

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING**

APPROVED MINUTES  
Tuesday, September 28, 2021  
7:00 PM



**CALL TO ORDER AT 7:00 P.M.**

**A. ROLL CALL: PRESENT:** Kurt Heise, Supervisor  
Mark Clinton, Treasurer  
Jerry Vorva, Clerk,  
Chuck Curmi, Trustee  
Bob Doroshewitz, Trustee  
John Stewart, Trustee  
Audrey Monaghan, Trustee

**ALSO PRESENT:** Dan Phillips, Fire Chief  
Thomas Tiderington, Police Chief  
Kevin Bennett, Township Attorney  
Ginger Moriarty, Director of Finance  
Denisa Terrell, Recording Secretary  
9 Members of the Public

**B. PLEDGE OF ALLEGIANCE** Collen Pobur

Supervisor Heise presented Chief Phillips and his team of firefighters with a proclamation in honor of Fire Prevention Week. He also shared that the fire stations' open house will take place on October 16<sup>th</sup>.

**C. APPROVAL OF AGENDA**

Tuesday, September 28, 2021

Moved by Clerk Vorva and seconded by Trustee Monaghan to approve the agenda for the Board of Trustees meeting of September 28, 2021.

Ayes all.

**D. APPROVAL OF CONSENT AGENDA**

**D.1 Approval of Minutes**

a) Regular Meeting -Tuesday, August 24, 2021

**D.2 Approval of Township Bills**

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<b>FUND</b>	<b>ACCT</b>	<b>ALREADY PAID</b>	<b>TO BE PAID</b>	<b>TOTAL:</b>
General Fund	<b>101</b>	<b>513,321.91</b>	<b>372,337.08</b>	<b>885,658.99</b>
Drug Forfeiture Federal	<b>262</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
Drug Forfeiture State	<b>265</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
Drug Forfeiture Fund	<b>265</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
Improvement Revolving (Capital)	<b>446</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
Senior Transportation	<b>588</b>	<b>5,531.25</b>	<b>955.98</b>	<b>6,487.23</b>
Water/Sewer Fund	<b>592</b>	<b>333,502.31</b>	<b>37,581.48</b>	<b>371,083.79</b>
Solid Waste Fund	<b>596</b>	<b>4,797.61</b>	<b>114,010.84</b>	<b>118,808.51</b>
Tax Pool	<b>703</b>	<b>126,018.64</b>	<b>.00</b>	<b>126,018.64</b>
Police Bond Fund	<b>710</b>	<b>1,614.00</b>	<b>.00</b>	<b>.00</b>
Special Assessment Capital	<b>805</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
<b>TOTALS:</b>		<b>984,785.78</b>	<b>524,885.38</b>	<b>1,509,671.16</b>

Moved by Clerk Vorva and seconded by Trustee Monaghan to approve the Consent Agenda for the Board of Trustees meeting of September 28, 2021.

Ayes all.

**E. PUBLIC COMMENT *(Limited to 3 Minutes)***

There were none.

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**F. NEW BUSINESS**

- 1. Appointment of Gail Grieger to the Planning Commission, Resolution #2021-09-28-65, Supervisor Kurt Heise.**

Supervisor Heise stated that the Planning Commission has an open seat due to the passing of Commissioner Bill Pratt. He also indicated it is essential to fill the position to address several upcoming agenda items. Gail Grieger's resume was presented to the Board of Trustees for consideration.

Moved by Trustee Doroshewitz and seconded by Trustee Monaghan to appoint Gail Grieger to serve on the Planning Commission for a term to expire on June 30, 2024. Ayes all.

- 2. Discussion on America Rescue Plan Act (ARPA) Funding Options, Supervisor Kurt Heise, Treasurer Mark Clinton, and DPW Director Patrick Fellrath.**

Supervisor Heise invited Collen Pobur, District Representative for Haley Stevens' office to discuss the American Rescue Plan Act and the impediments to Plymouth Townships' full use of funds. Plymouth Township is slated to receive \$2.83 million over the next two years. There are unintended consequences in the rush for approval in lost revenue which should provide easy access to whatever the community needs, including sidewalks. Michigan Townships are at a disadvantage because of Special Assessment Districts (SAD) determinations and the definition of lost public sector revenue. Ms. Pobur's office is working to address the unique oversight of lost revenue as it relates to Michigan Townships to open access to the funds in a wider scope. Supervisor Heise presented six ARPA funding expenditures priority options for the Board of Trustees discussion.

Treasurer Clinton and Patrick Fellrath introduced the 6<sup>th</sup> priority option of ARPA funding, Advanced Metering Infrastructure (AIM). Treasurer Clinton gave a summary of the evolution of water meter readings. He

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also presented the advantages of AIM including accurate real-time data on water usage, reduced maintenance of costly batteries, monthly readings, better customer service, and the ability to identify water leakage problems before they become a part of a quarterly billing.

**3.** General Government FY 2022 Proposed Budget, *Supervisor Kurt Heise and Finance Director Ginger Moriarty*

Ginger Moriarty provided a detailed visual presentation of the 2022 proposed budget which includes a balanced \$18.8 million 2022 General fund expenditure budget and the General Fund revenue budget of \$19.2 million. Ms. Moriarty and Treasurer Clinton answered questions from the Board of Trustees. The Public hearing and all budgets will take place on November 9, 2021.

**4.** Request for Proposals for Audit Services, *Supervisor Heise and Finance Director Ginger Moriarty*

Supervisor Heise stated that Plante Moran has delivered great audit services for 23 years to the Township. It is not a good standard of practice to have the same audit service with the same firm as long, however, they can participate bid in the bid process. Ms. Moriarty suggested there should be a change every five years. She would like to put out an RFP for a professional audit firm.

Moved by Trustee Curmi and seconded by Trustee Monaghan to authorize the Plymouth Township Clerk to post the request for Professional Audit Services, and authorize the Supervisor and Finance Director to review the proposals and select the top three firms to be presented to the Board of Trustees with a recommendation for review, possible interviews, and a final award of the contract.

Ayes all.

**5.** Future Sidewalk Gap Project Prioritization, *Township Engineer Jeremy Schrot*

Moved to the agenda of the next Board of Trustees meeting on October 12, 2021.

**F. PUBLIC COMMENT (*Limited to 3 Minutes*)**

The resident at 8820 Marlowe in Green Meadows expressed concern that new development will cause drainage issues. She is also concerned with the density and cost of new housing.

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**G. BOARD COMMENTS**

- Supervisor Heise expressed the sidewalks will be on the next Board of Trustees meeting agenda on October 12, 2021.
- Trustee Curmi requested that there be something in the budget to take down nine Chinese Elms in Miller Park. The trees are too low to walk under. Supervisor Heise indicated Miller Park is already in the budget.
- Clerk Vorva thanked Ginger for her work on the budget.

**H. ADJOURNMENT**

Moved by Clerk Vorva and supported by Trustee Monaghan to adjourn the meeting at 9:12 p.m.

All Ayes

  
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Jerry Vorva, Township Clerk