

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

Tuesday, December 8, 2020
7:00 PM



CALL TO ORDER AT _____ P.M.

A. ROLL CALL: Kurt Heise_____, Mark Clinton_____, Chuck Curmi_____,
Bob Doroshewitz_____, Jerry Vorva_____, Audrey Monaghan_____,
John Stewart_____

B. PLEDGE OF ALLEGIANCE

C. SWEARING IN CEREMONY FOR 2020-2024 BOARD OF TRUSTEES

D. APPROVAL OF AGENDA

Tuesday, December 8, 2020

E. APPROVAL OF CONSENT AGENDA

E.1 Approval of Minutes:

Regular Meeting - Tuesday, November 10, 2020

E.2 Consent Agenda – New Business

- a. Appointment of Mark Clinton as Board Representative to the Zoning Board of Appeals, *Supervisor Kurt Heise*
- b. Re-appointment of Tim Boyd to the Zoning Board of Appeals, *Supervisor Kurt Heise*
- c. Re-appointment of Donna Broderick to the Board of Review, *Supervisor Kurt Heise*
- d. Re-appointment of Ed Snage to the Board of Review, *Supervisor Kurt Heise*
- e. Re-appointment of Joe Van Esley to the Board of Review, *Supervisor Kurt Heise*
- f. Appointment of Catherine Michalak as Alternate to the Board of Review, *Supervisor Kurt Heise*

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- g. Appointment of Chuck Curmi to the Election Commission, *Clerk Jerry Vorva*
- h. Appointment of John Stewart to the Election Commission, *Clerk Jerry Vorva*
- i. Approval of the 2021 Board of Trustees Meeting Schedule, **Resolution #2020-12-08-106**, *Clerk Jerry Vorva*
- j. Utility Easement for 51150 N. Territorial Road, **Resolution # 2020-12-08-107**, *Jeremy Schrot, Township Engineer*
- k. Webasto Water Main Easement, **Resolution 2020-12-08-108**, *Jeremy Schrot, Township Engineer*

E.3 Acceptance of Communications, Resolutions, Reports - N/A

E.4 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	1,769,635.05	292,832.71	2,062,467.76
Solid Waste Fund	226	128,408.36	247.31	128,655.67
Improvement Revolving (Capital)	246	.00	.00	.00
Drug Forfeiture Fund	265	.00	.00	.00

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Drug Forfeiture State	266	.00	.00	.00
Drug Forfeiture IRS	267	.00	.00	.00
Golf Course Fund	510	.00	.00	.00
Senior Transportation	588	8,787.97	.00	8,787.97
Water/Sewer Fund	592	1,616,700.03	48,754.21	1,665,454.24
Trust and Agency	701	.00	.00	.00
Police Bond Fund	702	2,800.00	.00	2,800.00
Tax Pool	703	.00	.00	.00
Special Assessment Capital	805	26,201.76	491,832.08	518,033.84
TOTALS:		3,552,533.17	833,666.31	4,386,199.48

F. PUBLIC COMMENT (Limited to 3 Minutes)

G. NEW BUSINESS

1. Purchase of New Dump Truck, **Resolution #2020-12-08-109**, *Public Services Director Patrick Fellrath*
2. Approval of Wayne County Hazard Mitigation Plan, **Resolution #2020-12-08-110**, *Fire Chief Dan Phillips*
3. MERS Plan Update, **Resolution #2020-12-08-111**, *Supervisor Kurt Heise*

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4. 2020 Budget Amendments, General Fund, **Resolution #2020-12-08-112**, *Clerk Jerry Vorva*
5. Extension of DPW Surplus Land Purchase Agreement, **Resolution #2020-12-08-113**, *Supervisor Kurt Heise*
6. 2020 City of Plymouth Grant Funding Reimbursement, **Resolution #2020-12-08-114**, *Finance Director Ginger Moriarty*

H. PUBLIC COMMENT (Limited to 3 Minutes)

I. BOARD COMMENTS

J. ADJOURNMENT

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks' notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 N Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800649-3777 (Michigan Relay Services)

**The public is invited and encouraged to attend all meetings of the Board of Trustees
of the Charter Township of Plymouth**

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

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7:00 PM

PROPOSED MINUTES



Supervisor Heise called the meeting to order at 7:00 p.m.

A. ROLL CALL:

PRESENT: Kurt Heise, Supervisor
Mark Clinton, Treasurer
Jerry Vorva, Clerk
Chuck Curmi, Trustee
Jack Dempsey, Trustee
Bob Doroshewitz, Trustee
Gary Heitman, Trustee

ALSO PRESENT: Dan Phillips, Fire Chief
Thomas Tiderington, Police Chief
Ginger Moriarity, Finance Director
Kevin Bennett, Township Attorney
Srishti Pillutia, Spalding DeDecker
Alice Geletzke, Recording Secretary
6 Members of the Public

B. PLEDGE OF ALLEGIANCE – Trustees Jack Dempsey and Gary Heitman

C. APPROVAL OF AGENDA

Tuesday, November 10, 2020

Moved by Clerk Vorva and seconded by Trustee Heitman to approve the agenda for the Board of Trustees regular meeting of November 10, 2020. Ayes all.

D. APPROVAL OF CONSENT AGENDA

D.1 Approval of Minutes:
Regular Meeting - Tuesday, October 27, 2020

D.2 Correspondence

- Statement of Trustee Jack Dempsey
- Michael LaGory, President, Plymouth Notch HOA

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PROPOSED MINUTES



D.3 Acceptance of Communications, Resolutions, Reports

- Building Department Monthly Report - October 2020
- Fire Department Monthly Report - October 2020
- Police Department Monthly Report - October 2020
- Planning Department Monthly Report - October 2020
- FOIA Monthly Report - Clerk's Office - October 2020
- FOIA Monthly Report - Police Department - October 2020

D.4 Approval of Township Bills:

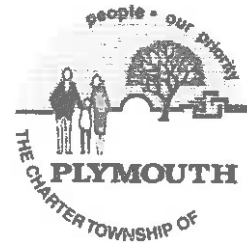
FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	565,562.73	131,983.82	697,546.55
Solid Waste Fund	226	4,273.06	42,564.59	46,837.65
Improvement Revolving (Capital)	246	.00	.00	.00
Drug Forfeiture Fund	265	.00	.00	.00
Drug Forfeiture State	266	.00	.00	.00
Drug Forfeiture IRS	267	.00	.00	.00
Golf Course Fund	510	.00	.00	.00
Senior Transportation	588	4,804.41	.00	4,804.41
Water/Sewer Fund	592	454,597.57	72,349.21	526,946.78

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PROPOSED MINUTES



Trust and Agency	701	.00	.00	.00
Police Bond Fund	702	800.00	.00	800.00
Tax Pool	703	.00	.00	.00
Special Assessment Capital	805	.00	982.50	982.50
TOTALS:		1,030,037.77	247,880.12	1,277,917.89

Supervisor Heise drew attention to the statement of Trustee Dempsey regarding his personal observations from serving on the Board, their achievements, and his wishes for the future. Also, to the e-mail from Mike LaGory complimenting the tremendous effort of all involved in completing the Litchfield Drive reconstruction.

Moved by Trustee Heitman and seconded by Trustee Dempsey to approve the consent agenda for the Board of Trustees regular meeting of November 10, 2020. Ayes all.

E. PUBLIC COMMENT (Limited to 3 Minutes)

Pam Wong, Beth Birmingham, and Trustee-elect John Stewart had kudos for Trustee Heitman and Trustee Dempsey for serving on the Board for the last four years.

F. NEW BUSINESS

Copies of any Resolutions and Attachments listed below are available in the Clerk's office for public perusal.

1. 2020-'22 Facility Use Agreement with the Plymouth-Canton Little League and the Greater Canton Youth Baseball Softball Association, **Resolution #2020-11-10-98**, Supervisor Kurt Heise

Jeff Holt President of the Plymouth-Canton Little League, addressed the Board and answered questions regarding the request for a two-year continuation of the contract approved in March, 2019.

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PROPOSED MINUTES



Moved by Trustee Heitman and seconded by Trustee Curmi to approve **Resolution #2020-11-10-98** approving the Facility Use Agreement with the Plymouth-Canton Little League and the Greater Canton Youth Baseball Softball Association for use of the Baseball Diamonds at Township Park and authorize the Supervisor and Clerk to sign same. Ayes all on a roll call vote.

2. 2020 – '22 Letter of Agreement with Plymouth Reign Soccer Club, **Resolution #2020-11-10-99**, *Supervisor Kurt Heise*

This would also be a two-year continuation of an agreement with no significant changes.

Moved by Trustee Dempsey and seconded by Trustee Curmi to approve **Resolution #2020-11-10-99**, the 2020-22 Letter of Agreement with the Plymouth Reign Soccer Club regarding the use and maintenance of the Lake Pointe Soccer Fields, and authorize the Supervisor and Clerk to sign on behalf of the Township. Ayes all on a roll call vote.

3. 2021 Solid Waste Fee Adjustment, **Resolution #2020-11-10-100**, *Treasurer Mark Clinton*

This fee adjustment was recommended by Treasurer Clinton to cover the 3.3% rate increase which is in the contract with GFL and becomes effective this 6th year of service.

Moved by Trustee Heitman and seconded by Treasurer Clinton to approve **Resolution #2020-11-10-100** which, effective with the January 2021 water billing cycle, adjusts the Solid Waste fee from \$14.50 per month to \$15.25 per month. Ayes all on a roll call vote.

4. 2020 – '22 General and Enterprise Fund Budgets, **Resolution #2020-11-10-101**, *Supervisor Kurt Heise and Finance Director Ginger Moriarty*

Moved by Trustee Heitman and seconded by Clerk Vorva to adopt **Resolution #2020-11-10-101** authorizing the adoption of the 2021 Charter Township of Plymouth General Appropriations Act for All Funds and the 2021 budgets as outlined and attached in accordance with the terms and conditions contained therein. Ayes all on a roll call vote.

5. Annual Approval of Depositories, **Resolution #2020-11-10-102**, *Treasurer Mark Clinton*

Proposed depositories are: Bank of Ann Arbor, Flagstar Bank and Comerica Bank (no change from 2020).

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PROPOSED MINUTES



Moved by Trustee Heitman and seconded by Treasurer Clinton to approve **Resolution #2020-11-10-102** authorizing the proposed depositories for the Charter Township of Plymouth for calendar year 2021. Ayes all on a roll call vote.

6. St. David's Gate Storm Drain Agreement, **Resolution #2020-11-10-103**, *Jeremy Schrot, Township Engineer*

Moved by Trustee Dempsey and seconded by Trustee Heitman to adopt **Resolution #2020-11-10-103** authorizing the Township Supervisor to sign Wayne County Permit M-51291 and approve the Storm Drain Agreement with St. David's Gate Co-op Apartments and authorize the Township Supervisor and Clerk to execute same. Ayes all on a roll call vote.

7. Utility Easement for 51300 N. Territorial Road, **Resolution #2020-11-10-104**, *Jeremy Schrot, Township Engineer*

Moved by Clerk Vorva and seconded by Trustee Curmi to adopt **Resolution #2020-11-10-104** authorizing the Township Clerk, Township Attorney and Township Engineer to sign the utility easement for 51300 North Territorial Road and to authorize recording of same. Ayes all on a roll call vote.

8. Salary Adjustment for Elected Officials, **Resolution #2020-11-10-105**, *Supervisor Kurt Heise*

With no increases having been received in the last four years and an inflation rate of 7 percent, the original recommendation was for a 2% salary adjustment for 2021, continuing thereafter on January 1 of 2022, 2023 and 2024. Discussion followed with a suggestion to tie in future increases to successes achieved during the goal-setting process.

It was moved by Supervisor Heise and seconded by Trustee Doroshewitz to adopt **Resolution #2020-11-10-105** authorizing a salary adjustment of 2 percent for the offices of Supervisor, Treasurer Clerk and Trustee effective January 1 of 2021, and authorizing the Finance Director to appropriate fund balance in the amount of \$8,750 amending the 2021 General Fund affected wage account budgets as needed to provide for salary adjustments for the elected positions of Supervisor, Treasurer, Clerk, and Trustee.

ROLL CALL:	AYES:	Vorva, Curmi Clinton, Heitman, Doroshewitz, Heise
	NAYS:	Dempsey

Motion carried.

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PROPOSED MINUTES



9. RFP for Senior/Disabled Bus Service, *Supervisor Kurt Heise*

Moved by Trustee Heitman and seconded by Trustee Dempsey to authorize the Supervisor to issue the attached Request for Proposals for Senior Citizen and Disabled Resident bus service for Plymouth Township and City, and to provide a copy of the RFP to the Plymouth City Manager. Ayes all on a roll call vote.

G. PUBLIC COMMENT (Limited to 3 Minutes) – There was none.

H. BOARD COMMENTS

Trustees Jack Dempsey and Gary Heitman received standing ovations as Supervisor Heise read proclamations containing personal accolades for each of them for their accomplishments during their respective terms. They were attending their last Board meeting as they did not seek re-election.

Clerk Vorva updated Board members on the successful election and commended his Deputy Clerk Paula Jefferson, the other members of the Clerk's office, and all who helped with the election. There were 19,766 residents who voted.

Trustee Doroshewitz discussed with Clerk Vorva possible problems with the transmission of election day data.

Trustee Heitman and Trustee Dempsey thanked the other members of the Board, the workers in Township Hall, the residents of the Township, and their own families for their support. And they expressed that they felt honored to have been able to serve the community.

Trustee Curmi had some election day questions for Clerk Vorva.

Treasurer Clinton thanked Trustees Dempsey and Heitman and wished them well.

I. ADJOURNMENT

Moved by Trustee Heitman and seconded by Trustee Dempsey to adjourn the meeting at 8:42 p.m. Ayes all

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BOARD OF TRUSTEES MEETING**

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PROPOSED MINUTES



Jerry Vorva, Township Clerk



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: December 8, 2020

ITEM: Appointment of Mark Clinton as the Board Representative to the Zoning Board of Appeals

PRESENTERS: Supervisor Heise

BACKGROUND: Treasurer Clinton has agreed to serve as our Board Representative to the ZBA. I would appreciate your concurrence. I have also checked with Kevin Bennett and can confirm that a Township Treasurer may serve on a ZBA pursuant to MCL 125.3601(6).

PROPOSED MOTION: I move to appoint Treasurer Mark Clinton as the Board of Trustees' Representative to the Plymouth Township Zoning Board of Appeals for a three-year term expiring December 31, 2023.

Moved By _____ Seconded By _____

ROLL CALL:

___Vorva___ Curmi,___ Clinton, ___Monaghan, ___Doroshewitz, ___Stewart, ___Heise



**CHARTER TOWNSHIP OF PLYMOUTH
REQUEST FOR BOARD ACTION**

MEETING DATE: December 8, 2020

ITEM: Re-appointment of Timothy Boyd to the Zoning Board of Appeals

PRESENTERS: Supervisor Heise

BACKGROUND: I would appreciate your consideration and support for the re-appointment of Mr. Timothy Boyd to the Zoning Board of Appeals for a three-year term, expiring December 31, 2023. His resume is attached.

PROPOSED MOTION: I move to re-appoint Mr. Timothy Boyd to the Plymouth Township Zoning Board of Appeals for a three-year term expiring December 31, 2023.

Moved By _____ Seconded By _____

ROLL CALL:

___Vorva___ Curmi,___ Clinton, ___Monaghan, ___Doroshewitz, ___Stewart, ___Heise

RESUME

Timothy S. Boyd

Personal

- * Resident, Plymouth Township, 1992-present (28 years)
 - 49020 Fox Drive South (Fox Pointe Subdivision), 48170-2896
- * Plymouth Township Zoning Board of Appeals, Member and Board Secretary, 2018-present
- * Fox Pointe Homeowners Association Long Term Planning Committee
 - Chairperson, 2013-2017
 - Member, 1995-1999, 2013-present
- * Fox Pointe Architectural Review Committee
 - Member, 2014-present
- * Publicly elected Republican Precinct Delegate
 - Ann Arbor, Ward 5, 2 terms, 1973-1977

Professional

- * Automotive Historian and Journalist, 1978-present (42 years)
 - Over 500 published articles to date in over 30 national and international automotive magazine titles
 - Author/photographer of automotive related books (published in 2001, 2018, and 2020)
- * Ford Motor Company, 1978-2013 (35 ½ years, now retired)
 - Director-level positions in Global Design reporting to Group Vice President-Design, including Chief of Staff type responsibilities (2001-2013); leadership of Global Advanced Design Studios (2008-2013); and leading or co-leading several cross-functional workstreams reporting to top company leadership (2006-2013)
 - Senior management positions in Sales/Marketing, with regional, national and global responsibilities - 1992-2001
 - Sales/Marketing assignments in Atlanta, Dallas, St. Louis, San Francisco, and Detroit 1978-1992

Education

- * Eastern Michigan University Michigan
 - BA, Marketing with additional emphasis in Finance and Accounting
 - Graduation, Summa Cum Laude - 1978
 - National Achievement Awards from Beta Gamma Sigma and Direct Marketing Association
 - Achievement Awards from American Marketing Association (Detroit Chapter), Alpha Kappa Psi, Phi Kappa Phi
- * Duke University, Fuqua School of Business Executive Education
 - Ford Strategic Marketing Program – 1994
 - Second Generation Ford Strategic Marketing Program – 1997
- * Pioneer High School, Ann Arbor
 - Graduation with Honors, 1972



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: December 8, 2020

ITEM: Appointment of Donna Broderick to the Board of Review

PRESENTERS: Supervisor Heise

BACKGROUND: I would appreciate your consideration and support for the re-appointment of Ms. Donna Broderick to the Board of Review for a term ending December 31, 2022. Her resume is attached.

PROPOSED MOTION: I move to re-appoint Ms. Donna Broderick to the Plymouth Township Board of Review for a term ending December 31, 2022.

Moved By _____ Seconded By _____

ROLL CALL:

___Vorva___ Curmi,___ Clinton, ___Monaghan, ___Doroshewitz, ___Stewart, ___Heise

Donna Napiewocki Broderick
10374 Red Maple Drive
Plymouth, MI 48170
Cell: (734) 634-2282
dbroderick216@gmail.com

EXPERIENCE:

Detroit Bar Association

Detroit, MI

Development Assistant

- Maintain and update membership records for an association representing the legal community in southeast Michigan.
- Assist with member outreach, networking events, webinars and pro bono legal support activities.
(June 2020-present)

Movimento Group – A Delphi Subsidiary

Plymouth, MI

Purchasing Coordinator

- Procured electronic components for an urgent product launch.
(March 2011-June 2011)

Ford Motor Company

Dearborn, MI

Contract Purchasing Analyst, Emerging Markets Sourcing

- Supported the purchasing department to locate and manage suppliers in China, Mexico and other Emerging Markets.
- Conducted market tests and managed the request for quote process.
(October 2006-October 2007)

Visteon Corporation

Dearborn, MI

Business Planner, Powertrain Systems

- Tracked product deliverables and facilitated product launch review meetings.
- Developed product communication strategies for the launch team.
- Responsible for a \$5 million sales account for engine spring connectors.
(February 2001-October 2002)

Product Change Specialist, Powertrain Systems

- Managed the customer quotation process for product design changes.
- Achieved the quickest turnaround time for completed quotes within the company.
(February 2000-July 2000)

Buyer, Exterior Systems and Emerging Markets

- Purchased \$15 million of components for multi-plant locations.
- Coordinated sourcing efforts for a new acquisition in Poland and other Eastern European locations.
- Successful in getting suppliers paid and re-establishing relationships with suppliers after a gap in coverage for the specific commodities.
(July 1998-February 2000)

Thyssen Krupp North America **Detroit, MI**
Purchasing and Sales Coordinator, Automotive Group

- Procured small orders from local steel companies.
- Placed orders, reviewed costs and tracked delivery status of steel shipments from the headquarters in Germany.
- Completed NAFTA certification documents.
(February 1997-July 1998)

Department of Treasury **Washington, DC**
Program Assistant, Office of International Affairs

- Assisted economists with research, data collection and economic policy initiatives focusing on Central and Eastern Europe.
- Managed administrative operations of a large, fast paced office.
(July 1992-January 1997)

United States House of Representatives **Washington, DC**
The Honorable Dennis Hertel (MI)
Legislative Assistant and Subcommittee Staff

- Handled legislative and constituent services on various issues.
- Arranged hearings, secured witnesses and conducted research focusing on the Great Lakes and the marine environments in the United States.
(February 1989-July 1992)

The Honorable Howard Wolpe (MI)
Staff Assistant

- Answered phones, supervised interns and managed the mailroom.
(May 1988- February 1989)

EDUCATION:	Master of Business Administration Marymount University, Arlington, VA	August 1996
	Bachelor of Arts in Political Science University of Michigan, Ann Arbor, MI	April 1988
	Certificate in Polish Language and Culture Jagiellonian University, Krakow, Poland	August 1987

Donna E. Broderick Community and Volunteer Activities:

- Member, Plymouth Township Board of Review, 2018-present
- Former Member, Plymouth Township Citizens Advisory Council
- Trustee, Plymouth District Library Board, 2004-2012
- Participant, Good Morning USA Parade
- Volunteer on campaigns in Plymouth, Plymouth Township and Livonia
- Volunteer and Parishioner at Our Lady of Good Counsel Catholic Church
- Member, Alumni Advisory Committee for the University of Michigan Public Service Internship Washington, DC Program



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: December 8, 2020

ITEM: Re-Appointment of Ed Snage to the Board of Review

PRESENTERS: Supervisor Heise

BACKGROUND: I would appreciate your consideration and support for the Re-appointment of Mr. Ed Snage to the Board of Review for a term ending December 31, 2022. His resume is attached.

PROPOSED MOTION: I move to appoint Mr. Ed Snage to the Plymouth Township Board of Review for a term ending December 31, 2022.

Moved By _____ Seconded By _____

ROLL CALL:

___Vorva___ Curmi,___ Clinton, ___Monaghan, ___Doroshewitz, ___Stewart, ___Heise

Edward G. Snage

10780 Brooks Lane
Plymouth, MI 48170

Office: 734-453-7493
Cell: 734-788-7442
Email: esnage@comcast.net

My career is a unique blend of entrepreneurial and corporate experiences.

Significant Achievements:

1. Responsible for building a 150,000 square foot manufacturing plant. Worked with city, county and state to finalize building certifications, environmental compliance, and financial assistance.
2. Received the 1995 Ford Customer Service Division "Customer Service Award" for initiating new concepts in manufacturing and distribution.
3. Wrote and negotiated three "Four Year" long –term agreements with Ford Customer Service Division which retained 100% of the past model catalytic converter business for Ryken Tube.
4. Designed an environmental friendly program to recycle all used /spent catalytic converters. They are collected from the dealers and the precious metals are reclaimed for use in new converters.
5. Michigan National Guard 1968-1974. Guardsman's of the Year Award 1973 – Decorated by General Westmoreland

2014 - Present Member of the Plymouth Township Civil Service Commission, current chairman

2005 – Present Member of the Plymouth Township Board of Review, currently chairman.

2003 – Present Owner/President EGS Sales, LLC, developed several engine related parts in partnership with AVL Corporation, Plymouth Township

1999 – 2003 President – Ryken Tube Manufacturing, a Division of Contech – Metal Forge a Unit of SPX Corporation.

1992 – 1999 President – Ryken Tube Manufacturing Division of Metal Forge a Unit of General Signal Corporation. (Ryken Tube partnership sold to Metal Forge / General Signal Corporation)

- Elected to the Metal Forge Senior Management Board of Directors with annual sales of \$400 Million, six plants and 800 employees.

1986 – 1992 Part Owner, Vice President and General Manager – Ryken Tube Manufacturing. (Purchased a partnership in Ryken Tube in 1986).

- From 1986 to 1992, built and grew Ryken Tube from a \$5 Million to a \$24 Million corporation. In the process Ryken realized consistent annual profits significantly above industry average for automobile parts manufacturing. Prior to my partnership, Ryken only manufactured tubular products up to one inch in diameter. Under my guidance, many new product lines were implemented, launched, and became the new core business.

1968 – 1986 Buyer Specialist – Ford Motor Company Purchasing

- Under the Ford "Employee Cost Savings Suggestion Program", I was awarded four new Ford automobiles and several thousand dollars in United States Saving Bonds. All were significant cost saving ideas to Ford, that were implemented and the savings fully realized.

Education: Bachelor of Science in Industrial Management Wayne State University
Continuous training in General Management, Human Resources and Human Capital Skills.



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: December 8, 2020

ITEM: Re-Appointment of Joseph Van Esley to the Board of Review

PRESENTERS: Supervisor Heise

BACKGROUND: I would appreciate your consideration and support for the Re-appointment of Mr. Joseph Van Esley to the Board of Review for a term ending December 31, 2022. His resume is attached.

PROPOSED MOTION: I move to appoint Mr. Joseph Van Esley to the Plymouth Township Board of Review for a term ending December 31, 2022.

Moved By _____ Seconded By _____

ROLL CALL:

___Vorva___ Curmi,___ Clinton,___ Monaghan,___ Doroshewitz,___ Stewart,___ Heise

Joseph Van Esley, Broker
44675 Joy Road
Canton, MI 48187
Work (734) 459-7570
Cell (313) 418-3188
vanesleyre@aol.com

Employment History

1986-Present **Broker** **Van Esley Real Estate**

- Specializing in Commercial & Land Assemblages.
- Sold over 200 million dollars in vacant land for development resulting in over 3 billion in economic growth. Work with developers, builders, city planners & public officials taking projects through the planning process to completion. Sit on the Board of Review for Plymouth Twp. Assessing. Mentor new real estate agents. Handle the business side of owning a real estate company with employees. Continue to solicit and obtain new business.

1983-1986 **Realtor** **Century 21 Hallmark**

- Top salesman in office over 50 sales per year.

1981-1983 **Realtor** **Real Estate One**

- Over 100 residential transactions completed.

Clients Current / Past

- Pulte Homes, Toll Brothers, C. A. Kime, Aldi, Arby's, Livonia Builders, Infinity Homes, Robertson Brothers Homes, Archdiocese of Detroit, Lutheran Church Extension, Kroger, Menards, and several hundred home buyers.

Memberships / Designations

- Greater Metropolitan Association of Realtors
- Michigan Association of Realtors
- Builders Association of Southeastern Michigan
- International Council of Shopping Centers
- Wharton Univ. of Pennsylvania-Int'l Council of Shopping Centers Certification
- National Association of Realtors
- Co-Star/LoopNet-Nationwide Multi-List
- Canton Twp. Neighborhood Stabilization Program Broker
- Board of Review for Plymouth Twp. Assessing
- Certified Distressed Property Expert
- 5 Star Default Conference in Fort Worth, TX Sept 2009 (Distressed Housing)
- Fannie Mae Seminars & Fair Housing Seminars at Multi-list 2009

Overview

Van Esley Real Estate has sold land for development that has resulted in over 10,000 units of residential development. We understand zoning, utilities, environmental studies, wetlands, and we work with local municipalities with approval processes. We pride ourselves with getting the job done in a timely and efficient manner. My company has sold single family houses through the multi-list since 1986. Our listings reach over 100 websites including Realtor.com, Move in Michigan, and Zillow. Our listings are also highlighted on the company website www.vanesleyrealestate.com. Van Esley Real Estate was established in 1986 and we are located in Canton Twp. We currently have 7 Realtors and 3 Administrative Assistances.

Marketing / Advertising

My marketing strategy differs depending on the type of property. We post our listings on the MLS (Reaching Over 100 Websites), CPIX (State Commercial Property Multi-List), CoStar/LoopNet (National Commercial Property Multi-List), Craigslist (if suited), and my company Website. We prepare personalized brochures for properties to send to potential Buyers. Advertise in local papers and websites. Place advertisements with the Home Builders Association of Southeastern Michigan. We utilize signs showing the property is FOR SALE. We also do email blasts to our extensive client list. With regards to preparing the property FOR SALE, it will depend on each individual property what is necessary. I will evaluate each property, document necessary issues that need to be addressed before placing it on the market, then seek the proper solutions to the necessary issues.

References

James Clarke (248) 644-3460	President of Robertson Brothers Homes / Past President of the Builders Association of Southeastern Michigan
James Naida (248) 433-3370	Tax Attorney / Instructor Walsh Business College
Dr. Ross Anderson (734) 416-9664	Investor / Instructor University of Michigan



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: December 8, 2020

ITEM: Appointment of Catherine Michalak as Alternate to the Board of Review

PRESENTERS: Supervisor Heise

BACKGROUND: I would appreciate your consideration and support for the appointment of Ms. Catherine Michalak as Alternate to the Board of Review for a term ending December 31, 2022. Her resume is attached.

PROPOSED MOTION: I move to appoint Ms. Catherine Michalak as Alternate to the Plymouth Township Board of Review for a term ending December 31, 2022.

Moved By _____ Seconded By _____

ROLL CALL:

___Vorva___ Curmi,___ Clinton,___ Monaghan,___ Doroshewitz,___ Stewart,___ Heise

Charter Township of Plymouth
Board and/or Commission Application

First Name: Catherine Last Name: Michalak SSN:** 382887635

Address: 11841 Beacon Hill Dr City: Plymouth State: MI Zip: 48170

Home Phone: 734-459-4282 Mobile Phone: 734-634-1965 Work Phone: 734-386-0173 Ext:

Fax: as needed Primary Email: netsol88@gmail.com Alt. Email: cagm305@gmail.com

Board and/or Commission Applying for: Zoning Board of Appeals

Why are you seeking appointment to the above Board or Commission?: As an owner of multiple properties, including multifamilies, condominiums and single family residences, I would like to gain a greater understanding of what information is considered when zoning decisions are made.

I would be interested in participating in other boards or commissions if my skills would be better suited to these entities.

Work History: University of Michigan Hospitals (now Michigan Medicine) 1987-2017. Advanced from staff nurse position to Director of Value Analysis.

Network Solution, Inc. 2010-present. Co-owner. Property rehabilitation and rental management.

JSMC Investment 1, LLC. 2016-present. Member. Property rehabilitation and rental management.

JSMC Investment 2, LLC 2016-present. Member. Property rehabilitation and rental management. (several other LLC's of the same nature).

Education: Saginaw Valley State College. Graduated 1987. Bachelor of Science in Nursing.

University of Michigan. Graduated 1990. Master of Science.

Community Involvement: I participate in the City of Plymouth Fall Festival Committee. I am the treasurer for the Polish National Alliance Lodge 53 Centennial Dancers who perform in the Plymouth area.

Interests/Hobbies: My interests are property valuation research and supporting my children's activities including Canton High School Cross Country and Track meets, Polish dance performances and Plymouth City Vipers soccer.

**The Social Security Number is required as some appointments result in payment that will exceed \$600.00 per year. In that situation, we will send you a Form 1099 at the end of the year.

Please return this completed application to:

Plymouth Townships Clerk's Office
 Jerry Vorva, Clerk
 9955 North Haggerty Road
 Plymouth MI 48170

RECEIVED

DEC 27 2018

**PLYMOUTH TWP
 CLERK'S OFFICE**

CATHERINE GAGE MICHALAK, MS, RN

11841 Beacon Hill Drive
Plymouth, MI 48170

(734) 634-1965

cagm305@gmail.com

Innovative, focused leader who develops and achieves strategic goals. Data driven decision-maker. Seasoned highly skilled outcome-focused clinician with extensive supply chain expertise including warehouse management, equipment distribution, Item master development and maintenance, contracting, negotiations and medical device decision-making. Demonstrated project manager who uses consensus building and interest based negotiations to gain positive outcomes for diverse stakeholders.

AREAS OF EXPERTISE

Real Estate Investment and Management • Leadership • Hospital Supply Chain, Clinical and Operational Expertise • Customer Focus • Vendor Relationship Management • Healthcare Supply Chain Industry • Process Improvement • Outcomes Focused Cost Reduction • Data Analysis • Project Management • Contract Negotiation • Education Planning • Change Management • Benchmarking • Accountability Focused Scorecarding •

EXPERIENCE

Wakacje, LLC
Member
2017-present

Analyze, negotiate, purchase, design, renovate, market, and maintain investment real estate. Specialization in converting distressed housing into highly desirable real estate. Responsibilities also include accounting, contractor oversight, negotiation, maintenance and repair.

Russell's Rentals, LLC / JSMC Investment 1, LLC / JSMC Investment 2, LLC
Plymouth, Michigan

Member
2016-present

Analyze, negotiate, purchase, design, renovate, market, lease and maintain investment real estate. Specialization in converting distressed housing into highly desirable real estate. Responsibilities also include accounting, lease negotiation, maintenance and repair.

Network Solution, Inc.
Plymouth, Michigan

President
2010-present

Analyze, negotiate, purchase, design, renovate, market, lease and maintain investment real estate. Specialization in converting distressed housing into highly desirable real estate. Responsibilities also include accounting, lease negotiation, maintenance and repair.

River Oaks Village Condominium Association
Plymouth, MI

Project Manager
August 2018-October 2020

Obtain quotes, analyze, present and oversee projects for the River Oaks Village Condominium Board.

University of Michigan Health System
Ann Arbor, Michigan

Interim Procurement Supervisor
June-2016-December 2016

Daily leadership and guidance of 6 contracting staff. Review of contract financial, terms and conditions to ensure the University of Michigan's interests within signature authority as well as contracts routed for hierarchical signature authority.

Value Analysis Director
July 2003-December 2016

Lead 6 staff who facilitate the product request and medical device price, standardization and utilization review processes, coordinate the University of Michigan Health System's (UMHS) medical device, food and infrastructure recall process and maintain standardized nomenclature for the medical device formulary. Use lean processes and tools to lead project-based clinical and administrative teams that have netted savings of \$2-3.5 million annually. Negotiate contracts for medical surgical commodities, orthopedic implants, spine, interventional cardiology, cardiac rhythm management, interventional radiology, interventional neuroradiology, contrast media, and medical equipment. Develop and support the prime vendor scorecard. Manage UMHS's Group Purchasing Organization (GPO) relationship. Provide continuous input and support to optimize the GPO's benchmarking application, including participation in its Data and Analytics Council. Co-lead the effort to continuously increase item spend capture in the medical device formulary. Represent UMHS in the Greater Michigan Cooperative, a GPO facilitated cooperative with MidMichigan Health System to develop joint contracts that reduce operational expenses. Partner with supply chain leadership to continuously improve supply chain processes including the management of a project to standardize system wide inventory processes, develop a supply chain dashboard and reduce medical surgical waste.

Administrator for Product and Equipment Review
November 2002-July 2003

Managed a facility wide product review process across all health system disciplines. Acted as a consultant on supply chain operational improvements. Facilitated the implementation of a Group Purchasing Organization for supply chain consulting and contracting.

Material Services Assistant Director
November 1998- November 2002

Managed 12 direct reporting staff and 125 front line employees responsible for all centralized medical surgical product processes including product selection, ordering, inventory, receipt, distribution and payment. Facilitated the product standardization and utilization process resulting in \$6 million in institutional savings and enhanced a centralized ordering model to gather data and improve negotiating, ordering, receiving and payment practices in various diagnostic and treatment areas. Facilitated the Standardization and Product Evaluation Committee and Approved Product Line teams, including the management of 2 Registered Nurse Product Liaisons. Managed the ordering, delivery and maintenance of reusable patient equipment resulting in \$120,000 daily revenue. Enhanced partnership with procurement, clinical, technical areas. Implemented numerous supply chain process improvements. Participated in the Large Hospital Consortium, a contracting and operational benchmarking entity.

Manager, Contracts & Procurement/Product Liaison
February 1998-November 1998

Managed 4 transactional purchasing staff who maintained an inventory of 2500 medical surgical products. Facilitated product standardization and utilization process improvement as directed by the Standardization and Product Evaluation Committee. Created and facilitated Approved Product Line teams. Evaluated employee suggestions and product complaints. Acted as a liaison to clinical and purchasing areas. Implementation of centralized ordering processes for multiple clinical areas.

Product Liaison
January 1997-February 1998

Developed and implemented the product change, standardization and utilization process in coordination with the Standardization and Product Evaluation Committee and Approved Product Line teams for medical surgical products. Evaluated product related employee suggestions and product complaints. Initiated partnership with contracting staff to identify contracting opportunities to reduce operational expenses. Maintained clinical practice by intermittently providing nursing care on various units. Developed centralized ordering processes.

Educational Nurse Specialist
November 1992-December 1996

Created, designed, planned and implemented educational programs for nursing services, including mandatory programs, Basic Life Support, Registered Nurse and unlicensed assistive personnel clinical and equipment education. Participated in patient care activities 4 hours/month.

School of Nursing Adjunct Faculty-Clinical Instructor
September 1991-December 1992
Laboratory and on-site basic nursing skills taught to sophomore nursing students.

7C Cardiac Stepdown Patient Education Coordinator
December 1988-November 1992

Coordinated the discharge and educational program for cardiac patients. Coordinated Cardiac Classes, weekly Patient Care Conferences and House Officer Orientation. Staff Nurse, Charge Nurse, Cardiac Arrest Team Nurse and Co-facilitator for the Cardiac Support Group.

Clinical Nurse I Cardiac Intensive Care Unit
May 1987-December 1988

Staff Nurse, Charge Nurse, Cardiac Arrest Team Nurse and Preceptor for Interns, Externs and New Orientees.

Critical Care Nurse Extern Cardiac Intensive Care Unit
May-July 1986

EDUCATION

University of Michigan Ann Arbor, Michigan
Doctoral Program in Nursing Systems. Focus: Outcomes Management. September 1996-April 1997 (Not completed).

University of Michigan Ann Arbor, Michigan
Master of Science in Advanced Medical-Surgical Nursing. Thesis Topic: "Coping Style and Sensory Focused Education in Cardiac Catheterization Patients". December 1990.

Saginaw Valley State College Saginaw, Michigan
Bachelor of Science in Nursing. May 1987.

PUBLICATIONS

Keast, R., Eagle, K. Goldstein-Dunn, J. Cox, D., Gage, C., Fetyko, S., Denton, T., Moscucci, M. (2004). Shelf-price Agreements: Shelf Price Agreements: A Novel Approach to Competitive Bidding for Arrhythmia Therapy Devices, *Journal of Cardiovascular Management*. 15(5):12-5.

Keast, R., Pelosi, F., Morady, F., Goldstein-Dunn, J. Cox, D., Gage, C., Chetcuti, S. Grossman, P., Mukherjee, D., Larin, L., Fetyko, S. Denton, T., Moscucci, M. (2005). Shelf-price Agreements: The Next Frontier in Competitive Bidding for Coronary Intervention Supplies. *Journal of Cardiovascular Management*. 16(3):27-30.

Ricciuti, C. (1996). **Mandatory Programs** in S. Jeska and K. Fischer (Eds.), Performance Improvement in Staff Development...The Next Evolution. National Nursing Staff Development Organization: Florida.

Ricciuti, C. (1996) **Cardiac Catheterization** in S. VanRiper (Ed.), Cardiac Diagnostic Tests for Nurses. W.B. Saunders: Philadelphia.

Ricciuti, C. (1996) **Laboratory Tests** in S. VanRiper (Ed.), Cardiac Diagnostic Tests for Nurses. W.B. Saunders: Philadelphia.

Ricciuti, C. & Fischer, K. (1996). **Leadership Skills for the Nursing Assistant** in D. Brust & J. Foster (Eds.), Advanced Skills for the Nursing Assistant. W.B. Saunders: Philadelphia.

TECHNICAL EXPERTISE

Microsoft Office: Excel, Word, Powerpoint

VOLUNTEER ACTIVITIES

Our Lady of Good Counsel School Advisory Committee Secretary	2013-2015
Our Lady of Good Counsel School Advisory Committee President	2015-2016
Polish National Alliance Centennial Dancers Committee Coordinator	2015-2016
Polish National Alliance Centennial Dancers Treasurer	2015-present
City of Plymouth Fall Festival Committee	2015-present
Woodlore Condominium Association Vice President	2018-present
Polish National Alliance Lodge 53 Vice President	2019-present

Updated November 2020



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: December 8, 2020

ITEM: Appointment of Chuck Curmi to the Plymouth Township Elections Commission

PRESENTERS: Clerk Vorva

BACKGROUND: Trustee Curmi has agreed to serve on the Elections Commission, replacing former Trustee Heitman.

PROPOSED MOTION: I move to appoint Trustee Chuck Curmi to the Plymouth Township Elections Commission for a four-year term expiring November 20, 2024.

Moved By _____ Seconded By _____

ROLL CALL:

___Vorva___ Curmi, ___Clinton, ___Monaghan, ___Doroshewitz, ___Stewart, ___Heise



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: December 8, 2020

ITEM: Appointment of John Stewart to the Plymouth Township Elections Commission

PRESENTERS: Clerk Vorva

BACKGROUND: Trustee Stewart has agreed to serve on the Elections Commission, replacing former Trustee Dempsey.

PROPOSED MOTION: I move to appoint Trustee John Stewart to the Plymouth Township Elections Commission for a four-year term expiring November 20, 2024.

Moved By _____ Seconded By _____

ROLL CALL:

___Vorva, ___Curmi, ___Clinton, ___Monaghan, ___Doroshewitz, ___Stewart, ___Heise



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: December 8, 2020

**ITEM: Board of Trustees Regular Meeting and Study Session Schedule for 2021,
Resolution #2020-12-08-106**

PRESENTERS: Jerry Vorva, Township Clerk

BACKGROUND:

The Board of Trustees is required to adopt a meeting schedule for anticipated Board of Trustee meetings every calendar year. Board of Trustee regular meetings are generally scheduled on the second and fourth Tuesday of each month. Study sessions are generally scheduled on the first Tuesday of the month.

Board approval of the meeting schedule is required to facilitate the publication of a Public Notice listing of the approved meeting dates. The proposed schedule for 2021 is attached to this request.

ACTION REQUESTED:

Approve the formal scheduling and publication of the Charter Township of Plymouth Board of Trustees meeting and study session schedule for the calendar year 2021.

PROPOSED MOTION: I move to adopt Resolution #2020-12-08-106 authorizing the formal scheduling and publication of the Charter Township of Plymouth Board of Trustees meeting and study session schedule for the calendar year 2021.

Moved By _____ Seconded By _____

ROLL CALL:

___Heise ___Monaghan ___Vorva ___Clinton ___Curmi ___Stewart ___Doroshewitz

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION TO AUTHORIZE THE FORMAL SCHEDULING AND PUBLICATION
OF THE CHARTER TOWNSHIP OF PLYMOUTH BOARD OF TRUSTEES MEETING
AND STUDY SESSION SCHEDULE FOR THE CALENDAR YEAR 2021**

RESOLUTION #2020-12-08-106

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the 'Board'), held at Township Hall, 9955 N. Haggerty Road, Plymouth, MI on December 8, 2020, the following resolution was offered:

WHEREAS, The Charter Township of Plymouth Board of Trustees conducts business on a regular basis and is required to hold regular meetings to accomplish this action and receive direction and/or consent from the entire Board of Trustees, and;

WHEREAS, The Charter Township of Plymouth Board of Trustees will hold two regular meetings each month, generally on the second and fourth Tuesday of the month, and one study session each month, generally on the first Tuesday of the month, and;

WHEREAS, The Board of Trustees of the Charter Township of Plymouth is committed to holding regularly published meetings to allow input into the decisions before the board.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Plymouth Board of Trustees does hereby approve Resolution #2020-12-08-106 authorizing the regular meeting and study session schedule for the calendar year 2021 as listed in the attachment to this resolution.

Moved By: _____ Seconded By: _____

Roll Call:

____Heise ____ Monaghan ____ Vorva ____ Clinton ____ Curmi ____ Stewart ____ Doroshewitz

BOARD OF TRUSTEES MEETING SCHEDULE FOR 2020				
MONTH	STUDY SESSION	FIRST MEETING DATE	SECOND MEETING DATE	EXCEPTION NOTES
January	*	12	26	No study session; holiday time
February	2	9	23	
March	2	9	23	
April	6	13	27	
May	4	11	25	
June	1	8	22	
July	*	13	27	No study session; holiday time
August	3	10	24	
September	*	14	28	
October	5	12	26	No study session; holiday time
November	2	9	23	
December	7	14	*	No Meeting, Christmas week



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: December 8, 2020

ITEM: 51150 North Territorial RD Utility Easement, Resolution #2020-12-08-107

PRESENTER: Jeremy Schrot, PE, Township Engineer

BACKGROUND:

The Board is required to approve utility easement for all projects within the Charter Township of Plymouth.

Once approved by the Board, the documents are signed by the Township Clerk, the Township Attorney and the Township Engineer before recording them with Wayne County. Once recorded, the original easement remains on file in the Clerk's office.

ACTION REQUESTED:

Approve the easement.

PROPOSED MOTION: I move to adopt **Resolution #2020-12-08-107** authorizing the Township Clerk, Township Attorney and Township Engineer to sign the utility easement for 51150 North Territorial Road and to authorize the recording of same.

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION TO AUTHORIZE THE UTILITY EASEMENT
FOR 51150 NORTH TERRITORIAL ROAD**

RESOLUTION #2020-12-08-107

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the "Board"), held at Township Hall, located at 9955 N. Haggerty Road, Plymouth, on December 8, 2020, the following resolution was offered:

WHEREAS, Orduna Plumbing INC, having an address, located at 50550 McKinley DR, Plymouth MI, granted an easement and right-of-way necessary for the installation, inspection, maintenance, repair, operation and removal of municipality owned utilities, without limitation water, storm sewer and sanitary sewer connections upon and a cross the property and,

WHEREAS, said utility easement is a municipality owned easement and requires access by the Charter Township of Plymouth for routine maintenance and/or repairs to the utilities;

NOW, THEREFORE, BE IT RESOLVED that Charter Township of Plymouth Board of Trustees does hereby approve **Resolution #2020-12-08-107** authorizing the easement for the utilities located on the property at 51150 North Territorial Road, Plymouth, Michigan and grants approval for the Township Clerk, Township Attorney, and Township Engineer to sign and file the appropriate paperwork with Wayne County.

Moved by: _____ Seconded by: _____

ROLL CALL:

___Vorva, ___Clinton, ___Curmi, ___Monaghan, ___Doroshewitz, ___Heise, ___Stewart

UTILITY EASEMENT

Orduna Plumbing, Inc having an address of 50550 Mckinley Dr, Plymouth, MI 48170 hereinafter designated "GRANTOR", in consideration of the sum of One Dollar, receipt of which is hereby acknowledged and determined to be fair and just compensation by GRANTOR, does by these presents covenant and warrant that GRANTOR is the fee simple owner of the property described below and does grant and convey to the Plymouth Charter Township, a Michigan municipal corporation, 9955 North Haggerty Road, Plymouth, Michigan 48170, hereinafter designated "GRANTEE", an easement and right of way for the purpose of installation, inspection, maintenance, repair, operation and removal of municipally owned utilities, including without limitation water, storm sewer and sanitary sewer and connections thereto, in, upon and across the property owned by GRANTOR, situated in the Plymouth Charter Township, Wayne County, Michigan and more particularly described in attached EXHIBIT A.

Parcel ID 78-042-99-0003-707

Commonly known as: 51150 N Territorial, Plymouth, MI 48170

The GRANTEE, its employees, agents or independent contractors, shall have full right upon said property and ingress and egress thereto for the purpose of constructing, installing, maintaining, repairing, altering or removing the aforementioned facilities. Further, for the purpose of storing or moving machinery, materials or other incidentals in connection with and during the construction or maintenance of said work, GRANTEE, its employees, agents or independent contractors, shall have a right of access and use over and across adjoining lands of GRANTOR. Reasonable caution shall be observed by GRANTEE, its employees, agents and independent contractors, for the protection of trees, shrubs, fences and other improvements belonging to GRANTOR. All surplus earth shall be removed from the property or deposited on the property in a manner satisfactory to GRANTOR. Upon completion of installation, construction, maintenance, repairs, alteration or removal of said facilities, the premises shall be left as nearly as reasonably possible in the same condition as before such work began and all machinery, materials and equipment removed.

The granting of the easement as stated herein shall vest in the GRANTEE authority to use said property for the purposes herein designated. This grant of easement shall run with the land and be binding upon the heirs, successors and assigns of GRANTOR and GRANTEE. It is understood and agreed that any and all improvements or appurtenances of the municipally owned utilities in the easement premises shall become and remain at all times the property of the GRANTEE, its successors and assigns, and subject to the GRANTEE'S fees, rules, regulations and ordinances.

END OF PAGE

IN WITNESS WHEREOF, GRANTOR has executed this instrument on Nov. 6th, 2020.

GRANTOR

Moises Orduna Rios
Moises Orduna Rios, Owner of Orduna Plumbing, Inc

State of Michigan)
County of Wayne)ss.

The foregoing instrument was acknowledged before me this 6th Day of November
2020 by Moises Orduna Rios

(print grantor names and titles, if any)

JERRY W VORVA
Notary Public, State of Michigan
County Of Wayne
My Commission Expires 06/06/2023
Acting in the County of Wayne

Jerry Vorva
Notary Public, Wayne County, Michigan

My commission expires: 06/06/2023

This instrument drafted by:

Jerry Vorva, Clerk
Plymouth Charter Township
9955 North Haggerty Road
Plymouth, Michigan 48170

After recording return this instrument to:

Jerry Vorva, Clerk
Plymouth Charter Township
9955 North Haggerty Road
Plymouth, Michigan 48170

Exempt from the taxation under MCL 207.505(a) and MCL 207.526(a).

This instrument approved as to form and substance by the Attorney for the Plymouth Charter Township, on
 , 20 .

Kevin Bennett, Township Attorney

The easement description is approved as to form only by Engineer for the Plymouth Charter Township on
 , 20 .

Jeremy Schrot, P.E., Township Engineer

This instrument accepted by the Board of Trustees of the Plymouth Charter Township at its meeting of
 , 20 , and directed to be recorded.

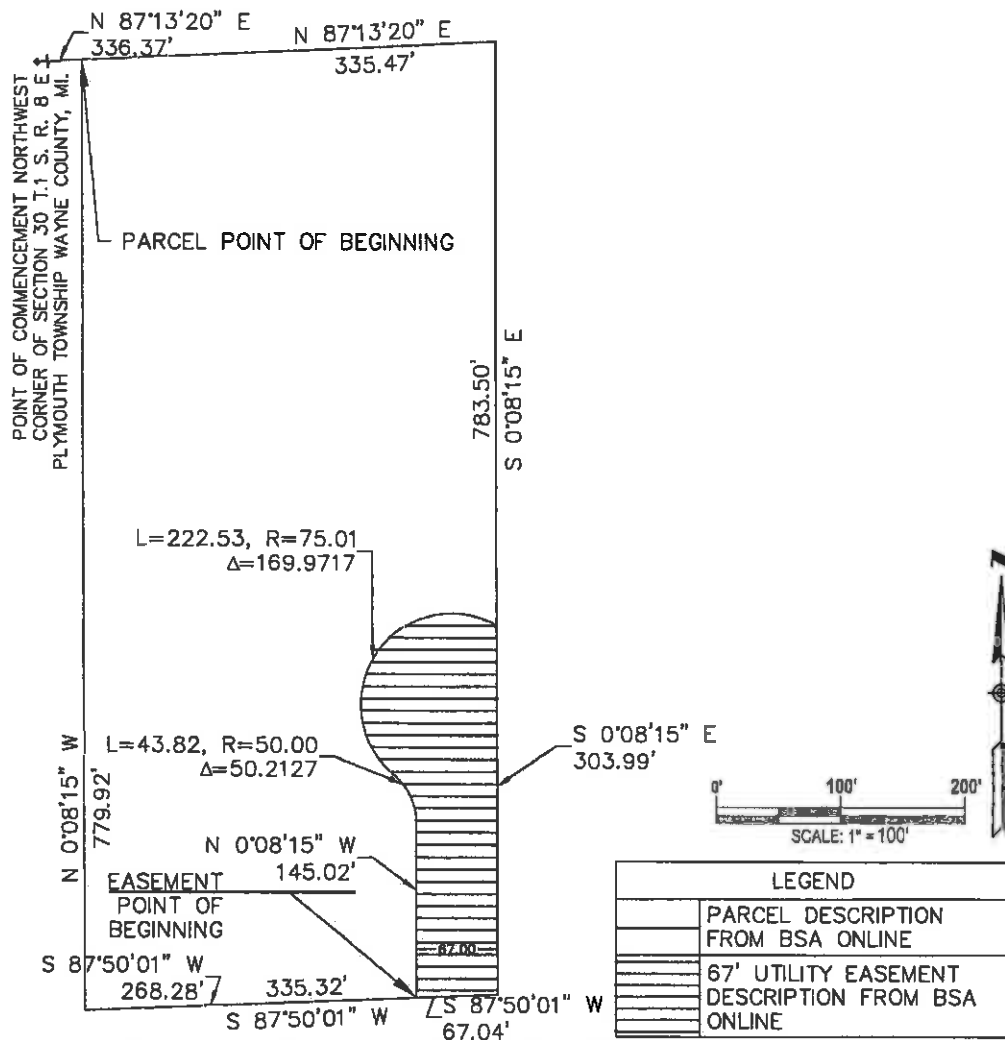
Jerry Vorva, Plymouth Charter Township Clerk

EXHIBIT "A" – UTILITY EASEMENT

PARCEL ID: R-78-042-99-0003-707
PREPARED FOR: ORDUNA PLUMBING, INC

PROPERTY DESCRIPTION: PT OF NW 1/4 SECTION 30, T1S R8E PLYMOUTH TWP, WAYNE COUNTY, MICHIGAN DESCRIBED AS: COMMENCING AT THE NW CORNER OF SAID SEC 30; TH N 87°13'20" E 336.37 FT ALONG THE NORTH LINE OF SAID SEC 30 TO THE POB; TH CONTINUING N 87°13'20" E 335.47 FT ALONG SAID N LINE OF SEC 30; TH S 00°08'15" E 783.50 FT; TH S 87°50'01" W 335.32 FT; AND TH N 00°08'15" W 779.92 FT TO THE POB. CONTAINING 6.01 AC OF LAND, MORE OR LESS. SUBJECT TO ANY AND ALL EASEMENTS OR RIGHTS OF WAY OF RECORD, IF ANY.

UTILITY EASEMENT: COMMENCING AT THE NW COR OF SAID SEC 30; TH N 87°13'20" E 336.37 FEET ALONG THE N LINE OF SAID SEC 30; TH S 00°08'15" E 779.92 FEET; TH N 87°50'01" E 268.28 FT TO THE POB; TH N 00°08'15" W 145.02 FT; TH 43.81 FT ALONG THE ARC OF A CURVE TO THE LEFT HAVING A RADIUS OF 50 FT, A CENTRAL ANGLE OF 50°12'29" AND A LONG CHORD BEARING N 25°14'29" W 42.43 FT; TH 222.53 FT ALONG THE ARC OF A CURVE TO THE RIGHT HAVING A RADIUS OF 75.01 FT, A CENTRAL ANGLE OF 169°58'18" AND A LONG CHORD BEARING N 34°31'31" E 149.45 FT; TH S 00°08'15" E 303.99; AND TH S 87°50'01" W 67.04' TO THE POB.



SPALDING DeDECKER
Engineers | Surveyors

905 South Blvd. East
Rochester Hills, MI 48307

Phone: (248) 844-5400
Fax: (248) 844-5440

www.sda-eng.com

DRAWN: S. PILLUTLA

DATE: 11-04-20

CHECKED: M. COLLINS

DATE: 11-04-20

MANAGER: J. SCHROT

SCALE: 1" = 100'

JOB No. PL14112

SHEET: 1 OF 1

SECTION 30 TOWN 01 SOUTH RANGE 08 EAST

PLYMOUTH TOWNSHIP WAYNE COUNTY, MI



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: December 8, 2020

ITEM: Webasto Water Main Easement, Resolution #2020-12-08-108

PRESENTER: Jeremy Schrot, PE, Township Engineer

BACKGROUND:

The Board is required to approve water main easement for all projects within the Charter Township of Plymouth.

Once approved by the Board, the documents are signed by the Township Clerk, the Township Attorney and the Township Engineer before recording them with Wayne County. Once recorded, the original easement remains on file in the Clerk's office.

ACTION REQUESTED:

Approve the easement.

PROPOSED MOTION: I move to adopt Resolution #2020-12-08-108 authorizing the Township Clerk, Township Attorney and Township Engineer to sign the water main easement for Webasto and to authorize the recording of same.

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION TO AUTHORIZE THE WATER MAIN EASEMENT
FOR HILLSIDE-BENZING SCHOOLCRAFT ASSOCIATES LLC,
78-023-99-0030-703
WEBASTO**

RESOLUTION #2020-12-08-108

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the "Board"), held at Township Hall, located at 9955 N. Haggerty Road, Plymouth, on December 8, 2020, the following resolution was offered:

WHEREAS, Hillside-Benzing Schoolcraft Associates LLC, located at 29409 Haggerty Road, Novi, Michigan installed a water main necessary for the development of their property, and,

WHEREAS, said water main is a public water main and requires access by the Charter Township of Plymouth for routine maintenance and/or repairs to the water main;

NOW, THEREFORE, BE IT RESOLVED that Charter Township of Plymouth Board of Trustees does hereby approve **Resolution #2020-12-08-108** authorizing the easement for the water main located on the property at 78-023-99-0030-703, commonly known as: 14200 Haggerty Road, Plymouth, Michigan and grants approval for the Township Clerk, Township Attorney, and Township Engineer to sign and file the appropriate paperwork with Wayne County.

Moved by: _____ Seconded by: _____

ROLL CALL:

___Vorva, ___Clinton, ___Curmi, ___Doroshewitz, ___Monaghan, ___Heise, ___Stewart

EASEMENT

Hillside-Benzing Schoolcraft Associates LLC having an address of 29409 Haggerty Road, Novi, MI 48377 hereinafter designated "GRANTOR", in consideration of the sum of One Dollar, receipt of which is hereby acknowledged and determined to be fair and just compensation by GRANTOR, does by these presents covenant and warrant that GRANTOR is the fee simple owner of the property described below and does grant and convey to the Plymouth Charter Township, a Michigan municipal corporation, 9955 North Haggerty Road, Plymouth, Michigan 48170, hereinafter designated "GRANTEE", an easement and right of way for the purpose of installation, inspection, maintenance, repair, operation and removal of municipally owned utilities, including without limitation water, storm sewer and sanitary sewer and connections thereto, in, upon and across the property owned by GRANTOR, situated in the Plymouth Charter Township, Wayne County, Michigan and more particularly described in attached EXHIBIT A.

Parcel ID 78-023-99-0030-703

Commonly known as: 14200 Haggerty Road

The GRANTEE, its employees, agents or independent contractors, shall have full right upon said property and ingress and egress thereto for the purpose of constructing, installing, maintaining, repairing, altering or removing the aforementioned facilities. Further, for the purpose of storing or moving machinery, materials or other incidentals in connection with and during the construction or maintenance of said work, GRANTEE, its employees, agents or independent contractors, shall have a right of access and use over and across adjoining lands of GRANTOR. Reasonable caution shall be observed by GRANTEE, its employees, agents and independent contractors, for the protection of trees, shrubs, fences and other improvements belonging to GRANTOR. All surplus earth shall be removed from the property or deposited on the property in a manner satisfactory to GRANTOR. Upon completion of installation, construction, maintenance, repairs, alteration or removal of said facilities, the premises shall be left as nearly as reasonably possible in the same condition as before such work began and all machinery, materials and equipment removed.

The granting of the easement as stated herein shall vest in the GRANTEE authority to use said property for the purposes herein designated. This grant of easement shall run with the land and be binding upon the heirs, successors and assigns of GRANTOR and GRANTEE. It is understood and agreed that any and all improvements or appurtenances of the municipally owned utilities in the easement premises shall become and remain at all times the property of the GRANTEE, its successors and assigns, and subject to the GRANTEE'S fees, rules, regulations and ordinances.

END OF PAGE

IN WITNESS WHEREOF, GRANTOR has executed this instrument on November 17, 2020.

GRANTOR

Jaimey Roth
(Jaimey Roth, Member)

State of Michigan)
County of Oakland)ss.

The foregoing instrument was acknowledged before me this November 17, 2020
By Jaimey Roth, Member.

CYNTHIA D. ROSENTHAL
Notary Public, State of Michigan
County of Oakland
My Commission Expires 05-23-2022
Acting in the County of Oakland

Cynthia D. Rosenthal
Notary Public, Oakland County, Michigan

My commission expires: 6-23-2022

This instrument drafted by:

Jerry Vorva, Clerk
Plymouth Charter Township
9955 North Haggerty Road
Plymouth, Michigan 48170

After recording return this instrument to:

Jerry Vorva, Clerk
Plymouth Charter Township
9955 North Haggerty Road
Plymouth, Michigan 48170

Exempt from the taxation under MCL 207.505(a) and MCL 207.526(a).

This instrument approved as to form and substance by the Attorney for the Plymouth Charter Township, on
_____, 20____.

Kevin Bennett, Township Attorney

The easement description is approved as to form only by Engineer for the Plymouth Charter Township on
_____, 20____.

Jeremy Schrot, P.E., Township Engineer

This instrument accepted by the Board of Trustees of the Plymouth Charter Township at its meeting of
_____, 20____, and directed to be recorded.

Jerry Vorva, Plymouth Charter Township Clerk

EXHIBIT A

Legal Description

LAND SITUATED IN THE TOWNSHIP OF PLYMOUTH, COUNTY OF WAYNE, STATE OF MICHIGAN, DESCRIBED AS FOLLOWS:

PART OF THE SOUTHWEST ¼ OF SECTION 24, TOWN 1 SOUTH, RANGE 8 EAST, PLYMOUTH TOWNSHIP, WAYNE COUNTY, MICHIGAN DESCRIBED AS BEGINNING AT A POINT ON THE SOUTHERLY RIGHT OF WAY LINE OF SCHOOLCRAFT ROAD (SO-CALLED) WHICH IS DUE NORTH ALONG THE EAST LINE OF SAID SOUTHWEST ¼, 904.93 FEET AND NORTH 62 DEGREES 08 MINUTES 33 SECONDS WEST ALONG THE SOUTHERLY RIGHT OF WAY LINE OF SCHOOLCRAFT ROAD (SO-CALLED) 420.00 FEET; THENCE FROM SAID POINT OF BEGINNING CONTINUING NORTH 62 DEGREES 08 MINUTES 33 SECONDS WEST ALONG THE SOUTHERLY RIGHT OF WAY LINE OF SCHOOLCRAFT ROAD (SO-CALLED) 657.85 FEET; THENCE SOUTH 23 DEGREES 17 MINUTES 55 SECONDS WEST ALONG THE EASTERLY RIGHT OF WAY LINE OF HAGGERTY ROAD (SO-CALLED) 943.09 FEET; THENCE CONTINUING ALONG SAID EASTERLY RIGHT OF WAY LINE SOUTH 20 DEGREES 02 MINUTES 24 SECONDS WEST 472.25 FEET; THENCE SOUTH 89 DEGREES 55 MINUTES 17 SECONDS EAST ALONG THE NORTHERLY RIGHT OF WAY LINE OF THE C & O RAILROAD (SAID LINE 124.50 FEET NORTHERLY OF AND PARALLEL TO THE ORIGINAL CENTERLINE OF THE MAIN TRACK) 404.78 FEET; THENCE DUE NORTH 99.29 FEET; THENCE DUE EAST 531.00 FEET; THENCE DUE NORTH 326.81 FEET; THENCE NORTH 17 DEGREES 54 MINUTES 37 SECONDS WEST 49.08 FEET; THENCE 215.69 FEET ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 75.00 FEET, A CENTRAL ANGLE OF 164 DEGREES 46 MINUTES 27 SECONDS AND A LONG CHORD BEARING NORTH 16 DEGREES 18 MINUTES 59 SECONDS WEST 148.68 FEET TO A POINT OF REVERSE CURVATURE; THENCE 90.04 FEET ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 135.00 FEET, A CENTRAL ANGLE OF 38 DEGREES 12 MINUTES 48 SECONDS AND A LONG CHORD BEARING NORTH 46 DEGREES 57 MINUTES 51 SECONDS EAST 88.38 FEET; THENCE NORTH 27 DEGREES 51 MINUTES 27 SECONDS EAST 370.10 FEET TO THE POINT OF BEGINNING.

COMMONLY KNOWN AS: 14200 HAGGERTY ROAD, PLYMOUTH, MICHIGAN 48170
PARCEL ID: 78-023-99-0030-703

SKETCH OF WATER MAIN EASEMENTS

C & O RAILROAD
(WIDTH VARIES - PUBLIC)

SCHOOLCRAFT ROAD
(204' WIDE - PUBLIC)

HAGGERTY ROAD
(120' WIDE - PUBLIC)

PRIVATE RD.
(60' WIDE - PRIVATE)

PARCEL 2
PARCEL NO. 78-023-99-0030-703

PARCEL 1
PARCEL NO. 78-023-99-0030-701

SOUTH 1/4 CORNER SECTION 24 T.1S., R.8E.

C & O RAILROAD
(WIDTH VARIES - PUBLIC)

SOUTHWEST CORNER SECTION 24 T.1S., R.8E.

Curve Table

Curve #	Length	Radius	Delta	CH. BRG.	Chord
C3	90.04'	135.00'	38°12'50"	S46°57'51"W	88.38'
C4	187.69'	75.00'	143°22'54"	S05°36'50"E	142.41'

GRAPHIC SCALE
1" = 200'

LINE TABLE
SEE SHEET 3

PEA, Inc.
2430 Rochester Ct. Ste. 100
Troy, MI 48063-1872
T. 248.889.8090
F. 248.889.1044
www.pea-inc.com

CLIENT:
HILLSIDE INVESTMENTS
39475 W. THIRTEEN MILE ROAD
NOVI, MI 48377

SCALE: 1" = 200'

JOB No: 2018444

DATE: 5-21-20

DWG. No: 1 of 3

S:\PROJECTS\2018\2018-444 H HAGGERTY AND SCHOOLCRAFT SURVEY-DEPT\1844-RD\DWG\18444-ESM1.WA.dwg, 11/1/2018

LEGAL DESCRIPTION

LEGAL DESCRIPTION

(Per First American Title Insurance Company, PROFORMA, Received August 6, 2019)

The land referred to in this policy is described follows:

Land situated in the Township of Plymouth, County of Wayne, State of Michigan, described as follows:

PARCEL 2:

Part of the Southwest 1/4 of Section 24, Town 1 South, Range 8 East, Plymouth Township, Wayne County, Michigan described as beginning at a point on the Southerly right of way line of Schoolcraft Road (so-called) which is due North along the East line of said Southwest 1/4, 904.93 feet and N62°08'33"W along the Southerly right of way line of Schoolcraft Road (so-called) 420.00 feet; thence from said Point of Beginning continuing N62°08'33"W along the Southerly right of way line of Schoolcraft Road (so-called) 657.85 feet; thence S23°17'55"W along the Easterly right of way line of Haggerty Road (so-called) 943.09 feet; thence continuing along said Easterly right of way line S20°02'24"W 472.25 feet; thence S89°55'17"E along the Northerly right of way line of the C & O Railroad (said line 124.50 feet Northerly of and parallel to the original centerline of the Main Track) 404.78 feet; thence due North 99.29 feet; thence due East 531.00 feet; thence due North 326.81 feet; thence N17°54'37"W 49.08 feet; thence 215.69 feet along a curve to the right having a radius of 75.00 feet, a central angle of 164°46'27" and a long chord bearing N16°18'59"W 148.68 feet to a point of reverse curvature; thence 90.04 feet along a curve to the left having a radius of 135.00 feet, a central angle of 38°12'48" and a long chord bearing N46°57'51"E 88.38 feet; thence N27°51'27"E 370.10 feet to the Point of Beginning.

LEGAL DESCRIPTION

(Per PEA, Inc.)

12' WIDE WATER MAIN EASEMENT "A"

A 12 foot wide water main easement over part of the above described parcel, being part of the Southwest 1/4 of Section 24, Town 1 South, Range 8 East, Plymouth Township, Wayne County, Michigan, the centerline of said easement being more particularly described as:

Commencing at South 1/4 corner of said Section 24; thence along the north-south 1/4 line, N00°11'34"E, 903.60 feet to the south line of Schoolcraft Road (204 feet wide); thence along said south line, N62°08'33"W, 423.61 feet; thence continuing N62°08'33"W, 657.84 feet to the easterly line of Haggerty Road (120 feet wide); thence along said easterly line, S23°17'55"W, 92.33 feet; thence S66°28'35"E, 15.99 feet to the easterly line of an existing 12 foot wide water main easement, as recorded in Liber 34200, Page 195 and the POINT OF BEGINNING; thence continuing S66°28'35"E, 93.35 feet to the POINT OF ENDING.

LEGAL DESCRIPTION

(Per PEA, Inc.)

12' WIDE WATER MAIN EASEMENT "B"

A 12 foot wide water main easement over part of the above described parcel, being part of the Southwest 1/4 of Section 24, Town 1 South, Range 8 East, Plymouth Township, Wayne County, Michigan, the centerline of said easement being more particularly described as:

Commencing at South 1/4 corner of said Section 24; thence along the north-south 1/4 line, N00°11'34"E, 903.60 feet to the south line of Schoolcraft Road (204 feet wide); thence along said south line, N62°08'33"W, 423.61 feet; thence continuing N62°08'33"W, 657.84 feet to the easterly line of Haggerty Road (120 feet wide); thence along said easterly line, S23°17'55"W, 639.19 feet; thence S66°42'05"E, 15.99 feet to the easterly line of an existing 12 foot wide water main easement, as recorded in Liber 34200, Page 195 and the POINT OF BEGINNING; thence continuing S66°42'05"E, 85.61 feet to the POINT OF ENDING.



PEA, Inc.

2430 Rochester Ct., Ste. 100
Troy, MI 48063-1872
T: 248.889.9090
F: 248.889.1044
www.peamc.com

CLIENT:

HILLSIDE INVESTMENTS
39475 W. THIRTEEN MILE ROAD
NOVI, MI 48377

SCALE: 1" = 200'

JOB No: 2018444

DATE: 5-21-20

DWG. No: 2 of 3

S:\PROJECTS\2018\2018-444 H HAGGERTY AND SCHOOLCRAFT\SURVEY DEPT\18444END\DWG\18444-ESUT W.dwg, C1

LEGAL DESCRIPTION

LEGAL DESCRIPTION

(Per PEA, Inc.)

VARIABLE WIDTH WATER MAIN EASEMENT "C"

A variable width water main easement over part of the above described parcel, being part of the Southwest 1/4 of Section 24, Town 1 South, Range 8 East, Plymouth Township, Wayne County, Michigan, the centerline of said easement being more particularly described as:

Commencing at South 1/4 corner of said Section 24; thence along the north-south 1/4 line, N00°11'34"E, 903.60 feet to the south line of Schoolcraft Road (204 feet wide); thence along said south line, N62°08'33"W, 423.61 feet; thence S27°51'27"W, 370.10 feet; thence 90.04 feet along an arc of a curve to the right, having a radius of 135.00 feet and a chord that bears S46°57'51"W, 88.38 feet; thence 187.69 feet along an arc of a curve to the left, having a radius of 75.00 feet and a chord that bears S05°36'50"E, 142.41 feet to the westerly line of a 12 foot wide water main easement, as recorded in Liber 32484, Page 58; thence along said westerly line, S27°51'27"W, 13.59 feet to a southerly line of said easement; thence along said southerly line, S62°08'33"E, 6.00 feet to the POINT OF BEGINNING;

thence continuing along the centerline of a 12 foot wide water main easement, S70°15'21"W, 13.80 feet;

thence N66°42'05"W, 67.17 feet;

thence N23°17'55"E, 20.01 feet;

thence N21°42'05"W, 26.31 feet;

thence S21°42'05"E, 26.31 feet;

thence S23°17'55"W, 20.01 feet;

thence N66°42'05"W, 10.49 feet;

thence S68°17'55"W, 45.08 feet;

thence S23°17'55"W, 168.62 feet to a point on the centerline of a 20 foot wide easement;

thence continuing along the centerline of a 20 foot wide easement, N66°42'05"W, 16.00 feet;

thence S66°42'05"E, 16.00 feet to a point on the centerline of a 12 foot wide easement;

thence continuing along the centerline of a 12 foot wide easement, S23°17'55"W, 127.41 feet;

thence S68°17'55"W, 94.85 feet;

thence N66°42'05"W, 25.43 feet;

thence N23°17'55"E, 23.26 feet;

thence S23°17'55"W, 23.26 feet;

thence N66°42'05"W, 354.00 feet;

thence S23°17'55"W, 32.00 feet;

thence N23°17'55"E, 32.00 feet;

thence N66°42'05"W, 28.87 feet;

thence N21°40'45"W, 27.27 feet;

thence N66°40'45"W, 34.37 feet to the easterly line of an existing 12 foot wide water main easement, as recorded in Liber 34200, Page 195 and the POINT OF ENDING, the sidelines of said easement to lengthen or shorten to the existing recorded water main easements.

Line Table		
Line #	Direction	Length
L1	S27°51'27"W	13.59'
L2	S62°08'33"E	6.00'
L3	S70°15'21"W	13.80'
L4	N66°42'05"W	67.17'
L5	N23°17'55"E	20.01'
L6	N21°42'05"W	26.31'
L7	S21°42'05"E	26.31'
L8	S23°17'55"W	20.01'
L9	N66°42'05"W	10.49'
L10	S68°17'55"W	45.08'
L11	S23°17'55"W	168.62'
L12	N66°42'05"W	16.00'

Line Table		
Line #	Direction	Length
L13	S66°42'05"E	16.00'
L14	S23°17'55"W	127.41'
L15	S68°17'55"W	94.85'
L16	N66°42'05"W	25.43'
L17	N23°17'55"E	23.26'
L18	S23°17'55"W	23.26'
L19	N66°42'05"W	354.00'
L20	S23°17'55"W	32.00'
L21	N23°17'55"E	32.00'
L22	N66°42'05"W	28.87'
L23	N21°40'45"W	27.27'
L24	N66°40'45"W	34.37'

CLIENT:
HILLSIDE INVESTMENTS
39475 W. THIRTEEN MILE ROAD
NOVI, MI 48377

SCALE: 1" = 200' JOB No: 2018444

DATE: 5-21-20 DWG. No: 3 of 3



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S:\PROJECTS\2018\2018-444 H. HAGGERTY AND SCHOOLCRAFT SURVEY-DEPT\184448\DWG\18444-CSI-7 W.M.CWG, EH

BOARD DATE

12/8/2020

FUND NAME	FUND NUMBER	TOTAL INC PAYROLL	PAYROLL & INVOICES PAID		INVOICES PAID AFTER BOARD REVIEW
			PRIOR TO MEETING		
GENERAL FUND	101	2,062,467.76	1,769,635.05		292,832.71
SWD	226	128,655.67	128,408.36		247.31
IMPROV. REV.	246	-	-		
DRUG FORFEITURE	265	-	-		
DRUG FORFEITURE	266	-	-		
DRUG FORFEITURE	267	-	-		
GOLF COURSE FUND	510	-	-		
SENIOR TRANSPORTATION	588	8,787.97	8,787.97		
WATER & SEWER	592	1,665,454.24	1,616,700.03		48,754.21
TRUST& AGENCY	701	-	-		
POLICE BOND FUND	702	2,800.00	2,800.00		
TAX POOL	703	-	-		
SPECIAL ASSESS CAPITAL	805	518,033.84	26,201.76		491,832.08
TOTAL		4,386,199.48	3,552,533.17		833,666.31

Charter Township of Plymouth
AP Invoice Listing - Board Report

P. Bonds Page 12/14/20

VENDOR INFORMATION

INVOICE INFORMATION

35TH DISTRICT COURT

BOND

Invoice Amount:

\$2,500.00

Check Date:

12/05/2020

702-100-087.000

BOND RECEIPT NUMBER 8211

300.00

702-100-087.000

BOND RECEIPT NUMBER 8215

1,000.00

702-100-087.000

BOND RECEIPT NUMBER 8217

1,000.00

702-100-087.000

BOND RECEIPT NUMBER 8218

200.00

Total Amount to be Disbursed:

\$2,500.00

Charter Township of Plymouth
AP Invoice Listing - Board Report

Refunds Page: 12/2/20

VENDOR INFORMATION

INVOICE INFORMATION

SIMPLIFILE, LC

BD Bond Refund

101-371-283.016

BE18-0005

Invoice Amount:

\$72.00

Check Date:

12/01/2020

72.00

Total Amount to be Disbursed:

\$72.00

**Charter Township of Plymouth
AP Invoice Listing - Board Report**

Weekly Page: 12/2/20

VENDOR INFORMATION

INVOICE INFORMATION

AT & T		Invoice Amount:	\$599.06
AT&T - TELEPHONE ALLOCATION OCTOBER 2020		Check Date:	12/02/2020
101-201-853.000	Information Services		40.95
101-209-853.000	Assessing		24.46
101-371-853.000	Building		68.19
101-336-853.000	Fire		107.64
101-305-853.000	Police		109.04
101-171-853.000	Supervisor		63.75
101-253-853.000	Treasurer		54.39
101-215-853.000	Clerk		31.77
101-371-853.500	Community Development		25.38
101-325-853.000	Dispatch		41.02
101-265-854.000	Water/Sewer (Util)		9.74
101-691-853.000	Park		7.63
592-172-853.000	Gen Expense Tel		15.10
BASIC Benefits LLC		Invoice Amount:	\$250.00
ANNUAL SECTION 105 HRA PLAN RENEWAL FEE		Check Date:	12/02/2020
101-100-123.000	2021 RENEWAL FEE		250.00
BUONO, DUANE		Invoice Amount:	\$4,385.50
MECHANICAL INSP PAY NOVEMBER 2020		Check Date:	12/02/2020
101-371-818.000	NOV PAY		4,385.50
COMCAST		Invoice Amount:	\$347.56
HIGH SPEED INTERNET - TOWNSHIP PARK -DEC		Check Date:	12/02/2020
101-691-921.000	High Speed Internet - Township Park		347.56
DTE ENERGY		Invoice Amount:	\$14.55
DTE SERVICE MILLER PARK OCTOBER 2020 - 910		Check Date:	12/02/2020
101-691-921.000	MILLER PARK ELECTRIC OCTOBER 2020		14.55
DTE ENERGY		Invoice Amount:	\$168.88
BASEBALL DIAMONDS OCTOBER 2020-- 9100-15		Check Date:	12/02/2020
101-691-921.000	Baseball Diamonds		168.88
HEILEMAN, JAMES		Invoice Amount:	\$3,749.25
NOVEMBER 2020 ELEC INSP PAY		Check Date:	12/02/2020
101-371-818.000	NOV 2020 PAY		3,749.25
MUNSON, STEVE		Invoice Amount:	\$1,222.75
NOVEMBER 2020 PLUMBING INSP PAY		Check Date:	12/02/2020
101-371-818.000	NOV PAY		1,222.75
CHARTER TWSP OF PLYMOUTH		Invoice Amount:	\$1,645.80
PLYMOUTH TOWNSHIP - WATER/SEWER NOVEM		Check Date:	12/02/2020
101-171-921.000	SUPERVISOR		40.50
101-201-921.000	INFO SERVICES		21.67
101-209-921.000	ASSESSORS		11.59
101-215-921.000	CLERK		35.19
101-253-921.000	TREASURER		14.70
101-265-854.000	BUILDING		228.12
101-305-921.000	POLICE		116.30
101-325-921.000	DISPATCH		24.21
101-325-921.400	LOCK UP		24.21
101-336-921.000	FIRE		486.37
101-371-921.000	BUILDING		25.49

**Charter Township of Plymouth
AP Invoice Listing - Board Report**

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VENDOR INFORMATION

INVOICE INFORMATION

101-371-921.500	PLANNING	14.28
101-691-921.000	PARK	351.80
226-226-921.000	SOLID WASTE	3.36
592-172-921.000	ADM/GEN EXPENSE	172.95
592-291-921.000	POWER & PUMPING	60.50
588-588-921.000	FRIENDSHIP STATION	14.56

A T & T LONG DISTANCE

Invoice Amount: \$1.35
Check Date: 12/02/2020

LONG DISTANCE ALLOCATION OCTOBER 2020 /

101-201-853.000	-Info services	0.09
101-209-853.000	Assessing	0.06
101-371-853.000	Building	0.15
101-336-853.000	Fire	0.24
101-171-853.000	Supervisor	0.14
101-253-853.000	Treasurer	0.12
101-215-853.000	Clerk	0.07
101-371-853.500	Community Development (Planning)	0.06
101-325-853.000	Dispatch	0.09
101-265-854.000	Township Hall	0.02
101-691-853.000	Park	0.03
592-172-853.000	DPW	0.03
101-305-853.000	Police	0.25

VERIZON WIRELESS

Invoice Amount: \$89.19
Check Date: 12/02/2020

VERIZON - CELL PHONES FOR PARK & FIRE (ACC

101-691-853.000	PARK CELL PHONE	40.01
101-336-853.000	FIRE - (LIFEPACKS)	49.18

KCI

Invoice Amount: \$195.10
Check Date: 12/02/2020

WCA PROPOSAL 209896 & 5076 - PRINTING AND

101-290-730.000	WCA PROPOSAL 209896	195.10
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Total Amount to be Disbursed: \$12,668.99

BR 12/21/20 Page: 1/11

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION

INVOICE INFORMATION

ALLIE BROTHERS UNIFORMS			Invoice Amount:	\$74.99
INV. 81365 9/8/2020 UNIFORM EQUIPMENT/PSA			Check Date:	12/08/2020
101-325-758.000	UNIFORM JOB SHIRT			74.99
ALLIE BROTHERS UNIFORMS			Invoice Amount:	\$94.99
INV. 81290 10/31/2020 UNIFORM EQUIPMENT/D			Check Date:	12/08/2020
101-305-758.000	UNIFORM RAIN COAT			94.99
ALLIE BROTHERS UNIFORMS			Invoice Amount:	\$74.99
INV. 81364 11/10/2020 UNIFORM EQUIPMENT/D			Check Date:	12/08/2020
101-305-758.000	UNIFORM PANTS			74.99
ALLIE BROTHERS UNIFORMS			Invoice Amount:	\$224.98
INV. 81427 11/16/2020 UNIFORM EQUIPMENT/P			Check Date:	12/08/2020
101-325-758.000	UNIFORM L/S SHIRT			51.99
101-325-758.000	UNIFORM PANTS			64.99
101-325-758.000	UNIFORM TURTLENECK			108.00
ALPHAGRAPHICS #336			Invoice Amount:	\$345.00
BUSINESS CARDS - HEISE, VORVA, TERRELL, MO			Check Date:	12/08/2020
101-215-727.000	HEISE BUS CARDS			87.00
101-215-727.000	VORVA BUS CARDS			86.00
101-215-727.000	TERRELL BUS CARDS			86.00
101-215-727.000	MORIARTY BUS CARDS			86.00
ALPHAGRAPHICS #336			Invoice Amount:	\$488.94
LETTERHEAD W CHANGES FOR NEW BOARD OF			Check Date:	12/08/2020
101-215-727.000	ENVELOPES			488.00
101-215-727.000				0.94
APOLLO FIRE EQUIPMENT			Invoice Amount:	\$221.28
ADAPTER 5.9" STORZ X 5.0 SWIVEL FOR FEMAIL			Check Date:	12/08/2020
101-336-851.000	ADAPTERFOR SWIVEL HANDLE			221.28
APOLLO FIRE EQUIPMENT			Invoice Amount:	\$492.04
FIELD SERVICE KIT & SCREWS			Check Date:	12/08/2020
101-336-979.000	FIELD SERV KIT & SCREWS			492.04
BATTERIES PLUS BULBS			Invoice Amount:	\$331.54
INV. P33768182 11/25/2020 BATTERIES - STOC			Check Date:	12/08/2020
101-305-727.000	C BATTERIES			35.97
101-305-727.000	AA BATTERIES			47.94
101-305-727.000	3 VOLT BATTERIES			83.85
101-305-727.000	AAA BATTERIES			31.96
101-305-727.000	9 VOLT BATTERIES			77.25
101-305-727.000	9 VOLT RAYOVAC			18.60
101-305-727.000	D BATTERIES			35.97
ASSA ABLOY ENTRANCE SYSTEMS US, INC			Invoice Amount:	\$685.40
MAIN PAVILLION ENTRY DOORS AT PARK REPAI			Check Date:	12/08/2020
101-691-931.000	INVOICE SEI 1262792			685.40
BLACKWELL FORD INC.			Invoice Amount:	\$187.45
INV. 371082 11/27/2020 VEHICLE REPAIR/1068			Check Date:	12/08/2020
101-305-863.000	REPLACE PASSENGER SIDE HEADLIGHT BULB			187.45

**Charter Township of Plymouth
AP Invoice Listing - Board Report**

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VENDOR INFORMATION

INVOICE INFORMATION

BLACKWELL FORD INC.			Invoice Amount:	\$63.30
INV. 371166 11/30/2020 VEHICLE REPAIR/1280			Check Date:	12/08/2020
101-305-863.000	DRIVER'S SIDE HEADLIGHT BULB			63.30
BLACKWELL FORD INC.			Invoice Amount:	\$1,021.88
INV. 370720 11/18/2020 VEHICLE REPAIR/A394			Check Date:	12/08/2020
101-305-863.000	REAR & FRONT BRAKE PADS/ROTORS			1,021.88
BLACKWELL FORD INC.			Invoice Amount:	\$599.27
INV. 370728 11/19/2020 VEHICLE REPAIR/1068			Check Date:	12/08/2020
101-305-863.000	MOUNT/BALANCE TIRES/REAR PADS/ROTORS			599.27
BLACKWELL FORD INC.			Invoice Amount:	\$415.45
INV. 370831 11/23/2020 VEHICLE REPAIR/B684			Check Date:	12/08/2020
101-305-863.000	REPLACE DRIVER SIDE SEAT BACK REST			415.45
BLACKWELL FORD INC.			Invoice Amount:	\$201.93
INV. 371083 11/27/2020 VEHICLE REPAIR/B684			Check Date:	12/08/2020
101-305-863.000	REPLACED #3 PLUG/COIL BOOT			201.93
BLACKWELL FORD INC.			Invoice Amount:	\$805.13
INV. 370356 11/11/2020 VEHICLE REPAIR/1068			Check Date:	12/08/2020
101-305-863.000	OIL CHG/FRONT BRAKES/REAR BRAKES			805.13
BLACKWELL FORD INC.			Invoice Amount:	\$52.30
INV. 370165 11/3/2020 VEHICLE REPAIR/A5947			Check Date:	12/08/2020
101-305-863.000	THE WORKS OIL CHANGE			52.30
BLACKWELL FORD INC.			Invoice Amount:	\$51.80
INV. 370192 11/4/2020 VEHICLE REPAIR/12807			Check Date:	12/08/2020
101-305-863.000	REPLACE PASSENGER SIDE HEADLIGHT			51.80
BLACKWELL FORD INC.			Invoice Amount:	\$237.50
INV. 369847 10/27/2020 VEHICLE REPAIR/C074			Check Date:	12/08/2020
101-305-863.000	REMOVE STEERING COLUMN/CLEAN SHIFTER			237.50
BLACKWELL FORD INC.			Invoice Amount:	\$1,023.18
BRAKES FRONT AND REAR			Check Date:	12/08/2020
101-371-863.000	INVOICE 368804			1,023.18
BLACKWELL FORD INC.			Invoice Amount:	\$52.30
OIL CHANGE EXPLORER			Check Date:	12/08/2020
101-371-863.000	INVOICE 369497			52.30
CDW GOVERNMENT INC			Invoice Amount:	\$1,600.00
SERVER SUPPORT RENEWAL - SERVICE EXPRES			Check Date:	12/08/2020
101-290-941.000	SERVER SUPPORT-MXQ52508V1 - THRU 9/30/2			381.34
101-290-941.000	SERVER SUPPORT-2M251702J3 - THRU 9/30/2			132.00
101-290-941.000	SERVER SUPPORT-MXQ51603SR - THRU 9/30/2			381.33
101-290-941.000	SERVER SUPPORT-MXQ4100377 - THRU 9/30/2			293.33
101-290-941.000	SERVER SUPPORT-MXQ20204W1 - THRU 9/30/			88.93
101-290-941.000	SERVER SUPPORT-MXQ74502MG - THRU 9/30/			323.07
CINTAS CORPORATION - 300			Invoice Amount:	\$225.08
INV. 4061299471 9/11/2020 MAT SERVICE FOR			Check Date:	12/08/2020
101-305-776.000	Mats for pd			225.08

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Corporate Benefit Solutions, LLC		Invoice Amount:	\$282.64
NOVEMBER 2020 MONTHLY PREMIUM FOR BENE		Check Date:	12/08/2020
101-171-818.000	BENEXPRESS ENROLLMENT		400.00
101-171-818.000	UNUM BENX CREDIT		(117.36)
DC Dental, Inc.		Invoice Amount:	\$205.50
INV. 712608IN 11/11/2020 ULTRA ONE LATEX G		Check Date:	12/08/2020
101-290-757.144	HIGH RISK - LARGE		205.50
DC Dental, Inc.		Invoice Amount:	\$205.50
INV. 710300IN 11/3/2020 ULTRA ONE LATEX G		Check Date:	12/08/2020
101-290-757.144	HIGH RISK - SMALL		205.50
DC Dental, Inc.		Invoice Amount:	\$205.50
INV. 7114550IN 11/6/2020 ULTRA ONE LATEX		Check Date:	12/08/2020
101-290-757.144	HIGH RISK - SMALL		205.50
DC Dental, Inc.		Invoice Amount:	\$229.00
INV. 715856IN 11/23/2020 SAFE GRIP LATEX GL		Check Date:	12/08/2020
101-290-757.144	HIGH RISK - MEDIUM		229.00
DC Dental, Inc.		Invoice Amount:	\$205.50
INV. 716772IN 11/25/2020 ULTRA ONE LATEX G		Check Date:	12/08/2020
101-290-757.144	HIGH RISK - LARGE		205.50
DC Dental, Inc.		Invoice Amount:	\$229.00
INV. 715125IN 11/19/2020 SAFE GRIP LATEX GL		Check Date:	12/08/2020
101-290-757.144	HIGH RISK - MEDIUM		229.00
DC Dental, Inc.		Invoice Amount:	\$229.00
INV. 713745IN 11/16/2020 ULTRA ONE LATEX G		Check Date:	12/08/2020
101-290-757.144	HIGH RISK - XLARGE		229.00
DELL MARKETING L.P.		Invoice Amount:	\$23,121.44
QUOTE NO. 3000068556690.1 DELL LATITUDE 5		Check Date:	12/08/2020
101-305-978.000	DELL LATITUDE 5424		18,272.00
101-305-978.000	DEVMT, DOCKST,DELL,400,OPT,SCRSPT		397.92
101-305-978.000	HAVIS DS-DELL-412 DOCKING STATION		4,451.52
DE WOLF & ASSOCIATES		Invoice Amount:	\$745.00
INV. 3036 10/26/2020 F.T.O. PROGRAM - OCT 19		Check Date:	12/08/2020
101-305-960.000	OFFICER WILDER		745.00
DIAMOND PROCLEAN, LLC		Invoice Amount:	\$2,030.00
FALL WINDOW CLEANING 2020		Check Date:	12/08/2020
101-265-776.000	INVOICE 22981		1,775.00
101-336-776.000	INVOICE 22981		65.00
101-305-776.000	INVOICE 22981		190.00
DIAMOND PROCLEAN, LLC		Invoice Amount:	\$863.00
FALL WINDOW CLEANING INV 22956		Check Date:	12/08/2020
101-265-858.000	INVOICE 22956		863.00
Dominion Voting		Invoice Amount:	\$16,555.68
ELECTION MANAGEMENT HARDWARE		Check Date:	12/08/2020
101-262-978.000	EMS ADJUD WKSTATION HARDWARE (3431)		2,200.00
101-262-978.000	NETWORK SWITCH (X1008)		200.00

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	101-262-978.000	ADJUDICATION MODULE	14,085.00
	101-262-978.000	SHIPPING	45.28
	101-262-978.000	PATCH CABLE	25.40
Dearborn Heights Fire Department		Invoice Amount:	\$7,210.75
2-LIFEPAK 15 V4 MONITORS/ 3 CR DEFIBRILL		Check Date:	12/08/2020
	101-336-978.000	LIFEPAKS MAINT PLAN & ACCESSORIES	17,210.75
	101-336-697.000	TRADE IN	(10,000.00)
Elan Equipment, Inc.		Invoice Amount:	\$1,295.00
INVOICE # 20211980 - LEIGHTRONIX TOTAL INF		Check Date:	12/08/2020
	101-290-818.000	INVOICE # 20211980	1,295.00
ETNA SUPPLY		Invoice Amount:	\$3,348.00
QUOTE 11/9/2020 S103773641		Check Date:	12/08/2020
	592-291-935.000	1X60FT COPPER K SOFT	1,548.00
	592-291-935.000	1X100FT COPPER K SOFT COIL	430.00
	592-291-935.000	FLR X FLR	940.00
	592-291-935.000	1" FLARE CORP	430.00
FELL, CYNTHIA		Invoice Amount:	\$10.59
REIMBURSEMENT - COMMUNICATIONS CENTER		Check Date:	12/08/2020
	101-325-727.000	WIRELESS MOUSE	10.59
FRIENDS OF THE ROUGE		Invoice Amount:	\$522.50
RAIN GARDEN SUPPLIES		Check Date:	12/08/2020
	101-691-931.000	RAIN GARDEN SUPPLIES-MULCH, STONES, DIR	522.50
GFL Environmental USA, Inc.		Invoice Amount:	\$225.00
DPW RECYCLE CENTER		Check Date:	12/08/2020
	226-226-810.500	10/27/20 - CARDBOARD/PAPER 0046791055	225.00
GALLS, LLC		Invoice Amount:	\$130.49
INV. # 016795525 10/26/2020 UNIFORM EQUIP/		Check Date:	12/08/2020
	101-305-758.000	NIKE SFB FIELD	130.49
General Linen & Uniform Service		Invoice Amount:	\$14.25
INV. 031628 10/28/2020 PRISONER BLANKET CL		Check Date:	12/08/2020
	101-325-851.400	Blanket Cleaning	6.75
	101-325-851.400	DELIVERY CHARGE	7.50
Great Lakes Ace Hardware		Invoice Amount:	\$17.42
BUCKETS & WAX RINGS		Check Date:	12/08/2020
	101-336-836.000	BUCKETS & WAX RRINGS - HAZMAT	17.42
Great Lakes Ace Hardware		Invoice Amount:	\$48.94
WELCOME MAT & HARDWARE		Check Date:	12/08/2020
	101-336-776.000	WELCOME MAT AND HARDWARE	48.94
Great Lakes Ace Hardware		Invoice Amount:	\$7.59
LOCK FOR UTILITY 1		Check Date:	12/08/2020
	101-336-863.000	LOCK FOR U-1	7.59
Great Lakes Ace Hardware		Invoice Amount:	\$12.34
FY2020 BLANKET PURCHASE ORDER - OCTOBER		Check Date:	12/08/2020
	101-691-931.000	FY2020 BLANKET PURCHASE ORDER	12.34

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Great Lakes Ace Hardware BULBS AND VACUUM ATTACHMENTS 101-336-776.000		Invoice Amount: \$14.61 Check Date: 12/08/2020 14.61
Great Lakes Ace Hardware DRILL BITS 101-336-979.000	BULBS AND VACUUM ATTACHMENTS SET OF DRILL BITS	Invoice Amount: \$28.49 Check Date: 12/08/2020 28.49
GUARDIAN ALARM CO ALARM BILLING PLYMOUTH TOWNSHIP PUMP H 592-172-818.000	Monitoring, Maintenance & Services	Invoice Amount: \$266.67 Check Date: 12/08/2020 266.67
HALT FIRE INC E32908 CHECK HYD GENERATOR 101-336-863.000-20	E32908 CHECK HYDRAULIC GENERATOR	Invoice Amount: \$156.00 Check Date: 12/08/2020 156.00
HUMANE SOCIETY OF HURON VALLEY INV. 2020009 9/30/2020 STRAY IMPOUND SERVI 101-305-819.000	STRAY IMPOUND SERVICES	Invoice Amount: \$225.00 Check Date: 12/08/2020 225.00
I.T Right, Inc. INV. 20166335 11/11/2020 VARIOUS REMOTE SU 101-305-851.000	EVENT SENTRY SERVICE CALLS	Invoice Amount: \$787.50 Check Date: 12/08/2020 787.50
I.T Right, Inc. INV. 20166299 11/5/2020 EVENT SENTRY MAINT 101-305-851.000	TRAINING TO SET UP REPORTS/JOBS	Invoice Amount: \$112.50 Check Date: 12/08/2020 112.50
KONICA MINOLTA BUSINESS SOLUTIONS COPY CHARGES - OCTOBER 2020 (CLERK'S O 101-371-727.000 101-371-727.000 101-215-727.000 101-215-727.000	Color Copies - Bldg C353 B&W Copies - Bldg C353 COLOR COPIES - CLERK C451 B & W COPIES - CLERK C451	Invoice Amount: \$142.87 Check Date: 12/08/2020 120.73 16.62 1.00 4.52
KONICA MINOLTA BUSINESS SOLUTIONS MAINTENANCE #269294288 10/31/2020 101-171-727.000 101-201-851.000 101-371-851.500 226-226-727.000 592-172-818.000	C454e Copier Maintenance Maint. Maint. Maint. Maint.	Invoice Amount: \$446.19 Check Date: 12/08/2020 93.70 17.85 22.31 22.31 290.02
KONICA MINOLTA BUSINESS SOLUTIONS INV. 9007229389 10/25/2020 MAINT. AGREEME 101-305-851.000	9/26/2020 - 10/25/2020 COVERAGE DATES	Invoice Amount: \$206.68 Check Date: 12/08/2020 206.68
KSS Enterprises COVID CHARGE - DIGITAL THERMOMETERS FOR 101-290-757.144	(2) DIG. THERMS (COVID TEST)	Invoice Amount: \$62.28 Check Date: 12/08/2020 62.28
KSS Enterprises COVID CHARGE - HAND SANITIZER AND WINDO 101-290-757.144	SANITIZER & GLASS CLEANER - COVID	Invoice Amount: \$80.40 Check Date: 12/08/2020 80.40
MAIN STREET AUTO WASH SEPTEMBER AND OCTOBER CAR WASHES		Invoice Amount: \$435.00 Check Date: 12/08/2020

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	101-305-863.000	Police Vehicles	425.00
	101-371-863.000	Building Vehicles	10.00
MARK ANTHONY CONTRACTING, INC.		Invoice Amount:	\$285,097.32
LITCHFIELD DRIVE SAD PAYMENT APPLICATION		Check Date:	12/08/2020
805-805-970.310	LITCHFIELD DRIVE SAD PAYMENT APPLICATION		285,097.32
MARK ANTHONY CONTRACTING, INC.		Invoice Amount:	\$204,814.76
GENERAL DRIVE SAD PAYMENT APPLICATION #3		Check Date:	12/08/2020
805-805-970.350	GENERAL DRIVE SAD PAYMENT APPLICATION		204,814.76
MARSH POWER TOOLS		Invoice Amount:	\$242.99
DEWALT BLOWER		Check Date:	12/08/2020
101-336-978.001	DEWALT 60V AXIAL BLOWER		242.99
Marquis Food Service, Inc.		Invoice Amount:	\$24.50
INV. 9557 11/20/2020 PRISONER MEALS		Check Date:	12/08/2020
101-325-818.400	BREAKFAST SANDWICHES		19.50
101-325-818.400	DELIVERY		5.00
MICHIGAN.COM		Invoice Amount:	\$313.00
BALLOT PRE-PROCESSING DETROIT FREE PRESS		Check Date:	12/08/2020
101-262-813.000	BALLOT PRE-PROCESSING		288.00
101-262-813.000	DET LOCAL.COM		25.00
MERCHANTS & MEDICAL CREDIT CORP, IN		Invoice Amount:	\$75.37
TRANSPORT BILLING FEES		Check Date:	12/08/2020
101-336-959.000	TRANSPORT BILLING FEES		75.37
ELECTION SOURCE		Invoice Amount:	\$4,085.00
ICP & ICX TESTING AND ADDL AV TEST DECKS F		Check Date:	12/08/2020
101-262-818.000	Full Svc Testing for ICP		260.00
101-262-818.000	Addl Testing for ICP		1,485.00
101-262-818.000	Full Svc Testing for ICX		180.00
101-262-818.000	Addl Testing for ICX		1,320.00
101-262-818.000	Addl AV Test Decks Ran		840.00
MICHIGAN AIR SOLUTIONS, LLC		Invoice Amount:	\$184.00
STA #1 COMPRESSOR MAINT		Check Date:	12/08/2020
101-336-851.000	STA #1 COMPRESSOR MAINT		184.00
MICHIGAN AIR SOLUTIONS, LLC		Invoice Amount:	\$193.00
STA#3 COMPRESSOR MAINT		Check Date:	12/08/2020
101-336-851.000	COMPRESSOR MAINTSTA #3		193.00
MICHIGAN AIR SOLUTIONS, LLC		Invoice Amount:	\$184.00
STA #2 COMPRESSOR MAINT		Check Date:	12/08/2020
101-336-851.000	STA #2 COMPRESSOR MAINT		184.00
MICHIGAN MUNICIPAL RISK MGT AUTH		Invoice Amount:	\$37,500.00
MMRMA - INSTALLMENT #2 POLICY # R0001041		Check Date:	12/08/2020
101-954-912.000	INSTALLMENT #2- 7/1/2020 - 7/1/2021		37,500.00
MICHIGAN MUNICIPAL RISK MGT AUTH		Invoice Amount:	\$142,857.00
MRRMA POLICY # M0001041 INSTALLMENT #2 F		Check Date:	12/08/2020
101-954-912.000	INSTALLMENT #1 FOR POLICY 7/1/20--7/1/21		142,857.00

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MICHIGAN, STATE OF		Invoice Amount:	\$30.00
INV. 551-568559 11/5/2020 SOR REGISTRATION		Check Date:	12/08/2020
101-305-818.000	SOR REGISTRATION-PERIOD ENDING 10/31/2		30.00
MISS DIG SYSTEM, INC		Invoice Amount:	\$2,374.31
MISS DIG - 2021 #20210657 11/16/2020		Check Date:	12/08/2020
592-291-935.000	MEMBERSHIP FEE		1,395.41
592-291-935.000	EDUCATION AND AWARENESS		250.00
592-291-935.000	2020 ANNUAL MAINTENANCE FEE FOR CODES		257.60
592-291-935.000	Annual Maint fee for remote access		192.75
592-291-935.000	FIRST THREE ANNUAL ADJUSTMENT FEE ENHA		278.55
Ferguson Waterworks		Invoice Amount:	\$613.26
47650 N TERRITORIAL OUR LADY OF GOOD COU		Check Date:	12/08/2020
592-172-780.000	INVOICE DATE 11/9/2020 INVOICE# 0116814		613.26
MICHIGAN LINEN SERVICE		Invoice Amount:	\$84.35
UNIFORMS 11/20/2020 #436482		Check Date:	12/08/2020
592-172-758.000	11/20/2020		84.35
GIARMARCO, MULLINS & HORTON, PC.		Invoice Amount:	\$1,750.65
LABOR ATTY. SERVICES (JOHN C. CLARK) -OCTO		Check Date:	12/08/2020
101-290-828.000	LABOR ATTY SERVICES (JOHN CLARK) #25		1,750.65
OAKLAND COMMUNITY COLLEGE		Invoice Amount:	\$800.00
INV. 115920 10/30/2020 INVESTIGATOR SCHOO		Check Date:	12/08/2020
101-305-960.000	DETECTIVE NICELY AND WARRING		800.00
OFFICE DEPOT		Invoice Amount:	\$35.98
INV. 130751155001 10/16/2020 COMMUNICATIO		Check Date:	12/08/2020
101-325-727.000	CHARGER		35.98
OFFICE DEPOT		Invoice Amount:	\$44.99
INV. 130752194001 10/16/2020 COMMUNICATIO		Check Date:	12/08/2020
101-325-727.000	CERAMIC HEATER		44.99
OFFICE DEPOT		Invoice Amount:	\$59.99
INV. 130752192001 10/16/2020 POLICE DEPT OF		Check Date:	12/08/2020
101-305-727.000	USB DRIVES - 8G 10-PACK FOR DET BUREAU		59.99
OFFICE DEPOT		Invoice Amount:	\$120.43
INV. 514779716001 9/29/2020 COMMUNICATION		Check Date:	12/08/2020
101-325-727.000	3 HOLE PUNCH		10.29
101-325-727.000	IMPORT SURCHARGE		0.87
101-325-727.000	DESK ORGANIZER		47.09
101-325-727.000	WIRE SORTER		5.99
101-325-727.000	PENCIL CUP		4.49
101-325-727.000	LETTER TRAY		9.74
101-325-727.000	FILE HOLDER		14.99
101-325-727.000	SCISSORS		20.58
101-325-727.000	BANDAIDS		6.39
OFFICE DEPOT		Invoice Amount:	\$323.86
OCT SUPPLIES		Check Date:	12/08/2020
592-172-727.000	3 HOLE PUNCH ELECTRC LG CAPACITY		296.92
592-172-727.000	ENVELOPES		26.94

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OFFICE DEPOT			Invoice Amount:	\$27.29
OCT SUPPLIES			Check Date:	12/08/2020
	101-371-727.500	HANGING FOLDERS		27.29
OFFICE DEPOT			Invoice Amount:	\$74.99
OCT SUPPLIES			Check Date:	12/08/2020
	592-172-727.000	ADDRESS STAMPER		74.99
OFFICE DEPOT			Invoice Amount:	\$71.96
INV. 130752180001 10/16/2020 COMMUNICATIO			Check Date:	12/08/2020
	101-325-727.000	USB DRIVES		71.96
OFFICE DEPOT			Invoice Amount:	\$59.98
INV. 130752185001 10/19/2020 COMMUNICATIO			Check Date:	12/08/2020
	101-325-727.000	USB DRIVES- 32 GB		59.98
OFFICE DEPOT			Invoice Amount:	\$723.90
CALENDARS, BINDERS, COPY PAPER			Check Date:	12/08/2020
	101-215-727.000	YRLY WALL CALENDAR		29.59
	101-215-727.000	DESK PAD CALENDAR		14.22
	101-215-727.000	DESK PAD CALENDAR		14.38
	101-215-727.000	DESK PAD CALENDAR		12.78
	101-215-727.000	MINI MONTHLY CALENDAR		11.19
	101-215-727.000	TODAY IS REFILLS		20.79
	101-215-727.000	LETTER COPY PAPER		323.92
	101-215-727.000	LOOSE LEAF CALENDAR		7.99
	101-215-727.000	LEGAL FILE FOLDERS		12.59
	101-215-727.000	WHITE FILE FOLDER LBLs		12.39
	101-215-727.000	5" WHITE BINDERS		251.92
	101-215-727.000	2" BLUE BINDERS		12.14
OFFICE DEPOT			Invoice Amount:	\$31.58
CALENDARS, BINDERS, COPY PAPER			Check Date:	12/08/2020
	101-215-727.000	3" WHITE BINDERS		31.58
OFFICE DEPOT			Invoice Amount:	\$119.92
INV. 136710149001 11/13/2020 COVID EXPENSE			Check Date:	12/08/2020
	101-290-757.144	FACE MASKS		119.92
OFFICE DEPOT			Invoice Amount:	\$26.18
INV. 136584643001 11/12/2020 COMMUNICATIO			Check Date:	12/08/2020
	101-325-727.000	BINDER CLIPS		8.76
	101-325-727.000	BUBBLE WRAP		17.42
OFFICE DEPOT			Invoice Amount:	\$240.77
INV. 136583116001 11/13/2020 COMMUNICATIO			Check Date:	12/08/2020
	101-325-727.000	BINDERS 1.5"		10.58
	101-325-727.000	2021 DESK CALENDARS		25.58
	101-325-727.000	TAPE DISPENSER		18.60
	101-325-727.000	TAPE		10.59
	101-325-727.000	SEALING TAPE		15.18
	101-325-727.000	MAGIC TAPE		31.96
	101-325-727.000	OFFICE DUSTER		16.99
	101-325-727.000	FILE BOXES		111.29
OAKLAND COUNTY			Invoice Amount:	\$6,860.75
INV. CLM0011679 9/30/2020 CLEMIS FEES - JUL-			Check Date:	12/08/2020

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	101-325-818.000	MEMBERSHIP USAGE FEE	1,849.50
	101-325-818.000	MDC PARTICIPATION FEE	3,008.50
	101-325-818.000	CRIMEMAPPING	75.00
	101-325-818.000	LIVESCAN (OCT-DEC)	927.75
	101-325-818.000	MUG CAPTURE STN MAINT (OCT-DEC 2020)	1,000.00
PSTGP, LLC (PROFESSIONAL POLICE)		Invoice Amount:	\$300.00
INV. 5551 9/16/20 POLICE SUPERVISOR LIABILIT		Check Date:	12/08/2020
101-305-960.000	POLICE SUP LIABILITY ON 10/1/2020		300.00
PARAGON LABORATORIES		Invoice Amount:	\$164.00
DBP-1 Testing		Check Date:	12/08/2020
592-172-818.100	DBP-1 Testing		164.00
PLM Lake & Land Management Corp.		Invoice Amount:	\$150.00
REIMBURSEMENT FOR PERMIT FEE 2021 SEASO		Check Date:	12/08/2020
101-691-931.000	INVOICE PARK POND PERMITS FOR 2021.		75.00
101-265-776.000	INVOICE TOWNHALL POND E19316		75.00
Plumberz North America, LLC.		Invoice Amount:	\$1,300.00
NEW PVB ON OUTSIDE OF STATION		Check Date:	12/08/2020
101-336-776.000	STA #3 INSTALL NEW PVB OUTSIDE OF BLDG		1,300.00
Plumberz North America, LLC.		Invoice Amount:	\$289.00
STA #2 EMER CABLE CLEAN OUT		Check Date:	12/08/2020
101-336-776.000	STA #2 EMERG CABLE CLEAN OUT		289.00
Plumberz North America, LLC.		Invoice Amount:	\$950.00
STA#3 OPEN BLK WALL BEHIND PVB FOR SS.		Check Date:	12/08/2020
101-336-776.000	STA #3 OPEN WALL BEHIND PVB FOR S SYS		950.00
PLYMOUTH-CANTON COMMUNITY SCHOOLS		Invoice Amount:	\$2,695.33
INV. 003348 11/4/2020 - OCTOBER FUEL		Check Date:	12/08/2020
101-305-759.000	Patrol Vehicles		2,641.64
101-325-759.000	PSA VEHICLE		53.69
REID, JOHN E. & ASSOCIATES, INC.		Invoice Amount:	\$894.00
INV. 198258 9/10/2020 INVESTIGATIVE INTERVI		Check Date:	12/08/2020
101-305-960.000	DETECTIVE NICELY - NOV 3-6, 2020		795.00
101-305-960.000	DETECTIVE WARRING - NOV 3-6, 2020		99.00
SEHI COMPUTER PRODUCTS		Invoice Amount:	\$258.21
HP 80X 2 PK HIGH YIELD BLACK ORIGINAL TONE		Check Date:	12/08/2020
101-171-727.000	HP 80X TONER 2 PK		252.21
101-171-727.000	FREIGHT		6.00
SHI International Corp.		Invoice Amount:	\$2,101.20
DESKTOP AUTHORITY SOFTWARE MAINTENANC		Check Date:	12/08/2020
101-290-941.000	DA Pro Maintenance Renewal		1,761.60
101-290-941.000	DA USB-Port Security Maint Renewal		339.60
SHI International Corp.		Invoice Amount:	\$2,400.18
KACE MAINTENANCE RENEWAL QUOTE 1956469		Check Date:	12/08/2020
101-290-941.000	KACE MAINTENANCE RENEWAL		2,400.18
SPALDING DEDECKER ASSOCIATES, INC.		Invoice Amount:	\$56,119.50
SPALDING DE DECKER - NOV. 2020 INVOICE FO		Check Date:	12/08/2020

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101-371-818.000	#84944 - TWP ENGINEERING MTGS 2020	500.00
101-371-818.000	#84945 - 2363-0820 GENERAL DRIVE LOT CO	350.00
101-371-818.000	#84946 - AA RD. LOT LINE MOD.	300.00
805-444-974.001-20	#84959-2021 SIDEWALK REPLACEMENT PROG	1,600.00
592-172-820.000	#84961-PLY. TWP GIS	5,605.00
101-371-818.000	#84947 - BANK OF AA EXPANSION	1,100.00
592-172-820.000	#84973 - MISC. W & S REPAIRS MUNI	2,215.00
101-336-776.000	#84973- FIRE STATION #1	2,665.00
592-291-973.033	#84973-DAM INSPECTION	2,240.00
592-172-820.000	#84973-MISC W&S REPAIRS CE	1,155.00
101-371-818.000	#84948 - OAKVIEW LOT SPLIT	200.00
101-691-978.001	#84974-GOLFVIEW PARK ADA IMPROVEMENTS	5,877.50
592-291-970.000	#84975 - 2021 CIPP SEWER LINING	2,472.50
592-291-970.000-20	#85103 -JOY ROAD SEWER	2,671.61
592-291-970.000-20	#85103-RIVERSIDE DRIVE-SEWER	2,671.61
592-291-970.000-20	#85103-GENERAL DRIVE- SEWER MAIN REHAB	2,671.61
592-291-970.000-20	#85103-GENERAL DRIVE-SEWER MAIN REHAB	2,671.61
592-291-970.000-20	#85103-NORTHVILLE RD SEWER 1	2,671.61
592-291-970.000-20	#85103 -NORTHVILLE RD SEWER 2	2,671.61
592-291-970.000-20	#85103 -AA RD. SEWER MAIN REHAB	2,671.61
592-291-970.000-20	#85103-BRADBURY SEWER MAIN REHAB	2,671.61
592-291-970.000-20	#85103 -COUNTRY ACRES PUMPING STATION	2,671.62
805-444-974.002	#84976 - 2022 SIDEWALK REPLACEMENT PRO	320.00
101-290-818.000	#84967 - VERITA - MASSEY DR AND AA RD.	140.00
101-290-818.000	#84968 - 123 NET - 47912 HALYARD	140.00
101-290-818.000	#84969 - COMCAST #JB00000129362 - 4754	140.00
101-290-818.000	#84970- WOW - SERVICE RELOCATE VERONA	140.00
101-290-818.000	#84971 - COMCAST-#JB00000109772 - 44523	140.00
101-290-818.000	#84972-- COMCAST 0#JB00000151540-C 4640	140.00
592-172-970.000	#84979 - 2020 MISS DIG DESIGN TICKET	165.00
101-290-818.000	#84980 - COMCAST #JB000003453364 - 44650	140.00
101-290-818.000	#84981 - 123NET - 44135 FIVE MILE ROAD	410.00
101-290-818.000	#84982 - AT&T-A01WZIS - HAGGERTY ROAD	270.00
101-290-818.000	#84983 - UNDERGROUND CONT JOY RD E OF	570.00
101-290-818.000	#84984 - COMCAST XB101116843SSS20 - PEB	810.00
101-290-818.000	#84985 - COMCAST XB 10116858SSS20 - 9064	890.00
101-290-818.000	#84986 - COMCAST - XB 47673 FIVE MILE RO	540.00
101-290-818.000	#84989 - 123 NET - 48200 PORT STREET FIN	140.00
101-290-818.000	#84990 - COMCAST #JB000001091230 - FINAL	140.00
101-290-818.000	#84991 - COMCAST #JB00000122109 - FINAL	140.00
101-290-818.000	#84992 - COMCAST #JB00000213975 - FINAL	140.00
101-290-818.000	#84993 - COMCAST - #JB00000373280-B - FI	140.00
101-290-818.000	384994 - COMCAST-#JB00000304252 - FINAL	140.00

CBTS, LLC

TECH SUPPORT - NEW PHONE SYSTEM - VOIP R

101-290-941.000

TECH SUPP - VOIP READINESS ASSESSMENT

Invoice Amount:

\$320.63

Check Date:

12/08/2020

320.63

UPS

OVERNIGHT ELECTION SHIPPING

101-290-730.000

OVERNIGHT SHIPPING

Invoice Amount:

\$35.82

Check Date:

12/08/2020

35.82

UPPER LEVEL GRAPHICS

INV. 21105 11/2/2020 WORK ON UNIT 20-2

101-305-863.000

DIGITAL GRAPHICS ON 2020 EXPLORER

Invoice Amount:

\$420.00

Check Date:

12/08/2020

420.00

UPPER LEVEL GRAPHICS

INV. 21104 11/2/2020 WORK ON UNIT 20-1

Invoice Amount:

\$420.00

Check Date:

12/08/2020

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INVOICE INFORMATION

	101-305-863.000	DIGITAL GRAPHICS ON 2020 EXPLORER	420.00
VIGILANTE SECURITY		Invoice Amount:	\$105.00
PRN MONITORING 11/15/20-2/14/21 #652097 1		Check Date:	12/08/2020
592-172-818.000	15275 Northville Rd.		105.00
Thomas Reuters -WEST PAYMENT CENTER		Invoice Amount:	\$306.69
INV. 843065783 10/1/2020 WEST INFORMATION		Check Date:	12/08/2020
101-305-960.000	SEPTEMBER 1-30, 2020		306.69
Thomas Reuters -WEST PAYMENT CENTER		Invoice Amount:	\$306.69
INV. 842900037 9/1/2020 WEST INFORMATION		Check Date:	12/08/2020
101-305-960.000	AUGUST 1-31, 2020		306.69
Thomas Reuters -WEST PAYMENT CENTER		Invoice Amount:	\$306.69
INV. 843241997 11/1/2020 WEST INFORMATION		Check Date:	12/08/2020
101-305-960.000	OCTOBER 1-31, 2020		306.69
HOME DEPOT USA		Invoice Amount:	\$80.00
PERMIT REFUND		Check Date:	12/08/2020
101-371-965.000	PERMIT PB20-0981		80.00
CAROL MCMICHAEL		Invoice Amount:	\$3,212.75
WATER/SEWER BILL REVERSAL INCORRECT REA		Check Date:	12/08/2020
592-100-410.000	SEWER SALES		1,633.00
592-100-400.000	WATER SALES		1,579.75
Total Amount to be Disbursed:			\$833,666.31

Refunds P# 125120

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INVOICE INFORMATION

HEMMING,POLACZYK,CRONIN,SMITH, BD Bond Refund 101-371-283.015 BLE20-0003	Invoice Amount: Check Date:	\$315.00 11/25/2020 315.00
CHARTER TWSP OF PLYMOUTH BD Bond Refund 101-371-283.017 BSUE20-0004	Invoice Amount: Check Date:	\$375.00 11/25/2020 375.00
SPALDING DEDECKER ASSOCIATES, INC. BD Bond Refund 101-371-283.017 BE20-0012	Invoice Amount: Check Date:	\$820.00 11/25/2020 820.00
SPALDING DEDECKER ASSOCIATES, INC. BD Bond Refund 101-371-283.016 BE18-0025	Invoice Amount: Check Date:	\$3,791.25 11/25/2020 3,791.25
SPALDING DEDECKER ASSOCIATES, INC. BD Bond Refund 101-371-283.016 BE18-0007	Invoice Amount: Check Date:	\$905.00 11/25/2020 905.00
SPALDING DEDECKER ASSOCIATES, INC. BD Bond Refund 101-371-283.016 BE18-0053	Invoice Amount: Check Date:	\$110.00 11/25/2020 110.00
SPALDING DEDECKER ASSOCIATES, INC. BD Bond Refund 101-371-283.016 BE18-0026	Invoice Amount: Check Date:	\$110.00 11/25/2020 110.00
SPALDING DEDECKER ASSOCIATES, INC. BD Bond Refund 101-371-283.016 BE18-0028	Invoice Amount: Check Date:	\$560.00 11/25/2020 560.00
SPALDING DEDECKER ASSOCIATES, INC. BD Bond Refund 101-371-283.016 BE19-0006	Invoice Amount: Check Date:	\$1,515.00 11/25/2020 1,515.00
SPALDING DEDECKER ASSOCIATES, INC. BD Bond Refund 101-371-283.016 BE20-0002	Invoice Amount: Check Date:	\$165.00 11/25/2020 165.00
SPALDING DEDECKER ASSOCIATES, INC. BD Bond Refund 101-371-283.016 BE19-0002	Invoice Amount: Check Date:	\$810.00 11/25/2020 810.00
SPALDING DEDECKER ASSOCIATES, INC. BD Bond Refund 101-371-283.016 BE19-0004	Invoice Amount: Check Date:	\$220.00 11/25/2020 220.00
SPALDING DEDECKER ASSOCIATES, INC. BD Bond Refund 101-371-283.016 BE19-0009	Invoice Amount: Check Date:	\$390.00 11/25/2020 390.00
SPALDING DEDECKER ASSOCIATES, INC. BD Bond Refund 101-371-283.016 BE19-0012	Invoice Amount: Check Date:	\$280.00 11/25/2020 280.00

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VENDOR INFORMATION

INVOICE INFORMATION

SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$1,915.00
BD Bond Refund			Check Date:	11/25/2020
	101-371-283.016	BE20-0004		1,915.00
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$2,195.00
BD Bond Refund			Check Date:	11/25/2020
	101-371-283.016	BE20-0003		2,195.00
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$280.00
BD Bond Refund			Check Date:	11/25/2020
	101-371-283.016	BE20-0008		280.00
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$1,050.00
BD Bond Refund			Check Date:	11/25/2020
	101-371-283.016	BE20-0001		1,050.00
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount:	\$360.00
BD Bond Refund			Check Date:	11/25/2020
	101-371-283.017	BSUE20-0004		360.00
Lakeshore Contracting Services LLC			Invoice Amount:	\$180.00
BD Bond Refund			Check Date:	11/25/2020
	101-371-283.017	BE20-0012		180.00
Walbride Aldinger LLC			Invoice Amount:	\$2,655.00
BD Bond Refund			Check Date:	11/25/2020
	101-371-283.001	BP20-0037 - PB20-0569		2,655.00
Jason Wiegand			Invoice Amount:	\$600.00
BD Bond Refund			Check Date:	11/25/2020
	101-371-283.005	BBD20-0013 - PSW20-0043		600.00
BLUE STAR INC			Invoice Amount:	\$600.00
BD Bond Refund			Check Date:	11/25/2020
	101-371-283.005	BBD20-0011 - PSW20-0040		600.00
RONNISCH CONSTRUCTION CO			Invoice Amount:	\$2,000.00
BD Bond Refund			Check Date:	11/25/2020
	101-371-283.002	BP19-0031 - PB19-0752		2,000.00
Lakeshore Contracting Services LLC			Invoice Amount:	\$149,000.00
BD Bond Refund			Check Date:	11/25/2020
	101-371-283.010	BBD20-0001 - PB19-0535		149,000.00
Rayyan Center			Invoice Amount:	\$265.00
BD Bond Refund			Check Date:	11/25/2020
	101-371-283.017	BSUE20-0004		265.00
Total Amount to be Disbursed:				\$171,466.25

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INVOICE INFORMATION

ALERUS FINANCIAL

MERS-457 PLAN - ALL EMPLOYEES 11-20-2020 P

101-100-239.000
101-100-239.000

457 CONT. PRE-TAX
457 CONT. ROTH POST-TAX

Invoice Amount: \$22,512.30
Check Date: 11/25/2020
21,983.77
528.53

ALERUS FINANCIAL

MERS - DC FT EMPLOYEES -- EMPLOYER CONTRI

101-171-714.010
101-201-714.010
101-215-714.010
101-253-714.010
101-265-714.010
101-305-714.010
101-325-714.010
101-336-714.010
101-371-714.010
226-226-714.010
588-588-714.010
592-172-714.010
592-291-714.010
101-262-714.010

SUPERVISOR'S OFFICE
IT DIRECTOR
CLERK'S OFFICE
TREASURER'S OFFICE
BUILDING MANAGER (HAACK)
PD DEPT.
DISPATCH DEPT.
FIRE DEPT
BUILDING DEPT.
SOLID WASTE DEPT.
SENIOR TRANS
PUBLIC SERVICES
DPW
ELECTIONS (TERRELL)

Invoice Amount: \$24,602.79
Check Date: 11/25/2020
1,008.22
588.99
1,866.06
982.56
267.12
4,659.77
2,393.90
5,644.34
1,599.26
353.88
241.09
926.16
3,772.75
298.69

ALERUS FINANCIAL

MERS - DC FT EMPLOYEES -- EMPLOYEE CONTRI

101-100-231.000
101-100-231.000
101-100-231.000

MERS EMPLOYEE PRE TAX
MERS EMPLOYEE POST TAX
LOANS

Invoice Amount: \$7,765.12
Check Date: 11/25/2020
6,827.37
591.76
345.99

AT&T

AT&T - TELEPHONE NOVEMBER 2020

ACCT
101-325-853.400

COMM/LOCKUP PHONE

Invoice Amount: \$967.70
Check Date: 11/25/2020
967.70

AT&T

AT&T - TELEPHONE ALLOCATION NOV 2020 - R0

101-201-853.000
101-209-853.000
101-371-853.000
101-336-853.000
101-305-853.000
101-171-853.000
101-253-853.000
101-215-853.000
101-371-853.500
101-325-853.000
101-265-854.000
101-691-853.000
592-172-853.000

Information Services
Assessing
Building
Fire
Police
Supervisor
Treasurer
Clerk
Community Development
Dispatch
Water/Sewer (Util)
Park
Gen Expense Tel

Invoice Amount: \$934.09
Check Date: 11/25/2020

63.88
38.14
106.32
167.83
170.03
99.40
84.80
49.53
39.57
63.96
15.19
11.90
23.54

AMERITAS LIFE INSURANCE CORP.

AMERITAS - ACTIVE DENTAL - NOVEMBER 2020

101-171-714.000
101-201-714.000
101-215-714.000
101-253-714.000
101-265-714.000
101-305-714.000
101-325-714.000

SUPERVISOR DEPT.
INFORMATION SERVICES
CLERK DEPT.
TREASURY
TWP. HALL (HAACK)
POLICE DEPT.
DISPATCH

Invoice Amount: \$5,537.40
Check Date: 11/25/2020
30.68
97.08
61.36
154.72
57.64
1,871.52
741.60

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	101-336-714.000	FIRE DEPT.	1,687.84
	101-371-714.000	BUILDING DEPT.	270.00
	588-588-714.000	SENIOR TRANS (BOYCE)	97.08
	226-226-714.000	SOLLID WASTE (VISEL)	97.08
	592-172-714.000	DPS CLERICAL	185.40
	592-291-714.000	DPW - SUPERVISORY	127.76
	101-262-714.000	ELECTIONS - (TERRELL)	57.64
AMERITAS LIFE INSURANCE CORP.			Invoice Amount: \$3,284.92
AMERITAS-RETIREE-DENTAL- NOVEMBER 2020 --			Check Date: 11/25/2020
	101-290-714.500	GENERAL RETIREES	720.36
	101-305-714.500	POLICE RETIREES	732.84
	101-325-714.500	DISPATCH RETIREE	57.64
	101-336-714.500	FIRE DEPT. RETIREES	1,366.88
	592-172-714.500	DPS CLERICAL RETIREE	30.68
	592-291-714.500	DPW - RETIREE	376.52
ADP INC			Invoice Amount: \$4,421.83
ADP - OCTOBER 2020 - # 565879726 (DETAILS			Check Date: 11/25/2020
	101-290-941.000	OCTOBER 2020 SERVICES	4,421.83
BLUE CARE NETWORK OF MICHIGAN			Invoice Amount: \$117,916.55
DECEMBER 2020 -- COVERAGE - CLASSES 7 & 8			Check Date: 11/25/2020
	101-171-714.000	SUPERVISOR'S OFFICE	647.87
	101-201-714.000	IT DEPT.	1,671.51
	101-253-714.000	TREASURER'S DEPT.	1,548.41
	101-305-714.000	POLICE	25,396.55
	101-325-714.000	DISPATCH	13,151.78
	101-336-714.000	FIRE	24,243.34
	101-371-714.000	BUILDING	6,316.74
	592-291-714.000	PUBLIC WORKS (FELLRATH)	2,319.38
	101-305-714.500	POLICE - RETIREES	11,626.86
	101-336-714.500	FIRE - RETIREES	19,515.86
	101-215-714.000	CLERK'S OFFICE	1,295.74
	101-265-714.000	BUILDING & GROUNDS (HAACK)	1,548.41
	592-172-714.000	PUBLIC SERVICES	2,844.15
	226-226-714.000	SOLID WASTE (VISEL)	1,671.51
	592-291-714.500	PUBLIC WORKS RETIREE (WALLACE)	898.52
	588-588-714.000	SENIOR TRANS (BOYCE)	1,671.51
	101-262-714.000	ELECTIONS (TERRELL)	1,548.41
BLUE CARE NETWORK OF MICHIGAN			Invoice Amount: \$9,493.61
DECEMBER 2020 - - BCN CLASSES 9 & 10 - SPR			Check Date: 11/25/2020
	101-290-714.500	GENERAL RETIREES HEALTHCARE	4,572.75
	101-305-714.500	POLICE RETIREES HEALTHCARE	609.70
	101-325-714.500	DISPATCH RETIREES HEALTHCARE	609.70
	101-336-714.500	FIRE RETIREES HEALTHCARE	2,482.06
	592-291-714.500	PUBLIC WORKS RETIREES HEALTHCARE	1,219.40
BLUE CROSS/BLUE SHIELD OF MICHIGAN			Invoice Amount: \$4,336.29
DECEMBER 2020 -- RETIREE - BCBS (INVOICE, S			Check Date: 11/25/2020
	101-290-714.500	GENERAL RETIREES	481.81
	101-305-714.500	POLICE RETIREES	481.81
	101-336-714.500	FIRE RETIREES	3,372.67
COMCAST			Invoice Amount: \$168.35
INTERNET - NOVEMBER 2020 ACCT 8529 10			Check Date: 11/25/2020
	101-290-941.000	NOVEMBER 2020 INTERNET (GEN)	168.35

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COMCAST			Invoice Amount:	\$148.35
INTERNET PORT STREET - DECEMBER 2020 -- A			Check Date:	11/25/2020
592-291-805.000	Internet - Port Street			148.35
COMCAST			Invoice Amount:	\$178.81
INTERNET - NOVEMBER 2020 -- ACCT 8529 10 2			Check Date:	11/25/2020
101-265-854.000	Senior Ctr Internet			168.08
588-588-921.000	Senior Trans Internet			10.73
COMCAST			Invoice Amount:	\$61.84
INTERNET - DECEMBER 2020	XFINITY ACCT		Check Date:	11/25/2020
101-290-941.000	DECEMBER 2020 INTERNET			61.84
COMCAST			Invoice Amount:	\$168.40
INTERNET -NOVEMBER 2020	ACCT 852		Check Date:	11/25/2020
101-336-921.000	NOVEMBER 2020 FIRE INTERNET			168.40
CONSUMERS ENERGY			Invoice Amount:	\$578.36
MONTHLY CHGS - DECEMBER 2020 DPW ONLY			Check Date:	11/25/2020
592-172-921.000	DPW-ACCT. # 1000-2645-6283			554.69
592-172-921.000	DPW - ACCT. 3 1000-2645-6408			23.67
CONSUMERS ENERGY			Invoice Amount:	\$15.00
MONTHLY CHGS - SEPT. 2020 (ATTACHED) SER			Check Date:	11/25/2020
592-291-921.000	ACCT #1000-6777-1970-- 47755 5MILE ROAD			15.00
CONSUMERS ENERGY			Invoice Amount:	\$486.20
MONTHLY CHARGES - NOVEMBER 2020 (DETAIL			Check Date:	11/25/2020
101-265-854.000	FRIENDSHIP STATION - 1000 257103478			167.59
588-588-921.000	SENIOR TRANS 1000 2571-3478			10.70
101-691-921.000	TWP. PARK 1000 257103262			66.32
101-336-921.000	FIRE STATION #2 - 1000 2571-3403			241.59
FIDELITY SECURITY LIFE INSURANCE CO			Invoice Amount:	\$973.58
EYEMED - CURRENT EMPLOYEES -NOVEMBER 20			Check Date:	11/25/2020
101-171-714.000	SUPERVISOR DEPT.			5.69
101-201-714.000	INFO SYSTEMS			15.87
101-215-714.000	CLERK DEPT.			11.38
226-226-714.000	SOLID WASTE (VISEL)			15.87
101-253-714.000	TREASURER DEPT.			26.68
101-265-714.000	TOWNSHIP HALL (HAACK)			10.81
101-305-714.000	POLICE DEPT.			344.63
101-325-714.000	DISPATCH			123.79
101-336-714.000	FIRE DEPT.			289.95
101-371-714.000	BUILDING DEPT.			48.30
588-588-714.000	SENIOR TRANS (BOYCE)			15.87
592-172-714.000	PUBLIC SERVICES			32.37
592-291-714.000	PUBLIC WORKS ADMIN.			21.56
101-262-714.000	ELECTIONS (TERRELL)			10.81
FIDELITY SECURITY LIFE INSURANCE CO			Invoice Amount:	\$596.92
EYEMED - RETIREES NOVEMBER 2020 (SPREADS			Check Date:	11/25/2020
101-290-714.500	GENERAL RETIREES			98.43
101-305-714.500	POLICE DEPT. RETIREES			145.98
101-325-714.500	DISPATCH RETIREE			10.81
101-336-714.500	FIRE DEPT. RETIREES			249.59
592-172-714.500	PUBLIC SERVICES RETIREES			

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INVOICE INFORMATION

	592-291-714.000	PUBLIC WORKS RETIREES	70.55
	101-371-714.500	BUILDING RETIREES	15.87
M E R S			
MERS - NOVEMBER 2020 EMPLOYEE AND EMPLO		Invoice Amount:	\$134,719.28
		Check Date:	11/25/2020
	101-100-231.030	COAM - EMPLOYEE CONTRIB.	3,978.03
	101-100-231.030	POAM-EMPLOYEE CONTRIB.	15,569.61
	101-100-231.020	FIRE - EMPLOYEE CONTRIN.	12,926.05
	101-100-231.050	DISPATCH - EMPLOYEE CONTRIB	5,329.50
	101-305-714.030	COAM - EMPLOYER CONTRIB	20,680.09
	101-305-714.030	POAM - EMPLOYER CONTRIB	26,455.00
	101-336-714.020	FIRE - EMPLOYER CONTRIB	41,720.00
	101-325-714.050	DISPATCH - EMPLOYER CONTRIB	8,061.00
MICHIGAN CONFERENCE OF TEAMSTERS			
HEALTH INSURANCE -DECEMBER 2020 (DPW) (I		Invoice Amount:	\$13,569.60
		Check Date:	11/25/2020
	592-291-714.000	BARTLETT, JAMES	1,696.20
	592-291-714.000	KRUEGER, RANDY	1,696.20
	592-291-714.000	MELOW, STEVEN	1,696.20
	592-291-714.000	OVERAITIS, JOSEPH	1,696.20
	592-291-714.000	SCHOLTEN, JAMES	1,696.20
	592-291-714.000	THOMAS, JAMES	1,696.20
	592-291-714.000	NELSON, DAVID	1,696.20
	592-291-714.000	PUMPHREY, ZACHARY	1,696.20
UNUM LIFE INSURANCE CO. OF AMERICA			
UNUM PREMIUM STATEMENT - NOVEMBER 2020		Invoice Amount:	\$5,832.34
		Check Date:	11/25/2020
	101-171-714.000	SUPERVISOR'S DEPT.	127.51
	101-201-714.000	INFORMATION SYSTEMS	73.50
	101-215-714.000	CLERK'S DEPT.	253.10
	101-253-714.000	TREASURER'S DEPT.	132.41
	101-265-714.000	TOWNSHIP HALL (HAACK)	37.44
	101-305-714.000	POLICE DEPT.	1,839.27
	101-325-714.000	DISPATCH DEPT.	744.91
	101-336-714.000	FIRE DEPT.	1,565.43
	101-371-714.000	BUILDING DEPT.	225.88
	226-226-714.000	SOLID WASTE	51.02
	588-588-714.000	SENIOR TRANS.	39.59
	592-172-714.000	PUBLIC SERVICES	137.52
	592-291-714.000	PUBLIC WORKS	557.70
	101-262-714.000	ELECTIONS (TERRELL)	47.06
Total Amount to be Disbursed:			\$359,269.63

**Charter Township of Plymouth
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Board Review: 11/25/20

VENDOR INFORMATION

INVOICE INFORMATION

ADVANCED DISPOSAL		Invoice Amount:	\$821.00
TWP FACILITIES - NOV 2020 FEES		Check Date:	11/24/2020
101-691-931.000	TWP PARK TRASH/RECYCLE		306.00
101-336-776.000	FIRE STN 3 TRASH		25.00
101-691-931.000	LK PNT SOCCER PARK TRASH		68.00
101-265-776.000	TWP HALL TRASH/RECYCLE		170.00
592-172-776.000	DPW TRASH		68.00
101-691-931.000	HILL TOP TRASH/RECYCLE		134.00
101-336-776.000	FIRE STN 2 TRASH		25.00
101-265-815.000	FRIENDSHIP STATION TRASH		25.00
ADVANCED DISPOSAL		Invoice Amount:	\$125.00
TWP PARK FACILITY - YD WASTE FEES_NOV 202		Check Date:	11/24/2020
101-691-931.000	TWP PARK YARD WASTE - NOV 2020 958546		125.00
Advanced Satellite Communications		Invoice Amount:	\$105.00
STA#1 ALARM OCT-DEC 2020		Check Date:	11/24/2020
101-336-776.000	QTRLY ALARM BILLING OCT-DEC		105.00
ALLIE BROTHERS UNIFORMS		Invoice Amount:	\$341.98
UUNIFORM ITEMS VILLET & RANDALL		Check Date:	11/24/2020
101-336-758.000	UNIFORM BADGE		105.00
101-336-758.000	BADGE GOLD		118.00
101-336-758.000	BRASS BUGLE		34.00
101-336-758.000	COLLAR BRASS (2)		34.00
101-336-758.000	BADGE BACKER		21.00
101-336-758.000	NAME TAG SILVER		14.99
101-336-758.000	NAME TAG GOLD		14.99
ALPHAGRAPHICS #336		Invoice Amount:	\$200.43
NO. 10 POLY WINDOW #24 V01504 (500/BOX)		Check Date:	11/24/2020
101-215-727.000	ENVELOPES		200.00
101-215-727.000			0.43
B & R JANITORIAL SUPPLY		Invoice Amount:	\$146.83
JANITORIAL SUPPLYS		Check Date:	11/24/2020
101-265-776.000	INVOICE 190365-2		66.00
101-265-858.000	INVOICE 190365-2		4.00
101-305-776.000	INVOICE 190365-2		37.00
101-325-727.000	INVOICE 190365-2		15.00
101-336-776.000	INVOICE 190365-2		3.00
592-172-776.000	INVOICE 190365-2		21.83
BIO-CARE INC		Invoice Amount:	\$915.00
PHYSICALS HARRELL & LOUDON		Check Date:	11/24/2020
101-336-835.000	MEDICAL EXAMS & TESTINGS		915.00
BLACKWELL FORD INC.		Invoice Amount:	\$618.00
R2 REPAIR ENGINE LEAK		Check Date:	11/24/2020
101-336-863.000	R2 ENGINE LEAK REPAIR		618.00
BLACKWELL FORD INC.		Invoice Amount:	\$1,147.88
TRUCK #459 - PARKS - INVOICE #370111 - DET		Check Date:	11/24/2020
101-691-863.000	PARKS #459 - INV. #370111		1,147.88
OCCUPATIONAL HEALTH CENTERS OF MI		Invoice Amount:	\$82.50
RECERTIFICATION - ZACHARY PUMPHREY -- DP		Check Date:	11/24/2020

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	592-172-818.000	ZACHARY PUMPHREY (DPW)	82.50
CLIA LABORATORY PROGRAM		Invoice Amount:	\$180.00
LABORATORY PROGRAM		Check Date:	11/24/2020
	101-336-729.000	ANNUAL LABORATORY PROGRAM FEE	180.00
CDW GOVERNMENT INC		Invoice Amount:	\$632.25
O365 MAIL MIGRATION IMPLEMENTATION (2019)		Check Date:	11/24/2020
	101-201-978.000	O365 Mail Migration Implementation	632.25
CDW GOVERNMENT INC		Invoice Amount:	\$2,604.00
CISCO MERAKI WIFI CONTROLLER SUBSCRIPTIO		Check Date:	11/24/2020
	101-290-941.000	MERAKI ENT CLOUD CONTROL SUBSCRIP LIC	2,604.00
CDW GOVERNMENT INC		Invoice Amount:	\$115.63
CANON PIXMA PRINTER, COLOR CARTRIDGE AN		Check Date:	11/24/2020
	101-305-978.001	CANON CLI-36 CART QUOTE #LQQC445 9/17/2	18.04
	101-305-978.001	CANON LK-62 BATTERY QT #LQWJ716 9/24/20	97.59
CDW GOVERNMENT INC		Invoice Amount:	\$192.32
CANON PIXMA PRINTER, COLOR CARTRIDGE AN		Check Date:	11/24/2020
	101-305-978.001	CANON PIXMA TR150 QUOTE #LQQC445 9/17/	192.32
CORPORATE CLEANING GROUP INC		Invoice Amount:	\$405.00
MONTHLY CLEANING NOV		Check Date:	11/24/2020
	592-172-776.000	INVOICE 13400	345.00
	101-265-858.000	INVOICE 13400	60.00
CORPORATE CLEANING GROUP INC		Invoice Amount:	\$3,236.14
MONTHLY CLEANING OCTOBER		Check Date:	11/24/2020
	101-305-776.000	INVOICE 13363	915.00
	101-336-776.000	INVOICE 13363	83.00
	592-172-776.000	INVOICE 13363	187.00
	101-265-776.000	INVOICE 13363	894.00
	101-325-818.400	HAZMAT 13363	87.50
	101-265-776.000	INVOICE 13363 COVERED FOR DAVE HAACK	719.64
	101-290-757.144	Covid Clean - Clorox 360	350.00
CORPORATE CLEANING GROUP INC		Invoice Amount:	\$350.00
CLEAN FOR COVID THE DPW		Check Date:	11/24/2020
	101-290-757.144	INVOICE 13563 COVID CLEAN DPW	350.00
CORRIGAN OIL COMPANY		Invoice Amount:	\$1,112.32
#7146862 10/29/20		Check Date:	11/24/2020
	592-291-759.000	Fuel Tax Recap	9.13
	592-291-759.000	Environmental Fee	6.95
	592-291-759.000	GE87 GAS-ETHANOL	507.85
	592-291-759.000	DYED ULTRA LOW SULFUR #2 MIX	588.39
CORRIGAN OIL COMPANY		Invoice Amount:	\$1,262.36
#715423 11/13/2020		Check Date:	11/24/2020
	592-291-759.000	Fuel Tax Recap	10.43
	592-291-759.000	Environmental Fee	6.95
	592-291-759.000	GE87 GAS-ETHANOL	682.05
	592-291-759.000	DYED ULTRA LOW SULFUR #2 MIX	562.93
DELL MARKETING L.P.		Invoice Amount:	\$371.98
DELL ULTRASHARP 24 MONITOR - QUOTE 30000		Check Date:	11/24/2020

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	101-305-978.000	DELL 24 MONITOR - U2412M	371.98
DELL MARKETING L.P.		Invoice Amount:	\$1,966.59
QUOTE NO. 3000070347695.1 DELL LATITUDE 5		Check Date:	11/24/2020
	101-305-978.001	DELL LATITUDE 5510	1,900.00
	101-305-978.001	DELL PREMIER BRIEFCASE 15 (PE1520C)	66.59
DELWOOD SUPPLY CO.		Invoice Amount:	\$60.71
SERVICE/TOOLS FOR FIRE HYDRANTS REPAIRS		Check Date:	11/24/2020
	592-291-934.000	PARTS	60.71
DELWOOD SUPPLY CO.		Invoice Amount:	\$212.78
SERVICE VALVES/PARTS FOR INVENTORY AND L		Check Date:	11/24/2020
	592-291-935.000	NO LEAD 2" CXC BALL VALVE	94.24
	101-691-931.000	NO LEAD 2" IP BALL VALVE (FOR LAKEPOINT)	54.42
	592-291-935.000	NO LEAD 1.5" CXC BALL VALVE	28.98
	592-291-935.000	NO LEAD 1.5 IP BALL VALVE	35.14
JACK DOHENY COMPANIES INC		Invoice Amount:	\$2,223.16
REPAIRED STEERING GEARBOX & PITMAN ARM		Check Date:	11/24/2020
	592-291-851.000	REPAIRED STEERING GEARBOX & PITMAN AR	2,223.16
DON'S SMALL ENGINE REPAIR, INC		Invoice Amount:	\$46.08
REPAIR CEMENT SAW		Check Date:	11/24/2020
	101-336-851.000	SAW REPAIR	46.08
EctoHR, Inc.		Invoice Amount:	\$9,211.50
ECTOHR - OCTOBER 2020 SERVICES - (DETAILS		Check Date:	11/24/2020
	101-171-818.200	10/20 SERVICES - INV. 11654	9,211.50
EHLERS HEATING & AIR CONDITIONING		Invoice Amount:	\$169.00
LAKE PT SOCCER PARK DIAGNOSTIC REPAIRS		Check Date:	11/24/2020
	101-691-818.000	INVOICE 68081	169.00
ETNA SUPPLY		Invoice Amount:	\$40.80
INVOICE #S103767160.001 11/4/20		Check Date:	11/24/2020
	592-291-934.000	INSERT 51 3/4" INSERT FOR PE TUBING USE	19.80
	592-291-934.000	INSERT 52 1" INSERT FOR PE TUBING USE W	21.00
ETNA SUPPLY		Invoice Amount:	\$612.00
PARTS FOR PUTTING WATER TAPS QUOTE S103		Check Date:	11/24/2020
	592-291-935.000	C06-44-NL 1" FE COP THR X 1" PJ-PEP	468.00
	592-291-935.000	C06-33-NL 3/4 FE COP THR X PJ-PEP	144.00
ETNA SUPPLY		Invoice Amount:	\$5,880.00
PARTS FOR HYDRANTS QUOTE 9/17/2020 #S103		Check Date:	11/24/2020
	592-291-934.000	PARTS FOR HYDRANTS	5,880.00
FASTENAL COMPANY		Invoice Amount:	\$70.59
INVOICE # MICAN108963 10/29/2020		Check Date:	11/24/2020
	592-291-934.000	1/2"-12FHN Z	14.79
	592-291-934.000	HCS1/2-13X2 1/2 Z 5	55.80
FASTENAL COMPANY		Invoice Amount:	\$131.36
INVOICE # MICAN108993 10/30/2020		Check Date:	11/24/2020
	592-291-934.000	T-130-AG S&D 11/16	44.36
	592-291-934.000	405"X.04"SLCRWHL10CT	10.99

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	592-291-934.000	48-89-9204 STEP DRILL	76.01
FELLRATH, PATRICK		Invoice Amount:	\$150.08
MILEAGE REIMBURSEMENT OCTOBER 2020		Check Date:	11/24/2020
	592-291-863.000	MILEAGE REIMBURSEMENT OCTOBER 2020	150.08
GFL Environmental USA, Inc.		Invoice Amount:	\$13,938.75
OCT 2020 RESIDENTIAL YARD WASTE DISPOSAL		Check Date:	11/24/2020
	226-226-810.000	516.25 TONS @ 27.00/TON - OCT 2020	13,938.75
GFL Environmental USA, Inc.		Invoice Amount:	\$107,326.24
OCT 2020 - RESIDENTIAL COLLECTION FEE		Check Date:	11/24/2020
	226-226-810.000	OCT 2020 TRASH	69,456.80
	226-226-810.000	OCT 2020 RECYCLING	19,288.64
	226-226-810.000	OCT 2020 YARD WASTE	18,580.80
GFL Environmental USA, Inc.		Invoice Amount:	\$725.50
DPW STREET SWEEPING DEBRIS		Check Date:	11/24/2020
	592-291-973.033	TEMP DUMPSTERS-STREET SWEEPING 10/22/2	350.00
	592-291-973.033	15.02 TONS - DISPOSAL FEE - \$25/TON	375.50
Total Energy Systems		Invoice Amount:	\$451.35
PLANNED MAINTENANCE 46555 PORT ST #3553		Check Date:	11/24/2020
	592-172-776.000	PLANNED MAINTENANCE	451.35
Total Energy Systems		Invoice Amount:	\$451.35
PLANNED MAINTENANCE PLY TWP WATER STATI		Check Date:	11/24/2020
	592-443-937.000	PLANNED MAINTENANCE	451.35
Great Lakes Ace Hardware		Invoice Amount:	\$7.21
HOSE PARTS		Check Date:	11/24/2020
	101-336-776.000	HOSE PARTS	7.21
Great Lakes Ace Hardware		Invoice Amount:	\$9.39
RING WAX, INSEC SPRAY, FASTENERS		Check Date:	11/24/2020
	101-336-776.000	RING WAX, INSEC SPRAY, FASTENERS	9.39
Great Lakes Ace Hardware		Invoice Amount:	\$55.24
HANDLE, GLUE , CORD, MEASURE CUPS		Check Date:	11/24/2020
	101-336-776.000	HANDLE, GLUE, CORD, MEASURE CUPS	55.24
Great Lakes Ace Hardware		Invoice Amount:	\$26.51
OFFICE SUPPLIES		Check Date:	11/24/2020
	101-336-727.000	OFFICE SUPPLY ITEMS	26.51
Great Lakes Ace Hardware		Invoice Amount:	\$136.71
FY2020 BLANKET PURCHASE ORDER - OCTOBER		Check Date:	11/24/2020
	101-691-931.000	FY2020 BLANKET PURCHASE ORDER	136.71
GreatAmerica Financial Services		Invoice Amount:	\$448.19
STANDARD PAYMENT & SUPPLY FREIGHT FEE (S		Check Date:	11/24/2020
	101-215-978.500	STD PMT	442.89
	101-215-978.500	FREIGHT	5.30
HALT FIRE INC		Invoice Amount:	\$292.25
R3 REPAIR SCENE LIGHTS		Check Date:	11/24/2020
	101-336-863.000	R3 REPAIR SCENE LIGHTS	292.25

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HALT FIRE INC E32908 INSPECT GENERATOR <i>101-336-863.000-20 E 1 INSPECT GENERATOR</i>	Invoice Amount: Check Date:	\$164.25 11/24/2020 164.25
HEILEMAN, JAMES REINBURTMENT FOR ELECTRIC SUPPLIES <i>101-265-776.000 CIRCUT BREAKERS REPLACEMENT FOR TOWN</i>	Invoice Amount: Check Date:	\$215.18 11/24/2020 215.18
HEMMING,POLACZYK,CRONIN,SMITH, LEGAL SERVICES OCTOBER 2020 SERVICES (KE <i>101-290-825.000 ORDINANCE PROSECUTIONS</i> <i>101-290-827.000 COMMUNITY DEVELOPMENT</i> <i>101-290-826.000 ADMIN</i> <i>592-172-830.000 WATER AND SEWER</i> <i>101-290-826.000 BUILDING DEPT.</i> <i>101-290-826.000 CABLE</i> <i>101-290-826.000 FIRE</i> <i>101-290-826.000 MISC</i>	Invoice Amount: Check Date:	\$11,873.00 11/24/2020 8,032.50 1,811.25 1,706.25 170.62 39.38 26.25 78.75 8.00
HYDRO CORP CROSS CONNECTION CONTROL PROGRAM OCT <i>592-291-804.000 CROSS CONNECTION CONTROL PROGRAM SEP</i>	Invoice Amount: Check Date:	\$1,851.00 11/24/2020 1,851.00
IRON MOUNTAIN OFFSITE STORAGE NOV 2020 <i>101-215-818.000 OFFSITE STORAGE - NOV 2020</i>	Invoice Amount: Check Date:	\$248.36 11/24/2020 248.36
J & B MEDICAL SUPPLY INC MEDICAL SUPPLIES <i>101-336-836.000 SLD135 DELUXE CRICOTHYROTOMY TRAINER</i>	Invoice Amount: Check Date:	\$297.50 11/24/2020 297.50
KNIGHT TECHNOLOGY GROUP, INC. DATTO CLOUD BACKUP SUBSCRIPTION FOR 202 <i>101-290-941.000 CLOUD BACKUP MONTHLY SUBSCRIPTION-202</i>	Invoice Amount: Check Date:	\$1,500.00 11/24/2020 1,500.00
KNIGHT TECHNOLOGY GROUP, INC. FIREWALL MONITORING NOV 2020 - INVOICE# <i>101-290-941.000 FIREWALL MONITORING - NOVEMBER 2020</i>	Invoice Amount: Check Date:	\$150.00 11/24/2020 150.00
AutoZone LIGHT BULBS <i>101-336-863.000 LONG SKU000059018 BULBS</i>	Invoice Amount: Check Date:	\$25.88 11/24/2020 25.88
M H R BILLING SERVICES MONTHLY BILLING FEES OCT <i>101-336-959.000 MONTHLY BILLING FEES</i>	Invoice Amount: Check Date:	\$288.00 11/24/2020 288.00
MCKENNA ASSOCIATES INC PROFESSIONAL SERVICES OCTOBER 2020 - 900 <i>101-371-818.500 PLANNERS (PREP & ATTEND MEEETINGS)</i> <i>101-371-818.500 2366 - MARGATE SITE REVIEW</i> <i>101-371-818.500 2367 - LT LINE MOD. - REVIEW 1</i> <i>101-371-818.500 2368 - BANK OF ANN ARBOR EXPANSION</i> <i>101-371-818.500 2370 - 8841 OAKVIEW LAND DIVISION</i> <i>101-371-818.500 PLYMOUTH RD. & ECKLES PRE-DEV. MEETING</i> <i>101-371-818.500 #2340-ATLAS TUBE - LANDSCAPE INSP.</i>	Invoice Amount: Check Date:	\$4,492.30 11/24/2020 1,072.50 1,484.80 300.00 910.00 200.00 175.00 350.00

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MCKENNA ASSOCIATES INC		Invoice Amount:	\$7,395.50
PROFESSIONAL SERVICES - OCTOBER 2020 - IN		Check Date:	11/24/2020
101-371-818.500	15.40 - 1/2 DAY ON-SITE SERVICES		5,852.00
101-371-818.500	2.10 - FULL DAY SERVICES		1,543.50
MCKENNA ASSOCIATES INC		Invoice Amount:	\$1,036.00
PROFESSIONAL SERVICES - OCTOBER 2020 - I		Check Date:	11/24/2020
101-371-818.500	95.00% COMPLETE - MASTER PLAN		1,036.00
MDEQ - STATE OF MICHIGAN		Invoice Amount:	\$10,562.73
ANNUAL WSSN: #761-10590384 10/30/2020		Check Date:	11/24/2020
592-172-958.000	Mi Public Water Supple Fee		10,562.73
MICHIGAN LINEN SERVICE		Invoice Amount:	\$84.35
UNIFORMS 11/13/2020 #436053		Check Date:	11/24/2020
592-172-758.000	11/13/2020		84.35
MICHIGAN LINEN SERVICE		Invoice Amount:	\$84.35
UNIFORMS 10/30/2020 435150		Check Date:	11/24/2020
592-172-758.000	10/30/2020		84.35
MICHIGAN LINEN SERVICE		Invoice Amount:	\$84.35
UNIFORMS 11/6/20 #435586		Check Date:	11/24/2020
592-172-758.000	11/6/20		84.35
Michigan State Fireman's Assoc		Invoice Amount:	\$75.00
2021 DEPARTMENT MEMBERSHIP		Check Date:	11/24/2020
101-336-729.000	2021 DEPARTMENT MEMBERSHIP		75.00
SF MOBILE-VISION, INC.		Invoice Amount:	\$4,400.00
BODY WORN CAMS - QUOTE #Q-15195-1 10/30/		Check Date:	11/24/2020
101-305-970.000	CSW48P4GL		4,350.00
101-305-970.000	SHIPPING FEE		50.00
NORTHERN LAKE SERVICE, INC.		Invoice Amount:	\$488.70
DW SAMPLES 10/27/2020 #389467		Check Date:	11/24/2020
592-172-818.100	CYANOTOXINS-EPA METHOD 545		355.50
592-172-818.100	MICROCYSTINS-EPA METHOD 546		133.20
OAKLAND COUNTY RADIO COMMUNICATIONS		Invoice Amount:	\$1,704.25
JUL-SEP 2020 CLEMIS		Check Date:	11/24/2020
101-336-824.000	JUL-SEP 2020 CLEMIS		1,704.25
OBSERVER & ECCENTRIC NEWSPAPERS		Invoice Amount:	\$1,180.12
BROWNFLDS, PUBLIC ACCURACY TESTS, REG NO		Check Date:	11/24/2020
101-215-813.000	NOTICE OF REG		405.44
101-215-813.000	PUB ACC TESTS		54.30
101-215-813.000	TRUTH IN TAXATION		173.76
101-215-813.000	AV BALLOT PROCESSING		43.44
101-215-813.000	NOTICE OF ELECTION		405.44
101-215-813.000	ZBA MTG 11/12/20		97.74
OFFICE DEPOT		Invoice Amount:	\$47.33
32 X 27 EASEL PAD, 4820 DATE STAMPS, 4820 I		Check Date:	11/24/2020
101-262-727.000	32 X 27 EASEL PAD		17.35
101-215-727.000	DATE STAMPS		29.98

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OFFICE DEPOT 32 X 27 EASEL PAD, 4820 DATE STAMPS, 4820 I 101-262-727.000 INK PADS FOR 4820	Invoice Amount: Check Date:	\$19.47 11/24/2020 19.47
OFFICE DEPOT FILE SORTERS 101-262-727.000 DESK FILE SORTER	Invoice Amount: Check Date:	\$54.28 11/24/2020 54.28
OFFICE DEPOT FILE SORTERS 101-262-727.000 ACCORDION ALPHA SORTER	Invoice Amount: Check Date:	\$45.98 11/24/2020 45.98
ORCHARD, HILTZ, & MCCLIMENT, INC. GENERAL DRIVE - FIRE CLAIM RELATED 101-336-818.000 GENERAL DRIVE - FIRE CLAIM RELATED	Invoice Amount: Check Date:	\$3,232.50 11/24/2020 3,232.50
ORCHARD, HILTZ, & MCCLIMENT, INC. GENERAL DRIVE SAD - CA/CE 805-805-970.350 GENERAL DRIVE SAD - CA/CE	Invoice Amount: Check Date:	\$11,076.75 11/24/2020 11,076.75
ORCHARD, HILTZ, & MCCLIMENT, INC. LITCHFIELD DRIVE- SAD 805-805-970.310 LITCHFIELD DRIVE- SAD	Invoice Amount: Check Date:	\$12,845.00 11/24/2020 12,845.00
ORCHARD, HILTZ, & MCCLIMENT, INC. WOODBROOK SAD PLANNING PHASE 805-805-970.410 WOODBROOK SAD PLANNING PHASE	Invoice Amount: Check Date:	\$2,242.00 11/24/2020 2,242.00
CHARTER TWSP OF PLYMOUTH SENIOR TRANSPORTATION - OCTOBER 2020 (FU 101-955-885.000 OCTOBER 2020 - SENIOR TRANS.EXPENSES	Invoice Amount: Check Date:	\$1,747.89 11/24/2020 1,747.89
PLYMOUTH-CANTON COMMUNITY SCHOOLS SEPTEMBER FUEL INVOICE 101-371-759.000 INVOICE 003336	Invoice Amount: Check Date:	\$181.73 11/24/2020 181.73
PLYMOUTH-CANTON COMMUNITY SCHOOLS OCTOBER FUEL INVOICE 101-371-759.000 INVOICE 003348	Invoice Amount: Check Date:	\$205.12 11/24/2020 205.12
PLYMOUTH-CANTON COMMUNITY SCHOOLS FUEL 101-336-759.000 FUEL OCTOBER	Invoice Amount: Check Date:	\$90.86 11/24/2020 90.86
Pumphrey, Zachary STATE OF MI LICENSE RENEWAL 10/30/2020 592-291-916.000 LICENSE RENEWAL	Invoice Amount: Check Date:	\$76.09 11/24/2020 76.09
AIRGAS USA, LLC OXYGEN 101-336-836.000 OXYGEN TANKS	Invoice Amount: Check Date:	\$397.10 11/24/2020 397.10
R A F T BLUE CARD CERTIFICATION - CONELY 101-336-960.000 BLUE CARD - CONELY DEC 8-10, 2020	Invoice Amount: Check Date:	\$475.00 11/24/2020 475.00

Charter Township of Plymouth AP Invoice Listing - Board Report

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VENDOR INFORMATION

INVOICE INFORMATION

RELIABLE LANDSCAPING INC.		Invoice Amount:	\$3,960.00
GRASS CUTTING SEPTEMBER		Check Date:	11/24/2020
101-336-776.000	INVOICE 93045 FIRE TWO		345.00
101-336-776.000	INVOICE 93045 FIRE THREE		255.00
592-291-776.000	INVOICE 92242 DPW		300.00
101-265-858.000	INVOICE 93045 FRIENDSHIP STATION		120.00
101-691-818.000	INVOICE 93045 LAKE POINTE SOCCER PARK		1,935.00
101-691-818.000	INVOICE 93045 MILLER PARK		525.00
101-691-818.000	INVOICE 93045 BRENTWOOD PARK		300.00
101-691-818.000	INVOICE 93045 POINT PARK		180.00
RITTER GIS		Invoice Amount:	\$600.00
CITYWORKS SERVICES OCT 2020		Check Date:	11/24/2020
592-172-820.000-20	CITYWORKS SERVICES		600.00
SEHI COMPUTER PRODUCTS		Invoice Amount:	\$1,602.78
ASST BLACK TONERS, CYAN, YELLOW & MAGENT		Check Date:	11/24/2020
101-215-727.000	HP 26X BLK TONER (AG,DD)		156.24
101-215-727.000	HP 87X BLK TONER (CLK,DD)		462.02
101-215-727.000	508X CYAN TONER (PJ)		492.26
101-215-727.000	508X YELLOW TONER (PJ)		246.13
101-215-727.000	508X MAGENTA TONER (PJ)		246.13
SEHI COMPUTER PRODUCTS		Invoice Amount:	\$355.60
ASST BLACK TONERS, CYAN, YELLOW & MAGENT		Check Date:	11/24/2020
101-215-727.000	508X BLK TONER (PJ)		355.60
SEHI COMPUTER PRODUCTS		Invoice Amount:	\$85.64
BOND PAPER PLOTTER		Check Date:	11/24/2020
592-172-727.000	BOND PAPER PLOTTER		85.64
SERENE LANDSCAPE GROUP		Invoice Amount:	\$50.00
LANDSCAPE TURF FERTIZATION ROUND 6		Check Date:	11/24/2020
101-265-858.000	INVOICE 56581 FRIENDSHIP		50.00
SERENE LANDSCAPE GROUP		Invoice Amount:	\$57.50
LANDSCAPE TURF FERTIZATION ROUND 6		Check Date:	11/24/2020
592-291-776.000	INVOICE 56582 DPW		57.50
SERENE LANDSCAPE GROUP		Invoice Amount:	\$445.00
LANDSCAPE TURF FERTIZATION ROUND 6		Check Date:	11/24/2020
101-691-818.000	CONTRACTUAL SERVICES		445.00
SERENE LANDSCAPE GROUP		Invoice Amount:	\$111.25
LANDSCAPE TURF FERTIZATION ROUND 6		Check Date:	11/24/2020
101-336-776.000	INVOICE FIRE 2 56580		111.25
SUPERIOR MEDICAL WASTE		Invoice Amount:	\$180.00
MEDICAL WASTE PICK UP 3 STATIONS		Check Date:	11/24/2020
101-336-836.000	MEDICAL WASTE CONTAINERS		180.00
TELEFLEX LLC		Invoice Amount:	\$4,950.00
NEEDLES		Check Date:	11/24/2020
101-336-836.000	EZ-10 NEEDLES 25, 45, 15 MM		4,950.00
TELEFLEX LLC		Invoice Amount:	\$699.72
EZ-10 PWR DRIVER VASC ACC PAK		Check Date:	11/24/2020

**Charter Township of Plymouth
AP Invoice Listing - Board Report**

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VENDOR INFORMATION

INVOICE INFORMATION

	101-336-836.000	EZ-10 PWR DR VASC ACC PAK	174.72
	101-336-836.000	EZ-10 PWR DRIVER	525.00
Trillium Diversified Services, LLC.		Invoice Amount:	\$1,138.80
CONTROL JOINTS SEALING		Check Date:	11/24/2020
	101-265-776.000	INVOICE 33872	1,138.80
NAPA Auto Parts		Invoice Amount:	\$122.66
PARKS - INV. # 733674- BATTERY FOR TRUCK #		Check Date:	11/24/2020
	101-691-863.000	459 BATTERY - INV #733674	122.66
USA BLUEBOOK		Invoice Amount:	\$278.98
MARKING EQUIPMENT #395086 10/20/20		Check Date:	11/24/2020
	592-291-935.000	MARKING EQUIPMENT	278.98
WESTERN TWNPS UTILITIES AUTHORITY		Invoice Amount:	\$1,365,437.38
2012 Series Bond Prin & Int		Check Date:	11/24/2020
	592-100-185.000	2012 Series Bond Interest	92,912.38
	592-100-185.000	2012 Series Bond Principal	1,272,525.00
Total Amount to be Disbursed:			\$1,620,622.19

**Charter Township of Plymouth
AP Invoice Listing - Board Report**

Weekly Page: 11/18/20

VENDOR INFORMATION

INVOICE INFORMATION

COMCAST

INTERNET - NOVEMBER 2020 -- ACCT 900913674

101-691-921.000	Township Park
101-336-921.000	Fire
101-325-853.400	Telephone

Invoice Amount:	\$231.75
Check Date:	11/18/2020
	64.95
	64.95
	101.85

WESTERN TWNSPS UTILITIES AUTHORITY

WTUA - OCTOBER 2020

592-441-742.000	Monthly Charges
592-441-743.000	YUCA IPP-IWC
592-443-937.000	Country Acres Pump Station

Invoice Amount:	\$114,884.57
Check Date:	11/18/2020
	108,917.89
	5,284.60
	682.08

WOW! BUSINESS

POLICE DEPT. SERVICE CHGS - NOVEMBER 2020

101-305-921.000	POLICE DEPT. NOVEMBER 2020
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Invoice Amount:	\$11.41
Check Date:	11/18/2020
	11.41

WOW! BUSINESS

NOVEMBER 2020 ACCT. # 012296705

101-265-854.000	SENIOR UTIL
588-588-921.000	SENIOR TRANS

Invoice Amount:	\$19.94
Check Date:	11/18/2020
	18.74
	1.20

Total Amount to be Disbursed:	\$115,147.67
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Charter Township of Plymouth
AP Invoice Listing - Board Report

Refunds Page *11/18/20*

VENDOR INFORMATION

INVOICE INFORMATION

Carlisle Wortman Associates		Invoice Amount:	\$345.00
BD Bond Refund		Check Date:	11/19/2020
	<i>101-371-283.001 BP20-0037 - PB20-0569</i>		<i>345.00</i>
Superior Excavating Inc		Invoice Amount:	\$600.00
BD Bond Refund		Check Date:	11/19/2020
	<i>101-371-283.005 BBD20-0006 - PSW20-0016</i>		<i>600.00</i>
Lakeshore Contracting Services LLC		Invoice Amount:	\$280,023.00
BD Bond Refund		Check Date:	11/19/2020
	<i>101-371-283.011 BPZ19-0012</i>		<i>280,023.00</i>
Total Amount to be Disbursed:			\$280,968.00

Charter Township of Plymouth
AP Invoice Listing - Board Report

P. Bonds Date: 11/10/20

VENDOR INFORMATION

35TH DISTRICT COURT
BOND RECEIPT 10/29/2020

702-100-087.000

INVOICE INFORMATION

Invoice Amount: \$300.00

Check Date: 11/10/2020
300.00

BOND RECEIPT NUMBER 8214

Total Amount to be Disbursed: \$300.00

**Charter Township of Plymouth
AP Invoice Listing - Board Report**

Weekly Page 11/1020

VENDOR INFORMATION

INVOICE INFORMATION

ALERUS FINANCIAL

MERS - DC FT EMPLOYEES -- EMPLOYER CONTRI

101-171-714.010	SUPERVISOR'S OFFICE
101-201-714.010	IT DIRECTOR
101-215-714.010	CLERK'S OFFICE
101-253-714.010	TREASURER'S OFFICE
101-265-714.010	BUILDING MANAGER (HAACK)
101-305-714.010	PD DEPT. (TIDERINGTON, GORDON)
101-305-714.030	PD DEPT. - UNION
101-325-714.010	DISPATCH DEPT.
101-336-714.010	FIRE - JOWSEY
101-336-714.020	FIRE - UNION
101-371-714.010	BUILDING DEPT.
226-226-714.010	SOLID WASTE DEPT.
588-588-714.010	SENIOR TRANS
592-172-714.010	PUBLIC SERVICES
592-291-714.000	DPW - FELLRATH, HAMANN
592-291-714.040	DPW
101-262-714.000	ELECTIONS (TERRELL)

Invoice Amount: \$24,578.27
Check Date: 11/11/2020

1,008.22
588.99
1,866.06
982.56
267.12
1,041.36
3,618.41
2,393.90
282.96
5,361.38
1,599.26
353.88
241.09
926.16
1,030.51
2,717.72
298.69

ALERUS FINANCIAL

MERS - DC FT EMPLOYEES -- EMPLOYEE CONTRI

101-100-231.000	MERS EMPLOYEE PRE TAX
101-100-231.000	MERS EMPLOYEE POST TAX
101-100-231.000	LOANS

Invoice Amount: \$7,756.95
Check Date: 11/11/2020

6,819.20
591.76
345.99

ALERUS FINANCIAL

MERS-457 PLAN - ALL EMPLOYEES 11-6-2020 PA

101-100-239.000	457 CONT. PRE-TAX
101-100-239.000	457 CONT. ROTH POST-TAX

Invoice Amount: \$20,266.09
Check Date: 11/11/2020

19,754.02
512.07

BLUE CROSS/BLUE SHIELD OF MICHIGAN

MEDICARE PLUS BLUE PPO (BCBS) - NOV 2020

101-305-714.500	POLICE RETIREES
101-336-714.500	FIRE RETIREES
101-290-714.500	GENERAL RETIREES

Invoice Amount: \$4,336.29
Check Date: 11/11/2020

481.81
3,372.67
481.81

C.O.A.M. - PLYMOUTH TOWNSHIP

COAM UNION DUES -NOVEMBER 2020

101-100-232.050	FETNER, WILLIAM J.
101-100-232.050	HOFFMAN, MARC
101-100-232.050	KREBS, RYAN
101-100-232.050	RUPARD, BRYAN
101-100-232.050	FRITZ, MICHAEL (+ ADJUSTMENT)

Invoice Amount: \$452.88
Check Date: 11/11/2020

75.48
75.48
75.48
75.48
150.96

COMCAST

INTERNET -NOVEMBER 2020

ACCT 852	
101-336-921.000	NOVEMBER 2020 FIRE INTERNET

Invoice Amount: \$168.40
Check Date: 11/11/2020

168.40

DTE ENERGY

STREET LIGHTS - OCTOBER 2020 -- ACCT # 910

101-446-920.000	STREET LIGHTS - OCTOBER. 2020
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Invoice Amount: \$5,487.72
Check Date: 11/11/2020

5,487.72

MERS

MERS - FIRE - CONROY ADJUSTMENT (SEE DETA

101-336-714.020	FIRE - EMPLOYER -CONROY ADJUST
-----------------	--------------------------------

Invoice Amount: \$1,064.14
Check Date: 11/11/2020

1,064.14

Charter Township of Plymouth AP Invoice Listing - Board Report

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VENDOR INFORMATION

INVOICE INFORMATION

M M L WORKER'S COMPENSATION FUND

MML - WORKERS COMP FUND - JULY 2020-2021

101-101-720.000	TOWNSHIP BOARD
101-171-720.000	SUPERVISOR
101-201-720.000	INFORMATION SERVICES
101-215-720.000	CLERK
101-253-720.000	TREASURER
101-265-720.000	TOWNSHIP HALL AND GROUNDS
101-305-720.000	POLICE
101-325-720.000	DISPATCH
101-336-720.000	FIRE
101-371-720.000	BUILDING
101-691-720.000	PARKS
226-226-720.000	SOLID WASTE
588-588-720.000	SENIOR TRANSPORTATION
592-172-720.000	WATER AND SEWER

Invoice Amount: \$26,723.00
Check Date: 11/11/2020

14.21
97.69
66.36
175.10
75.57
289.58
9,633.22
464.49
11,180.05
263.80
674.33
22.12
597.75
3,168.73

P.O.A.M. - PLYMOUTH TOWNSHIP

POAM & DISPATCH UNION DUES -NOVEMBER 20

101-100-232.010	POAM Union Dues
101-100-232.040	Dispatch Union Dues

Invoice Amount: \$2,103.90
Check Date: 11/11/2020

1,543.08
560.82

CBTS, LLC

LONG DISTANCE - OCT 2020 - INV. # 7165665-1

101-290-941.000	LONG DISTANCE - OCT 2020
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Invoice Amount: \$6,788.50
Check Date: 11/11/2020

6,788.50

TEAMSTER LOCAL # 214

TEAMSTER LOCAL #214 NOVEMBER 2020 (DETAI

101-100-232.030	Bartlett, James
101-100-232.030	Kitchen, Spencer
101-100-232.030	Krueger, Randy
101-100-232.030	Melow, Steven
101-100-232.030	Nelson, David
101-100-232.030	Overaltis, Joseph
101-100-232.030	Pumphrey, Z
101-100-232.030	Scholten, James
101-100-232.030	Thomas, James

Invoice Amount: \$525.00
Check Date: 11/11/2020

58.00
58.00
61.00
61.00
58.00
58.00
58.00
58.00
55.00

TECHNICAL, PROFESSIONAL AND OFFICE-

TPOAM UNION DUES - NOVEMBER 2020

101-100-232.060	BONO, JENNIFER A.
101-100-232.060	DOOLEY, DEB
101-100-232.060	GORDON, CHERYL
101-100-232.060	HAACK, DAVID
101-100-232.060	JOWSEY, NANCY
101-100-232.060	VOLPE, ANNE
101-100-232.060	LATAWIEC, KELLY
101-100-232.060	LECLAIR, DIANE L.
101-100-232.060	MACDONALD, KENNETH E.
101-100-232.060	MARTIN, CAROL R.
101-100-232.060	PALMARCHUK, CHERI
101-100-232.060	TRUESDELL, MARY ANN
101-100-232.060	VISEL, SARAH J.
101-100-232.060	DAN ATKINS
101-100-232.060	CAROL MACDONELL
101-100-232.060	GLENN MILLER
101-100-232.060	DEVOTO, CLAUDIA

Invoice Amount: \$542.50
Check Date: 11/11/2020

15.50
15.50
31.00
31.00
31.00
31.00
31.00
31.00
31.00
31.00
31.00
15.50
31.00
15.50
15.50
15.50
15.50

**Charter Township of Plymouth
AP Invoice Listing - Board Report**

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VENDOR INFORMATION

INVOICE INFORMATION

101-100-232.060	HALSTEAD, ANNA	31.00
101-100-232.060	TERRELL, DENISA	31.00
101-100-232.060	RICHARDSON, MIKE	15.50
101-100-232.060	DREITS, SARAH	31.00
101-100-232.060	GELETZKE, ALICE	15.50

VERIZON WIRELESS

NOVEMBER 2020 - WIRELESS BILLING ACCT #2

Invoice Amount: \$1,801.38
Check Date: 11/11/2020

592-291-853.000	DPW	731.03
101-201-853.000	INFO SERVICES WIRELESS DEVICES	0.29
101-336-853.000	FIRE WIRELESS DEVICES	200.05
101-691-853.000	PARK FOREMAN WIRELESS DEVICE IPAD	40.01
588-588-853.000	FRIENDSHIP STATION	84.60
101-325-853.000	DISPATCH	100.47
226-226-853.000	SOLID WASTE - SARAH VISEL	139.90
805-805-970.005	SIDEWALK INSPEC. I-PAD	38.01
101-262-853.000	ELECTIONS	467.02

Total Amount to be Disbursed: \$102,595.02



TOWNSHIP OF PLYMOUTH BOARD ACTION

MEETING DATE: December 8, 2020

ITEM: Purchase of Dump Truck

PRESENTER: Patrick J. Fellrath, P.E., Director of Public Services

BACKGROUND:

Purchase of one (1) single axle dump truck was budgeted for FY 2020.

Dump truck will be used on frequent basis for various water and sewer related work including water main break repairs.

The chassis portion of the truck will be purchased from Wolverine Freightliner – Eastside, Inc., Mt. Clemens, MI for \$84,574.00. The purchase of the dump body and equipment will be purchased from Truck & Trailer Specialties, Inc., Howell, MI for \$42,548.00. The combined purchase of the truck chassis and dump body system will provide one (1) complete single axel dump truck for a total of \$127,122.00.

Pricing information from both vendors is per City of Rochester Hills cooperative agreement awarded in September 2020; pricing is available for use by entities of the MITN purchasing cooperative group including Plymouth Township.

ACTION REQUESTED: Approve

BUDGET/ACCOUNT NUMBER: \$127,122.00/ GL #592-172-978.000

MODEL RESOLUTION: I move to approve the purchase of one (1) single axel dump truck for \$127,122.00 per the attached pricing information from Wolverine Freightliner – Eastside, Inc. and Truck and Trailer Specialties, Inc.

Attachments: Pricing Information and Specifications

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION TO AUTHORIZE PURCHASE OF A SINGLE AXEL DUMP TRUCK
FOR DEPARTMENT OF PUBLIC WORKS (DPW)**

RESOLUTION # 2020-12-08-109

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the 'board'), held at Township Hall, 9955 N. Haggerty Road, Plymouth, MI on December 8, 2020, the following resolution was offered:

WHEREAS, a single axel dump truck was included in the DPW FY2020 Budget;

WHEREAS, DPW requires a new dump truck to carry out its ongoing water and sewer operational and maintenance responsibilities; and

WHEREAS, truck and dump body system will be purchased from Wolverine Freightliner – Eastside, Inc. and Truck & Trailer Specialties, Inc., and

WHEREAS, pricing from Wolverine Freightliner – Eastside, Inc. and Truck & Trailer Specialties, Inc., is per a municipal cooperative contract (Rochester Hills Contract RFP-RH-20-023) awarded September 2020.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Plymouth Board of Trustees does hereby approve **Resolution #2020-12-08-109** authorizing the purchase of a single axel dump truck for \$127,122.00 from Wolverine Freightliner – Eastside, Inc. and Truck & Trailer Specialties, Inc.

Moved by: _____ Seconded by: _____

ROLL CALL:

____ Vorva, ____ Clinton, ____ Curmi, ____ Monaghan ____ Doroshewitz, ____ Heise, ____ Stewart



107 S. Groesbeck • Mt. Clemens, MI 48043 • (586) 783-2444 FAX (586) 469-8054

11/20/2020

Plymouth Township
RE: RH Co-Op Chassis Pricing

Attn: Mr. Patrick Fellrath

The following is Freightliner chassis pricing information per your request. Pricing and conditions are per the proposed Rochester Hills Co-op RFP-RH-20-023 contract.

Single Axle 39,000 GVW
Chassis Model: 108SD

Base Chassis Price:	\$84,993
Add 14" Steel Bumper	342 Add
Driver Controlled Traction Control	530 Add
6 pack of switches	N/C
Under cab exhaust	842 Deduct
Delete Hood Hatches	361 Deduct
Delete Scraper Prep	423 Deduct
Delete Front Engine PTO	275 Deduct
Delete Heated Windshield	290 Deduct
2022 Model Year increase	900 Add
 TOTAL:	 \$ 84,574 each

Steven Sexton
Municipal Sales Manager
Wolverine Truck Group

Prepared for:
Plymouth Township
Roch Hills Coop
1000 Rochester Hills
Rochester Hills, MI 48309
Phone: 248-841-2537

Prepared by:
Steven Sexton
WOLVERINE FREIGHTLINER
EASTSIDE INC
107 SOUTH GROESBECK
HIGHWAY
MOUNT CLEMENS, MI 48043
Phone:

SPECIFICATION PROPOSAL

Plymouth Township

Description
Price Level
SD PRL-23D (EFF:01/21/20)
Data Version
SPECPRO21 DATA RELEASE VER 043
Interior Convenience/Driver Retention Package
INTERIOR CONVENIENCE PACKAGE
Vehicle Configuration
108SD CONVENTIONAL CHASSIS 2022 MODEL YEAR SPECIFIED SET BACK AXLE - TRUCK STRAIGHT TRUCK PROVISION LH PRIMARY STEERING LOCATION
General Service
TRUCK CONFIGURATION DOMICILED, USA (EXCLUDING CALIFORNIA AND CARB OPT-IN STATES) UTILITY/REPAIR/MAINTENANCE SERVICE GOVERNMENT BUSINESS SEGMENT DIRT/SAND/ROCK COMMODITY TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS MAXIMUM 8% EXPECTED GRADE ROUGH, MAINTAINED, CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE FREIGHTLINER SD VOCATIONAL WARRANTY



Prepared for:
Plymouth Township
Roch Hills Coop
1000 Rochester Hills
Rochester Hills, MI 48309
Phone: 248-841-2537

Prepared by:
Steven Sexton
WOLVERINE FREIGHTLINER
EASTSIDE INC
107 SOUTH GROESBECK
HIGHWAY
MOUNT CLEMENS, MI 48043
Phone:

Description

EXPECTED FRONT AXLE(S) LOAD : 16000.0 lbs
EXPECTED REAR DRIVE AXLE(S) LOAD :
23000.0 lbs
EXPECTED GROSS VEHICLE WEIGHT CAPACITY
: 39000.0 lbs

Truck Service

END DUMP BODY
BRAKING-EXPECTED CAB TO BODY
CLEARANCE : 23.0 in
KNAPHEIDE TRUCK EQUIPMENT
APPROVAL TO SHARE SPEC WITH TEM

Engine

CUM L9 300 HP @ 2200 RPM; 2200 GOV RPM,
860 LB-FT @ 1200 RPM

Electronic Parameters

75 MPH ROAD SPEED LIMIT
CRUISE CONTROL SPEED LIMIT SAME AS ROAD
SPEED LIMIT
PTO MODE ENGINE RPM LIMIT - 1100 RPM
PTO RPM WITH CRUISE SET SWITCH - 700 RPM
PTO RPM WITH CRUISE RESUME SWITCH - 800
RPM
PTO MODE CANCEL VEHICLE SPEED - 5 MPH
PTO GOVERNOR RAMP RATE - 250 RPM PER
SECOND
PTO MINIMUM RPM - 700
REGEN INHIBIT SPEED THRESHOLD - 5 MPH

Engine Equipment

2016 ONBOARD DIAGNOSTICS/2010
EPA/CARB/GHG21 CONFIGURATION
NO 2008 CARB EMISSION CERTIFICATION
STANDARD OIL PAN
ENGINE MOUNTED OIL CHECK AND FILL
SIDE OF HOOD AIR INTAKE WITH FIREWALL
MOUNTED DONALDSON AIR CLEANER
DR 12V 160 AMP 28-SI QUADRAMOUNT PAD
ALTERNATOR WITH REMOTE BATTERY VOLT
SENSE
(3) DTNA GENUINE, FLOODED STARTING, MIN
2850CCA, 525RC, THREADED STUD BATTERIES

Prepared for:
Plymouth Township
Roch Hills Coop
1000 Rochester Hills
Rochester Hills, MI 48309
Phone: 248-841-2537

Prepared by:
Steven Sexton
WOLVERINE FREIGHTLINER
EASTSIDE INC
107 SOUTH GROESBECK
HIGHWAY
MOUNT CLEMENS, MI 48043
Phone:

Description

BATTERY BOX FRAME MOUNTED
STANDARD BATTERY JUMPERS
SINGLE BATTERY BOX FRAME MOUNTED LH
SIDE BACK OF CAB
WIRE GROUND RETURN FOR BATTERY CABLES
WITH ADDITIONAL FRAME GROUND RETURN
MAX ADDITIONAL BATTERY CABLE AVAILABLE
NON-POLISHED BATTERY BOX COVER WITH
3/16 INCH TETHER ON FORWARD SIDE OF
COVER/BOX
CAB AUXILIARY POWER CABLE
POSITIVE LOAD DISCONNECT WITH CAB
MOUNTED CONTROL SWITCH MOUNTED
OUTBOARD DRIVER SEAT
POSITIVE AND NEGATIVE POSTS FOR
JUMPSTART LOCATED ON FRAME NEXT TO
STARTER
CUMMINS TURBOCHARGED 18.7 CFM AIR
COMPRESSOR WITH INTERNAL SAFETY VALVE
ELECTRONIC ENGINE INTEGRAL SHUTDOWN
PROTECTION SYSTEM
NO RETARDER/ENGINE BRAKE
RH OUTBOARD UNDER STEP MOUNTED
HORIZONTAL AFTERTREATMENT SYSTEM
ASSEMBLY WITH RH B-PILLAR MOUNTED
VERTICAL TAILPIPE
ENGINE AFTERTREATMENT DEVICE,
AUTOMATIC OVER THE ROAD REGENERATION
AND DASH MOUNTED REGENERATION
REQUEST SWITCH
10 FOOT 00 INCH (120 INCH+0/-5.9 INCH)
EXHAUST SYSTEM HEIGHT
RH CURVED VERTICAL TAILPIPE B-PILLAR
MOUNTED ROUTED FROM STEP
6 GALLON DIESEL EXHAUST FLUID TANK
100 PERCENT DIESEL EXHAUST FLUID FILL
DIESEL EXHAUST FLUID PUMP MOUNTED AFT
OF DIESEL EXHAUST FLUID TANK
LH MEDIUM DUTY STANDARD DIESEL EXHAUST
FLUID TANK LOCATION
STANDARD DIESEL EXHAUST FLUID TANK CAP
HORTON DRIVEMASTER ADVANTAGE ON/OFF
FAN DRIVE



Prepared for:
Plymouth Township
Roch Hills Coop
1000 Rochester Hills
Rochester Hills, MI 48309
Phone: 248-841-2537

Prepared by:
Steven Sexton
WOLVERINE FREIGHTLINER
EASTSIDE INC
107 SOUTH GROESBECK
HIGHWAY
MOUNT CLEMENS, MI 48043
Phone:

Description

AUTOMATIC FAN CONTROL WITH DASH
SWITCH AND INDICATOR LIGHT, NON ENGINE
MOUNTED
CUMMINS SPIN ON FUEL FILTER
COMBINATION FULL FLOW/BYPASS OIL FILTER
1115 SQUARE INCH ALUMINUM RADIATOR
ANTIFREEZE TO -34F, OAT (NITRITE AND
SILICATE FREE) EXTENDED LIFE COOLANT
GATES BLUE STRIPE COOLANT HOSES OR
EQUIVALENT
CONSTANT TENSION HOSE CLAMPS FOR
COOLANT HOSES
RADIATOR DRAIN VALVE
ELECTRIC GRID AIR INTAKE WARMER
DELCO 12V 38MT HD STARTER WITH
INTEGRATED MAGNETIC SWITCH

Transmission

ALLISON 3000 RDS AUTOMATIC TRANSMISSION
WITH PTO PROVISION

Transmission Equipment

ALLISON VOCATIONAL PACKAGE 223 -
AVAILABLE ON 3000/4000 PRODUCT FAMILIES
WITH VOCATIONAL MODELS RDS, HS, MH AND
TRV
ALLISON VOCATIONAL RATING FOR ON/OFF
HIGHWAY APPLICATIONS AVAILABLE WITH ALL
PRODUCT FAMILIES
PRIMARY MODE GEARS, LOWEST GEAR 1,
START GEAR 1, HIGHEST GEAR 6, AVAILABLE
FOR 3000/4000 PRODUCT FAMILIES ONLY
SECONDARY MODE GEARS, LOWEST GEAR 1,
START GEAR 1, HIGHEST GEAR 6, AVAILABLE
FOR 3000/4000 PRODUCT FAMILIES ONLY
PRIMARY SHIFT SCHEDULE RECOMMENDED BY
DTNA AND ALLISON, THIS DEFINED BY ENGINE
AND VOCATIONAL USAGE
SECONDARY SHIFT SCHEDULE
RECOMMENDED BY DTNA AND ALLISON, THIS
DEFINED BY ENGINE AND VOCATIONAL USAGE
PRIMARY SHIFT SPEED RECOMMENDED BY
DTNA AND ALLISON, THIS DEFINED BY ENGINE
AND VOCATIONAL USAGE
SECONDARY SHIFT SPEED RECOMMENDED BY
DTNA AND ALLISON, THIS DEFINED BY ENGINE
AND VOCATIONAL USAGE

Prepared for:
Plymouth Township
Roch Hills Coop
1000 Rochester Hills
Rochester Hills, MI 48309
Phone: 248-841-2537

Prepared by:
Steven Sexton
WOLVERINE FREIGHTLINER
EASTSIDE INC
107 SOUTH GROESBECK
HIGHWAY
MOUNT CLEMENS, MI 48043
Phone:

Description

FUEL SENSE 2.0 DISABLED - PERFORMANCE -
TABLE BASED
DRIVER SWITCH INPUT - DEFAULT - NO
SWITCHES
VEHICLE INTERFACE WIRING CONNECTOR
WITHOUT BLUNT CUTS, AT END OF FRAME
ELECTRONIC TRANSMISSION CUSTOMER
ACCESS CONNECTOR FIREWALL MOUNTED
MAGNETIC PLUGS, ENGINE DRAIN,
TRANSMISSION DRAIN, AXLE(S) FILL AND
DRAIN
PUSH BUTTON ELECTRONIC SHIFT CONTROL,
DASH MOUNTED
TRANSMISSION PROGNOSTICS - ENABLED 2013
WATER TO OIL TRANSMISSION COOLER, IN
RADIATOR END TANK
TRANSMISSION OIL CHECK AND FILL WITH
ELECTRONIC OIL LEVEL CHECK
SYNTHETIC TRANSMISSION FLUID (TES-295
COMPLIANT)

Front Axle and Equipment

MFS-16-143A 16,000# FL1 71.5 INCH KPI/3.74
INCH DROP SINGLE FRONT AXLE
MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT
BRAKES, DOUBLE ANCHOR, FABRICATED
SHOES
NON-ASBESTOS FRONT BRAKE LINING
CAST IRON OUTBOARD FRONT BRAKE DRUMS
FRONT BRAKE DUST SHIELDS
FRONT OIL SEALS
STEMCO ALUMINUM VENTED FRONT HUB CAPS
WITH WINDOW AND CENTER AND SIDE PLUGS -
OIL
STANDARD SPINDLE NUTS FOR ALL AXLES
HALDEX AUTOMATIC FRONT SLACK
ADJUSTERS
STANDARD KING PIN BUSHINGS
TRW TAS-85 POWER STEERING
POWER STEERING PUMP
2 QUART SEE THROUGH POWER STEERING
RESERVOIR
CURRENT AVAILABLE SYNTHETIC 75W-90
FRONT AXLE LUBE



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Description

Front Suspension

16,000# FLAT LEAF FRONT SUSPENSION
GRAPHITE BRONZE BUSHINGS WITH SEALS -
FRONT SUSPENSION
NO FRONT SUSPENSION OPTIONS
FRONT SHOCK ABSORBERS

Rear Axle and Equipment

RS-23-160 23,000# R-SERIES SINGLE REAR
AXLE
5.63 REAR AXLE RATIO
IRON REAR AXLE CARRIER WITH STANDARD
AXLE HOUSING
MXL 176T MERITOR EXTENDED LUBE MAIN
DRIVELINE WITH HALF ROUND YOKES
DRIVER CONTROLLED TRACTION
DIFFERENTIAL - SINGLE REAR AXLE
(1) DRIVER CONTROLLED DIFFERENTIAL LOCK
REAR VALVE FOR SINGLE DRIVE AXLE
BLINKING LAMP WITH EACH MODE SWITCH,
DIFFERENTIAL UNLOCK WITH IGNITION OFF,
ACTIVE <5 MPH
MERITOR 16.5X7 Q+ CAST SPIDER CAM REAR
BRAKES, DOUBLE ANCHOR, FABRICATED
SHOES
NON-ASBESTOS REAR BRAKE LINING
STANDARD BRAKE CHAMBER LOCATION
CAST IRON OUTBOARD REAR BRAKE DRUMS
REAR BRAKE DUST SHIELDS
REAR OIL SEALS
WABCO TRISTOP D LONGSTROKE 1-DRIVE
AXLE SPRING PARKING CHAMBERS
HALDEX AUTOMATIC REAR SLACK ADJUSTERS
CURRENT AVAILABLE SYNTHETIC 75W-90 REAR
AXLE LUBE
STANDARD REAR AXLE BREATHER(S)

Rear Suspension

HENDRICKSON PRIMAAX EX 23,000# REAR AIR
SUSPENSION
HENDRICKSON PRIMAAX 10.00" RIDE HEIGHT
AXLE CLAMPING GROUP



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Description

MANUAL DUMP VALVE FOR AIR SUSPENSION
WITHOUT GAUGE
INDICATOR LIGHT FOR EACH REAR
SUSPENSION CONTROL SWITCH
DUAL AIR REAR SUSPENSION LEVELING
VALVES
TRANSVERSE CONTROL RODS
REAR SHOCK ABSORBERS - ONE AXLE (AIR
RIDE SUSPENSION)

Brake System

WABCO 4S/4M ABS
REINFORCED NYLON, FABRIC BRAID AND WIRE
BRAID CHASSIS AIR LINES
FIBER BRAID PARKING BRAKE HOSE
STANDARD BRAKE SYSTEM VALVES
STANDARD AIR SYSTEM PRESSURE
PROTECTION SYSTEM
STD U.S. FRONT BRAKE VALVE
RELAY VALVE WITH 5-8 PSI CRACK PRESSURE,
NO REAR PROPORTIONING VALVE
WABCO SYSTEM SAVER HP WITH INTEGRAL
AIR GOVERNOR AND HEATER
AIR DRYER FRAME MOUNTED
STEEL AIR TANKS MOUNTED FOR MAX
GROUND CLEARANCE, (BELLY PLOW - AA3-073)
PULL CABLES ON ALL AIR RESERVOIR(S)

Trailer Connections

PRIMARY CONNECTOR/RECEPTACLE WIRED
FOR COMBINATION STOP/TURN, CENTER PIN
POWERED THROUGH IGNITION WITH STOP
SIGNAL PREWIRE PACKAGE
SAE J560 7-WAY PRIMARY TRAILER CABLE
RECEPTACLE MOUNTED END OF FRAME
UPGRADED CHASSIS MULTIPLEXING UNIT

Wheelbase & Frame

4175MM (164 INCH) WHEELBASE
7/16X3-9/16X11-1/8 INCH STEEL FRAME
(11.11MMX282.6MM/0.437X11.13 INCH) 120KSI
1600MM (63 INCH) REAR FRAME OVERHANG
FRAME OVERHANG RANGE: 61 INCH TO 70
INCH



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Description

CALC'D BACK OF CAB TO REAR SUSP C/L (CA) :
98.82 in
CALCULATED EFFECTIVE BACK OF CAB TO
REAR SUSPENSION C/L (CA) : 75.82 in
CALC'D FRAME LENGTH - OVERALL : 266.73
CALCULATED FRAME SPACE LH SIDE : 45.87 in
CALCULATED FRAME SPACE RH SIDE : 126.77
in
CALC'D SPACE AVAILABLE FOR DECKPLATE :
98.45 in
SQUARE END OF FRAME
REAR TOW HOOKS
NEEDED FOR PROPOSAL
FRONT CLOSING CROSSMEMBER
LIGHTWEIGHT HEAVY DUTY ALUMINUM ENGINE
CROSSMEMBER
STANDARD MIDSHIP #1 CROSSMEMBER(S)
STANDARD REARMOST CROSSMEMBER
HEAVY DUTY SUSPENSION CROSSMEMBER

Chassis Equipment

14 INCH PAINTED STEEL BUMPER
FRONT TOW HOOKS - FRAME MOUNTED
BUMPER MOUNTING FOR SINGLE LICENSE
PLATE
HUCK-SPIN ROUND COLLAR CHASSIS
FASTENERS

Fuel Tanks

60 GALLON/227 LITER ALUMINUM FUEL TANK -
LH
25 INCH DIAMETER FUEL TANK(S)
PLAIN ALUMINUM/PAINTED STEEL
FUEL/HYDRAULIC TANK(S) WITH PAINTED
BANDS
FUEL TANK(S) FORWARD
PLAIN STEP FINISH
FUEL TANK CAP(S)
DETROIT FUEL/WATER SEPARATOR WITH
WATER IN FUEL SENSOR, HAND PRIMER AND
12 VOLT PREHEATER"
EQUIFLO INBOARD FUEL SYSTEM

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Description
HIGH TEMPERATURE REINFORCED NYLON FUEL LINE
Tires
MICHELIN X WORKS Z 315/80R22.5 20 PLY RADIAL FRONT TIRES MICHELIN X MULTI D 11R22.5 16 PLY RADIAL REAR TIRES
Hubs
CONMET PRESET PLUS PREMIUM IRON FRONT HUBS CONMET PRESET PLUS PREMIUM IRON REAR HUBS
Wheels
MAXION WHEELS 10041 22.5X9.00 10-HUB PILOT 5.25 INSET 5-HAND STEEL DISC FRONT WHEELS MAXION WHEELS 90260 22.5X8.25 10-HUB PILOT 2-HAND HD STEEL DISC REAR WHEELS
Cab Exterior
108 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB AIR CAB MOUNTING NONREMOVABLE BUGSCREEN MOUNTED BEHIND GRILLE FRONT FENDERS SET-BACK AXLE LH AND RH GRAB HANDLES STATIONARY BLACK GRILLE BLACK HOOD MOUNTED AIR INTAKE GRILLE FIBERGLASS HOOD TUNNEL/FIREWALL LINER DUAL 26 INCH RECTANGULAR POLISHED ALUMINUM AIR HORNS ROOF MOUNTED DUAL ELECTRIC HORNS DUAL HORN SHIELDS DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME KEY QUANTITY OF 4 REAR LICENSE PLATE MOUNT END OF FRAME HALOGEN COMPOSITE HEADLAMPS WITH BLACK BEZELS

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Description

SMALL LED AERODYNAMIC MARKER LIGHTS
WITH OUTER (2) WIRED TO BATTERY
DISCONNECT SWITCH
DAYTIME RUNNING LIGHTS - LOW BEAM ONLY
INTEGRAL LED STOP/TAIL/BACKUP LIGHTS
STANDARD FRONT TURN SIGNAL LAMPS
DUAL WEST COAST BRIGHT FINISH HEATED
MIRRORS WITH LED LIGHTS AND LH AND RH
REMOTE
DOOR MOUNTED MIRRORS
102 INCH EQUIPMENT WIDTH
LH AND RH 8 INCH BRIGHT FINISH CONVEX
MIRRORS MOUNTED UNDER PRIMARY
MIRRORS
STANDARD SIDE/REAR REFLECTORS
RH AFTERTREATMENT SYSTEM CAB ACCESS
WITH POLISHED DIAMOND PLATE COVER
63X14 INCH TINTED REAR WINDOW
TINTED DOOR GLASS LH AND RH WITH TINTED
OPERATING WING WINDOWS
MANUAL DOOR WINDOW REGULATORS
1-PIECE SOLAR GREEN GLASS WINDSHIELD
8 LITER (2 GAL) WINDSHIELD WASHER
RESERVOIR, CAB MOUNTED, WITHOUT FLUID
LEVEL INDICATOR

Cab Interior

OPAL GRAY VINYL INTERIOR
MOLDED PLASTIC DOOR PANEL WITHOUT
VINYL INSERT WITH ALUMINUM KICKPLATE
LOWER DOOR
MOLDED PLASTIC DOOR PANEL WITHOUT
VINYL INSERT WITH ALUMINUM KICKPLATE
LOWER DOOR
BLACK MATS WITH SINGLE INSULATION
DASH MOUNTED ASH TRAY(S) WITHOUT
LIGHTER
FORWARD ROOF MOUNTED CONSOLE WITH
UPPER STORAGE COMPARTMENTS AND
ADDITIONAL CENTER COMPARTMENT
WITHOUT NETTING
CENTER STORAGE CONSOLE MOUNTED ON
BACKWALL
(2) CUP HOLDERS LH AND RH DASH

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Description

GRAY/CHARCOAL WING DASH
SMART SWITCH EXPANSION MODULE
2-1/2 LB. FIRE EXTINGUISHER
HEATER, DEFROSTER AND AIR CONDITIONER
STANDARD HVAC DUCTING WITH SNOW
SHIELD FOR FRESH AIR INTAKE
MAIN HVAC CONTROLS WITH RECIRCULATION
SWITCH
STANDARD HEATER PLUMBING WITH BALL
SHUTOFF VALVES
VALEO HEAVY DUTY A/C REFRIGERANT
COMPRESSOR
BINARY CONTROL, R-134A
PREMIUM INSULATION
SOLID-STATE CIRCUIT PROTECTION AND
FUSES
12V NEGATIVE GROUND ELECTRICAL SYSTEM
DOME DOOR ACTIVATED LH AND RH, DUAL
READING LIGHTS, FORWARD CAB ROOF
CAB DOOR LATCHES WITH MANUAL DOOR
LOCKS
(1) 12 VOLT POWER SUPPLY IN DASH
TRIANGULAR REFLECTORS WITHOUT FLARES
BASIC HIGH BACK AIR SUSPENSION DRIVER
SEAT WITH MECHANICAL LUMBAR AND
INTEGRATED CUSHION EXTENSION
BASIC HIGH BACK NON SUSPENSION
PASSENGER SEAT
DUAL DRIVER SEAT ARMRESTS, NO
PASSENGER SEAT ARMRESTS
LH AND RH INTEGRAL DOOR PANEL ARMRESTS
GRAY MORDURA CLOTH DRIVER SEAT COVER
GRAY MORDURA CLOTH PASSENGER SEAT
COVER
HIGH VISIBILITY ORANGE SEAT BELTS
ADJUSTABLE TILT AND TELESCOPING
STEERING COLUMN
4-SPOKE 18 INCH (450MM) STEERING WHEEL
DRIVER AND PASSENGER INTERIOR SUN
VISORS

Instruments & Controls

WOODGRAIN DRIVER INSTRUMENT PANEL



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Description

WOODGRAIN CENTER INSTRUMENT PANEL
BLACK GAUGE BEZELS
LOW AIR PRESSURE INDICATOR LIGHT AND
AUDIBLE ALARM
2 INCH PRIMARY AND SECONDARY AIR
PRESSURE GAUGES
DASH MOUNTED AIR RESTRICTION INDICATOR
WITH GRADUATIONS
97 DB BACKUP ALARM
ELECTRONIC CRUISE CONTROL WITH
SWITCHES ON AUXILIARY GAUGE PANEL (B
DASH PANEL)
KEY OPERATED IGNITION SWITCH AND
INTEGRAL START POSITION; 4 POSITION
OFF/RUN/START/ACCESSORY
ICU3S, 132X48 DISPLAY WITH DIAGNOSTICS, 28
LED WARNING LAMPS AND DATA LINKED
HEAVY DUTY ONBOARD DIAGNOSTICS
INTERFACE CONNECTOR LOCATED BELOW LH
DASH
2 INCH ELECTRIC FUEL GAUGE
PROGRAMMABLE RPM CONTROL -
ELECTRONIC ENGINE
ELECTRICAL ENGINE COOLANT TEMPERATURE
GAUGE
TRANSMISSION OIL TEMPERATURE INDICATOR
LIGHT
ENGINE AND TRIP HOUR METERS INTEGRAL
WITHIN DRIVER DISPLAY
ELECTRIC ENGINE OIL PRESSURE GAUGE
AM/FM/WB WORLD TUNER RADIO WITH
BLUETOOTH AND USB AND AUXILIARY INPUTS,
J1939
DASH MOUNTED RADIO
(2) RADIO SPEAKERS IN CAB
AM/FM ANTENNA MOUNTED ON FORWARD LH
ROOF
ELECTRONIC MPH SPEEDOMETER WITH
SECONDARY KPH SCALE, WITHOUT
ODOMETER
STANDARD VEHICLE SPEED SENSOR WITH
ADDITIONAL SIGNAL FOR CUSTOMER USE
LOCATED BETWEEN DRIVER AND PASSENGER
SEATS
ELECTRONIC 3000 RPM TACHOMETER



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Description

(2) TMC RP 1226 ACCESSORY CONNECTORS:
(1) LOCATED BEHIND DASH B PANEL AND (1)
LOCATED PASSENGER SIDE OF DASH
IGNITION SWITCH CONTROLLED ENGINE STOP
(6) IGN CONTROLLED EXTRA SWITCHES WITH
IND LIGHTS WIRED TO POWER DIST BOX WITH
RELAYS PROVIDING 20 AMPS PER CIRCUIT TO
JUNCTION BLOCK AND 1 CIRCUIT AT 30 AMPS
DIGITAL VOLTAGE DISPLAY INTEGRAL WITH
DRIVER DISPLAY
SINGLE ELECTRIC WINDSHIELD WIPER MOTOR
WITH DELAY
MARKER LIGHT SWITCH INTEGRAL WITH
HEADLIGHT SWITCH AND DUAL CONNECTORS
AND SWITCH FOR CUSTOMER FURNISHED
SNOW PLOW LIGHTS, LOW BEAMS OFF WITH
HIGH BEAMS
ONE VALVE PARKING BRAKE SYSTEM WITH
WARNING INDICATOR
SELF CANCELING TURN SIGNAL SWITCH WITH
DIMMER, WASHER/WIPER AND HAZARD IN
HANDLE
INTEGRAL ELECTRONIC TURN SIGNAL
FLASHER WITH HAZARD LAMPS OVERRIDING
STOP LAMPS

Design

PAINT: ONE SOLID COLOR

Color

CAB COLOR A: L0006EY WHITE ELITE EY
BLACK, HIGH SOLIDS POLYURETHANE CHASSIS
PAINT
POWDER WHITE (N0006EA) FRONT
WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)
POWDER WHITE (N0006EA) REAR
WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)
STANDARD BLACK BUMPER PAINT
STANDARD E COAT/UNDERCOATING

Certification / Compliance

U.S. FMVSS CERTIFICATION, EXCEPT SALES
CABS AND GLIDER KITS

Raw Performance Data

CALCULATED EFFECTIVE BACK OF CAB TO
REAR SUSPENSION C/L (CA) : 75.82 in



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Description

CALC'D SPACE AVAILABLE FOR DECKPLATE :
98.45 in

Extended Warranty

CUM 2017 L9: HD1 MD DTY 5 YEARS / 100,000 MILES / 161,000 KM
EXTENDED WARRANTY. FEX APPLIES
CUM 2017 L9: AT3 MD DTY 5 YEARS / 100,000 MILES / 161,000 KM
AFTERTREATMENT. FEX APPLIES
ALLISON 3000 RDS SERIES TRANSMISSION EXTEND WARRANTY, 5
YEARS/UNLIMITED MILES FEX

(***) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.





900 Grand Oaks Drive | Howell, MI 48843 | www.ttspec.com | ph: (517) 552-3855 | fx: (517) 552-3666

October 29, 2020

Plymouth Township
9955 North Haggerty, Plymouth, MI 48170
Attn: Patrick Fellrath, DPS Director

Chassis: Single Axle, Freightliner, Wolverine Freightliner

Equipment Quotation

The following pricing will be based on City of Rochester Hills RFP-RH-20-023 contract awarded September 2020

Install Crysteel 10' Select Dump Body including the following:

- 120" body length, 96" outside width and 84" inside width
- 50" front height, 30" side height and 36" rear height (6.5 cubic yard capacity water level)
- Body construction throughout is AR450 steel
- 3/16" sides and front including tailgate and 1/4" floor with 8" radius
- Rear pillars constructed of 7 ga A1011 steel
- Construction of the sides shall include a boxed top rail
- Single panel, pressed-in horizontal side braces
- 14" wide rear pillar
- Rear tailgate will be 6-panel design
- Tailgate will be air-operated
- Crossmemberless understructure shall have 10" trapezoidal 1/4" A1011 longsills
- 24" cabshield constructed of 7 ga A1011 steel
- Body prop kit on each side of the frame
- Install Cougar model 3200 DC box vibrator
- Install 4-hole light wedges on rear pillars for lighting
- Install branch deflector on cabshield to protect tarp system, on both curbside & streetside
- Install turnbuckles in tailgate
- Install license plate bracket in upper left corner of tailgate
- Install side-mounted fold-down stainless steel ladder, rear streetside
- Install 8" hardwood sideboards (8 cubic yard capacity with sideboards)
- Install proximity switch for body-up light
- Install conspicuity tape at rear and available sides of dump body

Install Mailhot model CS90-4.5-3 DA Telescopic Hoist including the following:

- Greaseable rear hinge and replaceable rear pin
- Hoist is double-acting and trunnion-mounted
- Install remote lube grease line kit for Mailhot hoists

Install Roll-Rite Electric Tarp System including the following:

- TarpMaster motor/gear box
- Mesh tarp cover
- Aluminum tarp and 3-spring tension bows with offset elbows
- Aluminum wind deflector

Install Central Hydraulic System including the following:

- Hot-shift PTO with direct-mounted Permco 3.94 CID gear pump
- Low-oil shutdown system wired into PTO to disengage PTO when a low-oil situation exists

TRUCK & TRAILER *Specialties, Inc.*

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32 gallon Slimline (part# TPH30210) oil reservoir with tank mounted filter, ball valve shut-off on supply port and a sight/temp gauge on the end of the tank

Low oil sensor in tank

All necessary hoses and fittings

Install Rexroth 1m4-12 control valve including the following sections:

Unloader inlet for gear pump operation

Air-controlled DA hoist section with LS relief

Stainless steel valve enclosure

Apsco single-axis air lever with detent for hoist up/down in center console

Install Custom Lighting & Electrical System including the following:

Eight (8) SoundOff LED mPower (mo. EMPC2SMS4) amber/green flashers mounted as follows:

Two (2) in chassis grille

Two (2) on cabshield, front-facing

Two (2) at bottom of cabshield, side-facing

Two (2) side-facing, one on each side at rear end of dump

Four-hole rear wedge light boxes on rear pillars including:

Two (2) SoundOff LED green flashers mounted in top positions

Two (2) SoundOff LED S/T/T lights mounted in 2nd positions

Two (2) SoundOff LED backup lights mounted in 3rd positions

Two (2) SoundOff LED amber flashers mounted in bottom positions

LED marker light kit on dump body

3-light cluster at hinge

Betts junction box with sealed wiring

Backup alarm

Chassis switches for: warning flashers & side flashers (loading concerns)

Console indicators for: PTO on, low-oil & body-up

Console switch for: low-oil override

InPower console switches for: tarp open/close, PTO, vibrator, tailgate & spare

Install Rearview Camera System including the following:

Camera system mounting location TBD

System tying into chassis wiper fluid reservoir

Chassis wiper controls for activating wash system, momentary in-cab switch for air puffer

VCMS20B color camera

CEC50L1 main cable for monitor

VOSHD6MNT LCD monitor mount

MSF5000 stainless steel camera box

VOM719WP 7" LCD color monitor

WP electrical connections

Install Electric Brake Controller

Install ¾" Steel Rear Hitch Assembly including the following:

PH20 Pintle hook, multi-drill pattern for adjustable mounting heights (set TBD from ground to cradle)

Rear tow hooks to outside of frames

D-rings for safety chains

OEM taillights recessed into hitch plate

7-way RV plug

Install Poly Fenders for Single Axle chassis including the following:

All necessary mounting brackets

1 pair of full radius fenders

Mudflaps mounted behind poly fenders

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Paint Bottom of body, body hinge, body props & rear hitch and attaching hardware Black
Dump body to be painted one color Green (paint code to be supplied by Township logo to match)

Minimum full 1-year warranty on parts and labor on all equipment.

Crysteel dump body include a 3-year 100% parts and labor warranty with additional 2 years, 50% parts and labor.

Above equipment installed and painted: \$39,248.00 ea.

Option #1 Install Heated Body Design including the following:

Trapezoidal longsills and floor/side radius with heated design exiting at top of rear pillars with exit covers

Heated Body Kit includes: Diverter box, spring box, air cylinder/valve/temperature switch & on/off switch

Option #1 add: \$3,300.00 ea.

Option #2 Install Hydraulic-operated High-Lift Tailgate with in-cab control including the following:

Dump to increase tailgate size to 46" to accommodate high lift option on tailgate

Rear pillar to increase to 24" wide to accommodate high-lift tailgate assembly

Additional EPC single-acting section for high-lift tailgate

InPower switches for high-lift up/down

Option #2 add: \$3,488.00 ea.

Chassis requirements to be confirmed at time of order:

CA: 98"

Undercab DPF and SCR with vertical tail pipe

60 gal round fuel tank under the door on the left side

OEM front bumper

Stationary grille

Trailer wiring to the rear for electric brake controller

Chassis 6-pack of switches

Payment Terms: Net 30 days. Pricing effective for 45 days.

Pricing does not include any of the Rochester Hills RFQ discounts that may be applicable.

2% discount off total taken at invoice if payment received within 30 days.

FOB: Plymouth Township

Delivery: 300 days ARO

Thank you for the opportunity to quote.

Respectfully submitted by,
Jon Luea/Brian Bouwman



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: December 8, 2020

ITEM: Board approval of the 2020 Wayne County Hazard Mitigation Plan

PRESENTER: Fire Chief Dan Phillips

BACKGROUND:

Listed below is a link to the Wayne County's Hazard Mitigation Plan (a 352-page document). We have worked on it for the past 4 years and It was submitted to and accepted by FEMA last year. The plan smooths the way for Wayne County and Plymouth Township to receive Federal Grant funding and assistance from FEMA.

The Plan needs to be approved by all Communities in Wayne County. Attached is a Resolution of Adoption as well as Plymouth Townships support Operations plan which this board adopted in 2017.

LINK TO 2020 WAYNE COUNTY HAZARD MITIGATION PLAN

<https://astienv.sharefile.com/d-s0c196755af84ecc8>

RESOLUTION: I move to approve Resolution # 2020-12-08-110 approving the adoption of the 2020 Wayne County Hazard Mitigation Plan, specifically:

1. The Wayne County Hazard Mitigation Plan (or section(s) of the Plan specific to the affected community) is/are hereby adopted as an official plan of Plymouth Township.
2. The Emergency Management Coordinator is charged with supervising the implementation of the Plan's recommendations, as they pertain to Plymouth Township and within the funding limitations as provided by the Plymouth Township board of Trustees or other sources.
3. The Emergency Management Coordinator shall give priority attention to the following action items recommended in portions of the Plan specific to Plymouth Township:
 - a. Large Storms/Power outages (page 145)
 - b. Tornadoes (page 145)
 - c. Hazardous Materials incidents I-275, M-14 CSX (page 145)

ADOPTION OF THE WAYNE COUNTY HAZARD MITIGATION PLAN

WHEREAS, the mission of Plymouth Township includes the charge to protect the health, safety, and general welfare of the people of Plymouth Township; and

WHEREAS, Plymouth Township, Michigan is subject to flooding, tornadoes, winter storms, and other natural, technological, and human hazards; and

WHEREAS, and the Wayne County Department of Homeland Security and Emergency Management and the Wayne County Local Emergency Planning Committee, comprised of representatives from the County, municipalities, and stakeholder organizations, have prepared a recommended Hazard Mitigation Plan that reviews the options to protect people and reduce damage from these hazards; and

WHEREAS, Plymouth Township has participated in the planning process for development of this Plan, providing information specific to local hazard priorities, encouraging public participation, identifying desired hazard mitigation strategies, and reviewing the draft Plan; and

WHEREAS, the Wayne County Department of Homeland Security and Emergency Management, with the Wayne County Local Emergency Planning Committee (LEPC), has developed the WAYNE COUNTY HAZARD MITIGATION PLAN (the "Plan") as an official document of the County and establishing a County Hazard Mitigation Coordinating Committee, pursuant to the Disaster Mitigation Act of 2000 (PL-106-390) and associated regulations (44 CFR 210.6); and

WHEREAS, the Plan has been widely circulated for review by the County's residents, municipal officials, and state, federal, and local review agencies and has been revised to reflect their concerns; and

NOW THEREFORE BE IT RESOLVED by the Plymouth Township Board of Trustees that:

1. The Wayne County Hazard Mitigation Plan (or section(s) of the Plan specific to the affected community) is/are hereby adopted as an official plan of Plymouth Township.
2. The Emergency Management Coordinator is charged with supervising the implementation of the Plan's recommendations, as they pertain to Plymouth Township and within the funding limitations as provided by the Plymouth Township board of Trustees or other sources.
3. The Emergency Management Coordinator shall give priority attention to the following action items recommended in portions of the Plan specific to Plymouth Township:
 - a. Large Storms/Power outages (page 145)
 - b. Tornadoes (page 145)
 - c. Hazardous Materials incidents I-275, M-14 CSX (page 145)
(page 145 attached for reference)

Passed by the Plymouth Township Board of Trustees on **December 8, 2020**.

Signature

Signature

Vote:

Yes _____ No _____

Wayne County Hazard Mitigation Plan

Revision Number/Date: 2/September 2020

Publication Date: September 14, 2020

Additional programs and policies could be directed at reducing the impacts of impervious surfaces and resulting flooding concerns, the community concerns regarding railroad crossings.

5.2.28 Plymouth Township

Hazard Priorities

Large storms and associated power outages and flooding present the most significant hazard to the citizens of Plymouth Township, due to their frequency. The effects include road flooding and down trees that interfere with emergency response, structural fire when energized power lines come in contact with buildings, and risks to the elderly. Evacuation from large senior complexes is a source of concern. Tornadoes have also affected the Township, causing property damage and the public burden of cleaning up many down trees. Winter storms place additional demands on emergency response due to increased traffic accidents and personal injuries from slipping on ice and snow-shoveling.

The potential for incidents relating to hazardous materials exists along the I-275 and M-14 highways and the CSX railroad, and limited resources to effectively manage a major incident has required assistance from other governmental units in the past. The at-grade railroad crossings in the Township can result in car-train accidents that require hazmat response. The high railroad traffic volume transporting hazardous substances causes this to be a significant hazard in the Township.

Existing Authorities, Policies, & Programs and Ability to Expand These

Plymouth Township is a growing community of 28,282 people. Single-family housing constitutes 37.1% and TCU makes up another 18.3% of the Township's land use;. Thirty-six percent of the community is categorized as impervious surface and 37% as open space.

The Township participates in the National Flood Insurance Program and administers flood prone area protections under Chapter XII of the City's Zoning Ordinance regulating land development.

The Township also participates as a member the Alliance of Rouge Communities. In addition to tools regulating floodplain development, their Code of Ordinances also includes protections for trees, water and sewer regulations.

Additional tools could include protections for remaining areas of open space (e.g., incentives to install green infrastructure, remove structures from the floodplain, create a stormwater utility, tree canopy targets, etc.) and/or means to better prepare for winter weather and power outages.

5.2.29 Redford Township

Hazard Priorities

The potential for hazmat accidents involving trucks, trains, gas pipelines, or industrial facilities, exists within Redford Township. According to township officials, not having a

Plymouth Township

SUPPORT EMERGENCY OPERATIONS PLAN

An all-hazards plan supporting the **Wayne County Operations Plan/Emergency Action Guidelines**, for use in the event of disaster or severe emergency of natural, human, wartime, technological or terrorism origin.

March 15, 2017

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Promulgation Document

Officials of Plymouth Township, in conjunction with County and State Emergency Eanagement (EM) agencies, have developed this Support Emergency Operations Plan that will enhance the local emergency response capability.

This plan, when used properly and updated, will assist local government officials to accomplish their primary responsibilities of protecting lives and property in their community. This plan and its provisions will become official when it has been signed and dated below by the Chief Executive Official (CEO) of the municipality.



Township Supervisor
Charter Township of Plymouth

3/15/17

Date

Approval and Implementation

The Support Emergency Operations Plan, referred to in this document as the Support EOP, describes how **Plymouth Township** will handle emergency situations in cooperation with the **Wayne County** Emergency Management Program. The Support EOP assigns responsibilities to agencies for coordinating emergency response activities before, during, and after any type of emergency or disaster. The Support EOP does not contain specific instructions as to how each department will respond to an emergency; these can be found in the plan annexes or separate Standard Operating Procedures (SOP).

The goal of the Support EOP is to coordinate emergency response efforts to save lives, reduce injuries, and preserve property. The Support EOP addresses emergency issues before and after an emergency, but its primary goals are to assemble, mobilize and coordinate a team of responders that can respond to any emergency, and describe response procedures in relation to the county response procedures.

The Support EOP will use a graduated response strategy that is in proportion to the scope and severity of an emergency. **Plymouth Township** will plan, prepare and activate resources for local emergencies that affect the local area (or a specific site) and/or widespread disasters that affect the entire state and/or nation.

The Support EOP was developed by a Local Planning Team (LPT). The LPT consists of key departments covering emergency functions such as law enforcement, fire, public works, and public health. The team works to establish and monitor programs, reduce the potential for hazard events in the community through planning, review, and training, and assist the **Wayne County** Emergency Management Program in developing and maintaining the County EOP.

The Support EOP must be signed by the current CEO each time it is updated, with the exception of the following activities:

1. Minor updates e.g. changing system names, grammar, spelling or layout changes
2. Updates to the annexes

These activities may be updated in the plan without the CEO signature by the following individuals:

1. Emergency Management Liaison
2. Department head responsible for an annex

Homeland Security Presidential Directive (HSPD) 5 facilitates a standard management approach to major incidents, the National Incident Management System (NIMS). NIMS is administered as part of the National Response Framework (NRF) which integrates the federal government into a single, all discipline, and all-hazards plan. NIMS will provide a nationwide approach that enables federal, state, tribal and local government agencies to "work effectively and efficiently together to prepare for, respond to, and recover from domestic incidents, regardless of cause, size or complexity." This Support EOP has integrated NIMS concepts, including the Incident Command System (ICS), and language to help incident management operate in accordance to the NIMS using the guidance provided by the Department of Homeland Security (DHS).

During an emergency, all response personnel will use the ICS to manage the incident and employ emergency resources at the site. The Emergency Operation Center (EOC) will coordinate additional resources when needed. This EOP will be used during community recovery after an emergency.

This plan supersedes all previous plans.

Record of Revisions

The following is a list of revisions made to the Support EOP. This chart tracks the date that changes were made, reason for the changes, updated pages, and who made the revision.

Date	Reason for Revision	Page Numbers	Revised By

Record of Distribution

The following is a list of the individuals and facilities that have been provided a copy of the Support EOP in order to conduct the assigned tasks addressed in this plan.

Title of Recipient	Name of Recipient	Agency	Date	Number of Copies
Chief Executive Official	Kurt Heise	Plymouth Twp		1
<u>Plymouth Township Board</u>	Board Members	Twp Board	1/6/2017	6
<u>Wayne County</u> Emergency Management Coordinator	Daniel Phillips	PTFD	1/6/2017	1
<u>Plymouth Township</u> Emergency Management Liaison	Daniel Phillips	Fire Department	1/6/2017	1
Communications and Warning Official	John Brothers	Dispatch Center	1/6/2017	12
Damage Assessment Official	Mark Lewis	Building Department	1/6/2017	2
Fire Services Official	Daniel Phillips	PTFD	1/6/2017	12
Mass Care, Emergency Assistance, Housing, and Human Services Official	Daniel Phillips	PTFD	1/6/2017	1
Public Health and Medical Services Official	Daniel Phillips	PTFD	1/6/2017	1
Public Information Official	Jerry Vorva	Clerks Department	1/6/2017	2

Basic plan

Purpose

Plymouth Township has elected to incorporate into the Wayne County Emergency Management Program. As partners in the five phases of emergency management, mitigation, preparedness, prevention, response and recovery, Plymouth Township and the Wayne County Emergency Management Program share joint responsibilities. The Plymouth Township Support EOP has been developed to identify these responsibilities. It is to be used in concurrence with the County EOP. In accordance with Section 19 of the Michigan Emergency Management Act (1976 PA 390, as amended), activation of this this plan at the beginning of a disaster or emergency also establishes eligibility to receive state assistance for disaster related expenses incurred during a State of Emergency or Disaster declared by the Governor, for which federal assistance is unavailable.

Scope

The Plymouth Township Support EOP is an adaptable document that can be applied to all hazards. Due to the unique nature of emergencies, it may become necessary to deviate from the contents of the plan when responding to an incident. Agencies that have been assigned supporting roles in this plan have developed and will maintain SOPs that provide systematic instructions for accomplishing their assigned functions. The local government conducts additional activities, such as personnel training, participation in exercises, public information, land-use planning, etc., to support emergency preparedness, mitigation, and response efforts. To facilitate efficient emergency management operations, Plymouth Township continues to implement the NIMS.

Authorities and References

A. Authority of local officials during an emergency:

1. 1976 PA 390, as amended,
2. Plymouth Township local Emergency Management resolution,
3. Plymouth Township adoption of the Support EOP,
4. Executive Directive No. 2005-09, the state adoption of the NIMS,
5. The Robert T. Stafford Disaster Relief and Emergency Assistance Act,
6. Emergency Planning and Community Right to Know Act of 1986 (EPCRA) also known as the Superfund Amendments and Reauthorizations Act (SARA), Title III,
7. Good Samaritan Law and Know Act of 1986.

B. References used to develop the Support EOP:

1. NIMS,
2. NRF,
3. Michigan Emergency Management Plan (MEMP), Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMSHD),
4. Pub 204, MSP/EMHSD.

Plan Development and Maintenance

To ensure that this Support EOP addresses the needs of the community and is consistent with the Wayne County EOP, this document was developed in a cooperative, whole community effort between municipal

government, local community, and the County Emergency Management Program. The Support EOP is updated after every change of the municipal CEO or update to the County EOP. After the plan is adopted by resolution of the **Township Board** and approved by the Township Supervisor, it is forwarded to the County Emergency Management Program. The plan will be implemented, tested through exercises in concurrence with county officials, and maintained in accordance with the standards and currentness of the **Wayne County** EOP.

This plan has been provided to all municipal departments, local elected officials, the County Emergency Management Program and all agencies tasked within the document. It includes this Basic Plan, which provides an overview of the municipality's preparedness and response strategies, and functional annexes that describe the actions, roles and responsibilities of participating organizations.

Situation Overview

- B. **Plymouth Township** has taken various preparedness and incident management steps to enhance capabilities in responding to incidents including:

1. The mitigation of potential hazards.
2. Identification of emergency response agencies and mechanisms that will protect life and property before, during and after an emergency.
3. Tasking agencies, organizations, and individuals with specific functions and responsibilities relative to emergency operations. Assigned tasks are explained in further detail under "Organization and Assignment of Responsibilities."
4. Integration with the **Wayne County** EOP, **Wayne County** hazard mitigation plan, MEMP, etc.

- C. Community profile:

Plymouth Township is located in the Western side of **Wayne County**. The community has a population of 27,524 residents. Many of the residents that require Functional Needs Support Services (FNSS) reside in congregate care centers, while others reside in non-group homes where support is provided as needed or on-call.

- D. Hazard and threat analysis:

According to the **Wayne County Hazard Mitigation Plan/Hazard Analysis**, communities in the county are most vulnerable to many hazards in a mixed urban and suburban community. Hazards that have been identified as unique to **Plymouth Township** include: **Flooding in and Near the Hines park Floodplain**.

Thirty (30) sites that contain extremely hazardous materials are located in **Plymouth Township**. Facility owners have reported the types of hazardous materials that are stored on-site, as required by the Emergency Planning and Community Right-To-Know Act (EPCRA). Pursuant to SARA Title III requirements, off-site emergency response plans have been developed by the Local Emergency Planning Committee (LEPC) to prepare fire departments for responding to the release of the specific hazardous materials on these sites.

- E. Relationship between municipality and County Emergency Management Program:

Emergency management and response are primarily local responsibilities. However, disasters and emergencies might exhaust the resources and capabilities of local governments. Therefore, **Plymouth Township** has chosen to incorporate into the **Wayne County** Emergency Management Program. To coordinate emergency management related matters with the County Emergency

Management Program, the Plymouth Township has appointed the Fire Chief to serve as the Emergency Management Liaison. The Emergency Management Liaison facilitates communication and coordination between Plymouth Township and county, and is the local point of contact for the County Emergency Management Coordinator (EMC).

Planning Assumptions

- A. The proper implementation of this plan will result in saved lives, incident stabilization, and property protection in Plymouth Township.
- B. Some incidents occur with enough warning that necessary notification can be issued to ensure the appropriate level of preparation. Other incidents occur with no advanced warning.
- C. Depending upon the severity and magnitude of the situation, local resources may not be adequate to deal with an incident. It may be necessary to request assistance through volunteer organizations, the private sector, mutual aid agreements (MAAs)/memorandums of understanding (MOUs), and/or county, state and federal sources. When provided, these will supplement, not substitute for, relief provided by local jurisdictions.
- D. All emergency response agencies within Plymouth Township that have been tasked in the plan are considered to be available to respond to emergency incidents. Agencies will work to save lives, protect property, relieve human suffering, sustain survivors, stabilize the incident, repair essential facilities, restore services and protect the environment.
- E. When a jurisdiction receives a request to assist another jurisdiction, reasonable actions will be taken to provide the assistance as requested.
- F. Emergency planning is a work-in-progress; the Support EOP is consistently reviewed and updated.
- G. During an emergency or disaster, parts of the plan may need to be improvised or modified, if necessary, based on the situation.

Concept of Operations

- A. Activation of the Support EOP and declaration of a local state of emergency:

When a threat is perceived, the Emergency Management Liaison activates the this Support EOP and the local Emergency Operations Center (EOC) to facilitate activities that ensure the safety of people, property and environment. Pursuant to 1976 PA 390, as amended, the (Plymouth Township Supervisor may declare a local state of emergency for Plymouth Township if circumstances indicate that the occurrence or threat of widespread or severe damage, injury, or loss of life or property exist. In the absence of the Plymouth Township Supervisor, pursuant to local legislation, the Fire Chief or Police Chief are authorized to declare a local state of emergency. Upon a local declaration, PA 390 authorizes the the Plymouth Township Supervisor to issue directives as to travel restrictions on local roads. To facilitate activities that ensure the safety of people, property and environment, a local declaration also activates this Support EOP and the municipal Emergency Operations Center (EOC). A local state of emergency shall not be continued or renewed for a period in excess of seven days except with the consent of the governing body of the municipality.

- B. The following procedures are conducted and coordinated with the county in response to an incident:
 - 1. The Emergency Management Liaison will perceive the threat, assess the hazard and ensure that municipal emergency response agencies, elected officials and County EMC are notified of the situation.

2. Municipal agencies assess the nature and scope of the emergency or disaster.
3. If the situation can be handled locally, the following guidelines are used:
 - a. The Emergency Management Liaison advises the CEO and coordinates all local emergency response actions.
 - b. The Emergency Management Liaison activates the EOC. The EOC is located at 9955 North Haggerty Rd Plymouth Mi 48170. If this location is unavailable, the alternate EOC location is 13600 Beck Rd Plymouth Mi 4870.
 - c. The CEO declares a local state of emergency. The Emergency Management Liaison notifies the County EMC and forwards the declaration to the County Emergency Management Program.
 - d. Emergency Response Agencies are notified by the Emergency Management Liaison to report to the EOC through Fire DashBoard /Iris Notification System.
 - e. The CEO directs departments/agencies to respond to the emergency in accordance with the guidelines outlined in this plan and its annexes, and issues directives as to protective actions and travel restrictions on local roads.
 - f. The Emergency Management Liaison keeps the County EMC informed of the situation and actions taken.
4. If the emergency is beyond local control, municipal resources become exhausted, or special resources are needed, county assistance is requested through the County EMC.
5. If county assistance is requested, the County EMC assesses the situation and makes recommendations on the type and level of assistance. The county will also take the following steps:
 - a. Activate County EOC and EOP
 - b. Respond with county resources
 - c. Activate MAA/MOUs to supplement county resources
 - d. Notify MSP/EMSHD District Coordinator
 - e. Make available incident information to MSP/EMSHD and statewide agencies via the Michigan Critical Incident Management System (MI CIMS) online platform, by submitting and maintaining applicable MI CIMS boards and logs.
6. If county resources and capabilities are exhausted, the county requests the Governor to declare a State of Emergency or State of Disaster in accordance with procedures set forth in 1976 PA 390, as amended. If the emergency occurs solely within the confines of the municipality, the county shall not request state assistance or the Declaration of a State of Disaster or Emergency unless requested to do so by the municipal CEO.

Organization and Assignment of Responsibilities

A. Emergency Management Organization:

1. The Plymouth Township emergency management organization is comprised of Six agencies and departments that are responsible for conducting activities in response to emergencies within the community. To facilitate an effective emergency response, these departments have been assigned to nine specific emergency functions. All agencies are responsible for implementing pre-disaster activities to prevent, mitigate and prepare for the various hazards that the community is vulnerable to. These activities include awareness training and public education, exercising, preparing Standard Operating Procedures (SOPs) and job aides, hygienic practices to prevent spreading of infectious diseases, stockpiling equipment, regulating land-use, etc.
2. The following table lists the established emergency support functions, assigned agencies, primary points of contact, and phone numbers.

Function	Agency	Primary Contact	Phone
Direction, Control , and Coordination	Supervisors Office	Kurt Heise	313-303-8534
Communications and Warning	Plymouth Dispatch Center	John Brothers	248-505-4792
Damage Assessment	Building Department	Mark Lewis	734-316-4574
Fire Services	Plymouth Township Fire Department	Daniel Phillips	734-634-1791
Mass Care, Emergency Assistance, Housing, and Human Services	Plymouth Township Fire Department	Daniel Phillips	734-634-1791
Public Health and Medical Services	Plymouth Township Fire Department	Daniel Phillips	734-634-1791
Public Information	Plymouth Township Clerk	Jerry Vorva	734-354-3224
Public Safety	Plymouth Township Police Department	Tom Tiderington	734-231-2305
Public Works	Department of Public Works	Patrick Fellrath	734-945-5294

3. The following table lists the alternates designated to represent the emergency functions.

Agency	1 st Alternate	2 nd Alternate
--------	---------------------------	---------------------------

4. **Plymouth Township** maintains **six** fulltime departments. All departments contribute to the safety and welfare of the community. Each department employs qualified emergency personnel and maintains equipment that can be used in emergency response. A list of resources available for utilization during incidents can be requested through the Emergency Management Liaison. If resource needs exceed the capabilities of the community, the CEO may activate MAA/MOUs and pre-disaster contracts, or it may become necessary to request county assistance.

B. Responsibilities:

1. The following responsibilities have been assigned to each organization that has been assigned responsibility in this plan:
 - a. Assist in the development, review and maintenance of Support EOP and County EOP.
 - b. Report to the local EOC when activated for scheduled exercises or emergencies.
 - c. Build capabilities and develop/maintain SOPs for specific functions or actions identified in the plan. Continuously review and update procedures.
 - d. Maintain a list of resources available through the departments.
 - e. Establish MAA/MOUs and contracts with other jurisdictions and organizations to supplement municipal resources.
 - f. Activate MAA/MOUs and contracts with other organizations to supplement response activities when local resources become exhausted.
 - g. Train personnel in emergency management functions and NIMS/ICS concepts.
 - h. Protect vital records and other resources deemed essential for continuing government functions and each agency's emergency operations in accordance to procedures and policies.

- i. Ensure compliance with this plan and the County EOP, and any pertinent procedures and documents that impact the provision of emergency services in the municipality.
2. The annexes attached to this plan further describe nine emergency support functions and their associated responsibilities in mitigation, preparedness, prevention, response and recovery. Annexes include the organizations that are responsible for carrying out the emergency functions, and assign tasks associated with each function.

ANNEXES

The annexes attached to the Basic Plan describe all-hazard functions and include the roles and responsibilities that each responsible agency should consider during an emergency for which the Support EOP has been activated. Each annex contains: the agencies responsible for carrying out a function, their assigned tasks, and the concept of operations.

The annexes attached to this plan include the following functions:

Annex A, Direction, Control, and Coordination

Annex B, Damage Assessment

Annex C, Communications and Warning

Annex D, Fire Services

Annex E, Mass Care, Emergency Assistance, Housing, and Human Services

Annex F, Public Health and Medical Services

Annex G, Public Information

Annex H, Public Safety

Annex I, Public Works

ANNEX A

DIRECTION, CONTROL, AND COORDINATION

The Direction, Control, and Coordination function is responsible for the activation, organization and operation of the local EOC, the facilitation of incident management, response, and recovery efforts, and coordination with the County Emergency Management Program.

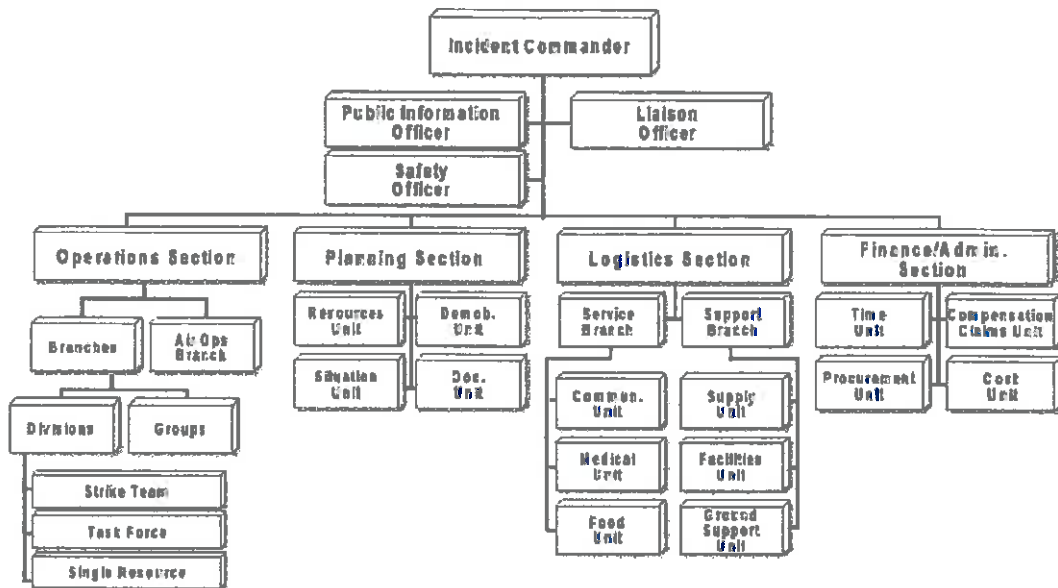
Direction, Control, and Coordination officials will maintain liaison and coordinate emergency management and response activities with the Direction, Control and Coordination function at the county level. This annex relates to the following annex(es) in the Wayne County EOP, Information & Planning Annex

Responsible Agency: Executive Office

Direction, Control, and Coordination Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the agency to staff the EOC and implement the plan.
	EOC operations
	Activate the EOC and ensure that appropriate staff is notified.
	Establish a system of coordination, such as ICS (see Figure 1), within the EOC. (Field operations at the ICP are required to utilize ICS.)
	Maintain administrative materials for the EOC, i.e., pencils, paper, maps, and status boards.
	Ensure copies of the Support EOP and EOC SOPs are available to EOC staff.
	Coordinate with law enforcement officials for EOC security.
	Local authority
	Direct and coordinate response activities in accordance with this plan, including prioritizing allocation of scarce resources.
	Relieve jurisdiction employees of normal duties and temporarily reassign them to emergency duties, and employ temporary workers, as necessary.
	Declare a local state of emergency.
	Issue directives as to travel restrictions on municipal roads.
	Recommend appropriate protective measures to ensure the health and safety of people and property.
	Assistance to other agencies
	Advise the County Emergency Management Coordinator of the situation and maintain liaison with the County Emergency Management Program.
	Establish communications with and provide support to the Incident Command Post (ICP).
	Provide frequent staff briefings and ensure all groups function as planned.
	Inform legislative body of measures taken.
	Review and authorize the release of information to the public through the Public Information Officer (PIO).
	Logistics
	Ensure all resources are made available for response.
	Formulate specific assistance requests to adjacent jurisdictions and the county.
	Activate MAA/MOUs and contracts with other jurisdictions and organizations.
	Provide aid to other communities as provided for in MAA/MOUs.
	Ensure staff maintains logs of actions taken and financial records.

Figure 1. ICS Incident Management Structure



DIRECTION, CONTROL, AND COORDINATION

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
Plymouth Township Supervisors Office	Plymouth Township Supervisor

The line of succession for the CEO for representing the Direction, Control, and Coordination function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Township Supervisor	Supervisors Office
Fire Chief	Fire Dept
Police Chief	Police Dept

The line of succession for the Emergency Management Liaison for representing the Direction, Control, and Coordination function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Fire Chief	Fire Dept
Police Chief	Police Dept
Shift Commander	Fire Dept

The CEO and Emergency Management Liaison are responsible for reporting or delegating an individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Direction, Control, and Coordination function.

SIGNATURE OF CHIEF EXECUTIVE OFFICIAL	DATE
	3-15-17

SIGNATURE OF EMERGENCY MANAGEMENT LIAISON	DATE
	3/15/2017

ANNEX B

COMMUNICATIONS AND WARNING

The Communications and Warning function is responsible for alerting and notification of key officials, receiving and disseminating warning and critical emergency information to the public, and the establishment, maintenance, and coordination of communication protocols and links between the EOC and other incident facilities.

The Communications and Warning Official will maintain liaison and coordinate emergency management and response activities with the Communications and Warning functions at the county level. This annex relates to the following annex(es) in the **Wayne County EOP, Communications Annex and Warning Annex**

Responsible Agency: **911 Dispatch Center**

Communications and Warning Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the agency to staff the EOC and implement the plan.
	Communication links
	Ensure lines of communication have been established between all agencies represented in the local EOC, their department offices and their staff at the incident site. Available channels for establishing communications includes (communications channels, e.g. telephone, cell phone, radios, pagers, etc.)
	Coordinate communications between municipal and county EOC. Available channels for establishing communications include (communications channels, e.g. telephone, cell phone, radios, pagers, etc.)
	Establish communications links with the adjacent communities and higher levels of government.
	Coordinate warning frequencies and procedures with adjacent communities and other government agencies.
	Disaster warning and information
	Activate public warning systems when instructed to do so by the CEO or Emergency Management Liaison. Warning methods include (warning methods, e.g., sirens, door-to-door notification, reverse 911, etc.)
	Ensure that warning messages received through the Law Enforcement Information Network (LEIN), National Warning System (NAWAS), Emergency Alert System (EAS), local weather spotters, or other verifiable means are issued in a timely manner.
	Determine which facilities are endangered by the incident and contact those facilities. Ensure they are contacted when protective actions are rescinded.
	Notify special locations (e.g., schools, hospitals, nursing homes, major industries, institutions, and places of public assembly).
	Ensure that public warning systems provide notification to residents with Access and Functional Needs, such as the elderly, hearing impaired, non-English speakers, individuals with mobility limitations, etc.
	Official notification
	Ensure that all necessary officials have been notified and/or updated about the incident.
	Notify neighboring jurisdictions of impending hazard or hazardous situations when instructed to do so by the Chief Executive Official or Emergency Management Liaison.

The following agency is responsible for this annex:

The line of succession for representing the Communications and Warning function during a response to an emergency or disaster situation is:

Plymouth Township Police Department is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Communications and Warning function.

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ANNEX C

DAMAGE ASSESSMENT

The Damage Assessment (DA) function is concerned with the process of documenting damage from emergencies in the community. Information gathered may be used to determine the extent of damage and impact on the community resulting from an incident to justify future federal funding, declarations of emergency, and disaster proclamations. An accurate damage assessment is a necessary part of the recovery phase and determines qualification for state and federal disaster aid.

The Damage Assessment Official will maintain liaison and coordinate emergency management and response activities with the DA function at the county level. This annex relates to the following annex(es) in Wayne County EOP, Damage Assessment Annex.

Responsible Agency: Building Department

Damage Assessment Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another from the agency to staff the EOC and implement the plan.
	Damage assessment
	Maintain current list of DA field team members.
	Maintain damage assessment field team supplies for contingency purposes, i.e., MSP/EMSHD Pub 901 Michigan Damage Assessment Handbook, blank forms, flashlights, cameras, pencils, paper, maps, etc.
	Activate DA field teams.
	Collect both public and private damage assessment information.
	Record initial information on damages from first responders.
	Augment DA field teams, as the situation dictates.
	Dissemination of DA information
	Provide an initial DA to EOC staff.
	Provide and verify DA information to the CEO and, if necessary, assist in preparation of a local state of emergency declaration.
	Prominently display DA information in the EOC, including maps, situation updates and assessment data.
	Provide the PIO with current DA information for release to the public.
	Provide DA data to the Emergency Management Liaison. The Emergency Management Liaison will forward information to the County Emergency Management Program for submission in MI CIMS.
	Logistics
	Maintain a status list of requested resources.
	Compile and maintain a record of expenditures for personnel, equipment, supplies, etc.

DAMAGE ASSESSMENT

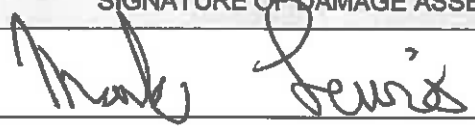
The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
Plymouth Township Building Dept	Chief Building Official

The line of succession for representing the DA function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Chief Building Official	Building Dept
Building Inspector	Building Department

The Building Department is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the DA function.

SIGNATURE OF DAMAGE ASSESSMENT OFFICIAL	DATE
	3-15-17

ANNEX D

FIRE SERVICES

The Fire Services function is concerned with detecting and suppressing wild land, rural, and urban fires and any of these that result from, or occur coincidentally with, an incident response.

The Fire Services Official will maintain liaison and coordinate emergency management and response activities with the Fire Services function at the county level. This annex relates to the following annex(es) in Wayne County EOP, Fire Annex

Responsible Agency: Fire Department

Fire Services Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the agency to staff the EOC and implement the plan.
	Response activities
	Coordinate fire response and search and rescue activities with appropriate personnel at the County Emergency Management Program, including assistance to regional special teams such as Regional Response Teams, Michigan Urban Search and Rescue (MUSAR), bomb squads, etc.
	Respond to hazardous materials spills.
	Coordinate with the County EMC and the State of Michigan in the decontamination of affected citizens and emergency workers after exposure to CBRNE hazards.
	Assist in searching for bombs and explosive devices in connection with terrorism or weapons of mass destruction (WMD) events.
	Assistance to other agencies
	Advise EOC staff about fire and rescue activities.
	Provide communications and other logistical supplies, as needed.
	Assist with evacuations.
	Assist in damage assessment operations.
	Assist in warning the population. Loud speakers on fire vehicles or door-to-door warning may be utilized.
	Assist in salvage operations and debris clearance.

FIRE SERVICES

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
Fire Department	Fire Chief

The line of succession for representing the Fire Services function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Shift Commander	Plymouth Township Fire
Off Duty Captain	Plymouth Township Fire

The Fire Department is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Fire Services Functions.

SIGNATURE OF FIRE SERVICES OFFICIAL	DATE
	3/15/17

ANNEX E

MASS CARE, EMERGENCY ASSISTANCE, HOUSING, AND HUMAN SERVICES

This function is concerned with issues related to the provision of mass care, emergency assistance, housing, and human services to disaster survivors, including those that require FNSS, throughout the prevention, preparedness, mitigation, response, and recovery phases of disasters and emergencies.

The Mass Care, Emergency Assistance, Housing, and Human Services Official will maintain liaison and coordinate emergency management and response activities with the Mass Care functions at the county level. This annex relates to the following annex(es) in the Wayne County EOP, Human Services Annex

Responsible Agency: Fire Department

Mass Care, Emergency Assistance, Housing, and Human Services Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the agency to staff the EOC and implement the plan.
	Disaster-related needs
	Coordinate activities of municipal departments that provide mass care and human services.
	Coordinate with the County Emergency Management Program, the American Red Cross (ARC) and other agencies to distribute food, water, and clothing, and meet other basic needs of disaster survivors and emergency responders.
	Coordinate to provide transportation for disaster survivors and emergency responders.
	Arrange for the provision of crisis counseling to disaster survivors and emergency responders.
	Coordinate procedures for the tracking of family members and reunification of families.
	Identify and account for personal property that may be lost during a disaster.
	Coordinate with the County EOC to establish procedures for the registration and management of volunteers and donations.
	Coordinate with agencies in the community that work with individuals with access and functional needs to ensure disaster related needs are met.
	Protective action
	Coordinate the provision of transportation for evacuation.
	Provide staff and resources to manage open shelters.
	Coordinate care for individuals at shelters and for those who have been sheltered-in-place.
	Determine whether shelters must be opened long or short-term.
	Provide guidance/policies for the care of household pets that are brought to shelters by evacuees (only service animals are allowed into ARC shelters).
	Pre-identified shelter locations include: <u>(shelter locations; information on pre-identified shelter locations should be available from the County Emergency Management Program or ARC)</u>

MASS CARE, EMERGENCY ASSISTANCE, HOUSING, AND HUMAN SERVICES

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
Fire Department	Fire Chief

The line of succession for representing the Mass Care, Emergency Assistance, Housing, and Human Services function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Shift Commander	Plymouth Township Fire
Off Duty Captain	Plymouth Township Fire

The Fire Department is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Mass Care, Emergency Assistance, Housing, and Human Services function.

SIGNATURE OF MASS CARE, EMERGENCY ASSISTANCE, HOUSING, AND HUMAN SERVICES OFFICIAL	DATE
	3/15/17

ANNEX F

PUBLIC HEALTH AND MEDICAL SERVICES

The Public Health and Medical Services function is responsible for assessing public health and medical needs, health surveillance, and provision of medical care personnel, supplies and equipment.

The Public Health and Medical Services Official will maintain liaison and coordinate emergency management and response activities with the Public Health and Medical Services function at the county level. This annex relates to the following annex(es) in the Wayne County EOP, Emergency Medical Services Annex and Public Health Annex

Responsible Agency: Fire Department

Public Health and Medical Services Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the agency to staff the EOC and implement the plan.
	Patient care
	Coordinate with medical providers and shelter managers to staff medical personnel at shelters.
	Identify the transportation resources and personnel needs to transport disaster survivors to temporary care centers.
	Provide transportation of patients and assist hospitals with transfer of patients.
	Ensure identification and notification of disaster survivors and emergency responders in need of crisis counseling and/or debriefing.
	Coordinate the monitoring of disaster survivors and emergency responders for exposure to chemical, radiological, or biological contaminants, and assist in their decontamination.
	Public health
	If necessary, identify a site for a temporary morgue. NOTE: The medical examiner is responsible for identifying the deceased. Law enforcement and EMS may provide additional support in collecting and transporting.
	Assist with animal and pet control and support the county Animal Control Unit in the quarantine and disposal of diseased animals.

PUBLIC HEALTH AND MEDICAL SERVICES

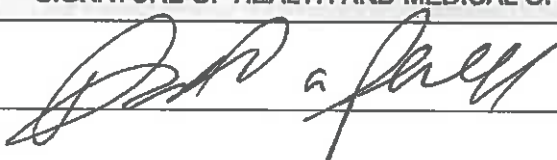
The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
Fire Department	Fire Chief

The line of succession for representing the Public Health and Medical Services function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Shift Commander	Plymouth Township Fire
Off Duty Captain	Plymouth Township Fire

The Fire Department is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Public Health and Medical Services function.

SIGNATURE OF HEALTH AND MEDICAL OFFICIAL	DATE
	3/15/17

ANNEX G

PUBLIC INFORMATION

The Public Information function ensures accurate, coordinated, timely, and accessible information is disseminated to governments, media, the general public, and the private sector throughout the prevention, preparedness, mitigation, response, and recovery phases of disasters and emergencies.

The Public Information Official will maintain liaison and coordinate emergency management and response activities with the Public Information function at the county level. This annex relates to the following annex(es) in the Wayne County EOP, Public Information Annex

Responsible Agency: Clerks Office

Public Information Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another from the agency to staff the EOC and implement the plan.
	Pre-disaster public education
	Assist the Emergency Management Liaison in developing educational materials on the hazards facing the community and explaining what people can do to protect themselves to recover from incidents.
	Ensure that written materials are developed for non-English speaking individuals or others who require FNSS.
	Disaster warning and information
	Develop and release updated EAS messages based on incoming information.
	Document which EAS messages have been delivered over radio and television.
	Ensure that accurate information is disseminated describing such items as the locations of shelters, missing persons information hotline, volunteer hotline, rumor control hotline, etc.
	Distribute prepared public educational materials.
	Media coordination
	Establish and maintain contact with the EOC and/or the ICP.
	Prepare press releases and ensure that all press releases and official information is reviewed by Township Clerk.
	Verify that information is accurate before releasing it to the media.
	Schedule media briefings.
	Establish a Public Information Center as the central point from which municipal news releases are issued at 9911 North Haggerty Rd Plymouth MI 48170
	Assist the county in establishing a Joint Information Center (JIC; the JIC can be used by agency representatives for releasing information to the news media).
	Coordinate public information activities with the County PIO and the JIC.
	Schedule interviews between the CEO and media agencies.
	Monitor all forms of media, both traditional and social, for rumors, and address rumors as soon as possible

PUBLIC INFORMATION

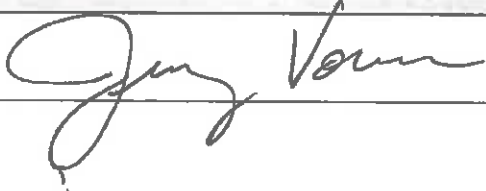
The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
Plymouth Township Clerks Department	Township Clerk

The line of succession for representing the Public Information function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Township Clerk	Clerks Dept.
Deputy Township Clerk	Clerks Dept.

The Clerks Office is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Public Information function.

SIGNATURE OF PUBLIC INFORMATION OFFICIAL	DATE
	3-15-17

ANNEX H

PUBLIC SAFETY

The Public Safety function is concerned with ensuring the safety of all citizens, maintaining law and order, protecting public and private property and providing protection for essential industries, supplies and facilities.

The Public Safety Official will maintain liaison and coordinate emergency management and response activities with the Public Safety function at the county level. This annex relates to the following annex(es) in **Wayne County EOP, Law Enforcement Annex**

Responsible Agency: **Police Department**

Public Safety Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another from the agency to staff the EOC and implement the plan.
	Response activities
	Provide security and access control at critical facilities and incident sites.
	Implement any curfews ordered by the governor or CEO.
	Enforce evacuation orders and assist in evacuations.
	Ensure prisons and jails are notified of potential threat and determine whether proper safety and security precautions are being taken.
	Implement urban search and rescue capabilities, including animals.
	Investigate incident and provide intelligence information to county, state and federal officials.
	Transportation
	Secure unusable roads. (Use Fire Services and Public Works for support, if necessary).
	Identify routes that need barricades and signs. Request necessary assistance from Public Works.
	Ensure vehicles on evacuation routes are removed. If necessary, request that Public Works agencies move vehicles off the road. Maintain record of where vehicles are being taken.
	Coordinate with the Road Commission or Public Works in rerouting traffic and putting the appropriate signs in place.
	Assistance to other agencies
	Assist Warning function in warning the public, when necessary.
	Assist the medical examiner with mortuary services.
	Assist families isolated by the effects of the disaster.

PUBLIC SAFETY

The following agencies are responsible for this annex:

AGENCY	TITLE OF CONTACT
Plymouth Township Police Department	Police Chief

The line of succession for representing the Public Safety function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Police Chief	Police Dept.
Lieutenant	

The Police Department is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Public Safety function.

SIGNATURE OF PUBLIC SAFETY OFFICIAL	DATE
	3/15/2017

ANNEX I

PUBLIC WORKS

The Public Works function is responsible for conducting pre- and post-incident assessments, ensuring critical services are met through existing contracts, providing technical assistance and engineering expertise and construction management, providing emergency repair of damaged public infrastructure and critical facilities, and the clearing of debris from public roads.

The Public Works Official will maintain liaison and coordinate emergency management and response activities with the Public Works function at the county level. This annex relates to the following annex(es) in the Wayne County EOP Public Works Annex

Responsible Agency: Division of Public Services

Public Works Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another from the agency to staff the EOC and implement the plan
	Response activities
	Coordinate debris removal activities.
	Coordinate activities designed to control the flow of floodwater.
	Damage assessment
	Provide engineering expertise to inspect public structures and determine if they are safe to use.
	Provide DA information for roads, bridges, buildings, infrastructure, etc. to DA function.
	Transportation
	Provide barricades and signs for road closures and boundary identification (to include activating MAA/MOUs if additional barricades are needed).
	Provide technical expertise in road weight limits, road capacity, etc., to determine whether evacuation routes are adequate for traffic flow.
	Notify law enforcement of the location(s) of disabled vehicles.
	Contact appropriate Michigan Department of Transportation (MDOT) and county transportation officials to request travel restrictions on state and county roads, if necessary.
	Assistance to other agencies
	Assist in identifying access control areas.
	Assist with urban search and rescue activities, if necessary.
	Maintain contact with local utilities to determine the extent and cause of damage and outages. Report this information and restoration schedules to EOC staff.
	Coordinate with utility companies in the restoration of essential services.
	Logistics
	Provide vehicles and personnel to transport essential goods, such as food and medical supplies, when directed by the EOC staff.
	In conjunction with public health, help identify sources of potable water.
	Assist in identifying and obtaining the appropriate construction equipment to support disaster response and recovery operations.
	Provide emergency generators and lighting.

PUBLIC WORKS

The following agencies are responsible for this annex:

AGENCY	TITLE OF CONTACT
Plymouth Twp Department of Public Works	Public Service Director

The line of succession for representing the Public Works function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Public Service Director	DPW
DPW Foreman	DPW

The Division of Public Services is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Public Works function.

SIGNATURE OF PUBLIC WORKS OFFICIAL	DATE
	3/14/2017



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: December 8, 2020

ITEM: MERS Defined Benefit and Defined Contribution Plan Adoption Agreement Addenda

PRESENTERS: Supervisor Heise

BACKGROUND: In an effort to clarify details within the Township's MERS plans, MERS is requesting all their clients with Defined Contribution (DC) and Defined Benefit (DB) plans to provide updates on each of their plans by the end of this year. The purpose is not meant to implement changes, but rather to provide MERS with details on our current practices and policies. MERS has found that many employers' practices do not match up with their plan documents. Nothing we are voting on today changes our personnel policies, practices, procedures or collective bargaining agreements; we are merely acknowledging what we already do and we are passing that information to MERS to better clarify our plans.

Leaves of Absence for DB Plan (does not apply to DC Plan):

The Township needs to designate if employees earn service credit while on leaves of absence, which they do. MERS did not previously collect this information, so the Township does not have anything on record to reference.

Definition of 'Wages':

Wages under the DB plan are based on gross wages with a few exclusions. Generally included: Base wage, overtime wage, holiday pay, longevity bonus, shift differential, etc. Generally excluded: Health Insurance Opt-Out, Sick Time Payout, ALS & Hazmat Bonus, etc. DC Plan: Contributions under the DC plan are determined by base wages only. We do not include OT, bonuses, payouts, etc.

Eligibility:

The Township will identify which employees and employee groups are eligible for each plan. Eligibility for individual plans is determined by date of hire but generally includes all full-time employees and elected or appointed officials.

Service Credit:

The Township will designate how many hours per month an employee must work in order to receive service credit, which is currently 80 hours per month.

PROPOSED MOTION: I move to approve Resolution #2020-12-08-111 authorizing the approval and implementation of all Plan Adoption Agreement Addenda for the Township's Defined Benefit and Defined Contribution Plans as requested by MERS, and authorize the Supervisor and Clerk to sign all required implementation documents.

Moved By _____ Seconded By _____

ROLL CALL:

___Vorva___ Curmi,___ Clinton, ___Monaghan, ___Doroshewitz, ___Stewart, ___Heise

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

RESOLUTION # 2020-12-08-111

MERS Defined Benefit and Defined Contribution Plan Addendums

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the "Board"), held at Township Hall located at 9955 N. Haggerty Road, Plymouth, Michigan on December 8, 2020, the following resolution was offered:

WHEREAS, Municipal Employees Retirement System has mandated that all organizations must complete Defined Benefit and Defined Contribution Plan Adoption Agreement Addendums for all divisions of their defined benefit and defined contribution plans, and

WHEREAS, the information from this audit will be used to supplement the previous information on file and will support accurate benefit calculations moving forward, and

WHEREAS, no changes are being made to the MERS Defined Benefit and Defined Contribution Plans currently administered by Plymouth Charter Township, and

WHEREAS, all details are effective as of January 1, 2021 and do not impact existing benefits on file.

NOW, THEREFORE BE IT RESOLVED that the Township approves the MERS Defined Benefit and Defined Contribution Plan Adoption Agreement Addendums and authorizes the Township Supervisor and Clerk to sign and submit the addendums.

Present: [Curmi, Clinton, Doroshewitz, Heise, Monaghan, Stewart, Vorva]

Moved by:

Supported by:

Roll Call Vote

Ayes:

Nays:

Adopted: Regular Meeting of the Board of Trustees December 8, 2020.

Jerry Vorva, Clerk, Charter Township of Plymouth

Certification

STATE OF MICHIGAN)
)
COUNTY OF WAYNE)

I hereby certify that the foregoing is a true copy of the above Resolution, the original of which is on file in my office.

Jerry Vorva, Clerk
Charter Township of Plymouth

Date _____

Resolution: 2020-12-08-111

Defined Benefit Plan Adoption Agreement Addendum

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Plymouth, Chtr Twp of

Municipality number 823801

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 82380120

Division name on file with MERS FT Disptch/Ptc Svc bfr 5/1/14

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is included in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Full-time Police Service Aides / Members of POAM Dispatch Union hired prior to May 1, 2014.

Employee classification contains **public safety employees**: ☒ Yes ☐ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DIV: 82380120

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than _____ per _____.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from _____ to _____ only.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Contract Employees	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Probationary Periods (select one):

- ☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

- ☒ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DIV: 82380120

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working)

80 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Workers' Compensation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: Paid FMLA Leave For example, sick and accident, administrative, educational, sabbatical, etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other 2: Additional leave types as above	<input type="checkbox"/>	<input type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DIV: 82380120

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	Base Wages	Box 1 Wages	Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bl-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DIV: 82380120

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

☒ **CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

☒ Salary or hourly wage X hours☐ On-call pay☒ PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)☐ Other: _____Other Wages apply: YES ☒ NO ☐☒ Shift differentials☐ Severance issued over time (weekly/bi-weekly)☒ Overtime☐ Other: _____Lump Sum Payments apply: YES ☒ NO ☐☒ PTO cash-out☐ Educational degrees☒ Longevity☐ Moving expenses☐ Bonuses☐ Sick payouts☐ Merit pay☐ Severance (if issued as lump sum)☐ Job certifications☒ Other: **Hazard Pay Bonuses**Taxable Payments apply: YES ☐ NO ☒☐ Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)☐ Car allowance☐ Prizes, gift cards☐ Other: _____☐ Personal use of a company carReimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES ☐ NO ☒☐ Gun, tools, equipment, uniform☐ Mileage reimbursement☐ Phone☐ Travel through an accountable plan (i.e. tracking mileage for reimbursement)☐ Fitness☐ Other: _____

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES ☒ NO ☐☒ 457 employee and employer contributions☒ IRA contributions☒ 125 cafeteria plan, FSAs and HSAs☐ Other: _____

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES ☒ NO ☐☒ Health plan, dental, vision benefits☐ Group term or whole life insurance < \$50,000☐ Workers compensation premiums☐ Other: _____☐ Short- or Long-term disability premiumsMandatory Contributions apply: YES ☒ NO ☐☒ Defined Benefit employee contributions☐ Other: _____☐ MERS Health Care Savings Program employee contributionsTaxable Fringe Benefits apply: YES ☐ NO ☒☐ Clothing reimbursement☐ Group term life insurance > \$50,000☐ Stipends for health insurance opt out payments☐ Other: _____Other Benefits / Lump Sum Payments apply: YES ☐ NO ☒☐ Workers compensation settlement payments☐ Other: _____

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DIV: 82380120

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by Charter Township of Plymouth

at a Board Meeting which took place on: _____
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

☒ I understand that approved board minutes are required to complete this request.

Board minutes should be sent to: DataCollectionProject@mersofmich.com

Defined Benefit Plan Adoption Agreement Addendum

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.marsafmrc.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Plymouth, Chtr Twp of

Municipality number 823801

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 82380121

Division name on file with MERS POAM

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Full-time members of POAM Police hired prior to July 22, 2016.

Employee classification contains **public safety employees**: ☒ Yes ☐ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DIV: 82380121

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than _____ per _____.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from _____ to _____ only.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Contract Employees	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Probationary Periods (select one):

- ☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

- ☒ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DIV: 82380121

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working)

80 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Workers' Compensation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: <u>Paid FMLA Leave</u> For example, sick and accident, administrative, educational, sabbatical, etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other 2: _____ Additional leave types as above	<input type="checkbox"/>	<input type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DIV: 82380121

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	Base Wages	Box 1 Wages	Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DIV: 82380121

SKIP THIS TABLE If you selected one of the standard definitions of compensation on page 4.

☒ **CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

☒ Salary or hourly wage X hours☒ PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)☐ On-call pay☐ Other: _____Other Wages apply: YES ☒ NO ☐☒ Shift differentials☒ Overtime☐ Severance issued over time (weekly/bi-weekly)☐ Other: _____Lump Sum Payments apply: YES ☒ NO ☐☒ PTO cash-out☒ Longevity☐ Bonuses☐ Merit pay☐ Job certifications☐ Educational degrees☐ Moving expenses☐ Sick payouts☐ Severance (if issued as lump sum)☒ Other: Hazard Pay BonusesTaxable Payments apply: YES ☐ NO ☒☐ Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)☐ Prizes, gift cards☐ Personal use of a company car☐ Car allowance☐ Other: _____Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES ☐ NO ☒☐ Gun, tools, equipment, uniform☐ Phone☐ Fitness☐ Mileage reimbursement☐ Travel through an accountable plan (i.e. tracking mileage for reimbursement)☐ Other: _____

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES ☒ NO ☐☒ 457 employee and employer contributions☒ 125 cafeteria plan, FSAs and HSAs☒ IRA contributions☐ Other: _____

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES ☒ NO ☐☒ Health plan, dental, vision benefits☐ Workers compensation premiums☐ Short- or Long-term disability premiums☐ Group term or whole life insurance < \$50,000☐ Other: _____Mandatory Contributions apply: YES ☒ NO ☐☒ Defined Benefit employee contributions☐ MERS Health Care Savings Program employee contributions☐ Other: _____Taxable Fringe Benefits apply: YES ☐ NO ☒☐ Clothing reimbursement☐ Stipends for health insurance opt out payments☐ Group term life insurance > \$50,000☐ Other: _____Other Benefits / Lump Sum Payments apply: YES ☐ NO ☒☐ Workers compensation settlement payments☐ Other: _____

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DIV: 82380121

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by Charter Township of Plymouth

at a Board Meeting which took place on: _____
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

☐ I understand that approved board minutes are required to complete this request.

Board minutes should be sent to: DataCollectionProject@mersofmich.com

Defined Benefit Plan Adoption Agreement Addendum

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Plymouth, Chtr Twp of

Municipality number 823801

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 82380102

Division name on file with MERS COAM

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Full-time members of COAM prior to January 1, 2017. Members that joined on or after January 1, 2017 and were previously part of the Townships Defined Benefit Plan through the POAM are eligible.

Employee classification contains **public safety employees**: ☒ Yes ☐ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DIV: 82380102

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than _____ per _____.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from _____ to _____ only.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Contract Employees	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Probationary Periods (select one):

- ☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

- ☒ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DN: 82380102

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working)

80 _____ hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Workers' Compensation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: Paid FMLA Leave For example, sick and accident, administrative, educational, sabbatical, etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other 2: _____ Additional leave types as above	<input type="checkbox"/>	<input type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DIV: 82380102

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	Base Wages	Box 1 Wages	Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DIV: 82380102

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

☒ **CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

☒ Salary or hourly wage X hours☐ On-call pay☒ PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)☐ Other: _____Other Wages apply: YES ☒ NO ☐☒ Shift differentials☐ Severance issued over time (weekly/bi-weekly)☒ Overtime☐ Other: _____Lump Sum Payments apply: YES ☒ NO ☐☒ PTO cash-out☐ Educational degrees☒ Longevity☐ Moving expenses☐ Bonuses☐ Sick payouts☐ Merit pay☐ Severance (if issued as lump sum)☐ Job certifications☒ Other: Hazard Pay BonusesTaxable Payments apply: YES ☐ NO ☒☐ Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)☐ Prizes, gift cards☐ Car allowance☐ Personal use of a company car☐ Other: _____Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES ☐ NO ☒☐ Gun, tools, equipment, uniform☐ Mileage reimbursement☐ Phone☐ Travel through an accountable plan (i.e. tracking mileage for reimbursement)☐ Fitness☐ Other: _____

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES ☒ NO ☐☒ 457 employee and employer contributions☒ IRA contributions☒ 125 cafeteria plan, FSAs and HSAs☐ Other: _____

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES ☒ NO ☐☒ Health plan, dental, vision benefits☐ Workers compensation premiums☐ Group term or whole life Insurance < \$50,000☐ Short- or Long-term disability premiums☐ Other: _____Mandatory Contributions apply: YES ☒ NO ☐☒ Defined Benefit employee contributions☐ MERS Health Care Savings Program employee contributions☐ Other: _____Taxable Fringe Benefits apply: YES ☐ NO ☒☐ Clothing reimbursement☐ Group term life insurance > \$50,000☐ Stipends for health insurance opt out payments☐ Other: _____Other Benefits / Lump Sum Payments apply: YES ☐ NO ☒☐ Workers compensation settlement payments☐ Other: _____

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DIV: 82380102

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by Charter Township of Plymouth

at a Board Meeting which took place on: _____
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

☐ I understand that approved board minutes are required to complete this request.

Board minutes should be sent to: DataCollectionProject@mersofmich.com

Defined Benefit Plan Adoption Agreement Addendum

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmi.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Plymouth, Chtr Twp of

Municipality number 823801

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 82380105

Division name on file with MERS Fire Dept.

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Full-time members of the IAFF hired prior to May 6, 2012.

Employee classification contains **public safety employees**: ☒ Yes ☐ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DIV: 82380105

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than _____ per _____.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from _____ to _____ only.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Contract Employees	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Probationary Periods (select one):

- ☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

- ☒ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DIV: 82380105

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working)

80 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Workers' Compensation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: <u>Paid FMLA Leave</u> For example, sick and accident, administrative, educational, sabbatical, etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other 2: _____ Additional leave types as above	<input type="checkbox"/>	<input type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DIV: 82380105

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	<input type="radio"/> Base Wages	<input type="radio"/> Box 1 Wages	<input type="radio"/> Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DIV: 82380105

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

☒ **CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

☒ Salary or hourly wage X hours☐ On-call pay☒ PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)☐ Other: _____Other Wages apply: YES ☒ NO ☐☒ Shift differentials☐ Severance issued over time (weekly/bi-weekly)☒ Overtime☐ Other: _____Lump Sum Payments apply: YES ☒ NO ☐☒ PTO cash-out☐ Educational degrees☒ Longevity☐ Moving expenses☐ Bonuses☐ Sick payouts☐ Merit pay☐ Severance (if issued as lump sum)☐ Job certifications☒ Other: Hazard Pay BonusesTaxable Payments apply: YES ☐ NO ☒☐ Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)☐ Car allowance☐ Prizes, gift cards☐ Other: _____☐ Personal use of a company carReimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES ☐ NO ☒☐ Gun, tools, equipment, uniform☐ Mileage reimbursement☐ Phone☐ Travel through an accountable plan (i.e. tracking mileage for reimbursement)☐ Fitness☐ Other: _____

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES ☒ NO ☐☒ 457 employee and employer contributions☒ IRA contributions☒ 125 cafeteria plan, FSAs and HSAs☐ Other: _____

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES ☒ NO ☐☒ Health plan, dental, vision benefits☐ Group term or whole life insurance < \$50,000☐ Workers compensation premiums☐ Other: _____☐ Short- or Long-term disability premiumsMandatory Contributions apply: YES ☒ NO ☐☒ Defined Benefit employee contributions☐ Other: _____☐ MERS Health Care Savings Program employee contributionsTaxable Fringe Benefits apply: YES ☐ NO ☒☐ Clothing reimbursement☐ Group term life insurance > \$50,000☐ Stipends for health insurance opt out payments☐ Other: _____Other Benefits / Lump Sum Payments apply: YES ☐ NO ☒☐ Workers compensation settlement payments☐ Other: _____

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DIV: 82380105

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by Charter Township of Plymouth

at a Board Meeting which took place on: _____
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

☐ I understand that approved board minutes are required to complete this request.

Board minutes should be sent to: DataCollectionProject@mersofmich.com

Defined Contribution Plan Adoption Agreement Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Contribution (DC) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Plymouth, Chtr Twp of

Municipality number 823801

This is an amendment of the existing MERS Defined Contribution Agreement.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 823801110272

Division name Eligible EEs *

Note: This division should reflect how you currently define employees who are eligible to participate, for example, All full-time Employees, New hires after 1/1/2019, etc.

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Contribution Plan. If an employee classification is included in the plan, then employees that meet this definition are required to participate in the plan and earn time toward vesting. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS, such as "Clerical staff working more than 160 hours in a month," "Elected Officials" or "Admin working >32 hours per week," etc.:

Full-time employees in the following groups not covered in DB plan: COAM, POAM - Police, POAM - Dispatch, Teamsters, IAFF, TPOAM Clerical Staff, Non-represented employees, Elected & Appointed Officials. Full-time is defined as working at least 37.5 hours / week

Employee classification contains public safety employees: ☒ Yes ☐ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DIV: 823801110272

If you elect to include a special classification (chart below), then the employee will be required to participate in the employer and employee contributions adopted in your plan. An excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than _____ per _____.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from _____ to _____ only.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Voter-Elected Officials	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contract Employees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Probationary Periods (select one):

- ☐ Contributions will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, contributions will not be reported and service toward vesting will begin when probationary period has ended.

The probationary period will be _____ month(s).

Comments:

- ☒ Contributions will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DIV: 823801110272

IV. Provisions

1. Leaves of Absence

Regardless of whether an employee is earning a wage while on the following types of leave:

- Third-party wages are not used in determining contributions for periods of leave.
- Vesting under elapsed time continues to accrue even if wages are not earned and contributions are zero.

Note: Employers who determine vesting based on an "hours-reported" method, should report actual worked hours for the month where there was a leave.

Types of leave include:

- Short Term and Long Term Disability
- Workers Compensation
- Unpaid Family Medical Leave Act (FMLA)

Leaves of absence due to military service are governed by the federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DN: 823801110272

2. Definition of Compensation

The Definition of Compensation is used to determine participant and employer contributions. Wages are strongly recommended to be reported with regular wage/contribution reports to MERS. Contributions cannot exceed IRS limitations.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	<input checked="" type="radio"/> Base Wages	<input type="radio"/> Box 1 Wages	<input type="radio"/> Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bl-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DIV: 823801110272

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Types of Compensation

Regular Wages

☐ Salary or hourly wage X hours☐ On-call pay☐ PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)☐ Other: _____Other Wages apply: YES ☐ NO ☒☐ Shift differentials☐ Severance issued over time (weekly/bi-weekly)☐ Overtime☐ Other: _____Lump Sum Payments apply: YES ☐ NO ☒☐ PTO cash-out☐ Educational degrees☐ Longevity☐ Moving expenses☐ Bonuses☐ Sick payouts☐ Merit pay☐ Severance (if issued as lump sum)☐ Job certifications☐ Other: _____Taxable Payments apply: YES ☐ NO ☒☐ Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)☐ Prizes, gift cards☐ Car allowance☐ Personal use of a company car☐ Other: _____Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES ☐ NO ☒☐ Gun, tools, equipment, uniform☐ Mileage reimbursement☐ Phone☐ Travel through an accountable plan (i.e. tracking mileage for reimbursement)☐ Fitness☐ Other: _____

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES ☐ NO ☒☐ 457 employee and employer contributions☐ IRA contributions☐ 125 cafeteria plan, FSAs and HSAs☐ Other: _____

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES ☐ NO ☒☐ Health plan, dental, vision benefits☐ Group term or whole life insurance < \$50,000☐ Workers compensation premiums☐ Other: _____☐ Short- or Long-term disability premiumsMandatory Contributions apply: YES ☐ NO ☒Taxable Fringe Benefits apply: YES ☐ NO ☒☐ Clothing reimbursement☐ Group term life insurance > \$50,000☐ Stipends for health insurance opt out payments☐ Other: _____Other Benefits / Lump Sum Payments apply: YES ☐ NO ☒☐ Workers compensation settlement payments☐ Other: _____

Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Plymouth, Chtr Twp of

DIV: 823801110272

3. Forfeiture

A forfeiture occurs when a participant separates from employment prior to meeting the associated elapsed time (or hours reported) to receive vesting. The percentage of his/her employer contribution account balance that has not vested as of the date of termination will forfeit after 12 consecutive months following the termination date reported by the employer, or earlier, if the System distributes the participant's vested portion. MERS will utilize an available forfeiture balance as an automatic funding source applied to reported employer contributions at the time of reporting.

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by Charter Township of Plymouth

at a Board Meeting which took place on: (mm/dd/yyyy)

Authorized Signature:

Printed Name:

Title:

Date:

☐ I understand that approved board minutes are required to complete this request.

Board minutes should be sent to: DataCollectionProject@mersofmich.com



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD CONSIDERATION

MEETING DATE: December 08, 2020

ITEM: 2020 Budget Amendments, General Fund

PRESENTER: Jerry Vorva, Township Clerk

BACKGROUND:

The Uniform Budgeting and Accounting Act requires that a Township Board prepare a budget amendment as soon as it is apparent that a deviation from the original budget is necessary and the amount can be determined. The amendment request is reflective of activity incurred in the General Fund during the fourth quarter of 2020.

The requested of \$18,500 is to amend the Election departments 101-262-978.000 capital equipment purchase expenditure account for the purchase of a Dominion Voting Adjudication Hardware and Software highspeed system for the purpose of counting absentee ballots more efficiently during the election process.

RESOLUTION: I move that the Plymouth Township Board of Trustees hereby adopt Resolution #2020-12-08-112 authorizing the Finance Director to appropriate fund balance, amending the 2020 General Fund capital equipment expenditure accounts in the amount of \$18,500

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

RESOLUTION # 2020-12-08-112

2020 BUDGET AMENDMENTS – GENERAL FUND

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the "Board"), held at Township Hall located at 9955 N. Haggerty Road, Plymouth, Michigan on December 08, 2020, the following resolution was offered:

WHEREAS, the Uniform Budgeting and Accounting Act requires that a Township Board prepare a budget amendment as soon as it is apparent that a deviation from the original budget is necessary and the amount can be determined, and;

WHEREAS, the referenced amendment is reflective of activity incurred in the General Fund during the fourth quarter of 2020, and;

WHEREAS, the Board of Trustees are satisfied with proposed budget amendment, and;

RESOLVED: That the Finance Director is authorized to amend the FY2020 Adopted Budget, hereby amending the election departments capital equipment purchase account, be it further;

RESOLVED: That this resolution be given immediate effect, be it further;

NOW THEREFORE BE IT RESOLVED that the Charter Township of Plymouth, by way of this resolution #2020-12-08-112, hereby adopts the amendment to the 2020 General Fund Election Department budget.

Moved by:

Supported by:

Roll Call Vote

___Heise, ___Vorva, ___Clinton, ___Curmi, ___Doroshewitz, ___Monaghan, ___Stewart

Adopted: Regular Meeting of the Board of Trustees on _____

Jerry Vorva, Clerk, Charter Township of Plymouth

Certification

STATE OF MICHIGAN)
)
COUNTY OF WAYNE)

I hereby certify that the foregoing is a true copy of the above Resolution, the original of which is on file in my office.

Jerry Vorva, Clerk
Charter Township of Plymouth

Date _____

Resolution: 2020-12-08-###



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: December 8, 2020

ITEM: Real Estate Purchase Agreement Amendment with Phoenix Management Holdings LLC, IV for surplus parcels at the DPW Yard, 46555 Port Street

PRESENTERS: Supervisor Heise

BACKGROUND: I am seeking your concurrence in the attached Real Estate Purchase Agreement Amendment with Phoenix Management Holdings, LLC, IV, for two surplus parcels at the DPW Yard. The original one-year Agreement was approved by the Board on December 17, 2018; on January 28, 2020, the Board agreed to extend the Purchase Agreement to August 31, 2020 so Phoenix could complete their engineering, environmental, wetland, legal, and other due diligence items. The Purchase Agreement was extended again by the Board on July 28, 2020 to December 31, 2020. Unfortunately, due to the Covid Crisis and ongoing negotiations with Wayne County, much of this work has yet to be completed; therefore, I am asking the Board to authorize an additional extension to June 30, 2021.

PROPOSED MOTION: I move that the Township Board approve Resolution #2020-12-08-113 authorizing the Township Supervisor and Clerk to sign the Real Estate Purchase Agreement Amendment with Phoenix Management Holdings, LLC, IV, for surplus Township parcels located at 46555 Port Street.

Moved By _____ Seconded By _____

ROLL CALL:

___ Vorva, ___ Curmi, ___ Clinton, ___ Monaghan, ___ Doroshewitz, ___ Stewart, ___ Heise

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION TO APPROVE A REAL ESTATE PURCHASE AGREEMENT
AMENDMENT WITH PHOENIX MANAGEMENT HOLDINGS LLC IV FOR SURPLUS
PARCELS AT THE DPW YARD, 46555 PORT STREET, PLYMOUTH**

RESOLUTION #2020-12-08-113

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the 'board'), held at Township Hall, 9955 N. Haggerty Road, Plymouth, MI on December 8, 2020, the following resolution was offered:

WHEREAS, The Board of Trustees of the Charter Township of Plymouth has been presented with a Real Estate Purchase Agreement Amendment with Phoenix Management Holdings, LLC, IV for the two surplus parcels located at the Township DPW yard at 46555 Port Street, Plymouth; and,

WHEREAS, the original one-year agreement was approved by the board on December 17, 2018; and,

WHEREAS, Phoenix Holdings has agreed to a contract amendment that would extend to June 30, 2021 in order for them to complete their engineering, environmental, wetland, legal, and other due diligence items, which they have been working on for the past year at their own expense; and

WHEREAS, Due to the Covid Crisis, much of this work has yet to be completed.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Plymouth Board of Trustees does hereby approve Resolution #2020-12-08-113 authorizing the Township Supervisor and Clerk to sign the Real Estate Purchase Agreement Second Addendum with Phoenix Management Holdings, LLC IV, for surplus parcels located at 46555 Port Street, extending this agreement to June 30, 2021.

Moved by: _____ Seconded by: _____

ROLL CALL:

___Vorva, ___Clinton, ___Curmi, ___Doroshewitz, ___Heise, ___Monaghan, ___Stewart

Second Addendum to Real Estate Purchase Agreement

This Second Addendum ("Addendum") to Real Estate Purchase Agreement ("Agreement") is entered this ____ day of 2020 (the "Effective Date"), by and between Phoenix Management Holdings LLC IV (collectively and referred to herein as the Buyer") Plymouth Township ("Seller"). The parties collectively referred to herein as the "Parties."

Recitals

WHEREAS, Sellers and Purchaser are parties to a certain Purchase Agreement dated on or about December 17, 2018 to purchase real property at 46555 Port, Plymouth Township a portion of such property having approximately 4.25 acres; and,

WHEREAS, the Parties now wish to extend the deadline set forth in paragraph 5 of the foreclosing from "within Two Hundred and Thirty (230) days after Buyer's acceptance date" to "June 30, 2021;" and,

WHEREAS, the Parties agree that the remainder of the Purchase Agreement shall remain in effect;

NOW, THEREFORE, BE IT RESOLVED the Parties, in consideration of the mutual promises and covenants contained herein, in addition to other good and valuable consideration, the sufficiency and receipt of which is hereby acknowledged through the Parties' signature hereto, the Parties agree to amend the Purchase Agreement as follows:

The clause in paragraph 5 that reads "within Two Hundred and Thirty (230) days after Buyer's acceptance date" is hereby amended to "June 30, 2021".

Seller:

Purchaser:

By:

By:

Its:

Its:



CHARTER TOWNSHIP OF PLYMOUTH

REQUEST FOR BOARD ACTION

MEETING DATE: December 8, 2020

ITEM: 2020 Pass through Public Safety Public Health Payroll Federal Grant reimbursement to the City of Plymouth based on cost share portion of historical 30% of Dispatch Operations.

PRESENTER: Ginger Moriarty, Finance Director

BACKGROUND:

City of Plymouth and Charter Township of Plymouth entered into an intergovernmental service agreement on September 14, 1999 for consolidated services. The Township invoices the City on a monthly basis for a portion of the operational costs for Dispatch services that includes a portion of the Township's Dispatch payroll and benefit charges.

In July of 2020 Plymouth Township submitted public safety payroll expenditures to the State of Michigan under the CARES Act and received an amount of \$90,969.93 in payroll reimbursement funding for the Dispatch employees April 2020 payroll. The historical cost share by the City of Plymouth is 30% with an annual true-up completed each year upon completion of the Townships annual audit. Several delays by the State of Michigan have pushed back the distribution of these pass-through dollars and potential for one final disbursement is still pending before the State at this time.

Federal grant fund dollars received in 2020 based on the City of Plymouth's payroll cost share paid to the Township for the Dispatch payroll are to be disbursed and reported as federal grant dollars by the City.

Plymouth Township Board under Resolution #2020-10-27-97 both recognized the federal grant dollars received and appropriated the City of Plymouth's cost share portion in the PSPHPR Grant Share expenditure account of the Dispatch department 2020 budget.

RESOLUTION:

I move that Plymouth Charter Township hereby approve Resolution #2020-12-08-114 to authorize the disbursement of the City's portion of Federal Grant pass-through dollars received for Dispatch payroll reimbursement owed to the City of Plymouth based on their historical cost share of 30% in the amount of \$27,290.98 from 101-325-942.144 City of Plymouth – PSPHPR Grant Share expenditure account received by Plymouth Township from the State of Michigan in 2020.

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

RESOLUTION # 2020-12-08-114

2020 CITY OF PLYMOUTH GRANT FUNDING REIMBURSEMENT

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the "Board"), held at Township Hall located at 9955 N. Haggerty Road, Plymouth, Michigan on December 08, 2020, the following resolution was offered:

WHEREAS, Plymouth Charter Township approves the distribution of Federal Grant reimbursement funds based on historical cost share at 30% to the City of Plymouth in the amount of \$27,290.98, and;

WHEREAS, Plymouth Charter Township approves payment from the General Fund Dispatch department account 101-325-942.144 City of Plymouth – PSPHPR Grant Share expenditure account, and;

WHEREAS: That this resolution should be given immediate effect;

THEREFORE, BE IT RESOLVED that the Charter Township of Plymouth, by way of this resolution #2020-12-08-114, hereby approves the disbursement of the City's portion of Federal Grant pass through dollars received for Dispatch payroll reimbursement owed to the City of Plymouth based on their historical cost share of 30% in the amount of \$27,290.98 from 101-325-942.144 City of Plymouth – PSPHPR Grant Share expenditure account.

Moved by: _____

Supported by: _____

Roll Call Vote

___ Heise, ___ Vorva, ___ Clinton, ___ Curmi, ___ Doroshewitz, ___ Monaghan, ___ Stewart

Adopted: Regular Meeting of the Board of Trustees on _____.

Jerry Vorva, Clerk, Charter Township of Plymouth

Certification

STATE OF MICHIGAN)
)
COUNTY OF WAYNE)

I hereby certify that the foregoing is a true copy of the above Resolution, the original of which is on file in my office.

Jerry Vorva, Clerk
Charter Township of Plymouth

Date _____

Resolution: 2020-12-08-114

Plymouth Charter Township
Public Safety Public Health Payroll Reimbursement

Award 9/18/2020 \$ 594,716.00

Payroll Submitted \$ 556,866.06 \$ 565,235.68

Department		April Payroll		May Payroll		By Department		Cost Share City of Plymouth
Fire	\$	209,219.50	\$	14,034.17	\$	223,253.67		
Dispatch	\$	85,165.64	\$	5,804.29	\$	90,969.93	30%	\$ 27,290.98
Police	\$	262,480.92	\$	18,011.48	\$	280,492.40		
	\$	556,866.06	\$	37,849.94	\$	594,716.00		\$ 27,290.98