full Time Employees	176,600	151,900	162,900	188,400	193,800	25,500	15.7%
101-191-703.000	Wages - Part Time Employees	33,600	31,500	42,300	43,500	44,200	1,200	2.8%
101-191-710.000	Social Security/Medicare	15,900	15,300	17,100	17,500	18,000	400	2.3%
101-191-712.000	Wages - Vacation/Sick One-Time Payouts	-	16,100	16,100	-	-	(16,100)	-100.0%
101-191-716.000	Defined Contribution Retirement - 401a	24,800	21,400	25,600	27,100	28,000	1,500	5.9%
101-191-718.000	Medical & Other EE Insurances	5,400	4,800	5,300	5,400	5,400	100	1.9%
101-191-720.000	Workers Compensation Insurance	600	700	700	700	700	-	0.0%
101-191-752.000	Supplies - Office Supplies (2024) 1099 Forms (2024) General Office Supplies	400	1,000	1,000	1,000	1,000	-	0.0%
101-191-757.000	Supplies - Operational Tools & Supplies	1,600	1,500	2,500	2,600	2,700	100	4.0%
101-191-801.000	Professional & Contractual Services (2024) Basic (FSA) Administration Fee (2024) Other Professional & Contractual Services	100	100	500	500 100 400	500	-	0.0%
101-191-850.000	Communications - Phones/Cellular & Radio	800	900	900	1,000	1,000	100	11.1%
101-191-852.000	Communication - Internet Services (2024) AT&T 250 MB Internet Services	700	900	900	1,000	1,000	100	11.1%
101-191-861.000	Transportation Mileage/Parking Reimburse (2024) Vehicle Reimbursement (Travel to meetings - 3500 Miles) (2024) Mileage Reimbursement	-	100	100	100	100	-	0.0%
101-191-901.000	Publishing Services	-	900	900	-	-	(900)	-100.0%
101-191-920.000	Utilities - Electric	2,500	2,800	2,500	2,900	3,100	400	16.0%
101-191-921.000	Utilities - Heat	1,300	1,300	1,300	1,400	1,500	100	7.7%
101-191-922.000	Utilities - Water & Sewer	200	200	200	200	200	-	0.0%
101-191-940.000	Rentals/Leased Equipment (2024) Dell Lease - Accounting - 3	700	1,300	1,000	1,300	1,400	300	30.0%
101-191-957.000	Membership & Dues (2024) GFOA - Government Finance Officers Association (2024) MGFOA - Michigan Government Finance Officers Association	500	800	800	500 200 300	500	(300)	-37.5%
101-191-958.000	Professional Development & Training (2024) GFOA & MGFOA - GAAP & GASB Training, BS&A Financial software systems	1,500	1,500	1,000	1,000	1,000	(2,000)	-66.7%
Total Appropriations for Dept 191 - Accounting/Finance		267,300	255,000	285,600	296,100	304,100	10,500	1.7%

Budget Report for Charter Township of Plymouth General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 215 - Clerk								
101-215-702.000	Wages - Full Time Employees	240,700	260,800	261,200	270,300	270,500	9,100	3.5%
101-215-703.000	Wages - Part Time Employees	15,200	14,400	16,700	18,700	19,200	2,000	12.0%
101-215-705.000	Wages - Overtime	500	5,700	4,000	2,000	2,100	(2,000)	-50.0%
101-215-710.000	Social Security/Medicare	20,600	21,300	21,500	22,300	22,300	800	3.7%
101-215-712.000	Wages - Vacation/Sick One-Time Payouts	17,000	-	-	-	-	-	0.0%
101-215-716.000	Defined Contribution Retirement - 401a	34,700	36,800	36,900	39,600	39,900	2,700	7.3%
101-215-718.000	Medical & Other EE Insurances	26,700	29,100	29,700	31,000	33,200	1,300	4.4%
101-215-720.000	Workers Compensation Insurance	1,500	1,500	1,900	2,000	2,000	100	5.3%
101-215-752.000	Supplies - Office Supplies (2024) General Office Supplies/Toner (2024) Pitney Bowes Red Ink Cartridges & Cleaning Kits	7,700	7,500	7,500	7,900	8,300	400	5.3%
101-215-757.000	Supplies - Operational Tools & Supplies	100	1,200	1,200	1,300	1,400	100	8.3%
101-215-801.000	Professional & Contractual Services (2024) Iron Mountain - Offsite Document File Storage (2024) Electrocycle (2024) BASIC	3,600	3,800	3,800	4,000 3,400 500 100	4,200	200	5.3%
101-215-831.000	Contractual - Computer Services (2024) Laserfiche Software System & Updates (2024) Adobe	-	4,200	4,100	4,300	4,500	200	4.8%
101-215-850.000	Communications - Phones/Cellular & Radio	1,900	2,000	2,000	2,100	2,200	100	5.0%
101-215-851.000	Communication - Mail & Postage	1,300	3,000	2,200	2,300	2,400	100	4.6%
101-215-852.000	Communication - Internet Services	1,300	1,400	1,400	1,500	1,600	100	7.1%
101-215-861.000	Transportation Mileage/Parking Reimburse	-	100	100	100	100	-	0.0%
101-215-901.000	Publishing Services (2024) Public Notices - Various Township Board Meetings/Notices (2024) Advertisement Postings/Solicitations/Bids	3,000	4,000	6,000	6,000	6,300	-	0.0%
101-215-920.000	Utilities - Electric	6,400	7,300	6,400	7,700	8,000	1,300	20.3%
101-215-921.000	Utilities - Heat	3,300	3,300	3,300	3,500	3,700	200	6.1%
101-215-922.000	Utilities - Water & Sewer	400	400	400	400	500	-	0.0%
101-215-934.000	Office Equipment Service Agmts/Repairs (2024) Konica Copier/Printer (2024) RD Reome - Canon Maintenance Agreement	300	500	800	800 300 500	800	-	0.0%
101-215-940.000	Rentals/Leased Equipment (2024) Dell Financial Services (5) Computer Leases (2024) Great American - Sharp MX Copier (Cost Share with Elections) (2024) Pitney Bowes - Postage Meter (Quarterly Cost Share with Elections)	8,500	8,800	8,700	9,100 1,700 4,600 2,800	9,600	400	4.6%
101-215-957.000	Membership & Dues (2024) MAMC - MI Association Municipal Clerks Memberships (2) (2024) Wayne County Clerks Association Memberships (3)	300	700	700	700	700	-	0.0%

Budget Report for Charter Township of Plymouth **General Fund**

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
101-215-958.000	Professional Development & Training (2024) MAMC - Michigan Association of Clerks - institute (2)		1,000	5,000	5,300	5,500	200	4.0%
Total Appropriations for Dept 215 - Clerk		395,000	419,800	425,500	442,800	449,000	17,300	4.1%

Budget Report for Charter Township of Plymouth General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 228 - Information Technology								
101-228-702.000	Wages - Full Time Employees	108,000	109,700	112,900	114,000	117,500	1,100	1.0%
101-228-703.000	Wages - Part Time Employees	38,800	43,500	42,900	42,900	43,600	-	0.0%
101-228-710.000	Social Security/Medicare	10,600	11,500	12,000	12,000	12,300	-	0.0%
101-228-716.000	Defined Contribution Retirement - 401a	15,600	15,500	16,600	16,800	17,300	200	1.2%
101-228-718.000	Medical & Other EE Insurances	23,100	19,400	20,500	21,600	23,900	1,100	5.4%
101-228-720.000	Workers Compensation Insurance	400	500	500	600	600	100	20.0%
101-228-752.000	Supplies - Office Supplies	1,000	1,100	1,100	1,300	1,400	200	18.2%
101-228-757.000	Supplies - Operational Tools & Supplies	200	1,500	2,000	2,000	2,000	-	0.0%
101-228-801.000	Professional & Contractual Services	100	100	1,500	100	100	(1,400)	-93.3%
101-228-831.000	Contractual - Computer Services (2024) Fresh Services Subscription - IT Support Ticket System (2024) Remote Support Subscription - Beyond Trust	-	6,900	6,900	7,600 2,600 5,000	8,300	700	10.1%
101-228-850.000	Communications - Phones/Cellular & Radio (2024) CBTS Phone System (2024) Verizon Wireless Cellular Services	1,700	1,900	1,900	2,000	2,100	100	5.3%
101-228-851.000	Communication - Mail & Postage	-	100	100	-	-	(100)	-100.0%
101-228-852.000	Communication - Internet Services	500	600	600	700	700	100	16.7%
101-228-861.000	Transportation Mileage/Parking Reimburse	100	100	300	300	300	-	0.0%
101-228-920.000	Utilities - Electric	3,800	4,300	3,800	4,500	4,700	700	18.4%
101-228-921.000	Utilities - Heat	1,900	2,000	2,000	2,100	2,200	100	5.0%
101-228-922.000	Utilities - Water & Sewer	200	300	300	300	300	-	0.0%
101-228-934.000	Office Equipment Service Agmts/Repairs	100	200	200	200	200	-	0.0%
101-228-940.000	Rentals/Leased Equipment (2024) Dell Computer Leases	1,600	2,100	2,100	2,200	2,300	100	4.8%
101-228-957.000	Membership & Dues (2024) MI-GMS-Michigan Government Management Information Science Association	100	100	100	100	100	-	0.0%
101-228-958.000	Professional Development & Training (2024) MIGMIS Annual Info. Tech Training	100	1,100	1,100	1,200	1,200	100	9.1%
Total Appropriations for Dept 228 - Information Technology		207,900	222,500	229,400	232,500	241,100	1,100	1.4%

**Budget Report for Charter Township of Plymouth
General Fund**

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 247 - Board of Review								
101-247-703.000	Wages - Part Time Employees	1,800	1,700	2,200	2,800	2,800	600	27.3%
101-247-710.000	Social Security/Medicare	100	100	200	200	200	-	0.0%
101-247-757.000	Supplies - Operational Tools & Supplies	-	100	100	100	100	-	0.0%
101-247-958.000	Professional Development & Training	-	100	100	-	-	(100)	-100.0%
Total Appropriations for Dept 247 - Board of Review		1,900	2,000	2,600	3,100	3,100	500	19.2%

Budget Report for Charter Township of Plymouth General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 253 - Treasurer								
101-253-702.000	Wages - Full Time Employees	232,400	251,400	251,400	260,000	259,900	8,600	3.4%
101-253-703.000	Wages - Part Time Employees	12,500	19,000	19,600	20,200	20,200	600	3.1%
101-253-705.000	Wages - Overtime	100	100	200	200	200	-	0.0%
101-253-710.000	Social Security/Medicare	20,200	20,500	20,900	21,400	21,400	500	2.4%
101-253-712.000	Wages - Vacation/Sick One-Time Payouts	25,000	-	-	-	-	-	0.0%
101-253-716.000	Defined Contribution Retirement - 401a	36,900	34,900	34,900	37,600	37,800	2,700	7.7%
101-253-718.000	Medical & Other EE Insurances	39,200	27,500	28,600	30,600	37,400	2,000	7.0%
101-253-720.000	Workers Compensation Insurance	900	900	1,700	1,800	1,800	100	5.9%
101-253-752.000	Supplies - Office Supplies	3,100	1,700	1,700	1,800	1,900	100	5.9%
101-253-757.000	Supplies - Operational Tools & Supplies	1,300	9,700	9,700	6,000	8,000	(3,700)	-38.1%
101-253-801.000	Professional & Contractual Services (2024) BASIC (FSA) Administration Fee	-	200	200	200	200	-	0.0%
101-253-831.000	Contractual - Computer Services (2024) Tax Module (2024) Special Assessment Module (2024) Cash Receipting (2024) Access My Gov - Online	5,800	5,800	5,800	6,100 2,100 1,200 1,800 1,000	6,400	300	5.2%
101-253-850.000	Communications - Phones/Cellular & Radio (2024) CBTS - Phone System (2024) Verizon Wireless Cellular Services (1 Phone) - Deputy	1,500	1,800	1,800	1,900 1,200 700	2,000	100	5.6%
101-253-851.000	Communication - Mail & Postage (2024) Summer & Winter Tax Bills (2024) Annual Department Postage (2024) Annual Post Office Box Fee	14,700	16,300	16,300	19,000 14,000 3,500 1,500	20,000	2,700	16.6%
101-253-852.000	Communication - Internet Services	800	900	900	1,000	1,000	100	11.1%
101-253-861.000	Transportation Mileage/Parking Reimburse	1,000	2,400	1,200	1,800	1,800	600	50.0%
101-253-900.000	Printing Services (2024) Summer & Winter Tax Bills Printing Service	10,100	10,500	10,000	11,100	11,700	1,100	11.0%
101-253-920.000	Utilities - Electric	2,400	2,600	2,300	2,700	2,900	400	17.4%
101-253-921.000	Utilities - Heat	1,200	1,200	1,200	1,300	1,400	100	8.3%
101-253-922.000	Utilities - Water & Sewer	100	200	200	200	200	-	0.0%
101-253-934.000	Office Equipment Service Agmts/Repairs (2024) Cummins-Allison (Money Counters) annual equipment Maintenance Agreement	500	500	900	500	500	(400)	-44.4%
101-253-940.000	Rentals/Leased Equipment (2024) Dell Financial Lease (4) computers (2024) Pitney Bowes - Letter Opener (Quarterly Lease) @ \$400 per Quarter	2,400	3,300	2,900	3,000	3,100	100	3.5%
101-253-957.000	Membership & Dues (2024) MMTA - Michigan Municipal Treasurers Association (2024) Other Treasurer Association Memberships	200	200	200	300 200 100	300	100	50.0%

**Budget Report for Charter Township of Plymouth
General Fund**

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
101-253-958.000	Professional Development & Training	1,000	3,500	3,500	4,000	4,000	500	14.3%
	(2024) MMTA - Basic Institute (Year 2 of 3)				1,700			
	(2024) Other Educational Webinar's & Seminars				600			
	(2024) MMTA (Fall) or MTA (Spring) Conference				1,700			
Total Appropriations for Dept 253 - Treasurer		413,300	415,100	416,100	432,700	444,100	16,600	4.0%

Budget Report for Charter Township of Plymouth General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 257 - Assessor Department								
101-257-752.000	Supplies - Office Supplies	500	1,500	1,500	1,600	1,700	100	6.7%
101-257-757.000	Supplies - Operational Tools & Supplies	1,400	1,500	1,500	6,600	1,700	5,100	340.0%
	(2024) Annual Operational Tools & Supplies				1,600			
	(2024) New Copier				5,000			
	(2025) Annual Operational Tools & Supplies					1,700		
101-257-801.000	Professional & Contractual Services	327,200	347,900	347,900	365,300	383,600	17,400	5.0%
	(2024) WCA Monthly Contract Services				354,300			
	(2024) WCA Appraisal Services				3,700			
	(2024) WCA Co-Star Services				2,100			
	(2024) MI Tax Tribunal Defense				5,200			
101-257-806.000	Professional - Legal Services	6,300	6,300	15,000	15,700	16,500	700	4.7%
101-257-831.000	Contractual - Computer Services	6,400	6,600	6,600	6,900	7,200	300	4.6%
	(2024) BS&A Assessing & Online Services				2,900			
	(2024) Apex Sketching Software				1,500			
	(2024) GIS - Spalding DeDecker Cost Allocation Share				2,500			
101-257-850.000	Communications - Phones/Cellular & Radio	1,000	1,100	1,100	1,200	1,300	100	9.1%
101-257-851.000	Communication - Mail & Postage	6,000	7,000	7,000	7,300	7,700	300	4.3%
	(2024) Assessment Change Notices & Personal Property Statements				5,800			
	(2024) MBOR/IBOR/DBOR of Review Notices & General Postage				500			
101-257-852.000	Communication - Internet Services	900	1,000	1,000	1,000	1,100	-	0.0%
101-257-920.000	Utilities - Electric	1,500	1,800	1,600	1,900	2,000	300	18.8%
101-257-921.000	Utilities - Heat	800	800	800	800	900	-	0.0%
101-257-922.000	Utilities - Water & Sewer	100	200	200	200	200	-	0.0%
101-257-934.000	Office Equipment Service Agmts/Repairs	-	100	100	100	100	-	0.0%
101-257-940.000	Rentals/Leased Equipment	1,300	2,200	1,900	2,000	2,100	100	5.3%
	(2024) Dell Computer Leases (4)							
101-257-958.000	Professional Development & Training	-	100	100	-	-	(100)	-100.0%
Total Appropriations for Dept 257 - Assessor Department		353,400	178,100	386,300	410,600	426,100	24,300	6.3%

Budget Report for Charter Township of Plymouth General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 261 - General Government Operating								
101-261-703.000	Wages - Part Time Employees	2,600	3,600	3,300	2,900	3,000	(400)	-12.1%
101-261-710.000	Social Security/Medicare	700	300	800	800	800	-	0.0%
101-261-719.000	Unemployment Compensation Insurance	300	2,500	5,000	5,200	5,500	200	4.0%
101-261-726.000	Internal Revenue Svs - Underpayments	44,200	1,500	1,500	-	-	(1,500)	-100.0%
101-261-757.000	Supplies - Operational Tools & Supplies	2,700	-	-	-	-	-	0.0%
101-261-801.000	Professional & Contractual Services	50,300	115,000	119,100	113,100	117,400	(6,000)	-5.0%
	(2024) Annual Audit				36,000			
	(2024) SEFA Audit				15,000			
	(2024) Watkins Ross - OPEB Valuation				6,800			
	(2024) Annual Emma - Municipal Securities Filing (SOM Req)				1,300			
	(2024) BASIC Administrative & Annual COBRA Fee				2,000			
	(2024) GASB Implementation				4,000			
	(2024) Economic Development Services				8,000			
	(2024) Tree Planting Program: Residential & HOA Programs				40,000			
101-261-803.000	Professional - Engineering Services	54,600	60,000	80,000	84,000	88,200	4,000	5.0%
	(2024) Township Engineering Services				42,000			
	(2024) Township Engineering - Meetings				11,500			
	(2024) Metro Act Services				30,500			
101-261-806.000	Professional - Legal Services	21,300	35,000	40,000	42,000	44,100	2,000	5.0%
101-261-807.000	Legal - Litigation/Prosecution Services	62,800	61,000	70,000	73,500	77,200	3,500	5.0%
101-261-808.000	Professional - Labor Relations	12,200	20,000	20,000	42,000	22,000	22,000	110.0%
101-261-810.286	Professional-District/Muni Court Service	76,300	150,000	283,500	120,000	120,000	(163,500)	-57.7%
101-261-814.000	Professional - Banking Services & Fees	6,400	6,400	6,400	6,700	7,000	300	4.7%
101-261-831.000	Contractual - Computer Services	177,600	280,000	283,100	339,200	323,400	56,100	19.8%
	(2024) Hardware				-			
	(2024) Software/Licenses & Subscriptions				65,800			
	(2024) Cyber Security Consultant - Network Vulnerability Scan, Penetration Testing, & Assessment				40,000			
	(2024) Cybersecurity - 24x7x365 Professional Network Monitoring - MSP				44,000			
	(2024) Support/Maintenance				115,700			
	(2024) GIS - Software Maintenance/Licenses @ 10% (Spalding DeDecker)				2,500			
	(2024) BS&A Software Modules (A/P, PO, FA, MR, GL)				9,200			
	(2024) ADP Payroll/Time & Attendance Module				62,000			
101-261-850.000	Communications - Phones/Cellular & Radio	200	300	300	300	300	-	0.0%
101-261-851.000	Communication - Mail & Postage	11,300	15,000	15,000	15,700	16,500	700	4.7%
	(2024) Quarterly Postage Permit							
	(2024) Annual Newsletter Postal Permit							
	(2024) Pitney Bowes - Township Postage - Postal Meter							
101-261-852.000	Communication - Internet Services	6,000	6,400	6,400	6,700	7,000	300	4.7%
101-261-874.000	DB OPEB Contributions (One-Time)	250,000	399,200	379,300	250,000	-	(129,300)	-34.1%
	(2024) OPEB One time Contribution - BD # 19-03-12-26				250,000			
101-261-875.000	Retiree Medical/Healthcare Insurance	78,600	75,800	89,600	82,000	85,900	(7,600)	-9.3%

Budget Amended 09/13/2023
Revised budget 09/13/2023

Budget Report for Charter Township of Plymouth
General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
101-261-877.000	Retiree Death Benefit	-	3,500	-	-	-	-	0.0%
101-261-880.000	Community Promotion/Service	-	-	500	500	500	-	0.0%
101-261-898.000	Community Promotion - Shearer Cemetery (2024) Shearer Cemetery Signage (2025) Shearer Cemetery Projects & Cleanup	-	-	4,000	2,100 2,100	2,200 2,200	(1,900)	-47.5%
101-261-900.000	Printing Services (2024) Quarterly Township Newsletter (2024) American Legal Publishing Corp - Codification of Ordinances and Annual Maintenance	12,800	11,700	11,700	12,300 11,300 1,000	12,900	600	5.1%
101-261-901.000	Publishing Services	1,300	1,000	1,000	1,000	1,000	-	0.0%
101-261-930.000	Land & Building Repairs	6,800	-	-	-	-	-	0.0%
101-261-934.000	Office Equipment Service Agmts/Repairs	200	-	-	-	-	-	0.0%
101-261-940.000	Rentals/Leased Equipment (2024) Replacement (3) Host Servers (Year 2 of 5 year lease) (2024) VEEAM Backup Server (Year 2 of 5 year lease)	-	15,800	15,800	17,200 11,000 4,200	17,200	1,400	8.9%
101-261-957.000	Membership & Dues (2024) MTA Annual Dues (2024) CWW Annual Dues (2024) SEMCOG Annual Membership Dues (2024) MI Deal Annual Membership (2024) MTA - Michigan Township Association / Legal Defense Fund Annual Fee (2024) MML - Michigan Municipal Association - Annual Membership Dues	17,000	18,000	18,000	20,700 8,800 6,000 3,500 300 1,900 200	21,700	2,700	15.0%
101-261-964.000	Refunds and Rebates	-	200	500	500	500	-	0.0%
101-261-969.000	Miscellaneous Expense	14,000	-	-	-	-	-	0.0%
101-261-970.000	Capital Outlay (2024) Replace Switches - 2nd Floor Server Room - IT & Svc Maintenance	19,500	11,500	11,500	70,000 70,000	-	58,500	508.7%
Total Appropriations for Dept 261 - General Government Operating		930,500	1,293,700	1,466,300	1,308,400	974,300	(157,900)	-10.8%

Budget Report for Charter Township of Plymouth General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 262 - Elections								
101-262-702.000	Wages - Full Time Employees	50,600	52,200	54,400	59,200	59,300	4,800	8.8%
101-262-703.000	Wages - Part Time Employees	22,300	16,500	14,200	15,300	10,400	1,100	7.8%
101-262-704.000	Wages - Seasonal Employees (2024) 3 Elections (2 Primary & 1 General)	97,800	100	-	300,000 180,000	-	300,000	100.0%
101-262-705.000	Wages - Overtime	13,300	500	1,000	30,000	1,100	29,000	2900.0%
101-262-710.000	Social Security/Medicare	9,000	5,500	5,600	35,000	7,700	29,400	525.0%
101-262-712.000	Wages - Vacation/Sick One-Time Payouts	-	3,100	3,200	-	-	(3,200)	-100.0%
101-262-716.000	Defined Contribution Retirement - 401a	7,500	7,600	8,500	18,600	8,900	10,100	118.8%
101-262-717.000	Wages - Food Allowance	3,400	-	-	7,500	-	7,500	100.0%
101-262-718.000	Medical & Other EE Insurances	18,300	16,700	17,800	18,600	20,300	800	4.5%
101-262-720.000	Workers Compensation Insurance	400	300	500	600	700	100	20.0%
101-262-752.000	Supplies - Office Supplies (2024) Office Depot - Election Supplies (2024) Printing Systems Inc	3,000	1,500	1,500	1,600	1,700	100	6.7%
101-262-757.000	Supplies - Operational Tools & Supplies (2024) General (Presidential) Election Year (2024) Election Source Operational Supplies (2024) CDW Government Inc or Dell Marketing LP (2024) Election: Tables, Bins, Card Readers, Voting Booths, Cleaning Kits, Ballot Bags (steel/canvas), etc. (2024) 4 additional laptops @ \$2,100 each	3,600	2,500	2,500	11,000 11,400	2,700	8,500	340.0%
101-262-801.000	Professional & Contractual Services (2024) General (Presidential Election) Year (2024) Shred-It Services (Services & Bins) (2024) Election Source - Service Testing ICX & ICP (2024) Dominion Voting/Tabulator ICP & ICX Coding (2024) Voting Location Rental (2025) Shred-It Services (Services & Bins)	6,000	1,100	1,100	77,200 50,000	1,300	76,100	6918.2%
101-262-822.000	Contractual- Custodial/Cleaning Services (2024) Carousel Carpet Cleaning Services (Precincts)	-	-	-	1,000	-	1,000	100.0%
101-262-850.000	Communications - Phones/Cellular & Radio (2024) CBTS - Phone System (2024) Preloaded Disposable Cell for Elections - 3 @ \$50/mo for 12 months	600	600	600	2,200 1,600	2,200	1,600	266.7%
101-262-851.000	Communication - Mail & Postage (2024) Annual Election Permit Renewal (2024) Absentee Ballots Mailed	12,500	4,100	4,100	13,000	4,500	8,900	217.1%
101-262-852.000	Communication - Internet Services	400	2,500	500	2,600	2,800	2,100	420.0%
101-262-861.000	Transportation Mileage/Parking Reimburse	400	200	200	200	200	-	0.0%
101-262-900.000	Printing Services	11,400	200	200	200	200	-	0.0%
101-262-901.000	Publishing Services	400	100	200	400	-	200	100.0%

**Budget Report for Charter Township of Plymouth
General Fund**

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
101-262-902.000	Marketing & Advertising (2024) Election Advertisements/Notices	-	-	200	200	200	-	0.0%
101-262-934.000	Office Equipment Service Agmts/Repairs (2024) Election Source - Tabulator Modem Annual Service Fee Agreements	14,400	10,500	10,500	11,000	11,500	500	4.8%
101-262-940.000	Rentals/Leased Equipment (2024) Dell Financial Services - Computer Leases (#3) (2024) Great American - Sharp MX Copier (Cost Share with Clerk's Office) (2024) Pitney Bowes - Postage Meter (Quarterly Cost Share with Clerk's Office)	2,000	2,200	2,200	2,300	2,400	100	4.6%
101-262-958.000	Professional Development & Training (2024) Department Staff Professional Development & Training (2024) Election Source Training	-	800	800	2,500	800	1,700	212.5%
101-262-970.000	Capital Outlay (2024) Tabulators w/ballot box 6 @ \$6,000 (2024) Camera Equipment - for new drop box	-	-	-	50,000 86,000 24,000	-	60,000	100.0%
Total Appropriations for Dept 262 - Elections		277,300	128,800	129,800	670,200	138,900	540,400	416.3%

Budget Report for Charter Township of Plymouth General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 265 - Building & Grounds								
101-265-702.000	Wages - Full Time Employees	46,500	48,500	48,500	50,000	50,000	1,500	3.1%
101-265-705.000	Wages - Overtime	5,900	6,400	7,500	7,500	7,700	-	0.0%
101-265-710.000	Social Security/Medicare	3,700	4,100	4,300	4,400	4,400	100	2.3%
101-265-716.000	Defined Contribution Retirement - 401a	6,700	6,900	7,100	7,300	7,500	200	2.8%
101-265-718.000	Medical & Other EE Insurances	21,900	17,000	15,600	16,500	18,300	900	5.8%
101-265-720.000	Workers Compensation Insurance	400	300	600	500	500	(100)	-16.7%
101-265-757.000	Supplies - Operational Tools & Supplies	4,000	3,500	3,500	3,700	3,900	200	5.7%
101-265-759.000	Supplies - Gasoline/Fuel	700	900	900	900	900	-	0.0%
101-265-767.000	Supplies - Clothing/Uniforms	100	400	400	400	400	-	0.0%
101-265-775.000	Supplies - Janitorial/Custodial	5,600	7,500	7,500	7,900	8,300	400	5.3%
101-265-801.000	Professional & Contractual Services (2024) Elevator Contract Service Agreement (2024) OK Fire Equipment - Extinguisher Annual Testing (2024) Advanced Satellite Communications (2024) Annual SOM Pond Permit (2024) BASIC (FSA) Administrative Fee	3,600	4,500	4,500	4,700	4,900	200	4.4%
101-265-821.000	Contractual Lawncare/Landscaping Service (2024) Township Offsite Locations - Mowing/Weeds (2024) Township Onsite Tree Upkeep	4,400	28,000	28,000	19,500 10,500 9,000	20,000	(8,500)	-30.4%
101-265-822.000	Contractual- Custodial/Cleaning Services (2024) GDI Integrated Facility Services (2024) Carousel - Carpet Cleaning (2024) Commercial Window Cleaning (2x per year)	21,400	23,000	23,000	24,100	25,300	1,100	4.5%
101-265-823.000	Contractual - Pest Control Services (2024) Maples Environmental Pest Control - Quarterly (2024) Additional Services as needed	600	900	900	1,300 900 400	1,300	400	44.4%
101-265-824.000	Contractual- Trash Collection Service (2024) Waste Management - Trash/Recycling	3,200	3,000	3,000	3,100	3,300	100	3.3%
101-265-850.000	Communications - Phones/Cellular & Radio (2024) CBTS - Phone System (2024) Verizon Wireless Cellular Services (2024) AT&T Phone (POTS Line) - Elevator	1,500	1,600	1,600	1,700	1,800	100	6.3%
101-265-852.000	Communication - Internet Services	200	200	200	200	200	-	0.0%
101-265-863.000	Transportation - Auto Expense	-	2,000	2,000	2,100	2,200	100	5.0%
101-265-920.000	Utilities - Electric (2024) MMRMA - Electric Choice	100	200	200	200	200	-	0.0%
101-265-921.000	Utilities - Heat (2024) Consumers Energy - Natural Gas	100	100	100	100	100	-	0.0%
101-265-922.000	Utilities - Water & Sewer	8,200	100	8,500	100	100	(8,400)	-98.0%

**Budget Report for Charter Township of Plymouth
General Fund**

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
101-265-930.000	Land & Building Repairs	22,100	24,500	24,500	25,700	20,000	1,200	4.9%
	(2024) Township Welcome Signs (3) @ \$2,000 each				6,000			
	(2024) Elevator Repairs				3,500			
	(2024) Plumbing, Heating/AC, & Electric				16,200			
	(2025) Elevator Repairs					3,500		
	(2025) Plumbing, Heating/AC, & Electric					16,500		
101-265-940.000	Rentals/Leased Equipment	400	400	400	400	400		0.0%
	(2024) Dell Financial Services (1) Computer Lease							
Total Appropriations for Dept 265 - Building & Grounds		161,300	174,000	172,800	182,300	181,700	(10,500)	-5.5%

**Budget Report for Charter Township of Plymouth
General Fund**

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 269 - Civil Service/Merit System								
101-269-703.000	Wages - Part Time Employees	200	1,000	1,000	1,000	1,000	-	0.0%
101-269-710.000	Social Security/Medicare	-	100	200	100	100	(100)	-50.0%
101-269-901.000	Publishing Services	-	200	200	200	200	-	0.0%
Total Appropriations for Dept 269 - Civil Service/Merit System		200	1,300	1,400	1,300	1,300	(100)	-7.1%

**Budget Report for Charter Township of Plymouth
General Fund**

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 272 - Municipal Risk Insurance								
101-272-955.000	Municipal Risk - Liability Insurance	389,300	395,000	410,000	430,500	452,000	20,500	5.0%
Total Appropriations for Dept 272 - Municipal Risk Insurance		389,300	395,000	410,000	430,500	452,000	20,500	5.0%

Budget Report for Charter Township of Plymouth

General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 301 - Police Department								
101-301-702.000	Wages - Full Time Employees (2024) Wages (2024) HC Opt-Out (2024) Excessive Sick Payouts (2024) Longevity	2,770,500	2,860,000	2,820,500	2,944,200	3,030,100	123,700	4.4%
101-301-705.000	Wages - Overtime	96,400	92,700	97,000	98,800	101,800	1,800	1.9%
101-301-707.000	Wages - Holiday Pay	107,200	114,800	107,900	113,300	116,700	5,400	5.0%
101-301-708.000	Wages - Shift Differential	6,600	6,700	8,000	8,400	8,600	400	5.0%
101-301-710.000	Social Security/Medicare	227,500	234,500	231,900	242,100	249,200	10,200	4.4%
101-301-712.000	Wages - Vacation/Sick One-Time Payouts	97,600	23,600	28,000			(28,000)	-100.0%
101-301-715.000	Defined Benefit - Pension Plan (MERS)	663,700	627,700	687,400	776,700	815,500	89,300	13.0%
101-301-716.000	Defined Contribution Retirement - 401a	168,200	167,200	185,900	195,500	201,400	9,600	5.2%
101-301-718.000	Medical & Other EE Insurances	409,300	457,500	484,400	571,200	688,900	86,800	17.9%
101-301-720.000	Workers Compensation Insurance	35,300	31,500	41,500	43,900	46,600	2,400	5.8%
101-301-752.000	Supplies - Office Supplies	9,000	8,000	8,000	8,500	8,800	500	6.3%
101-301-757.000	Supplies - Operational Tools & Supplies (2024) Modems for Patrol Cars (9) (2024) Ballistic Shield Replacement (2024) Blackhawk Breaching Tools / Dynamic Entry Kits (6) (2024) Evidence Bag Heat Sealer for Property Room (2024) Computer Monitors (4) (2024) Desktop Printer (DB Sergeant Office) (2024) Other Operational Tools & Supplies (2024) Batteries for Prep Radios (10) (2024) Prep Radio Accessories (Microphones, antennas, holsters, etc...) (2025) CD/DVD Burner for Record/FOIA (2025) Blackhawk Breaching Tools / Dynamic Entry Kits (5)	27,700	18,000	18,000	29,100 15,000 2,800 4,300 400 1,000 700 2,500 1,600 800 3,200 4,300	7,500	11,100	61.7%
101-301-759.000	Supplies - Gasoline/Fuel	92,900	90,000	90,000	95,000	99,200	5,000	5.6%
101-301-767.000	Supplies - Clothing/Uniforms (2024) Detective Clothing Reimbursement (7) (2024) Ballistic Vest Replacements (10) (2024) New Officer Hires (3) (2024) Uniform Dry Cleaning / Laundry (2024) WWCR Uniform Request (2) (2024) Training Uniform Quarter Zip (31) (2024) Load Bearing Vests (31) (2024) Other - Clothing/Uniforms	35,500	34,000	34,000	53,500 3,500 7,500 9,000 5,500 1,000 3,000 17,500 6,500	37,500	19,500	57.4%
101-301-775.000	Supplies - Janitorial/Custodial	2,000	3,200	3,200	3,400	3,600	200	6.3%
101-301-778.000	Supplies - Ammunition	10,400	7,500	7,500	23,000	12,000	15,500	206.7%
101-301-779.000	Supplies - Firearms/Guns/Tasers (2024) Spare Weapon Parts / Armorer Tools	1,100	8,500	8,500	2,000 2,000	4,000	(6,500)	-76.5%

Budget Amended 09/13/2023
Revised budget 09/13/2023

Budget Report for Charter Township of Plymouth
General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
101-301-801.000	Professional & Contractual Services	27,600	35,000	35,000	74,000	40,000	39,000	111.4%
	(2024) City of Livonia (Yearly SOT, MFF & AFIS Fees)				11,500			
	(2024) Fifer Investigations - New Hire Background Investigations (3				7,000			
	(2024) Advanced Satellite Communications (ASC) - Building Security Contract				11,500			
	(2024) Shield Leadership or Empco - Sergeant Promotional Process				32,000			
	(2024) ElectroCycle Inc - On-site Shredding Services				700			
	(2024) Michigan State SOR Registration				1,300			
	(2024) OK Fire Equipment - Extinguisher Services				600			
	(2024) Mobile Legal Compliance (Sprint, Verizon, T-Mobile, etc...)				2,000			
	(2024) Covert Track Group - Annual Fee for Two Stealth Trackers				1,300			
	(2024) Motorola - LPR Lease Program & Service Agreement				5,500			
	(2024) Basic - FSA Monthly Admin Fees				600			
101-301-822.000	Contractual- Custodial/Cleaning Services	14,100	23,800	23,800	24,800	26,200	1,000	4.2%
	(2024) GDI Services Inc - Custodial Services				12,000			
	(2024) B&R Janitorial Supply - Painted Floor Cleaning (Spring & Fall)				3,500			
	(2024) Diamond Proclean LLC - Spring & Fall Window Cleaning				1,000			
	(2024) Carousel - Carpet Cleaning Services				2,700			
	(2024) USA BioCare - Biohazard Cleaning (Patrol Cars)				3,200			
	(2024) Cintas Corporation - Mat Service for PD				2,400			
101-301-823.000	Contractual - Pest Control Services	700	1,000	1,000	1,000	1,000	-	0.0%
	(2024) Maples Environmental Pest Control - Quarterly Pest Control				1,000			
101-301-831.000	Contractual - Computer Services	33,300	51,400	51,400	50,500	56,700	(900)	-1.8%
	(2024) CDW - Computer Services / Network Support				400			
	(2024) Oakland County - Leads Online				3,500			
	(2024) PowerDMS - Annual Renewal				7,600			
	(2024) Knight Technology Group - Tech Support				3,700			
	(2024) IT Right Inc - Tech Support				400			
	(2024) SafeFleet/Coban - Software/Hardware BWC				5,200			
	(2024) Axon - Evidence.com				700			
	(2024) Zoom - Meetings/Class Sessions/Computer Subscription				300			
	(2024) Planet Technologies - Office 365 Renewal				8,100			
	(2024) Granicus LLC - FOIA Redaction Software				1,200			
	(2024) Camtasia - License for Video Editing Software				400			
	(2024) Tyler Technologies - Arx Transparency Dashboard				3,700			
	(2024) Vector Solutions - Guardian Tracking (Early Warning System)				5,100			
	(2024) Server Hardware Maintenance				600			
	(2024) Microsoft Office 365 - Advanced Threat Defender Protection				3,300			
	(2024) Fortinet Firewall Support				600			
	(2024) UPS Annual Support Contract - Cost Shared with 101-261				2,200			
	(2024) West Payment Center (Thompson Reuters) - LPR & Law Enforcement Plans				3,500			
101-301-835.000	Contractual- Pre/Post Physical Exams	1,600	3,000	3,000	3,800	3,300	800	26.7%
	(2024) Concentra - Pre/Post Physical Exams (3 New Hires)				800			
	(2024) Frontline Consulting - Psychological Exams (3 New Hires)				2,000			
	(2024) Occupational Health Centers				1,000			
101-301-836.000	Contractual - Dog Humane/Pound Services	500	1,000	1,000	2,100	2,100	1,100	110.0%
	(2024) Humane Society of Huron Valley				2,100			

Budget Report for Charter Township of Plymouth
General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
101-301-850.000	Communications - Phones/Cellular & Radio	13,300	12,800	12,600	12,900	13,900	300	2.4%
	(2024) CBTS - Phone Systems				7,000			
	(2024) Verizon Wireless Cellular Services				3,700			
	(2024) AT&T Phones				2,200			
101-301-851.000	Communication - Mail & Postage	1,600	1,900	1,900	2,000	2,100	100	5.3%
	(2024) General Office Postage				1,000			
	(2024) FedEx - Package Shipping				1,000			
101-301-852.000	Communication - Internet Services	2,200	2,400	2,400	2,600	2,700	200	8.3%
	(2024) AT&T 250 MG Internet Services				2,400			
	(2024) WOW Business Internet Services				200			
101-301-863.000	Transportation - Auto Expense	52,500	62,000	62,000	62,000	62,000	-	0.0%
	(2024) Tire Hub LLC - Replacement Tires							
	(2024) Main Street Auto Wash - Car Washes							
	(2024) Blackwell Ford - Vehicle Maintenance							
	(2024) Fox Hills Chrysler - Vehicle Maintenance							
	(2024) J-Lube - Oil Changes							
	(2024) Laird Glass & Upholstery - Windshield Repairs							
	(2024) Winder Police Equipment - Police Equipment Repairs							
	(2024) Auto Zone Inc - Vehicle Supplies							
	(2024) Brilliant Car Care Inc - Detailing Services							
101-301-875.000	Retiree Medical/Healthcare Insurance	201,900	180,000	210,400	200,000	205,000	(10,400)	-4.9%
101-301-880.000	Community Promotion/Service	2,400	5,000	5,000	6,000	6,000	1,000	20.0%
	(2024) Point Emblems - PTPD Branded Promo Products				3,000			
	(2024) Thin Blue Line - PTPD Branded Promo Products				1,000			
	(2024) Blue Track Inc - PTPD Branded Promo Products				1,000			
	(2024) Other Community Outreach Expenditures				1,000			
101-301-920.000	Utilities - Electric	19,400	22,000	19,500	23,100	24,300	3,600	18.5%
101-301-921.000	Utilities - Heat	9,900	10,400	10,400	10,900	11,500	500	4.8%
101-301-922.000	Utilities - Water & Sewer	1,200	1,300	1,300	1,400	1,500	100	7.7%
101-301-930.000	Land & Building Repairs	6,700	6,000	6,000	22,000	6,500	16,000	266.7%
	(2024) Police Department Conference Room Upgrades (A/V, Cabinets, Counters, White Boards)				12,000			
	(2024) Other Land & Building Repairs				6,000			
	(2024) Parking Lot Re-Striping				4,000			
101-301-931.000	Equipment Maintenance Svcs Agmt & Repair	700	3,000	3,000	8,500	8,500	5,500	183.3%
	(2024) Huron Valley Guns - Gun Smithing/Repairs				500			
	(2024) SafeFleet Mobile Vision - In-Car & BWC Repairs				6,500			
	(2024) Applied Concepts/Stalker Radar - Radar Repairs				1,000			
	(2024) Laser Technologies - Lidar Equipment Repairs				500			
101-301-934.000	Office Equipment Service Agmts/Repairs	4,300	5,200	5,200	5,600	5,800	400	7.7%
	(2024) Konica Minolta - Copier Service Agreement				1,800			
	(2024) Ricoh USA Inc - Copier Service Agreement				400			
	(2024) Government Connection - Cisco Umbrella Pro Annual Fee				1,100			
	(2024) Covert Track Group Inc - Service Agreement				1,300			
	(2024) Other Office Equipment Repairs				1,000			

**Budget Report for Charter Township of Plymouth
General Fund**

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
101-301-940.000	Rentals/Leased Equipment	3,900	5,200	5,200	5,200	5,200	-	0.0%
	(2024) Dell Financial Services - Computer Leases (14)				1,800			
101-301-957.000	Membership & Dues	2,300	2,700	2,700	2,800	2,900	100	3.7%
	(2024) MACP, IACP & LERMA				1,000			
	(2024) MLEAC Accreditation Annual Fee				1,100			
	(2024) International Conference of Police Chaplains				400			
	(2024) Wayne County Association				300			
101-301-958.000	Professional Development & Training	35,300	35,000	35,000	41,000	43,000	6,000	17.1%
	(2024) College Tuition Reimbursements				10,000			
	(2024) Dewolf & Associates				2,200			
	(2024) MACP Conferences				4,000			
	(2024) LERMA - Law Enforcement Records Management Association				100			
	(2024) Glock Professionals				1,000			
	(2024) Police Strategic Training Group				2,000			
	(2024) West Payment Centers - Thompson Reuters/Quinlan Bulletins				2,500			
	(2024) Township of Canton - Range Rental				2,900			
	(2024) Schoolcraft College - Range Rental				2,800			
	(2024) Tactical Encounters				2,000			
	(2024) Axon Enterprise Inc				1,200			
	(2024) Blue 360 Media				200			
	(2024) CPR Training				200			
	(2024) Inside the Tape				600			
	(2024) SOT Training				500			
	(2024) PPCT Management Systems				1,000			
	(2024) Police Staff & Command School				3,800			
	(2024) Minnesota Law Enforcement Camp Honor Guard Training (5)				4,000			
101-301-970.000	Capital Outlay	15,000			409,500	401,000	409,500	100.0%
	(2024) Ford Interceptor Utility Patrol Cars & Upfit (3)				250,000			
	(2024) Replace Data Switches (Police Server) and Purchase Extended Service Agreement + Installation				39,000			
	(2024) Replace Physical Police Server, Purchase Operating System and Purchase Extended Service Agreement + Installation				48,000			
	(2024) BG Defense Patrol Rifles with Eotech Optics and Tac Lights (9)				30,000			
	(2024) Nightvision Equipment for SOT Members (2)				27,500			
	(2024) Server Backup Auto Loader and Corresponding Tapes				15,000			
	(2025) Mobile Data Computers (9)					35,000		
	(2025) Radar Units (6)					30,000		
	(2025) Patrol Cars + Upfitting (3)					240,000		
	(2025) Axon - Body Worn & In-car Camera Lease Agreement (Year 1 of 5)					96,000		
Total Appropriations for Dept 301 - Police Department		5,211,300	5,255,300	5,359,500	6,180,300	6,362,600	820,800	15.3%

Budget Report for Charter Township of Plymouth

General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 325 - Communication/Dispatch								
101-325-702.000	Wages - Full Time Employees (2024) Wages (CBA expires 12/31/2024) (2024) HC Opt-Out (2024) Excessive Sick Payouts (2024) Longevity	829,400	825,300	851,100	863,500	884,300	12,400	1.5%
101-325-705.000	Wages - Overtime	19,900	27,700	24,000	35,000	25,000	11,000	45.8%
101-325-707.000	Wages - Holiday Pay	36,100	37,200	37,200	37,500	38,500	300	0.8%
101-325-710.000	Social Security/Medicare	65,100	67,000	69,200	70,200	71,900	1,000	1.5%
101-325-712.000	Wages - Vacation/Sick One-Time Payouts	3,200						0.0%
101-325-715.000	Defined Benefit - Pension Plan (MERS)	146,200	132,300	132,400	151,200	158,800	18,800	14.2%
101-325-716.000	Defined Contribution Retirement - 401a	56,900	57,000	60,800	60,700	62,300	(100)	-0.2%
101-325-718.000	Medical & Other EE Insurances	171,800	151,200	160,700	149,800	163,600	(10,900)	-6.8%
101-325-720.000	Workers Compensation Insurance	10,800	10,100	11,500	12,100	12,700	600	5.2%
101-325-752.000	Supplies - Office Supplies	2,100	2,000	2,500	2,600	2,700	100	4.0%
101-325-757.000	Supplies - Operational Tools & Supplies (2024) Monitors for Dispatch Consoles (3) (2024) Other Operational Supplies (2024) Desktop Printer - Communications Supervisor's Office (2024) Dispatch Headsets (2024) Fax Machine - Dispatch Center (2024) Backup Radio System Power Supplies (2) (2025) Televisions for Monitoring Lockup (3)	7,400	7,600	7,600	10,000 1,100 2,500 700 500 1,000 4,200	6,300 3,000	2,400	31.6%
101-325-759.000	Supplies - Gasoline/Fuel	500	500	800	800	800		0.0%
101-325-767.000	Supplies - Clothing/Uniforms (2024) Other Clothing & Uniforms (2024) Dispatch Sweater Jackets (2024) Two Dispatcher Hires	2,000	6,000	7,000	4,700 2,200 1,000 1,500	5,100	(2,300)	-32.9%
101-325-775.000	Supplies - Janitorial/Custodial	700	1,100	1,100	1,200	1,300	100	9.1%
101-325-801.000	Professional & Contractual Services (2024) Oakland County - Clemis Usage Fees (2024) Motorola - Annual Service Agreement (2024) Basic - Flex Spending Management Fees (2024) Fifer Investigations - Background Investigations (2)	47,100	50,000	50,000	55,200 27,000 25,000 600 2,600	59,000	5,200	10.4%
101-325-822.000	Contractual- Custodial/Cleaning Services (2024) GDI Services Inc -	1,800	1,800	1,800	2,000 2,500	2,200	200	11.1%
101-325-831.000	Contractual - Computer Services (2024) Nixel Annual Maintenance (PEG Expenditure) (2024) Equature - Radio/Telephone Recording Software Service Agreement (2024) Viper 911 Software/Hardware Support (2024) MEVO Phone Service & Maintenance Agreement	4,600	7,600	7,600	43,200 4,300 9,400 28,000 1,500	45,100	35,600	468.4%

Budget Report for Charter Township of Plymouth
General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
101-325-835.000	Contractual- Pre/Post Physical Exams (2024) Hearing Consultants - Dispatcher Hearing Tests (2024) Concentra - Pre/Post Physical Exams: (2) (2024) Solid Ground Counseling - Psychological Exams (2)		800	900	2,900 700 700 1,400	3,000	1,900	211.1%
101-325-850.000	Communications - Phones/Cellular & Radio (2024) AT&T - Fiber Radio Circuits (2024) CBTS - Administrative Phone Lines (2024) Verizon Wireless - Cellular Services	16,900	18,100	18,100	19,000 13,500 4,500 1,000	20,500	900	5.0%
101-325-852.000	Communication - Internet Services	1,500	1,600	1,600	1,700	1,800	100	6.3%
101-325-863.000	Transportation - Auto Expense	6,500	1,000	2,000	2,100	2,200	100	5.0%
101-325-875.000	Retiree Medical/Healthcare Insurance	7,400	7,100	7,500	7,500	7,900		0.0%
101-325-880.000	Community Promotion/Service Supplies (2024) Blue Track Inc - PTPD Branded Promotional Products (2024) Other Community Promotion/Service Supplies				2,500 1,500 1,000		2,500	100.0%
101-325-920.000	Utilities - Electric	7,200	8,200	7,300	8,600	9,000	1,300	17.8%
101-325-921.000	Utilities - Heat	3,700	3,900	3,900	4,100	4,300	200	5.1%
101-325-922.000	Utilities - Water & Sewer	400	500	500	500	600		0.0%
101-325-930.000	Land & Building Repairs	300	1,000	1,500	1,600	1,700	100	6.7%
101-325-931.000	Equipment Maintenance Svcs Agmt & Repair	1,100						0.0%
101-325-940.000	Rentals/Leased Equipment (2024) Dell Financial Services - Leased Computers (2)	400	700	700	800 800	700	100	14.3%
101-325-957.000	Membership & Dues (2024) NENA - National Emergency Number Assoc. (2024) LERMA - Law Enforcement Records Management Assoc. (2024) EMD - Emergency Medical Dispatch (2024) MCDA - Michigan Communications Director's Assoc. (2024) APCO - Assoc. of Public Safety Communications Officials	500	1,400	1,400	1,500 400 300 100 500 200	1,600	100	7.1%
101-325-958.000	Professional Development & Training (2024) Staff & Command School - Supervisor (2024) New Dispatcher Training (2) (2024) Yearly Training & Continuing Education Certification Requirements (2024) College Tuition Reimbursement (Per CBA) (2024) MPSTC Conference (2) (2024) Police Legal Sciences - 12 Lesson Online Training Package	6,200	12,000	12,000	16,500 3,800 1,500 6,000 3,000 700 1,500	20,000	4,500	37.5%
101-325-970.000	Capital Outlay (2025) Equitune (Radio & Phone) Recording System		50,000	50,000		65,000 65,000	(50,000)	-100.0%
Total Appropriations for Dept 325 - Communication/Dispatch		1,457,800	1,490,700	1,532,700	1,568,900	1,677,900	36,200	2.4%

Budget Report for Charter Township of Plymouth General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 336 - Fire Department								
101-336-702.000	Wages - Full Time Employees (2024) FY2024 Wages Full Time - IAFF CBA Expires 4/1/2024 (2024) Acting Officer pay (2024) FLSA pay (2024) Longevity Pay (2024) HC Opt-Out Pay (2024) Excessive Annual Sick Payouts	2,142,700	2,306,500	2,201,900	2,523,100	2,621,700	321,200	14.6%
101-336-705.000	Wages - Overtime	157,800	127,700	127,500	133,400	138,100	5,900	4.6%
101-336-706.000	Wages - Act 604 Overtime	94,800	92,400	103,100	107,200	111,400	4,100	4.0%
101-336-707.000	Wages - Holiday Pay	101,400	104,900	104,900	125,700	130,800	20,800	19.8%
101-336-709.000	Wages - Advance Life Support Pay	125,300	117,800	129,100	122,500	123,900	(6,600)	-5.1%
101-336-710.000	Social Security/Medicare	200,300	206,000	206,600	231,800	239,100	25,200	12.2%
101-336-712.000	Wages - Vacation/Sick One-Time Payouts	48,900	8,200	8,200	-	-	(8,200)	-100.0%
101-336-715.000	Defined Benefit - Pension Plan (MERS)	682,800	620,900	620,900	768,500	860,800	147,600	23.8%
101-336-716.000	Defined Contribution Retirement - 401a	176,700	204,000	174,300	223,200	217,200	48,900	28.1%
101-336-717.000	Wages - Food Allowance	21,500	20,700	22,500	22,500	22,500	-	0.0%
101-336-718.000	Medical & Other EE Insurances	371,400	368,000	342,800	385,200	404,500	42,400	12.4%
101-336-720.000	Workers Compensation Insurance	55,000	56,100	59,800	62,800	65,900	3,000	5.0%
101-336-752.000	Supplies - Office Supplies	3,900	5,000	5,200	5,600	5,900	400	7.7%
101-336-757.000	Supplies - Operational Tools & Supplies (2024) Annual Operational Supplies (2025) Annual Operational Supplies	28,300	30,000	33,500	30,000 30,000	40,000 40,000	(3,500)	-10.5%
101-336-759.000	Supplies - Gasoline/Fuel	33,400	30,000	36,000	37,800	39,700	1,800	5.0%
101-336-767.000	Supplies - Clothing/Uniforms	23,000	25,000	43,000	45,100	47,400	2,100	4.9%
101-336-773.000	Supplies - Medical/Rescue	30,100	35,000	40,000	42,000	44,100	2,000	5.0%
101-336-775.000	Supplies - Janitorial/Custodial	6,800	7,500	7,500	8,000	8,500	500	6.7%
101-336-801.000	Professional & Contractual Services (2024) Advance Satellite Communications - Security Alarm Monitoring (2024) Basic Benefits LLC (2024) EMPCO Inc -Testing (2024) OK Fire Equipment - Service Contract Inspections (See Equip Maintenance for any repairs to system) (2024) Flow Free Sewer and Drains LLC (Fire Station Drains)	5,200	6,000	11,000	11,500 600 700 8,100 1,000 1,100	12,100	500	4.6%
101-336-821.000	Contractual Lawncare/Landscaping Service (2024) Lawncare/Landscaping/Spc. Mowing/Irrigation (2024) Tree Trimming	13,300	8,800	8,800	9,200 8,700 500	9,700	400	4.6%
101-336-822.000	Contractual- Custodial/Cleaning Services	1,800	2,000	2,400	2,500	2,600	100	4.2%
101-336-823.000	Contractual - Pest Control Services	1,400	1,900	1,900	2,000	2,100	100	5.3%
101-336-824.000	Contractual- Trash Collection Service	1,100	800	1,100	1,200	1,300	100	9.1%
101-336-825.000	Contractual - Transport Billing Services	14,500	10,000	11,500	12,100	12,700	600	5.2%

Budget Report for Charter Township of Plymouth
General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
101-336-831.000	Contractual - Computer Services	18,700	20,000	26,600	40,900	23,100	14,300	53.8%
	(2024) Oakland Count (ClemIs - Quarterly)				7,800			
	(2024) Target Solutions (Fire stations & Vehicles)				4,700			
	(2024) Tyler Technologies - Mobile Eyes Annual				2,500			
	(2024) Advanced Property Exposure Inc - Annual Smart Capture				2,400			
	(2024) Fire Modules LLC - Annual fee for XML				700			
	(2024) Replace Data Switches all 3 Fire Stations				16,000			
	(2024) Remote location Firewall Replacement				3,800			
	(2024) Cisco Smart Net Renewal - Data Switches (3)				3,000			
	(2025) Oakland Count (ClemIs - Quarterly)					7,900		
	(2025) Target Solutions (Fire stations & Vehicles)					4,900		
	(2025) Tyler Technologies - Mobile Eyes Annual					2,700		
	(2025) Advanced Property Exposure Inc - Annual Smart Capture					2,700		
	(2025) Fire Modules LLC - Annual fee for XML					900		
	(2025) Cisco Smartnet renewal Fire Stations Data Switch - License/Subscription					3,000		
	(2025) Mera ki WIFI Access Point Replacement (1) Fire Station # 2 with Svc Maintenance					1,000		
101-336-835.000	Contractual- Pre/Post Physical Exams	16,100	1,500	5,200	5,500	5,800	300	5.8%
101-336-850.000	Communications - Phones/Cellular & Radio	16,300	19,000	19,000	19,900	21,000	900	4.7%
	(2024) CBTS - Phone System							
	(2024) Verizon Wireless - Cellular & I-pad							
	(2024) AT&T Phone Lines							
101-336-851.000	Communication - Mail & Postage	-	200	400	400	400	-	0.0%
101-336-852.000	Communication - Internet Services	8,600	10,400	10,400	10,900	11,500	500	4.8%
	(2024) Comcast							
	(2024) AT&T - 250 MB Internet Services							
	(2024) WOW - Randall							
101-336-863.000	Transportation - Auto Expense	54,200	65,000	71,000	60,000	65,000	(11,000)	-15.5%
101-336-875.000	Retiree Medical/Healthcare Insurance	275,200	247,500	270,000	277,500	292,300	7,500	2.8%
101-336-880.000	Community Promotion/Service	1,200	2,500	2,600	2,600	2,700	-	0.0%
101-336-900.000	Printing Services	-	-	600	600	600	-	0.0%
101-336-920.000	Utilities - Electric	30,900	33,800	33,100	35,500	37,300	2,400	7.3%
101-336-921.000	Utilities - Heat	21,700	22,000	22,000	23,100	24,300	1,100	5.0%
101-336-922.000	Utilities - Water & Sewer	17,900	20,000	23,100	21,000	22,100	(2,100)	-9.1%
101-336-930.000	Land & Building Repairs	29,500	20,000	31,000	192,000	231,600	161,000	519.4%
	(2024) Annual Land & Building Repairs				32,000			
	(2024) Station 1 - Floor Grates				10,000			
	(2024) Station Alerting System				100,000			
	(2024) Generator for Station 2				50,000			
	(2025) Annual Land & Building Repairs					34,100		
	(2025) Station 3 - Windows					17,500		
	(2025) Station 3 - Suppression System					120,000		
	(2025) Station 2 - Tube Heaters					60,000		

**Budget Report for Charter Township of Plymouth
General Fund**

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
101-336-931.000	Equipment Maintenance Svcs Agmt & Repair (2024) Ehlers: Annual Equipment Service Contract HVAC (2024) Stryker: Annual Equipment Service Contract R1 & R3 Cot & Power loader (2024) Apollo: Annual Equipment Service Contract Air Pck Service (2024) Stryker: Annual Equipment Service Contract - LP 15 LHepaks (2024) Other General Equipment Maintenance	14,900	16,000	28,800	30,200	31,700	1,400	4.9%
101-336-940.000	Rentals/Leased Equipment (2024) Dell Financial Lease (10) Computers	2,100	3,000	3,300	3,500	3,700	200	6.1%
101-336-957.000	Membership & Dues (2024) Western Wayne Association - Annual (2024) National Fire Protection - Annual Renewal & memberships (2024) RAFT - Annual Renewal (Jan-Dec 2024) (2024) IAFC Annual Membership (2024) Michigan State Fireman's Association (2024) Michigan Association of Fire Chiefs (2024) MAFC Annual Membership	11,600	11,200	11,200	11,800	12,400	600	5.4%
101-336-958.000	Professional Development & Training	20,400	21,000	21,000	22,000	23,100	1,000	4.8%
101-336-970.000	Capital Outlay (2024) Utility Style Truck (2025) Ambulance		8,700	183,700	275,000 275,000	277,000 277,000	91,300	49.7%
Total Appropriations for Dept 336 - Fire Department		4,880,700	4,917,000	5,066,500	5,945,300	6,247,600	271,300	17.4%

Budget Report for Charter Township of Plymouth General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 351 - Jail/Corrections Department								
101-351-702.000	Wages - Full Time Employees	53,200	58,000	55,300	59,800	62,800	4,500	8.1%
101-351-705.000	Wages - Overtime	100	2,300	1,500	1,500	1,000	-	0.0%
101-351-710.000	Social Security/Medicare	4,000	4,600	4,300	4,600	4,600	300	7.0%
101-351-716.000	Defined Contribution Retirement - 401a	7,800	8,500	8,100	8,700	9,000	600	7.4%
101-351-718.000	Medical & Other EE Insurances	9,100	9,100	8,900	9,300	9,800	400	4.5%
101-351-720.000	Workers Compensation Insurance	700	800	1,100	1,100	1,200	-	0.0%
101-351-752.000	Supplies - Office Supplies	2,300	500	1,000	1,100	1,000	100	10.0%
101-351-757.000	Supplies - Operational Tools & Supplies	3,900	1,500	3,000	3,600	3,800	600	20.0%
	(2024) Sirchie - Prisoner Property Bags				300			
	(2024) Bob Barker Company - Prisoner Jump Suits				300			
	(2024) Office Depot - Paper Plates & Cups for Inmates				200			
	(2024) DC Dental - Latex Gloves				2,000			
	(2024) US Cargo Control - Prisoner Blankets				400			
	(2024) Other Operational Tools & Supplies				400			
101-351-775.000	Supplies - Janitorial/Custodial	200	300	400	400	400	-	0.0%
101-351-801.000	Professional & Contractual Services	1,400	1,400	2,000	2,100	2,200	100	5.0%
	(2024) Linguistica International - Interpreting Services				300			
	(2024) Marquis Food Services - Prisoner Meals				1,800			
101-351-822.000	Contractual- Custodial/Cleaning Services	6,300	5,800	5,800	8,900	9,400	3,100	53.5%
	(2024) GDI Services Inc - Custodial Services				1,900			
	(2024) Michigan Linen Service - Prisoner Blanket Cleaning				1,600			
	(2024) USA BioCare - Biohazard Cleanup/Decontamination				5,400			
101-351-839.000	Prisoner Housing	8,700	8,000	10,000	10,500	11,000	500	5.0%
101-351-850.000	Communications - Phones/Cellular & Radio	200	200	200	300	300	100	50.0%
101-351-852.000	Communication - Internet Services	1,300	1,400	1,400	1,500	1,600	100	7.1%
101-351-920.000	Utilities - Electric	5,900	6,800	6,000	7,100	7,500	1,100	18.3%
101-351-921.000	Utilities - Heat	3,000	3,200	3,200	3,400	3,600	200	6.3%
101-351-922.000	Utilities - Water & Sewer	400	400	400	400	500	-	0.0%
101-351-930.000	Land & Building Repairs	100	600	1,200	1,300	1,400	100	8.3%
101-351-940.000	Rentals/Leased Equipment	-	600	600	700	700	100	16.7%
	(2024) Dell Financial Computer Lease (1)				700			
101-351-958.000	Professional Development & Training	400	-	-	-	-	-	0.0%
Total Appropriations for Dept 351 - Jail/Corrections Department		109,000	114,000	114,400	126,300	131,800	11,900	10.4%

Budget Report for Charter Township of Plymouth General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 371 - Building Inspection Department								
101-371-702.000	Wages - Full Time Employees	270,800	326,500	350,200	291,800	295,400	(58,400)	-16.7%
101-371-703.000	Wages - Part Time Employees	26,600	29,000	32,500	33,400	33,800	900	2.8%
101-371-705.000	Wages - Overtime	800	1,400	2,200	2,300	2,300	100	4.6%
101-371-710.000	Social Security/Medicare	21,800	26,900	29,500	25,100	25,400	(4,400)	-14.9%
101-371-716.000	Defined Contribution Retirement - 401a	39,700	48,100	51,600	42,800	44,000	(8,800)	-17.1%
101-371-718.000	Medical & Other EE Insurances	68,500	65,000	76,400	54,200	59,200	(22,200)	-29.1%
101-371-720.000	Workers Compensation Insurance	1,400	1,400	2,000	1,600	1,700	(400)	-20.0%
101-371-752.000	Supplies - Office Supplies	2,400	2,500	5,000	5,800	6,100	800	16.0%
101-371-757.000	Supplies - Operational Tools & Supplies	1,500	5,800	5,000	9,000	5,500	4,000	80.0%
	(2024) Annual Department Supplies				5,200			
	(2024) Stand Up Console				1,000			
	(2024) New Code Books				2,000			
	(2024) New Chair for Heather				800			
	(2025) Annual Department Supplies					5,500		
101-371-759.000	Supplies - Gasoline/Fuel	4,900	5,000	5,000	5,200	5,500	200	4.0%
101-371-767.000	Supplies - Clothing/Uniforms	600	1,000	1,000	1,000	1,000	-	0.0%
101-371-791.000	Supplies - Subscriptions & Magazines	-	100	100	100	100	-	0.0%
101-371-801.000	Professional & Contractual Services	168,000	167,100	167,100	175,500	184,300	8,400	5.0%
101-371-806.000	Professional - Legal Services	1,300	500	500	500	500	-	0.0%
101-371-831.000	Contractual - Computer Services	18,900	21,200	21,200	22,300	23,400	1,100	5.2%
	(2024) BS&A Software Systems (Bld, Online App, Permits, Field Insp. Host)				17,300			
	(2024) GIS - Cost Allocation (Spalding DeDecker)				4,000			
101-371-835.000	Contractual- Pre/Post Physical Exams	-	100	100	100	100	-	0.0%
101-371-850.000	Communications - Phones/Cellular & Radio	3,900	4,200	4,200	4,400	4,600	200	4.8%
101-371-851.000	Communication - Mail & Postage	700	1,000	1,000	1,000	1,000	-	0.0%
101-371-852.000	Communication - Internet Services	1,000	1,000	1,000	1,000	1,100	-	0.0%
101-371-863.000	Transportation - Auto Expense	1,700	4,000	5,000	5,200	5,500	200	4.0%
101-371-901.000	Publishing Services	-	300	300	-	-	(300)	-100.0%
101-371-920.000	Utilities - Electric	5,600	6,300	5,600	6,600	6,900	1,000	17.9%
101-371-921.000	Utilities - Heat	2,800	3,000	3,000	3,200	3,300	200	6.7%
101-371-922.000	Utilities - Water & Sewer	300	400	400	400	500	-	0.0%
101-371-930.000	Land & Building Repairs	600	1,000	1,000	1,000	1,000	-	0.0%
101-371-934.000	Office Equipment Service Agmts/Repairs	1,200	1,400	1,400	1,500	1,600	100	7.1%
101-371-940.000	Rentals/Leased Equipment	1,600	3,000	2,400	2,500	2,600	100	4.2%
	(2024) Dell Computer Leases							

**Budget Report for Charter Township of Plymouth
General Fund**

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
101-371-957.000	Membership & Dues	600	1,200	1,200	1,300	1,400	100	8.3%
	(2024) SVCICC (Saginaw Valley Chapter) Membership				300			
	(2024) COCM - Code Officials Association Membership				200			
	(2024) International Code Council				200			
	(2024) Annual Inspector License Fees				400			
	(2024) MACEO - Michigan Assoc. of Code Enforcement Officers Membership				200			
101-371-958.000	Professional Development & Training	1,800	2,500	2,500	3,200	5,400	2,700	108.0%
	(2024) Annual Training				2,600			
	(2024) Additional Training for Office Staff				2,600			
101-371-964.000	Refunds & Rebates	21,600	25,000	35,000	36,700	38,500	1,700	4.9%
101-371-970.000	Capital Outlay	84,400	40,000	40,000	-	-	(40,000)	-100.0%
Total for Dept 371 - Building Inspection Department		735,000	735,900	851,400	740,700	751,700	(112,700)	-13.2%

**Budget Report for Charter Township of Plymouth
General Fund**

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 426 - Emergency Management								
101-426-757.000	Supplies - Operational Tools & Supplies	-	-	-	4,000	2,200	4,000	100.0%
	(2024) New laptop - Radio Programing				1,200			
	(2024) Radio battery charger & miscellaneous other equipment				1,800			
	(2025) New laptop - Tornado Siren					2,200		
101-426-850.000	Communications - Phones/Cellular & Radio	3,900	4,200	4,200	4,400	4,600	200	4.8%
101-426-888.000	Community Promotion-Emergency Prepared'n	-	1,500	1,500	1,600	1,700	100	6.7%
101-426-889.000	Community Promotion - Sch Crossing Guard	9,300	12,500	12,500	13,100	13,800	600	4.8%
	(2024) Pay for School crossing guards/ Some crossings shared with City of Plymouth							
101-426-934.000	Office Equipment Service Agmts/Repairs	4,800	7,500	7,500	7,900	8,300	400	5.3%
Total for Dept 426 - Emergency Management		18,000	25,700	25,700	31,000	30,600	5,300	20.6%

Budget Report for Charter Township of Plymouth
General Fund

GL Number	Description	2023 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 441 - Roads Streets & Safety								
101-441-780.000	Supplies - Road Salt	14,300	10,000	15,000	15,700	16,500	700	4.7%
101-441-781.000	Supplies - Asphalt & Cold Patch	2,600	1,000	3,000	3,100	3,300	100	3.3%
101-441-801.000	Professional & Contractual Services	8,100	9,500	9,500	10,000	10,500	500	5.3%
101-441-803.000	Professional - Engineering Services	6,600	5,000	33,500	36,700	38,500	3,200	9.6%
101-441-901.000	Publishing Services (2024) Sidewalk Gap Notices	-	1,300	1,500	1,000	1,000	(500)	-33.3%
101-441-923.000	Utilities - Street Lights	70,200	72,800	71,500	76,500	80,300	5,000	7.0%
101-441-931.000	Equipment Maintenance Svcs Agmt & Repair (2024) Snow Equipment Repairs	-	1,000	1,000	1,000	1,000	-	0.0%
101-441-962.592	Intergov-Due To Water & Sewer Fund	92,300	-	92,300	-	-	(92,300)	-100.0%
101-441-970.000	Capital Outlay	-	-	-	300,000	-	300,000	100.0%
Total Appropriations for Dept 441 - Roads, Streets & Safety		194,100	100,600	227,300	444,000	151,100	216,700	95.3%

Budget Report for Charter Township of Plymouth General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 673 - Senior Center								
101-673-757.000	Supplies - Operational Tools & Supplies (2024) General Operational Tools & Supplies	1,500	3,000	5,400	4,000	4,200	(1,400)	-25.9%
101-673-775.000	Supplies - Janitorial/Custodial	200	500	500	800	800	300	60.0%
101-673-801.000	Professional & Contractual Services (2024) Guardian Alarm (2024) OK Fire Equipment	900	900	1,200	1,300	1,400	100	8.3%
101-673-821.000	Contractual Lawn Care/Landscaping Service (2024) Serene Landscape Group (2024) Reliable Landscape Inc.	5,400	7,500	7,500	7,900	8,300	400	5.3%
101-673-822.000	Contractual- Custodial/Cleaning Services (2024) GDI Custodial Services (2024) Carouse1 - Carpets (2024) Professional Glass Cleaning	4,800	4,000	4,500	4,700	4,900	200	4.4%
101-673-823.000	Contractual - Pest Control Services (2024) Maples Environmental Pest Control - Quarterly (2024) Additional Services as need	1,100	800	800	1,200 200 800	1,200	400	50.0%
101-673-824.000	Contractual- Trash Collection Service	400	500	500	500	500	-	0.0%
101-673-850.000	Communications - Phones/Cellular & Radio (2024) CBTS - Phone System (2024) AT&T Phone	1,300	1,200	1,300	1,300	1,300	-	0.0%
101-673-852.000	Communication - Internet Services	3,300	3,300	3,300	3,500	3,700	200	6.1%
101-673-860.000	Transportation - Senior Services	21,900	24,500	24,500	37,500	39,200	13,000	53.1%
101-673-920.000	Utilities - Electric	2,600	2,900	2,900	3,000	3,200	100	3.5%
101-673-921.000	Utilities - Heat	2,800	3,000	3,400	3,200	3,300	(200)	-5.9%
101-673-922.000	Utilities - Water & Sewer	4,600	4,700	2,700	5,000	5,200	2,300	85.2%
101-673-930.000	Land & Building Repairs (2024) General Repairs (2024) Shelves (2024) Refurbish Sign (2025) General Repairs	7,100	16,000	15,900	6,800 4,500 800 1,500	4,500	(9,100)	-57.2%
101-673-940.000	Rentals/Leased Equipment (2024) Dell Financial Services - computer lease	300	400	400	400	400	-	0.0%
Total Appropriations for Dept 673 - Senior Center		58,200	73,200	74,800	81,100	82,100	6,300	8.4%

Budget Report for Charter Township of Plymouth **General Fund**

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 694 - Community Development Block Grant (CDBG)								
101-694-882.000	Community Promotion- CDBG Grant Expenses	11,500	11,500	11,500	11,500	11,500	+	0.0%
101-694-962.588	Intergov- Due To Transportation System	8,500	8,500	8,500	8,500	8,500	+	0.0%
Total Appropriations for Dept 694 - Community Development Block Grant (CDBG)		20,000	20,000	20,000	20,000	20,000	+	0.0%

Budget Report for Charter Township of Plymouth General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 701 - Planning Department								
101-701-752.000	Supplies - Office Supplies	400	500	500	500	500	-	0.0%
101-701-757.000	Supplies - Operational Tools & Supplies	1,000	500	1,000	1,000	1,000	-	0.0%
101-701-801.000	Professional & Contractual Services (2024) Codification of Zoning Ordinances	35,800	7,500	7,500	7,900	8,300	400	5.3%
101-701-803.000	Professional - Engineering Services	19,500	25,000	30,000	31,500	33,100	1,500	5.0%
101-701-804.000	Professional - Planning Services	94,700	110,000	110,000	115,500	121,300	5,500	5.0%
101-701-806.000	Professional - Legal Services	24,100	10,000	23,500	10,000	10,000	(13,500)	-57.5%
101-701-850.000	Communications - Phones/Cellular & Radio	200	300	300	300	300	-	0.0%
101-701-851.000	Communication - Mail & Postage	100	600	600	600	600	-	0.0%
101-701-852.000	Communication - Internet Services	200	300	300	300	300	-	0.0%
101-701-920.000	Utilities - Electric	400	500	400	500	600	100	25.0%
101-701-921.000	Utilities - Heat	200	300	300	300	300	-	0.0%
101-701-922.000	Utilities - Water & Sewer	-	100	100	100	100	-	0.0%
101-701-934.000	Office Equipment Service Agmts/Repairs (2024) Konica Minolta - Copier Service Charges	100	200	200	200	200	-	0.0%
101-701-940.000	Rentals/Leased Equipment (2024) Dell Computer Leases (1)	300	400	400	400	400	-	0.0%
101-701-962.592	Intergov-Due To Water & Sewer Fund (2024) Public Services - EE Services to Planning Department	24,100	23,700	23,700	24,400	25,600	700	3.0%
Total Appropriations for Dept 701 - Planning Department		101,100	178,900	198,800	193,500	202,600	(5,300)	-2.7%

**Budget Report for Charter Township of Plymouth
General Fund**

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 703 - Zoning Board of Appeals								
101-703-703.000	Wages - Part Time Employees	3,300	5,300	4,800	7,200	7,200	2,400	50.0%
101-703-710.000	Social Security/Medicare	300	400	400	600	600	200	50.0%
101-703-901.000	Publishing Services	1,200	1,500	1,500	1,500	1,500	-	0.0%
Total Appropriations for Dept 703 - Zoning Board of Appeals		4,800	7,200	6,700	9,300	9,300	2,600	38.8%

Budget Report for Charter Township of Plymouth **General Fund**

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 737 - Planning Commission								
101-737-703.000	Wages - Part Time Employees	12,500	13,000	13,500	15,000	15,000	1,500	11.1%
101-737-710.000	Social Security/Medicare	1,000	1,000	1,100	1,200	1,200	100	9.1%
101-737-757.000	Supplies - Operational Tools & Supplies	-	100	100	-	-	(100)	-100.0%
101-737-901.000	Publishing Services	1,900	1,500	1,200	1,500	1,500	300	25.0%
101-737-957.000	Membership & Dues	700	800	800	800	800	-	0.0%
101-737-958.000	Professional Development & Training	1,200	1,000	1,000	1,000	1,000	-	0.0%
(2024) New Planning Commission Members Training								
Total Appropriations for Dept 737 - Planning Commission								
		17,300	17,400	17,700	19,500	19,500	1,800	10.2%

Budget Report for Charter Township of Plymouth General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 751 - Parks & Recreation Department								
101-751-703.000	Wages - Part Time Employees	147,500	114,300	151,600	115,100	115,100	(36,500)	-24.1%
101-751-705.000	Wages - Overtime	-	100	100	100	100	-	0.0%
101-751-710.000	Social Security/Medicare	11,300	8,800	11,600	8,800	8,800	(2,800)	-24.1%
101-751-720.000	Workers Compensation Insurance	3,200	2,800	3,700	3,900	4,000	200	5.4%
101-751-752.000	Supplies - Office Supplies	200	200	400	1,800	400	1,400	350.0%
	(2024) Office Supplies				400			
	(2024) Office Chairs - 3				1,400			
101-751-757.000	Supplies - Operational Tools & Supplies	3,700	64,400	71,000	20,000	20,000	(51,000)	-71.8%
	(2024) Park Supplies				10,000			
	(2024) Picnic Tables				10,000			
101-751-759.000	Supplies - Gasoline/Fuel	5,600	5,600	8,500	8,900	9,300	400	4.7%
101-751-767.000	Supplies - Clothing/Uniforms	2,000	-	1,000	-	-	(1,000)	-100.0%
101-751-775.000	Supplies - Janitorial/Custodial	5,800	5,700	7,000	7,300	7,700	300	4.3%
101-751-801.000	Professional & Contractual Services	79,300	90,000	90,700	86,000	86,000	(4,700)	-5.2%
	(2024) ADM Ventures (Hilltop) Golf Course Annual Administrative Management Fee				82,600			
	(2024) Advance Satellite Communications (Quarterly) Lake Pointe Soccer Park				2,000			
	(2024) Annual Flag Service - Rocket Enterprise				400			
	(2024) OK Fire Equipment/Inspections				500			
	(2024) Flow Free Sewer & Drains LLC				500			
101-751-821.000	Contractual Lawn care/Landscaping Service	73,400	80,000	85,900	52,000	44,400	(33,900)	-39.5%
	(2024) Lawn care Services				33,000			
	(2024) Annual Prescribed Township Burn				1,800			
	(2024) PLM Lake & Land Management Pond Algae Treatment				1,700			
	(2024) Annual Leaf Removal				5,500			
	(2024) Rain Garden; Environmental Maintenance & Enhance				2,000			
	(2024) Lake Pointe Tree Trimming				8,000			
	(2025) Lawn care Services					34,700		
	(2025) Annual Prescribed Township Burn					1,900		
	(2025) PLM Lake & Land Management Pond Algae Treatment					2,000		
	(2025) Annual Leaf Removal					5,800		
101-751-824.000	Contractual- Trash Collection Service	5,400	4,000	4,000	4,200	4,400	200	5.0%
101-751-835.000	Contractual- Pre/Post Physical Exams	-	-	600	600	600	-	0.0%
101-751-850.000	Communications - Phones/Cellular & Radio	2,200	2,700	2,700	2,800	3,000	100	3.7%
	(2024) Verizon Cellular Services							
	(2024) AT&T Centrex Lines							
	(2024) CBTS Phones							
101-751-852.000	Communication - Internet Services	3,400	3,500	3,500	3,700	3,900	200	5.7%
101-751-863.000	Transportation - Auto Expense	4,700	3,000	3,000	3,100	3,300	100	3.3%
101-751-901.000	Publishing Services	-	-	100	100	100	-	0.0%
101-751-920.000	Utilities - Electric	9,200	9,000	9,800	9,500	9,900	(300)	-3.1%
101-751-921.000	Utilities - Heat	6,600	7,500	7,500	7,900	8,300	400	5.3%

**Budget Report for Charter Township of Plymouth
General Fund**

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
101-751-922.000	Utilities - Water & Sewer	48,100	50,000	50,000	52,500	55,100	2,500	5.0%
101-751-930.000	Land & Building Repairs	61,200	45,000	45,000	64,000	52,500	19,000	42.2%
	(2024) Building - Plumbing/Heating & Cooling/Electric				25,000			
	(2024) Land - Irrigation/Fence/Sidewalks/Lighting(LED)/Signs				25,000			
	(2024) 4 Season Parking Lot - Striping				2,200			
	(2024) Maintenance/Pavilion Parking Lot - Seal/Striping				4,900			
	(2024) Waterpark West Parking Lot - Seal/Striping				4,000			
	(2024) Waterpark South Parking Lot - Seal/Striping				2,900			
	(2025) Building - Plumbing/Heating & Cooling/Electric					26,500		
	(2025) Land - Irrigation/Fence/Sidewalks/Lighting(LED)/Signs					26,000		
101-751-931.000	Equipment Maintenance Svcs Agmt & Repair	18,000	11,300	11,300	15,000	15,000	3,700	11.7%
	(2024) Maintenance/Repairs of: Mowers/Landscaping Equipment/Park & Golf Course Equipment							
101-751-940.000	Rentals/Leased Equipment	25,200	24,300	24,300	24,500	24,500	200	0.8%
	(2024) Annual Golf Cart Lease (Yr 4 of 5)				23,800			
	(2024) Dell Computer (2) @ \$80.72 per Quarter and \$70.41 per qtr				700			
101-751-962.596	Intergov- Due to Rubbish Collection Fund	25,800	26,800	26,800	28,200	29,600	1,400	5.2%
101-751-964.000	Refunds and Rebates	700	1,500	1,500	1,600	1,700	100	6.7%
101-751-970.000	Capital Outlay	41,300	203,100	203,100	50,000	50,000	(153,100)	-75.4%
	(2024) Hilltop Golf Course Projects				50,000			
Total Appropriations for Dept 751 - Parks & Recreation Department		584,800	763,600	824,700	571,600	557,700	(253,100)	-30.7%

Budget Report for Charter Township of Plymouth General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
APPROPRIATIONS								
Dept 905 - Debt Service - General Obligation								
101-905-814.000	Professional - Banking Services & Fees	700	900	900	900	900	-	0.0%
101-905-991.000	Debt Service - Principal	685,100	692,700	692,700	562,800	559,600	(129,900)	-18.8%
	(2024) 2012 Township Hall GO Tax Refunding Bond (Principal) to 2025				480,000			
	(2024) 2017 Township Park GO Tax Refunding Bond (Principal) to 2030				82,800			
	(2025) 2012 Township Hall GO Tax Refunding Bond (Principal) to 2025					475,000		
	(2025) 2017 Township Park GO Tax Refunding Bond (Principal) to 2030					84,600		
101-905-993.000	Debt Service - Interest Expense	93,500	70,000	70,000	45,500	23,400	(24,500)	-35.0%
	(2024) 2012 Township Hall GO Tax Refunding Bond (Interest)				21,400			
	(2024) 2017 Township Park GO Tax Refunding Bond (Interest)				16,900			
	(2025) 2012 Township Hall GO Tax Refunding Bond (Interest)					9,500		
	(2025) 2017 Township Park GO Tax Refunding Bond (Interest)					13,900		
Total Appropriations for Dept 905 - Debt Service - General Obligation		779,300	763,600	763,600	609,200	583,900	(154,400)	-20.2%
Dept 910 - Debt Service - Notes Payables								
101-910-991.325	Debt Service - Principal/Dispatch	8,600	8,600	8,700	8,700	-	-	0.0%
	(2024) Equature/DSS Corporation Annual Service Agmt/License @ \$8700							
	(2024) 5 Year Financing Agreement In Year 5 of 5 in FY2024							
101-910-991.336	Debt Service - Principal/Fire	85,500	88,600	88,600	91,700	95,000	3,100	3.5%
	(2024) US Bank - Fire Ladder Truck Purchase Agreement - Principal (Yr 5 of 10)				91,700			
	(2025) US Bank - Fire Ladder Truck Purchase Agreement - Principal (Yr 6 of 10)					95,000		
101-910-993.336	Debt Service - Interest Payment/Fire	27,500	24,500	24,500	21,400	18,100	(3,100)	-12.7%
	(2024) US Bank - Fire Ladder Truck Purchase Agreement - Interest				21,400			
	(2025) US Bank - Fire Ladder Truck Purchase Agreement - Interest					18,100		
Total Appropriations for Dept 910 - Debt Service - Notes Payables		121,600	121,700	121,800	121,800	113,100	-	0.0%
Dept 966 - Interfund Transfers Out								
101-966-995.285	Interfund Transfers Out - ARPA Fund	268,600	200,000	200,000	-	-	(200,000)	-100.0%
101-966-995.446	Interfund Transfers Out - Revolving Fund	50,000	25,000	25,000	-	-	(25,000)	-100.0%
Total Appropriations for Dept 966 - Interfund Transfers Out		318,600	225,000	225,000	-	-	(225,000)	-100.0%

Budget Report for Charter Township of Plymouth General Fund

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
	Total General Fund Funding Sources (Revenues)	19,525,900	20,134,900	19,797,500	21,557,700	21,903,400	1,760,200	8.9%
	Total General Fund Funding Uses (Expenditures)	18,632,500	19,114,900	19,943,400	21,546,600	21,051,200	1,603,200	8.0%
	Net Revenue/Expenditures: Surplus(Use of Fund Balance)	893,400	1,020,000	(145,900)	11,100	852,200		

Use of fund balance assiged for elections	(200,000.00)
Use of fund balance assiged for police	(250,000.00)
Use of fund balance assiged for fire	(350,000.00)
Addition to unassigned fund balance	788,900.00
Net revenue/expenditures: Surplus (use of fund balance)	11,100.00

Budget Report for Charter Township of Plymouth Other Governmental Funds

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
ESTIMATED REVENUES								
Fund 262 - Federal Forfeiture Fund								
262-000-530.000	Federal Grant - Forfeiture Revenue	108,800	-	-	-	-	-	0.0%
262-000-665.000	Interest Income	4,100	11,000	11,000	6,000	6,000	(5,000)	-45.5%
262-000-693.000	Sale of Capital Asset (Gov't)	15,800	6,100	-	-	-	-	0.0%
TOTAL ESTIMATED REVENUES		128,700	17,100	11,000	6,000	6,000	(5,000)	-45.5%
APPROPRIATIONS								
Dept. 310 - Federal Crime Control								
262-310-940.000	Rentals/Leased Equipment	5,500	8,400	8,400	12,600	12,800	4,200	50.0%
	(2024) Taser Lease Agreement (Year 2 of 5)				8,400			
	(2024) Taser Training Cartridge Agreement (Year 2 of 5)				4,200			
	(2025) Taser Lease Agreement (Year 3 of 5)					8,400		
	(2025) Taser Training Cartridge Agreement (Year 3 of 5)					4,400		
262-310-970.000	Capital Outlay	150,500	284,400	284,400	-	-	(284,400)	-100.0%
Total Appropriations for Dept. 310 - Federal Crime Control		156,000	292,800	292,800	12,600	12,800	(210,200)	-95.7%
Total Fund Appropriations		156,000	292,800	292,800	12,600	12,800		
NET OF REVENUES/APPROPRIATIONS - FUND 262		(27,300)	(275,700)	(281,800)	(6,600)	(6,800)		

Budget Report for Charter Township of Plymouth

Other Governmental Funds

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
ESTIMATED REVENUES								
Fund 265 - Drug Law Enforcement Fund - State								
265-000-560.000	State Grant - Forfeiture Revenue	120,600	-	-	-	-	-	0.0%
265-000-665.000	Interest Income	2,500	9,000	9,000	7,000	4,000	(2,000)	-22.2%
265-000-698.000	Insurance Recoveries	28,000	-	-	-	-	-	0.0%
TOTAL ESTIMATED REVENUES		151,100	9,000	9,000	7,000	4,000	(2,000)	-22.2%
APPROPRIATIONS								
Dept 311 - Crime Control & Investigation - State								
265-311-757.000	Supplies - Operational Tools & Supplies	16,200	-	-	-	-	-	0.0%
265-311-779.000	Supplies - Firearms/Guns/Tasers	48,600	4,500	4,500	-	-	(4,500)	-100.0%
265-311-801.000	Professional & Contractual Services	5,700	-	-	-	-	-	0.0%
265-311-930.000	Land & Building Repairs	38,900	44,000	44,000	-	-	(44,000)	-100.0%
265-311-970.000	Capital Outlay	-	16,700	17,500	-	-	(17,500)	-100.0%
Total Appropriations for Dept. 311 - State Crime Control Investigation		109,400	65,200	66,000	-	-	(66,000)	-100.0%
Total Fund Appropriations		109,400	65,200	66,000	-	-		
NET OF REVENUES/APPROPRIATIONS - FUND 265		41,700	(56,200)	(57,000)	7,000	4,000		

Budget Report for Charter Township of Plymouth Other Governmental Funds

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
ESTIMATED REVENUES								
Fund 266 - Law Enforcement Fund - IRS								
266-000-665.000	Interest Income	800	2,300	2,300	1,200	1,200	(1,100)	-47.8%
TOTAL ESTIMATED REVENUES		800	2,300	2,300	1,200	1,200	(1,100)	-47.8%
APPROPRIATIONS								
Dept 312 - Crime Control & Investigation - IRS								
266-312-940.000	Rentals/Leased Equipment	2,200	3,800	3,400	4,100	4,500	700	20.6%
	(2024) Dell Financial Services - Computer Leases (10)				4,100			
	(2025) Dell Financial Services - Computer Leases (10)					4,500		
Total Appropriations for Dept. 312 - Crime Control & Investigation - IRS		2,200	3,800	3,400	4,100	4,500	700	20.6%
Total Fund Appropriations		2,200	3,800	3,400	4,100	4,500		
NET OF REVENUES/APPROPRIATIONS - FUND 266		(1,400)	(1,500)	(1,100)	(2,900)	(3,300)		

Budget Report for Charter Township of Plymouth Other Governmental Funds

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
ESTIMATED REVENUES								
Fund 284 - Opioid Settlement Fund								
284-000-685.000	State - Opioid Settlement Revenue	-	21,400	-	-	-	-	0.0%
TOTAL ESTIMATED REVENUES		-	21,400	-	-	-	-	0.0%
NET OF REVENUES/APPROPRIATIONS - FUND 284		-	21,400	-	-	-	-	-

Budget Report for Charter Township of Plymouth Other Governmental Funds

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
ESTIMATED REVENUES								
Fund 285- American Rescue Plan Act (ARPA) Fund								
285-000-528.000	Federal Grant - Other	522,800	2,318,200	1,425,000	-	-	(1,425,000)	-100.0%
285-000-665.000	Interest Income (2024) Bank Account Interest Income	12,800	60,000	60,000	5,000	-	(55,000)	-91.7%
285-931-699.101	Interfund Transfers In - General Fund	268,600	200,000	200,000	-	-	(200,000)	-100.0%
285-931-699.588	Interfund Transfers In - Transportation	-	86,300	86,300	-	-	(86,300)	-100.0%
TOTAL ESTIMATED REVENUES		804,200	2,664,500	1,771,300	5,000	-	(1,766,300)	-99.7%
APPROPRIATIONS								
Fund 285- American Rescue Plan Act (ARPA) Fund								
285-000-970.000	Capital Outlay	791,400	2,578,900	2,578,900	-	-	(2,578,900)	-100.0%
Total Appropriations for Fund 285 - American Rescue Plan Act - ARPA		791,400	2,578,900	2,578,900	-	-	(2,578,900)	-100.0%
Total Fund Appropriations		791,400	2,578,900	2,578,900	-	-		
NET OF REVENUES/APPROPRIATIONS - FUND 285		12,800	86,600	(807,600)	5,000	-		

Budget Report for Charter Township of Plymouth

Other Governmental Funds

GL Number	Description	2022 Activity	2023 Projected Activity	2023 Amended Budget	2024 Supervisor Proposed	2025 Forecasted Budget	FY2024 Over FY2023 \$ Change	FY2024 Over FY2023 % Change
ESTIMATED REVENUES								
Fund 446 - Township Improvement Revolving Fund								
446-000-665.000	Interest Income	1,900	6,500	6,500	6,000	5,000	(500)	-7.7%
446-931-699.101	Interfund Transfers In - General Fund	50,000	25,000	25,000	-	-	(25,000)	-100.0%
TOTAL ESTIMATED REVENUES		51,900	31,500	31,500	6,000	5,000	(25,500)	-81.0%
APPROPRIATIONS								
Dept 901 - Capital Outlay - Township Revolving Fund								
446-901-930.000	Land & Building Repairs	-	20,000	20,000	-	-	(20,000)	-100.0%
Total Appropriations for Dept. 901 - Capital Outlay		-	20,000	20,000	-	-	(20,000)	-100.0%
TOTAL APPROPRIATIONS		-	20,000	20,000	-	-		
NET OF REVENUES/APPROPRIATIONS - FUND 446		51,900	11,500	11,500	6,000	5,000		

FY2024 Proposed Budget Draft Revisions

Fund	101
Fund Description	General Fund
Proposed FY2024 Revenue	\$ 21,557,700.00

Board/Department Revenue Revisions

GL Number	Description	Revision
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FY2024 Budgeted Financing Sources (Revenue)	\$ 21,557,700.00
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Fund	101
Fund Description	General Fund
Proposed FY2024 Expenditures	\$ 21,652,700.00

Board/Department Revenue Revisions

GL Number	Description	Revision
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101-191-702.000	Wages - Full Time Employees	Updated based on new hire Opt-out for medical	3,900.00
101-191-718.000	Medical & Other EE Insurances	Updated Medical Insurance based on Open Enrollment selections	(20,600.00)
101-301-702.000	Wages - Full Time Employees	Corrected Full time employees	(4,700.00)
101-301-710.000	Social Security/Medicare	Corrected Full time employees	(400.00)
101-301-716.000	Defined Contribution Retirement - 401a	Corrected Full time employees	(100.00)
101-301-718.000	Medical & Other EE Insurances	Updated Medical Insurance based on Open Enrollment selections	1,100.00
101-301-875.000	Retiree Medical/Healthcare Benefits	Reduced Retiree Healthcare costs based on benefit selections	(87,100.00)
101-336-702.000	Wages - Full Time Employees	Updated based on Opt-Out on Open Enrollment selections	3,900.00
101-336-718.000	Medical & Other EE Insurances	Updated Medical Insurance based on Open Enrollment selections	(2,100.00)

FY2024 Budgeted Finance Uses (Expenditures)	\$ 21,546,600.00
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Total Projected Fund Balance Change: Surplus (Deficit)	\$ 11,100.00
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MDOS Prop 2022-2 Clerk Survey Findings Summary



Michigan Department of State (MDOS) Election Clerk Feedback Overview

The Bureau of Elections (BOE) is responsible for administering the state's election law and providing information about registering to vote, absentee voting, early voting, and election day voting in addition to providing oversight and training to local election officials.

In April 2023, a survey was conducted among all election clerks in the State of Michigan to assess their comprehension and apprehensions regarding Proposal 2022-2. The survey was conducted utilizing Microsoft Forms to administer a series of multiple-choice and short-answer questions. 651 responses were received representing 81 counties, providing valuable insights into the thoughts and opinions of these experienced professionals. Below is a comprehensive breakdown of the survey findings and detailed analysis of the results.

Key Overview Themes & Findings Include:

- Clerks are looking for expedited training & funding
- Looking for compensation, & available, capable staffing
- Smaller jurisdictions lack resources & less EV demand
- 58% report expected clerk turnover
- Desire to process AV ballots prior to election day
- Accessible, reliable internet is a barrier
- Clerks looking for support and guidance on security & IT
- Apprehension & doubt on necessity & rollout of increasingly complex elections

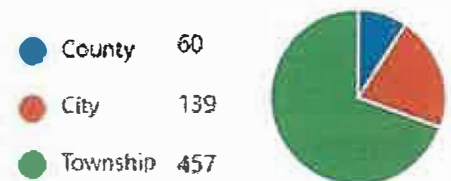
Jurisdictions that participated, number of voters:

482 >10k
68 = 10k – 40k
25 = 40k+
75 NA*

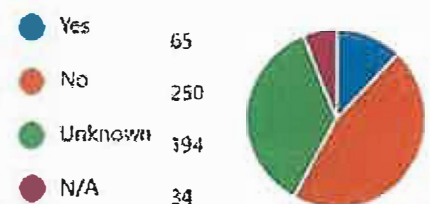
Jurisdictions that participated, number of precincts:

470 = 1-4
64 = 5-10
52 = 10+
63 NA* *NA = No answer given

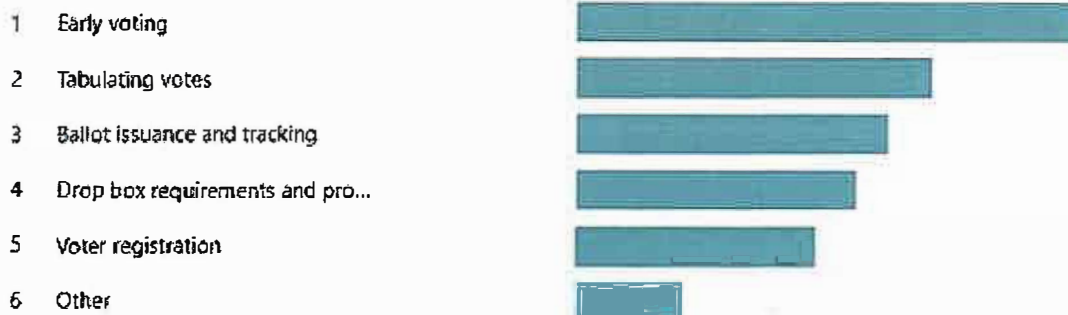
Breakdown of clerk participant jurisdiction type



For municipal clerks, please indicate if your municipality will be having an election on August 8, 2023.



What areas do you need the most clarity on regarding expectations with Prop 2022 – 2? Please rank the below topic areas from the most unclear (at the top) to the clearest (at the bottom).

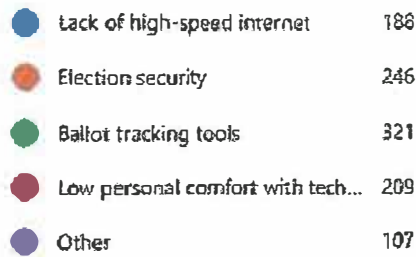


*4 = Drop box requirements and procedures

MDOS Prop 2022-2 Clerk Survey Findings Summary



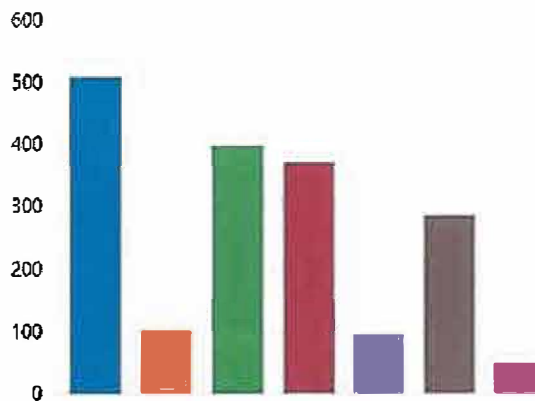
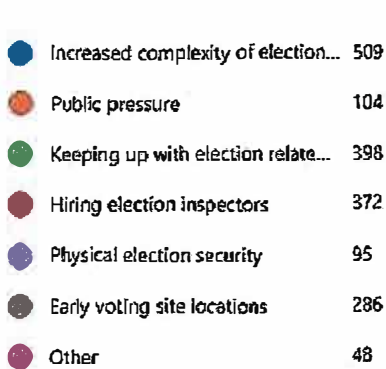
What, if any, technological or IT barriers do you anticipate in your district? (Choose top 3)



Top 'Other' Responses	
Response Theme	Count
EPB & QVF Performance	24
Technology Support	9
Clerk Training	9
Outdated Technology	8
High Speed Internet	7
Cost	7
Security	6

* ● = Low personal comfort with technology

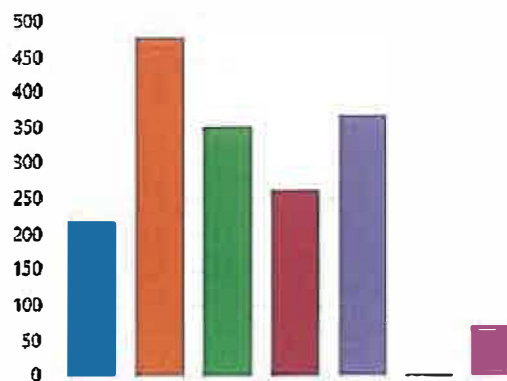
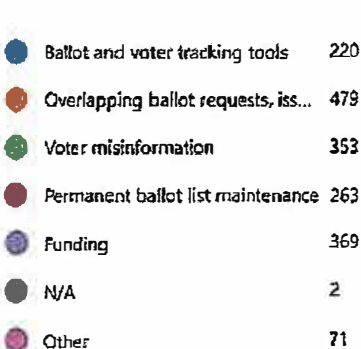
What, if any, are the non-technological barriers you anticipate in your district? (Choose 3)



Top 'Other' Responses	
Response Theme	Count
Staffing	22
Knowledge of Process	14
Cost	6

* ● = Increased complexity of election procedures, ● = Keeping up with election related costs


Do you anticipate any additional concerns or risks regarding the Prop 2022 – 2 changes? (Choose 3)



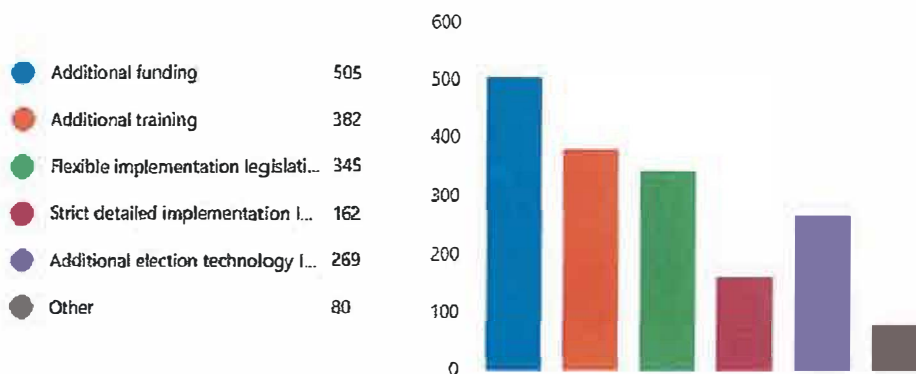
Top 'Other' Responses	
Response Theme	Count
Knowledge of Process	19
Staffing	16
Security	5
Burnout	4
Voter Registration During EV	4

MDOS Prop 2022-2 Clerk Survey Findings Summary





*  = Overlapping ballot requests, issuance, spoiling, or acceptance deadlines

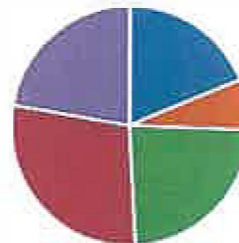
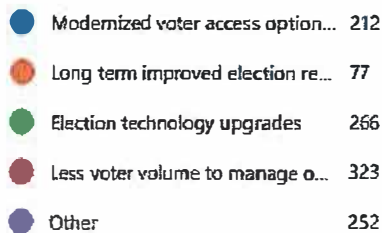
What would help your district efficiently adopt the Prop 2022 – 2 changes? (Choose up to 3)



Top 'Other' Responses	
Response Theme	Count
Knowledge of Process	18
Implementation Bill	16
Staffing	12
Communications	8
No EV	6
EV with County	5

*  = Flexible implementation legislation,  = Additional election technology investment by SOM

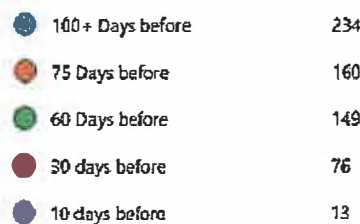
What do you see as the benefit(s) of the Prop 2022 - 2 changes?



Top 'Other' Responses	
Response Theme	Count
Clerk Training	28
Funding	25
Clerk Compensation	22
EV Scheduling	21
Staffing	21
Implementation Bill	10
Voter Education	4

*  = Long term improved election resource management,  = Less voter volume to manage on election day

How much time before an election (where early voting will take place) does your district need to be prepared?



*Other significant responses:
11 – Perception BOE promoted/passed Prop 22-2
16 – Recall Prop 22-2
16% see no potential

MDOS Prop 2022-2 Clerk Survey Findings Summary



Do you anticipate clerk turnover in your county prior to the November 2024 election?



Customer Quotes

- "If Clerks are eventually allowed to run absent voter ballots with early voting (that's) a huge benefit."
- "There are too many questions surrounding the implementation, that I honestly don't see any benefits..."
- "Unfortunately, until Clerks receive compensation relative to their workload and citizens...(are) held accountable for election related threats, I think that filling vacancies will be extremely difficult..."
- "(Allow) Early In-Person opt out from low population."
- "I think (Prop 22-2) was poorly drafted and the BOE has done a poor job of preparing. As demonstrated at MTA, the BOE was caught completely flat-footed... It's frustrating when not even the BOE has answers."
- "It's possible that Centralized/County level early voting location in Counties under 20,000 people would take the increased demands off each small jurisdiction..."
- "Do not wait until the last minute to give us the details on implementation. Many Clerks are already planning for 2024..."
- "It's a job that is high stress, high demands, and low resources... They implement big changes based on cities like Detroit... (we don't) have the staffing to handle the changes coming constantly."
- "Most of us have day jobs... Due to early voting I will have to resign... I cannot take off the time from work, finding qualified and dependable election workers is next to impossible..."
- "Per precinct max registered voters should be adjusted..."
- "We will have workers sitting for 9 days doing nothing."
- "It would be good to know details for how this impacts voters positively when they already have AV's availability to all."

Brams, Sue

From: Jefferson, Paula
Sent: Monday, September 18, 2023 1:54 PM
To: Brams, Sue
Subject: FW: Primary Dates

From: Michael Siegrist <michael.siegrist@cantonmi.gov>
Sent: Wednesday, September 6, 2023 10:04 AM
To: Kurt Tyszkiewicz <kurt.tyszkiewicz@pccsk12.com>
Cc: Vorva, Jerry <jvorva@plymouthtp.org>; Robertson, Diane <diane.robertson@pccsk12.com>; Jefferson, Paula <pjefferson@plymouthtp.org>; Shawn.Wilson@pccsk12.com; Monica Merritt <Monica.merritt@pccsk12.com>
Subject: RE: Primary Dates

EXTERNAL EMAIL

Kurt,

I hope you're doing well. I left a voicemail today about the primary dates. I want to thank you and the district for being such amazing partners for the communities in conducting elections. 8 or my 12 voting locations are in schools, and I could not administer the elections without your support!

The presidential preference primary has potentially been [moved](#) from the second Tuesday in March to the last Tuesday in February (February 27, 2024). In 2020 the district called an inclement weather day to ensure students were not in the classrooms while the public was voting in-person. I just wanted to alert the district that if the [legislature adjourns early this year](#) the primary will be February 27, and not March 12. This is required to give the bill changing the date "immediate effect". So, election officials are diligently working on planning for an election for a date that is currently not fixed in stone.

Because this four-year election date is never built into the district calendar, it is probably not too much more difficult for the district to adapt to this change.

A separate concern I wanted to notify you about is that the legislature is currently entertaining the idea of changing the date of the August Primary to the second Tuesday in June (June 11, 2024). I have not heard that there is movement on this yet, and that date may fluctuate, however I do know that the first Tuesday (after the first Monday) in August and the first Tuesday (after the first Monday) in November are intentional in-service days for staff to ensure the general voting public and student body do not mix. Any alteration to that schedule could complicate that strategy.

I wanted to notify the district of the potential complications for next year, to put challenges with logistics, along with testing and graduation in June on the radar so that we could proactively address any of these issues ahead of time.

I would love to meet or have a phone call at your earliest convenience.

Michael Siegrist, MiPMC CMC (He/Him)
Canton Township Clerk
1150 S. Canton Center Rd.
Canton, MI 48187

734/394-5122
734/756-3387 (cell)

From: Robertson, Diane <diane.robertson@pccsk12.com>
Sent: Friday, September 1, 2023 10:09 AM
To: Michael Siegrist <michael.siegrist@cantonmi.gov>
Subject: Re: Primary Dates

CAUTION: This email originated from outside of Canton Township. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Michael,
Happy Friday

Since our school calendar has been approved and published for the 2023-24 school year, it would indeed be challenging to move the dates our school buildings are used as voting locations. I spoke with Superintendent Merritt, and she suggested I connect you with our Assistant Superintendent of Student Services, Kurt Tyszkiewicz on this potential date change. Kurt oversees the district's security and safety department and is also instrumental in developing the district's school day calendar each year. He would be the best district representative for you to talk to if, in fact, the primary dates do change. I am including Kurt's contact information below. If the state legislature does vote to move the primary date, feel free to contact Kurt directly to discuss if P-CCS would be able to help in any way.

Kurt.Tyszkiewicz@pccsk12.com
734-416-4929

Best regards,

Diane L. Robertson

Executive Assistant to Dr. Monica L. Merritt
Superintendent's Office
Plymouth-Canton Community Schools
454 S. Harvey, Plymouth, MI 48170
734-416-3048



On Wed, Aug 23, 2023 at 6:59 PM Robertson, Diane <diane.robertson@pccsk12.com> wrote:

Good Afternoon, Michael

I just wanted to let you know that I received your voice message regarding potential changes to the primary election dates.

A couple of our board office administrators are out of the office this week. I would like to touch base with our team to share the information you provided to determine who would need to be included in conversations regarding potential date changes.

I will get their attention next week and have someone from our office reach out to you.

Best regards,

Diane L. Robertson

Executive Assistant to Dr. Monica L. Merritt

Superintendent's Office

Plymouth-Canton Community Schools

454 S. Harvey, Plymouth, MI 48170

734-416-3048



Armatis <karenarmatis@sumptertwp.org>; Kimberly Whitsett <kwhitsett@ecorsemi.gov>; Christopher Hardenbrook <chardenbrook@grossepointecity.org>; Michael Smith <msmith@ci.northville.mi.us>; Cynthia L. Jankowski <cjankowski@twp.northville.mi.us>; Dana Flamont <DFlamont@dearbornheightsmi.gov>; Christopher Hardenbrook <chardenbrook@grossepointecity.org>; Maryanne Allstead <mallstead@cityofriverview.com>; Carrie Thompson <cthompson@harperwoods.net>; Terrell, Denisa <dterrell@plymouthtwp.org>; Mayor Daniel Guzzi <DGuzzi@rockwoodmi.org>; sharrison@cityofriverview.com; Colleen Oney <oneycolleen@yahoo.com>
Cc: Cathy M Garrett <cgarrett@waynecounty.com>; Jennifer Redmond <jredmond@waynecounty.com>; Enjoli Conley <econley@waynecounty.com>; Edward McRae <emcrae@waynecounty.com>
Subject: Early Voting Form For Municipalities
Importance: High

EXTERNAL EMAIL

Good afternoon,

On behalf of County Clerk Cathy M. Garrett, the State Bureau of Elections has established a deadline earlier than the one provided by PA 81 of 2023, to distribute funding as soon as possible, to help clerks prepare for early voting. In order for municipalities to be eligible for funding, county clerks must collect all the information and submit it by September 8, 2023.

We have attached a form for all of you to fill out so we can collect all the information and consolidate as one document to the State. As you are aware, the county is not providing any county run voting sites. Please indicate if you are offering early voting as a single municipality or jointly conducting early voting with one or more other municipalities. Send back your filled out form **by September 5th**. Failure to provide the information may impact the funding levels the State will provide your jurisdiction.

A few pointers when determining your needs:

- Precinct tabulators **cannot** be used for early voting and then for election day or AVCB, need a new dedicated ICP2 tabulator including ballot box base.
- EPB's **cannot** be used for early voting and then for election day or AVCB, so need a new one dedicated for Early Voting
- ICX/VAT Accessible ballot marking device **can** be used for early voting and reused for an Election Day site.
 - If you have plans to use it as a Ballot-On-Demand, the State & County suggest having one dedicated for OnDemand and one dedicated only for Accessible voters.
 - Please note, you will need to purchase a new printer to utilize the ICX as a ballot OnDemand (Ballot Marking Device Printer - M404dn+tray)
- Secrecy Sleeves **can** be used for early voting and reused for an Election Day site.

- Voting Booths can be used for early voting and reused for an Election Day site.
- Bar code scanners can be used for early voting and reused an Election Day site.
- Ballot containers/bags will be needed, we have not heard a recommended number per tabulator from the State. County suggests minimum 4 bags per tabulator for one that has 10 pcts.
- Vendor Support: The County is paying for roving technical support during the required 9 day Early Voting period, any additional days outside the 9 days a municipality will need to contract through Dominion.
- The State and the County recommend not having more than 10 precincts on an early voting tabulator.
- For any locals that may be sharing a location, the County recommends separate tabulators for each municipality at the early voting poll site.
- **Prices:** Tabulator ICP2 + ballot box is \$6,450 (excluding shipping); the ICX Ballot Marking Device Printer +tray is \$775.00 (excluding shipping)

I have setup a zoom for August 29th at 11am for anyone that may have some questions regarding anything pertaining to the form.

Topic: Open Discussion for any questions concerning Early Voting Request Form

Time: Aug 29, 2023 11:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://waynecounty.zoom.us/j/85159839367?pwd=cit3NXJDaU1VWCtlUCtYdW9hc2Fndz09>

Join our Cloud HD Video Meeting

Zoom is the leader in modern enterprise video communications, with an easy, reliable cloud platform for video and audio conferencing, chat, and webinars across mobile, desktop, and room systems. Zoom



Early Voting Grant Application

The Fiscal Year 2024 budget includes a grant to provide funding for the implementation and execution of early voting as required under Section 4(1)(m) of Article II of the Constitution of Michigan of 1963 and in accordance with Public Acts 81-88 of 2023. The funding will be divided between counties largely based on population and expected early voting turnout. The number of early voting sites may be capped at one site per two jurisdictions, absent good reason to deviate from that number (indicate reason on pg. 5 of this application). For example, a county with 51 jurisdictions may be capped for funding purposes at 26 early voting sites. Based on the materials requested in this application, the Michigan Department of State (MDOS) and Bureau of Elections (BOE) will determine the payment method, which will happen in one of four ways:

- The approved materials will be ordered by the county clerk or local clerk and billed to BOE (will likely be used for tabulators and VATs).
- A grant amount will be approved for the county, specifying the approved materials; the county clerk or local clerk will purchase the approved materials; the county clerk will submit the reimbursement request to BOE and BOE will transmit the grant amount to the county clerk (will likely be used for staffing support reimbursement).
- The approved materials will be ordered through BOE (similarly to drop box procurement; will likely be used for early voting poll book laptops).
- A grant amount will be approved and transmitted to the county, specifying the approved materials, and the county will either pay for the approved materials using that grant amount or transmit it to the requesting municipality within the county to pay for the approved materials.

The county clerk will be responsible for coordinating the implementation of early voting by municipalities within their jurisdiction in the most efficient manner possible. In order to be eligible for funding, submit this application and your countywide early voting plan by **September 8, 2023**.

NOTE: This grant is a one-time appropriation for the implementation of early voting, and it is unknown what amount, if any, may be available in future years.

The county clerk must complete this worksheet on behalf of all jurisdictions in the county, filling out the tables below to indicate which materials are available and the materials for which the clerk is requesting funding. Note that an early voting site is a polling place and shall be subject to the same requirements as an Election Day polling place under the Michigan Election Law. Likewise, an early voting site is subject to the same statutory requirements as an Election Day precinct.

Name of city/township: Plymouth Charter Township
Name of city/township clerk: Jerry Vorva
Please Check one: <input checked="" type="checkbox"/> I am offering early voting as a single municipality. <input type="checkbox"/> I am jointly conducting early voting with one or more other municipalities. (List below all municipalities involved in agreement):
Total funding requested to purchase materials needed for early voting: 228,111.90
Total number of early voting sites anticipated in municipality: 1
Number of early voting sites to be funded through this grant: 1
Number of registered voters who will be served by the early voting site(s): 24152

The following materials will be prioritized for the grant:

Electronic poll book laptops (EPBs): These will be ordered by and billed to BOE.

Number of Dell Latitude 5540 laptops (or equivalent model) requested: 5
--

Staffing support for August 2024 and November 2024: BOE anticipates that staffing support individuals will be reimbursed at \$15 per hour. To calculate the total cost, multiply the number of requested staffing support individuals by the number of hours, by \$15. Reimbursement for 2024 presidential primary early voting staffing will be rolled into the reimbursement for the presidential primary.

Number of staffing support individuals requested: 486
Total cost: \$9,460

Tabulators: These will be ordered by the local or county clerk and billed to BOE. Note that the same tabulator may **not** be used at both an early voting site and an Election Day site.

Number owned and expected to be used for early voting: 18 owned, 4 expected to be used for early voting
Number requested: 5
Voting system vendor: Dominion
Cost per item requested: 6,525.22
Total cost: 32,626.10

Voter assist terminals (VATs): These will be ordered by the local or county clerk and billed to BOE. Note that the same VAT **may** be used at an early voting site and an Election Day site.

Number owned and expected to be used for early voting: 12 owned, 2 expected to be used for early voting
Number requested: 2
Voting system vendor: Dominion
Cost per item requested: 4,402.50
Total cost: 8,805.00

**The following materials may be funded under the grant
if additional funding remains after the initial allocation.**

Ballot containers and approved transport cases: Bureau-approved and used for secure storage of ballots during early voting and until the release of security:

Number owned and expected to be used for early voting: 40 owned, 10 expected to be used for early voting
Number requested: 10
Requested manufacturer or vendor: ElectionSource
Requested model or style: EZ Pull Polling Supply Bag
Cost per item requested: 180.00
Total cost: 1,800.00

Ballot on-demand (BOD) systems:

Number requested: N/A
Voting system vendor: N/A
Requested model or style: N/A
Cost per item requested: N/A
Total cost: N/A

Bar code scanners:

Number owned and expected to be used for early voting: 12 owned, 4 expected to be used for early voting
Number requested: 6
Requested manufacturer or vendor: ElectionSource
Requested model or style: Magnetic Card Reader (SKU: EPB-02)
Cost per item requested: 121.00
Total cost: 726.00

Internet connectivity support:

Item requested to aid in internet connectivity: Misc
Number requested: Misc
Requested manufacturer or vendor: Misc
Requested model or style: Misc
Cost per item requested: Misc
Total cost: 18,423.20

Printers:

Number owned and expected to be used for early voting: 12 owned, 6 expected to be used for early voting
Number requested: 4 (2 printers come with the ImageCast X Prime BDM kits that we're ordering)
Requested manufacturer or vendor: Dominion
Requested model or style: M404dn
Cost per item requested: 775.00
Total cost: 3100.00

Secrecy sleeves:

Number owned and expected to be used for early voting: N/A
Number requested: N/A
Requested manufacturer or vendor: N/A
Requested model or style: N/A
Cost per item requested: N/A
Total cost: N/A

Vendor support: Note: Counties are encouraged to work together to secure vendor support so that two counties using the same vendor can be supported by a single representative.

Portion/cost of vendor support paid for by requesting county: As Provided
Requested manufacturer or vendor: Dominion
Description of support: Voting center equipment support on the 9 days of early voting for 3 elections.
Cost per day: 1230.80
Total cost: 33,231.60

Voting booths:

Number owned and expected to be used for early voting: N/A
Number requested: N/A
Requested manufacturer or vendor: N/A
Requested model or style: N/A
Cost per item requested: N/A
Total cost: N/A

Other (item not described in this document)

Description of item: Tablets for greeters
Number requested: 2
Requested manufacturer or vendor: Unknown
Requested model or style: Unknown
Cost per item requested: 500.00
Total cost: 1,000.00

The county clerk must read the terms of the grant and sign the certification on the following pages to complete the application. The county clerk must submit the countywide early voting plan with this application to be eligible for funding.

If your county has good reason to deviate from the number of early voting sites calculated by BOE (a uniquely large population or geographic barriers), indicate the reason below:

Rent for Early Voting site: 50,000
Video Surveillance: 15,000
Additional Drop Box: 3,000.00
Concrete Pad for additional Drop Box: 1,000.00

Terms of the early voting grant

Under Section 4(1)(m) of Article II of the Constitution of Michigan of 1963, registered electors have the right to vote in each statewide and federal election in person at an early voting site prior to Election Day. The Fiscal Year 2024 budget includes a grant to provide funding for the implementation and execution of this constitutional mandate in accordance with Public Acts 81-88 of 2023. Receipt of such funding is conditioned upon agreement by the county clerks to abide by the following instructions as prescribed by the Secretary of State and the Michigan Bureau of Elections:

Polling places, equipment, and supplies for early voting

- A publicly owned or controlled building, including but not limited to, a municipal building or school building, must be used as a polling place unless it is not possible or convenient to use a publicly owned or controlled building as a polling place.
- The legislative body of a city or township, or a board of county election commissioners, must not designate as a polling place or early voting site a building that is owned or leased by an elected official, an individual who is a candidate, or a person that is regulated under the Michigan Campaign Finance Act, 1976 PA 388, MCL 169.201 to 169.282. In addition, a building must not be designated as a polling place or early voting site if a portion of that building is leased by an elected official, an individual who is a candidate, or a person that is regulated under the Michigan Campaign Finance Act, and the portion of that building leased by an elected official, an individual who is a candidate, or a person that is regulated under the Michigan Campaign Finance Act, is located within 100 feet from the entrance of the polling place or early voting site located inside that building.
- Except as otherwise provided in the state constitution, the legislative body in each city or township may establish a central polling place or central polling places for 6 precincts or less if it is possible and convenient for the electors to vote at a central polling place or at central polling places. The legislative body in each city or township may abolish other polling places not required as a result of the establishment of a central polling place or central polling places.
- A township board may provide polling places or early voting sites located within the limits of a city that has been incorporated from territory formerly a part of the township, and the electors of the township may cast their ballots at those polling places or early voting sites. If two contiguous townships utilize a combined township hall or other publicly owned or controlled building within one of the township's boundaries and outside of the other township's boundaries, and there is not another publicly owned or controlled building available or suitable for a polling place or early voting site within the other township, then each township board may provide a polling place or early voting site in that publicly owned building for one or more election precinct.
- A city or township, or a county, must not use as a polling place, early voting site, or central polling place a building that does not meet the requirements of this application. For early voting, if a city or township cannot secure a building to be used as a polling place or early voting site that meets the requirements of this application, that city or township must enter into a municipal agreement or a county agreement.
- The legislative body of a city or township, or a board of county election commissioners, must not establish, move, or abolish a polling place, early voting site, or central polling place less than 60 days before an election unless necessary because a polling place, early voting site, or central polling place has been damaged, destroyed, or rendered inaccessible or unusable as a polling place, early voting site, or central polling place.
- The legislative body of a city or township, or a board of county election commissioners, must ensure that a polling place, early voting site, or central polling place established through the procedures outlined in this application is accessible and complies with the Voting Accessibility for the Elderly and Handicapped Act and the Help America Vote Act of 2002.
- After a polling place or early voting site is approved through the procedures outlined in this application, the appropriate clerk must provide a notice specifying the location of the polling place or early voting site to each registered elector entitled to vote at that polling place or early voting site. This notice requirement applies to permanent and temporary changes to polling places and early

voting sites, except that notice is not required if an early voting site is established in addition to one or more early voting sites that remain in effect for which notice was previously provided to each elector. This notice requirement must be provided as follows:

- o No later than 45 days before an election for a polling place or early voting site established or changed by the 60th day before an election
- o For temporary changes made to a polling place or early voting site, no later than 21 days before an election for a polling place and no later than 21 days before the first day of early voting for an early voting site. In addition to the notice required to each registered elector, the appropriate clerk must post a sign indicating the new polling place location or early voting site at the location of the former polling place location or early voting site.
- After a polling place is approved through the procedures outlined in this application, the city or township clerk of the city or township approving the polling place must provide the notice required by this application by either of the following methods:
 - o Updating and sending the voter identification card issued under MCL 168.499
 - o Sending a separate notice by mail or other method designed to provide actual notice to the registered elector
- After an early voting site is approved through the procedures outlined in this application, the appropriate clerk must provide the notice required under this application by sending a separate notice by mail or other method designed to provide actual notice to the registered elector, and must not provide the notice by updating the voter identification card issued under MCL 168.499. In addition to identifying the location of the early voting site, the separate notice sent must provide the hours of operation of the early voting site for each day early voting is offered. The separate notice must be provided as follows:
 - o For early voting conducted as a single municipality, by the clerk of the municipality approving the early voting site
 - o For early voting conducted under a municipal agreement, by the clerk of each municipality that is a party to the municipal agreement, or as otherwise provided by the municipal agreement
 - o For early voting conducted under a county agreement, by the clerk of the county where the early voting site is located or by the clerk of each municipality that is a party to the county agreement
- For temporary changes made to a polling place within 20 days before an election or to an early voting site within 20 days before the start of early voting, the appropriate clerk must provide notice in all of the following ways:
 - o By posting a sign indicating the new polling place location or early voting site at the location of the former polling place location or early voting site
 - o By posting the new polling place location or early voting site on the website of the municipality or county, as applicable
 - o By posting the new polling place location or early voting site on the Department of State's website
- Each city or township must use the electronic poll book software developed, acquired, or approved by the Bureau of Elections in each election precinct in the city or township on Election Day to process voters and generate election precinct reports.
- Notwithstanding any other provision of law to the contrary and subject to the provisions of this application, the city and township board of election commissioners, at least 21 days before each election, but in no case less than five days before the date set for holding schools of instruction, must appoint for each election precinct at least three election inspectors and as many more as in its opinion is required for the efficient, speedy, and proper conduct of the election.

Conduct of early voting and manner of voting

- The clerk of a municipality that does not enter into a municipal agreement or county agreement for conducting early voting is responsible for administering early voting in that municipality.

- No later than 120 days before the first statewide or federal election in each even numbered year, all of the following apply:
 - Each municipality that is conducting early voting as a single municipality must file an early voting plan with the county clerk of the county in which the municipality is located.
 - The coordinator for the municipalities that have signed a municipal agreement must file an early voting plan for the municipalities participating in the municipal agreement with the clerk of the county in which the municipalities are located.
 - Each county that is a party to a county agreement must prepare an early voting plan.
- No later than 110 days before the first statewide or federal election in an even numbered year, each county clerk must submit to the Secretary of State a countywide early voting plan that includes, at a minimum, all of the following:
 - Whether the county clerk is participating in a county agreement as described in this application, and if so, which municipalities in the county are parties to the county agreement
 - Which municipalities in the county, if any, will be conducting early voting as a single municipality, and which municipalities in the county, if any, will be conducting early voting under a municipal agreement
 - If any municipalities in the county are conducting early under a municipal agreement as described in this application, the municipalities that are parties to each municipal agreement
 - The process that the county, each municipal coordinator in the county, and each municipality that is not a party to a municipal agreement or a county agreement, will use to ensure that the Secretary of State has the information necessary to include the location, along with the dates and hours of operation, of each early site on the Department of State's website
 - A copy of each early voting plan submitted by the municipalities in the county and by the municipal coordinators in the county, and a copy of the county early voting plan prepared by the county clerk
 - Any other information that the Secretary of State or county clerk considers necessary
- The location and number of early voting sites must be selected by taking into consideration expected turnout, population density, public transportation, accessibility, travel time, traffic patterns, and any other factors that election officials consider necessary to enhance the accessibility of early voting sites.
- The location of each early voting site must be finalized no later than 60 days before Election Day.
- On each day of early voting, each registered and qualified elector present and in line at the early voting site at the hour prescribed for the closing of the early voting site must be allowed to vote.
- At each early voting site, ballots must be cast using electronic tabulating equipment authorized to be used on Election Day or specifically authorized for early voting in the county where the early voting site is located.
- The clerk of the county where an early voting site is located must prepare and provide to each municipal clerk or early voting site coordinator, as appropriate, both of the following:
 - Programming for the electronic voting equipment to be used at the early voting site no later than 45 days before Election Day.
 - Ballots to be used to test the electronic voting equipment no later than 45 days before Election Day. The appropriate board of election commissioners must complete the preliminary and public logic and accuracy testing no later than five days before the start of early voting in accordance with the requirements under MCL 168.798.
- Tabulators and early voting poll books used at each early voting site must be configured in one of the ways set forth in this application. However, the Secretary of State may approve an alternate configuration of tabulators and early voting poll books as long as the alternate configuration produces an accurate poll list of the voters who cast ballots on each specific tabulator that enables

the balancing of the number of voters casting a ballot at the early voting site with the number of ballots cast on the tabulator. A municipal clerk, or the coordinator of a municipal agreement, must select a configuration set or sets as specified in this application, as applicable, and inform the county clerk of the selection no later than 90 days before an election. Under a county agreement, the county clerk, after consulting with the participating municipal clerks, must select the configuration set or sets as specified in this application no later than 90 days before an election. This application describes the configuration sets that are options for early voting sites, with each configuration set having at least one tabulator and an early voting poll book containing a list of registered electors corresponding to the precincts programmed on the tabulator. A county clerk must program the tabulators to adhere to the configuration set or sets selected for each early voting site. Each early voting site must have the number of tabulators and early voting poll books as required by the selected configuration set or sets.

- If a municipal clerk is conducting early voting as a single municipality, the municipal clerk must provide for each early voting site either of the following configuration sets:
 - A single configuration set programmed to tabulate ballots for all of the precincts in the municipality
 - Multiple configuration sets, with each configuration set programmed to tabulate ballots for a unique set of precincts in the municipality. Each precinct in the municipality must appear on only one configuration set at an early voting site.
- If municipalities are parties to a municipal agreement, the municipal agreement must provide for each early voting site to have either of the following configuration sets:
 - A single configuration set programmed to tabulate ballots for all of the precincts of each municipality covered by the municipal agreement
 - Multiple configuration sets, with each tabulator programmed to tabulate ballots for one or more municipalities covered by the municipal agreement. Each precinct in each of the municipalities must appear on only one configuration set in an early voting site.
- If one or more municipalities are parties to a county agreement, the county agreement must provide for each early voting site to have either of the following configuration sets:
 - For an early voting site covering the entire county, in the same manner as an early voting site of a municipality conducting early voting as a single municipality
 - For an early voting site covering less than the entire county, in the same manner as an early voting site for municipalities that are parties to a municipal agreement
- The early voting poll book must be updated before early voting starts each day to reflect new registered electors, absent voter ballots received, and ballots cast at early voting sites since the last update.
- After the close of the first day of early voting, the board of election inspectors must do all of the following at each early voting site:
 - Verify that the number of ballots tabulated equals the number of electors identified in the early voting poll book as having been issued ballots at the early voting site that day, and note the reason for any discrepancy in the poll book
 - Remove the voted ballots from the tabulator bin and seal the ballots, along with any spoiled ballots, and the early voting poll book in a ballot container in the same manner as ballots are sealed on Election Day and in accordance with MCL 168.806a
 - Record the seal number on the ballot container certificate in accordance with MCL 168.806a
 - Record the seal number in the poll book
 - Print a poll list from the early voting poll book of the electors who voted at the early voting site that day and add it to the paper poll book
 - Report the number on the public counter on the tabulator at the end of the day and at the beginning of the day in the poll book

- o Secure any absent voter ballots that are to be processed at the early voting site in a locked room.
- o Secure each tabulator used at the early voting site in a locked room.
- o Lock the building in which the early voting site is located.
- After the close of each subsequent day of early voting after the first day of early voting, the board of election inspectors must follow the same procedure as provided above, except that on subsequent days the board of election inspectors may either place the current day's ballots in an unused ballot container and seal the ballots in the same manner as ballots are sealed on Election Day or may add the current day's ballots to a ballot container that was used for the previous day of early voting. If the board of election inspectors elects to add the current day's ballots to a ballot container that was used for the previous day of early voting, the seal on the previous day's ballot container must be removed, the current day's ballots and the seal removed by the election inspectors must be added to the ballot container, the ballot container must be resealed, and the new seal number must be recorded on the ballot container certificate and in the poll book. If a ballot container becomes too full to add additional ballots, the election inspectors must use one or more additional ballot containers and label the ballot container certificates sequentially.
- During the required early voting period, the municipal clerk or the early voting site supervisor, as appropriate, must take all necessary steps to secure the electronic voting equipment, ballot containers, blank ballots, and other election materials after the close of early voting each day until the opening of early voting on the following day, in accordance with guidance provided by the Secretary of State. After the last day of early voting, the municipal clerk or the early voting site supervisor, as appropriate, must deliver the electronic voting equipment, each ballot container, the blank ballots, and other election materials to the clerk who will oversee the closing of the election after the polls close on Election Day. No later than the Friday before Election Day, each municipal clerk must post on the municipality's website the location where the precinct canvass of early votes for that municipality will take place and the time the precinct canvass will begin.
- If, during the county canvass of the votes, it is necessary to retabulate ballots from a precinct, and any ballots from that precinct are sealed in one or more ballot containers from an early voting site that contain ballots from multiple precincts, each necessary ballot container must be opened and the ballots sorted by precinct so that the ballots needing to be retabulated can be identified and segregated. The sorting must be done at the canvass. Similarly, if there is a recount of a precinct and any ballots from that precinct are sealed in one or more ballot containers from an early voting site that contain ballots from multiple precincts, each ballot container must be opened and the ballots sorted by precinct as described in this provision so that the ballots subject to the recount can be identified and segregated.
- Early voting results must not be generated or reported until after 8:00 p.m. on Election Day. An individual must not intentionally disclose an election result from an early voting site before 8:00 p.m. on Election Day. An individual who violates this prohibition is guilty of a felony.

Absent voting

- The clerk of a city or township who receives an absent voter ballot return envelope containing the marked ballot of an absent voter must not open that sealed absent voter ballot return envelope and must safely keep the sealed absent voter ballot return envelopes in the clerk's office until delivering the absent voter ballot return envelopes to a precinct board of election inspectors, an absent voter counting board, or a team of election inspectors as provided under this provision.
- The city or township clerk must review each absent voter ballot return envelope to determine whether the absent voter ballot is approved for tabulation in accordance with MCL 168.766. The review under this provision includes verifying the signature on each absent voter ballot return envelope in accordance with MCL 168.766a. Subject to MCL 168.768, a precinct board of election inspectors or an absent voter counting board must not make any further signature verification for an absent voter ballot return envelope. Written or stamped on each absent voter ballot return envelope must be the date, and the time and date if received on Election Day, that the absent voter ballot return envelope was received by the city or township clerk and a statement by the city or township

clerk that the absent voter ballot is approved for tabulation. If the city or township clerk determines that the elector's signature on the absent voter ballot return envelope is missing or does not agree sufficiently with the signature on file, the clerk must reject the absent voter ballot and provide the elector with notice and the opportunity to cure the deficiency in accordance with MCL 168.766(4).

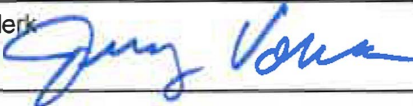
- Except as otherwise provided in MCL 168.759a for absent uniformed services voters and overseas voters, if an absent voter ballot return envelope is received by the clerk after the close of the polls, the clerk must plainly mark the absent voter ballot return envelope with the time and date of receiving the absent voter ballot return envelope and must file the absent voter ballot return envelope in the clerk's office. The city or township clerk must as soon as practicable, but no later than 90 days after the election, notify by mail, telephone, or email any elector who returned an absent voter ballot return envelope with an absent voter ballot that was not tabulated. The notification provided to an elector by the city or township clerk under this provision must inform the elector that the elector's absent voter ballot was not tabulated and the reason that the absent voter ballot was not tabulated.
- Except as otherwise provided, an individual must not photograph, or audio or video record, within an absent voter counting place. A county, city, or township clerk, or an assistant to that clerk, must expel an individual from the absent voter counting place if that individual violates this prohibition. This prohibition does not apply to any of the following:
 - An individual who photographs, or audio/video records, posted election results within an absent voter counting place
 - A county/city/township clerk, or an employee, assistant, or consultant of that clerk, if the photographing, or audio/video recording, is done in the performance of that individual's official duties
 - If authorized by someone in charge of an AV counting place, the news media that take wide-angled photographs or video from a distance that does not disclose the face of any marked ballot
- An elector cannot spoil a ballot that has been tabulated.

Canvass by precinct inspectors

- After the polls close on Election Day, the precinct board of election inspectors must place the ballots in the ballot container provided for ballots under MCL 168.669. The board of election inspectors must securely fasten and seal the ballot container with an approved seal furnished with the election supplies. The seal must be affixed to render it impossible to open the ballot container without breaking the seal. The board of election inspectors must then deliver the ballot container to the township or city clerk.

Drop boxes

- For an absent voter drop box that was not ordered or installed in a city or township before October 1, 2020, the city or township clerk must use video monitoring of that absent voter ballot drop box during the 75 days before each election and on Election Day to ensure effective monitoring of that absent voter ballot drop box.
- Beginning 35 days before each election and until Election Day, an authorized individual must collect, on any day in which the city or township clerk's office is open for business, the election materials deposited in an absent voter ballot drop box located in the city or township.
 - ☒ I agree that, as a condition of receiving state funding for early voting equipment and election administration, in the form of grants issued by the Michigan Department of State, I will comply with the requirements listed above.
 - ☐ This grant application accounts for the early voting needs of all jurisdictions in my county.

Printed name of city/township clerk Jerry Vorva	
Signature of city/township clerk 	Date 9/5/2023

Act No. 81
Public Acts of 2023
Approved by the Governor
July 18, 2023
Filed with the Secretary of State
July 19, 2023
EFFECTIVE DATE: Sine Die
(91st day after final adjournment of the 2023 Regular Session)

**STATE OF MICHIGAN
102ND LEGISLATURE
REGULAR SESSION OF 2023**

Introduced by Senators Moss, McBroom, Singh, Brinks, Wojno, Cavanagh, Hertel, Chang, Geiss, Polehanki, Irwin, McCann, Camilleri, Shink, Cherry, McDonald Rivet and McMorrow

ENROLLED SENATE BILL No. 367

AN ACT to amend 1954 PA 116, entitled "An act to reorganize, consolidate, and add to the election laws; to provide for election officials and prescribe their powers and duties; to prescribe the powers and duties of certain state departments, state agencies, and state and local officials and employees; to provide for the nomination and election of candidates for public office; to provide for the resignation, removal, and recall of certain public officers; to provide for the filling of vacancies in public office; to provide for and regulate primaries and elections; to provide for the purity of elections; to guard against the abuse of the elective franchise; to define violations of this act; to provide appropriations; to prescribe penalties and provide remedies; and to repeal certain acts and all other acts inconsistent with this act," by amending sections 570, 662, 668b, 674, 736b, 736c, 736d, 736e, 764a, 764b, 764d, 765, 765a, 765b, 768, 769, 795b, 797a, 798b, and 805 (MCL 168.570, 168.662, 168.668b, 168.674, 168.736b, 168.736c, 168.736d, 168.736e, 168.764a, 168.764b, 168.764d, 168.765, 168.765a, 168.765b, 168.768, 168.769, 168.795b, 168.797a, 168.798b, and 168.805), section 570 as amended by 2017 PA 113, section 662 as amended by 2022 PA 219, section 668b as added by 2018 PA 614, sections 674 and 764b as amended by 2018 PA 120, sections 736b, 736c, 736d, and 736e as amended by 2018 PA 190, section 764a as amended by 2023 PA 25, section 764d as added by 2020 PA 95, sections 765 and 765b as amended by 2022 PA 195, section 765a as amended by 2020 PA 177, section 769 as amended by 1995 PA 261, sections 795b and 798b as amended by 1990 PA 109, section 797a as amended by 1996 PA 583, and section 805 as amended by 2000 PA 207, and by adding sections 8, 523b, 720a, 720b, 720c, 720d, 720e, 720f, 720g, 720h, 720i, 720j, 765c, and 768a; and to repeal acts and parts of acts.

The People of the State of Michigan enact:

Sec. 8. As used in this act:

- (a) "Clerk's office" includes a satellite office of a clerk.
- (b) "Municipal" or "municipality" mean a city or township.
- (c) "Satellite office of a clerk" means a place designated by a clerk, and staffed by employees of the clerk or assistants as authorized under section 29, to perform specific duties under this act and to offer specified election administration services to electors of a municipality.

Sec. 523b. (1) If a city or township has processed 500 or more election day voter registrations in either or both of the previous 2 general November elections, the board of election commissioners of that city or township may establish election day vote centers to tabulate ballots issued to electors who register to vote or update voter registration on election day. No later than 90 days before an election, the board of election commissioners of a city

or township that establishes an election day vote center under this subsection must inform the county clerk of the county in which that city or township is located that an election day vote center will be established in that city or township. No later than the fourth day before election day, the city or township clerk of a city or township that establishes an election day vote center shall post notice of the establishment and location of that election day vote center on the website of the city or township, if available, and in the clerk's office.

(2) An election day vote center operates as a polling place and must have at least 3 election inspectors appointed under section 674 and be located in the same building where the city or township clerk provides election day registration, which includes a satellite office of that city or township clerk. A political party, or an incorporated organization or organized committee of interested citizens as described under sections 730 and 731, may have 1 challenger for every 8 election inspectors assigned to an election day vote center.

(3) Only an elector who registers to vote or updates the elector's voter registration in the city or township on election day is eligible to cast a ballot at an election day vote center that is located in the same building in which the elector registers to vote or updates the elector's voter registration. The registered elector must present to an election inspector at the election day vote center the voter registration receipt issued to that elector under section 497(5) by the city or township clerk on election day, and must comply with all of the other requirements for an elector under section 523. An election inspector in an election day vote center shall do all of the following:

(a) Allow an elector to cast a ballot in the same manner as an elector whose name is listed on the voter registration list in an election day precinct.

(b) Enter the elector's name in the poll book approved by the secretary of state for use in an election day vote center.

(c) Issue a ballot to the elector who shall mark the ballot and deposit the ballot in the tabulator.

(4) A city or township clerk shall configure an election day vote center with at least 1 tabulator and a corresponding poll book that lists the electors issued a ballot to be cast on that tabulator. The collected voter registration receipts under subsection (3) serve as 1 of the required poll lists, and the list of electors issued a ballot in the poll book serves as the second required poll list.

(5) The county clerk shall program the tabulators to be used in an election day vote center so that the results will be included in the unofficial and official election accumulation reports that are part of the election day precinct results. The number of tabulators and poll books must conform to the manner in which the county clerk programs tabulators for use in an election day vote center.

(6) An elector who is in line at a city or township clerk's office, including a satellite office of that city or township clerk, by 8 p.m. on election day to register to vote or update a voter registration must be allowed to complete the voter registration transaction and be allowed to cast a ballot immediately after that transaction at that city or township election day vote center. The election inspectors at an election day vote center must allow an elector who was issued a voter registration receipt at the city or township clerk's office on election day and who is in line at that election day vote center by 8 p.m. on election day to cast a ballot, including after 11:59 p.m. on election day if necessary.

(7) The election inspectors at an election day vote center must follow the same process required at an election day polling place after the last elector in line casts a ballot.

Sec. 570. Except for ballots used for early voting that are produced by an on-demand ballot printing system, paper ballots must be numbered consecutively and identified by use of the words "official primary ballot" on the upper right hand corner on the front of the ballot with a perforated line across the top of the ballot and underneath the number and identification so that the stub with the number and identification may be torn off. The detachable stub serves for the several party tickets and the ballot number must be printed on the stub on 1 side only. A political party designation must not appear on a ballot stub so numbered and identified. After the ballots are trimmed and wrapped in sealed packages, the ballots must be distributed for use at the primary election in the same manner as is provided by law for the distribution of ballots to be used at general elections. Ballots must be prepared in substantially the following form:

OFFICIAL PRIMARY BALLOT

No.

OFFICIAL PRIMARY ELECTION BALLOT

Primary election to be held 20..... in the county of
.....party.

You cannot split your ticket. If you vote for candidates on more than 1 party ticket, your ballot will be rejected.

Make a cross or a check mark in the square to the left of not more than the number of names for each office as may be indicated under the title of each office.

building is leased by an elected official, an individual who is a candidate, or a person that is regulated under the Michigan campaign finance act, 1976 PA 388, MCL 169.201 to 169.282, and the portion of that building leased by an elected official, an individual who is a candidate, or a person that is regulated under the Michigan campaign finance act, 1976 PA 388, MCL 169.201 to 169.282, is located within 100 feet from the entrance of the polling place or early voting site located inside that building.

(3) Except as otherwise provided in section 4(1)(m) of article II of the state constitution of 1963 for early voting, the legislative body in each city or township may establish a central polling place or central polling places for 6 precincts or less if it is possible and convenient for the electors to vote at a central polling place or at central polling places. The legislative body in each city or township may abolish other polling places not required as a result of the establishment of a central polling place or central polling places.

(4) A township board may provide polling places or early voting sites located within the limits of a city that has been incorporated from territory formerly a part of the township, and the electors of the township may cast their ballots at those polling places or early voting sites. If 2 contiguous townships utilize a combined township hall or other publicly owned or controlled building within 1 of the township's boundaries and outside of the other township's boundaries, and there is not another publicly owned or controlled building available or suitable for a polling place or early voting site within the other township, then each township board may provide a polling place or early voting site in that publicly owned building for 1 or more election precinct.

(5) A city or township, or a county as provided under section 720g, shall not use as a polling place, early voting site, or central polling place a building that does not meet the requirements of this section. For early voting under sections 720a to 720j, if a city or township cannot secure a building to be used as a polling place or early voting site that meets the requirements of this section, that city or township must enter into a municipal agreement under section 720f or a county agreement under section 720g.

(6) The legislative body of a city or township, or a board of county election commissioners as provided under section 720g, shall not establish, move, or abolish a polling place, early voting site, or central polling place less than 60 days before an election unless necessary because a polling place, early voting site, or central polling place has been damaged, destroyed, or rendered inaccessible or unusable as a polling place, early voting site, or central polling place.

(7) The legislative body of a city or township, or a board of county election commissioners as provided under section 720g, shall ensure that a polling place, early voting site, or central polling place established under this section is accessible and complies with the voting accessibility for the elderly and handicapped act and the help America vote act of 2002.

(8) After a polling place or early voting site is approved under this section, the appropriate clerk, as provided under subsections (9) and (10), must provide a notice specifying the location of the polling place or early voting site to each registered elector entitled to vote at that polling place or early voting site. The notice requirement under this subsection applies to permanent and temporary changes to polling places and early voting sites, except that notice is not required if an early voting site is established in addition to 1 or more early voting sites that remain in effect for which notice was previously provided to each elector. The notice required under this subsection must be provided as follows:

(a) No later than 45 days before an election for a polling place or early voting site established or changed by the sixtieth day before an election.

(b) For temporary changes made to a polling place or early voting site under subsection (6), no later than 21 days before an election for a polling place and no later than 21 days before the first day of early voting for an early voting site. In addition to the notice required to each registered elector under this subdivision, the appropriate clerk must post a sign indicating the new polling place location or early voting site at the location of the former polling place location or early voting site.

(9) After a polling place is approved under this section, the city or township clerk of the city or township approving the polling place must provide the notice required under subsection (8) by either of the following methods:

(a) Updating and sending the voter identification card issued under section 499.

(b) Sending a separate notice by mail or other method designed to provide actual notice to the registered elector.

(10) After an early voting site is approved under this section, the appropriate clerk must provide the notice required under subsection (8) by sending a separate notice by mail or other method designed to provide actual notice to the registered elector, and must not provide the notice by updating the voter identification card issued under section 499. In addition to identifying the location of the early voting site, the separate notice sent under this subsection must provide the hours of operation of the early voting site for each day early voting is offered. The notice under this subsection must be provided as follows:

- (g) Beginning January 1, 2026, whether early voting will be offered on the Monday before election day.
- (h) The communication strategy for informing electors of the opportunity for early voting.
- (i) The process to ensure that the secretary of state has the information necessary to include the location, along with the dates and hours of operation, of each early voting site on the department of state's website.
- (j) A copy of a municipal agreement or a county agreement, if applicable.
- (k) Any other information as the secretary of state or county clerk considers necessary.
- (4) Each county clerk shall review each early voting plan that the county clerk receives under subsection (1)(a) and (b) to verify that the early voting plan contains all the required information. Each municipality in a county that is conducting early voting as a single municipality under section 720e and each coordinator for municipalities that have entered into a municipal agreement under section 720f shall submit accurate and complete information in the early voting plan, and shall promptly respond to a request for information from the county clerk or the county clerk's staff.
- (5) No later than 110 days before the first statewide or federal election in an even numbered year, each county clerk shall submit to the secretary of state a countywide early voting plan that includes, at a minimum, all of the following:
 - (a) Whether the county clerk is participating in a county agreement described under section 720g, and if so, which municipalities in the county are parties to the county agreement.
 - (b) Which municipalities in the county, if any, will be conducting early voting as a single municipality under section 720e, and which municipalities in the county, if any, will be conducting early voting under a municipal agreement under section 720f.
 - (c) If any municipalities in the county are conducting early voting under a municipal agreement under section 720f, the municipalities that are parties to each municipal agreement.
 - (d) The process that the county, each municipal coordinator in the county, and each municipality that is not a party to a municipal agreement or a county agreement, will use to ensure that the secretary of state has the information necessary to include the location, along with the dates and hours of operation, of each early voting site on the department of state's website.
 - (e) A copy of each early voting plan submitted by the municipalities in the county and by the municipal coordinators in the county, and a copy of the county early voting plan prepared by the county clerk.
 - (f) Any other information that the secretary of state or county clerk considers necessary.
- (6) The county clerk shall certify that the electors of each municipality in the county are served by 1 or more early voting sites. If any municipality in the county is not a party to a municipal agreement or a county agreement and has not filed an early voting plan as a municipality conducting early voting as a single municipality, the county clerk shall indicate the name of that municipality as an exception to the certification and shall indicate what steps the county clerk has taken to determine that municipality's plan for early voting.

Sec. 720i. (1) An early voting site is subject to the same requirements as a polling place except that an early voting site may do either or both of the following:

- (a) Serve electors from more than 6 precincts.
- (b) Serve electors from more than 1 municipality located in a county.
- (2) An early voting site is not subject to the limit on the number of electors assigned to a precinct as provided in section 661.
- (3) The location and number of early voting sites must be selected by taking into consideration expected turnout, population density, public transportation, accessibility, travel time, traffic patterns, and any other factors that election officials consider necessary to enhance the accessibility of early voting sites.
- (4) The location of each early voting site must be finalized no later than 60 days before election day.
- (5) On each day of early voting, each registered and qualified elector present and in line at the early voting site at the hour prescribed for the closing of the early voting site must be allowed to vote.

Sec. 720j. (1) At each early voting site, ballots must be cast using electronic tabulating equipment authorized to be used on election day or specifically authorized for early voting in the county where the early voting site is located.

- (2) The clerk of the county where an early voting site is located shall prepare and provide to each municipal clerk or early voting site coordinator, as appropriate, both of the following:
 - (a) Programming for the electronic voting equipment to be used at the early voting site no later than 45 days before election day.

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**FEED
FACE UP
THIS
DIRECTION** 

RETURN SERVICE REQUESTED

VOTER INFORMATION CARD

Twp.:

County:

Precinct:

Date:

Listed below are the various districts in which you reside:

US Congressional:

State Senate:

State Rep.:

County Comm:

School District:

F
O
L
D

The above Polling Location is for all elections
Federal, State, Municipal and School

**MAIL
TO** 

SIGNATURE
OF
VOTER **X**

Voter Identification Requirement: Every voter will be asked to show photo identification upon application to vote in person or sign an affidavit attesting that they are not in possession of photo identification.

It is a pleasure to send you your new voter registration card.
We hope you will exercise your privilege at every election.

★ ★ IMPORTANT NOTICE ★ ★

Michigan law requires that the same address be used for voter registration and driver license purposes. Therefore, if the residence address you provide when registering to vote differs from the address shown on your Michigan driver license or state ID card, the Secretary of State will automatically update your driver license or personal identification card address. If an address change is made. The Secretary of State will mail you an address update sticker for your driver license or state ID card or mail you a new card.

**CHANGE OF ADDRESS WITHIN THE
TOWNSHIP OF PLYMOUTH**

Should you move to a new address, within the Township of Plymouth, please provide your new address, sign your name and return this card to:

**Plymouth Township Clerk
9955 N. Haggerty Rd.
Plymouth, MI 48170-4394**

/ /
Date

New Address

X
Signature of Voter

Order online at www.PrintingSystems.us

House Bill No. 4699

(2) Once an elector's absent voter ballot application for all future elections has been verified, the elector becomes a permanent mail ballot voter and the elector must be sent an absent voter ballot before each election unless the application is rescinded.

(3) An absent voter ballot application for all future elections can be rescinded only for any of the following reasons:

(a) The permanent mail ballot voter submits a signed request to rescind the voter's application to receive an absent voter ballot by mail for all future elections.

(b) The permanent mail ballot voter is no longer qualified to vote in this state.

(c) The secretary of state or the appropriate city or township clerk receives reliable information that the permanent mail ballot voter has moved the voter's residence to another state, or has moved the voter's residence within this state without updating the voter's registration address.

(d) The permanent mail ballot voter does not vote for 6 consecutive years.

(4) The secretary of state or the appropriate city or township clerk shall rescind the absent voter ballot application for all future elections for a permanent mail ballot voter if the secretary of state or the appropriate city or township clerk receives reliable information that the permanent mail ballot voter meets 1 or more of the reasons described in subsection (3).

(5) If an absent voter ballot application for all future elections is rescinded under subsection (3)(d), the city or township clerk shall send the elector a notice informing the elector that the elector's absent voter ballot application for all future elections has been rescinded because the elector did not vote for 6 consecutive years.

(6) A permanent mail ballot voter who changes the voter's residence in this state and updates the voter's registration address, or who has the voter's registration address updated, continues to be a permanent mail ballot voter and the voter's absent voter ballot must be sent to the voter's current registration address until another address is designated by the permanent mail ballot voter.

Sec. 759f. (1) The secretary of state shall prescribe the presidential primary ballot selection form. The presidential primary ballot selection form must be available in person, by mail, and online, and must be able to be submitted to the clerk of the city or township in which the permanent mail ballot voter resides, in person, by mail, or online.

(2) No later than 60 days before a presidential primary election, each city or township clerk shall send a presidential primary ballot selection form, with prepaid return postage, to all permanent mail ballot voters in the city or township who have not made a presidential primary ballot selection for the presidential primary election. If a permanent mail ballot voter does not return a presidential primary ballot selection form by the fortieth day before a presidential primary election, the city or township clerk shall notify that permanent mail ballot voter by telephone, email, and text message, if available, of the requirement to make a political party ballot selection in order to receive a presidential primary election ballot. If the city or township clerk does not have the telephone number or email address of the permanent mail ballot voter, the city or township clerk must notify the permanent mail ballot voter by United States mail, and may also notify the permanent mail ballot voter by any other available method of contact.

(3) If an elector becomes a permanent mail ballot voter in a city or township after the clerk sends the presidential primary ballot selection forms as required under subsection (2), and the elector has not made a presidential primary ballot selection for the presidential primary election, the clerk of the city or township must immediately send the voter a presidential primary ballot selection form, with prepaid return postage.

(4) If the presidential primary election ballot contains any office or proposal other than for the office of President of the United States, a ballot with those other offices or proposals that does not include the office of President of the United States must be sent to those permanent mail ballot voters who have not made a presidential primary ballot selection for the presidential primary election. In addition, a ballot sent under this subsection must include a notice on a form as prescribed by the secretary of state that indicates both of the following:

(a) The permanent mail ballot voter did not receive a presidential primary election ballot because the permanent mail ballot voter did not make a presidential primary ballot selection.

(b) The process by which the permanent mail ballot voter can participate in the presidential primary election.

(5) A presidential primary ballot selection form sent under this section must be sent to the address designated by the permanent mail ballot voter to which the voter's absent voter ballot is sent.

Sec. 759g. The secretary of state shall provide instructions to county, city, and township clerks regarding the discontinuation of any permanent absent voter ballot application list maintained by a county, city, or township clerk for electors who automatically receive an absent voter ballot application before each election.

Michigan Absent Voter Ballot Application

****If you are a participant in the Address Confidentiality Program, do not complete this form. Contact the Department of Attorney General.****
I am a United States citizen and a qualified and registered elector of the county and jurisdiction in the state of Michigan listed below, and I am applying for an official ballot, to be voted by me at the election(s) listed below.

1

Voter's registration information

COMPLETE

Last name	First name	M.I.	County
Street address		<input type="checkbox"/> City <input type="checkbox"/> Township	Jurisdiction
City	State MI	ZIP	Year of birth
Email address		Phone number	

Your email address and phone number will be used only for official election purposes.

2**CHECK**

Select election(s) to receive a ballot (required):

- ☐ August 8, 2023 election
☐ November 7, 2023 election

Other elections: Complete to join the permanent absent voter ballot list (optional)

- ☐ Automatically send me an absent voter ballot for each future election for which I'm eligible.

3**SIGN**

Voter's signature (Power of attorney is not acceptable):

I certify that I am a United States citizen and that the statements in this absent voter ballot application are true.

Signature	Date
-----------	------

WARNING: You must be a **United States citizen** to vote. If you are not a United States citizen, you will not be issued an absent voter ballot. A person making a false statement in this absent voter ballot application is guilty of a misdemeanor. It is a violation of Michigan election law for a person other than those listed in the instructions to return, offer to return, agree to return, or solicit to return your absent voter ballot application to the clerk. An assistant authorized by the clerk who receives absent voter ballot applications at a location other than the clerk's office must have credentials signed by the clerk. Ask to see his or her credentials before entrusting your application with a person claiming to have the clerk's authorization to return your application.

4**OTHER**

Address to mail ballot: (Only fill out if different than above)

The U.S. Postal Service will not forward your ballot. We can mail it to you where you are. If additional addresses are needed or plans change, contact your city/township clerk.

Address 1

Date leaving for this address	Date of return
Street address	
City	
State	ZIP

Address 2

Date leaving for this address	Date of return
Street address	
City	
State	ZIP

5**RETURN**

Return this application to your city/township clerk. Find your clerk at Michigan.gov/Vote.

Certificate of Authorized Registered Elector Returning Absent Voter Ballot Application (Complete only if assisting a voter with return of the application)

I certify that my name is _____, date of birth is _____ and my address is _____; that I am delivering the absent voter ballot application of _____ at his or her request; that I did not solicit or request to return the application; that I have not made any markings on the application; that I have not altered the application in any way; that I have not influenced the applicant; and that I am aware that a false statement in this certificate is a violation of Michigan election law.

Signature of person assisting voter	Date
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**CLERKS
USE
ONLY**

Wd/Pct	Mailed	Returned
Filed	Ballot No.	Clerk

SEE OTHER SIDE FOR MORE INFORMATION

Revision date: 5/2023

Printing Systems, Inc.
12005 Beech Daly Road, Taylor, MI 48180
Tel: (734)-946-5111
Fax: (734)-946-1115
printingsystems.us
contact@printingsystems.us

Invoice

Paula Jefferson
Plymouth Charter Township
9955 N. Haggerty Road
Plymouth, MI 48170
(734) 354-3228

Invoice #	Date	Purchase Order	Account #
228755	09/18/2023	Paula Jefferson	2274

Description	Amount
695 AV Ballot Return Envelopes (Imprinted)-STATE Business Reply Election Envelopes / 695 AV Ballot Return Envelope - Imprinted (1000 per Box) (9.25 x 5.8125) x 10000	924.43
Subtotal:	\$924.43
Shipping:	\$82.00
Total:	\$1,006.43
Payments:	\$0.00
Balance Due:	\$1,006.43

Payment Terms: Net 30 Days