

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

Tuesday, July 27, 2021
7:00 PM



CALL TO ORDER AT _____ P.M.

A. ROLL CALL: Kurt Heise_____, Mark Clinton_____, Chuck Curmi_____,
Bob Doroshewitz_____, Jerry Vorva_____, Audrey Monaghan_____,
John Stewart_____

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA

Tuesday, July 27, 2021

D. APPROVAL OF CONSENT AGENDA

D.1 Approval of Minutes:

Regular Meeting - Tuesday, July 13, 2021

D.2 Consent Agenda – New Business

- a. 44736 Joy Road 10' Pathway Easement, **Resolution # 2021-07-27-47**, *Jeremy Schrot, Township Engineer*
- b. 44780 Joy Road 10' Pathway Easement, **Resolution # 2021-07-27-48**, *Jeremy Schrot, Township Engineer*
- c. Appointment of Zachary Funk to the Historic District Commission, **Resolution # 2021-07-27-49**, *Supervisor Kurt Heise*
- d. CIPP Bid Award, **Resolution # 2021-07-27-50**, *Patrick Fellrath, Township Engineer*
- e. Resolution to Approve IT/CLEMIS Service Agreement, **Resolution 2021-07-27-51**, *Police Chief Tom Tiderington*

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

Tuesday, July 27, 2021
7:00 PM



D.3 Approval of Township Bills:

| FUND | ACCT | ALREADY PAID | TO BE PAID | TOTAL: |
|---------------------------------|-------------|---------------------|-------------------|---------------------|
| General Fund | 101 | 673,290.20 | 308,168.33 | 981,458.53 |
| Solid Waste Fund | 226 | 5,993.73 | 105,519.99 | 111,513.72 |
| Improvement Revolving (Capital) | 246 | .00 | .00 | .00 |
| Drug Forfeiture Fund | 265 | .00 | 37,683.00 | 37,683.00 |
| Drug Forfeiture State | 266 | 00 | .00 | 00 |
| Drug Forfeiture IRS | 267 | .00 | .00 | .00 |
| Golf Course Fund | 510 | .00 | .00 | .00 |
| Senior Transportation | 588 | 7,006.37 | .00 | 7,006.37 |
| Water/Sewer Fund | 592 | 357,998.58 | 430,774.43 | 788,773.01 |
| Trust and Agency | 701 | .00 | .00 | .00 |
| Police Bond Fund | 702 | 00 | .00 | .00 |
| Tax Pool | 703 | 00 | .00 | 00 |
| Special Assessment Capital | 805 | .00 | 00 | 00 |
| TOTALS: | | 1,044,288.88 | 882,145.75 | 1,926,434.63 |

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

Tuesday, July 27, 2021
7:00 PM



E. PUBLIC COMMENT (*Limited to 3 Minutes*)

F. NEW BUSINESS

1. Western Townships Utilities Authority (WTUA) approval of Annual Budget, **Resolution # 2021-07-27-52**, *Suzanne Reel, CPA, WTUA*
2. Second Reading of Update to Tree Ordinance 1016, Amendment 25, Section 98.01 et. seq, *Supervisor Kurt Heise*
3. Tree Ordinance Fee Schedule, **Resolution # 2021-07-27-53**, *Supervisor Kurt Heise and Laura Haw*
4. Agreements with the U.S. Homeland Security Detroit for use of Office Space and Reimbursement of Expenses at the DPW Building, *Supervisor Kurt Heise and Police Chief Tom Tiderington*
5. Pension and Retiree Healthcare (OPEB) Funding Status Report, *Treasurer Mark Clinton*

E. PUBLIC COMMENT (*Limited to 3 Minutes*)

F. BOARD COMMENTS

G. ADJOURNMENT

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks' notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 N Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800649-3777 (Michigan Relay Services)

The public is invited and encouraged to attend all meetings of the Board of Trustees of the Charter Township of Plymouth

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

Tuesday, July 13, 2021

7:00 PM

PROPOSED MINUTES



CALL TO ORDER AT 7:03 P.M.

A. ROLL CALL: PRESENT:

Kurt Heise, Supervisor
Mark Clinton, Treasurer
Jerry Vorva, Clerk
Chuck Curmi, Trustee
Bob Doroshewitz, Trustee
Audrey Monaghan, Trustee
John Stewart, Trustee

ALSO PRESENT:

Dan Phillips, Fire Chief
Thomas Tiderington, Police Chief
Kevin Bennett, Township Attorney
Denisa Terrell, Recording Secretary

23 Members of the Public

B. PLEDGE OF ALLEGIANCE Trustee Monaghan

C. APPROVAL OF AGENDA

Tuesday, July 13, 2021

Moved by Clerk Vorva and seconded by Trustee Monaghan to approve the agenda for the Board of Trustees meeting of July 13, 2021. Ayes all.

D. APPROVAL OF CONSENT AGENDA

D.1 Approval of Minutes:

Regular Meeting - Tuesday, June 22, 2021

D.2 Acceptance of Communications, Resolutions & Reports

• **Building Department Monthly Report - June 2021**

CHARTER TOWNSHIP OF PLYMOUTH BOARD OF TRUSTEES MEETING

Tuesday, July 13, 2021

7:00 PM

PROPOSED MINUTES



- Fire Department Monthly Report - June 2021
- Planning Department Monthly Report - June 2021
- Police Department Monthly Report - June 2021
- FOIA Monthly Report - Clerk's Office - June 2021
- FOIA Monthly Report - Police Department - June 2021

D.3 Approval of Township Bills:

| FUND | ACCT | ALREADY PAID | TO BE PAID | TOTAL: |
|---------------------------------|------------|-------------------|-------------------|-------------------|
| General Fund | 101 | 836,146.98 | 153,808.23 | 989,955.76 |
| Solid Waste Fund | 226 | 4,748.04 | 48,995.50 | 53,743.54 |
| Improvement Revolving (Capital) | 246 | .00 | .00 | .00 |
| Drug Forfeiture Fund | 265 | .00 | .00 | .00 |
| Drug Forfeiture State | 266 | 24,098.00 | .00 | 24,098.00 |
| Drug Forfeiture IRS | 267 | .00 | .00 | .00 |
| Golf Course Fund | 510 | .00 | .00 | .00 |
| Senior Transportation | 588 | 5,179.74 | 428.74 | 5,608.48 |
| Water/Sewer Fund | 592 | 76,710.46 | 48,417.18 | 125,127.64 |
| Trust and Agency | 701 | .00 | .00 | .00 |
| Police Bond Fund | 702 | 00 | .00 | .00 |

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

Tuesday, July 13, 2021

7:00 PM

PROPOSED MINUTES



| | | | | |
|----------------------------|------------|-------------------|-------------------|---------------------|
| Tax Pool | 703 | 00 | .00 | 00 |
| Special Assessment Capital | 805 | .00 | 31,772.25 | 31,772.25 |
| TOTALS: | | 946,883.22 | 283,422.40 | 1,230,305.62 |

Moved by Clerk Vorva and seconded by Trustee Monaghan to approve the consent agenda for the Board of Trustees meeting of July 13, 2021. Ayes all.

E. PUBLIC COMMENT (*Limited to 3 Minutes*)

- Ms. Coleman- Read a statement that included: Will the tree ordinance result in real change other than collecting a \$2 per capita.
Supervisor Heise indicated there is no \$2 per capita collection, tax, or fee, and the current cost of tree-related expenses exceeds \$2 per capita.
- Ms. Kirchgatter- Expressed gratitude for the responses to her concerns from board members. The 6th version of the Tree Ordinance respects the rights of property owners and upholds the current green beauty of the Township.
- Ms. Mary Stone- Inquired if the 6th version of the Tree Ordinance will be the last. She also asked what qualifies an individual to serve on the environmental commission.
Supervisor Heise shared that the members of the Environmental Commission volunteer their time for a three-year term. The commission member's resumes are on file with the Township. The commission assists the Township on environmental matters and they are appreciated. Supervisor Heise also indicated generally there would not be any substantial changes after the first reading. The second reading will take place on July 27, 2021.

F. NEW BUSINESS

1. 2022-24 Household Hazardous Waste Contract, **Resolution # 2021-07 13-46**, *Supervisor Kurt Heise and Solid Waste Coordinator Sarah Visel*

CHARTER TOWNSHIP OF PLYMOUTH BOARD OF TRUSTEES MEETING

Tuesday, July 13, 2021

7:00 PM

PROPOSED MINUTES



Supervisor Heise provided details on the successful hazardous waste drop in May of 2020 that included 1086 cars. ERG collected 98,830 pounds of hazardous waste and electronics.

It was moved by Trustee Curmi and seconded by Trustee Monaghan to approve Resolution #2021-07-13-46 authorizing the Supervisor and Clerk to sign a 3-year renewal of the current contract with ERG Environmental for Household Hazardous Waste collection services.

All Ayes. Motion Passed.

2. 2021-22 Water and Sewer Usage Rates Recommendation, Treasurer Clinton
Treasurer Clinton presented the recommendation effective July 1, 2021, to maintain the current rate structure with water at 5.82 per 1000 gallons and sewage usage at 4.79 per 1000 gallons of sewage disposal. Savings were obtained through moving from the Wayne County system to the Ypsilanti system. Consideration of completing bond payments in 2022 have also contributed to the recommendation to keep the rates the same as the Township will save 1.4 million a year.

It was moved by Treasurer Clinton and seconded by Trustee Curmi to maintain Water & Sewer usage rates at their current levels of \$5.82 per 1,000 gallons for water consumption and \$4. 79 per 1,000 gallons for sewage disposal for the next 12 months effective July 1, 2021.

3. Tree Ordinance # 1016, Amendment #25, First Reading, Supervisor Heise and planning Director Laura
Supervisor Heise explained multiple changes were made to the Tree Ordinance as a result of collaboration and communication with the community, the Board of Trustees, and the Environmental Commission. Drafts of the different versions were included in the e-news and updated on the Township website. The environmental Commission will serve as the Tree Board.
Board members contributed to editing in the ordinance.

PUBLIC COMMENTS ON TREE ORDINANCE

- Mr. Zantop shared a concern about a tree (brush) that protrudes into the county easement and blocks vision at Beaconhill Drive and Ann Arbor Trail.
- Mr. Krueger, Environmental Commission shared the commission's goal to educate the community. He also invited the community to attend meetings on the 4th Monday of every month.

CHARTER TOWNSHIP OF PLYMOUTH BOARD OF TRUSTEES MEETING

Tuesday, July 13, 2021

7:00 PM

PROPOSED MINUTES



It was moved by Supervisor Heise and seconded by Trustee Monaghan to approve the first reading of the Township Tree Ordinance and schedule the second reading and adoption to occur on July 27, 2021, at the regularly scheduled Board of Trustees meeting.

Ayes: Supervisor Heise, Treasurer Clinton, Clerk Vorva, Trustee Doroshewitz, Trustee Monaghan, and Trustee Curmi.

Nays: Trustee Stewart
Motion Passed

G. PUBLIC COMMENTS

There were none.

H. BOARD COMMENTS

- Clerk Vorva-The golf course is doing well. He thanked Treasurer Clinton for his work resulting in revenue to the Township.
- Trustee Curmi-Asked about the status of the sidewalk replacement project.
- Trustee Stewart-All sidewalks were not replaced until June 30th.
Supervisor Heise indicated the sidewalk project is almost complete. Zone 2 will take place next year.
- Supervisor Heise-The next BOT meeting is July 27.
The Tree Ordinance second reading will take place in the next meeting.
There will be an appointment to the Historic Commission.
Trash collection is late due to staffing issues. The Township is reviewing our contract to fine and penalizes GFL with respect to service provisions.
There will be a meeting with the MDOT Director in the Township Hall to talk about the I275 project.
FYI-Superior Township did prevail in the lawsuit against Salem Township and Robert Schostak. They cannot tap into their sewer system.

I. ADJOURNMENT

It was moved by Trustee Stewart and seconded by Clerk Vorva to adjourn.

All Ayes.

Adjourned at 8:20 p.m.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

Tuesday, July 13, 2021

7:00 PM

PROPOSED MINUTES



Jerry Vorva, Township Clerk



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: JULY 27, 2021

ITEM: 44736 Joy Rd 10' Pathway Easement, Resolution #2021-07-27-47

PRESENTER: Jeremy Schrot, PE, Township Engineer

BACKGROUND:

The Charter Township of Plymouth has a goal of closing sidewalk gaps throughout the Township to improve the walkability within our community and connection to downtown Plymouth. In keeping with this goal, the Charter Township of Plymouth hereby has been granted a 10' wide easement and right-of-way for the purpose of installation of the sidewalk and appurtenant structures in, upon and across, the property at parcel ID 78-058-99-0039-000, commonly known as 44736 Joy Rd.

Once approved by the Board, the documents are signed by the Township Clerk, the Township Attorney and the Township Engineer before recording them with Wayne County. Once recorded, the original easement remains on file in the Clerk's office.

ACTION REQUESTED:

Approve the easement.

PROPOSED MOTION: I move to adopt **Resolution #2021-07-27-47** authorizing the Township Clerk, Township Attorney and Township Engineer to sign the pathway easement for 44736 Joy Rd and to authorize the recording of same.

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION TO AUTHORIZE THE 10' PATHWAY EASEMENT
FOR 44736 JOY ROAD,
78-058-99-0039-000**

RESOLUTION #2021-07-27-47

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the "Board"), held at Township Hall, located at 9955 N. Haggerty Road, Plymouth, on July 27, 2021, the following resolution was offered:

WHEREAS, Terry Gould, (Grantor), located at 44736 Joy RD, Plymouth, Michigan granted a 10' wide pedestrian pathway necessary for the purpose of installation of sidewalk and appurtenant structures in, upon and across, the property, and,

WHEREAS, said pathway is a public pedestrian pathway and requires access by the Charter Township of Plymouth (Grantee) for routine inspections and; Grantor and future owners of said parcel, do hereby assume responsibility for maintenance and repairs of future said sidewalk in accordance with the Township Ordinances.

NOW, THEREFORE, BE IT RESOLVED that Charter Township of Plymouth Board of Trustees does hereby approve **Resolution #2021-07-27-47** authorizing the 10' easement for the pedestrian pathway located on the property at 78-058-99-0039-000, commonly known as: 44736 Joy RD, Plymouth, Michigan and grants approval for the Township Clerk, Township Attorney, and Township Engineer to sign and file the appropriate paperwork with Wayne County.

Moved by: _____ Seconded by: _____

ROLL CALL:

___Vorva, ___Clinton, ___Curmi, ___Doroshewitz, ___Monaghan, ___Heise, ___Stewart

SIDEWALK EASEMENT

Terry Gould

having an address of 44736 Joy Rd, Plymouth, Michigan 48170 hereinafter designated "GRANTOR", in consideration of the sum of One Dollar, receipt of which is hereby acknowledged and determined to be fair and just compensation by GRANTOR, does by these presents covenant and warrant that GRANTOR is the fee simple owner of the property described below and does grant and convey to the Charter Township of Plymouth, a Michigan municipal corporation, 9955 N. Haggerty Road, Plymouth, Michigan 48170, hereinafter designated "GRANTEE", an easement and right-of-way for the purpose of installation, inspection, maintenance, repair, operation and removal of a municipally owned sidewalk and appurtenant structures in, upon and across the property owned by GRANTOR, situated in the Charter Township of Plymouth, Wayne County, Michigan and more particularly described as:

See Exhibit "A" Attached

The GRANTEE, its employees, agents or independent contractors, shall have full right upon said property and ingress and egress thereto for the purpose of constructing, installing, maintaining, repairing, altering or removing the aforementioned sidewalk. Further, for the purpose of storing or removing machinery, materials or other incidentals in connection with and during the construction or maintenance of said work, GRANTEE, its employees, agents or independent contractors, shall have a right of access and use over and across adjoining lands of GRANTOR. Reasonable caution shall be observed by GRANTEE, its employees, agents and independent contractors, for the protection of trees, shrubs, fences and other improvements belonging to GRANTOR. All surplus earth shall be removed from the property or deposited on the property in a manner satisfactory to GRANTOR. Upon completion of installation, construction, maintenance, repairs, alteration or removal of said sidewalk, the premises shall be left as nearly as reasonably possible in the same condition as before such work began and all machinery, materials and equipment removed.

The granting of the easement as stated herein shall vest in the GRANTEE and the general public authority to use said sidewalk for the purposes of pedestrian traffic, nonmotorized vehicle (bicycles, scooters, etc.) traffic, wheelchairs and all uses incidental to pedestrian traffic. The grant of this easement shall run with the land and be binding upon the heirs, successors and assigns of the GRANTOR and GRANTEE. It is understood and agreed that any and all improvements or appurtenances of the municipally owned sidewalk in the easement premises shall become and remain at all times the property of the GRANTEE, its successors and assigns, and subject to the GRANTEE'S rules, regulations and ordinances.

The location of the sidewalk shall be within the easement. GRANTOR does hereby assume responsibility for maintenance and repairs of said sidewalk and does hereby indemnify and hold harmless GRANTEE, its successors in interest and assigns, from and against any and all liability resulting from the construction, maintenance and/or use of the above described sidewalk except as to any negligent and/or intentional act of GRANTEE, its successors in interest or assigns. Further, GRANTEE does not hereby waive or give up any immunity granted by law to GRANTEE pertinent to said sidewalk or the construction, maintenance or use thereof.

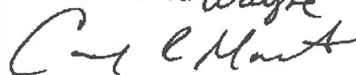
IN WITNESS WHEREOF, GRANTOR has executed this instrument on 5/20, 2021.

GRANTOR:



Terry Gould

CAROL R. MARTIN
NOTARY PUBLIC, STATE OF MI
COUNTY OF WAYNE
MY COMMISSION EXPIRES Sep 27, 2021
ACTING IN COUNTY OF Wayne



STATE OF MICHIGAN)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ of _____, 20____, by

Terry Gould

Notary

County, Michigan

My commission expires: _____

This instrument drafted by:
Jerry Vorva, Township Clerk
Charter Township of Plymouth
9955 N. Haggerty Road
Plymouth, MI 48170

After recording return to:
Jerry Vorva, Township Clerk
Charter Township of Plymouth
9955 N. Haggerty Road
Plymouth, MI 48170

This instrument is exempt from the Michigan Transfer Tax pursuant to Section 5a, being MCLA 207.505a.

This instrument approved as to form and substance by the Attorney for the Charter Township of Plymouth, on 6-23,
2021.



Kevin L. Bennett, Township Attorney

The easement description is approved as to form only by Engineer for the Charter Township of Plymouth, on _____,
20____.



Jeremy Schmit, Township Engineer

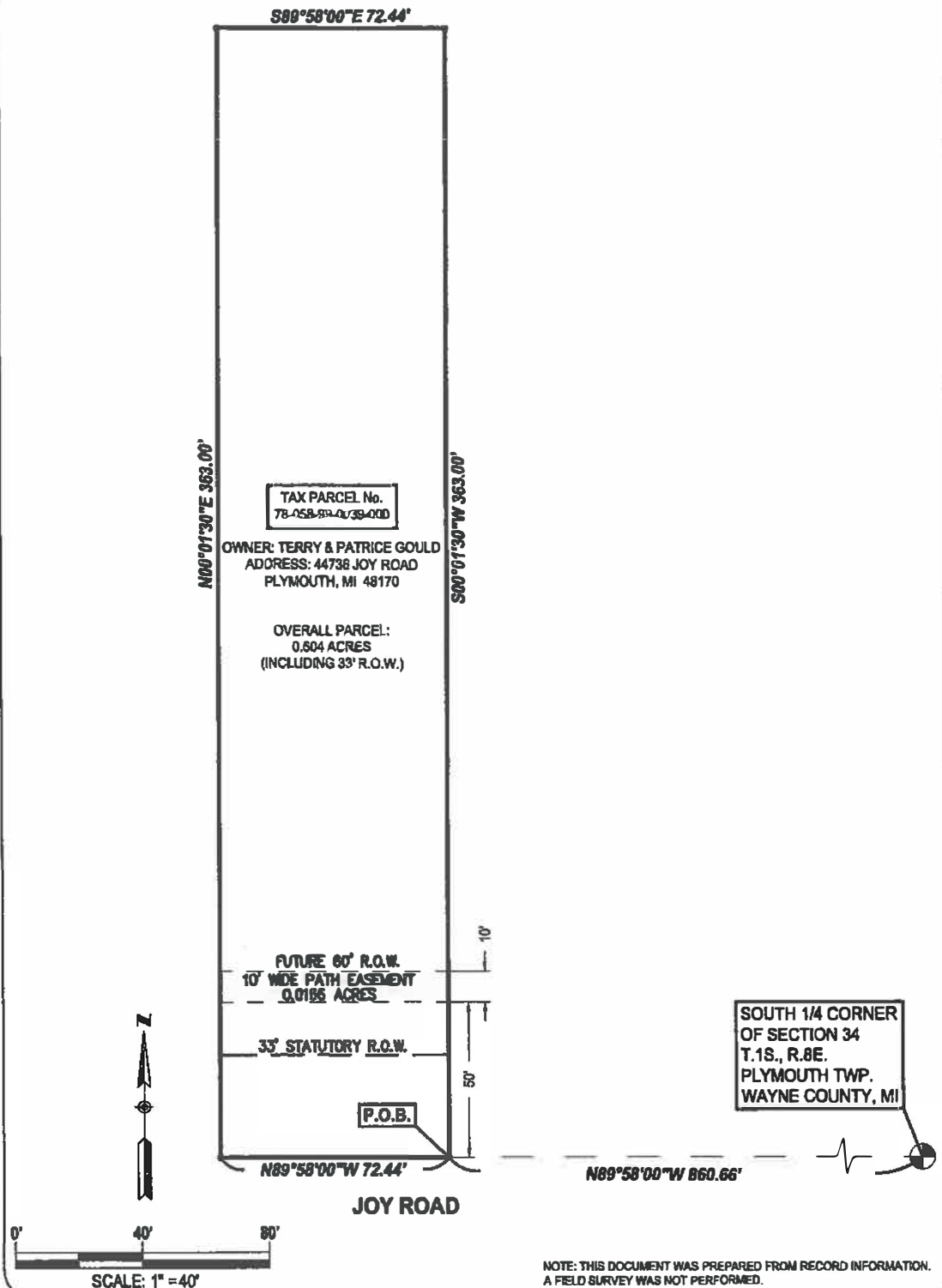
This instrument accepted by the Board of Trustees of the Charter Township of Plymouth at its meeting of _____,
20____, and directed to be recorded.



Jerry Vorva, Plymouth Township Clerk

EASEMENT EXHIBIT A

Plotted: May 20, 2021, 1:46 PM by user: 510 - Saved: 5/20/2021 by user: 510
J:\PL\Design\PL21001-10 44736 Joy Rd Easement\Survey\DWG\PL21001EAS-B.dwg



SPALDING DeDECKER
Engineers | Surveyors

905 South Blvd. East
Rochester Hills, MI 48307

Phone: (248) 844-5400
Fax: (248) 844-5440

www.sda-eng.com

| | |
|--|------------------|
| DRAWN: S.BROWN | DATE: 05-20-21 |
| CHECKED: K.SIROIS | DATE: 05-20-21 |
| MANAGER: M.DeDECKER | SCALE: 1" = 40' |
| JOB No. PL21001 | SHEET: 1 OF 2 |
| SECTION 34 TOWN 01 SOUTH RANGE 08 EAST | |
| PLYMOUTH TWP. | WAYNE COUNTY, MI |

EASEMENT EXHIBIT A

**FURNISHED LEGAL DESCRIPTION
44736 JOY ROAD, PLYMOUTH TWP.
PER PROPOSED PARCEL SPLIT BY
AMBIT SURVEYORS: JOB #21-02-035
CURRENT TAX PARCEL NO. 78-058-99-0039-000**

A PART OF THE SOUTHWEST 1/4 OF SECTION 34, TOWN 1 SOUTH, RANGE 8 EAST, PLYMOUTH TOWNSHIP, WAYNE COUNTY, MICHIGAN; MORE PARTICULARLY DESCRIBED AS COMMENCING AT THE SOUTH 1/4 CORNER OF SAID SECTION 34; THENCE NORTH 89°58'00" WEST, 860.66 FEET, ALONG THE SOUTH LINE OF SAID SECTION 34 AND THE CENTERLINE OF JOY ROAD, TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 89°58'00" WEST, 72.44 FEET, ALONG THE SOUTH LINE OF SAID SECTION 34 AND THE CENTERLINE OF SAID JOY ROAD; THENCE NORTH 00°01'30" EAST, 363.00 FEET, TO THE SOUTHERLY LINE OF "PARKLANE MEADOWS SUBDIVISION NO. 2" AS RECORDED IN LIBER 93, PAGE 17, WAYNE COUNTY RECORDS; THENCE SOUTH 89°58'00" EAST, 72.44 FEET, ALONG THE SOUTHERLY LINE OF SAID "PARKLANE MEADOWS SUBDIVISION NO. 2"; THENCE SOUTH 00°01'30" WEST 363.00 FEET, ALONG THE WESTERLY LINE OF SAID "PARKLANE MEADOWS SUBDIVISION NO. 2" AND AN EXTENSION THEREOF, TO THE POINT OF BEGINNING. ALL OF THE ABOVE SUBJECT TO EASEMENTS, RESTRICTIONS AND RIGHTS-OF-WAY OF RECORD. ALL OF THE ABOVE SUBJECT TO RIGHTS OF THE PUBLIC IN JOY ROAD. ALL OF THE ABOVE CONTAINING 0.604 ACRES.

PROPOSED PATHWAY EASEMENT

A TEN (10) FOOT WIDE PUBLIC EASEMENT FOR A PEDESTRIAN PATHWAY BEING MORE PARTICULARLY DESCRIBED AS THE NORTHERLY TEN (10) FEET OF THE SOUTHERLY SIXTY (60) FEET OF THE PARCEL DESCRIBED ABOVE.
EASEMENT CONTAINS 0.0166 ACRES OR 724.40 SQUARE FEET OF LAND.



Michael F. H. DeDecker

Plotted: May 20, 2021, 1:46 PM by user: 510 -- Saved: 5/20/2021 by user: 510
J:\PL\Design\PL21001-10 44736 Joy Rd Easement\Survey\DWG\PL21001EAS-B.dwg



SPALDING DeDECKER
Engineers | Surveyors

905 South Blvd. East
Rochester Hills, MI 48307

Phone: (248) 844-5400
Fax: (248) 844-5440

www.sda-eng.com

| | |
|--|------------------|
| DRAWN: S.BROWN | DATE: 05-20-21 |
| CHECKED: K.SIROIS | DATE: 05-20-21 |
| MANAGER: M.DeDECKER | SCALE: N/A |
| JOB No. PL21001 | SHEET: 2 OF 2 |
| SECTION 34 TOWN 01 SOUTH RANGE 08 EAST | |
| PLYMOUTH TWP. | WAYNE COUNTY, MI |



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: JULY 27, 2021

ITEM: 44780 Joy RD 10' Pathway Easement, Resolution #2021-07-27-48

PRESENTER: Jeremy Schrot, PE, Township Engineer

BACKGROUND:

The Charter Township of Plymouth has a goal of closing sidewalk gaps throughout the Township to improve the walkability within our community and connection to downtown Plymouth. In keeping with this goal, the Charter Township of Plymouth hereby has been granted a 10' wide easement and right-of-way for the purpose of installation of the sidewalk and appurtenant structures in, upon and across, the property at parcel ID 78-058-99-0038-000, commonly known as 44780 Joy RD.

Once approved by the Board, the documents are signed by the Township Clerk, the Township Attorney and the Township Engineer before recording them with Wayne County. Once recorded, the original easement remains on file in the Clerk's office.

ACTION REQUESTED:

Approve the easement.

PROPOSED MOTION: I move to adopt Resolution #2021-07-27-48 authorizing the Township Clerk, Township Attorney and Township Engineer to sign the pathway easement for 44780 Joy RD and to authorize the recording of same.

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION TO AUTHORIZE THE 10' PATHWAY EASEMENT
FOR 44780 JOY ROAD,
78-058-99-0038-000**

RESOLUTION #2021-07-27-48

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the "Board"), held at Township Hall, located at 9955 N. Haggerty Road, Plymouth, on July 27, 2021, the following resolution was offered:

WHEREAS, Terry Gould, (Grantor), located at 44780 Joy RD, Plymouth, Michigan granted a 10' wide pedestrian pathway necessary for the purpose of installation of sidewalk and appurtenant structures in, upon and across, the property, and,

WHEREAS, said pathway is a public pedestrian pathway and requires access by the Charter Township of Plymouth (Grantee) for routine inspections and; Grantor and future owners of said parcel, do hereby assume responsibility for maintenance and repairs of future said sidewalk in accordance with the Township Ordinances.

NOW, THEREFORE, BE IT RESOLVED that Charter Township of Plymouth Board of Trustees does hereby approve **Resolution #2021-07-28-48** authorizing the 10' easement for the pedestrian pathway located on the property at 78-058-99-0038-000, commonly known as: 44780 Joy RD, Plymouth, Michigan and grants approval for the Township Clerk, Township Attorney, and Township Engineer to sign and file the appropriate paperwork with Wayne County.

Moved by: _____ Seconded by: _____

ROLL CALL:

___ Vorva, ___ Clinton, ___ Curmi, ___ Doroshewitz, ___ Monaghan, ___ Heise, ___ Stewart

SIDEWALK EASEMENT

Terry Gould

having an address of 44780 Joy Rd Plymouth Michigan 48170 hereinafter designated "GRANTOR", in consideration of the sum of One Dollar, receipt of which is hereby acknowledged and determined to be fair and just compensation by GRANTOR, does by these presents covenant and warrant that GRANTOR is the fee simple owner of the property described below and does grant and convey to the Charter Township of Plymouth, a Michigan municipal corporation, 9955 N. Haggerty Road, Plymouth, Michigan 48170, hereinafter designated "GRANTEE", an easement and right-of-way for the purpose of installation, inspection, maintenance, repair, operation and removal of a municipally owned sidewalk and appurtenant structures in, upon and across the property owned by GRANTOR, situated in the Charter Township of Plymouth, Wayne County, Michigan and more particularly described as:

See Exhibit "A" Attached

The GRANTEE, its employees, agents or independent contractors, shall have full right upon said property and ingress and egress thereto for the purpose of constructing, installing, maintaining, repairing, altering or removing the aforementioned sidewalk. Further, for the purpose of storing or removing machinery, materials or other incidentals in connection with and during the construction or maintenance of said work, GRANTEE, its employees, agents or independent contractors, shall have a right of access and use over and across adjoining lands of GRANTOR. Reasonable caution shall be observed by GRANTEE, its employees, agents and independent contractors, for the protection of trees, shrubs, fences and other improvements belonging to GRANTOR. All surplus earth shall be removed from the property or deposited on the property in a manner satisfactory to GRANTOR. Upon completion of installation, construction, maintenance, repairs, alteration or removal of said sidewalk, the premises shall be left as nearly as reasonably possible in the same condition as before such work began and all machinery, materials and equipment removed.

The granting of the easement as stated herein shall vest in the GRANTEE and the general public authority to use said sidewalk for the purposes of pedestrian traffic, nonmotorized vehicle (bicycles, scooters, etc.) traffic, wheelchairs and all uses incidental to pedestrian traffic. The grant of this easement shall run with the land and be binding upon the heirs, successors and assigns of the GRANTOR and GRANTEE. It is understood and agreed that any and all improvements or appurtenances of the municipally owned sidewalk in the easement premises shall become and remain at all times the property of the GRANTEE, its successors and assigns, and subject to the GRANTEE'S rules, regulations and ordinances.

The location of the sidewalk shall be within the easement. GRANTOR does hereby assume responsibility for maintenance and repairs of said sidewalk and does hereby indemnify and hold harmless GRANTEE, its successors in interest and assigns, from and against any and all liability resulting from the construction, maintenance and/or use of the above described sidewalk except as to any negligent and/or intentional act of GRANTEE, its successors in interest or assigns. Further, GRANTEE does not hereby waive or give up any immunity granted by law to GRANTEE pertinent to said sidewalk or the construction, maintenance or use thereof.

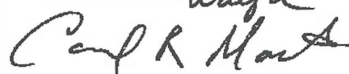
IN WITNESS WHEREOF, GRANTOR has executed this instrument on 5/24, 2021

GRANTOR:



Terry Gould

CAROL R. MARTIN
NOTARY PUBLIC, STATE OF MI
COUNTY OF WAYNE
MY COMMISSION EXPIRES Sep 27, 2021
ACTING IN COUNTY OF Wayne



STATE OF MICHIGAN)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ of _____, 20____, by

Terry Gould

Notary _____ County, Michigan
My commission expires: _____

This instrument drafted by:
Jerry Vorva, Township Clerk
Charter Township of Plymouth
9955 N. Haggerty Road
Plymouth, MI 48170

After recording return to:
Jerry Vorva, Township Clerk
Charter Township of Plymouth
9955 N. Haggerty Road
Plymouth, MI 48170

This instrument is exempt from the Michigan Transfer Tax pursuant to Section 5a, being MCLA 207.505a.

This instrument approved as to form and substance by the Attorney for the Charter Township of Plymouth, on 6-23,
2021.


Kevin L. Bennett, Township Attorney

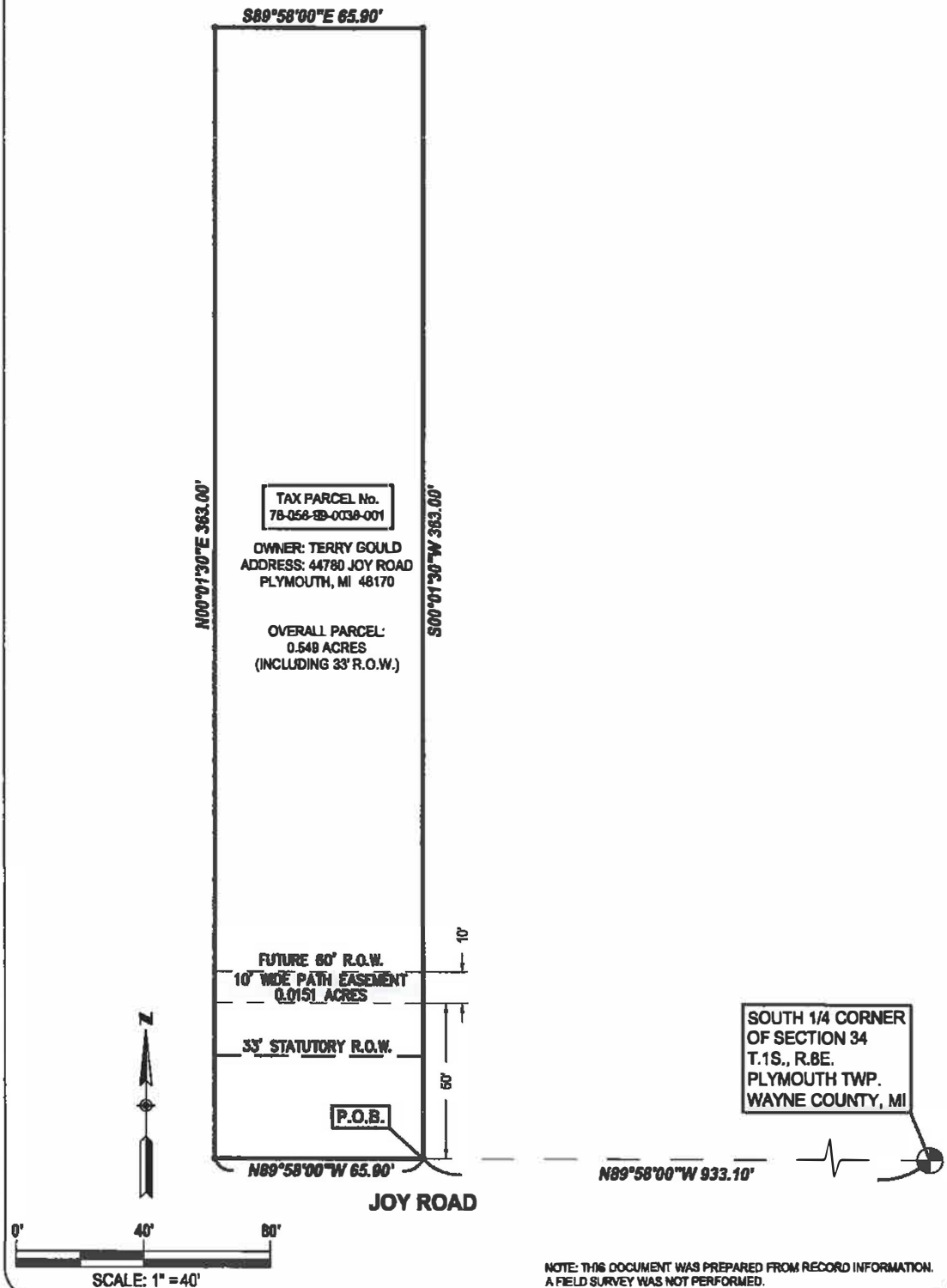
The easement description is approved as to form only by Engineer for the Charter Township of Plymouth, on _____,
20____.


Jeremy Schrot, Township Engineer

This instrument accepted by the Board of Trustees of the Charter Township of Plymouth at its meeting of _____,
20____, and directed to be recorded.


Jerry Vorva, Plymouth Township Clerk

EASEMENT EXHIBIT A



Plotted: May 20, 2021, 1:44 PM by user: 510 -- Saved: 5/20/2021 by user: 510
J:\PL\Design\PL21001-10 44780 and 44736 Joy Rd Easement\Survey\DWG\PL21001EAS-A.dwg

SPALDING DeDECKER
Engineers | Surveyors

905 South Blvd. East
Rochester Hills, MI 48307
Phone: (248) 844-5400
Fax: (248) 844-5440
www.sda-eng.com

| | |
|--|-----------------|
| DRAWN: S.BROWN | DATE: 05-20-21 |
| CHECKED: K.SIROIS | DATE: 05-20-21 |
| MANAGER: M.DeDECKER | SCALE: 1" = 40' |
| JOB No. PL21001 | SHEET: 1 OF 2 |
| SECTION 34 TOWN 01 SOUTH RANGE 08 EAST | |
| PLYMOUTH TWP. WAYNE COUNTY, MI | |

EASEMENT EXHIBIT A

**FURNISHED LEGAL DESCRIPTION
44780 JOY ROAD, PLYMOUTH TWP.
PER PROPOSED PARCEL SPLIT BY
AMBIT SURVEYORS: JOB #21-02-035
CURRENT TAX PARCEL NO. 78-058-99-0038-001**

A PART OF THE SOUTHWEST 1/4 OF SECTION 34, TOWN 1 SOUTH, RANGE 8 EAST, PLYMOUTH TOWNSHIP, WAYNE COUNTY, MICHIGAN; MORE PARTICULARLY DESCRIBED AS COMMENCING AT THE SOUTH 1/4 CORNER OF SAID SECTION 34; THENCE NORTH 89°58'00" WEST, 933.10 FEET, ALONG THE SOUTH LINE OF SAID SECTION 34 AND THE CENTERLINE OF JOY ROAD, TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 89°58'00" WEST, 65.90 FEET, ALONG THE SOUTH LINE OF SAID SECTION 34 AND THE CENTERLINE OF SAID JOY ROAD, TO THE EASTERLY LINE OF "PARKLANE MEADOWS SUBDIVISION NO. 2" AS RECORDED IN LIBER 93 OF PLATS, PAGE 17, WAYNE COUNTY RECORDS; THENCE NORTH 00°01'30" EAST, 363.00 FEET, ALONG THE EASTERLY LINE OF SAID "PARKLANE MEADOWS SUBDIVISION NO. 2"; THENCE SOUTH 89°58'00" EAST, 85.90 FEET, ALONG THE SOUTHERLY LINE OF SAID "PARKLANE MEADOWS SUBDIVISION NO. 2"; THENCE SOUTH 00°01'30" WEST 363.00 FEET, TO THE POINT OF BEGINNING. ALL OF THE ABOVE SUBJECT TO EASEMENTS, RESTRICTIONS AND RIGHTS-OF-WAY OF RECORD. ALL OF THE ABOVE SUBJECT TO RIGHTS OF THE PUBLIC IN JOY ROAD. ALL OF THE ABOVE CONTAINING 0.549 ACRES.

PROPOSED PATHWAY EASEMENT

A TEN (10) FOOT WIDE PUBLIC EASEMENT FOR A PEDESTRIAN PATHWAY BEING MORE PARTICULARLY DESCRIBED AS THE NORTHERLY TEN (10) FEET OF THE SOUTHERLY SIXTY (60) FEET OF THE PARCEL DESCRIBED ABOVE.
EASEMENT CONTAINS 0.0151 ACRES OR 659.00 SQUARE FEET OF LAND.



Michael F. H. DeDecker

Plotted: May 20, 2021, 1:44 PM by user: 510 -- Saved: 5/20/2021 by user: 510
J:\PL\Design\PL21001-10 44780 and 44736 Joy Rd Easement\Survey\DWG\PL21001EAS-A.dwg



SPALDING DeDECKER
Engineers | Surveyors

905 South Blvd. East
Rochester Hills, MI 48307

Phone: (248) 844-5400
Fax: (248) 844-5440

www.sda-eng.com

| | |
|--|----------------|
| DRAWN: S.BROWN | DATE: 05-20-21 |
| CHECKED: K.SIROIS | DATE: 05-20-21 |
| MANAGER: M.DeDECKER | SCALE: N/A |
| JOB No. PL21001 | SHEET: 2 OF 2 |
| SECTION 34 TOWN 01 SOUTH RANGE 08 EAST | |
| PLYMOUTH TWP. WAYNE COUNTY, MI | |



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: July 27, 2021

ITEM: Appointment of Zachary Funk to the Historic District Commission

PRESENTERS: Supervisor Heise

BACKGROUND: I would appreciate your consideration and support for the appointment of Township resident Zachary Funk for a term ending June 30, 2023. He would serve as the licensed architect member replacing Kevin Gurtowsky, who has moved out of the Township. Mr. Funk will serve out Mr. Gurtowsky's unexpired term. His resume and application are attached.

PROPOSED MOTION: I move to appoint Zachary Funk to the Historic District Commission for a term ending June 30, 2023.

Moved By _____ Seconded By _____

ROLL CALL:

___Vorva___ Curmi, ___ Clinton, ___ Monaghan, ___ Doroshewitz, ___ Stewart, ___ Heise

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION APPOINTING MEMBER TO THE PLYMOUTH TOWNSHIP
HISTORIC DISTRICT COMMISSION**

RESOLUTION #2021-07-27-49

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the 'board'), held at Township Hall, 9955 N. Haggerty Road, Plymouth, MI on July 27, 2021, the following resolution was offered:

WHEREAS, the Charter Township of Plymouth recognizes that private citizens and their input and expertise are invaluable to the community, and;

WHEREAS, the Charter Township of Plymouth utilizes various boards and commissions to carry out the multitude of functions necessary to the efficient operation of the community, and;

WHEREAS, the supervisor of the Charter Township of Plymouth is charged with making recommendations to the Board of Trustees to reappoint various members of the community to these boards and commissions in accordance with the guidelines stipulated, and;

WHEREAS, Supervisor Heise has recommended to the Board the appointment of Zachary Funk as the architectural representative to the Historical District Commission, replacing Kevin Gurtowsky, who has moved out of the Township, for his unexpired term ending June 30, 2023.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Plymouth Board of Trustees does hereby approve Resolution #2021-07-27-49 authorizing the appointment of Zachary Funk to the Historic District Commission for the completion of a term ending June 30, 2023.

Moved by: _____ Seconded by: _____

ROLL CALL:

___Doroshewitz, ___Heise, ___Stewart ___Vorva, ___Clinton, ___Curmi, ___Monaghan

Certification

STATE OF MICHIGAN)
)
COUNTY OF WAYNE)

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Board of Trustees at the regular Board Meeting dated July 27, 2021.

Jerry Vorva, Clerk
Charter Township of Plymouth

Date

Resolution #2021-07-27-49



Clear Form

Charter Township of Plymouth
Board and/or Commission Application

First Name: Zachary Last Name: Funk SSN: **

Address: 1101 Ann Arbor Rd W. City: Plymouth State: MI Zip: 48170

Home Phone: _____ Mobile Phone: 2489152 712 Work Phone: _____ Ext: _____

Fax: _____ Primary Email: funkza@gmail.com Alt. Email: zfunk@neumannsmith.com

Board and/or Commission Applying for: Historic Distric Commission

Why are you seeking appointment to the above Board or Commission?: Appointment to the Historic Distric Commission would provide me an opportunity to use my expertise in architecture to serve the community and perserve its' history.

Work History: Neumann/Smith Architecture, Architectectural Designer 2019 - Present
JPRA Architects, Architectural Designer 2012 - 2019
Coger & Shambarger Architects, Junior Architect 2011 - 2012

Education: Lawrence Technological University — Masters of Architecture 2013
University of Detroit Mercy — Bachelors of Science in Architecture 2010

Community Involvement: Detroit Institute of Arts, Founders Junior Council, Detroit Symphony Orchestra Next Gen

Interests/Hobbies: Traveling, Kayaking, Spending time with Family, Reading, Architecture, Volunteering

****The Social Security Number is required as some appointments result in payment that will exceed \$600.00 per year. In that situation, we will send you a Form 1099 at the end of the year.**

Please return this completed application to:

Plymouth Townships Clerk's Office
Jerry Vorva, Clerk
9955 North Haggerty Road
Plymouth MI 48170

ZACHARY FUNK AIA

1101 Ann Arbor Road West |Plymouth, MI 48170| 248-915-2712 | funkza@gmail.com

EXPERIENCE

Architectural Designer, Neumann/Smith Architecture 2019 - Present *Southfield, Michigan*

- Design lead on an office interior buildout project in downtown Detroit.
- Worked on the design team for 8 story office highrises in downtown East Lansing.
- Planning for multiple major retail developments.
- Conducted field verifications.

Architectural Designer, JPRA Architects 2012 - 2019 *Farmington Hills, Michigan*

- Completed 4 projects from schematic design to construction. – Worked collaboratively to aid in the design work of dozens of team projects, creating renderings for clients to visualize design intent.
- Collaborated with clients, product representatives, contractors, city offices, etc. to take architectural concepts to project completion.

Junior Architect, Cogger & Shambarger Architects 2011 - 2012 *Toledo, Ohio*

- Completed construction documents for various projects (residential, retail, commercial, and education).
- Conducted site surveys and measurements, recording conditions of projects to complete reports for the office.

EDUCATION

Lawrence Technological University — Southfield, MI — Masters of Architecture 2013

University of Detroit Mercy — Detroit, MI — Bachelors of Science in Architecture 2010

LEADERSHIP

AIA Member 2011 - Present – Served as a representative for JPRA at the 2016 AIA National Conference.

NextGen Committee Member — Detroit Symphony Orchestra 2016 - 2020 – Assists in the development of the NextGen membership program which focuses on attracting and engaging a young, diverse crowd at the Detroit Symphony Orchestra.

Founders Junior Council Member — Detroit Institute of Arts 2017- 2020 – Engages with committee members to help cultivate future patrons and funding for the Detroit Institute of Arts.



TOWNSHIP OF PLYMOUTH BOARD ACTION

MEETING DATE: July 27, 2021

ITEM: 2021 Sanitary Sewer Rehabilitation Program

PRESENTER: Patrick J. Fellrath, PE, Director of Public Services
Jeremy Schrot, PE, Spalding DeDecker

BACKGROUND:

Program consists of rehabilitating approximately 2,300 linear feet of sanitary sewer by installing cured-in-place pipe (CIPP). Sewers to be rehabilitated are located in several locations throughout the Township.

Work is in accordance with the Township's Wastewater Asset Management Plan and part of the 2021 Sewer CIP.

ACTION REQUESTED: Approve

BUDGET/ACCOUNT NUMBER: Water and Sewer/ 592-291-970.000

MODEL RESOLUTION: I move to award the contract for 2021 Sanitary Sewer Lining to Insituform Technologies USA in the amount of \$222,026.20.

Attachment: Bid Tab; and Bid Award Recommendation Letter dated July 21, 2021.

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION TO APPROVE CONTRACT
FOR
2021 SANITARY SEWER LINING**

RESOLUTION # 2021-07-27-50

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the 'board'), held at Township Hall, 9955 N. Haggerty Road, Plymouth, MI on July 27, 2021, the following resolution was offered:

WHEREAS, bids were received for 2021 Sanitary Sewer Lining on July 20, 2021, and;

WHEREAS, Spalding DeDecker reviewed and tabulated the bids and recommends award to the low bidder, Insituform Technologies USA,

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Plymouth Board of Trustees does hereby approve **Resolution #2021-07-27-50** authorizing the attached award of the contract for 2021 Sanitary Sewer Lining to the low bidder, Insituform Technologies USA, in the amount of \$222,026.20.

Moved by: _____ Seconded by: _____

ROLL CALL:

___ Vorva, ___ Clinton, ___ Curmi, ___ Monaghan, ___ Doroshewitz, ___ Heise, ___ Stewart

July 21, 2021

Mr. Jerry Vorva, Clerk
Charter Township of Plymouth
9955 N. Haggerty Road
Plymouth, Michigan 48170

Re: **Recommendation for Award**
2021 CIPP Sanitary Sewer Lining
SDA Project No.: Job No PL20009

Dear Mr. Vorva:

On July 20, 2021 at 11:00 a.m., construction bids were opened and publicly read at the Plymouth Township Offices for the 2021 CIPP Sanitary Sewer Lining. The project cast in place pipe lining of sanitary sewers.

The Township Clerk's office received three (3) sealed bids for this project. All three bidders were considered to be responsive having submitted a bid compliant with all requirements. The apparent low bidder, Insituform Technologies USA, submitted a total bid of \$222,026.20. Following the bid opening, Spalding DeDecker reviewed all of the bids received, verified the calculations, and prepared the bid tabulation for the project (attached).

Based on a review of experience and references provided, Spalding DeDecker finds that Insituform Technologies USA is qualified and prepared to perform the required construction.

It is our recommendation that the project be awarded to the low bidder, Insituform Technologies USA, for the 2021 CIPP Sanitary Sewer Lining in the amount of \$222,026.20.

Upon award by the Township Board, our office will coordinate the completion of the Contract Agreement, Bonds, and Insurance information with Insituform Technologies USA.

Very Truly Yours,
SPALDING DEDECKER


Taylor E. Reynolds, PE
Project Coordinator

Encl: Bid Tabulation

BID TABULATION - 2021 CIPP SANITARY SEWER LINING
CHARTER TOWNSHIP OF PLYMOUTH
3 Bids received, opened 07/20/21

Project No. PL20009
 By: AD
 Reviewed: TER

| BASE BID | | | | INSITUFORM | | INLAND WATERS | | GRANITE INLINER | |
|--------------|-------------------------------------|----------|------|-----------------|-------------------|-----------------|-------------------|-----------------|-------------------|
| No | | QTY | UNIT | UNIT PRICE (\$) | AMOUNT (\$) | UNIT PRICE (\$) | AMOUNT (\$) | UNIT PRICE (\$) | AMOUNT (\$) |
| 1 | Bonds, Insurance and Mob (10% Max.) | 1 | LS | \$4,248.60 | 4,248.60 | \$12,500.00 | 12,500.00 | \$20,000.00 | 20,000.00 |
| 2 | Pre-Construction Audio-Visual | 1 | LS | \$529.30 | 529.30 | \$3,000.00 | 3,000.00 | \$100.00 | 100.00 |
| 3 | Soil Erosion Control Measures | 1 | LS | \$1,587.80 | 1,587.80 | \$1,500.00 | 1,500.00 | \$50.00 | 50.00 |
| 4 | Temporary Traffic Control Devices | 1 | LS | \$3,485.40 | 3,485.40 | \$10,000.00 | 10,000.00 | \$8,500.00 | 8,500.00 |
| 5 | Bypass Pumping | 1 | LS | \$2,746.20 | 2,746.20 | \$3,000.00 | 3,000.00 | \$9,500.00 | 9,500.00 |
| 6 | CIPP Lining, 8 Inch | 775 | LF | \$33.00 | 25,575.00 | \$50.00 | 38,750.00 | \$42.00 | 32,550.00 |
| 7 | CIPP Lining, 12 Inch | 315 | LF | \$43.40 | 13,671.00 | \$54.00 | 17,010.00 | \$45.00 | 14,175.00 |
| 8 | CIPP Lining, 18 inch | 307 | LF | \$73.70 | 22,625.90 | \$70.00 | 21,490.00 | \$75.00 | 23,025.00 |
| 9 | CIPP Lining, 20 Inch | 558 | LF | \$89.60 | 49,996.80 | \$75.00 | 41,850.00 | \$85.00 | 47,430.00 |
| 10 | CIPP Lining, 24 Inch | 354 | LF | \$130.70 | 46,267.80 | \$110.00 | 38,940.00 | \$125.00 | 44,250.00 |
| 11 | CIPP Lining, Manhole | 3 | EA | \$10,412.80 | 31,238.40 | \$10,000.00 | 30,000.00 | \$10,000.00 | 30,000.00 |
| 12 | Restoration | 1 | LS | \$3,254.00 | 3,254.00 | \$4,400.00 | 4,400.00 | \$750.00 | 750.00 |
| 13 | Inspection Crew Days | \$700.00 | DAY | 24 | 16,800.00 | 18 | 12,600.00 | 12 | 8,400.00 |
| TOTAL | | | | | 222,026.20 | | 235,040.00 | | 238,730.00 |

J:\PL\Design\PL20009 - 2021 CIPP Lining\Bidding\Bld Tab



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE:

Tuesday, July 27th, 2021

ITEM:

Resolution to Approve IT / CLEMIS Services Agreement

PRESENTER:

Chief Tom Tiderington

OTHER INDIVIDUALS IN ATTENDANCE:

Chief Dan Phillips

BACKGROUND:

The Oakland County Court and Law Enforcement Management Information System (CLEMIS), has revised the IT services agreement with local communities and has requested approval/execution of the new agreement. Both Police and Fire are included in this one agreement. The agreement governs IT service provisions by CLEMIS to member communities. The agreement was revised to reflect current IT practices and terminology. This is a 5-year agreement that was last approved by the Board on September 27th, 2016.

If approved by the Township Board, a copy of the IT agreement should be signed by Supervisor Heise (page 12) and returned to CLEMIS.

ACTION REQUESTED:

Approve Interlocal Agreement for CLEMIS IT Services

BUDGET/ACCOUNT NUMBER:

RECOMMENDATION:

Approve

PROPOSED MOTION: I move to approve Resolution #2021-07-27-51 authorizing the Plymouth Township Supervisor to sign the Interlocal Agreement with CLEMIS.

Moved By _____ Seconded By _____

ROLL CALL:

____ Vorva, ____ Monaghan, ____ Stewart, ____ Clinton, ____ Heise, ____ Curmi, ____ Doroshewitz

ATTACHMENTS:

IT service Agreement
Exhibit VIII: Oaknet Connectivity
Exhibit IX: Internet Service
Exhibit X: CLEMIS
Addendum A

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES**

**RESOLUTION # 2021-07-27-51
CLEMIS IT SERVICE AGREEMENT**

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the "Board"), held at Township Hall, located at 9955 N. Haggerty Road, Plymouth, on July 27th, 2021, the following resolution was offered:

WHEREAS, The Oakland County Court and Law Enforcement Management Information System (CLEMIS), has revised the IT services agreement with local communities and has requested approval/execution of the new agreement;

WHEREAS, the Board is satisfied with the five-year CLEMIS service agreement;

NOW THEREFORE BE IT RESOLVED, that the Charter Township of Plymouth Board of Trustees does hereby approve **Resolution #2021-07-27-51**, authorizing the Township Supervisor to sign / enter into the Interlocal CLEMIS agreement.

Moved by: _____ Supported by: _____

ROLL CALL VOTE:

___ CC, ___ AM, ___ JV, ___ MC, ___ RD, ___ JS, ___ KH

Certification

STATE OF MICHIGAN)
)
COUNTY OF WAYNE)

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Board of Trustees at the regular Board Meeting dated July 27th, 2021.

Jerry Vorva, Clerk
Charter Township of Plymouth

Date

Resolution # 2020-07-27-51

**AGREEMENT FOR I.T. SERVICES BETWEEN
OAKLAND COUNTY AND
TOWNSHIP OF PLYMOUTH**

This Agreement (the "Agreement") is made between Oakland County, a Municipal and Constitutional Corporation, 1200 North Telegraph Road, Pontiac, Michigan 48341 ("County"), and Township of Plymouth ("Public Body") 9955 N Haggerty Rd, Plymouth, MI 48170. County and Public Body may also be referred to jointly as "Parties".

PURPOSE OF AGREEMENT. County and Public Body enter into this Agreement for the purpose of providing Information Technology Services ("I.T. Services") for Public Body pursuant to Michigan law.

In consideration of the mutual promises, obligations, representations, and assurances in this Agreement, the Parties agree to the following:

1. **DEFINITIONS.** The following words and expressions used throughout this Agreement, whether used in the singular or plural, shall be defined, read, and interpreted as follows.
 - 1.1. **Agreement** means the terms and conditions of this Agreement and any other mutually agreed to written and executed modification, amendment, Exhibit and attachment.
 - 1.2. **Claims** mean any alleged losses, claims, complaints, demands for relief or damages, lawsuits, causes of action, proceedings, judgments, deficiencies, liabilities, penalties, litigation, costs, and expenses, including, but not limited to, reimbursement for reasonable attorney fees, witness fees, court costs, investigation expenses, litigation expenses, amounts paid in settlement, and/or other amounts or liabilities of any kind which are incurred by or asserted against County or Public Body, or for which County or Public Body may become legally and/or contractually obligated to pay or defend against, whether direct, indirect or consequential, whether based upon any alleged violation of the federal or the state constitution, any federal or state statute, rule, regulation, or any alleged violation of federal or state common law, whether any such claims are brought in law or equity, tort, contract, or otherwise, and/or whether commenced or threatened.
 - 1.3. **"Confidential Information"** means all information and data that the County is required or permitted by law to keep confidential including records of County' security measures, including security plans, security codes and combinations, passwords, keys, and security procedures, to the extent that the records relate to ongoing security of the County as well as records or information to protect the security or safety of persons or property, whether public or private, including, but not limited to, building, public works, and public water supply designs relating to ongoing security measures, capabilities and plans for responding to a violation of the Michigan anti-terrorisms act, emergency response plans, risk planning documents, threat assessments and domestic preparedness strategies.
 - 1.4. **County** means Oakland County, a Municipal and Constitutional Corporation, including, but not limited to, all of its departments, divisions, the County Board of Commissioners, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, volunteers, and/or any such persons' successors.

- 1.5. **Day** means any calendar day beginning at 12:00 a.m. and ending at 11:59 p.m.
- 1.6. **Public Body** means the Township of Plymouth which is an entity created by state or local authority or which is primarily funded by or through state or local authority, including, but not limited to, its council, its Board, its departments, its divisions, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, subcontractors, attorneys, volunteers, and/or any such persons' successors. For purposes of this Agreement, Public Body includes any Michigan court, when acting in concert with its funding unit, to obtain I.T. Services.
- 1.7. **Public Body Employee** means any employees, officers, directors, members, managers, trustees, volunteers, attorneys, and representatives of Public Body, licensees, concessionaires, contractors, subcontractors, independent contractors, agents, and/or any such persons' successors or predecessors (whether such persons act or acted in their personal, representative or official capacities), and/or any persons acting by, through, under, or in concert with any of the above who have access to the I.T. Services provided under this Agreement. "Public Body Employee" shall also include any person who was a Public Body Employee at any time during the term of this Agreement but, for any reason, is no longer employed, appointed, or elected in that capacity.
- 1.8. **Points of Contact** mean the individuals designated by Public Body and identified to County to act as primary and secondary contacts for communication and other purposes as described herein.
- 1.9. **I.T. Services** means the following individual I.T. Services provided by County's Department of Information Technology, if applicable:
- 1.9.1. **Online Payments** mean the ability to accept payment of monies owed to Public Body initiated via a website maintained by County using a credit card, a debit card that functions as a credit card, or electronic debit of a checking account.
- 1.9.2. **Over The Counter Payments** means the ability to accept payment of monies owed to Public Body initiated via a credit card reader attached to an on-premise computer with access to a website maintained by County using a credit card or a debit card that functions as a credit card.
- 1.9.3. **Pay Local Taxes** means the ability to accept payment of local property taxes owed to Public Body initiated via a website maintained by County using a credit card, a debit card that functions as a credit card, or an electronic debit of a checking account. (Does not apply to Public Bodies outside of Oakland County).
- 1.9.4. **Jury Management System** means a subscription based software that facilitates the selection and communication with potential and selected individuals who may serve as jurors.
- 1.9.5. **Collaborative Asset Management System ("CAMS")** means providing for the collaborative use of information related to public assets, such as water, sanitary sewer, and/or storm sewer infrastructure, that is managed by various governmental entities participating in the CAMS within the County of Oakland in order to promote the effective maintenance and care of these assets.
- 1.9.6. **Data Center Use & Services** means providing space for Public Body's equipment in County's Data Center and access to electrical power and backup power.

- 1.9.7. **Remedial Support Services** means providing Public Body assistance with diagnosis and configuration of Public Body owned system components.
- 1.9.8. **Oaknet Connectivity** means use of communication lines and network equipment maintained by County for the transmission of digital information whether leased or owned by County.
- 1.9.9. **Internet Service** means access to the Internet from Public Body's work stations. Access from the Internet to Public Body's applications, whether at County or at Public Body (hosting), is not included.
- 1.9.10. **CLEMIS** means the Court and Law Enforcement Management Information System, an information management system comprised of specific software applications (CLEMIS Applications) operated and maintained by the CLEMIS Division of County.
- 1.9.11. **ArcGIS Online** means the ability to access a web based, collaborative Geographic Information System (GIS) that allows users having an ArcGIS Online (AGO) Named User account to create and share maps, applications (apps), layers, analytics, and data in Environmental Systems Research Institute, Inc.'s ("ESRI") secure cloud.
- 1.9.12. **Data Sharing** means the ability for the Public Body to utilize Access Oakland Products and data owned and maintained by the County on or in relation to its Geographic Information System (GIS).
- 1.9.13. **Pictometry Licensed Products** means the ability to use a Geographic Information System (GIS) solution that allows authorized users to access Pictometry-hosted high-resolution, orthogonal and oblique imagery.
- 1.9.14. **Security Best Practices Advice** means providing information on tools that may be used to enhance network security posture.
- 1.10. **Service Center** means the location of technical support and information provided by County's Department of Information Technology.
- 1.11. **Exhibits** mean the following descriptions of I.T. Services which are governed by this Agreement only if they are attached to this Agreement and selected below or added at a later date by a formal amendment to this Agreement:
 - Exhibit I: Online Payments
 - Exhibit II: Over The Counter Payments
 - Exhibit III: Pay Local Taxes
 - Exhibit IV: Jury Management System
 - Exhibit V: Collaborative Asset Management System (CAMS)
 - Exhibit VI: Remedial Support Services
 - Exhibit VII: Data Center Use and Services
 - X Exhibit VIII: Oaknet Connectivity
 - X Exhibit IX: Internet Service
 - X Exhibit X: CLEMIS
 - Exhibit XI: ArcGIS Online

Exhibit XII: Data Sharing

Exhibit XIII: Pictometry Licensed Products

Exhibit XIV: Security Best Practice Advice

2. COUNTY RESPONSIBILITIES.

- 2.1. County, through its Department of Information Technology, shall provide the I.T. Services selected above which are attached and incorporated into this Agreement.
- 2.2. County shall support the I.T. Services as follows:
 - 2.2.1. **Access.** County will provide secure access to I.T. Services for use on hardware provided by Public Body as part of its own computer system or as otherwise provided in an Exhibit to this Agreement.
 - 2.2.2. **Maintenance and Availability.** County will provide maintenance to its computer system to ensure that the I.T. Services are functional, operational, and work for intended purposes. Such maintenance to County's system will include "bug" fixes, patches, and upgrades, such as software, hardware, database and network upgrades. The impact of patches and/or upgrades to the applications will be thoroughly evaluated by County and communicated to Public Body through their Points of Contact prior to implementation in Public Body's production environment. County will reserve scheduled maintenance windows to perform these work activities. These maintenance windows will be outlined specifically for each application in the attached Exhibits.
 - 2.2.2.1. If changes to scheduled maintenance windows or if additional maintenance times are required, County will give as much lead time as possible.
 - 2.2.2.2. During maintenance windows, access to the application may be restricted by County without specific prior notification.
- 2.3. County may deny access to I.T. Services so that critical unscheduled maintenance (i.e. break-fixes) may be performed. County will make prompt and reasonable efforts to minimize unscheduled application downtime. County will notify the Points of Contact about such interruptions with as much lead time as possible.
- 2.4. **Backup and Disaster Recovery.**
 - 2.4.1. County will perform periodic backups of I.T. Services hosted on County's computer system. Copies of scheduled backups will be placed offsite for disaster recovery purposes.
 - 2.4.2. County will maintain a disaster recovery process that will be used to recover applications during a disaster or failure of County's computer system.
- 2.5. **Auditing.** County may conduct scheduled and unscheduled audits or scans to ensure the integrity of County's data and County's compliance with Federal, State and local laws and industry standards, including, but not limited to, the Health Insurance Portability and Accountability Act (HIPAA) and Payment Card Industry Data Security Standard (PCI DSS.)

2.5.1. In order to limit possibility of data theft and scope of audit requirements, County will not store credit card account numbers. County is only responsible for credit card data only during the time of transmission to payment processor.

2.6. **Training and Information Resources.** County may provide training on use of the I.T. Services on an as-needed basis or as set forth in an Exhibit to this Agreement.

2.7. **Service Center.** I.T. Service incidents requiring assistance must be reported to the Service Center, by the Points of Contact, to the phone number, e-mail or website provided below. The Service Center is staffed to provide support during County's normal business hours of 8:30 a.m. to 5:00 p.m., EST, Monday through Friday, excluding holidays. The Service Center can receive calls to report I.T. Service outages 24 hours a day, 7 days a week. Outages are defined as unexpected service downtime or error messages. Depending on severity, outage reports received outside of County's normal business hours may not be responded to until the resumption of County's normal business hours.

| | |
|------------------------------|--------------------------|
| Service Center Phone Number | 248-858-8812 |
| Service Center Email Address | servicecenter@oakgov.com |
| Service Center Website | https://sc.oakgov.com |

2.8. County may access, use and disclose transaction information and any content to comply with the law such as a subpoena, Court Order or Freedom of Information Act request. County shall first refer all such requests for information to Public Body's Points of Contact for their response within the required time frame. County shall provide assistance for the response if requested by the Public Body's Points of Contact, and if able to access the requested information. County shall not distribute Public Body's data to other entities for reasons other than in response to legal process.

2.9. I.T. service providers require County to pass through to Public Body certain terms and conditions contained in license agreements, service agreements, acceptable use policies and similar terms of service, in order to provide I. T. Services to Public Body. The County will provide Public Body with access to these terms and conditions. County will provide notice when it becomes aware of changes to the terms and conditions of these agreements that are applicable to Public Body.

3. PUBLIC BODY RESPONSIBILITIES.

3.1. Public Body shall immediately notify County of any unauthorized use of the I.T. Services and any breach of security of the I.T. Services. Public Body shall cooperate with County in all investigations involving the potential misuse of County's computer system or data.

3.2. Public Body is the owner of all data provided by Public Body and is responsible to provide all initial data identified in the attached Exhibits, in a format acceptable to County, and, for the CLEMIS Exhibit, as required by applicable statute, regulation, or administrative rule. Public Body is responsible for ensuring the accuracy and currency of data contained within its applications.

3.3. Public Body shall follow County's I.T. Services requirements as described on County's website. Public Body shall comply with County's minimum standards for each Internet browser used by Public Body to access I.T. Services as set forth in an Exhibit(s) to this Agreement. Public Body shall meet any changes to these minimum standards that County may reasonably update from time to time.

- 3.4. Public Body shall not interfere with or disrupt the I.T. Services provided herein or networks connected with the I.T. Services.
- 3.5. Public Body requires that each Public Body Employee with access to I.T. Services shall:
 - 3.5.1. Utilize an antivirus software package/system on their equipment and keep same updated in a reasonable manner.
 - 3.5.2. Have a unique User ID and password that will be removed upon termination of Public Body Employee's employment or association with Public Body.
 - 3.5.3. Maintain the most reasonably current operating system patches on all equipment accessing the I.T. Services.
- 3.6. If authorized by County, Public Body may extend I.T. Services to other entities which are created by or primarily funded by state or local authority. If County authorizes Public Body to provide access to any I.T. Services to other entities, Public Body shall require those entities to agree to utilize an antivirus software package/system on computers accessing the I.T. Services and to assign users of the I.T. Services a unique User ID and password that will be terminated when a user is no longer associated with the entity. Public Body must require an entity receiving I.T. Services under this Section, to agree in writing to comply with the terms and conditions of this Agreement and to provide County with a copy of this writing.
- 3.7. For each I.T. Service covered by an Exhibit to this Agreement, Public Body shall designate two representatives to act as a primary and secondary Points of Contact with County. The Points of Contact responsibilities shall include:
 - 3.7.1. Direct coordination and interaction with County staff.
 - 3.7.2. Communication with general public supported by Public Body.
 - 3.7.3. Following County's procedures to report an application incident.
 - 3.7.4. If required by County, attend training classes provided by County either online or at County's Information Technology Building in Waterford, Michigan or other suitable location determined by County.
 - 3.7.5. Providing initial support services to Public Body users prior to logging a Service Center incident with County.
 - 3.7.6. Requesting security changes and technical support from the Service Center.
 - 3.7.7. Testing Applications in conjunction with County, at the times and locations mutually agreed upon by County and Public Body.
 - 3.7.8. To report a service incident to the Service Center, one of Public Body's Points of Contact shall provide the following information:
 - 3.7.8.1. Contact Name
 - 3.7.8.2. Telephone Number
 - 3.7.8.3. Email Address
 - 3.7.8.4. Public Body Name
 - 3.7.8.5. Application and, if possible, the specific module with which the incident is associated.

- 3.7.8.6. Exact nature of the problem or function including any error message that appeared on the computer screen.
- 3.7.8.7. Any action the Points of Contact or user has taken to resolve the matter.
- 3.8. Public Body may track the status of the incident by calling the Service Center and providing the Incident Number.
- 3.9. Public Body shall respond to Freedom of Information Act Requests relating to Public Body's data.
- 3.10. I.T. service providers require County to pass through to Public Body certain terms and conditions contained in license agreements, service agreements, acceptable use policies and similar terms of service, in order to provide I. T. Services to Public Body. Public Body agrees to comply with these terms and conditions. Public Body may follow the termination provisions of this Agreement if it determines that it cannot comply with any of the terms and conditions.

4. DURATION OF INTERLOCAL AGREEMENT.

- 4.1. This Agreement and any amendments shall be effective when executed by both Parties with resolutions passed by the governing bodies of each Party except as otherwise specified below. The approval and terms of this Agreement and any amendments, except as specified below, shall be entered in the official minutes of the governing bodies of each Party. An executed copy of this Agreement and any amendments shall be filed by the County Clerk with the Secretary of State. If Public Body is a Court, a signature from the Chief Judge of the Court shall evidence approval by the Public Body, providing a resolution and minutes does not apply. If the Public Body is the State of Michigan, approval and signature shall be as provided by law.
- 4.2. Notwithstanding Section 4.1, the Chairperson of the Oakland County Board of Commissioners is authorized to sign amendments to the Agreements to add Exhibits that were previously approved by the Board of Commissioners but are requested by Public Body after the execution of the Agreement. An amendment signed by the Board Chairperson under this Section must be sent to the Election Division in the County Clerk's Office to be filed with the Agreement once it is signed by both Parties.
- 4.3. Unless extended by an Amendment, this Agreement shall remain in effect for five (5) years from the date the Agreement is completely executed by all Parties or until cancelled or terminated by any of the Parties pursuant to the terms of the Agreement.

5. PAYMENTS.

- 5.1. I.T. Services shall be provided to Public Body at the rates specified in the Exhibits, if applicable.
- 5.2. **Possible Additional Services and Costs.** If County is legally obligated for any reason, e.g. subpoena, Court Order, or Freedom of Information Request, to search for, identify, produce or testify regarding Public Body's data or information that is electronically stored by County relating to I.T. Services the Public Body receives under this Agreement, then Public Body shall reimburse County for all reasonable costs the County incurs in searching for, identifying, producing or testifying regarding such data or information. County may waive this requirement in its sole discretion.
- 5.3. County shall provide Public Body with a detailed invoice/explanation of County's costs for I.T. Services provided herein and/or a statement describing any amounts owed to County.

Public Body shall pay the full amount shown on any such invoice within sixty (60) calendar days after the date shown on any such invoice. Payment shall be sent along with a copy of the invoice to: Oakland County Treasurer – Cash Acctg, Bldg 12 E, 1200 N. Telegraph Road, Pontiac, MI 48341.

- 5.4. If Public Body, for any reason, fails to pay County any monies when and as due under this Agreement, Public Body agrees that unless expressly prohibited by law, County or the Oakland County Treasurer, at their sole option, shall be entitled to set off from any other Public Body funds that are in County's possession for any reason, including but not limited to, the Oakland County Delinquent Tax Revolving Fund ("DTRF"), if applicable. Any setoff or retention of funds by County shall be deemed a voluntary assignment of the amount by Public Body to County. Public Body waives any Claims against County or its Officials for any acts related specifically to County's offsetting or retaining of such amounts. This paragraph shall not limit Public Body's legal right to dispute whether the underlying amount retained by County was actually due and owing under this Agreement.
- 5.5. If County chooses not to exercise its right to setoff or if any setoff is insufficient to fully pay County any amounts due and owing County under this Agreement, County shall have the right to charge up to the then-maximum legal interest on any unpaid amount. Interest charges shall be in addition to any other amounts due to County under this Agreement. Interest charges shall be calculated using the daily unpaid balance method and accumulate until all outstanding amounts and accumulated interest are fully paid.
- 5.6. Nothing in this Section shall operate to limit County's right to pursue or exercise any other legal rights or remedies under this Agreement or at law against Public Body to secure payment of amounts due County under this Agreement. The remedies in this Section shall be available to County on an ongoing and successive basis if Public Body at any time becomes delinquent in its payment. Notwithstanding any other term and condition in this Agreement, if County pursues any legal action in any court to secure its payment under this Agreement, Public Body agrees to pay all costs and expenses, including attorney fees and court costs, incurred by County in the collection of any amount owed by Public Body.

6. ASSURANCES.

- 6.1. Each Party shall be responsible for any Claims made against that Party by a third party, and for the acts of its employees arising under or related to this Agreement.
- 6.2. Except as provided for in Section 5.6, in any Claim that may arise from the performance of this Agreement, each Party shall seek its own legal representation and bear the costs associated with such representation, including judgments and attorney fees.
- 6.3. Except as otherwise provided for in this Agreement, neither Party shall have any right under this Agreement or under any other legal principle to be indemnified or reimbursed by the other Party or any of its agents in connection with any Claim.
- 6.4. Public Body shall be solely responsible for all costs, fines and fees associated with any misuse by its Public Body Employees of the I.T. Services provided herein.
- 6.5. This Agreement does not, and is not intended to, impair, divest, delegate or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties. Nothing in this Agreement shall be construed as a waiver of governmental immunity for either Party.
- 6.6. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each Party

have legal authority to sign this Agreement and bind the Parties to the terms and conditions contained herein.

- 6.7. Each Party shall comply with all federal, state, and local ordinances, regulations, administrative rules, and requirements applicable to its activities performed under this Agreement.

7. USE OF CONFIDENTIAL INFORMATION

- 7.1. The Parties shall not reproduce, provide, disclose, or give access to Confidential Information to the County or to a Public Body Employee not having a legitimate need to know the Confidential Information, or to any third-party. County and Public Body Employees shall only use the Confidential Information for performance of this Agreement. Notwithstanding the foregoing, the Parties may disclose the Confidential Information if required by law, statute, or other legal process provided that the Party required to disclose the information: (i) provides prompt written notice of the impending disclosure to the other Party, (ii) provides reasonable assistance in opposing or limiting the disclosure, and (iii) makes only such disclosure as is compelled or required. This Agreement imposes no obligation upon the Parties with respect to any Confidential Information which can establish by legally sufficient evidence: (i) was in possession of or was known by prior to its receipt from the other Party, without any obligation to maintain its confidentiality; or (ii) was obtained from a third party having the right to disclose it, without an obligation to keep such information confidential.
- 7.2. Within five (5) business days' receipt of a written request from the other Party, or upon termination of this Agreement, the receiving Party shall return or destroy all of the disclosing Party's Confidential Information.

8. DISCLAIMER OR WARRANTIES

- 8.1. The I.T. Services are provided on an "as is" and "as available" basis. County expressly disclaims all warranties of any kind, whether express or implied, including, but not limited to, the implied warranties of merchantability, fitness for a particular purpose and non-infringement.
- 8.2. County makes no warranty that (i) the I.T. Services will meet Public Body's requirements; (ii) the I.T. Services will be uninterrupted, timely, secure or error-free; nor (iii) the results that may be obtained by the I.T. Services will be accurate or reliable.
- 8.3. Any material or data downloaded or otherwise obtained through the use of the I.T. Services is accessed at Public Body's discretion and risk. Public Body will be solely responsible for any damage to its computer system or loss of data that results from downloading of any material.

9. **LIMITATION OF LIABILITY**. In no event shall either Party be liable to the other Party or any other person, for any consequential, incidental, direct, indirect, special, and punitive or other damages arising out of this Agreement.

10. **DISPUTE RESOLUTION**. All disputes relating to the execution, interpretation, performance, or nonperformance of this Agreement involving or affecting the Parties may first be submitted to County's Director of Information Technology and Public Body's Agreement Administrator for possible resolution. County's Director of Information Technology and Public Body's Agreement Administrator may promptly meet and confer in an effort to resolve such dispute. If they cannot resolve the dispute in five (5) business days, the dispute may be submitted to the signatories of this

Agreement or their successors in office. The signatories of this Agreement may meet promptly and confer in an effort to resolve such dispute.

11. TERMINATION OR CANCELLATION OF AGREEMENT.

- 11.1. Either Party may terminate or cancel this entire Agreement or any one of the I.T. Services described in the attached Exhibits, upon one hundred twenty (120) days written notice, if either Party decided, in its sole discretion, to terminate this Agreement or one of the Exhibits, for any reason including convenience.
- 11.2. Early termination fees may apply to Public Body if provided for in the Exhibits.
- 11.3. The effective date of termination and/or cancellation shall be clearly stated in the written notice. Either the County Executive or the Board of Commissioners is authorized to terminate this Agreement for County under this provision. A termination of one or more of the Exhibits which does not constitute a termination of the entire Agreement may be accepted on behalf of County by its Director of Information Technology.

12. SUSPENSION OF SERVICES. County, through its Director of Information Technology, may immediately suspend I.T. Services for any of the following reasons: (i) requests by law enforcement or other governmental agencies; (ii) engagement by Public Body in fraudulent or illegal activities relating to the I.T. Services provided herein; (iii) breach of the terms and conditions of this Agreement; or (iv) unexpected technical or security issues. The right to suspend I.T. Services is in addition to the right to terminate or cancel this Agreement according to the provisions in Section 11. County shall not incur any penalty, expense or liability if I.T. Services are suspended under this Section.

13. DELEGATION OR ASSIGNMENT. Neither Party shall delegate or assign any obligations or rights under this Agreement without the prior written consent of the other Party.

14. NO EMPLOYEE-EMPLOYER RELATIONSHIP. Nothing in this Agreement shall be construed as creating an employee-employer relationship between County and Public Body.

15. NO THIRD-PARTY BENEFICIARIES. Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right in favor of any other person or entity.

16. NO IMPLIED WAIVER. Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.

17. SEVERABILITY. If a court of competent jurisdiction finds a term or condition of this Agreement to be illegal or invalid, then the term or condition shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.

18. PRECEDENCE OF DOCUMENTS. In the event of a conflict between the terms of and conditions of any of the documents that comprise this Agreement, the terms in the Agreement shall prevail and take precedence over any allegedly conflicting terms in the Exhibits or other documents that comprise this Agreement.

19. **CAPTIONS.** The section and subsection numbers, captions, and any index to such sections and subsections contained in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers, captions, and indexes shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural, any reference to gender, and any use of the nominative, objective or possessive case in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.
20. **FORCE MAJEURE.** Notwithstanding any other term or provision of this Agreement, neither Party shall be liable to the other for any failure of performance hereunder if such failure is due to any cause beyond the reasonable control of that Party and that Party cannot reasonably accommodate or mitigate the effects of any such cause. Such cause shall include, without limitation, acts of God, fire, explosion, vandalism, national emergencies, insurrections, riots, wars, strikes, lockouts, work stoppages, other labor difficulties, or any law, order, regulation, direction, action, or request of the United States government or of any other government. Reasonable notice shall be given to the affected Party of any such event.
21. **NOTICES.** Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given on the date when one of the following first occur: (i) the date of actual receipt; (ii) the next business day when notice is sent express delivery service or personal delivery; or (iii) three days after mailing first class or certified U.S. mail.
- 21.1. If Notice is sent to County, it shall be addressed and sent to: Director, Oakland County Department of Information Technology, 1200 North Telegraph Road, Pontiac, Michigan, 48341, and the Chairperson of the Oakland County Board of Commissioners, 1200 North Telegraph Road, Pontiac, Michigan 48341.
- 21.2. If Notice is sent to Public Body, it shall be addressed to: Township Supervisor Kurt Heise, Township of Plymouth, 9955 N Haggerty Rd, Plymouth, MI 48170.
- 21.3. Either Party may change the individual to whom Notice is sent and/or the mailing address by notifying the other Party in writing of the change.
22. **GOVERNING LAW/CONSENT TO JURISDICTION AND VENUE.** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Agreement shall be brought in the 6th Judicial Circuit Court of the State of Michigan, the 50th District Court of the State of Michigan, or the United States District Court for the Eastern District of Michigan, Southern Division, as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above.
23. **ENTIRE AGREEMENT.**
- 23.1. This Agreement represents the entire agreement and understanding between the Parties regarding the specific Services described in the attached Exhibits. With regard to those Services, this Agreement supersedes all other oral or written agreements between the Parties.
- 23.2. The language of this Agreement shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

IN WITNESS WHEREOF, Township Supervisor Kurt Heise hereby acknowledges that he/she has been authorized by a resolution of the Township of Plymouth, a certified copy of which is attached, or by approval of the Chief Judge if the Public Body is a Court, to execute this Agreement on behalf of Public Body and hereby accepts and binds Public Body to the terms and conditions of this Agreement.

EXECUTED: _____

Kurt Heise
Township Supervisor

DATE: _____

WITNESSED: _____

DATE: _____

AGREEMENT

ADMINISTRATOR: _____
(IF APPLICABLE)

DATE: _____

IN WITNESS WHEREOF, David T. Woodward, Chairperson, Oakland County Board of Commissioners, hereby acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners to execute this Agreement on behalf of Oakland County, and hereby accepts and binds Oakland County to the terms and conditions of this Agreement.

EXECUTED: _____

David T. Woodward, Chairperson
Oakland County Board of Commissioners

DATE: _____

WITNESSED: _____

Oakland County Board of Commissioners
County of Oakland

DATE: _____

**EXHIBIT VIII
I.T. SERVICES AGREEMENT
OAKNET CONNECTIVITY**

INTRODUCTION

The I.T. Service described in this Exhibit (OakNet Connectivity) will provide network transport services to government agencies for the purpose of accessing applications and ISP services provided by Oakland County.

1.0 COUNTY RESPONSIBILITIES

- 1.1** County shall provide, install, and maintain the network equipment and cable necessary to deliver the I.T. Service of OakNet Connectivity, which will allow Public Body to connect to the County's network (OakNet) at Public Body's facilities and workstations. OakNet Connectivity permits Public Body to access I.T. Services that County has made available to Public Body.
- 1.2** County shall provide Public Body with a private IP address range, subnet mask, and gateway address for use by Public Body in configuring its internal network and to enable use of this I.T. Service.
- 1.3** County shall provide a single port by which Public Body may connect its internal network to OakNet
- 1.4** County shall use reasonable means to provide the I.T. Service for the transmission of information 24 hours a day, 7 days a week.
- 1.5** County and authorized Vendors shall present identification to Public Body for physical access to the OakNet Connectivity equipment for emergency service and scheduled maintenance.
- 1.6** To the extent practicable, County shall notify Public Body sixty (60) days in advance of pending changes in its contract with its third party connection provider(s). If the County's connection provider(s) is increasing costs, County shall provide Public Body with sufficient information to determine if it wishes to continue receiving this I.T. Service.

2.0 PUBLIC BODY RESPONSIBILITIES

- 2.1** Public Body shall provide adequate space and electrical power for the County to place equipment, an equipment cabinet, and cable.
- 2.2** Public Body shall promptly provide County staff and authorized third party with physical access to County equipment for emergency service and scheduled maintenance.
- 2.3** Public Body shall not mount any equipment in the County's equipment cabinet.
- 2.4** Public Body shall be responsible for configuring and maintaining Public Body's internal network equipment and cabling. Internal network equipment shall include cables connecting Public Body and County equipment.
- 2.5** Public Body shall configure Public Body workstations and other equipment to operate properly on the internal network, including assignment/configuration of the

**EXHIBIT VIII
I.T. SERVICES AGREEMENT
OAKNET CONNECTIVITY**

local IP addresses, Network Address Translation (NAT), or Domain Name Services (DNS) and as required to access this I.T. Service.

- 2.6** If Public Body terminates this I.T. Service, Public Body shall pay any charges related to early termination of third party communication services provided by County on behalf of Public Body.
- 2.7** Public Body shall be responsible for all costs associated with the relocation, reconfiguration or removal of County equipment and cable, when any of these changes are initiated by or at the request of Public Body, for any reason, including but not limited to relocation of municipal offices, construction, renovation, and discontinuance of services.
- 2.8** Public Body shall not attempt to access, configure, power cycle or connect to any County equipment unless specifically directed to do so by authorized County Department of Information Technology personnel or third party authorized by County.

3.0 SUPPORT

The I.T. Service will be supported by County's Information Technology (I.T.) Department as described in the Agreement.

4.0 SERVICE AND SUPPORT COSTS

County will invoice Public Body monthly for the cost of the communication lines. These charges will be based upon the rates set by the County's connection provider. County may choose to waive any fees for qualified law enforcement departments and for Public Bodies located within Oakland County.

5.0 LICENSE USE AND ACCESS

- 5.1** County grants to Public Body a nonexclusive license to use the County developed software applications, if any, needed to receive this I.T. Service. This license cannot be provided to any other party without County's consent in writing.

EXHIBIT IX
I.T. SERVICES AGREEMENT
INTERNET SERVICE

INTRODUCTION

The I.T. Service described in this Exhibit (Internet Services) will provide Internet Service connectivity to government agencies for the purpose of accessing Websites and E-Mail services.

1.0 COUNTY RESPONSIBILITIES

- 1.1** County shall provide an I.T. Service enabling Public Body to access Internet service from its facilities and workstations via County's Internet Service Provider (ISP). County has sole control over the selection and retention of the ISP.
- 1.2** County may, in its sole discretion, block any device or network traffic from or to Public Body that has the potential to interfere with the County's ability to provide access to internet service, any other I.T. Services or County services of any type. County will advise Public Body Points of Contact of changes to ISPs, decisions to block any device or network traffic or other changes that could impact Public Body's daily operations.
- 1.3** County shall only provide outbound access to the Internet, and shall not be obligated to provide any access for Internet devices to Public Body devices or services directly. County shall not provide an Internet routable address to the Public Body for incoming Internet traffic.

2.0 PUBLIC BODY RESPONSIBILITIES

- 2.1** Public Body shall abide by the Acceptable Use Policy (AUP) of the County's Internet Service Provider (ISP) or ISP's and all changes made to the AUP(s) by the ISP(s) used during the term of the Agreement. County will provide the URL to the applicable AUP. Public Body, through its points of contact will review the AUP and oversee compliance with the policy among Public Body employees and agents.

3.0 SUPPORT

The I.T. Service will be supported by County's Information Technology (I.T.) Department as described in the Agreement.

4.0 SERVICE AND SUPPORT COSTS

County will provide access to Internet Service via its Internet Service provider without fee or cost. If County determines that, in order to maintain access to Internet Service for Public Body, it must charge a fee, County will promptly notify Public Body.

5.0 LICENSE USE AND ACCESS

- 5.1** County grants to Public Body a nonexclusive license to use the County developed software applications, if any, needed to receive this I.T. Service. This license cannot be provided to any other party without County's consent in writing.

EXHIBIT X
I.T. SERVICES AGREEMENT
CLEMIS

INTRODUCTION.

The Courts and Law Enforcement Management Information System (known as “CLEMIS”) is a multi-faceted, regional public safety information management system, operated and maintained by the Oakland County Department of Information Technology, CLEMIS Division. CLEMIS is comprised of many software applications.

CLEMIS was created in 1968 to address the inability of criminal justice/public safety agencies to electronically share data in a timely manner. The purpose of CLEMIS is to provide innovative technology and related services to criminal justice/public safety agencies to enable them to share data and to improve the delivery of criminal justice/public safety services. Public Bodies that use CLEMIS have realized lower costs and improved efficiency in providing criminal justice/public safety services. These benefits allow first responders additional time to serve and protect citizens.

The Parties agree to the following terms and conditions:

1. **DEFINITIONS.** The following words and expressions used throughout this Exhibit, whether used in the singular or plural, shall be defined and interpreted as follows.
 - 1.1. **CLEMIS** is the Court and Law Enforcement Management Information System, an information management system, comprised of CLEMIS Applications operated and maintained by the CLEMIS Division with recommendations and counsel from the CLEMIS Advisory Committee.
 - 1.2. **CLEMIS Advisory Committee (formerly known as the CLEMIS Advisory or Policy Board)** is an advisory committee that leads the CLEMIS Consortium and that provides recommendations and counsel to the CLEMIS Division regarding the operation and maintenance of CLEMIS.
 - 1.3. **CLEMIS Applications** are the specific software applications that comprise CLEMIS. These software applications are listed and described on the CLEMIS Website and are included in the definition of I.T. Services under this Agreement.
 - 1.4. **CLEMIS Consortium** is a non-legal entity comprised of all CLEMIS Members. Its purpose is to empower criminal justice/public safety agencies to maximize the use of collected data, to enhance daily operations and engage in comprehensive planning. The Consortium is led by the CLEMIS Advisory Committee.
 - 1.5. **CLEMIS Division** is the division in the Oakland County Department of Information Technology responsible for the operation and maintenance of CLEMIS.
 - 1.6. **CLEMIS Fee** is the sum of costs for use of CLEMIS, CLEMIS Applications, and services provided by the CLEMIS Division. These costs are listed and itemized on the CLEMIS Website.
 - 1.7. **CLEMIS Member** means the Public Body that executes this Exhibit and compiles with this Agreement.

I.T. SERVICES AGREEMENT-EXHIBIT X
Approved by CLEMIS Strategic Planning Committee 03/11/21
Approved by CLEMIS Advisory Committee – 4/15/21

EXHIBIT X
I.T. SERVICES AGREEMENT
CLEMIS

- 1.8. **CLEMIS Website** is the portion of the County's website dedicated to CLEMIS located at www.oakgov.com/clemis or www.clemis.org.
- 1.9. **Criminal Justice Information Services ("CJIS") Security Policy** is the effective security policy approved by the CJIS Advisory Policy Board setting forth security requirements, guidelines, and agreements for protecting transmission, access, storage, use, generation of, and sources of Criminal Justice Information ("CJI") as defined in the CJIS Security Policy.
- 1.10. **Fire Records Management System ("FRMS")** is a CLEMIS Application that provides an integrated technology system to participating fire departments, which is further described on the CLEMIS Website.

2. CLEMIS DIVISION RESPONSIBILITIES.

- 2.1. **Provision of CLEMIS Applications.** County shall provide Public Body with access to CLEMIS and the specific CLEMIS Applications and services marked on Addendum A, which may be changed from time to time. Addendum A is fully incorporated into this Agreement. Notwithstanding any provision in this Agreement, Addendum A and any changes thereto shall be signed by the CLEMIS Division Manager on behalf of County and the authorized representative as designated on Addendum A on behalf of Public Body. The operational descriptions of the CLEMIS Applications and services are set forth on the CLEMIS Website.
- 2.2. **Compliance with Laws, Rules, Regulations, and Policies.** County shall comply with all applicable laws, rules, and regulations and the CJIS Security Policy in the delivery, operation, and maintenance of CLEMIS Applications and in the transmission, access, storage, and use of data through or in CLEMIS Applications.
- 2.3. **No Verification of Data.** County does not verify or review data entered into and stored in CLEMIS for accuracy.

3. PUBLIC BODY RESPONSIBILITIES.

- 3.1. **Execution of Exhibit VIII.** Unless approved in writing by the CLEMIS Division, Public Body must execute Exhibit VIII to this Agreement (OakNet Connectivity) to provide connectivity for the use and operation of CLEMIS Applications. If Public Body receives approval from the CLEMIS Division not to use OakNet, such approval will be marked on Addendum A.
- 3.2. **Execution of Management Control Agreement.** Public Body shall execute a Management Control Agreement with County as required by and consistent with the CJIS Security Policy, which may be amended from time to time. The Management Control Agreement shall be executed by the persons authorized to sign Addendum A.
- 3.3. **Compliance with Laws, Rules, Regulations, and Policies.** Public Body and Public Body Employees shall comply with the CJIS Security Policy and all applicable laws, rules, and

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regulations when using CLEMIS and when generating, entering, and using data that is stored in CLEMIS.

- 3.4. **Access to CLEMIS.** Only Public Body Employees authorized by Public Body may access and use CLEMIS. Public Body shall keep a list of Public Body Employees authorized to access and use CLEMIS. Public Body shall review this list at least quarterly to ensure its accuracy. Upon written request of County, Public Body shall provide this list to County. Public Body shall not allow any individuals, who are not on this list, to access and use CLEMIS.
- 3.5. **Security/Background Checks.** Public Body shall provide for and pay for security/background checks for all Public Body Employees who access and use CLEMIS, as required by the CJIS Security Policy and any other applicable law, rule, and regulation.
- 3.6. **Data Entry.** Public Body is solely responsible for entering all data that is required by any CLEMIS Applications into CLEMIS.
- 3.7. **Data Ownership.** All data entered into CLEMIS by Public Body shall be and shall remain the data of Public Body.
- 3.8. **Data Accuracy.** Public Body is solely responsible for ensuring that all data entered into and stored in CLEMIS is accurate and complete. Accurate and complete means that the data does not contain erroneous information. Public Body shall immediately correct erroneous information upon discovery of error. To ensure accurate and complete data, Public Body shall conduct regular and systemic audits to minimize the possibility of generating, transmitting, and storing erroneous information.
- 3.9. **Data Update/Expungement/Redaction.** Public Body is solely responsible for updating, expunging, correcting, record locking, or redacting Public Body's data entered into or stored in CLEMIS, as required by law, rule, regulation, court order, or the CJIS Security Policy.
- 3.10. **Access to Public Body Facilities.** Public Body shall allow County employees access to Public Body facilities for maintenance of CLEMIS and to audit Public Body's use of CLEMIS.
- 3.11. **Provision of Hardware/Equipment.** The hardware/equipment needed to access and use CLEMIS shall be purchased, maintained, repaired and replaced by Public Body, unless otherwise agreed, in writing, by the Parties. The hardware/equipment shall meet the specifications and requirements set forth by the CLEMIS Division.
- 3.12. **Changes or Alternations to Public Body Facilities.** If Public Body is required to or decides to make changes or alternations to its facilities/buildings for any reason, then Public Body is responsible for all costs and expenses associated with moving or relocating hardware/equipment used to access CLEMIS or with moving or relocating the medium/connectivity, e.g., fiber, wireless connections, ISDN Lines, T1 Lines, etc., used to access CLEMIS.

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- 3.13. **E-Mail Address.** Public Body shall create and monitor a generic CLEMIS email address. The CLEMIS Division will provide Public Body instructions on how to create this email address. This email address will be the main point of contact for scheduled maintenance, outages, alerts, etc.
- 3.14. **Cooperation.** Public Body shall fully cooperate with County concerning the performance of this Agreement.

4. PROVISION OF PUBLIC BODY DATA TO PUBLIC BODY OR THIRD PARTIES.

- 4.1. **Request by Public Body for Public Body Data.** Public Body may request in writing that County provide a copy of portions of Public Body's data to Public Body. County will provide such data in a format and time period determined by County but will use its best efforts to provide the data in the format and time period requested by Public Body.
- 4.2. **Third Party Requests to County for Public Body Data.**
- 4.2.1. **Michigan Freedom of Information Act Requests.** County will respond pursuant to applicable law, to Michigan Freedom of Information Act ("FOIA") requests addressed and received by County, Subject to applicable law, if County receives a request for Public Body's data possessed by County, County will provide written notice to the requesting person identifying the Public Body and stating that the requesting person shall submit their request to the Public Body. Public Body shall be responsible for responding to all FOIA requests received by the Public Body.
- 4.2.2. **Other Legal Requests (Excluding FOIA Requests) to County for Public Body Data.** County will respond pursuant to applicable law to any subpoena, court order, or other legal request addressed to and received by County for Public Body's data possessed by County. Before responding to said legal request, County will use commercially reasonable efforts to inform Public Body of the request for the purpose of providing Public Body an opportunity to contest the legal request and/or to provide County with information that could impact County's response to the legal request. For the avoidance of doubt, this paragraph 4.2.2. does not apply to FOIA requests, which are governed by paragraph 4.2.1. (above).
- 4.2.3. Section 4.2 only applies to Public Body's data possessed by County for the purposes of providing services under Exhibit X (CLEMIS) and not to any other exhibit. Additionally, this section 4.2 does not apply to the CLEMIS Crash Purchase Application, which is governed by section 6 (below).
- 4.3. **Continuous Access to Public Body Data by Third Parties.**
- 4.3.1. In Addendum A, Public Body may request that County provide continuous access to Public Body's data to a third party. Addendum A shall identify the

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third party and shall set forth any specific instructions regarding the provision of such data to the third party. The County shall determine the manner in which to provide access to Public Body's data.

- 4.3.2. County shall provide and shall continue to provide access to Public Body's data to the third party identified in Addendum A, until Public Body provides written notice to the CLEMIS Manager to stop or change such access. The written notice shall contain the date on which access to Public Body's data shall stop. Upon receipt of this notice, County shall promptly stop the third party's access to Public Body's data and shall use its best efforts to stop third party access to Public Body's data on the date requested by Public Body.
- 4.3.3. In order to effectuate the third party's continuous access to Public Body's data, County will require the third party to execute an agreement with County to govern delivery and/or access to Public Body's data. The CLEMIS Manager is authorized to sign this agreement on behalf of County.
- 4.4. **Providing Public Body Data to Third Parties.** Except as otherwise provided in this Exhibit, the Agreement, or as directed in Addendum A, County will not provide Public Body's data to a third party. Notwithstanding any other provision, County shall provide Public Body's data to related Mugshots, Livescan, Michigan Incident Crime Reporting, and Crash/UD-10 traffic crash reports to the Michigan State Police. County may provide Public Body's data to County contractors and vendors for the purposes of providing services to Public Body, the County, and/or for improving CLEMIS Applications and services.
- 4.5. **Costs for Providing Public Body Data.** If County incurs any costs in providing Public Body's data to a third party or to Public Body, then Public Body shall be responsible for those costs and shall reimburse County for those costs. The CLEMIS Division shall invoice Public Body for such costs. Public Body shall pay the invoice at the location and within the time period stated in the Agreement. The CLEMIS Division may waive these costs in its sole discretion.
- 4.6. **Protected Health Information.** If the data, to be provided to a third party, is Protected Health Information" or "PHI" (defined in 45 CFR 160.103) under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and under the changes to HIPAA made by the Health Information Technology for Economic and Clinical Health Act ("HITECH Amendment"), then County and Public Body shall execute a Business Associate Agreement.
- 4.7. **County not Responsible for Third Party Use of Data.** Public Body acknowledges and agrees that if it requests County to provide access to Public Body's data to a third party, County shall not be responsible for any actions of the third party and the third party's use of Public Body's data.

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- 4.8. **Sharing Data with other CLEMIS Members.** Public Body acknowledges and agrees that County may share Public Data with other CLEMIS members upon the recommendation and counsel of the CLEMIS Advisory Committee.

5. FINANCIAL RESPONSIBILITIES—CLEMIS FEE

- 5.1. **Payment of CLEMIS Fee.** Public Body shall pay the CLEMIS Fee to County for the CLEMIS Applications and services, which are marked on Addendum A. The amount of the CLEMIS fee and the costs that comprise the CLEMIS Fee are listed and itemized on the CLEMIS Website. The CLEMIS Division shall invoice Public Body on a quarterly basis for the CLEMIS Fee, unless otherwise specified. Public Body shall pay the invoice at the location and within the time period stated in the Agreement.
- 5.2. **Establishment of CLEMIS Fee.** The CLEMIS Division upon the recommendation and counsel of the CLEMIS Advisory Committee shall establish the CLEMIS Fee. The CLEMIS Fee shall be posted on the CLEMIS website and may be obtained from the CLEMIS Division.
- 5.3. **Review of CLEMIS Fee.** The CLEMIS Division and the CLEMIS Advisory Committee shall annually review the CLEMIS FEE.
- 5.4. **CLEMIS and FRMS Funds.** County has established and shall continue to have separate enterprise funds within the County budget for revenues, expenses, and operations of CLEMIS (hereinafter “CLEMIS Fund and FRMS Fund”).
- 5.5. **Deposit of CLEMIS Fee.** All monies paid by Public Body to County pursuant to this Exhibit shall be deposited into the CLEMIS Fund or FRMS Fund, as applicable. Only revenues and expenses stemming from CLEMIS operations and maintenance are recorded in the CLEMIS Fund and FRMS Fund; no other County revenues and expenses are recorded in these Funds. Any equity in the CLEMIS Fund and FRMS Fund at the end of the County’s fiscal year shall be rolled into the CLEMIS Fund and FRMS Fund for the next fiscal year. Surplus/equity in the CLEMIS Fund and FRMS Fund can only be used for CLEMIS operations and maintenance and not for the general operations of County or Public Body. Any County general fund contributions (transfers) to the CLEMIS Fund and FRMS Fund are strictly based on availability and official appropriation by County and cannot be deemed permanent on-going contributions.
- 5.6. **Financial Statement for CLEMIS and FRMS Funds.** The County Fiscal Services Division shall prepare financial statements for the CLEMIS Fund and FRMS Fund on a quarterly basis. These financial statements will be posted on the CLEMIS Website on a quarterly and year-end basis. The County Director of Management and Budget or his/her designee shall report the condition of the CLEMIS Fund and FRMS Fund to the CLEMIS Advisory Committee, on a quarterly basis.
- 5.7. **Refund of CLEMIS Fee for Operational Problems.** Subject to Section 18 (Force Majeure) of the Agreement, if any CLEMIS Applications are not operational for more than

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fourteen (14) consecutive calendar days, County shall refund the CLEMIS Fee, already paid by Public Body, for the days that the CLEMIS Applications were not operational.

6. **COUNTY/PUBLIC BODY RESPONSIBILITIES FOR CLEMIS CITATION PAYMENT APPLICATION AND CLEMIS CRASH PURCHASE APPLICATION.** If a Public Body uses the CLEMIS Citation Payment Application (hereinafter "Payment Application") and/or the CLEMIS Crash Purchase Application (hereinafter "Purchase Application"), then the following terms and conditions apply:
- 6.1. **Placement of URL.** Public Body shall be responsible for placing the Payment Application and the Purchase Application URLs on its website; the URLs shall be provided by County. Public Body shall include this URL in printed or electronic communications to the general public regarding the Payment Application and the Purchase Application.
 - 6.2. **Questions Regarding Payment of Tickets/Citations/Parking Tickets and Purchase of Crash/Accident Reports.** County shall refer all questions that County receives to Public Body regarding the payment of citations/tickets/parking tickets and the purchase of crash/accident reports and regarding the amount of monies owed to Public Body.
 - 6.3. **Security of Data.** County shall secure and protect data received through the Payment Application and Purchase Application (including credit card information) according to law, County's contractual obligations, and reasonable business standards and practices.
 - 6.4. **No Interference with Contract.** Third-party service providers such as PayPal Inc. and Elavon, Inc. are required for the operation of the Payment Application and Purchase Application. Neither Public Body nor Public Body Employees shall act or fail to act, either directly or indirectly, in a manner to cause any purported breach in any term or condition in any agreement between County and such third party.
 - 6.5. **Enhanced Access Fee.** Persons or entities paying citations/tickets/parking tickets through the Payment Application or purchasing crash/accident reports through the Purchase Application shall be charged an Enhanced Access Fee, in addition to the monies owed to Public Body.
 - 6.6. **Payment Transaction for Payment Application.** When using the Payment Application, a person or entity paying a citation/ticket/parking ticket will authorize two transactions, at the time of payment: (1) one transaction for payment of monies owed to Public Body/Court and (2) one transaction for payment of the Enhanced Access Fee. The funds for the payment to Public Body/Court will be directed to the depository account designated and/or owned by Public Body/Court. The funds for the Enhanced Access Fee will be directed to a depository account designated and owned by County.
 - 6.7. **Amount of Enhanced Access Fee for Payment Application.** The Enhanced Access Fee charged to persons/entities paying citations/tickets/parking tickets through the Payment Application shall be in an amount established by the Oakland County Board of Commissioners, Miscellaneous Resolution # 07121 and as subsequently amended by the

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Oakland County Board of Commissioners. Public Body shall receive one dollar (\$1.00) of the Enhanced Access Fee collected for each citation/ticket paid through the Payment Application. Given the small amount of the Enhanced Access Fee for parking tickets, Public Body shall receive no portion of the Enhanced Access Fee collected for parking tickets paid through the Payment Application.

- 6.8. **Amount of Enhanced Access Fee for Purchase Application.** The Enhanced Access Fee charged to persons/entities purchasing crash/accident reports through the Purchase Application shall be in an amount established by the Oakland County Board of Commissioners, Miscellaneous Resolution # 09182 and as subsequently amended by the Oakland County Board of Commissioners. Public Body shall receive one dollar (\$1.00) of the Enhanced Access Fee collected for the purchase of each crash/accident report through the Payment Application.
- 6.9. **Amount of Fee for Crash/Accident Report.** Public Body shall set the fee for the purchase of the crash/accident report through the Purchase Application. The amount of this fee shall be listed in Addendum A.
- 6.10. **Distribution of Enhanced Access Fees and Fees for Crash/Accident Reports.** Public Body's portion of the Enhanced Access Fees, set forth in this Exhibit, and the fee for the crash/accident reports, set forth in Addendum A, shall be disbursed to Public Body pursuant to its written instructions. Public Body shall provide the written instructions, required by this section to CLEMIS Division.
- 6.11. **Obligations and Responsibilities if Public Body is a Court.**
- 6.11.1. **Access to Website.** If Public Body is a Court, then County shall provide access to a password protected website where Public Body/Court can issue credits or refunds and view daily, weekly, and monthly transactions processed through the Payment Application.
- 6.11.2. **Contract for Credit Card Processing.** If Public Body is a Court, then County shall establish, maintain, and pay for a separate contract for credit card processing services with the entities currently providing credit card processing services for County, i.e., PayPal Inc. and Elavon, Inc.
- 6.11.3. **Separate Depository Bank Account.** If Public Body is a Court, then it shall maintain a corresponding depository bank account, with a depository financial institution acceptable to County, for the receipt of monies owed to Public Body/Court. Public Body/Court shall provide County with all necessary bank account numbers and routing number to give effect to this requirement.

7. CLEMIS ADVISORY COMMITTEE.

- 7.1. **Establishment and Purpose of CLEMIS Advisory Committee.** The CLEMIS Advisory Committee was established to obtain advice and guidance from CLEMIS Members

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concerning policy, technical, and operational questions for CLEMIS Applications. The purpose behind the CLEMIS Advisory Committee is to allow CLEMIS Members to provide input regarding the operation and management of CLEMIS. The CLEMIS Advisory Committee leads the CLEMIS Consortium and provides recommendations and counsel to the CLEMIS Division regarding the operation, maintenance, and budget for CLEMIS (including suggested security policies, development/operation/modifications to CLEMIS Applications, and actions regarding misuse of CLEMIS).

- 7.2. **Composition of CLEMIS Advisory Committee.** The composition of the CLEMIS Advisory Committee is posted on the CLEMIS Website.
- 7.3. **CLEMIS Advisory Committee Meetings.** The CLEMIS Advisory Committee meets at least four (4) times per year. CLEMIS Members are encouraged to attend.
- 7.4. **CLEMIS Advisory Committee Officers.** Every July, the CLEMIS Advisory Committee shall elect a Chairperson by majority vote. The Chairperson shall select and appoint a Co-Chairperson. The CLEMIS Division Manager shall serve as Executive Secretary to the CLEMIS Advisory Committee. The Executive Secretary shall prepare the agenda for CLEMIS Advisory Committee meetings. Prior to each meeting, the Chairperson and the Executive Secretary shall review the contents of each agenda.
- 7.5. **CLEMIS Advisory Committee—Subcommittees.** The CLEMIS Advisory Committee may create subcommittees as it deems appropriate. The subcommittees and their composition and responsibilities shall be posted on the CLEMIS Website. The CLEMIS Advisory Committee Chairperson shall appoint the chairpersons of the subcommittees, except for the Chairperson of the Strategic Planning subcommittee, whose Chairperson is the current President of Oakland County Chiefs of Police Association and except for the Chairperson of Fire Governance whose Chairperson is elected by the Fire Governance Committee members.
8. **TRAINING.** Public Body shall require all Public Employees who use or access CLEMIS to attend training classes required by the CLEMIS Division. The format of the training classes will be at the discretion of the CLEMIS Division, e.g., train the trainer, classroom training, or on-line/remote training. If the training classes are held at County facilities or held in an on-line/remote format, then such training classes are at no cost to Public Body or Public Employees. If the training classes are held at non-County facilities, there may be a charge to Public Body based on time, materials, and location of training classes.
9. **SUPPORT AND MAINTENANCE SERVICES.** County shall maintain and support the CLEMIS Applications. The CLEMIS Fee includes the costs for support and maintenance services for the CLEMIS Applications and other services provided by the CLEMIS Division, unless otherwise indicated on Addendum A. When providing support and maintenance services for CLEMIS, County has the authority to prioritize its resources, including, but not limited to, the order in which calls for support or maintenance will be resolved and allocation of time of its employees, agents, subcontractors, and equipment.

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10. OBLIGATIONS & RESPONSIBILITIES UPON TERMINATION/CANCELLATION.

- 10.1. **Use of CLEMIS & CLEMIS Applications.** Upon the effective date of termination or cancellation of this Exhibit, Public Body shall stop using CLEMIS and CLEMIS Applications and it shall not have access to CLEMIS and CLEMIS Applications.
- 10.2. **Use and Access to Public Body's Data.** Upon the effective date of termination or cancellation of this Exhibit, Public Body's data shall not be useable by or accessible to any other CLEMIS Member.
- 10.3. **Transition of Data upon Termination/Cancellation.** Upon termination or cancellation of this Agreement, CLEMIS shall provide a copy of Public Body's data to Public Body in an electronic format and a time period determined by County. Upon written confirmation from Public Body that it received its data, County will purge Public Body's data from CLEMIS and any disaster recovery sites. If County incurs any costs in copying Public Body's data, then Public Body shall be responsible for those costs and shall reimburse County for those costs. The CLEMIS Division shall invoice Public Body for such costs. Public Body shall pay the invoice at the location and within the time period stated in the Agreement. The CLEMIS Division may waive these costs in its sole discretion.
- 10.4. **Obligation to Pay CLEMIS Fee Upon Termination/Cancellation.** Public Body's obligation to pay the CLEMIS Fee shall stop on the effective date of termination or cancellation. If the termination or cancellation date is other than the end of a quarter, any CLEMIS Fee, paid in advance to County, shall be refunded to Public Body on a pro-rated daily basis for the time period that Public Body paid in advance.

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ADDENDUM A

L CLEMIS CATEGORIES / TIERS

Public Body shall receive the CLEMIS Applications and services associated with the category/tier selected below. The CLEMIS Website describes each category/tier listed below, describes the CLEMIS Applications that are received with a particular category/tier, and lists the cost for the below categories. As used in this Addendum "FTE" means Full-Time Equivalents (Sworn Officers).

| | | | | |
|-------------------------------------|---|---|------------------------------------|-----------------------------------|
| <input type="checkbox"/> | <u>Tier 1</u> | <input type="radio"/> 16 or more FTE's | <input type="radio"/> 6 – 15 FTE's | <input type="radio"/> 1 – 5 FTE's |
| <input checked="" type="checkbox"/> | <u>Tier 2</u> | <input checked="" type="radio"/> 16 or more FTE's | <input type="radio"/> 6 – 15 FTE's | <input type="radio"/> 1 – 5 FTE's |
| <input type="checkbox"/> | <u>Tier 2.5</u> | <input type="radio"/> 16 or more FTE's | <input type="radio"/> 6 – 15 FTE's | <input type="radio"/> 1 – 5 FTE's |
| <input type="checkbox"/> | <u>Tier 3</u> | <input type="radio"/> 16 or more FTE's | <input type="radio"/> 6 – 15 FTE's | <input type="radio"/> 1 – 5 FTE's |
| | <u>Tier 4</u> Rescinded | | | |
| | <u>Tier 5</u> Rescinded | | | |
| <input type="checkbox"/> | <u>Tier 6 (eCLEMIS)</u> | <input type="radio"/> 19 or more FTE's | <input type="radio"/> 6 – 18 FTE's | <input type="radio"/> 1 – 5 FTE's |
| <input type="checkbox"/> | <u>Tier 7</u> Public Safety Answering Point (PSAP)/Central Dispatch Center | | | |
| <input type="checkbox"/> | <u>Tier 8</u> Jail Management (outside Oakland County) | | | |
| <input type="checkbox"/> | <u>Federal Departments, Offices or Agencies Inquiry Only in the State of Michigan</u> (does not contribute any data) | | | |
| <input type="checkbox"/> | <u>District Court in Oakland County</u> (excluding 52nd District Courts) | | | |
| | <input type="radio"/> Pays CLEMIS Fee: receives ticket data load and CLEMIS Citation Payment Application is optional. | | | |
| | <input type="radio"/> Does not pay CLEMIS Fee: receives ticket data load and must exclusively use CLEMIS Citation Payment Application. | | | |
| <input type="checkbox"/> | <u>District Court outside Oakland County</u> | | | |
| | <input type="radio"/> Pays CLEMIS Fee: receives ticket data load and CLEMIS Citation Payment Application is optional. | | | |
| | <input type="radio"/> Does not pay CLEMIS Fee: receives ticket data load and must exclusively use CLEMIS Citation Payment Application. | | | |
| <input type="checkbox"/> | <u>Circuit Court</u> (outside Oakland County - does not contribute any data) | | | |
| <input type="checkbox"/> | <u>Prosecutor Office</u> (outside Oakland County, does not contribute any data) | | | |
| <input type="checkbox"/> | <u>FRMS Participant</u> (Fire Records Management System) | | | |

II. ADDITIONAL CLEMIS APPLICATIONS

Public Body may select and shall receive any of the CLEMIS Applications, selected below, for a separate cost. The cost for the CLEMIS Applications is set forth on the CLEMIS Website.



Mobile Data Computers ("MDC")



WITH County provided wireless



WITHOUT County provided wireless



CAD Only WITHOUT County provided wireless



Livescan



WITH printer



WITHOUT printer



Mugshot



Capture Station and Investigative



Investigative Only



Jail Management



CLEMIS Member located in Oakland County



CLEMIS Member located outside Oakland County



OakVideo (CLEMIS Member located outside Oakland County)



Crime Mapping Application

Vendor name: Central Square

Address: 5160 Carroll Canyon Road, Suite 100, San Diego, CA 92121

Contact: Brenda Taylor, account Manager

Phone: (563) 387-4833

Email: brenda.taylor@centralsquare.com



Pawn Application



Fire Records Management System In Oakland County



Phase I



Phase II



Fire Records Management System Outside Oakland County



Police, Fire and/or Public Safety Department Data Extract



In Oakland County



Outside Oakland County

Vendor name: Bryx

Address: 120 East Avenue, Suite 325, Rochester, NY 14534

Contact: David Thomas

Phone: (408) 406-2808

Email: dave@bryx.com



CRASH Report Payment Amount: \$ 5.00



Enhanced Access Fee Disbursement Instructions



Disbursement when Requested



Disbursement Quarterly

Make Check Payable to: Township of Plymouth



OPT-OUT of Exhibit V (OakNet Connectivity) OakNet connectivity is not needed

COUNTY

CLEMIS Division Manager

Date

PUBLIC BODY

Title/Name:

Signature:

Date

(to be completed by Public Body)

BOARD DATE

7/27/2021

| FUND NAME | FUND NUMBER | PAYROLL & INVOICES PAID | | |
|------------------------|-------------|----------------------------|---------------------|-------------------------------------|
| | | TOTAL INC PAYROLL | PRIOR TO MEETING | INVOICES PAID AFTER BOARD REVIEW |
| GENERAL FUND | 101 | 981,458.53 | 673,290.20 | 308,168.33 |
| SWD | 226 | 111,513.72 | 5,993.73 | 105,519.99 |
| IMPROV. REV. | 246 | - | - | |
| DRUG FORFEITURE | 265 | 37,683.00 | - | 37,683.00 |
| DRUG FORFEITURE | 266 | - | - | |
| DRUG FORFEITURE | 267 | - | - | |
| GOLF COURSE FUND | 510 | - | - | |
| SENIOR TRANSPORTATION | 588 | 7,006.37 | 7,006.37 | |
| WATER & SEWER | 592 | 788,773.01 | 357,998.58 | 430,774.43 |
| TRUST & AGENCY | 701 | - | - | |
| POLICE BOND FUND | 702 | - | - | |
| TAX POOL | 703 | - | - | |
| SPECIAL ASSESS CAPITAL | 805 | - | - | |
| | | | | |
| | TOTAL | <u>1,926,434.63</u> | <u>1,044,288.88</u> | <u>882,145.75</u> |

GRAND TOTAL

1,926,434.63

Charter Township of Plymouth
AP Invoice Listing - Board Report

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VENDOR INFORMATION

INVOICE INFORMATION

| | | | |
|---|--------------------------------|------------------------|--------------------|
| ALERUS FINANCIAL | | Invoice Amount: | \$23,298.05 |
| MERS-457 PLAN - ALL EMPLOYEES 7-16-2021 PA | | Check Date: | 07/21/2021 |
| 101-100-239.000 | 457 CONT. PRE-TAX | | 22,349.38 |
| 101-100-239.000 | 457 CONT. ROTH POST-TAX | | 948.67 |
| ALERUS FINANCIAL | | Invoice Amount: | \$8,590.12 |
| MERS - DC FT EMPLOYEES -- EMPLOYEE CONTRI | | Check Date: | 07/21/2021 |
| 101-100-231.000 | MERS EMPLOYEE PRE TAX | | 7,413.17 |
| 101-100-231.000 | MERS EMPLOYEE POST TAX | | 703.28 |
| 101-100-231.000 | LOANS | | 473.67 |
| ALERUS FINANCIAL | | Invoice Amount: | \$26,623.86 |
| MERS - DC FT EMPLOYEES -- EMPLOYER CONTRI | | Check Date: | 07/21/2021 |
| 101-171-714.010 | SUPERVISOR'S OFFICE | | 1,021.07 |
| 101-201-714.010 | IT DIRECTOR | | 588.99 |
| 101-215-714.010 | CLERK'S OFFICE | | 2,238.97 |
| 101-253-714.010 | TREASURER'S OFFICE | | 1,278.25 |
| 101-265-714.010 | BUILDING MANAGER | | 273.84 |
| 101-305-714.010 | PD DEPT. | | 5,488.51 |
| 101-325-714.010 | DISPATCH DEPT. | | 2,490.73 |
| 101-336-714.010 | FIRE DEPT | | 6,295.40 |
| 101-371-714.010 | BUILDING DEPT. | | 1,315.34 |
| 226-226-714.010 | SOLID WASTE DEPT. | | 340.09 |
| 588-588-714.010 | SENIOR TRANS | | 241.09 |
| 592-172-714.010 | PUBLIC SERVICES | | 887.07 |
| 592-291-714.010 | DPW | | 3,841.63 |
| 101-262-714.010 | ELECTIONS | | 322.88 |
| A T & T | | Invoice Amount: | \$966.94 |
| AT&T - FIBER RADIO CIRCUITS JULY 2021 AC | | Check Date: | 07/21/2021 |
| 101-325-850.000 | FIBER RADIO CIRCUITS JULY 2021 | | 966.94 |
| AMERITAS LIFE INSURANCE CORP. | | Invoice Amount: | \$5,834.36 |
| AMERITAS - ACTIVE DENTAL - JULY 2021 (SEE A | | Check Date: | 07/21/2021 |
| 101-171-714.000 | SUPERVISOR DEPT. | | 30.68 |
| 101-201-714.000 | INFORMATION SERVICES | | 97.08 |
| 101-215-714.000 | CLERK DEPT. | | 61.36 |
| 101-253-714.000 | TREASURY | | 251.80 |
| 101-265-714.000 | TWP. HALL | | 57.64 |
| 101-305-714.000 | POLICE DEPT. | | 1,929.16 |
| 101-325-714.000 | DISPATCH | | 808.00 |
| 101-336-714.000 | FIRE DEPT. | | 1,733.00 |
| 101-371-714.000 | BUILDING DEPT. | | 300.68 |
| 588-588-714.000 | SENIOR TRANS | | 97.08 |
| 226-226-714.000 | SOLLID WASTE | | 97.08 |
| 592-172-714.000 | DPS CLERICAL | | 185.40 |
| 592-291-714.000 | DPW - SUPERVISORY | | 127.76 |
| 101-262-714.000 | ELECTIONS - | | 57.64 |
| AMERITAS LIFE INSURANCE CORP. | | Invoice Amount: | \$3,355.04 |
| AMERITAS-RETIREE-DENTAL- JULY 2021 -- POLI | | Check Date: | 07/21/2021 |
| 101-290-714.500 | GENERAL RETIREES | | 689.68 |
| 101-305-714.500 | POLICE RETIREES | | 732.84 |
| 101-325-714.500 | DISPATCH RETIREE | | 57.64 |
| 101-336-714.500 | FIRE DEPT. RETIREES | | 1,467.68 |
| 592-172-714.500 | DPS CLERICAL RETIREE | | 30.68 |
| 592-291-714.500 | DPW - RETIREE | | 376.52 |

Charter Township of Plymouth

AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

| | | | | |
|--|-----------------|---|--|--------------------|
| Bartram, Brad | | Invoice Amount: | | \$36.00 |
| BD Bond Refund | | Check Date: | | 07/21/2021 |
| | 101-371-283.018 | BBD21-0027 | | 36.00 |
| COMCAST | | Invoice Amount: | | \$56.40 |
| INTERNET - AUGUST 2021 | | Check Date: | | 07/21/2021 |
| | XFINITY ACCT 85 | AUGUST 2021 INTERNET | | 56.40 |
| | 101-290-852.000 | | | |
| COMCAST | | Invoice Amount: | | \$231.75 |
| INTERNET - JULY 2021-- ACCT 900913674 | | Check Date: | | 07/21/2021 |
| | 101-691-852.000 | Township Park | | 64.95 |
| | 101-336-852.000 | Fire | | 64.95 |
| | 101-351-852.000 | Telephone | | 101.85 |
| CONSUMERS ENERGY | | Invoice Amount: | | \$145.36 |
| MONTHLY CHARGES - JULY 2021 (DETAILS BELO | | Check Date: | | 07/21/2021 |
| | 101-265-921.673 | FRIENDSHIP STATION - 1000 257103478 | | 18.35 |
| | 588-588-921.000 | SENIOR TRANS 1000 2571-3478 | | 1.17 |
| | 101-691-921.000 | TWP. PARK 1000 257103262 | | 19.52 |
| | 101-336-921.000 | FIRE STATION #2 - 1000 2571-3403 | | 106.32 |
| CONSUMERS ENERGY | | Invoice Amount: | | \$136.92 |
| MONTHLY CHGS - AUGUST 2021 DPW ONLY | | Check Date: | | 07/21/2021 |
| | 592-291-921.000 | DPW-ACCT. # 1000-2645-6283 | | 102.09 |
| | 592-291-921.000 | DPW - ACCT. 3 1000-2645-6408 | | 34.83 |
| CONSUMERS ENERGY | | Invoice Amount: | | \$14.93 |
| MONTHLY CHGS -JUNE 2021 (ATTACHED) SERVI | | Check Date: | | 07/21/2021 |
| | 592-291-921.000 | ACCT #1000-6777-1970-- 47755 5MILE 6/21 | | 14.93 |
| MICH MUN RISK MGT AUTHORITY ECP | | Invoice Amount: | | \$13,638.42 |
| ELECTRIC CHOICE - MMRMA-D21021015 - JUNE | | Check Date: | | 07/21/2021 |
| | 101-171-921.000 | ELECTRIC CHOICE - SUPERVISOR/HR | | 499.90 |
| | 101-201-921.000 | ELECTRIC CHOICE - IT | | 421.79 |
| | 101-209-921.000 | ELECTRIC CHOICE - ASSESSING | | 171.84 |
| | 101-215-921.000 | ELECTRIC CHOICE - CLERK | | 991.99 |
| | 101-253-921.000 | ELECTRIC CHOICE - TREASURER | | 257.76 |
| | 101-265-921.000 | ELECTRIC CHOICE - TWP HALL - HAACK | | 15.62 |
| | 101-265-921.673 | ELECTRIC CHOICE - SR SERVICES | | 23.43 |
| | 101-305-921.000 | ELECTRIC CHOICE - POLICE | | 2,171.45 |
| | 101-325-921.000 | ELECTRIC CHOICE - DISPATCH | | 812.34 |
| | 101-351-921.000 | ELECTRIC CHOICE - LOCK-UP | | 663.93 |
| | 101-336-921.000 | ELECTRIC CHOICE - FIRE | | 382.74 |
| | 101-371-921.000 | ELECTRIC CHOICE - BUILDING DEPT | | 624.88 |
| | 101-701-921.000 | ELECTRIC CHOICE - COMM. DEV. | | 46.87 |
| | 226-226-921.000 | ELECTRIC CHOICE - SOLID WASTE | | 23.43 |
| | 592-172-921.000 | ELECTRIC CHOICE - DPS | | 702.99 |
| | 592-291-921.000 | ELECTRIC CHOICE - WATER | | 2,396.22 |
| | 101-336-921.000 | ELECTRIC CHOICE - FIRE | | 2,383.21 |
| | 101-691-921.000 | ELECTRIC CHOICE - PARKS | | 644.99 |
| | 101-265-921.673 | ELECTRIC CHOICE - FRIENDSHIP STATION | | 378.85 |
| | 588-588-921.000 | ELECTRIC CHOICE - SR TRANS | | 24.19 |
| FIDELITY SECURITY LIFE INSURANCE CO | | Invoice Amount: | | \$1,042.81 |
| EYEMED - CURRENT EMPLOYEES -JULY 2021 (2 S | | Check Date: | | 07/21/2021 |
| | 101-171-714.000 | SUPERVISOR DEPT. | | 5.69 |
| | 101-201-714.000 | INFO SYSTEMS | | 15.87 |

Charter Township of Plymouth

AP Invoice Listing - Board Report

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VENDOR INFORMATION

INVOICE INFORMATION

| | | |
|-----------------|---------------------|--------|
| 101-215-714.000 | CLERK DEPT. | 11.38 |
| 226-226-714.000 | SOLID WASTE | 15.87 |
| 101-253-714.000 | TREASURER DEPT. | 74.29 |
| 101-265-714.000 | TOWNSHIP HALL | 10.81 |
| 101-305-714.000 | POLICE DEPT. | 349.75 |
| 101-325-714.000 | DISPATCH | 144.21 |
| 101-336-714.000 | FIRE DEPT. | 279.77 |
| 101-371-714.000 | BUILDING DEPT. | 54.56 |
| 588-588-714.000 | SENIOR TRANS | 15.87 |
| 592-172-714.000 | PUBLIC SERVICES | 32.37 |
| 592-291-714.000 | PUBLIC WORKS ADMIN. | 21.56 |
| 101-262-714.000 | ELECTIONS | 10.81 |

FIDELITY SECURITY LIFE INSURANCE CO

Invoice Amount: \$607.10

EYEMED - RETIREES JULY 2021(SPREADSHEETS

Check Date: 07/21/2021

| | | |
|-----------------|--------------------------|--------|
| 101-290-714.500 | GENERAL RETIREES | 108.61 |
| 101-305-714.500 | POLICE DEPT. RETIREES | 145.98 |
| 101-325-714.500 | DISPATCH RETIREE | 10.81 |
| 101-336-714.500 | FIRE DEPT. RETIREES | 265.46 |
| 592-172-714.500 | PUBLIC SERVICES RETIREES | 5.69 |
| 592-291-714.500 | PUBLIC WORKS RETIREES | 70.55 |

BENNETT & DEMOPOULOS, PLLC

Invoice Amount: \$236.25

BD Bond Refund

Check Date: 07/21/2021

| | | |
|-----------------|------------|--------|
| 101-371-283.015 | BLE21-0006 | 236.25 |
|-----------------|------------|--------|

BENNETT & DEMOPOULOS, PLLC

Invoice Amount: \$1,391.25

BD Bond Refund

Check Date: 07/21/2021

| | | |
|-----------------|------------|----------|
| 101-371-283.015 | BLE21-0005 | 1,391.25 |
|-----------------|------------|----------|

I.A.F.F. - LOCAL 1496

Invoice Amount: \$2,250.00

IAFF DUES-JULY 2021 (DETAILED LISTING ATTA

Check Date: 07/21/2021

| | | |
|-----------------|----------------------|----------|
| 101-100-232.020 | JULY 2021 UNION DUES | 2,250.00 |
|-----------------|----------------------|----------|

M E R S

Invoice Amount: \$52,950.00

MERS - HEALTH CARE SAVINGS PLAN - JAN - JUN

Check Date: 07/21/2021

| | | |
|-----------------|-----------------|-----------|
| 101-371-714.000 | BUILDING DEPT | 2,025.00 |
| 101-215-714.000 | CLERK DEPT. | 2,550.00 |
| 101-325-714.000 | DISPATCH | 4,500.00 |
| 592-172-714.000 | PUBLIC SERVICES | 2,700.00 |
| 592-291-714.000 | PUBLIC WORKS | 4,500.00 |
| 101-262-714.000 | ELECTIONS | 900.00 |
| 101-336-714.000 | FIRE DEPT | 14,850.00 |
| 101-305-714.000 | POLICE DEPT | 17,100.00 |
| 588-588-714.000 | SENIOR SERVICES | 900.00 |
| 226-226-714.000 | SOLID WASTE | 900.00 |
| 101-171-714.000 | SUPERVISOR | 900.00 |
| 101-253-714.000 | TREASURER | 1,125.00 |

MCKENNA ASSOCIATES INC

Invoice Amount: \$165.00

BD Bond Refund

Check Date: 07/21/2021

| | | |
|-----------------|------------|--------|
| 101-371-283.014 | BPE21-0007 | 165.00 |
|-----------------|------------|--------|

A T & T LONG DISTANCE

Invoice Amount: \$2.57

LONG DISTANCE ALLOCATION JUNE 2021 / POTS

Check Date: 07/21/2021

| | | |
|-----------------|----------------|------|
| 101-201-850.000 | -INFO SERVICES | 0.18 |
| 101-209-850.000 | ASSESSING | 0.10 |
| 101-371-850.000 | BUILDING | 0.29 |

Charter Township of Plymouth

AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

| | | |
|-----------------|----------------------------------|------|
| 101-336-850.000 | FIRE | 0.44 |
| 101-171-850.000 | SUPERVISOR | 0.27 |
| 101-253-850.000 | TREASURER | 0.23 |
| 101-215-850.000 | CLERK | 0.14 |
| 101-701-850.000 | COMMUNITY DEVELOPMENT (PLANNING) | 0.11 |
| 101-325-850.000 | DISPATCH | 0.18 |
| 101-265-850.673 | TOWNSHIP HALL | 0.04 |
| 101-691-850.000 | PARK | 0.03 |
| 592-172-853.000 | DPW | 0.06 |
| 101-305-850.000 | POLICE | 0.47 |
| 226-226-850.000 | SOLID WASTE | 0.03 |

SPALDING DEDECKER ASSOCIATES, INC.

BD Bond Refund

101-371-283.016 BE18-0008

Invoice Amount: \$1,230.00**Check Date: 07/21/2021**

1,230.00

SPALDING DEDECKER ASSOCIATES, INC.

BD Bond Refund

101-371-283.016 BE21-0017

Invoice Amount: \$335.50**Check Date: 07/21/2021**

335.50

SPALDING DEDECKER ASSOCIATES, INC.

BD Bond Refund

101-371-283.016 BE18-0026

Invoice Amount: \$437.00**Check Date: 07/21/2021**

437.00

SPALDING DEDECKER ASSOCIATES, INC.

BD Bond Refund

101-371-283.016 BE19-0007

Invoice Amount: \$579.50**Check Date: 07/21/2021**

579.50

SPALDING DEDECKER ASSOCIATES, INC.

BD Bond Refund

101-371-283.016 BE19-0010

Invoice Amount: \$110.00**Check Date: 07/21/2021**

110.00

SPALDING DEDECKER ASSOCIATES, INC.

BD Bond Refund

101-371-283.016 BE19-0006

Invoice Amount: \$110.00**Check Date: 07/21/2021**

110.00

SPALDING DEDECKER ASSOCIATES, INC.

BD Bond Refund

101-371-283.016 BE20-0002

Invoice Amount: \$470.00**Check Date: 07/21/2021**

470.00

SPALDING DEDECKER ASSOCIATES, INC.

BD Bond Refund

101-371-283.016 BE19-0009

Invoice Amount: \$195.00**Check Date: 07/21/2021**

195.00

SPALDING DEDECKER ASSOCIATES, INC.

BD Bond Refund

101-371-283.016 BE19-0012

Invoice Amount: \$813.50**Check Date: 07/21/2021**

813.50

SPALDING DEDECKER ASSOCIATES, INC.

BD Bond Refund

101-371-283.016 BE20-0004

Invoice Amount: \$3,589.00**Check Date: 07/21/2021**

3,589.00

SPALDING DEDECKER ASSOCIATES, INC.

BD Bond Refund

101-371-283.016 BE20-0008

Invoice Amount: \$164.00**Check Date: 07/21/2021**

164.00

Charter Township of Plymouth

AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

| | | | | |
|---|-----------------|-----------------------------|------------------------|---------------------|
| SPALDING DEDECKER ASSOCIATES, INC. | | | Invoice Amount: | \$2,135.00 |
| BD Bond Refund | | | Check Date: | 07/21/2021 |
| | 101-371-283.016 | BE20-0009 | | 2,135.00 |
| SPALDING DEDECKER ASSOCIATES, INC. | | | Invoice Amount: | \$2,856.00 |
| BD Bond Refund | | | Check Date: | 07/21/2021 |
| | 101-371-283.016 | BE20-0014 | | 2,856.00 |
| SPALDING DEDECKER ASSOCIATES, INC. | | | Invoice Amount: | \$2,335.00 |
| BD Bond Refund | | | Check Date: | 07/21/2021 |
| | 101-371-283.016 | BE21-0016 | | 2,335.00 |
| SPALDING DEDECKER ASSOCIATES, INC. | | | Invoice Amount: | \$3,468.00 |
| BD Bond Refund | | | Check Date: | 07/21/2021 |
| | 101-371-283.016 | BE21-0018 | | 3,468.00 |
| SPALDING DEDECKER ASSOCIATES, INC. | | | Invoice Amount: | \$1,883.50 |
| BD Bond Refund | | | Check Date: | 07/21/2021 |
| | 101-371-283.016 | BE21-0025 | | 1,883.50 |
| SPALDING DEDECKER ASSOCIATES, INC. | | | Invoice Amount: | \$1,978.00 |
| BD Bond Refund | | | Check Date: | 07/21/2021 |
| | 101-371-283.016 | BE21-0024 | | 1,978.00 |
| SPALDING DEDECKER ASSOCIATES, INC. | | | Invoice Amount: | \$90.00 |
| BD Bond Refund | | | Check Date: | 07/21/2021 |
| | 101-371-283.016 | BE20-0003 | | 90.00 |
| SIMPLIFILE, LC | | | Invoice Amount: | \$39.00 |
| BD Bond Refund | | | Check Date: | 07/21/2021 |
| | 101-371-283.018 | BBD21-0036 | | 39.00 |
| UNUM LIFE INSURANCE CO. OF AMERICA | | | Invoice Amount: | \$6,111.41 |
| UNUM PREMIUM STATEMENT - JULY 2021 (SPRE | | | Check Date: | 07/21/2021 |
| | 101-171-714.000 | SUPERVISOR'S DEPT. | | 128.58 |
| | 101-201-714.000 | INFORMATION SYSTEMS | | 73.50 |
| | 101-215-714.000 | CLERK'S DEPT. | | 310.31 |
| | 101-253-714.000 | TREASURER'S DEPT. | | 175.91 |
| | 101-265-714.000 | TOWNSHIP HALL | | 38.20 |
| | 101-305-714.000 | POLICE DEPT. | | 1,923.73 |
| | 101-325-714.000 | DISPATCH DEPT. | | 765.16 |
| | 101-336-714.000 | FIRE DEPT. | | 1,631.23 |
| | 101-371-714.000 | BUILDING DEPT. | | 214.33 |
| | 226-226-714.000 | SOLID WASTE | | 52.02 |
| | 588-588-714.000 | SENIOR TRANS. | | 40.15 |
| | 592-172-714.000 | PUBLIC SERVICES | | 140.10 |
| | 592-291-714.000 | PUBLIC WORKS | | 568.29 |
| | 101-262-714.000 | ELECTIONS | | 49.90 |
| WESTERN TNSPS UTILITIES AUTHORITY | | | Invoice Amount: | \$269,625.38 |
| WTUA - JUNE 2021 | | | Check Date: | 07/21/2021 |
| | 592-441-742.000 | Monthly Charges | | 112,951.99 |
| | 592-441-743.000 | YUCA IPP-IWC | | 4,697.42 |
| | 592-443-937.000 | Country Acres Pump Station | | 682.08 |
| | 592-100-185.000 | Capital Improvement Program | | 151,293.89 |

Charter Township of Plymouth AP Invoice Listing - Board Report

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INVOICE INFORMATION

Margate Subdivision (PZE)

BD Bond Refund

101-371-283.018

BBD21-0036

Invoice Amount:

\$26.00

Check Date:

07/21/2021

26.00

Bruce H. Tobin, PLC

BD Bond Refund

101-371-283.018

BBD21-0027

Invoice Amount:

\$29.00

Check Date:

07/21/2021

29.00

Total Amount to be Disbursed:

\$440,182.92

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Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION

INVOICE INFORMATION

| | | | |
|---|------------------------------------|------------------------|-------------------|
| Map Electric | | Invoice Amount: | \$4,750.00 |
| FOUNTAIN AERATOR (MATERIALS AND INSTALL) | | Check Date: | 07/27/2021 |
| 101-691-930.000 | INV 3438 | | 4,750.00 |
| ADVANCED DISPOSAL | | Invoice Amount: | \$753.00 |
| V30002077408 TWP FACILITIES - JUL 2021 FEES | | Check Date: | 07/27/2021 |
| 101-691-957.000 | TWP PARK TRASH/RECYCLE | | 306.00 |
| 101-336-957.000 | FIRE STN 3 TRASH | | 25.00 |
| 101-265-957.000 | TWP HALL TRASH/RECYCLE | | 170.00 |
| 592-172-957.000 | DPW TRASH | | 68.00 |
| 101-691-957.000 | HILL TOP TRASH/RECYCLE | | 134.00 |
| 101-336-957.000 | FIRE STN 2 TRASH | | 25.00 |
| 101-265-957.673 | FRIENDSHIP STATION TRASH | | 25.00 |
| Advanced Satellite Communications | | Invoice Amount: | \$105.00 |
| QUARTERLY ALARM MONITORING FOR STATION | | Check Date: | 07/27/2021 |
| 101-336-801.000 | INV # 8057 QUARTLERY ALARM MONITOR | | 105.00 |
| Advanced Satellite Communications | | Invoice Amount: | \$2,445.00 |
| INV. 7897 7/1/2021 CCTV SERVICE AGREEMENT | | Check Date: | 07/27/2021 |
| 101-305-801.000 | COVERAGE PERIOD 7/1/2021-9/30/2021 | | 2,445.00 |
| ALPHAGRAPHS #336 | | Invoice Amount: | \$136.79 |
| RETURN ADDRESS ENVELOPES (1000 CT) | | Check Date: | 07/27/2021 |
| 101-215-727.000 | RETURN ADDRESS ENVELOPES (1000 CT) | | 136.79 |
| APCO INSTITUTE, INC | | Invoice Amount: | \$645.00 |
| INV. 801066 7/8/2021 REGISTERED PUBLIC-SAFE | | Check Date: | 07/27/2021 |
| 101-325-960.000 | COMM SUPERVISOR FELL | | 645.00 |
| B & R JANITORIAL SUPPLY | | Invoice Amount: | \$196.65 |
| INV.#192444 B&R SUPPLIES | | Check Date: | 07/27/2021 |
| 101-265-775.000 | INV.#192444 B&R SUPPLIES | | 88.49 |
| 101-265-775.673 | INV.#192444 B&R SUPPLIES | | 5.90 |
| 101-305-775.000 | INV.#192444 B&R SUPPLIES | | 49.16 |
| 101-325-775.000 | INV.#192444 B&R SUPPLIES | | 15.73 |
| 101-351-775.000 | INV.#192444 B&R SUPPLIES | | 3.93 |
| 101-336-775.000 | INV.#192444 B&R SUPPLIES | | 3.93 |
| 592-172-775.000 | INV.#192444 B&R SUPPLIES | | 29.51 |
| B & R JANITORIAL SUPPLY | | Invoice Amount: | \$66.01 |
| INV # 192254 JANITORIAL SUPPLIES | | Check Date: | 07/27/2021 |
| 101-336-775.000 | PK LEMON DEOP 800 ML BAG IN BOX | | 66.01 |
| BASIC Benefits LLC | | Invoice Amount: | \$339.90 |
| QTLY FEE FOR SEC.125 FSA PLAN ADMIN -- (BR | | Check Date: | 07/27/2021 |
| 101-201-801.000 | IT - | | 15.45 |
| 101-215-801.000 | CLERK - | | 30.90 |
| 101-265-801.000 | TWP HALL | | 15.45 |
| 101-305-801.000 | POLICE | | 139.05 |
| 101-325-801.000 | DISPATCH | | 30.90 |
| 101-336-801.000 | FIRE | | 61.80 |
| 592-172-801.000 | DPS - | | 15.45 |
| 592-172-801.000 | DPW - | | 15.45 |
| 226-226-801.000 | SOLID WASTE | | 15.45 |

Charter Township of Plymouth

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VENDOR INFORMATION**INVOICE INFORMATION**

| | | | |
|---|--|------------------------|-------------------|
| BATTERIES PLUS BULBS | | Invoice Amount: | \$251.90 |
| BATTERIES INV # P40973536 12V 65 FLOODED | | Check Date: | 07/27/2021 |
| 101-336-757.000 | INV # P40973536 12V 65 FLOODED 24 | | 251.90 |
| BATTERIES PLUS BULBS | | Invoice Amount: | \$86.40 |
| BATTERIES FOR 3 EXIT SIGNS AT 4 SEASONS PA | | Check Date: | 07/27/2021 |
| 101-691-757.000 | #P41211588 - EXIT SIGN BATTERIES | | 86.40 |
| BLACKWELL FORD INC. | | Invoice Amount: | \$24.12 |
| INV. 379081 7/12/2021 VEHICLE REPAIR/A59470 | | Check Date: | 07/27/2021 |
| 101-305-863.000 | TIREPLUG REPAIR | | 24.12 |
| BLACKWELL FORD INC. | | Invoice Amount: | \$32.62 |
| INV. 378804 7/1/2021 VEHICLE REPAIR/C99804 | | Check Date: | 07/27/2021 |
| 101-305-863.000 | TIREPLUG | | 32.62 |
| BLACKWELL FORD INC. | | Invoice Amount: | \$24.12 |
| INV. 378634 6/28/2021 VEHICLE REPAIR/A59470 | | Check Date: | 07/27/2021 |
| 101-305-863.000 | TIREPLUG REPAIR | | 24.12 |
| CDW GOVERNMENT INC | | Invoice Amount: | \$396.00 |
| TECHNICAL SUPPORT HOURS - AD HOC SOW | | Check Date: | 07/27/2021 |
| 101-290-948.000 | TECHNICAL SUPPORT HOURS-25 | | 396.00 |
| CODE SAVVY CONSULTANTS LLC | | Invoice Amount: | \$365.00 |
| INV.#1828 3 BROTHERS PLAN REVIEW | | Check Date: | 07/27/2021 |
| 101-371-801.000 | INV.1828 3 BROTHERS PLAN REVIEW | | 365.00 |
| CODE SAVVY CONSULTANTS LLC | | Invoice Amount: | \$295.00 |
| INV.#1823 WEBASTO IT-ROOM PLAN REVIEW | | Check Date: | 07/27/2021 |
| 101-371-801.000 | INV. #1823 WEBASTO IT-ROOM PLAN ROOM | | 295.00 |
| CODE SAVVY CONSULTANTS LLC | | Invoice Amount: | \$395.00 |
| INV.#1821 TOWER INTERNATIONAL PLAN REVIE | | Check Date: | 07/27/2021 |
| 101-371-801.000 | INV.#1821 TOWER INTERNATIONAL PLAN REV | | 395.00 |
| CODE SAVVY CONSULTANTS LLC | | Invoice Amount: | \$3,285.00 |
| INV.#1827 AMAZON DTW-8 PLAN REVIEW | | Check Date: | 07/27/2021 |
| 101-371-801.000 | INV.#1827 AMAZON DTW-8 PLAN REVIEW | | 3,285.00 |
| CORPORATE CLEANING GROUP INC | | Invoice Amount: | \$2,558.76 |
| INV.#17174 TOWNSHIP HALL JUNE CLEANING | | Check Date: | 07/27/2021 |
| 101-305-954.000 | INV.#17174 TOWNSHIP HALL JUNE CLEANING | | 1,125.85 |
| 101-336-954.000 | INV.#17174 TOWNSHIP HALL JUNE CLEANING | | 102.35 |
| 592-172-954.000 | INV.#17174 TOWNSHIP HALL JUNE CLEANING | | 230.29 |
| 101-265-954.000 | INV.#17174 TOWNSHIP HALL JUNE CLEANING | | 1,100.27 |
| CORPORATE CLEANING GROUP INC | | Invoice Amount: | \$405.00 |
| INV.#17195 JUNE DPW CLEANING | | Check Date: | 07/27/2021 |
| 592-291-954.000 | INV.# 17195 JUNE DPW CLEANING | | 345.00 |
| 101-265-954.673 | INV.# 17195 JUNE SR CTR CLEANING | | 60.00 |
| CORRIGAN OIL COMPANY | | Invoice Amount: | \$2,377.50 |
| #7306415 7/7/21 | | Check Date: | 07/27/2021 |
| 592-291-759.000 | Fuel Tax Recap | | 12.04 |
| 592-291-759.000 | Environmental Fee | | 6.95 |
| 592-291-759.000 | GE87 GAS-ETHANOL | | 1,546.98 |

Charter Township of Plymouth

AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

| | | | |
|---|-----------------|---|-------------------------------------|
| | 592-291-759.000 | DYDLSMIX | 811.53 |
| Corporate Benefit Solutions, LLC | | | Invoice Amount: \$276.34 |
| JULY 2021 MONTHLY PREMIUM FOR BENEXPRES | | | Check Date: 07/27/2021 |
| | 101-171-801.000 | BENEXPRESS ENROLLMENT | 400.00 |
| | 101-171-801.000 | UNUM BENX CREDIT | (123.66) |
| Complete Outdoor Services of MI | | | Invoice Amount: \$2,500.00 |
| CLEAN TREES ETC. OUT OF NETTING AT LAKE P | | | Check Date: 07/27/2021 |
| | 101-691-952.000 | CLEAN TREES/LAKEPOINT NETTING | 2,500.00 |
| DELL MARKETING L.P. | | | Invoice Amount: \$934.90 |
| COMPUTER FOR SECOND FLOOR MEETING ROO | | | Check Date: 07/27/2021 |
| | 101-101-859.000 | OPTIPLEX 3080 MICRO PC | 934.90 |
| DPW & SON, LLC | | | Invoice Amount: \$15,500.00 |
| LEAD WATER SERVICE REPLACEMENT #50538 7/ | | | Check Date: 07/27/2021 |
| | 592-291-935.000 | 42669 5 MILE ROAD | 5,100.00 |
| | 592-291-935.000 | 42629 5 MILE ROAD | 5,000.00 |
| | 592-291-935.000 | 42681 5 MILE ROAD | 5,400.00 |
| DPW & SON, LLC | | | Invoice Amount: \$12,500.00 |
| WATER TAPS #50537 7/11/21 | | | Check Date: 07/27/2021 |
| | 592-291-935.000 | 11739 TUSCANY CT 1" TAP EXTRA LONG 120' | 3,900.00 |
| | 592-291-935.000 | 11711 TUSCANY CT 1" TAP EXTRA LONG 120' | 3,900.00 |
| | 592-291-935.000 | 11739, 11711 TUSCANY EXCAVATION | 500.00 |
| | 592-291-935.000 | 12935 LEBLANC 1" SHORT TAP | 800.00 |
| | 592-291-935.000 | 9160 ANDOVER FOREST 1" LONG TAP | 1,200.00 |
| | 592-291-935.000 | 9166 ANDOVER FOREST 1" LONG TAP | 1,200.00 |
| | 592-291-935.000 | 47443 VERONA CT 1" LONG TAP | 1,000.00 |
| Dearborn Tree Service | | | Invoice Amount: \$525.00 |
| INV # 14625 STATION 2 TREE TRIMMING | | | Check Date: 07/27/2021 |
| | 101-336-952.000 | INV # 14625 TRIMMING TREES STA 2 | 525.00 |
| EctoHR, Inc. | | | Invoice Amount: \$6,825.00 |
| ECTOHR - JUNE 2021 SERVICES - (DETAILED INV | | | Check Date: 07/27/2021 |
| | 101-171-801.000 | 6/21 SERVICE - #12180 | 6,825.00 |
| ENGRAVING CONNECTION | | | Invoice Amount: \$24.00 |
| INV. 43955 6/23/2021 LOCKER TAGS FOR NEW | | | Check Date: 07/27/2021 |
| | 101-305-727.000 | DREJEWSKI, JAW & HOWARD | 24.00 |
| FELLRATH, PATRICK | | | Invoice Amount: \$112.00 |
| MILEAGE REIMBURSEMENT JUNE 2021 | | | Check Date: 07/27/2021 |
| | 592-291-861.100 | MILEAGE REIMBURSEMENT JUNE 2021 | 112.00 |
| FOX HILLS CHRYSLER JEEP | | | Invoice Amount: \$38.89 |
| INV. 46484 6/29/2021 VEHICLE MAINTENANCE/1 | | | Check Date: 07/27/2021 |
| | 101-305-863.000 | OIL CHANGE | 38.89 |
| GFL Environmental USA, Inc. | | | Invoice Amount: \$100,020.32 |
| 50143790 - JUNE 2021 - RESIDENTIAL COLLECTI | | | Check Date: 07/27/2021 |
| | 226-226-810.000 | JUNE 2021 TRASH | 69,582.40 |
| | 226-226-810.000 | JUNE 2021 RECYCLING | 19,323.52 |
| | 226-226-810.000 | JUNE 2021 YARD WASTE | 18,614.40 |
| | 226-226-810.000 | DEDUCTION FOR BREACH OF CONTRACT (ATT | (7,500.00) |

Charter Township of Plymouth

AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

| | |
|---|---|
| GFL Environmental USA, Inc. 1661574 - JUN 2021 RESIDENTAL YARD WASTE 226-226-810.000 | Invoice Amount: \$5,464.53 Check Date: 07/27/2021 5,464.53 |
| GLOCK PROFESSIONAL, INC. INV. TRP/100153283 6/30/2021 GLOCK ARMORE 101-305-960.000 | Invoice Amount: \$250.00 Check Date: 07/27/2021 250.00 |
| Great Lakes Ace Hardware ROUND UP WEED CONTROL INV # 7097/876 (P 101-691-757.000 | Invoice Amount: \$42.74 Check Date: 07/27/2021 42.74 |
| Great Lakes Ace Hardware UTILITY KNIFE AND BLADES INV # 7120/876 (P 101-691-757.000 | Invoice Amount: \$23.73 Check Date: 07/27/2021 23.73 |
| HALT FIRE INC INV# S0092759 MOBLE REPAIR LABOR/ LADDER 101-336-863.000 | Invoice Amount: \$115.50 Check Date: 07/27/2021 76.50 |
| BENNETT & DEMOPOULOS, PLLC LEGAL SERVICES - JUNE 2021 101-290-825.000 101-290-826.000 101-290-827.000 101-290-826.000 101-290-826.000 101-290-826.000 101-290-826.000 101-290-826.000 | Invoice Amount: \$9,588.75 Check Date: 07/27/2021 6,208.13 13.13 1,194.38 2,086.88 39.38 7.50 39.35 |
| HORTON PLUMBING INV.#196356 HORTON PLUMBING POLICE MENS 101-305-930.000 | Invoice Amount: \$305.00 Check Date: 07/27/2021 305.00 |
| HYDRO CORP CROSS CONNECTION CONTROL PROGRAM JUNE 592-291-804.000 | Invoice Amount: \$1,851.00 Check Date: 07/27/2021 1,851.00 |
| IRON MOUNTAIN OFFSITE STORAGE JULY 2021 101-215-801.000 | Invoice Amount: \$255.81 Check Date: 07/27/2021 255.81 |
| J & B MEDICAL SUPPLY INC DRIVE OXYGEN GENERATOR ORDER # 560130 101-336-836.000 | Invoice Amount: \$67.92 Check Date: 07/27/2021 67.92 |
| J & B MEDICAL SUPPLY INC ORDER # 568151 MEDICAL SUPPLIES 101-336-836.000 101-336-836.000 101-336-836.000 | Invoice Amount: \$276.52 Check Date: 07/27/2021 52.70 116.00 107.82 |
| KNIGHT TECHNOLOGY GROUP, INC. TECH SUPPORT - BUILD NEW PRINT SERVER - IN 101-290-948.000 | Invoice Amount: \$300.00 Check Date: 07/27/2021 300.00 |

Charter Township of Plymouth

AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

| | | | |
|---|---------------------------------------|------------------------|-------------------|
| KNIGHT TECHNOLOGY GROUP, INC. | | Invoice Amount: | \$1,807.15 |
| TECH SUPPORT - EMERGENCY FIREWALL REPLAC | | Check Date: | 07/27/2021 |
| 101-290-948.000 | FIREWALL REPLACEMENT-HARDWARE | | 1,007.15 |
| 101-290-948.000 | EMERGENCY FIREWALL REPLACEMENT LABOR | | 800.00 |
| KNIGHT TECHNOLOGY GROUP, INC. | | Invoice Amount: | \$150.00 |
| FIREWALL MONITORING JULY 2021 - INVOICE# | | Check Date: | 07/27/2021 |
| 101-290-948.000 | FIREWALL MONITORING - JULY 2021 | | 150.00 |
| KONICA MINOLTA BUSINESS SOLUTIONS | | Invoice Amount: | \$38.53 |
| PRINTER/COPIER - SUPERVISOR/BOARD PACKET | | Check Date: | 07/27/2021 |
| 101-171-928.000 | 6/21 USE SUPERVISOR #9007873421 (2/3) | | 25.43 |
| 101-215-928.000 | 6/21 USE CLERK #9007873421 (1/3) | | 13.10 |
| KONICA MINOLTA BUSINESS SOLUTIONS | | Invoice Amount: | \$393.74 |
| #273979728 6/30/21 | | Check Date: | 07/27/2021 |
| 101-171-928.000 | C454e Copier Maintenance | | 82.69 |
| 101-201-928.000 | Maint. | | 15.75 |
| 101-371-928.000 | Maint. | | 19.69 |
| 226-226-928.000 | Maint. | | 19.69 |
| 592-172-928.000 | Maint | | 255.92 |
| 592-172-928.000 | COVERAGE PERIOD 6-1-21 TO 6-30-21 | | 0.00 |
| KONICA MINOLTA BUSINESS SOLUTIONS | | Invoice Amount: | \$87.71 |
| INV. 9007856099 6/25/2021 MAINT. AGREEMEN | | Check Date: | 07/27/2021 |
| 101-305-928.000 | 5/26/2021 - 6/25/2021 COVERAGE DATES | | 87.71 |
| KSS Enterprises | | Invoice Amount: | \$374.80 |
| FY2021 BLANKET PO - PARK SUPPLIES - INV # 1 | | Check Date: | 07/27/2021 |
| 101-691-775.000 | FY2021 BLANKET PO - PARK SUPPLIES | | 374.80 |
| LIVONIA, CITY OF | | Invoice Amount: | \$1,500.00 |
| INV. 2021-00000052 6/14/2021 2021 WESTERN | | Check Date: | 07/27/2021 |
| 101-305-801.000 | WWCMFF PARTICIPATION FEE 2021 | | 1,500.00 |
| AutoZone, Inc. | | Invoice Amount: | \$21.52 |
| INV # 4382570464 ARMOR ALL TIRE | | Check Date: | 07/27/2021 |
| 101-336-863.000 | INV # 4382570464 ARMOR ALL | | 21.52 |
| M H R BILLING SERVICES | | Invoice Amount: | \$720.00 |
| MONTHLY BILLING FEE INV #3927 | | Check Date: | 07/27/2021 |
| 101-336-959.000 | MONTHLY BILLING FEE INV # 3927 | | 720.00 |
| MAIN STREET AUTO WASH | | Invoice Amount: | \$435.00 |
| JUNE CAR WASHES 2021 | | Check Date: | 07/27/2021 |
| 101-305-863.000 | Police Vehicles | | 395.00 |
| 101-336-863.000 | Fire Admin. Vehicles | | 40.00 |
| MAPLES ENVIRONMENTAL PEST CONTROL | | Invoice Amount: | \$185.00 |
| GENERAL PEST CONTROL SERVICE POLICE | | Check Date: | 07/27/2021 |
| 101-305-956.000 | JULY 2021 PEST CONTROL POLICE | | 185.00 |
| MCKENNA ASSOCIATES INC | | Invoice Amount: | \$5,320.00 |
| PROFESSIONAL SERVICES - JUNE 2021- INVOIC | | Check Date: | 07/27/2021 |
| 101-701-801.000 | 14.00 - 1/2 DAY ON-SITE SERVICES | | 5,320.00 |

Charter Township of Plymouth

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VENDOR INFORMATION**INVOICE INFORMATION****MCKENNA ASSOCIATES INC**

PROFESSIONAL SERVICES JUNE 2021 - 90047-5

101-701-801.000

101-701-801.000

101-701-801.000

101-701-801.000

101-701-801.000

101-701-801.000

101-701-801.000

Invoice Amount:**\$3,407.50****Check Date:****07/27/2021**

SEN. PLANNER (PREP & ATTEND MEEETINGS)

577.50

#2392 - 9210 BROOKLINE LAND DIVISION 1

200.00

#2394-PURCELL PLACE CHO, TENT. DEV. REV

1,150.00

#2395-49774 AA RD. - LOT LINE MOD. REV 1

200.00

#2397-40474 AA RD-ARC SIGN REVIEW (2)

400.00

#2399-MARGATE LAND COMB & SPLIT REV 1

530.00

PLYMOUTH PLAZA LANDSCAPE REVIEW #1

350.00

MICHIGAN MUNICIPAL RISK MGT AUTH

MMRMA POLICY # M0001041 INSTALLMENT #1

101-954-912.000

Invoice Amount:**\$150,751.50****Check Date:****07/27/2021**

#M0001041 - #1 FOR POLICY 7/1/21--7/1/22

150,751.50

MICHIGAN MUNICIPAL RISK MGT AUTH

MMRMA - INSTALLMENT #1 POLICY # R0001041

101-954-912.000

Invoice Amount:**\$37,500.00****Check Date:****07/27/2021**

#R0001041 - #1- 7/1/2021 - 7/1/2022

37,500.00

MICHIGAN ASSOCIATION OF PLANNING

PLANNING COMMISSION ANNUAL DUES 7-1-21 -

101-801-915.000

Invoice Amount:**\$675.00****Check Date:****07/27/2021**

Annual Membership Dues

675.00

MICHIGAN, STATE OF

LICENSE RENEWAL FOR KEN MACDONALD 3YRS

101-371-915.000

Invoice Amount:**\$225.00****Check Date:****07/27/2021**

LICENSE RENEWAL FOR KEN MACDONALD 3YR

225.00

MICHIGAN, STATE OF

INV. 551-588289 7/3/2021 SOR REGISTRATION

101-305-801.000

Invoice Amount:**\$60.00****Check Date:****07/27/2021**

SOR REGISTRATION-PERIOD ENDING 6/30/20

60.00

MICHIGAN LINEN SERVICE

UNIFORMS 7/12/21 #450333

592-172-767.000

Invoice Amount:**\$84.35****Check Date:****07/27/2021**

7/12/21

84.35

MICHIGAN LINEN SERVICE

UNIFORMS 7/16/21 #450757

592-172-767.000

Invoice Amount:**\$84.35****Check Date:****07/27/2021**

7/16/21

84.35

MICHIGAN LINEN SERVICE

UNIFORMS 7/2/21 #449864

592-172-767.000

Invoice Amount:**\$84.35****Check Date:****07/27/2021**

7/2/21

84.35

Motor City Graphics

INV # 782 ENGINE 2 PIERCE VELOCITY REMOVA

101-336-863.000

Invoice Amount:**\$1,350.00****Check Date:****07/27/2021**

101-336-863.000

INV # 782 REMOVAL OF GRAPHICS

750.00

INSTALL GRAPHICS

600.00

NORTH BREATHING AIR, LLC

INV # 1879 SEMI ANNUAL COMPRESSOR SERVIC

101-336-851.000

Invoice Amount:**\$595.00****Check Date:****07/27/2021**

101-336-851.000

INV# 1879 ANNUAL COMPRESSOR SERVICE

260.00

101-336-851.000

FILTER

95.00

101-336-851.000

AIR FILTER 27"

75.00

101-336-851.000

AIR SAMPLE/LAB ANALYSIS

130.00

101-336-851.000

MILEAGE

35.00

OFFICE DEPOT

INV. 180871482001 6/28/2021 OFFICE SUPPLIES

Invoice Amount:**\$50.88****Check Date:****07/27/2021**

Charter Township of Plymouth

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VENDOR INFORMATION**INVOICE INFORMATION**

| | | | |
|---|-----------------|---|-------------------|
| | 101-351-757.000 | PAPER CUPS FOR PRISONERS | 9.72 |
| | 101-305-727.000 | LABELMAKER TAPE | 41.16 |
| OFFICE DEPOT | | Invoice Amount: | \$10.93 |
| INV. 180792556001 6/25/2021 OFFICE SUPPLIES | | Check Date: | 07/27/2021 |
| | 101-305-727.000 | KLEENEX | 8.87 |
| | 101-305-727.000 | FINGERTIP MOISTENER | 2.06 |
| OFFICE DEPOT | | Invoice Amount: | \$15.99 |
| INV. 180793485001 6/26/2021 OFFICE SUPPLIES | | Check Date: | 07/27/2021 |
| | 101-351-757.000 | ANTIBACTERIAL SOAP FOR JAIL | 15.99 |
| OFFICE DEPOT | | Invoice Amount: | \$39.35 |
| INV. 180793487001 6/25/2021 OFFICE SUPPLIES | | Check Date: | 07/27/2021 |
| | 101-351-757.000 | SOLO PLATES FOR PRISONER MEALS | 39.35 |
| Plumberz North America, LLC. | | Invoice Amount: | \$750.00 |
| INV # 11023 INSTALL NEW PROPRESS TEE & FIT | | Check Date: | 07/27/2021 |
| | 101-336-930.000 | INV # 11023 NEW PROPRESS TEE & FITTINGS | 750.00 |
| CITY OF PLYMOUTH | | Invoice Amount: | \$150.00 |
| RIEMBURSE FOR PROS REV PAID TO TWP IN ER | | Check Date: | 07/27/2021 |
| | 101-305-607.000 | REIMBURSE PROS REV PD TO TWP IN ERROR | 150.00 |
| PLYMOUTH RUBBER & TRANSMISSION | | Invoice Amount: | \$93.44 |
| INV # 0254163-IN TIRE INFLATER/ FITTINGS/BU | | Check Date: | 07/27/2021 |
| | 101-336-851.000 | INV# 0254163-IN MALE PIPE BRASS | 4.15 |
| | 101-336-851.000 | FITTING 1/4 BODY | 7.60 |
| | 101-336-851.000 | INSTA-GRIP 300 | 12.60 |
| | 101-336-851.000 | FITTING QD 1/4 BODY | 5.78 |
| | 101-336-851.000 | BUSHING BRASS | 1.93 |
| | 101-336-851.000 | FITTING QDP | 1.40 |
| | 101-336-851.000 | HEAVY DUTY TIRE INFLATER | 59.98 |
| CHARTER TWSP OF PLYMOUTH | | Invoice Amount: | \$3,209.51 |
| SENIOR TRANSPORTATION - JUNE 2021 | | Check Date: | 07/27/2021 |
| | 101-265-860.673 | SENIOR TRANS 6/21 | 3,209.51 |
| PLYMOUTH-CANTON COMMUNITY SCHOOLS | | Invoice Amount: | \$371.00 |
| INV. 003564 JUNE FUEL BUILD DEPT | | Check Date: | 07/27/2021 |
| | 101-371-759.000 | BUILDING DEPARTMENT FUEL | 371.00 |
| PLYMOUTH-CANTON COMMUNITY SCHOOLS | | Invoice Amount: | \$418.02 |
| INV # 003564 JUNE FUEL | | Check Date: | 07/27/2021 |
| | 101-336-759.000 | INV # 003564 GALLONS GASOLINE | 398.11 |
| | 101-336-759.000 | 5% SURCHARGE | 19.91 |
| PLYMOUTH-CANTON COMMUNITY SCHOOLS | | Invoice Amount: | \$5,362.81 |
| INV. 003564 6/30/2021 - JUNE FUEL | | Check Date: | 07/27/2021 |
| | 101-305-759.000 | PATROL VEHICLES | 5,327.96 |
| | 101-325-759.000 | PSA VEHICLE | 34.85 |
| PRIORITY ONE EMERGENCY | | Invoice Amount: | \$49.99 |
| INV. 70074456 5/5/2021 UNIFORM EQUIPMENT/ | | Check Date: | 07/27/2021 |
| | 101-305-767.000 | 511 TDU GRN LARGE REG | 49.99 |

Charter Township of Plymouth

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| | | | |
|--|--|------------------------|-------------------|
| AIRGAS USA, LLC | | Invoice Amount: | \$171.83 |
| 7/12/2021 #9115263974 | | Check Date: | 07/27/2021 |
| 592-291-935.000 | MATERIALS AND HAZMAT CHARGE | | 171.83 |
| AIRGAS USA, LLC | | Invoice Amount: | \$406.89 |
| OXYGEN INV # 9980607099 | | Check Date: | 07/27/2021 |
| 101-336-836.000 | INV # 9980607099 MED LARGE OXYGEN | | 306.15 |
| 101-336-836.000 | MED XS OXYGEN | | 58.50 |
| 101-336-836.000 | HAZMAT | | 42.24 |
| RED WING SHOES | | Invoice Amount: | \$1,767.68 |
| SAFETY FOOTWEAR #20210710030481 7/10/21 | | Check Date: | 07/27/2021 |
| 592-172-767.000 | JIMMY SCHOLTEN | | 170.99 |
| 592-172-767.000 | DAN HAMANN | | 165.74 |
| 592-172-767.000 | STEVE MELOW | | 185.00 |
| 592-172-767.000 | JAMES BARTLETT | | 185.00 |
| 592-172-767.000 | SPENCER KITCHEN | | 170.99 |
| 592-172-767.000 | RANDY K | | 166.49 |
| 592-172-767.000 | JOE OVERITIS | | 179.99 |
| 592-172-767.000 | DAVE NELSON | | 179.99 |
| 592-172-767.000 | ZAK PUMPHREY | | 185.00 |
| 592-172-767.000 | JIM THOMAS | | 178.49 |
| RELIABLE LANDSCAPING INC. | | Invoice Amount: | \$8,495.00 |
| INVOICE #95476 JUNE LAWN & BED CARE | | Check Date: | 07/27/2021 |
| 101-336-952.000 | FIRE STATION 2 | | 700.00 |
| 101-336-952.000 | FIRE STATION 3 | | 650.00 |
| 592-172-952.000 | DPW | | 750.00 |
| 101-265-952.673 | FRIENDSHIP STATION | | 695.00 |
| 101-691-952.000 | LAKE POINTE SOCCER PARK | | 3,450.00 |
| 101-691-952.000 | MILLER FAMILY PARK | | 1,100.00 |
| 101-691-952.000 | BRENTWOOD PARK | | 725.00 |
| 101-691-952.000 | POINT PARK | | 425.00 |
| RELIABLE LANDSCAPING INC. | | Invoice Amount: | \$210.00 |
| INV. 95337 42480 POSTIFF WEED CUT | | Check Date: | 07/27/2021 |
| 101-371-801.000 | INV. 95337 42480 POSTIFF WEED CUT | | 210.00 |
| RELIABLE LANDSCAPING INC. | | Invoice Amount: | \$210.00 |
| INV. 94948 40851 FIRWOOD WEED CUT | | Check Date: | 07/27/2021 |
| 101-371-801.000 | INV. 94948 40851 FIRWOOD WEED CUT | | 210.00 |
| RITTER GIS, IIC | | Invoice Amount: | \$350.00 |
| JUNE 2021 | | Check Date: | 07/27/2021 |
| 592-172-946.000 | GIS/AMS SPECIALIST | | 350.00 |
| ROZUM, CHARLES | | Invoice Amount: | \$500.00 |
| UNIFORM CLOTHING REIMBURSEMENT - 2021 | | Check Date: | 07/27/2021 |
| 101-305-767.000 | Per Contract (Detective Bureau) | | 500.00 |
| SERENE LANDSCAPE GROUP | | Invoice Amount: | \$2,225.00 |
| INV. 61579 PLYMOUTH TWP PRK WEED AND BED | | Check Date: | 07/27/2021 |
| 101-691-952.000 | INV. 61579 PLYMOUTH TWP PK WEED/BED CA | | 2,225.00 |
| SERENE LANDSCAPE GROUP | | Invoice Amount: | \$200.00 |
| INV. 61578 BRENTWOOD PARK WEED AND BED | | Check Date: | 07/27/2021 |
| 101-691-952.000 | INV. 61578 BRENTWOOD PRK WEED/BED CAR | | 200.00 |

Charter Township of Plymouth

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VENDOR INFORMATION**INVOICE INFORMATION**

| | | | |
|---|---|------------------------|--------------------|
| SERENE LANDSCAPE GROUP | | Invoice Amount: | \$90.00 |
| INV. 61577 LAKE POINT PARK WEED AND BED C | | Check Date: | 07/27/2021 |
| 101-691-952.000 | INV. 61577 LAKE POINT PRK WEED/BED | | 90.00 |
| SERENE LANDSCAPE GROUP | | Invoice Amount: | \$205.00 |
| INV. 61575 PLYMOUTH POINT PARK WEED AND | | Check Date: | 07/27/2021 |
| 101-691-952.000 | INV. 61575 PLYMOUTH POINT PARK WEED/BE | | 205.00 |
| SERENE LANDSCAPE GROUP | | Invoice Amount: | \$100.50 |
| INV. 61576 DPW WEED AND BED CARE | | Check Date: | 07/27/2021 |
| 592-291-776.000 | INV. 61576 DPW WEED AND BED CARE | | 100.50 |
| SERENE LANDSCAPE GROUP | | Invoice Amount: | \$221.00 |
| INV. 61571 FIRE ST. 2 WEED AND BED CARE | | Check Date: | 07/27/2021 |
| 101-336-952.000 | INV. 61571 FIRE ST 2 WEED AND BED CARE | | 221.00 |
| SERENE LANDSCAPE GROUP | | Invoice Amount: | \$181.00 |
| INV. 61572 FIRE ST 3 WEED AND BED CARE | | Check Date: | 07/27/2021 |
| 101-336-952.000 | INV. 61572 FIRE ST 3 WEED AND BED CARE | | 181.00 |
| SERENE LANDSCAPE GROUP | | Invoice Amount: | \$145.00 |
| INV. 61573 FRIENDSHIP WEED AND BED CARE | | Check Date: | 07/27/2021 |
| 101-265-952.673 | INV. 61573 FRIENDSHIP WEED AND BED CARE | | 145.00 |
| SERENE LANDSCAPE GROUP | | Invoice Amount: | \$466.00 |
| INV. 61574 MILLER PARK WEED AND BED CARE | | Check Date: | 07/27/2021 |
| 101-691-952.000 | INV. 61574 MILLER PARK WEED AND BED CAR | | 466.00 |
| SHERWIN-WILLIAMS CO THE | | Invoice Amount: | \$1,097.44 |
| PAINTING SUPPLIES FOR HYDRANTS #0138-9 7/ | | Check Date: | 07/27/2021 |
| 592-291-934.000 | Vermillion paint--kem lus vermilion | | 1,097.44 |
| SIGNATURE FORD, L-M | | Invoice Amount: | \$37,683.00 |
| 2021 FORD EXPEDITION 4 X 4 SSV FORD FLEET | | Check Date: | 07/27/2021 |
| 265-300-970.000 | 2021 FORD EXPEDITION 4 X 4 U1G/102A | | 35,727.00 |
| 265-300-970.000 | AGATE BLACK CODE: UM INTERIOR EBONY | | 1.00 |
| 265-300-970.000 | HEAVY DUTY TRAILER TOW PACKAGE CODE:5 | | 795.00 |
| 265-300-970.000 | REVERSE SENSING SYSTEM CODE:66R | | 110.00 |
| 265-300-970.000 | DUAL SPOT LAMPS CODE:ALT2 | | 1,050.00 |
| SUPERIOR MEDICAL WASTE | | Invoice Amount: | \$300.00 |
| INV # 9196 MEDICAL WASTE DISPOSAL STA 1,2 | | Check Date: | 07/27/2021 |
| 101-336-836.000 | INV # 9196 MEDICAL WASTE DISPOSAL 28GAL | | 120.00 |
| 101-336-836.000 | MEDICAL WASTE DISPOSAL 28GAL | | 60.00 |
| 101-336-836.000 | MEDICAL WASTE DISPOSAL 28GAL | | 120.00 |
| TANK TESTING SERVICES, INC. | | Invoice Amount: | \$213.00 |
| INV. 8000 6/24/2021 REPAIR FUEL PUMP AT PLY | | Check Date: | 07/27/2021 |
| 101-305-863.000 | REPLACE HOSE BREAK | | 213.00 |
| 3SI SECURITY SYSTEMS | | Invoice Amount: | \$133.00 |
| INV. 907499 6/25/2021 POLICE DEPT. TRACKER | | Check Date: | 07/27/2021 |
| 101-305-801.000 | ANNUAL USAGE - PD TRACKER - 7 MONTHS | | 133.00 |
| THYSSENKRUPP ELEVATOR CORPORATION | | Invoice Amount: | \$3,265.74 |
| YEARLY ELEVATOR MAINT. 7-1-21 TO 6-30-22 | | Check Date: | 07/27/2021 |
| 101-265-801.000 | INVOICE 3006014814 | | 3,265.74 |

Charter Township of Plymouth

AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

| | | | |
|--|--|------------------------|---------------------|
| Truck-Tech Refurbishing, Inc. | | Invoice Amount: | \$9,275.72 |
| INV # 5717 PIERCE ENGINE 2 PIERCE VELOCITY | | Check Date: | 07/27/2021 |
| 101-336-863.000 | INV# 5717 FRONT END BODY REPAIR | | 1,564.00 |
| 101-336-863.000 | PAINT LABOR | | 340.00 |
| 101-336-863.000 | PARTS | | 6,960.05 |
| 101-336-863.000 | MATERIALS | | 411.67 |
| NAPA Auto Parts | | Invoice Amount: | \$3.33 |
| PARKS - INV. # 750458- NAPA TAIL LIGHT LIGHT | | Check Date: | 07/27/2021 |
| 101-691-931.500 | PARKS - INV. 750458 | | 3.33 |
| USA BLUEBOOK | | Invoice Amount: | \$215.18 |
| #644027 6/24/21 | | Check Date: | 07/27/2021 |
| 592-291-935.000 | RUSTOLEUM | | 215.18 |
| USA BLUEBOOK | | Invoice Amount: | \$206.00 |
| #644027 6/24/21 | | Check Date: | 07/27/2021 |
| 592-291-935.000 | BLUE FLAGS, GREEN FLAGS, WANDS | | 206.00 |
| WAYNE COUNTY | | Invoice Amount: | \$218.70 |
| 5/2021 TRAFFIC SIGNAL ENERGY INVOICE # 10 | | Check Date: | 07/27/2021 |
| 101-446-920.000 | 5/2021 TRAFFIC SIGNAL ENERGY # 1010657 | | 218.70 |
| WAYNE COUNTY | | Invoice Amount: | \$105.00 |
| INV. 307152 6/25/2021 MARCH PRISONER HOUS | | Check Date: | 07/27/2021 |
| 101-351-857.000 | MARCH PRISONER HOUSING | | 105.00 |
| WCA ASSESSING | | Invoice Amount: | \$25,582.50 |
| APPRAISAL SERVICES RENDERED - AUGUST 2021 | | Check Date: | 07/27/2021 |
| 101-209-801.000 | Appraisal Services Rendered (Contract) | | 25,425.83 |
| 101-209-801.000 | Co-Star Services | | 156.67 |
| WCA ASSESSING | | Invoice Amount: | \$970.47 |
| WCA ASSESSING JUNE 2021 SPECIAL BILLING - | | Check Date: | 07/27/2021 |
| 101-209-801.000 | JUNE 2021 SPECIAL BILLING - APPRAISAL | | 970.47 |
| Great Lakes Water Authority | | Invoice Amount: | \$392,429.79 |
| GLWA - MAY 2021 WATER USAGE CHARGES | | Check Date: | 07/27/2021 |
| 592-441-741.000 | GLWA - MAY 2021 WATER USAGE | | 392,429.79 |
| Great Lakes Water Authority | | Invoice Amount: | \$132.84 |
| GLWA - INDUSTRIAL WASTE CONTROL BILL 6/1/ | | Check Date: | 07/27/2021 |
| 592-441-743.000 | GLWA - INDUSTRIAL WASTE CONTROL BILL | | 132.84 |
| POWER HOME REMODELING GROUP LLC | | Invoice Amount: | \$80.00 |
| PERMIT REFUND PB20-1097 POWER HOME REM | | Check Date: | 07/27/2021 |
| 101-371-965.000 | PERMIT REFUND PB20-1097 POWER HOME RE | | 80.00 |
| POWER HOME REMODELING GROUP LLC | | Invoice Amount: | \$80.00 |
| PERMIT REFUND PB21-0001 POWER HOME REM | | Check Date: | 07/27/2021 |
| 101-371-965.000 | PERMIT REFUND PB21-0001 POWER HOME RE | | 80.00 |
| LEE CONTRACTING | | Invoice Amount: | \$105.00 |
| PE21-0015 PERMIT REFUND LEE CONTRACTING | | Check Date: | 07/27/2021 |
| 101-371-965.000 | PE21- PERMIT REFUND LEE CONTRACTING | | 105.00 |

Total Amount to be Disbursed:**\$882,145.75**

**Charter Township of Plymouth
AP Invoice Listing - Board Report**

Weekly Page 7/14/21

VENDOR INFORMATION

INVOICE INFORMATION

ADP INC

ADP - JUNE 2021 - # 583983138 (DETAILS ATT
101-290-948.000

JUNE 2021 - # 583983138

Invoice Amount: \$4,121.35
Check Date: 07/14/2021
4,121.35

COMCAST

FIRE INTERNET -JULY 2021 ACCT 8529 10 216 0
101-336-852.000

JULY 2021 FIRE INTERNET

Invoice Amount: \$218.40
Check Date: 07/14/2021
218.40

WOW! BUSINESS

JULY 2021 ACCT. # 012296705
101-265-852.673
588-588-852.000

SENIOR UTIL
SENIOR TRANS

Invoice Amount: \$18.81
Check Date: 07/14/2021
17.68
1.13

E Allied Construction Co

BD Bond Refund
101-371-283.005

BBD21-0028 - PSW21-0027

Invoice Amount: \$2,000.00
Check Date: 07/14/2021
2,000.00

Total Amount to be Disbursed: \$6,358.56



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: July 27, 2021

ITEM: Presentation and Resolution to approve Western Townships Utilities Authority (WTUA) Budget for 2021-'22

PRESENTER: Suzanne Reel, CPA, WTUA

BACKGROUND: Suzanne Reel, CPA, representing WTUA, will be making the annual budget presentation to the Board of Trustees on July 27. The budget needs to be approved by Plymouth, Canton and Northville Townships. The budget draft has been reviewed without objection by the WTUA Board of Directors, comprised of the Supervisors of the three townships. Aaron has also provided us with a Resolution to adopt the budget.

PROPOSED MOTION: I move that the Board of Trustees approve Resolution #2021-07-27-52 adopting the 2021-'22 WTUA Budget per the recommendations of WTUA.

Moved By _____ Seconded By _____

ROLL CALL:

___Vorva___ Curmi,___ Clinton, ___Heitman, ___Doroshewitz, ___Dempsey, ___Heise

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION TO APPROVE THE WESTERN TOWNSHIPS UTILITIES AUTHORITY
(WTUA) PROPOSED ANNUAL BUDGET DOCUMENT FOR THE FISCAL YEAR
ENDING SEPTEMBER 30, 2022**

RESOLUTION #2021-07-27-52

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the 'board'), held at Township Hall, 9955 N. Haggerty Road, Plymouth, MI on July 27, 2021, the following resolution was offered:

WHEREAS, Western Townships Utilities Authority has prepared a proposed budget for the fiscal year ending September 30, 2022, which has been reviewed by the Finance Committee on July 15, 2021 and the Board of Commissioners on July 26, 2021; and

WHEREAS, the Authority is required to submit a budget to each of the member Townships for approval in August of each year,

NOW, THEREFORE BE IT RESOLVED that the departmental budget for the Authority as presented on page 1 of the Proposed Annual Budget for the fiscal year ending September 30, 2022, in the amounts presented, is hereby approved.

Moved by: _____ Seconded by: _____

ROLL CALL:

___ Vorva, ___ Clinton, ___ Curmi, ___ Stewart, ___ Doroshewitz, ___ Heise, ___ Monaghan

Western Townships Utilities Authority

SERVING THE CHARTER TOWNSHIPS OF CANTON, NORTHVILLE AND PLYMOUTH

ANNUAL BUDGET

YEAR ENDING SEPTEMBER 30, 2022

**VERSION 1 - FINANCE COMMITTEE REVIEW
BOARD STUDY SESSION
TOWNSHIP APPROVALS**

Prepared by:

**Suzanne Reel, Accountant
Aaron Sprague, Director of Operations
Jack Polhill, OMI Project Manager**

Reviewed by:

WTUA Finance Committee - July 15, 2021

**WESTERN TOWNSHIPS UTILITIES AUTHORITY
PROPOSED ANNUAL BUDGET
OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

| Audited 2018/2019 Actual | Audited 2019/2020 Actual | Approved 2020/2021 Budget | Amended 2020/2021 Budget | Current YTD 7/7/2021 | Projected 2020/2021 | Recommended 2021/2022 Budget | % Variance Over/(Under) 2020/2021 Budget | % Variance Over/(Under) 2020/2021 Projected |
|--------------------------------|--------------------------------|---------------------------------|--------------------------------|----------------------------|------------------------|------------------------------------|---|--|
|--------------------------------|--------------------------------|---------------------------------|--------------------------------|----------------------------|------------------------|------------------------------------|---|--|

OPERATIONS BUDGET

REVENUES

| | | | | | | | | | |
|-----------------------------------|------------------|------------------|-------------------|-------------------|------------------|------------------|------------------|-----------------|--------------|
| Township billings | \$ 8,701,248 | \$ 8,423,163 | \$ 10,888,463 | \$ 10,888,463 | \$ 6,140,997 | \$ 8,916,821 | \$ 9,472,959 | (13.00%) | 6.24% |
| Saw grant funds | - | - | - | - | - | - | - | 0.00% | 0.00% |
| Interest earnings & other revenue | 28,355 | 121,262 | - | - | 3,758 | - | - | 0.00% | 0.00% |
| Total Revenues | 8,729,603 | 8,544,425 | 10,888,463 | 10,888,463 | 6,144,755 | 8,916,821 | 9,472,959 | (13.00%) | 6.24% |

EXPENDITURES

| | | | | | | | | | |
|----------------------------|------------------|------------------|-------------------|-------------------|------------------|------------------|------------------|-----------------|--------------|
| Sewage treatment charges | \$ 5,771,489 | \$ 5,997,545 | \$ 7,571,872 | \$ 7,571,872 | \$ 4,287,025 | \$ 5,716,180 | \$ 6,184,685 | (16.32%) | 8.20% |
| Operations and maintenance | 1,762,878 | 1,846,828 | 2,354,187 | 2,354,187 | 1,264,451 | 2,252,565 | 2,380,254 | 0.26% | 4.78% |
| Administrative | 520,964 | 435,150 | 597,773 | 597,773 | 363,893 | 583,448 | 605,084 | 1.22% | 3.71% |
| YCUA capacity rental | 442,154 | 403,883 | 364,630 | 364,630 | 364,630 | 364,630 | 322,936 | (11.43%) | (11.43%) |
| Total Expenditures | 8,497,485 | 8,683,206 | 10,888,463 | 10,888,463 | 6,279,999 | 8,916,821 | 9,472,959 | (13.00%) | 6.24% |

NET OPERATING INCOME

| | | | | | | | | | |
|------------|--------------|------|------|--------------|------|------|------|--|--|
| \$ 232,118 | \$ (138,782) | \$ - | \$ - | \$ (135,244) | \$ - | \$ - | \$ - | | |
|------------|--------------|------|------|--------------|------|------|------|--|--|

WORKING CAPITAL

| | | | | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--|--|
| Beginning balance | \$ 278,890 | \$ 278,890 | \$ 278,890 | \$ 278,890 | \$ 278,890 | \$ 278,890 | \$ 278,890 | | |
| Reduction of GASB68 Liability | (232,116) | - | - | - | - | - | - | | |
| Revenues less expenditures | 232,116 | (138,782) | - | - | (135,244) | - | - | | |
| Ending balance | \$ 278,890 | \$ 140,109 | \$ 278,890 | \$ 278,890 | \$ 143,647 | \$ 278,890 | \$ 278,890 | | |

DEBT SERVICE BUDGET

REVENUES

| | | | | | | | | | |
|---------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--|--|
| Bond debt billings to townships | \$ 5,230,856 | \$ 4,029,608 | \$ 3,934,000 | \$ 3,934,000 | \$ 3,840,562 | \$ 3,934,000 | \$ 3,737,688 | | |
| Restricted earnings | 1,845 | 337 | - | - | 7 | - | - | | |
| Total revenues | \$ 5,232,501 | \$ 4,029,945 | \$ 3,934,000 | \$ 3,934,000 | \$ 3,840,569 | \$ 3,934,000 | \$ 3,737,688 | | |

EXPENDITURES

| | | | | | | | | | |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--|--|
| Principal payment - 2012 Issue | 3,095,000 | 3,665,000 | 3,525,000 | 3,525,000 | 3,525,000 | 3,525,000 | 3,495,000 | | |
| Interest expense - 2012 Issue | 688,300 | 484,608 | 409,000 | 409,000 | 315,563 | 409,000 | 242,688 | | |
| Total bond debt requirements | \$ 5,230,856 | \$ 4,029,608 | \$ 3,934,000 | \$ 3,934,000 | \$ 3,840,563 | \$ 3,934,000 | \$ 3,737,688 | | |

**WESTERN TOWNSHIPS UTILITIES AUTHORITY
PROPOSED ANNUAL BUDGET
SUPPLEMENTAL INFORMATION
DETAIL WORKSHEETS**

*Sewage Treatment Charges
Operations & Maintenance Overview
Lower Rouge and Middle Rouge
Force Main, Collection System, Vehicle and Saw Grant Expenditures
Administrative
Administrative-Detail of Computer Expense
Analysis of Bond Debt Service
Additional Debt Service Information*

**WESTERN TOWNSHIPS UTILITIES AUTHORITY
PROPOSED ANNUAL BUDGET WORKSHEET
OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

| Audited 2018/2019 Actual | Audited 2019/2020 Actual | Approved 2020/2021 Budget | Amended 2020/2021 Budget | Current YTD 7/7/2021 | Projected 2020/2021 | Recommended 2021/2022 Budget |
|--------------------------------|--------------------------------|---------------------------------|--------------------------------|----------------------------|------------------------|------------------------------------|
|--------------------------------|--------------------------------|---------------------------------|--------------------------------|----------------------------|------------------------|------------------------------------|

SEWAGE TREATMENT CHARGES

YCUA:

| | | | | | | | |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Sewage treatment charges | 7,232,550 | 7,449,943 | 7,197,753 | 7,197,753 | 3,824,096 | 5,125,182 | 5,818,566 |
| Industrial pre-treatment charges | 118,022 | 117,435 | 142,000 | 142,000 | 91,306 | 142,000 | 134,000 |
| GASB 68 - UAAL pension (fixed) | | | 232,119 | 232,119 | 154,744 | 232,119 | 232,119 |
| Lookback | (1,469,002) | (1,795,889) | - | - | 216,879 | 216,879 | - |
| Sewage Treatment Total | \$ 5,881,571 | \$ 5,771,489 | \$ 7,571,872 | \$ 7,571,872 | \$ 4,287,025 | \$ 5,716,180 | \$ 6,184,685 |

SEWAGE TREATMENT DETAIL CALCULATIONS

| Treatment Agency | Estimated Flows (1,000 gallons) | Period (from/to) | Rate | Rate Change (%) | Projected Cost (\$) |
|------------------|---------------------------------------|---------------------|------|-----------------------|---------------------------|
|------------------|---------------------------------------|---------------------|------|-----------------------|---------------------------|

YCUA

| | | | | | |
|---|------------------|-----------------|---------------------------------|-------|---|
| Sewage treatment charges-projected rate | 4,948,687 | Oct-21 - Aug-22 | (per 1,000 gallons) 1.094420 | 0.00% | 5,415,942 |
| Sewage treatment charges-projected rate | 367,888 | Sept-22 | 1.094420 | 0.00% | 402,624 |
| Total flows YCUA | 5,316,575 | | | | Total treatment charges YCUA 5,818,566 |

Flows are based upon actual metered sewage flow

YCUA-IPP Charges

| | |
|-------------------------------|----------------|
| Canton Township | 52,000 |
| Northville Township | 19,000 |
| Plymouth Township | 63,000 |
| Total YCUA IPP Charges | 134,000 |

UAAL for pension - fixed amount

232,119

Total YCUA 6,184,685

Total Sewage Treatment Charges \$ 6,184,685

**WESTERN TOWNSHIPS UTILITIES AUTHORITY
PROPOSED ANNUAL BUDGET WORKSHEET
OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

| Audited 2018/2019 Actual | Audited 2018/2020 Actual | Approved 2020/2021 Budget | Amended 2020/2021 Budget | Current YTD 7/7/2021 | Projected 2020/2021 | Recommended 2021/2022 Budget | % Variance Over/(Under) 2020/2021 Budget | % Variance Over/(Under) 2020/2021 Projected |
|--------------------------------|--------------------------------|---------------------------------|--------------------------------|----------------------------|------------------------|------------------------------------|---|--|
|--------------------------------|--------------------------------|---------------------------------|--------------------------------|----------------------------|------------------------|------------------------------------|---|--|

OPERATIONS AND MAINTENANCE OVERVIEW

| | | | | | | | | | |
|------------------------|--------------|--------------|--------------|--------------|------------|--------------|--------------|-------|-------|
| Lower Rouge | \$ 1,046,045 | \$ 1,080,728 | \$ 1,148,467 | \$ 1,149,467 | \$ 704,570 | \$ 1,090,364 | \$ 1,153,434 | 0.35% | 5.78% |
| Middle Rouge | 383,032 | 401,770 | 539,115 | 539,115 | 303,748 | 519,565 | 541,088 | 0.37% | 4.14% |
| Force Main | 62,136 | 59,289 | 90,553 | 90,553 | 50,180 | 88,818 | 90,812 | 0.07% | 2.02% |
| Collection System | 289,622 | 507,185 | 587,553 | 587,553 | 204,665 | 548,318 | 587,612 | 0.01% | 3.90% |
| Vehicle | 2,039 | 2,398 | 7,500 | 7,500 | 1,288 | 7,500 | 7,500 | 0.00% | 0.00% |
| Saw Grant expenditures | - | - | - | - | - | - | - | 0.00% | 0.00% |

| | | | | | | | | | |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------|--------------|
| Operation & Maintenance Total | \$ 1,762,874 | \$ 2,051,378 | \$ 2,354,187 | \$ 2,354,187 | \$ 1,284,461 | \$ 2,252,565 | \$ 2,360,254 | 0.26% | 4.78% |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------|--------------|

WESTERN TOWNSHIPS UTILITIES AUTHORITY
PROPOSED ANNUAL BUDGET WORKSHEET
OCTOBER 1, 2021 - SEPTEMBER 30, 2022

| Audited 2018/2019 Actual | Audited 2019/2020 Actual | Approved 2020/2021 Budget | Amended 2020/2021 Budget | Current YTD 7/1/2021 | Projected 2020/2021 | Recommended 2021/2022 Budget | % Variance Over(Under) 2020/2021 Budget | % Variance Over(Under) 2020/2021 Projected |
|--------------------------------|--------------------------------|---------------------------------|--------------------------------|----------------------------|------------------------|------------------------------------|--|---|
|--------------------------------|--------------------------------|---------------------------------|--------------------------------|----------------------------|------------------------|------------------------------------|--|---|

LOWER ROUGE

| | | | | | | | | | |
|------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|---------------------|---------------------|--------------|--------------|
| O&M Contractor | \$ 274,079 | \$ 293,339 | \$ 305,595 | \$ 305,595 | \$ 249,241 | \$ 299,089 | \$ 308,062 | 0.81% | 3.00% |
| Parts | 26,454 | 26,773 | 15,000 | 15,000 | 6,063 | 15,000 | 15,000 | 0.00% | 0.00% |
| Communications | 2,102 | 2,845 | 3,500 | 3,500 | 2,058 | 3,500 | 3,500 | 0.00% | 0.00% |
| Instrumentation Service | 2,910 | 2,910 | 4,000 | 4,000 | 2,910 | 4,000 | 4,000 | 0.00% | 0.00% |
| Alarm Monitoring | 2,170 | 2,078 | 4,000 | 4,000 | 3,350 | 4,000 | 4,000 | 0.00% | 0.00% |
| Prev/Predictive Maintenance | - | 22,789 | 20,000 | 20,000 | - | 20,000 | 20,000 | 0.00% | 0.00% |
| Inspections/Permits/Licenses | 1,167 | 1,245 | 3,000 | 3,000 | 992 | 3,000 | 3,000 | 0.00% | 0.00% |
| Janitorial | 3,156 | 3,250 | 3,372 | 3,372 | 2,728 | 3,275 | 3,372 | 0.00% | 2.97% |
| General Maintenance | 1,521 | 1,193 | 4,000 | 4,000 | 996 | 2,000 | 4,000 | 0.00% | 100.00% |
| Lawn Maintenance | 2,767 | 2,827 | 4,000 | 4,000 | 984 | 2,000 | 4,000 | 0.00% | 100.00% |
| Snow Removal | 5,247 | 5,112 | 5,500 | 5,500 | 6,909 | 7,000 | 7,000 | 27.27% | 0.00% |
| Landscape Maintenance | 787 | 527 | 3,500 | 3,500 | - | 3,500 | 3,500 | 0.00% | 0.00% |
| Flow Meter Maintenance | 4,125 | 3,850 | 6,000 | 6,000 | 4,425 | 6,000 | 6,000 | 0.00% | 0.00% |
| Electric | 585,847 | 606,901 | 550,000 | 550,000 | 364,951 | 550,000 | 550,000 | 0.00% | 0.00% |
| Natural Gas | 18,602 | 22,173 | 25,000 | 25,000 | 18,472 | 25,000 | 25,000 | 0.00% | 0.00% |
| Water/Sewer | 68,855 | 64,695 | 75,000 | 75,000 | 38,229 | 75,000 | 75,000 | 0.00% | 0.00% |
| Supplies and Tools | 4,063 | 8,013 | 8,000 | 8,000 | 2,261 | 8,000 | 8,000 | 0.00% | 0.00% |
| Fuel | 7,004 | - | 10,000 | 10,000 | - | 10,000 | 10,000 | 0.00% | 0.00% |
| Corrective Maintenance | 35,190 | 9,207 | 100,000 | 100,000 | - | 50,000 | 100,000 | 0.00% | 100.00% |
| Lower Rouge Total | \$ 1,046,045 | \$ 1,080,726 | \$ 1,149,467 | \$ 1,149,467 | \$ 704,570 | \$ 1,090,364 | \$ 1,153,434 | 0.35% | 5.78% |

Budget includes a 3% increase effective 1/1/2021

Suzanne:
Switchgear cleaning for the NPS & SPS (rotate each year)

MIDDLE ROUGE

| | | | | | | | | | |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------|--------------|
| O&M Contractor | \$ 164,448 | \$ 176,004 | \$ 183,357 | \$ 183,357 | \$ 149,545 | \$ 179,454 | \$ 184,837 | 0.81% | 3.00% |
| Parts | 6,401 | 2,924 | 7,500 | 7,500 | 5,047 | 7,500 | 7,500 | 0.00% | 0.00% |
| Communications | 1,713 | 1,741 | 2,200 | 2,200 | 1,178 | 2,200 | 2,200 | 0.00% | 0.00% |
| Instrumentation Service | 2,910 | 2,910 | 4,000 | 4,000 | 2,910 | 4,000 | 4,000 | 0.00% | 0.00% |
| Alarm Monitoring | 1,740 | 3,303 | 2,000 | 2,000 | 1,381 | 2,000 | 2,000 | 0.00% | 0.00% |
| Prev/Predictive Maintenance | 152 | 881 | 12,000 | 12,000 | 132 | 8,000 | 8,000 | (33.33%) | 0.00% |
| Inspections/Permits/Licenses | 1,692 | 2,023 | 4,000 | 4,000 | 2,512 | 4,000 | 4,000 | 0.00% | 0.00% |
| Janitorial | 4,734 | 4,875 | 5,058 | 5,058 | 4,093 | 4,911 | 5,058 | 0.00% | 3.00% |
| General Maintenance | 1,277 | 1,306 | 5,000 | 5,000 | 950 | 2,500 | 5,000 | 0.00% | 100.00% |
| Lawn Maintenance | 7,511 | 7,409 | 8,500 | 8,500 | 2,818 | 8,500 | 8,500 | 0.00% | 30.77% |
| Snow Removal | 5,574 | 5,623 | 6,000 | 6,000 | 6,679 | 7,000 | 7,000 | 16.67% | 0.00% |
| Landscape Maintenance | 2,944 | 774 | 4,000 | 4,000 | - | 4,000 | 4,000 | 0.00% | 0.00% |
| Flow Meter Maintenance | 20,400 | 19,725 | 16,500 | 16,500 | 15,600 | 20,000 | 20,000 | 21.21% | 0.00% |
| Electric | 139,316 | 150,668 | 175,000 | 175,000 | 97,047 | 175,000 | 175,000 | 0.00% | 0.00% |
| Odor Control Chemicals | 4,241 | 6,277 | 13,000 | 13,000 | 2,278 | 6,500 | 13,000 | 0.00% | 100.00% |
| Natural Gas | 9,193 | 7,973 | 18,000 | 18,000 | 7,952 | 18,000 | 18,000 | 0.00% | 0.00% |
| Water/Sewer | 7,428 | 6,896 | 15,000 | 15,000 | 3,153 | 10,000 | 15,000 | 0.00% | 50.00% |
| Supplies and Tools | 1,359 | 459 | 8,000 | 8,000 | 472 | 8,000 | 8,000 | 0.00% | 0.00% |
| Corrective Maintenance | - | - | 50,000 | 50,000 | - | 50,000 | 50,000 | 0.00% | 0.00% |
| Middle Rouge Total | \$ 383,032 | \$ 401,770 | \$ 539,115 | \$ 539,115 | \$ 303,746 | \$ 519,565 | \$ 541,096 | 0.37% | 4.14% |

Trihedral maintenance \$2,910.

\$8000 for switchgear cleaning-every third year, rotating with NPS & SPS

WESTERN TOWNSHIPS UTILITIES AUTHORITY
PROPOSED ANNUAL BUDGET WORKSHEET
OCTOBER 1, 2021 - SEPTEMBER 30, 2022

| Audited 2018/2019 Actual | Audited 2019/2020 Actual | Approved 2020/2021 Budget | Amended 2020/2021 Budget | Current YTD 7/7/2021 | Projected 2020/2021 | Recommended 2021/2022 Budget | % Variance Over/(Under) 2020/2021 Budget | % Variance Over/(Under) 2020/2021 Projected |
|--------------------------------|--------------------------------|---------------------------------|--------------------------------|----------------------------|------------------------|------------------------------------|---|--|
|--------------------------------|--------------------------------|---------------------------------|--------------------------------|----------------------------|------------------------|------------------------------------|---|--|

FORCE MAIN

| | | | | | | | | | |
|-------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|--------------|--------------|
| O&M Contractor | \$ 54,816 | \$ 58,668 | \$ 61,553 | \$ 61,553 | \$ 49,848 | \$ 59,818 | \$ 61,612 | 0.10% | 3.00% |
| Parts | 4,767 | 22 | 6,000 | 6,000 | - | 6,000 | 6,000 | 0.00% | 0.00% |
| Communications | 742 | 609 | 1,000 | 1,000 | 332 | 1,000 | 1,000 | 0.00% | 0.00% |
| Grounds Maintenance | - | - | 500 | 500 | - | 500 | 500 | 0.00% | 0.00% |
| Supplies and Tools | 44 | - | 1,500 | 1,500 | - | 1,500 | 1,500 | 0.00% | 0.00% |
| Corrective Maintenance | 1,767 | - | 20,000 | 20,000 | - | 20,000 | 20,000 | 0.00% | 0.00% |
| Force Main Total | \$ 62,136 | \$ 59,299 | \$ 90,553 | \$ 90,553 | \$ 50,180 | \$ 88,818 | \$ 90,612 | 0.07% | 2.02% |

COLLECTION SYSTEM

| | | | | | | | | | |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------|--------------|
| O&M Contractor | \$ 54,816 | \$ 58,668 | \$ 61,553 | \$ 61,553 | \$ 49,848 | \$ 59,818 | \$ 61,612 | 0.10% | 3.00% |
| Infrastructure Maintenance | - | 265,712 | 150,000 | 150,000 | 585 | 150,000 | 150,000 | 0.00% | 0.00% |
| Parts | - | 69 | 1,000 | 1,000 | 49 | 1,000 | 1,000 | 0.00% | 0.00% |
| Communications | 5,290 | 3,791 | 4,000 | 4,000 | 1,702 | 4,000 | 4,000 | 0.00% | 0.00% |
| Instrumentation Service | - | - | 1,000 | 1,000 | - | 1,000 | 1,000 | 0.00% | 0.00% |
| Prev/Predictive Maintenance | - | 3,319 | 2,000 | 2,000 | - | 2,000 | 2,000 | 0.00% | 0.00% |
| Inspections | - | - | 500 | 500 | - | 500 | 500 | 0.00% | 0.00% |
| Building Maintenance | - | - | 1,000 | 1,000 | - | 1,000 | 1,000 | 0.00% | 0.00% |
| Grounds Maintenance | - | - | 1,000 | 1,000 | - | 1,000 | 1,000 | 0.00% | 0.00% |
| Flow Meter Maintenance | 139,050 | 142,665 | 156,000 | 156,000 | 105,450 | 156,000 | 156,000 | 0.00% | 0.00% |
| Miss Dig | 4,401 | 5,009 | 4,500 | 4,500 | 4,874 | 5,000 | 4,500 | 0.00% | (10.00%) |
| Electric | 9,130 | 9,673 | 12,000 | 12,000 | 7,139 | 12,000 | 12,000 | 0.00% | 0.00% |
| Supplies and Tools | - | - | 1,000 | 1,000 | - | 1,000 | 1,000 | 0.00% | 0.00% |
| Fuel | 1,375 | - | 2,000 | 2,000 | - | 2,000 | 2,000 | 0.00% | 0.00% |
| Equip Purchases/Flow Meters | 26,648 | 4,211 | 50,000 | 50,000 | - | 50,000 | 50,000 | 0.00% | 0.00% |
| Corrective Maintenance | 28,913 | 14,068 | 120,000 | 120,000 | 35,017 | 100,000 | 120,000 | 0.00% | 20.00% |
| Collection System Total | \$ 269,622 | \$ 507,185 | \$ 567,553 | \$ 567,553 | \$ 204,665 | \$ 546,318 | \$ 567,612 | 0.01% | 3.90% |

Estimate of sewer cleaning: 150K

SCADA maintenance due to exiting Wayne County System

VEHICLE

| | | | | | | | | | |
|-----------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|--------------|
| Parts | \$ - | \$ 182 | \$ 500 | \$ 500 | \$ - | \$ 500 | \$ 500 | 0.00% | 0.00% |
| Prev/Predictive Maintenance | 53 | - | 1,000 | 1,000 | 53 | 1,000 | 1,000 | 0.00% | 0.00% |
| Fuel | 1,987 | 1,779 | 4,000 | 4,000 | 1,237 | 4,000 | 4,000 | 0.00% | 0.00% |
| Corrective Maintenance | - | 435 | 2,000 | 2,000 | - | 2,000 | 2,000 | 0.00% | 0.00% |
| Vehicle Totals | \$ 2,039 | \$ 2,396 | \$ 7,500 | \$ 7,500 | \$ 1,289 | \$ 7,500 | \$ 7,500 | 0.00% | 0.00% |

SAW GRANT EXPENDITURES

| | | | | | | | | | |
|------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|--------------|
| Saw Grant Expenditure Total | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.00% | 0.00% |
|------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|--------------|

**WESTERN TOWNSHIPS UTILITIES AUTHORITY
PROPOSED ANNUAL BUDGET WORKSHEET
OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

| Audited 2018/2019 Actual | Audited 2019/2020 Actual | Approved 2020/2021 Budget | Amended 2020/2021 Budget | Current YTD 7/7/2021 | Projected 2020/2021 | Recommended 2021/2022 Budget | % Variance Over/(Under) 2020/2021 Budget | % Variance Over/(Under) 2020/2021 Projected |
|--------------------------------|--------------------------------|---------------------------------|--------------------------------|----------------------------|------------------------|------------------------------------|---|--|
|--------------------------------|--------------------------------|---------------------------------|--------------------------------|----------------------------|------------------------|------------------------------------|---|--|

ADMINISTRATIVE

Salaries & Fringe Benefits

| | | | | | | | | | |
|----------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|--------------|--------------|
| Director of Operations | \$ 106,490 | \$ 110,959 | \$ 116,451 | \$ 116,451 | \$ 82,986 | \$ 113,124 | \$ 119,170 | 2.33% | 5.34% |
| Accountant | 71,245 | 70,985 | 75,609 | 75,609 | 48,977 | 75,609 | 77,799 | 2.90% | 2.90% |
| Administrative Assistant | 55,677 | 57,574 | 59,088 | 59,088 | 43,376 | 59,088 | 60,800 | 2.90% | 2.90% |
| Construction Management Observer | - | - | - | - | - | - | - | 0.00% | 0.00% |
| Overtime | - | - | - | - | - | - | - | 0.00% | 0.00% |
| Sick pay accrual | 4,800 | 2,400 | 3,000 | 3,000 | 1,800 | 3,000 | 3,000 | 0.00% | 0.00% |
| Temporary Services | - | - | 3,000 | 3,000 | - | - | 3,000 | 0.00% | 100.00% |
| FICA | 17,869 | 18,341 | 19,800 | 19,800 | 13,434 | 18,800 | 19,800 | 0.00% | 5.32% |
| Workers Comp Insurance | 762 | 1,251 | 1,200 | 1,200 | (58) | 1,200 | 1,200 | 0.00% | 0.00% |
| Health Insurance | 44,162 | 44,022 | 49,000 | 49,000 | 37,395 | 46,000 | 49,000 | 0.00% | 6.52% |
| Health Insurance Opt Out | - | - | - | - | - | - | - | 0.00% | 0.00% |
| Vision Plan | - | 600 | 1,200 | 1,200 | - | 1,200 | 1,200 | 0.00% | 0.00% |
| Dental Insurance | 3,391 | 3,020 | 4,000 | 4,000 | 2,781 | 4,000 | 4,000 | 0.00% | 0.00% |
| STD/LTD/Life Insurance | 3,958 | 3,993 | 5,000 | 5,000 | 3,338 | 5,000 | 5,000 | 0.00% | 0.00% |
| Education Expense | - | - | 3,000 | 3,000 | - | - | 3,000 | 0.00% | 100.00% |
| Pension Plan Expense | 35,012 | 35,928 | 39,000 | 39,000 | 26,301 | 39,000 | 40,170 | 3.00% | 3.00% |
| Subtotal | 343,367 | 349,073 | 379,348 | 379,348 | 260,310 | 366,021 | 387,139 | 2.05% | 5.77% |

Budget includes a 3% increase for staff effective for the first pay of 2022. Director's includes increase approved by Board

Reimbursable Expenses

| | | | | | | | | | |
|---------------------------|--------------|------------|--------------|--------------|------------|--------------|--------------|--------------|--------------|
| Training/Conference | 805 | 243 | 2,000 | 2,000 | 646 | 2,000 | 2,000 | 0.00% | 0.00% |
| Travel/Meal Reimbursement | 10 | - | 500 | 500 | 45 | 500 | 500 | 0.00% | 0.00% |
| Mileage Reimbursement | 1,141 | 650 | 2,000 | 2,000 | - | 2,000 | 2,000 | 0.00% | 0.00% |
| Subtotal | 1,956 | 893 | 4,500 | 4,500 | 691 | 4,500 | 4,500 | 0.00% | 0.00% |

Office Expenses

| | | | | | | | | | |
|-------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|--------------|
| Supplies | 1,824 | 1,479 | 3,000 | 3,000 | 1,351 | 3,000 | 3,000 | 0.00% | 0.00% |
| Computer | 31,542 | 50,903 | 43,500 | 43,500 | 39,716 | 43,500 | 43,500 | 0.00% | 0.00% |
| Equipment/Furniture | - | 280 | 5,000 | 5,000 | 2,131 | 5,000 | 5,000 | 0.00% | 0.00% |
| Printing/Copying | 305 | 1,177 | 2,000 | 2,000 | 230 | 2,000 | 2,000 | 0.00% | 0.00% |
| Postage | 471 | 344 | 1,000 | 1,000 | - | 1,000 | 1,000 | 0.00% | 0.00% |
| Telephone | 4,188 | 4,600 | 5,000 | 5,000 | 1,293 | 3,500 | 3,500 | (30.00%) | 0.00% |
| Newspapers/Publications | 785 | - | 2,000 | 2,000 | - | 2,000 | 2,000 | 0.00% | 0.00% |
| Outside Services | 1,044 | 1,044 | 2,000 | 2,000 | 696 | 2,000 | 2,000 | 0.00% | 0.00% |
| Memberships/Dues | 1,254 | 1,588 | 1,800 | 1,800 | 1,486 | 1,800 | 1,800 | 0.00% | 0.00% |
| Miscellaneous | 147 | 624 | 750 | 750 | 8 | 750 | 750 | 0.00% | 0.00% |
| Subtotal | 41,561 | 62,038 | 66,050 | 66,050 | 46,910 | 64,550 | 64,550 | (2.27%) | 0.00% |

Outside Services

| | | | | | | | | | |
|-------------------------------|----------------|---------------|----------------|----------------|---------------|----------------|----------------|--------------|--------------|
| Legal-Consulting | 57,001 | 14,867 | 50,000 | 50,000 | 3,247 | 50,000 | 50,000 | 0.00% | 0.00% |
| Other Legal | - | - | 10,000 | 10,000 | - | 10,000 | 10,000 | 0.00% | 0.00% |
| Audit | 16,390 | 16,880 | 17,375 | 17,375 | 17,375 | 17,375 | 17,895 | 2.99% | 2.99% |
| Financial Consulting | 2,590 | 950 | 10,000 | 10,000 | 550 | 10,000 | 10,000 | 0.00% | 0.00% |
| Indirect Engineering Services | 11,982 | 1,186 | 10,000 | 10,000 | 286 | 10,000 | 10,000 | 0.00% | 0.00% |
| Bank & Bond Services | 564 | 5,015 | 1,000 | 1,000 | 882 | 1,000 | 1,000 | 0.00% | 0.00% |
| Insurance Services | 45,560 | 45,194 | 50,000 | 50,000 | 33,542 | 50,000 | 50,000 | 0.00% | 0.00% |
| Subtotal | 134,087 | 84,092 | 148,375 | 148,375 | 55,982 | 148,375 | 148,895 | 0.35% | 0.35% |

Budget is assuming no opt-outs

Administrative Total

| | | | | | | | | |
|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------|--------------|
| \$ 520,970 | \$ 496,096 | \$ 598,273 | \$ 598,273 | \$ 363,893 | \$ 583,446 | \$ 605,084 | 1.14% | 3.71% |
|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------|--------------|

WESTERN TOWNSHIPS UTILITIES AUTHORITY
PROPOSED ANNUAL BUDGET WORKSHEET
OCTOBER 1, 2021 - SEPTEMBER 30, 2022

ADMINISTRATIVE
DETAIL OF COMPUTER EXPENSE

| | |
|--|-----------|
| <u>Contractors</u> | |
| Network Support | \$ 16,400 |
| Email and website hosting | 2,000 |
| Internet services/static ip | 2,500 |
| <u>Support</u> | |
| Lucity (GBA) IMS Support | 5,000 |
| Fund Balance32 Support Package (Oct. 1 - Sept. 30) | 800 |
| ArcGIS Support | 500 |
| <u>Software</u> | |
| H2O Metrics | 12,500 |
| Virus protection/spam software | 1,000 |
| Microsoft office 365 annual fees | 1,000 |
| Miscellaneous software - new/upgrades | 2,000 |
| <hr/> | |
| Total | \$ 43,500 |

**WESTERN TOWNSHIPS UTILITIES AUTHORITY
PROPOSED ANNUAL BUDGET WORKSHEET
OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

ANALYSIS OF DEBT SERVICE

| |
|---|
| Allocation to Townships of Debt Service Budget |
|---|

| | Total | Canton Township | Northville Township | Plymouth Township |
|-------------------------------------|--------------|-----------------|---------------------|-------------------|
| Principal payment - 2012 Bond Issue | 3,495,000 | 1,179,563 | 1,053,743 | 1,261,695 |
| Interest expense - 2012 Bond Issue | 286,375 | 96,652 | 86,342 | 103,381 |
| Allocation of Debt Service Budget | \$ 3,781,375 | \$ 1,276,214 | \$ 1,140,085 | \$ 1,365,076 |

| |
|---|
| Allocation to Townships of Debt Service Payments - Cash Flow |
|---|

| | Township Payment Dates to WTUA | Total Payment Due | Canton Township | Northville Township | Plymouth Township |
|--|--------------------------------|-------------------|-----------------|---------------------|-------------------|
| 2012 Bond Issue | 12/1/2021 | 3,681,875 | 1,242,633 | 1,110,085 | 1,329,157 |
| (C 33.75%, N 30.15%, P 36.10%) | 6/1/2022 | 99,500 | 33,581 | 29,999 | 35,920 |
| Allocation of Bond Debt Service Payments | | \$ 3,781,375 | \$ 1,276,214 | \$ 1,140,085 | \$ 1,365,076 |

Note: The difference between the budget and the payments is a result of the accrual method used for recognition of the interest expense for budgeting purposes in compliance with GASB 34.

**WESTERN TOWNSHIPS UTILITIES AUTHORITY
ADDITIONAL DEBT SERVICE INFORMATION**

| |
|---|
| Future Debt Service Payments - Cash Flow Requirements after FY 21-22 |
|---|

| | Township Payment Dates to WTUA | Total Payment Due | Canton Township | Northville Township | Plymouth Township |
|---|--------------------------------------|-------------------------|--------------------|------------------------|----------------------|
| 2012 Bond Issue (C 33.75%, N 30.15%, P 36.10%) | 12/1/2022 | 4,079,500 | 1,376,831 | 1,229,969 | 1,472,700 |

\$ 4,079,500 \$ 1,376,831 \$ 1,229,969 \$ 1,472,700

WTUA Asset Management & Capital Improvement Plan

WTUA Needs and Costs Analysis - Funding Requirements

Shaded cells may be manipulated on this sheet to alter analysis

CIP

| Year | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 |
|----------------------------------|-----------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| Estimated Budget | 2,099,000 | 800,000 | 600,000 | 600,000 | 600,000 | 600,000 | 600,000 | 600,000 | 600,000 | 600,000 |
| Planned Expenditures | - | - | - | - | - | - | - | - | - | - |
| Running Total | - | - | - | - | - | - | - | - | - | - |
| Allocation of CIP budget: | | | | | | | | | | |
| Canton | 296,253 | 101,456 | 101,456 | 101,456 | 101,456 | 101,456 | 101,456 | 101,456 | 101,456 | 101,456 |
| Northville | 321,743 | 339,832 | 339,832 | 339,832 | 339,832 | 339,832 | 339,832 | 339,832 | 339,832 | 339,832 |
| Plymouth | 182,004 | 158,712 | 158,712 | 158,712 | 158,712 | 158,712 | 158,712 | 158,712 | 158,712 | 158,712 |

O&M **Will be billed through Operations & Maintenance budget. Allocations will vary and will be determined on a project basis

| Year | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 |
|----------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| Estimated Budget | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Planned Expenditures | - | - | - | - | - | - | - | - | - | - |
| Running Total | - | - | - | - | - | - | - | - | - | - |

Combined

| Year | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 |
|----------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Estimated Budget | 2,199,000 | 900,000 | 700,000 | 700,000 | 700,000 | 700,000 | 700,000 | 700,000 | 700,000 | 700,000 |
| Planned Expenditures | - | 93,200 | 110,600 | 498,800 | 147,800 | 40,000 | 1,317,500 | 301,900 | 573,700 | 3,338,400 |
| Running Total | 2,199,000 | 3,005,800 | 3,595,200 | 3,796,400 | 4,348,600 | 5,008,600 | 4,391,100 | 4,789,200 | 4,915,500 | 2,277,100 |

WTUA Asset Management & Capital Improvement Plan

WTUA Needs and Costs Analysis - Funding Requirements

Shaded cells may be manipulated on this sheet to alter analysis

CIP

| Year | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 |
|----------------------------------|-----------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| Estimated Budget | 2,099,000 | 800,000 | 600,000 | 600,000 | 600,000 | 600,000 | 600,000 | 600,000 | 600,000 | 600,000 |
| Planned Expenditures | - | - | - | - | - | - | - | - | - | - |
| Running Total | - | - | - | - | - | - | - | - | - | - |
| Allocation of CIP budget: | | | | | | | | | | |
| Canton | | 296,253 | 101,456 | 101,456 | 101,456 | 101,456 | 101,456 | 101,456 | 101,456 | 101,456 |
| Northville | | 321,743 | 339,832 | 339,832 | 339,832 | 339,832 | 339,832 | 339,832 | 339,832 | 339,832 |
| Plymouth | | 182,004 | 158,712 | 158,712 | 158,712 | 158,712 | 158,712 | 158,712 | 158,712 | 158,712 |

O&M **Will be billed through Operations & Maintenance budget. Allocations will vary and will be determined on a project basis

| Year | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 |
|----------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| Estimated Budget | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Planned Expenditures | - | - | - | - | - | - | - | - | - | - |
| Running Total | - | - | - | - | - | - | - | - | - | - |

Combined

| Year | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 |
|----------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Estimated Budget | 2,199,000 | 900,000 | 700,000 | 700,000 | 700,000 | 700,000 | 700,000 | 700,000 | 700,000 | 700,000 |
| Planned Expenditures | - | 93,200 | 110,600 | 498,800 | 147,800 | 40,000 | 1,317,500 | 301,900 | 573,700 | 3,338,400 |
| Running Total | 2,199,000 | 3,005,800 | 3,595,200 | 3,796,400 | 4,348,600 | 5,008,600 | 4,391,100 | 4,789,200 | 4,915,500 | 2,277,100 |

WTUA Asset Management & Capital Improvement Plan

WTUA Needs and Costs Analysis - Summary

Analysis Tools

| | |
|---|----------|
| Budget Category | Combined |
| Level of Service | Medium |
| Beginning Year of 20-yr Planning Period | 2020 |

Interceptor Analysis Tools

| | |
|-----------------------|-------------------|
| Condition Rating Type | Maximum of Either |
| Risk Threshold | 200 |

Level of Service Criteria

| If criticality is: | | Level of Service is: |
|-------------------------|---|----------------------|
| less than (0 min.) | 2 | High |
| In between these limits | | Medium |
| greater than (10 max.) | 5 | Low |

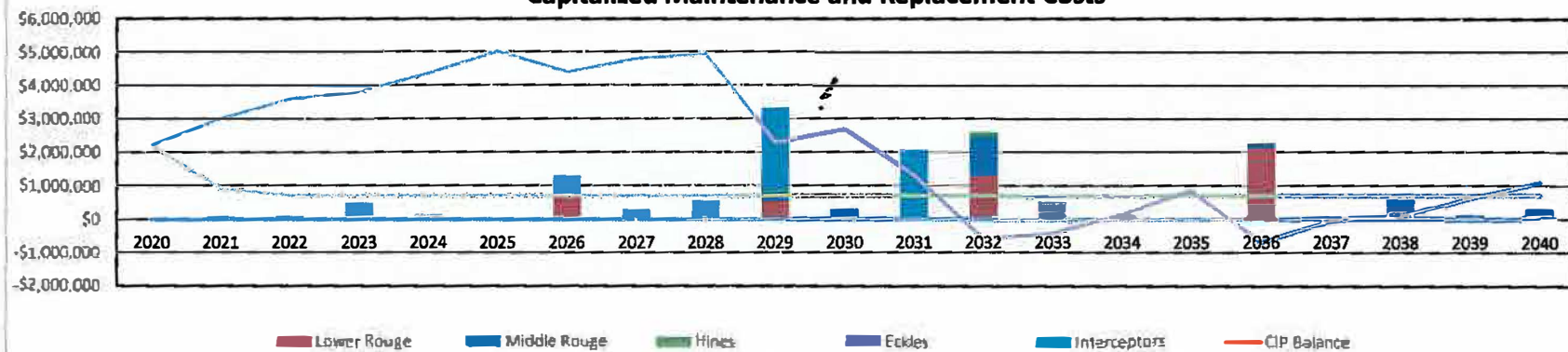
Shaded cells may be manipulated on this sheet to alter analysis

Spreadsheet password is **wtuasaw**

Estimated 20-year Financial Outlay (present day dollars)

| | |
|-----------------|---------------------|
| Lower Rouge PS | \$5,534,000 |
| Middle Rouge PS | \$2,530,000 |
| Hines PS | \$256,625 |
| Eckles PS | \$0 |
| Interceptors | \$7,015,500 |
| Total | \$15,336,125 |

Capitalized Maintenance and Replacement Costs





CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: July 27, 2021

ITEM: Second Reading of Update to Tree Ordinance 1016, Amendment 25, Section 98.01 et. seq

PRESENTERS: Supervisor Heise, Planner Laura Haw

BACKGROUND: We have made the changes requested by the Board at our meeting on July 13, and have also made the following changes on pages 7 and 8:

- 1) Amended Section 98.13(b) "Permits, Plans, etc." to provide more clarity, intent, and remove fee requirements.
- 2) Amended Section 98.15 "Enforcement" to clearly reference the Fee Schedule for developers who remove Heritage Trees without permits.
- 3) Removed Section 98.13(h) as being overbroad and unnecessary.

PROPOSED MOTION: I move to approve the second reading of the Township Tree Ordinance and to make the Ordinance effective upon publication by the Township Clerk.

Moved By _____ Seconded By _____

ROLL CALL:

___Vorva___ Curmi,___ Clinton,___ Stewart,___ Doroshewitz,___ Monaghan,___ Heise

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

TREE ORDINANCE

**ORDINANCE #1016
AMENDMENT #25**

SECOND READING

AN ORDINANCE OF THE CODE OF ORDINANCES OF THE CHARTER TOWNSHIP OF PLYMOUTH REGULATING TREES; PROVIDING FOR INTENT, DEFINITIONS, TREE CARE, PRUNING, CORNER CLEARANCE, TREE TOPPING, REMOVAL OF STUMPS, TREE FUND, TREE BOARD, MAINTENANCE AND CARE PROVISIONS; PROVIDING FOR REGULATION OF CERTAIN PUBLIC AND PRIVATE TREES; PROVIDING FOR ADMINISTRATION AND ENFORCEMENT; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR SAVINGS CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING FOR EFFECTIVE DATE.

THE CHARTER TOWNSHIP OF PLYMOUTH ORDAINS:

Ordinance No. 1016, Amendment No. 25, the Tree Ordinance is hereby adopted to read as follows:

SECTION I. TITLE.

This Ordinance shall be known and may be cited as the "Tree Ordinance."

SECTION II. ORDINANCE.

DIVISION 1. – GENERALLY.

Sec. 98.01. - Intent.

The purpose of this ordinance is to provide for the protection, preservation, maintenance and safety of the Charter Township of Plymouth's trees where indicated herein, and to promote tree preservation for new development.

Sec. 98.02. - Definitions.

The following words, terms, and phrases, when used in this ordinance, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Dead tree means any tree that has no visible growth (within the appropriate growing season for all deciduous trees), no visible buds, twigs that do not exhibit flexibility, and twigs that do not appear green at the cambium layer when outer bark has been physically removed.

Developer means a person who buys and sells buildings, (both commercial and/or residential) and land, with the intention of arranging for new buildings (both commercial and/or residential) to be built on such lands for eventual sale.

Development means any new construction by a developer on a parcel. This may include expansion of an existing residential or commercial building under the Township Building Code.

Diameter breast height (DBH) means the diameter, in inches, of a tree measured at four and one-half feet above the existing grade.

Dripline means the imaginary vertical line, which extends downward from the outermost tips of the tree branches to the ground.

Heritage Tree means any live tree that is 18 inches DBH or greater, unless determined by the Township Building Official to be a detrimental, hazardous, diseased, or otherwise unpermitted tree under Section 98.03.

Park or Public tree means any tree located in public parks and all publicly owned land, or to which the public has free access.

Private tree means any tree located on land, easement, or right of way that is owned by an individual or group having a vested or financial interest in the subject property.

Street tree means any trees planted or located within a public street, easement, or road right-of-way.

Topping means the severe cutting back of limbs to stubs larger than three (3) inches in diameter within the tree's crown to such a degree so as to remove the normal canopy and disfigure the tree(s).

Tree means a woody perennial plant, typically having a single stem or trunk which at maturity is 13 feet or more in height and which has a definite crown of foliage.

Tree Canopy means generally the uppermost parts of a tree providing shade and cover below on the land, made up of branches, stems and leaves for a deciduous tree; branches, stems and needles for an evergreen tree.

Tree fund means the budget account located in the Township's general fund to be used for activities associated with public tree inventory, protection, maintenance, and planting.

Tree protection plan means the plan reviewed and approved by the Township that shows how trees will be protected from construction activities.

Tree removal permit means the permit application reviewed and approved by the Township that shows the location, species, and size of Heritage Tree(s) that are intended to be removed by a developer.

Tree replacement plan means the permit application reviewed and approved by the Township that shows how the requirement for replacing removed Heritage Tree(s) will be satisfied by a developer.

Unsafe Condition means a tree that by reason of its nature is injurious to sewers, electric power lines, gas lines, water lines, or other public improvements, is blocking street or sidewalk clearance, or is blocking the spread of light or view of traffic control devices, or is a dead or diseased tree as determined by the Building Official or his/her designee.

Sec. 98.03. – Non-recommended Trees.

It is recommended that the following trees not be planted or replanted in the Township:

| Common Name | Scientific Name |
|--------------------------|------------------------|
| Ash | Fraxinus species |
| Autumn and Russian-Olive | Elaeagnus species |
| Boxelder | Acer negundo |
| Black Locust | Robinia pseudoacacia |
| Buckthorn | Rhamnus species |
| Chinese Elm | Ulmus parvifolia |
| Colorado Blue Spruce | Picea pungens |
| Eastern Cottonwood | Populus deltoides |
| Mulberry | Morus species |

| | |
|----------------|---------------------|
| Poplar | Populus species |
| Siberian Elm | Ulmus pumila |
| Silver Maple | Acer saccharinum |
| Tree of Heaven | Ailanthus altissima |
| White Poplar | Populus alba |
| Willow | Salix species |

Sec. 98.04. – Tree Maintenance and Care; Public Safety Standards.

(a) All trees shall be planted, pruned, maintained, and removed, as may be necessary to ensure public safety. Trees shall be pruned so that branches do not obstruct the light from any street light or obstruct the view of any street intersection. A clear space of 15 feet above the surface of the street and eight (8) feet above the surface of the sidewalk shall be maintained. No trees shall be planted under or within ten lateral feet of any overhead utility wire, or over or within five lateral feet of any underground water line, sewer line, transmission line, or other utility. No trees shall be planted closer than ten feet from any manhole structure. No tree shall be planted closer than ten feet from any hydrant. No tree shall be planted closer than ten feet from any streetlight pole. No tree shall be planted closer than ten feet from any traffic control device.

(b) The Township reserves the right to remove or cause to be removed, any tree or part thereof which is in an unsafe condition as defined in Section 98.02.

(c) If any owner, occupant or person having charge of any land within the Township shall refuse or neglect to resolve public safety issues caused by private trees or shrubs as provided in subsection 98.04(b). The Township will notify, in writing, the owner(s) of such tree(s). Removal shall be done by such owners at their own expense within 60 days after the date of service of notice. Upon the owner's failure to comply with such provisions, the Township shall have the authority to remove such trees. The Building Official shall keep an accurate account of expense incurred for each lot or parcel of land in carrying out the provisions of this section and such expense shall be charged against such lot or parcel and collected by giving notice thereof to the owner of the lot or parcel. If such expense or charge shall not be paid the cost thereof may be placed on the lot or parcel's tax roll and collected as provided by the Township Charter.

(d) In the event of an immediate threat to public health or safety, the Building Official shall cause the land to be entered upon by Township employees or a Township contractor for the purpose of pruning or removing said trees, tree debris, or shrubs at the sole cost to the property owner, and such entering upon shall not be deemed a trespass. The cost thereof may be placed on the lot or parcel's tax roll and collected as provided by the Township Charter.

(e) No person shall break, injure, mutilate, kill or destroy any public tree or shrub or set any fire or heat thereof to injure any portion of any tree or shrub on public property. No toxic chemicals or other injurious materials shall be allowed to seep, drain or be emptied upon, near, or about any public tree or shrub. No electric wires or installation of any other lines or wires shall be attached to any public tree in any manner to cause damage. No person shall use any public tree as an anchor unless approved by the Building Official and no sign, poster, notice or other material shall be attached to or hung on any public tree.

Sec. 98-05. - Corner clearance.

No tree shall be planted closer than 35 feet of any street corner, measured from the point of nearest intersecting curbs or curb lines. All shrubs and bushes located on the triangle formed by two right-of-way lines at the intersection of two streets and extending for a distance of 20 feet each way from the intersection of the right-of-way lines on any corner lot within the township shall not be permitted to grow to a height of more than 30 inches in height from top of curb at street level in order that the view of the driver of a vehicle approaching a street intersection shall not be obstructed. Trees may be planted and maintained on private property in this area, provided that all branches are trimmed to maintain a clear vision for a vertical height of fifteen (15) feet above the roadway surface. Any owner of any property failing to trim any tree, shrubs or bushes in conformity with this section shall be notified by the Building Official by mailing the notice by certified mail to the owner at his or her last known address or, if the owner is unknown, by posting the notice in some conspicuous place on the premises. The notice shall require trimming in conformity with this section, within thirty (30) days after the date of the notice. Upon the expiration of such period, the Building Official may cause the trimming to be done and the cost thereof shall be placed on the lot or parcel's tax roll and collected as provided by the Township Charter.

Sec. 98.06. - Tree topping.

It shall be prohibited for any person to top any tree. Trees severely damaged by storms, an Act of God, or other causes out of the Township's or property owner's control, may be exempted from this section at the determination of the Building Official. This section does not apply to a utility company who may be required to top a tree for purposes of public safety or valid equipment issues.

Sec. 98.07. - Removal of stumps.

All stumps of street and park trees shall be removed below the surface of the ground so that the top of the stump shall not project above the surface of the ground. The stump excavation site shall be backfilled to match the grade.

Sec. 98.08. - Tree fund.

This section formally establishes the Township's tree fund. The purpose of the tree fund shall be to maintain and reestablish the Township's public and/or private tree canopy. The Township Board shall review the rate structure as needed.

DIVISION 2. - PUBLIC AND PRIVATE TREES.

Sec. 98-09. - Permitted street trees.

Any street trees (also referred to as an easement or right-of-way tree) to be planted must be approved by the Building or Planning Official prior to installation from a list to be maintained by the Building Department and updated from time to time.

Sec. 98.10. - Tree size.

The minimum size for a street tree or public park tree shall be one and one-half inches in caliper DBH. All trees planted must be of the tree form variety, have a single stem with branching limbs, and branches must be at least eight feet off the ground at maturity with the exception of evergreen trees in public parks.

Sec. 98.11. - Removal and replacement of street trees; role of County.

- (a) Should a property owner wish to have the street tree (also referred to as an easement or right of way tree) adjacent to his or her property removed, he or she shall submit a request, in writing, to the Township Building Department, which shall refer the request to the Wayne County Department of Public Services.
- (b) A private property owner may replace a street tree on their own, and at their own expense, with prior written approval by Wayne County and the Township Building Official from the Township's approved tree list.

Sec. 98.12. - Installation of street trees for new residential construction.

- (a) Residential developers shall install a minimum of one (1) new street tree at the affected property when a new construction home is built as part of the site approval process. If the right-of-way adjacent to the residential property is not suitable for the long-term health requirements of the developer shall pay into the tree fund.

(b) Residential developers must choose one of the following tree replacement processes from the following options:

- 1) Plant a street tree before final certificate of occupancy is issued.
- 2) Pay into the tree fund prior to the issuance of final certificate of occupancy at a rate approved by the Township Board.

DIVISION 3. – ADMINISTRATION AND ENFORCEMENT.

Sec. 98.13. – Permits, Plans required by Developers.

(a) A tree removal permit is required when any Heritage Tree(s) are is planned for removal by a developer. This may take the form of a blanket permit covering an overall development site.

- 1) The Building Official or its designee shall perform a site visit to measure and document the affected Heritage Tree(s) or if applicant submits a certified tree survey.
- 2) The Building Official or his/her designee shall provide a report to the applicant detailing the Heritage Tree(s) planned for removal.
- 3) After review, the Building Department shall issue a permit to applications that meet the requirements of this ordinance.

(b) Heritage Trees shall be replaced ~~pursuant to a fee schedule set by the Township Board~~ for ~~each Heritage Tree diameter inch~~ tree removed. Replacement tree(s) shall be located on the parcel(s) where each heritage tree is removed, in the right-of-way adjacent to the affected property, or by mutual agreement of the Township and developer.

(c) If replacement trees cannot be reasonably planted on the property or elsewhere, the developer shall pay into the tree fund pursuant to a fee schedule set by the Township Board.

(d) If the requirements of Section 98.13(b) and (c) cannot be met, a combination of paying into the tree fund and replacement trees shall be used.

(e) The minimum size for a replacement tree shall be one and one-half inches in caliper DBH. All trees planted must be of the tree form variety from the permitted street tree list as provided by the Building Department.

(f) A tree replacement plan is required after tree(s) have been removed by a developer pursuant to the site plan approval process. After review, the Building

Department shall issue a permit to applications that meet the requirements of this ordinance.

(g) A tree protection plan is required when a development project is planned for a property. No building permit shall be issued by the Building Department until an approved tree protection plan permit has been issued.

~~(h) — When a building or site plan permit is required for any development that includes changes to lot coverage, additions to existing homes or buildings, or hardscaping of the property, existing trees shall be indicated on a certified boundary tree survey and site plan. The boundary survey and site plan shall include property boundaries; topography; the size, location, and species of each tree; existing and proposed structure(s); and building envelop. The tree survey shall be submitted to the Township Building Official in a compatible digital format.~~

(h) The permit fees shall be set and reviewed by the Township Board.

Sec. 98.14. - Notice.

The Township Building Official shall notify, by certified mail or by posting notice in a conspicuous location on the property, the owner, agent or occupant of any lands on which a violation of this ordinance is found to exist. Such notice shall require that the person having charge of such land to resolve any violations of this ordinance; and shall contain a summary of the provisions of this ordinance. If the property is not in compliance with this article at the end of the period specified in the notice of violation, an appearance ticket may be issued.

Sec. 98.15. - Enforcement.

(a) The Township shall have the right to enter property to investigate the removal of heritage trees on a development site. A developer who removes a heritage tree(s) without a required permit shall pay fair market replacement ~~based on~~ ~~into the tree fund for each heritage tree removed~~ pursuant to a fee schedule set by the Township Board. ~~a minimum size of 18-inch DBH.~~

(b) Discretionally removed trees or trees that are intentionally damaged that are not replaced according to the provisions of this ordinance require payment into the tree fund pursuant to a fee schedule set by the Township Board.

Sec. 98.16. - Appeals.

Any appeals to this ordinance shall be submitted, in writing, to the Township Supervisor or his/her designee within 21 days of the Township's determination. The Township Administrative Review Committee shall hear the appeal at its earliest opportunity and shall determine the matter under such expert advice as may be necessary.

Sec. 98.17. – Tree Board.

The Township's Environmental Leadership Commission is hereby designated as the Plymouth Township Tree Board in addition to their regular statutory duties. The Tree Board shall be responsible for advising the Township on matters pertaining to the protection, preservation, and reforestation of the Township public and private tree canopy, trees, and woodlands. In the absence of such commission, the Planning Commission shall serve as the Tree Board.

Secs. 9.18—98.30. - Reserved.

SECTION III. REPEAL.

All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance, except as herein provided, are hereby repealed only to the extent necessary to give this Ordinance full force and effect. Specifically, Article XI, Chapter 7 ("Tree Regulations") is repealed in its entirety.

SECTION IV. SEVERABILITY.

If any section, subsection, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portion thereof.

SECTION V. SAVINGS CLAUSE.

The repeal or amendment herein shall not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending litigation or prosecution of any right established or occurring prior to the effective date of this Ordinance.

SECTION VI. PUBLICATION.

The Clerk for the Charter Township of Plymouth shall cause this Ordinance to be published in the manner required by law.

SECTION VII. EFFECTIVE DATE.

Except for this Ordinance shall take full force and effect upon publication.

CERTIFICATION

The foregoing Ordinance was duly adopted by the Township Board Trustees of the Charter Township of Plymouth at its regular meeting called and held on the ____ day of _____, 2021, and was ordered to be given publication in the manner required by law.

Jerry Vorva, Clerk

Introduced: _____
Published: _____
Adopted: _____
Effective upon Publication: _____



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: July 27, 2021

ITEM: Tree Ordinance Fee Schedule Resolution

PRESENTERS: Supervisor Heise, Planner Laura Haw

BACKGROUND: Attached is the Resolution required to adopt the various Fees referenced in the Tree Ordinance. Laura Haw and I will answer any questions you might have at the meeting.

PROPOSED MOTION: I move that the Board of Trustees adopt the attached Resolution # 2021-07-27-53 establishing the Fee Schedule for the Township Tree Ordinance, to take effect upon publication of the Ordinance.

Moved By _____ Seconded By _____

ROLL CALL:

___Vorva,___ Curmi,___ Clinton, ___Stewart, ___Doroshewitz, ___Monaghan, ___Heise

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION TO ESTABLISH TREE ORDINANCE FEE SCHEDULES
RESOLUTION #2021-07-27-53**

At a regular meeting of the Charter Township of Plymouth Board of Trustees, Wayne County, Michigan, held at the Township Hall located at 9955 N Hagerty Road, Plymouth Michigan on July 27, 2021, at 7:00 p.m.

WHEREAS, it is the intention of the Charter Township of Plymouth Board of Trustees to create a fee schedule for the Building Department, Department of Public Services and Planning/Zoning Department with respect to Ordinance #1016, Amendment #25 Sections 98.01 et. seq, hereinafter referred to as the "Tree Ordinance," and

WHEREAS, the Board of Trustees has the responsibility to create, amend, or adjust fee schedules periodically pursuant to Tree Ordinance Section 98.13(h), and to make necessary adjustments to either increase, decrease, or remove redundant fees for implementation after adoption;

NOW THEREFORE BE IT RESOLVED, that the Charter Township of Plymouth Board of Trustees does hereby move to implement the fee schedules as required in Sections 98.13 and 98.15 of the Tree Ordinance as further described in the attachment hereto.

Motion By: _____ Seconded By: _____

Roll Call:

___Clinton, ___Curmi, ___Doroshewitz, ___Heise, ___Monaghan, ___Stewart, ___Vorva

**TREE ORDINANCE FEE SCHEDULES
AS ADOPTED BY THE BOARD OF TRUSTEES
JULY 27, 2021**

Rate Description with Ordinance Reference

Tree Removal Permit (Sec. 98.13(a))

\$25.00

Heritage Tree Replacement into Tree Fund with Permit (Sec. 98.13(c))

\$150.00 per diameter inch

Tree Replacement Plan (Sec. 98.13(f))

\$25.00

Tree Protection Plan (Sec. 98.13(g))

\$25.00

Heritage Tree Payment into Tree Fund Without Permit (Sec. 98.15 (a))

\$250 per diameter inch

Discretionally Removed/Intentionally Damaged Trees Without Permit (Sec. 98.15(b))

\$250 per diameter inch



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: July 27, 2021

ITEM: Agreements with the United States HSI Detroit for use of Office Space and Reimbursement of Expenses at the DPW Building

PRESENTERS: Supervisor Heise, Chief Tiderington

BACKGROUND: For the last several years the Canton Township Police Department has provided office space and support to the Homeland Security Federal and Local Task Force. The "Task Force" primarily investigates criminal groups and individuals who launder their illegal proceeds via traditional financial institutions as well as through non-traditional methods and "criminal scams." The Task Force includes approximately twelve (12) investigators from Federal, State, County, and local Law Enforcement agencies.

Due to a major remodeling project within the Canton Township Police building the dedicated office space for the Task Force is no longer available. In order to continue their important work and to maintain an investigative presence in our Western Wayne Communities, we are requesting that the Board authorize the use of a portion of the currently vacant DPW office to house the Task Force.

The specific office area that will be utilized by the Task Force will not in any way interfere with the current DPW operations. The Chief, Clerk Vorva, and I have discussed this matter with Patrick Fellrath and he concurs with the proposed use of the DPW office space.

Pending your approval and authorization, minor improvements to the office will be necessary. These improvements include security enhancements to existing doors and the installation of one interior hallway door.

The Department of Homeland Security Investigations has agreed to pay the Township \$5000.00 per year as part of the Office Space Agreement.

Housing the Task Force at our DPW site will benefit us in the following ways:

1. The synergy of having twelve or more experienced investigators working side by side with our Detectives will enhance our abilities to investigate complex financial crimes, including credit card scams, elder abuse, and a variety of criminal fraud crimes, many of which involve seniors and businesses.
2. The Task Force will assist our Detective Bureau on cases where additional manpower and resources are needed. A Plymouth Township Detective will be assigned to the Task Force and will gain critical knowledge and experience, which will further enhance our community response to crimes and crime prevention.
3. Homeland Security will reimburse the Township for overtime worked on behalf of any joint investigations, up to a maximum of \$15,000.00 per officer per year, as well as other law enforcement investigative expenses.
4. Based on our participation in Task Force investigations, the Police Department will share in any forfeited assets that are obtained, which could be substantial.

I personally want to thank Chief Tiderington for his foresight and determination in seeing this project to fruition, and to DPW Director Fellrath and his staff for accommodating this request. At a time when cities and townships are defunding or 'reimagining' their police, Plymouth Township is embarking on new and mutually-beneficial agreements to enhance and expand law enforcement for our community and region.

All documents have been reviewed and approved by the Chief and the Township Attorney.

PROPOSED MOTION: I move that the Board of Trustees approve the 'Reimbursement of ~~Joint Operations Expenses~~ from the Treasury Forfeiture Fund' and the 'Office Space in Plymouth Township, Michigan' Memoranda of Understanding between Plymouth Township and the United States HSI Detroit and authorize Police Chief Tiderington to sign both on behalf of the Township.

Moved By _____ Seconded By _____

ROLL CALL:

___Vorva___ Curmi,___ Clinton, ___Stewart, ___Doroshewitz, ___Monaghan, ___Heise

MEMORANDUM OF UNDERSTANDING

between the

**U.S. DEPARTMENT OF HOMELAND SECURITY
U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT
HOMELAND SECURITY INVESTIGATIONS, DETROIT**

and the

PLYMOUTH TOWNSHIP POLICE DEPARTMENT

regarding

THE REIMBURSEMENT OF JOINT OPERATIONS EXPENSES FROM THE TREASURY FORFEITURE FUND

This Memorandum of Understanding (MOU) is entered into by and between the U.S. Department of Homeland Security (DHS), U.S. Immigration and Customs Enforcement (ICE), Homeland Security Investigations, Office of the Special Agent in Charge, Detroit, Michigan (HSI), hereafter referred to as "HSI Detroit," and the Plymouth Township Police Department (NCIC CODE #____), for the purpose of the reimbursement of costs incurred by the Plymouth Township Police Department in providing resources to joint operations/task forces.

Payments may be made to the extent they are included in the ICE Fiscal Year Plan, and the money is available within the Treasury Forfeiture Fund to satisfy the request(s) for the reimbursement of overtime expenses and other law enforcement expenses related to joint operations.

I. LIFE OF THIS AGREEMENT

This Agreement becomes effective on the date it is signed by both parties. It remains in force unless explicitly terminated, in writing, by either party.

II. AUTHORITY

This Agreement is established pursuant to the provisions of 31 U.S.C. § 9705, the Treasury Forfeiture Fund Act of 1992, which provides for the reimbursement of certain expenses incurred by local, county, and state law enforcement agencies as participants of joint operations/task forces with a federal agency participating in the Treasury Forfeiture Fund.

III. PURPOSE OF THIS AGREEMENT

This Agreement establishes the responsibilities of both parties and the procedures for the reimbursement of certain overtime expenses and other law enforcement expenses pursuant to 31 U.S.C. § 9705.

IV. APPLICABILITY OF THIS AGREEMENT

This agreement is valid for all joint investigations led by HSI Detroit, with the participation of the Plymouth Township Police Department, and until terminated, in writing, by either party.

V. TERMS, CONDITIONS, AND PROCEDURES

A. Assignment of Officer(s)

To the maximum extent possible, the Plymouth Township Police Department shall assign dedicated officers to any investigation or joint operation.

Included as part of this Agreement, the Plymouth Township Police Department shall provide the HSI Detroit with the names, titles, four last digits of SSNs, badge or ID numbers, and hourly overtime wages of the officer(s) assigned to the joint operation. This information must be updated as necessary.

B. Submission of Requests for Reimbursement (Invoices) and Supporting Documentation

1. The Plymouth Township Police Department may request the reimbursement of overtime salary expenses directly related to work on a joint operation with HSI Detroit, performed by its officer(s) assigned to this joint operation. In addition, the Plymouth Township Police Department may request reimbursement of other investigative expenses, such as travel, fuel, training, equipment and other similar costs, incurred by officer(s) assigned as members of the designated joint operations with the HSI Detroit.

The Plymouth Township Police Department may not request the reimbursement of the same expenses from any other Federal law enforcement agencies that may also be participating in the investigation.

2. **Reimbursement payments will not be made by check.** To receive reimbursement payments, the Plymouth Township Police Department must ensure that Customs and Border Protection, National Finance Center (CBP/NFC) has a current ACH Form on file with the agency's bank account information, for the purposes of Electronic Funds Transfer. The ACH Form must be sent to the following address:

CBP National Finance Center
Attn: Forfeiture Fund
6650 Telecom Dr.
Indianapolis, IN 46278

If any changes occur in the law enforcement agency's bank account information, a new ACH Form must be filled out and sent to the CBP/NFC as soon as possible.

3. In order to receive the reimbursement of officers' overtime and other expenses related to joint operations, the Plymouth Township Police Department must submit to HSI Detroit the TEOAF Form "Local, County, and State Law Enforcement Agency Request for Reimbursement of Joint Operations Expenses (Invoice)", signed by an authorized representative of that agency and accompanied by supporting documents such as copies of time sheets and receipts.
4. The Plymouth Township Police Department remains fully responsible, as the employer of the officer(s) assigned to the investigation, for the payment of overtime salaries and related benefits such as tax withholdings, insurance coverage, and all other requirements under the law, regulation, ordinance, or contract, regardless of the reimbursable overtime charges incurred. Treasury Forfeiture Fund reimburses overtime salaries. Benefits are not reimbursable.
5. The maximum reimbursement entitlement for overtime worked on behalf of the joint investigation is set at \$15,000 per officer per year.
6. The Plymouth Township Police Department will submit all requests for the reimbursement of joint operations' expenses to HSI Detroit, at the following address: 477 Michigan Avenue Suite 1850, Detroit, MI 48226, Attn. MSS Jessica Reimann, Ph. (313) 226-0503.

VI. PROGRAM AUDIT

This Agreement and its provisions are subject to audit by ICE, the Department of the Treasury Office of Inspector General, the General Accounting Office, and other government designated auditors. The Plymouth Township Police Department agrees to permit such audits and agrees to maintain all records relating to these transactions for a period not less than three years; and in the event of an on-going audit, until the audit is completed.

These audits may include reviews of any and all records, documents, reports, accounts, invoices, receipts of expenditures related to this agreement, as well as interviews of any and all personnel involved in these transactions.

VII. REVISIONS

The terms of this Agreement may be amended upon the written approval by both parties. The revision becomes effective on the date of approval.

VIII. NO PRIVATE RIGHT CREATED

This is an internal government agreement between the HSI Detroit and the Plymouth Township Police Department, and is not intended to confer any right or benefit to any private person or party.

Signatures:

Vance R. Callender
Special Agent in Charge
Homeland Security Investigations
Detroit, Michigan

Date: _____

Thomas J. Tiderington
Police Chief
Plymouth Township Police Department
Plymouth Township, Michigan

Date: _____

MEMORANDUM OF UNDERSTANDING

between the

**U.S. DEPARTMENT OF HOMELAND SECURITY
U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT
HOMELAND SECURITY INVESTIGATIONS, DETROIT**

and the

PLYMOUTH TOWNSHIP POLICE DEPARTMENT

regarding

OFFICE SPACE IN PLYMOUTH TOWNSHIP, MICHIGAN

1. PARTIES

The parties to this Memorandum of Understanding (MOU) are the U.S. Department of Homeland Security, U.S. Immigration and Customs Enforcement, Homeland Security Investigations, Office of the Special Agent in Charge, Detroit, Michigan (HSI), hereafter referred to as "HSI Detroit," and the Plymouth Township Police Department (PTPD). This MOU sets forth the terms and conditions for office space located in Plymouth Township, Michigan for the period of October 1, 2021 through September 30, 2022.

2. AUTHORITIES

HSI Detroit is authorized to enter into this agreement pursuant to 6 U.S.C. § 112(b)(2). HSI Detroit is a federal law enforcement agency with enforcement authorities under the provisions of 19 U.S.C. § 1589a; 8 U.S.C. § 1357; 21 U.S.C. § 873; 8 U.S.C. § 1103(c); 18 U.S.C. § 981(e); and 19 U.S.C. § 1616a.

Nothing in this MOU should be construed as limiting or impeding the basic spirit of cooperation that exists between the participating agencies.

3. PURPOSE

Operational since 2009, the Border Enforcement Security Task Force (BEST) Detroit Financial Investigations Group is an integrated financial task force with primary jurisdiction within HSI Detroit over illicit finance and proceeds of crime investigations of individuals and organizations which launder their illegal proceeds via traditional financial institutions as well as through non-traditional mediums. The BEST Detroit Financial Investigations Group includes task force officers from State, County, and Local Law Enforcement agencies to include the PTPD.

Working collaboratively, PTPD, HSI Detroit, and other law enforcement agencies endeavor to effectively enforce the financial crime laws of the United States and the State of Michigan, as codified in the U.S. Code and the Michigan Penal Code.

4. DESCRIPTION OF SERVICES

HSI Detroit is requesting the use of PTPD designated space in Plymouth Township, Michigan for ten HSI Special Agents and HSI Task Force Officers.

Vehicles and equipment provided by HSI Detroit or PTPD that are utilized in support of the BEST Detroit Financial Investigations Group operations remain the property of the contributing agency.

5. PERIOD OF PERFORMANCE

This agreement shall become effective October 1, 2021 and remain in effect until September 30, 2022.

6. PAYMENT

In consideration for the use of PTPD space in Plymouth Township, Michigan and under the terms and conditions of this agreement, HSI Detroit shall make payment to the PTPD, in an amount of \$5,000.

7. BILLING PROCEDURES

PTPD will invoice HSI Detroit in the amount of \$5000. The invoice shall clearly identify this MOU and billing period.

The Prompt Payment Act, 31 U.S.C. § 3902, shall apply.

8. MODIFICATION

The MOU may be modified and/or amended at any time by mutual consent of the parties. Modifications and/or amendments to this MOU shall be incorporated in writing into the MOU, properly executed and signed by each party's authorized representative.

9. TERMINATION

Either party may terminate this MOU upon written notice to the other party. If either party terminates this MOU, then the monies paid under paragraph 6 shall be nonrefundable.

10. NO PRIVATE RIGHT CREATED

This MOU is an internal MOU and does not create or confer any right or benefit on any other person or party or public.

11. SIGNATORIES

By signing this MOU, each Participant represents that it is fully authorized to enter into this MOU, and accepts the terms, responsibilities, obligations, and limitations of this MOU, and agrees to be bound thereto to the fullest extent allowed by law.

Date:

Vance R. Callender, Special Agent in Charge
HSI Detroit

Date:

Thomas J. Tiderington, Chief of Police
Plymouth Township Police Department



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: July 27, 2021

ITEM: Pension and Retiree Healthcare (OPEB) Funding Status Report

PRESENTER: Mark Clinton, Treasurer

BACKGROUND:

Michigan Public Act 202, introduced in 2017, imposes higher levels of funding and more stringent oversight by the state on municipalities' unfunded pension and OPEB liabilities.

As required under Public Act 202, the township treasurer filed the 2020 Retirement System Annual Report (Form 5572) with the State of Michigan's Department of Treasury prior to the June 30th deadline.

The attached PowerPoint presentation summarizes the current status of the township's pension and OPEB funding efforts.

ATTACHMENTS:

- 1) 2020 Pension and OPEB Status Report

ACTION REQUESTED:

No action required. Informational purposes only.

RESOLUTION: None.

The background image shows a brick building, likely a government or municipal structure. An American flag is flying on a tall pole in front of the building. In the foreground, there is a brick wall with a white sign that reads "CHARTER TOWNSHIP OF PLYMOUTH". The title "Pension & Retiree Healthcare Status Report 2020" is overlaid in a large, dark blue serif font.

Pension & Retiree Healthcare Status Report 2020

The Impact of Legacy Costs (Historical Background)



Legacy Costs Facing Michigan Municipalities

*An Update to the 2013 MSU Report:
Funding the Legacy – The Cost of Municipal
Workers' Retirement Benefits to
Michigan Communities¹*

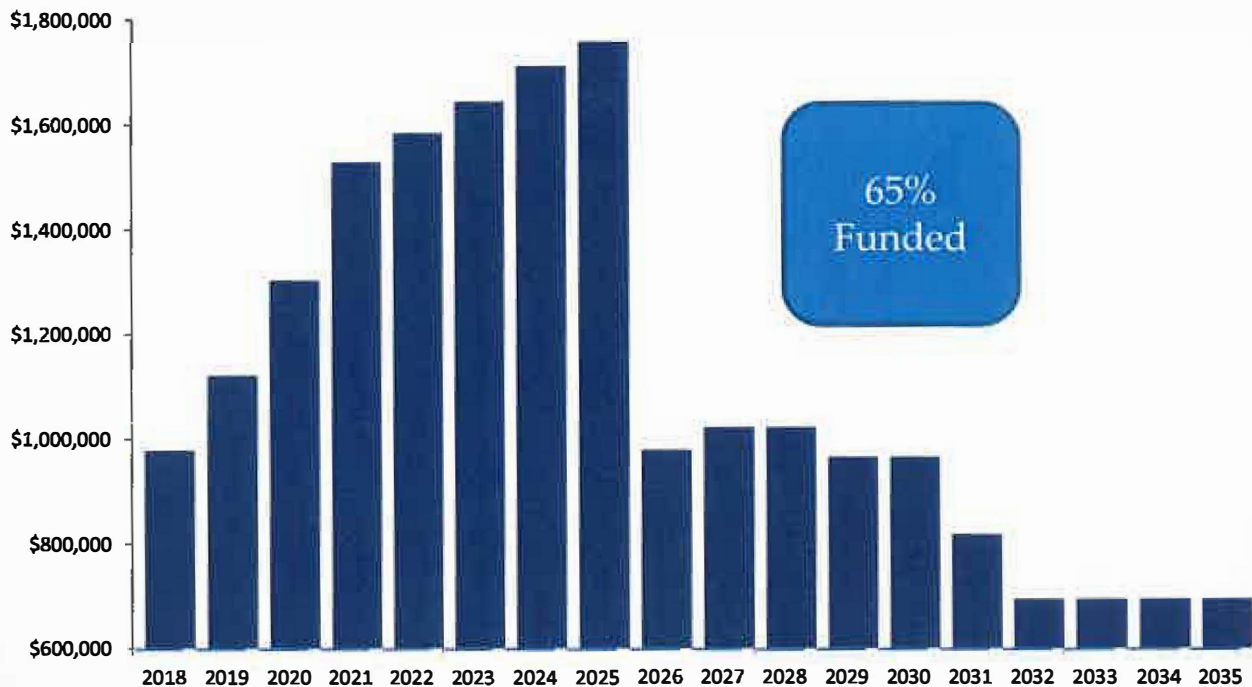


Legacy Cost Definition

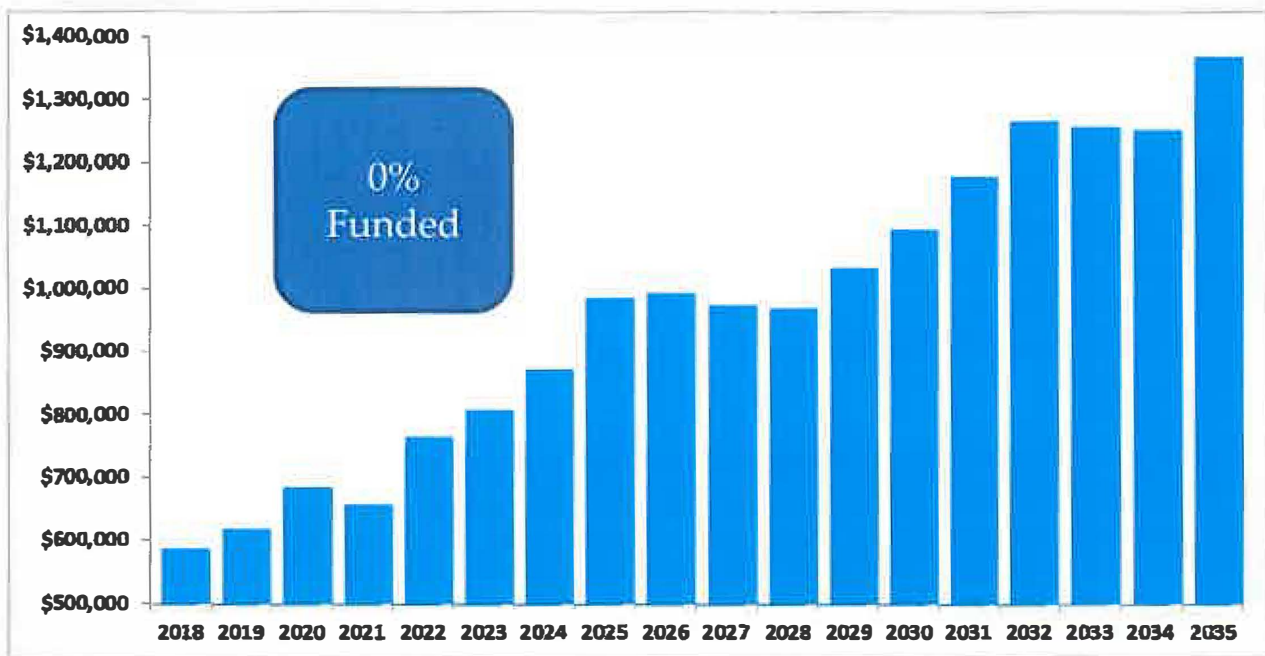
Legacy costs are those cost incurred to fulfill past promises made to Police Officers and Firefighters to provide pensions and healthcare benefits to them and their families upon retirement.

Future Legacy Costs

Pensions

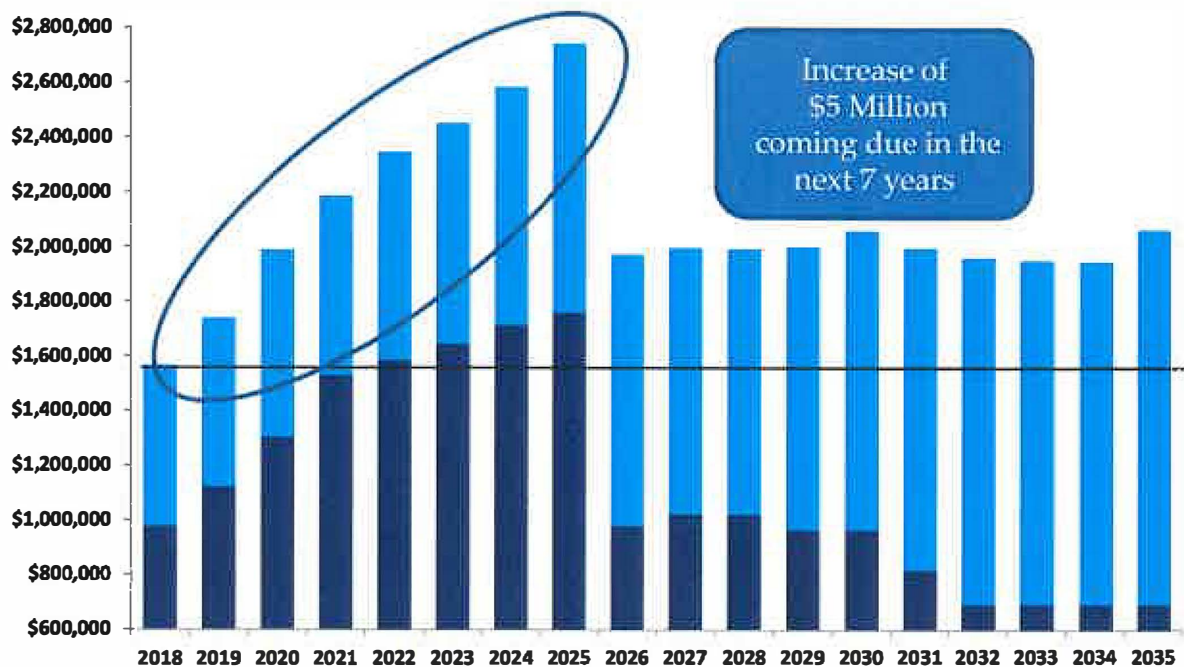


Future Legacy Costs Healthcare



Future Legacy Costs

Pension & Healthcare Combined



Legacy Costs

The Need to Act Now

Legacy costs alone will eliminate the available General Fund balance in 5 years.



Public Act 202 of 2017

Michigan residents deserve the financial stability and effective delivery of local government services that help ensure their communities are strong and thriving, and retirees who have worked years for local governments deserve to know their retirement benefits will be there when they need them. - Governor Rick Snyder



Retirement Reform

PA 202 of 2017 Background

- January 2017 State of the State Address, Governor Rick Snyder announced the creation of a task force focused on addressing the underfunded pension and retiree health care liabilities of local governments in Michigan.
- Members of the task force consisted of legislators, state and local government officials, employee representatives, pension managers and insurance professionals.



PA 202 of 2017 Background

- The Problem:
 - The total State-wide unfunded pension liability was estimated to be \$9.7 billion.
 - The total retiree health care unfunded liability was estimated to be \$9.1 billion.
 - In some communities these legacy costs are crowding out essential government services.
 - Local units across the state are unique and are at different stages in dealing with unfunded legacy costs.



PA 202 - Key Requirements

- Evaluation System
- Creation of the Municipal Stability Board
- Transparency Requirements
- Funding Requirements
- Actuarial Requirements



Evaluation System

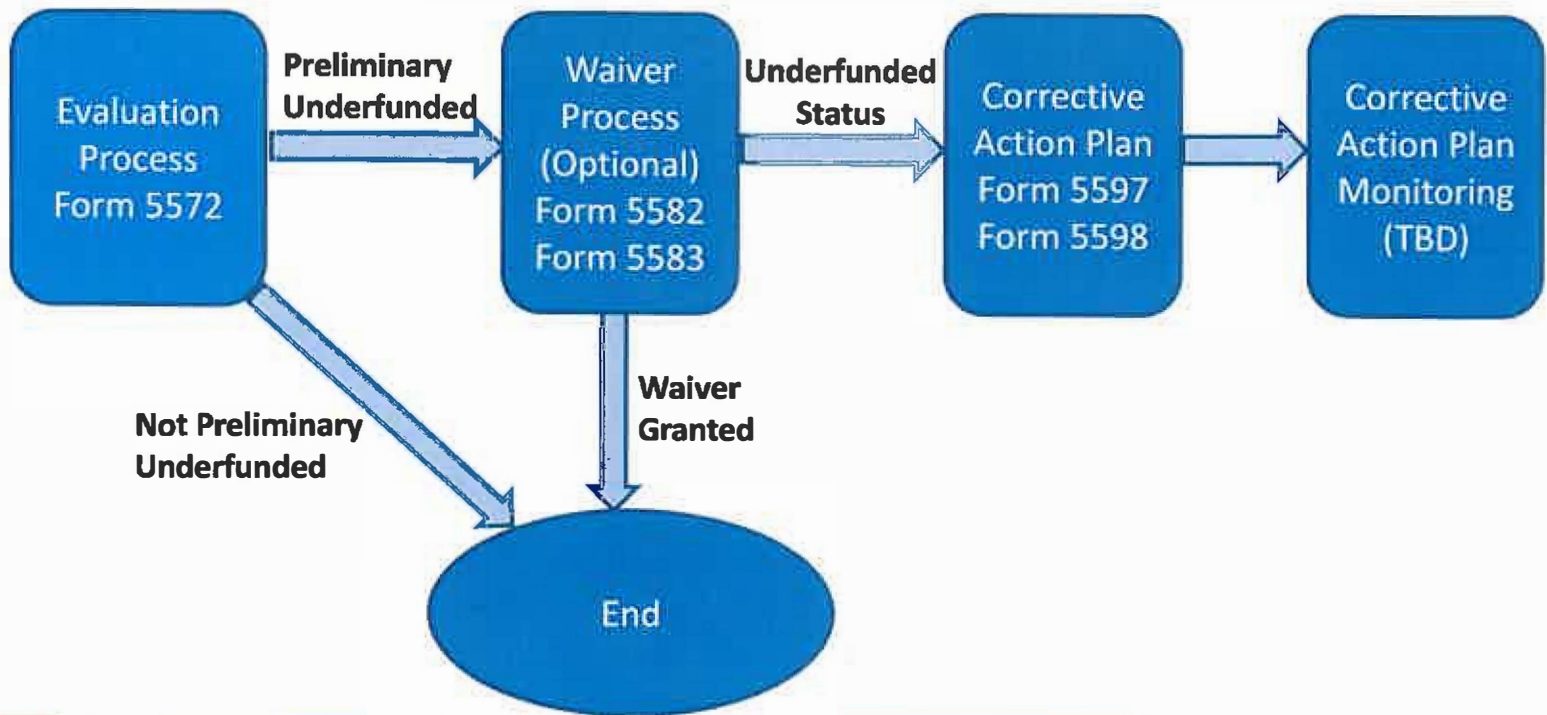
Underfunded Status Triggers

- Public Act 202 provides criteria for underfunded status (Triggers)

| | Funded Ratio | | ARC/Governmental fund revenue |
|---------------|--------------|-----|-------------------------------|
| Health system | <40% | and | >12% |
| Pension | <60% | | >10% |



PA 202 Process



PA 202

Healthcare - Action History

| Date | Action |
|------------|--|
| 07/25/2018 | Received Underfunded Notice from State |
| 09/05/2018 | Applied for Waiver |
| 11/06/2018 | Voters Approved Public Safety Millage |
| 11/21/2018 | Received Waiver Denial from State |
| 03/13/2019 | Submitted Corrective Action Plan |
| 05/02/2019 | Corrective Action Plan Approved by State |
| | |

Corrective Action Plan

- Creation of Retiree Healthcare Trust
- Funding Schedule
- Board Resolution – Adoption of Funding Schedule and Corrective Action Plan

Funding Schedule

**Charter Township of Plymouth
OPEB - Unfunded Liability Analysis
Assumed 3.5% Annual Rate of Return**

| <u>Year End</u> | <u>Liability</u> | <u>Service Cost</u> | <u>Benefit Payments</u> | <u>Contribution</u> | <u>Assets</u> | <u>Funded %</u> |
|-----------------|------------------|---------------------|-----------------------------|---------------------|---------------|-----------------|
| 2019 | \$16,893,845 | \$285,800 | \$685,598 | \$1,200,000 | 1,293,132 | 7.65% |
| 2020 | \$17,124,569 | \$284,342 | \$656,934 | \$1,000,000 | 2,338,392 | 13.66% |
| 2021 | \$17,392,301 | \$252,767 | \$764,115 | \$250,000 | 2,670,235 | 15.35% |
| 2022 | \$17,526,179 | \$244,886 | \$807,691 | \$250,000 | 3,013,694 | 17.20% |
| 2023 | \$17,611,731 | \$224,466 | \$872,200 | \$250,000 | 3,369,173 | 19.13% |
| 2024 | \$17,612,378 | \$187,183 | \$984,636 | \$250,000 | 3,737,094 | 21.22% |
| 2025 | \$17,457,641 | \$180,598 | \$994,461 | | 3,867,892 | 22.16% |
| 2026 | \$17,279,990 | \$181,771 | \$975,227 | | 4,003,268 | 23.17% |
| 2027 | \$17,116,772 | \$173,620 | \$969,451 | | 4,143,383 | 24.21% |
| 2028 | \$16,944,885 | \$150,032 | \$1,034,441 | | 4,288,401 | 25.31% |
| 2029 | \$16,674,523 | \$140,191 | \$1,094,290 | | 4,438,495 | 26.62% |
| 2030 | \$16,321,550 | \$113,842 | \$1,178,454 | | 4,593,843 | 28.15% |
| 2031 | \$15,840,451 | \$88,755 | \$1,266,721 | | 4,754,627 | 30.02% |
| 2032 | \$15,223,409 | \$89,691 | \$1,257,036 | | 4,921,039 | 32.33% |
| 2033 | \$14,593,943 | \$80,793 | \$1,253,527 | | 5,093,275 | 34.90% |
| 2034 | \$13,934,963 | \$50,348 | \$1,369,441 | | 5,271,540 | 37.83% |
| 2035 | \$13,099,022 | \$45,241 | \$1,318,920 | | 5,456,044 | 41.65% |
| 2036 | \$12,278,455 | \$38,693 | \$1,235,874 | | 5,647,005 | 45.99% |
| 2037 | \$11,506,111 | \$38,957 | \$1,224,330 | | 5,844,651 | 50.80% |
| 2038 | \$10,716,674 | \$32,544 | \$1,113,839 | | 6,049,213 | 56.45% |
| 2039 | \$10,005,273 | \$13,366 | \$1,101,748 | | 6,260,936 | 62.58% |
| 2040 | \$9,259,482 | \$2,731 | \$1,125,444 | | 6,480,069 | 69.98% |
| 2041 | \$8,449,716 | \$2,680 | \$1,033,629 | | 6,706,871 | 79.37% |
| 2042 | \$7,704,429 | \$2,657 | \$958,723 | | 6,941,612 | 90.10% |
| 2043 | \$7,008,551 | \$2,532 | \$886,900 | | 7,184,568 | 102.51% |

Underfunded Triggers

Current Status

| | Pension | Healthcare |
|---|--------------|--------------|
| Total Assets | \$24,709,523 | \$2,535,397 |
| Total Liability | \$36,216,959 | \$18,111,387 |
| Funded % | 68.2% | 14.0% |
| Actuarially Determined Contribution (ADC) | \$1,122,053 | \$2,211,212 |
| Governmental Funds Revenues | 18,867,575 | \$18,867,575 |
| ADC Ratio | 5.9% | 11.7% |